

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect and shared responsibility in providing
improved cost-efficient services to all!

TUESDAY August 4, 2026

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve August 4th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - July 21st minutes
 - Bills

8:30 a.m.

- **PLANNING & ZONING**
Jeanette Pidde
 - 1) L & S- Home Pit site- Extraction Interim Use Permit #10-26

8:35 a.m.

- **TECHNOLOGY**
Paul Parsons
 - 1) Zoom phone payment

8:45 a.m.

- **SMALL BUSINESS DEVELOPMENT CENTER**
Christine Fisher & Kris Boedigheimer
 - 1) SBDC appropriation request

8:55 a.m.

- **ROAD & BRIDGE**
Nick Klisch
 - 1) Bills
 - 2) MnDOT presentation of Capital Highway Investment Plan- Megan DeSchepper

9:15 a.m.

- **AUDITOR-TREASURER**
Jean Price
 - 1) Primary and General Election Recount Agreements
 - 2) Fixing terms of sale for Tax Forfeited Properties

9:25 a.m.

- **RECORDER**
Amy Gewerth
 - 1) Annual Compliance Report

Agenda
Board of Commissioners
August 4, 2026

9:30 a.m.

➤ **BREAK**

9:40 a.m.

➤ **DITCH AUTHORITY**

Nick Brozek

1) Petition for Authority to Use CD 26 as an outlet- Kodet Farms

9:45 a.m.

➤ **ENVIRONMENTAL**

Nick Brozek

1) Park Improvement Project- Phase 2

10:00 a.m.

➤ **ADMINISTRATION**

1) 2025 Audit Overview

Commissioner Items:

Commissioners' Reports

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

OFFICIAL NOTICES/ UPCOMING MEETINGS

August 4th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

August 18th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

September 1st – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

September 15th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

REDWOOD COUNTY, MINNESOTA

July 21, 2026

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Rick Wakefield, Corey Theis, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pocheco, Auditor Treasurer Jean Price, Human Resource Director Michelle Koenig, Economic Development Coordinator Grady Holtberg, Environmental Director Nick Brozek, Engineer Nick Klisch, Southwest Health & Human Services Director Stacey Timm, Southwest Health & Human Services Deputy Director Nancy Walker, Southwest Minnesota Private Industry Council Executive Director Carrie Bendix, Southwest Minnesota Private Industry Council Amy Khamphanh, Faye Johnson.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Theis, the Board voted unanimously to approve the July 21 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified conflict.

CONSENT AGENDA

- On motion by Salfer, second by Theis, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$130.00.
- On motion Salfer, second by Van Hee, excluding the bills from Lori Wakefield in the amount of \$130.00 the Board voted unanimously to approve the following:
 - July 7th Minutes
 - Payment of bills

General Fund	\$ 263,174.42
Ditch Fund	\$ 104,514.56
Solid Waste Fund	\$ 329.35
Debt Service Fund	\$ 194,750.00
EDA	\$ 161.60
Ditch Bond Debt Service	\$ 15,435.00
R & B Fund	\$ 205.28
State Revenue	\$ 600.00
Insurance	\$ 468.00

o Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLOMEKE CONSTRUCTION INC	2,288.22
BOULDER CREEK INC	104,981.21
COUNTIES PROVIDING TECHNOLOGY	4,993.00

COUNTY OF RAMSEY	3,130.00
COUNTY OF RENVILLE	31,230.35
CR KERKHOFF INC	17,402.40
ELECTION SYSTEMS & SOFTWARE INC	4,649.49
FLEET SERVICES DIVISION-DEPT OF ADM	5,502.61
ISG	27,047.43
KARPEL SOLUTIONS	14,600.00
MN COUNTIES COMPUTER COOPERATIV	23,782.37
RED CEDAR CONSULTING LLC	2,488.10
REDWOOD COUNTY HIGHWAY DEPT	7,496.91
RESOLUTE LAW LLC	2,408.00
SANDGREN TRUCKING & EXCAVATING	38,333.40
SCHINDLER ELEVATOR CORPORATION	14,046.75
SCHMIDT CONSTRUCTION INC	12,807.13
SMITH PARTNERS PLLP	4,221.55
THE MARKET AT REDWOOD LLC	11,407.19
THOMSON REUTERS - WEST OR WEST	2,002.75
U.S. BANK ST. PAUL	210,185.00
WESTERN MENTAL HEALTH CENTER	7,073.08
79 Payments less than 2000	26,372.12
Final Total:	578,449.06

EMPLOYEE RECOGNITION

- The Board recognized Faye Johnson, License Center Technician, for 5 years of service to Redwood County.

SOUTHWEST HEALTH & HUMAN SERVICES

- Southwest Health & Human Services Director Stacey Timm updated the Board on the 2027 State and Federal costs shifts to Counties.

AUDITOR-TREASURER

- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and June 2026 Disbursements in the amount of \$14,167,948.25.

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	104,879.53
BLUE CROSS BLUE SHIELD OF MINNESO	2,010.00
BLUE CROSS BLUE SHIELD OF MINNESO	5,377.64
BLUE CROSS BLUE SHIELD OF MINNESO	16,228.38
BLUE CROSS BLUE SHIELD OF MINNESO	22,181.97
COUNTY OF BROWN	476,612.80
METLIFE	5,731.92
METLIFE	4,586.86
METLIFE	4,882.10
METLIFE	5,961.55
MINNESOTA DEPARTMENT of REVENUE	44,543.58
MINNESOTA DEPARTMENT of REVENUE	2,672.00
MN COMMISSION OF FINANCE	391,843.52
REDWOOD FALLS PUBLIC UTILITIES	3,668.35
REDWOOD FALLS PUBLIC UTILITIES	9,285.84
STATE OF MINNESOTA	65,469.15
STATE OF MINNESOTA	18,624.82
STATE OF MINNESOTA	3,298.00
STATE OF MINNESOTA	73,218.34
STATE OF MINNESOTA	23,204.31

STATE OF MINNESOTA	20,840.33
STATE OF MINNESOTA	19,421.76
STATE OF MINNESOTA	28,542.13
STATE OF MINNESOTA	14,797.94
STATE OF MINNESOTA	23,365.19
STATE OF MINNESOTA	40,256.65
STATE OF MINNESOTA	17,018.04
STATE OF MINNESOTA	46,247.41
STATE OF MINNESOTA	33,825.96
STATE OF MINNESOTA	16,991.94
STATE OF MINNESOTA	6,884.75
STATE OF MINNESOTA	37,906.04
STATE OF MINNESOTA	56,473.07
STATE OF MINNESOTA	38,432.02
STATE OF MINNESOTA	28,818.25
STATE OF MINNESOTA	32,999.47
STATE OF MINNESOTA	17,036.92
STATE OF MINNESOTA	3,995.16
WEX LEAP	10,976.35
WEX LEAP	10,976.35
31 Payments less than 2000	17,560.03

Final Total: 1,807,646.42

Vendor Name Amount

MINNESOTA VALLEY SNOW-RIDERS	4,333.56
MN COMMISSION OF FINANCE	5,207.50
5 Payments less than 2000	1,730.83

Final Total: 11,271.89

Vendor Name Amount

CITY OF BELVIEW	97,933.91
CITY OF CLEMENTS	54,782.06
CITY OF DELHI	41,513.84
CITY OF LAMBERTON	516,212.52
CITY OF LUCAN	83,977.33
CITY OF MILROY	169,604.81
CITY OF MORGAN	260,602.18
CITY OF REDWOOD FALLS	2,523,841.87
CITY OF REVERE	47,246.66
CITY OF SANBORN	103,234.66
CITY OF SEAFORTH	24,786.10
CITY OF VESTA	108,536.38
CITY OF WABASSO	371,575.98
CITY OF WALNUT GROVE	198,248.91
CITY OF WANDA	38,699.04
LINCOLN-PIPESTONE RURAL WATER SY	5,088.96
RED ROCK RURAL WATER SYSTEM	8,937.43
REDWOOD COUNTY AUD-TREAS	8,348.01
REDWOOD PROPERTY HOLDINGS LLC	7,035.60
RRRSWA	346,755.63
SCHOOL DISTRICT 2190	16,866.38
SCHOOL DISTRICT 2754	291,805.60
SCHOOL DISTRICT 2884	247,804.00
SCHOOL DISTRICT 2897	1,161,674.75
SCHOOL DISTRICT 2898	151,397.39
SCHOOL DISTRICT 2904	40,891.65
SCHOOL DISTRICT 635	95,287.52
SCHOOL DISTRICT 640	361,207.40
SCHOOL DISTRICT 85	99,509.51

SOUTHWEST HEALTH & HUMAN SERVICE	2,069,829.25
SW REGIONAL DEVELOPMENT COMMISS	40,840.79
TOWNSHIP OF BROOKVILLE	61,021.38
TOWNSHIP OF CHARLESTOWN	43,479.03
TOWNSHIP OF DELHI	41,258.52
TOWNSHIP OF GALES	36,218.95
TOWNSHIP OF GRANITE ROCK	52,063.41
TOWNSHIP OF JOHNSONVILLE	55,943.40
TOWNSHIP OF KINTIRE	73,223.78
TOWNSHIP OF LAMBERTON	60,109.18
TOWNSHIP OF MORGAN	79,402.86
TOWNSHIP OF NEW AVON	56,486.87
TOWNSHIP OF NORTH HERO	52,670.52
<u>Vendor Name</u>	<u>Amount</u>

TOWNSHIP OF PAXTON	101,722.99
TOWNSHIP OF REDWOOD FALLS	64,857.17
TOWNSHIP OF SHERIDAN	49,090.60
TOWNSHIP OF SHERMAN	53,962.73
TOWNSHIP OF SPRINGDALE	68,438.75
TOWNSHIP OF SUNDOWN	72,789.37
TOWNSHIP OF SWEDES FOREST	40,889.97
TOWNSHIP OF THREE LAKES	77,875.54
TOWNSHIP OF UNDERWOOD	63,463.03
TOWNSHIP OF VAIL	38,286.58
TOWNSHIP OF VESTA	49,349.92
TOWNSHIP OF WATERBURY	45,350.56
TOWNSHIP OF WESTLINE	38,545.01
TOWNSHIP OF WILLOW LAKE	60,170.92
2 Payments less than 2000	1,826.80
Final Total:	11,032,573.96

<u>Vendor Name</u>	<u>Amount</u>
EVERSTRONG CONSTRUCTION INC	266,846.02
TBEI	132,421.00
8 Payments less than 2000	2,878.59
Final Total:	402,145.61

<u>Vendor Name</u>	<u>Amount</u>
20 Payments less than 2000	4,122.01
Final Total:	4,122.01

<u>Vendor Name</u>	<u>Amount</u>
AL'S CONCRETE PRODUCTS INC	32,130.00
MEADOWLAND FARMERS COOP	21,571.30
4 Payments less than 2000	713.77
Final Total:	54,415.07

<u>Vendor Name</u>	<u>Amount</u>
AREA II MN RIVER BASIN PROJECT	80,805.00
6 Payments less than 2000	4,011.14
Final Total:	84,816.14

<u>Vendor Name</u>	<u>Amount</u>
ENERGY SOLUTION PARTNERS, LLC	26,953.76
PRAHM CONSTRUCTION INC	174,843.10
R & G CONSTRUCTION CO	542,152.31
1 Payments less than 2000	537.81
Final Total:	744,486.98

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2000	3,632.25
Final Total:	3,632.25
<u>Vendor Name</u>	<u>Amount</u>
CROW RIVER CONSTRUCTION LLC	16,451.09
MEADOWLAND FARMERS COOP	2,238.00
9 Payments less than 2000	1,481.93
Final Total:	20,171.02
<u>Vendor Name</u>	<u>Amount</u>
9 Payments less than 2000	2,666.90
Final Total:	2,666.90

- Selected Canvassing Board Members for 2026 with Salfer and Wakefield as members for Primary Election on August 13, 2026, and General Election on November 6, 2026.

WORKFORCE DEVELOPMENT

- Bendix and Khamphanh from Southwest Minnesota Private Industry Council gave an update to the Board on Workforce Development.

ECONOMIC DEVELOPMENT

- On motion by Salfer, second by Van Hee, the Board voted unanimously to acknowledge the expiration of the approved Housing Trust Fund Loan with Peterson Family Properties.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Housing Trust Fund forgivable loan and commitment letter to Green Buffalo Institute.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve a single round of forgivable Housing Trust Fund Loan program public requests for proposals.
- Holtberg updated the Board on the most recent EDA updated including Broadband, housing, and childcare.

DITCH AUTHORITY JD 31 LAT B

- Entered into Ditch Authority at 9:53 a.m.
- On motion by Theis, second by Groebner, the Board voted unanimously to adopt the JD 31 Lat B Drainage Authority agenda for July 21, 2026.
- On motion by Groebner, second by Theis, the Board voted unanimously to approve the proposed Findings & Order for JD 31 Lat B.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve July 7, 2026, Minutes.
- Adjourned Ditch Authority at 9:56 a.m.

ROAD & BRIDGE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve road salt bid for 2026-2027 to Blackstrap, Inc in the amount of \$90.99/ton with a total amount of \$104,638.50.

Other Bids received:

- On

<u>Company</u>	<u>Bid Amount</u>
Central Salt	\$92.56 per ton
Johnson Feed, Inc	\$91.99 per ton

 motion by Salfer, second by

Theis, with Groebner abstaining, the Board voted unanimously to approve the quote from G & S Cabinets + Construction for labor and construction of Morgan salt shed roof in the amount of \$15,900 and authorized signatures by Board Chair and County Administrator.

Other Bids received:

<u>Company</u>	<u>Bid Amount</u>
Trent Baker Construction	\$17,500.00
Goblish Construction	\$18,250.00

- On motion by Theis, second by Van Hee, the Board voted unanimously to approve purchases from Kris Engineering for Flat Carbide edges in the amount of \$70,606.60 and JOMA edges from H & L Mesabi via state Contract #262775 in the amount of \$100,000.

Other Bids received:

<u>Company</u>	<u>Bid Amount</u>
Ziegler Companies	\$103,595.80

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve Professional Construction Material Testing Contract with AET for RCHD project SP 064-620-011 for Springdale 30 Culvert replacement.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve out of state travel request for N. Klisch to attend Transportation Alliance in Washington DC on September 22, 2026-September 24, 2026, in the amount of \$2,177.

ADMINISTRATION

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Facility Use Agreement for SW WIC Regional meeting on August 12, 2026, in the License Center.
- Kletscher reviewed the June 2026 jail population for the Board.
- Kletscher reviewed the Sentence to Service quarterly report for April, May, and June 2026.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the 3-year Contract with Geo-Comm for GIS Data layers maintenance and MSAG maintenance for ALI database support services at the Sheriff's Department in the amount of \$14,087.16 to paid with 911 funds, pending County Attorney approval.

Personnel

- On motion by Theis, second by Van Hee, the Board voted unanimously to hire Jackson Hillesheim as Correctional Officer for the Sheriff's Department on 2026 LELS Non-Licensed Salary Schedule Grade CO/Step 1 at \$27.83 effective July 27, 2026.

COMMISSIONERS

Salfer: Southwest Health & Human Services, Personnel, Southwest 18 Adult Mental Health Consortium, EDA

Wakefield: EDA, Personnel, JD 10 Ditch Authority, Southwest Health & Human Services

Groebner: Redwood Renville Regional Solid Waste Authority, Friends of Gillfillan, Minnesota Valley Regional Railroad Authority, Soil & Water

Van Hee: Fair Board, Primewest, Hungry & Homeless

Theis: Redwood Renville Regional Solid Waste Authority

ADJOURN

- There being no further business, Chair Wakefield declared the meeting adjourned at 10:36 a.m.

Rick Wakefield, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

COMMISSIONERS ABSTRACT:

August 4, 2026

	Meals Payable	Salaries Payable	Accounts Payable	Credit Card
GENERAL FUND			\$28,674.18	\$15,560.39
BUILDING FUND				
DITCH FUND			\$115,149.83	\$66.52
SOLID WASTE FUND				
SOIL & WATER			\$6,604.50	
FORFEITED TAX SALE				
DEBT SERVICE FUND				
EDA			\$8,000.00	
DITCH BOND DEBT SERV				
R & B FUND				\$86.68
STATE REVENUE				
INSURANCE				\$45.14
TOTALS	\$0.00	\$0.00	\$158,428.51	\$15,758.73

TOTALS			\$0.00	\$0.00	\$158,428.51	\$15,758.73	MEALS PAYABLE 182-3					
							EMPLOYEE	# of	REVENUE	DITCH 15-611	SOLID WASTE 22-391	INSURANCE
SALARIES PAYABLE												
		REVENUE 187-0	DITCH 15-611-182-0	SOLID WASTE 22-391-188-0	date							
(PERA YES)		187-3	15-611-190-3	22-391-188-3								
(PERA NO)												
DennisGroebrner #118	Y											
	N											
Robert VanHee #119	Y											
	N											
Jim Salfer #117	Y											
	N											
Rick Wakefield	Y											
	N											
Cory Theis	Y											
	N											
TOTALS		\$ -	\$ -	\$ -			TOTALS	0	\$0.00	\$0.00	\$0.00	\$0.00

APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF
REDWOOD COUNTY COMMISSIONERS ON THIS 4th DAY OF AUGUST 2026.

Chairperson
Board of County Commissioners

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 GENERAL

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
31	DEPT			COUNTY ADMINISTRATION				
	13055	COLUMN SOFTWARE PBC						
13		01-031-000-0000-6230	156.10	07/07 BOARD MINUTES		1F46724E-0140	PRINTING & PUBLISHING	N
				07/22/2026	07/22/2026			
	13055	COLUMN SOFTWARE PBC	156.10	1 Transactions				
	32099	HALE/RODERICK N						
22		01-031-000-0000-6266	140.30	COURT VISITOR - 64PO0518		STMT	COURT APPOINTED ATTORNEYS	Y
				06/29/2026	06/29/2026			
	32099	HALE/RODERICK N	140.30	1 Transactions				
	43191	JONES LAW OFFICE						
24		01-031-000-0000-6266	20.00	2026 JUN - RB PR0910		2027565	COURT APPOINTED ATTORNEYS	Y
				06/17/2026	06/17/2026			
25		01-031-000-0000-6266	270.00	2026 JUN - JHB PR10230		2027566	COURT APPOINTED ATTORNEYS	Y
				06/23/2026	06/30/2026			
26		01-031-000-0000-6266	20.00	2026 JUN - RAB PR07188		2027567	COURT APPOINTED ATTORNEYS	Y
				06/06/2026	06/06/2026			
27		01-031-000-0000-6266	10.00	2026 JUN - BW PR0688		2027568	COURT APPOINTED ATTORNEYS	Y
				06/11/2026	06/11/2026			
	43191	JONES LAW OFFICE	320.00	4 Transactions				
31	DEPT Total:		616.40	COUNTY ADMINISTRATION		3 Vendors	6 Transactions	
63	DEPT			ELECTIONS				
	21290	ELECTION SYSTEMS & SOFTWARE INC						
16		01-063-000-2734-6899	2,214.60	PRIMARY BALLOT LAYOUT FACES		CD2155133	VOTER ACCOUNT FUND EXPENSES	N
				06/24/2026	06/24/2026			
	21290	ELECTION SYSTEMS & SOFTWARE INC	2,214.60	1 Transactions				
	57952	MINNESOTA DEPARTMENT OF HUMAN SEI						
67		01-063-000-0000-6899	238.12	2026 MAR - PRINT MAIL SERVICE		A300IC64278I	MISCELLANEOUS	N
				03/01/2026	03/31/2026			
	57952	MINNESOTA DEPARTMENT OF HUMAN SEI	238.12	1 Transactions				
	80538	SEACHANGE PRINT INNOVATIONS						
45		01-063-000-2734-6899	1,465.25	OMNI BALLOT PROGRAMMING 08/11		43784-R	VOTER ACCOUNT FUND EXPENSES	N
				07/15/2026	07/15/2026			

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

1 GENERAL

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
80538	SEACHANGE PRINT INNOVATIONS		1,465.25	1 Transactions				
63	DEPT Total:		3,917.97	ELECTIONS		3 Vendors	3 Transactions	
118	DEPT			COURTHOUSE MAINTENANCE				
27425	G & R CONTROLS INC							
19	01-118-000-0000-6301		10,595.75	2026 3RD QTR MAINT AGREEMENT		S13376	EQUIPMENT & BUILDING MAINTENAN	N
				07/01/2026	09/30/2026			
27425	G & R CONTROLS INC		10,595.75	1 Transactions				
58015	MJ MECHANICAL LLC							
32	01-118-000-0000-6301		75.35	LEAK REPAIR PARTS - JC		13035	EQUIPMENT & BUILDING MAINTENAN	N
				06/17/2026	06/17/2026			
58015	MJ MECHANICAL LLC		75.35	1 Transactions				
76150	REDWOOD BUILDING CENTER INC							
41	01-118-000-0000-6301		23.99	CARPET SHIELD		2607-058228	EQUIPMENT & BUILDING MAINTENAN	N
				07/23/2026	07/23/2026			
76150	REDWOOD BUILDING CENTER INC		23.99	1 Transactions				
77020	RICKY J'S CAR WASH							
44	01-118-000-0000-6564		22.00	2026 JUN - CAR WASHES		802366	COUNTY VEHICLE EXPENSE	N
				06/01/2026	06/01/2026			
77020	RICKY J'S CAR WASH		22.00	1 Transactions				
83599	STEVE & SON'S LLC							
48	01-118-000-0000-6301		149.97	PAINT MATCH - GC		2032	EQUIPMENT & BUILDING MAINTENAN	Y
				07/15/2026	07/15/2026			
83599	STEVE & SON'S LLC		149.97	1 Transactions				
83965	SUMMIT FIRE PROTECTION							
49	01-118-000-0000-6259		686.20	VESDA IT PANEL FILTER		4291210	UTILITIES - HS & PHS	N
				07/28/2026	07/28/2026			
83965	SUMMIT FIRE PROTECTION		686.20	1 Transactions				
118	DEPT Total:		11,553.26	COURTHOUSE MAINTENANCE		6 Vendors	6 Transactions	
129	DEPT			VETERAN SERVICE OFFICER				

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
51	89031 TYLER TECHNOLOGIES INC					
	01-129-000-2751-6291		VETRASPEC	PRI101-3222	PROFESSIONAL & TECH SERVICES	N
		1,009.00	09/21/2026 09/21/2027			
	89031 TYLER TECHNOLOGIES INC	1,009.00	1 Transactions			
129	DEPT Total:	1,009.00	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT		SHERIFF			
	10413 CENTRACARE					
2	01-201-000-0000-6355	154.86	INMATE MEDICAL- DDG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			01/07/2026 01/07/2026			
3	01-201-000-0000-6355	86.46	INMATE MEDICAL- CDC	STMT	BOARDING PRISONER MEDICAL EXPI	6
			03/03/2026 03/03/2026			
4	01-201-000-0000-6355	286.47	INMATE MEDICAL - DDG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			05/21/2026 05/21/2026			
5	01-201-000-0000-6355	340.02	INMATE MEDICAL - CDC	STMT	BOARDING PRISONER MEDICAL EXPI	6
			05/22/2026 05/22/2026			
6	01-201-000-0000-6355	15.76	INMATE MEDICAL - DDG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			05/22/2026 05/22/2026			
7	01-201-000-0000-6355	460.00	INMATE MEDICAL - DDG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			05/22/2026 05/22/2026			
8	01-201-000-0000-6355	50.90	INMATE MEDICAL - RG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			02/20/2026 02/20/2026			
9	01-201-000-0000-6355	50.90	INMATE MEDICAL - RG	STMT	BOARDING PRISONER MEDICAL EXPI	6
			03/06/2026 03/06/2026			
10	01-201-000-0000-6355	50.90	INMATE MEDICAL - KSV	STMT	BOARDING PRISONER MEDICAL EXPI	6
			04/11/2026 04/11/2026			
11	01-201-000-0000-6355	138.38	INMATE MEDICAL - KSV	STMT	BOARDING PRISONER MEDICAL EXPI	6
			04/25/2026 04/25/2026			
	10413 CENTRACARE	1,634.65	10 Transactions			
	55673 MARKS BODY & GLASS LLC					
31	01-201-000-0000-6343	955.41	2024 DURANGO - REPAIR	3525	PATROL CAR LEASE	N
			07/10/2026 07/10/2026			
	55673 MARKS BODY & GLASS LLC	955.41	1 Transactions			
	24590 NELSONS SALVAGE & TOWING INC					
33	01-201-000-0000-6404	180.00	TOW VEHICLE - #10266224	47407	INVESTIGATION EXPENSES	N
			07/18/2026 07/18/2026			

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 5

1 GENERAL

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
34	01-201-000-0000-6404		165.00	TOW VEHICLE - #10266258	47413	INVESTIGATION EXPENSES	N
				07/26/2026 07/26/2026			
	24590 NELSONS SALVAGE & TOWING INC		345.00	2 Transactions			
71900	PLUNKETT'S PEST CONTROL INC						
37	01-201-000-0000-6301		66.34	PEST CONTROL - LEC	10651424	EQUIPMENT & BUILDING MAINTENAN	N
				07/08/2026 07/08/2026			
	71900 PLUNKETT'S PEST CONTROL INC		66.34	1 Transactions			
74900	QUILL LLC						
38	01-201-000-0000-6401		125.94	DISH SOAP, TONER, GLUE	49505416.49513676	OFFICE SUPPLIES & EQUIPMENT MAI	N
				07/07/2026 07/08/2026			
39	01-201-000-0000-6401		275.17	CORRECTION TAPE, TRASHBAGS, PE	49587360.49595592	OFFICE SUPPLIES & EQUIPMENT MAI	N
				07/14/2026 07/14/2026			
	74900 QUILL LLC		401.11	2 Transactions			
83302	SOUTHWEST SALES & SERVICE						
46	01-201-000-0000-6565		628.12	BRAKE PAD, ROTORS - EXPLORER	29093	PATROL CAR EXPENSES-OWNED	N
				07/24/2026 07/24/2026			
	83302 SOUTHWEST SALES & SERVICE		628.12	1 Transactions			
84150	SWARD-KEMP DRUG						
50	01-201-000-0000-6355		1,250.28	2026 JUN - INMATE MEDICAL	020368	BOARDING PRISONER MEDICAL EXPI	N
				06/01/2026 06/30/2026			
	84150 SWARD-KEMP DRUG		1,250.28	1 Transactions			
91492	VOYAGER FLEET SYSTEMS INC						
52	01-201-000-0000-6343		76.89	2026 JUN - FUEL	869101980	PATROL CAR LEASE	N
				07/01/2026 07/31/2026			
	91492 VOYAGER FLEET SYSTEMS INC		76.89	1 Transactions			
201	DEPT Total:		5,357.80	SHERIFF	8 Vendors	19 Transactions	
212	DEPT			CORONER			
13725	COUNTY OF RAMSEY						
15	01-212-000-0000-6899		1,550.00	POSTMORTEM EXAM - I#10266094	MEDEX-040618	MISCELLANEOUS	N
				06/17/2026 06/17/2026			
	13725 COUNTY OF RAMSEY		1,550.00	1 Transactions			

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 6

1 GENERAL

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
47	76760	STEPHENS FUNERAL SERVICES INC						
		01-212-000-0000-6899	325.00	REMOVAL & TRANSPORT - 10266229		STMT	MISCELLANEOUS	N
				07/18/2026	07/18/2026			
	76760	STEPHENS FUNERAL SERVICES INC	325.00	1 Transactions				
212	DEPT Total:		1,875.00	CORONER		2 Vendors	2 Transactions	
249	DEPT			OTHER PUBLIC SAFETY				
	26128	FLORA DOG BOARDING						
18		01-249-000-2872-6275	300.00	K9 BOARDING - ECHO		429	LAW ENFORCEMENT DOG FUND	Y
				07/08/2026	07/09/2026			
	26128	FLORA DOG BOARDING	300.00	1 Transactions				
249	DEPT Total:		300.00	OTHER PUBLIC SAFETY		1 Vendors	1 Transactions	
251	DEPT			PROBATION AND PAROLE				
	24706	FIFTH JUDICIAL DISTRICT ADMINISTRATIO						
17		01-251-000-0000-6369	1,377.00	2ND QTR DRUG TESTING		C426Q4	DRUG TESTING	N
				04/01/2026	06/30/2026			
	24706	FIFTH JUDICIAL DISTRICT ADMINISTRATIO	1,377.00	1 Transactions				
251	DEPT Total:		1,377.00	PROBATION AND PAROLE		1 Vendors	1 Transactions	
520	DEPT			PARKS				
	1590	ALBERTSON ALIGNMENT SERVICE						
1		01-520-000-0000-6301	475.00	ATV REPAIR		STMT	EQUIPMENT & BUILDING MAINTENAN	Y
				07/27/2026	07/27/2026			
	1590	ALBERTSON ALIGNMENT SERVICE	475.00	1 Transactions				
	27427	G & R ELECTRIC INC						
20		01-520-000-0000-6301	500.95	VOLLEYBALL LIGHT		40791	EQUIPMENT & BUILDING MAINTENAN	N
				07/27/2026	07/27/2026			
	27427	G & R ELECTRIC INC	500.95	1 Transactions				
	43095	JOHN DEERE FINANCIAL						
23		01-520-000-0000-6301	5.89	LYNCH PIN		13766143	EQUIPMENT & BUILDING MAINTENAN	N
				07/27/2026	07/27/2026			

RACHELW
7/30/26 10:29AM

*** Redwood County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 7

1 GENERAL

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
43095	JOHN DEERE FINANCIAL		5.89	1 Transactions				
55389	MARC							
30	01-520-000-0000-6301		206.15	GLOVES		883598	EQUIPMENT & BUILDING MAINTENAN	N
				07/27/2026	07/27/2026			
55389	MARC		206.15	1 Transactions				
69630	PARALLEL AG - MIDWEST LLC							
36	01-520-000-0000-6301		64.99	OIL CHANGE - RANGER		20273	EQUIPMENT & BUILDING MAINTENAN	Y
				07/27/2026	07/27/2026			
69630	PARALLEL AG - MIDWEST LLC		64.99	1 Transactions				
76044	REDDY ICE LLC dbaARCTIC GLACIER PREI							
40	01-520-000-0000-6401		246.15	ICE		3932310789	OFFICE SUPPLIES & EQUIPMENT MAI	N
				07/27/2026	07/27/2026			
76044	REDDY ICE LLC dbaARCTIC GLACIER PREI		246.15	1 Transactions				
76350	REDWOOD COUNTY RECORDER							
42	01-520-000-0000-6301		138.00	RECORDING - STAGE, DECOCK, KNO		2026-756	EQUIPMENT & BUILDING MAINTENAN	N
				07/23/2026	07/23/2026			
76350	REDWOOD COUNTY RECORDER		138.00	1 Transactions				
93073	WENDORFF WELDING & FABRICATION							
53	01-520-000-0000-6301		366.00	STEEL, GRATE		666483	EQUIPMENT & BUILDING MAINTENAN	Y
				07/27/2026	07/27/2026			
93073	WENDORFF WELDING & FABRICATION		366.00	1 Transactions				
520	DEPT Total:		2,003.13	PARKS		8 Vendors	8 Transactions	
601	DEPT			AGRICULTURAL INSPECTION				
13055	COLUMN SOFTWARE PBC							
12	01-601-000-0000-6282		96.58	NOTICE - WERTISH		CEACC7F9-0180	PLANNING/ZONING COMMITTEE EXPI	N
				07/15/2026	07/15/2026			
13055	COLUMN SOFTWARE PBC		96.58	1 Transactions				
13187	COORDINATED BUSINESS SYSTEMS LTD							
14	01-601-000-0000-6401		81.08	06/24-07/23 COPIER LEASE		554824	OFFICE SUPPLIES & EQUIPMENT MAI	N
				06/24/2026	07/23/2026			

RACHELW
7/30/26 10:29AM
1 GENERAL

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
13187	COORDINATED BUSINESS SYSTEMS LTD		81.08		1 Transactions			
601	DEPT Total:		177.66	AGRICULTURAL INSPECTION	2 Vendors		2 Transactions	
602	DEPT			EXTENSION				
76570	REDWOOD GAZETTE-LIVEWIRE/THE							
43	01-602-000-0000-6401		83.50	SUBSCRIPTION RENEWAL	289172		OFFICE SUPPLIES & EQUIPMENT MAINT	N
				07/21/2026 07/21/2027				
76570	REDWOOD GAZETTE-LIVEWIRE/THE		83.50		1 Transactions			
602	DEPT Total:		83.50	EXTENSION	1 Vendors		1 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST				
30480	GREAT AMERICA FINANCIAL SERVICES C							
21	01-620-000-0000-6401		183.19	06/16-07/15 COPIER LEASE	42533916		OFFICE SUPPLIES & EQUIP MNTCE	N
				06/16/2026 07/15/2026				
30480	GREAT AMERICA FINANCIAL SERVICES C		183.19		1 Transactions			
50753	LARRY'S AUTO CENTER OF REDWOOD FA							
28	01-620-000-0000-6564		188.95	2011 SILVERADO - BATTERY	59788		VEHICLE EXPENSES	Y
				07/27/2026 07/27/2026				
50753	LARRY'S AUTO CENTER OF REDWOOD FA		188.95		1 Transactions			
55081	MACDE							
29	01-620-000-0000-6242		25.00	REG @ MACDE MANAGERS MTG - NB	STMT		DUES & REGISTRATION	N
				09/29/2026 09/30/2026				
55081	MACDE		25.00		1 Transactions			
64868	ONE OFFICE SOLUTION							
35	01-620-000-0000-6401		6.32	HANGING FOLDERS	054926-01		OFFICE SUPPLIES & EQUIP MNTCE	N
				07/27/2026 07/27/2026				
64868	ONE OFFICE SOLUTION		6.32		1 Transactions			
620	DEPT Total:		403.46	SOIL AND WATER CONSERVATION DIST	4 Vendors		4 Transactions	
1	Fund Total:		28,674.18	GENERAL			54 Transactions	

RACHELW
7/30/26 10:29AM
13 EDA

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
704	DEPT			OTHER ECONOMIC DEVELOPMENT				
	75132	RACF-LINC REDWOOD COUNTY						
64	13-704-000-0000-6899		8,000.00	RACF-LINC REDWOOD COUNTY	202627-1	OTHER ECONOMIC DEVELOPMENT E N		
				07/13/2026 07/13/2026				
	75132	RACF-LINC REDWOOD COUNTY	8,000.00	1 Transactions				
704	DEPT Total:		8,000.00	OTHER ECONOMIC DEVELOPMENT	1 Vendors	1 Transactions		
13	Fund Total:		8,000.00	EDA		1 Transactions		

RACHELW
7/30/26
15 DITCH

10:29AM

*** Redwood County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 10

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula		Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
611	DEPT					DITCH MAINTENANCE			
	13187	COORDINATED BUSINESS SYSTEMS LTD							
54		15-611-000-0000-6401			81.09	06/24-07/23 COPIER LEASE	554824	OFFICE SUPPLIES & EQUIPMENT MAI	N
						06/24/2026 07/23/2026			
	13187	COORDINATED BUSINESS SYSTEMS LTD			81.09	1 Transactions			
	13242	COUNTRY ENTERPRISES INC							
55		15-611-000-0000-6899			42.75	JD 33 LAT J DITCH REPAIR	100454	MISCELLANEOUS	N
						07/28/2026 07/28/2026			
56		15-611-000-0000-6899			42.76	JD 36 LAT 2B DITCH REPAIR	100454	MISCELLANEOUS	N
						07/28/2026 07/28/2026			
	13242	COUNTRY ENTERPRISES INC			85.51	2 Transactions			
	22310	EMPIRE PIPE SERVICES							
57		15-611-000-0000-6899			3,014.00	CD 32 DITCH REPAIR	4868	MISCELLANEOUS	Y
						05/02/2026 05/02/2026			
	22310	EMPIRE PIPE SERVICES			3,014.00	1 Transactions			
	36671	ISG							
59		15-611-000-0000-6899			55,391.95	PROFESSIONAL SERVICES - CD20	129305.134024.1324	MISCELLANEOUS	N
						02/28/2026 06/30/2026			
58		15-611-604-0000-6899			17,127.13	JD 5 IMPROVEMENT	132110.132445	JD 5 R&B IMPROVEMENT EXPENSES	N
						04/30/2026 05/31/2026			
	36671	ISG			72,519.08	2 Transactions			
	69600	PARKER & SONS INC							
60		15-611-000-0000-6899			155.00	CD 28 DITCH REPAIR 5895	4017	MISCELLANEOUS	N
						07/28/2026 07/28/2026			
	69600	PARKER & SONS INC			155.00	1 Transactions			
	77350	RINKE-NOONAN LTD							
62		15-611-000-0000-6899			100.50	JD 33 BR 20 PARTIAL ABANDONEME	416695	MISCELLANEOUS	Y
						07/20/2026 07/20/2026			
	77350	RINKE-NOONAN LTD			100.50	1 Transactions			
	76758	RTS LLC							
61		15-611-000-0000-6564			79.10	OIL CHANGE - F150	27304	COUNTY VEHICLE EXPENSE	Y
						07/28/2026 07/28/2026			

RACHELW
7/30/26 10:29AM
15 DITCH

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	76758	RTS LLC		79.10		1 Transactions		
	93045	WENDLAND SELLERS LAW OFFICE						
63		15-611-000-0000-6899		39,115.55	JD 5 PROFESSIONAL SERVICES	6	MISCELLANEOUS	Y
					08/07/2018 09/30/2025			
	93045	WENDLAND SELLERS LAW OFFICE		39,115.55		1 Transactions		
611	DEPT Total:			115,149.83	DITCH MAINTENANCE	8 Vendors	10 Transactions	
15	Fund Total:			115,149.83	DITCH		10 Transactions	

RACHELW
7/30/26 10:29AM
85 SOIL & WATER CONSERVA

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name			
620	DEPT			SOIL AND WATER CONSERVATION DIST					
	25940	FISCHER GROEN LAW & GROEN TITLE CO							
66	85-620-975-0000-6802		3,109.00	RIM EASEMENT - ZWACH	064052501	BWSR RIM-EASEMENTS EXPENSES	Y		
				07/27/2026 07/27/2026					
65	85-620-975-0000-6802		3,495.50	RIM EASEMENT - CRAIN	064062501	BWSR RIM-EASEMENTS EXPENSES	Y		
				07/27/2026 07/27/2026					
	25940	FISCHER GROEN LAW & GROEN TITLE CO	6,604.50	2 Transactions					
620	DEPT Total:		6,604.50	SOIL AND WATER CONSERVATION DIST	1 Vendors	2 Transactions			
85	Fund Total:		6,604.50	SOIL & WATER CONSERVATION		2 Transactions			
	Final Total:		158,428.51	50 Vendors	67 Transactions				

*** Redwood County ***

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	28,674.18	GENERAL
13	8,000.00	EDA
15	115,149.83	DITCH
85	6,604.50	SOIL & WATER CONSERVATION
All Funds	158,428.51	Total

Approved by,

.....
.....
.....

RACHELW
7/30/26

11:51AM

*** Redwood County ***



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RACHELW
7/30/26 11:51AM

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

1 GENERAL

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
2	DEPT			COMMISSIONERS				
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
32		01-002-000-0000-6401	70.48	MEDIATION MEAL		STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
				07/13/2026	07/13/2026			
	21275	ELAN CORPORATE PAYMENT SYSTEMS	70.48	1 Transactions				
2	DEPT Total:		70.48	COMMISSIONERS		1 Vendors	1 Transactions	
31	DEPT			COUNTY ADMINISTRATION				
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
38		01-031-000-0000-6816	23.95	EMPLOYEE RECOG NAME PLATE		123716	CONTINGENCIES	N
				07/20/2026	07/20/2026			
	21275	ELAN CORPORATE PAYMENT SYSTEMS	23.95	1 Transactions				
31	DEPT Total:		23.95	COUNTY ADMINISTRATION		1 Vendors	1 Transactions	
41	DEPT			AUDITOR-TREASURER				
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
23		01-041-000-0000-6401	16.49	AA BATTS		3953020	OFFICE SUPPLIES & EQUIPMENT MAI	N
				06/25/2026	06/25/2026	2425		
	21275	ELAN CORPORATE PAYMENT SYSTEMS	16.49	1 Transactions				
41	DEPT Total:		16.49	AUDITOR-TREASURER		1 Vendors	1 Transactions	
42	DEPT			ASSESSOR				
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
50		01-042-000-0000-6242	0.86	AMA UPGRADE - SE		029ZFXBJ94	DUES & REGISTRATION FEES	N
				07/01/2026	07/01/2026			
51		01-042-000-0000-6242	40.00	AMA UPGRADE - SE		029ZFXBJ94	DUES & REGISTRATION FEES	N
				07/01/2026	07/01/2026			
54		01-042-000-0000-6334	432.79	LODGING @ TRAINING - JJ		1055096471	LODGING & EXPENSE	N
				07/12/2026	07/14/2026			
53		01-042-000-0000-6242	680.00	REG @ IAAO 102 - RP		2-331	DUES & REGISTRATION FEES	N
				07/10/2026	07/10/2026			
52		01-042-000-0000-6334	630.62	REFUND - LODGING		D260630005129	LODGING & EXPENSE	N
				06/30/2026	06/30/2026			
55		01-042-000-0000-6401	129.15	POST ITS, TAPE, LEGAL PADS		STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
				07/20/2026	07/20/2026			

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
21275	ELAN CORPORATE PAYMENT SYSTEMS		652.18	6 Transactions		
42	DEPT Total:		652.18	ASSESSOR	1 Vendors	6 Transactions
61	DEPT		ADMINISTRATOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
29	01-061-000-0000-6401		39.30	COPY PAPER	4223420	OFFICE SUPPLIES & EQUIPMENT MAI N
				07/07/2026 07/07/2026	2425	
33	01-061-000-0000-6401		25.20	EMPLOYEE RECOGNITION FRAMES	4762624	OFFICE SUPPLIES & EQUIPMENT MAI N
				07/07/2026 07/07/2026	2425	
36	01-061-000-0000-6401		8.09	STAPLES	6488221	OFFICE SUPPLIES & EQUIPMENT MAI N
				07/14/2026 07/14/2026	2425	
39	01-061-000-0000-6401		5.53	PENS	6488221	OFFICE SUPPLIES & EQUIPMENT MAI N
				07/14/2026 07/14/2026	2425	
34	01-061-000-0000-6401		11.64	STAPLES	8191415	OFFICE SUPPLIES & EQUIPMENT MAI N
				07/14/2026 07/14/2026	2425	
21275	ELAN CORPORATE PAYMENT SYSTEMS		89.76	5 Transactions		
61	DEPT Total:		89.76	ADMINISTRATOR	1 Vendors	5 Transactions
63	DEPT		ELECTIONS			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
4	01-063-000-0000-6899		8.15	POSTAGE - THUMB DRIVES		MISCELLANEOUS N
5	01-063-000-0000-6899		61.74	FLASHDRIVE	3942635	MISCELLANEOUS N
				07/16/2026 07/16/2026	2425	
3	01-063-000-0000-6899		59.04	PENCIL CASE, EASEL	4269818	MISCELLANEOUS N
				07/01/2026 07/01/2026	2425	
2	01-063-000-0000-6899		127.99	ROLLING FILE CABINET	8406631	MISCELLANEOUS N
				07/01/2026 07/01/2026	2425	
1	01-063-000-0000-6899		15.81	ELECTION TRAINING WATER	STMT	MISCELLANEOUS N
				06/23/2026 06/23/2026		
21275	ELAN CORPORATE PAYMENT SYSTEMS		272.73	5 Transactions		
63	DEPT Total:		272.73	ELECTIONS	1 Vendors	5 Transactions
64	DEPT		COMPUTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
31	01-064-000-0000-6401		36.94	PAPER FASTENERS, LEAK SENSOR	2049816	OFFICE SUPPLIES & EQUIPMENT MAI N

RACHELW
7/30/26 11:51AM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
37	01-064-000-0000-6401		162.95	07/07/2026 07/07/2026 LAPTOP DOCK	2425 9065863	OFFICE SUPPLIES & EQUIPMENT MAI	N
24	01-064-000-0000-6264		42.00	07/14/2026 07/14/2026 SPICEWORKS HELP DESK	2425 UQEYPOTH-16	PROGRAMMING EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		241.89	06/30/2026 07/30/2026 3 Transactions			
64	DEPT Total:		241.89	COMPUTER	1 Vendors	3 Transactions	
91	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ATTORNEY			
12	01-091-000-0000-6242		110.00	07/14/2026 07/14/2026 REG @ JUVENILLE ATTY TR - AB	2-13887	DUES & REGISTRATION FEES	N
25	01-091-000-0000-6401		17.87	06/29/2026 06/29/2026 FLASHDRIVES	2513016	OFFICE SUPPLIES & EQUIPMENT MAI	N
26	01-091-000-0000-6401		33.24	07/02/2026 07/02/2026 FLASHDRIVES	2425 4057847	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-091-000-0000-6401		37.03	07/10/2026 07/10/2026 LAPTOP STAND & ADAPTER	2425 7890655	OFFICE SUPPLIES & EQUIPMENT MAI	N
9	01-091-000-0000-6242		159.00	06/24/2026 06/24/2026 LAWYER REG - MP	2425 LAWYER-378801	DUES & REGISTRATION FEES	N
11	01-091-000-0000-6242		159.00	06/29/2026 06/29/2026 LAWYER REG - MM	2425 LAWYER-379514	DUES & REGISTRATION FEES	N
30	01-091-000-0000-6401		17.87-	07/23/2026 07/23/2026 RETURNED FLASH DRIVES	2425 STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		498.27	7 Transactions			
91	DEPT Total:		498.27	ATTORNEY	1 Vendors	7 Transactions	
92	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			CRIME VICTIM			
21	01-092-002-0000-6401		249.99	06/29/2026 06/29/2026 DORM FRIDGE	0517024 2425	EVENT/VICTIM SUPPLIES (state)	N
22	01-092-002-0000-6401		169.99	06/29/2026 06/29/2026 OFFICE CHAIR	1533045 2425	EVENT/VICTIM SUPPLIES (state)	N
10	01-092-002-0000-6401		362.22	06/17/2026 06/17/2026 PROMO BAGS	31703975	EVENT/VICTIM SUPPLIES (state)	N

RACHELW
7/30/26 11:51AM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
21275	ELAN CORPORATE PAYMENT SYSTEMS		782.20	3 Transactions		
92	DEPT Total:		782.20	CRIME VICTIM	1 Vendors	3 Transactions
118	DEPT		COURTHOUSE MAINTENANCE			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
7	01-118-000-0000-6301		41.22	FLOOR CLEANER	1659468	EQUIPMENT & BUILDING MAINTENAN N
				07/04/2026 07/04/2026	2425	
6	01-118-000-0000-6301		668.50	SIGN POST PROTECTORS	CSRCO31560	EQUIPMENT & BUILDING MAINTENAN N
				06/25/2026 06/25/2026		
21275	ELAN CORPORATE PAYMENT SYSTEMS		709.72	2 Transactions		
118	DEPT Total:		709.72	COURTHOUSE MAINTENANCE	1 Vendors	2 Transactions
129	DEPT		VETERAN SERVICE OFFICER			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
79	01-129-000-2751-6242		50.00	2026 NACVSO MEMBERSHIP - SB	19556	DUES & REGISTRATION FEES N
				07/15/2026 07/15/2026		
21275	ELAN CORPORATE PAYMENT SYSTEMS		50.00	1 Transactions		
129	DEPT Total:		50.00	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions
201	DEPT		SHERIFF			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
40	01-201-000-0000-6407		822.72	TASER SUPPLIES	00375282	JAIL EXPENSES N
				06/15/2026 06/15/2026		
71	01-201-000-0000-6242		90.00	REG @ DATA PRACTICE TR - ST	16529	DUES & REGISTRATION FEES N
				07/10/2026 07/10/2026		
42	01-201-000-0000-6334		128.64	LODGING @ 40MM TR - WK	21787228	LODGING & EXPENSE N
				07/07/2026 07/08/2026		
41	01-201-000-0000-6334		128.64	LODGING @ 40MM TR - CK	23217635	LODGING & EXPENSE N
				07/07/2026 07/08/2026		
69	01-201-000-0000-6302		840.49	DOCK LINES, CORDLESS DRILL, LI	2884268	POLICE EQUIPMENT MAINTENANCE N
				06/30/2026 06/30/2026	2425	
48	01-201-000-0000-6242		300.00	REG @ BACKGROUND TR - AC	5311	DUES & REGISTRATION FEES N
				07/20/2026 07/20/2026		
43	01-201-000-0000-6302		399.57	MEDICAL & GUN SUPPLIES	5843433	POLICE EQUIPMENT MAINTENANCE N
				07/07/2026 07/07/2026	2425	

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
70	01-201-000-0000-6407		PT	6610629	JAIL EXPENSES	N
		69.22	06/27/2026 06/27/2026	2425		
46	01-201-000-0000-6302		TESTING SUPPLIES	819789	POLICE EQUIPMENT MAINTENANCE	N
		2,015.00	07/15/2026 07/15/2026			
47	01-201-000-0000-6302		TESTING SUPPLIES	819789	POLICE EQUIPMENT MAINTENANCE	N
		2,015.00	07/15/2026 07/15/2026			
59	01-201-000-0000-6356		ALTERNATIVE ALLERGY MEAL	STMT	BOARDING PRISONER MEAL EXPENS	N
		14.94	06/29/2026 06/29/2026			
63	01-201-000-0000-6356		ALTERNATIVE ALLERGY MEAL	STMT	BOARDING PRISONER MEAL EXPENS	N
		23.94	07/10/2026 07/10/2026			
21275	ELAN CORPORATE PAYMENT SYSTEMS	6,848.16	12 Transactions			
201	DEPT Total:	6,848.16	SHERIFF	1 Vendors	12 Transactions	
249	DEPT		OTHER PUBLIC SAFETY			
21275	ELAN CORPORATE PAYMENT SYSTEMS					
62	01-249-000-2815-6802		INMATE HYGIENE PRODUCTS	0451019-IN	CANTEEN EXPENSES	N
		403.90	07/07/2026 07/07/2026			
44	01-249-000-2872-6275		K9 CARDS	20260711d	LAW ENFORCEMENT DOG FUND	N
		314.00	07/11/2026 07/11/2026			
61	01-249-000-2815-6802		CANTEEN SUPPLIES	2073509	CANTEEN EXPENSES	N
		282.24	07/01/2026 07/01/2026			
67	01-249-000-2872-6275		K9 FOOD	5168341373	LAW ENFORCEMENT DOG FUND	N
		157.57	06/21/2026 06/21/2026			
72	01-249-000-2872-6275		K9 FOOD	5179281599	LAW ENFORCEMENT DOG FUND	N
		157.57	07/13/2026 07/13/2026			
56	01-249-000-2815-6802		MATTRESS PADS	805047	CANTEEN EXPENSES	N
		193.17	06/25/2026 06/25/2026			
45	01-249-000-2815-6802		JAIL TV	STMT	CANTEEN EXPENSES	N
		89.11	07/17/2026 08/17/2026			
49	01-249-000-2815-6802		JAIL TV	STMT	CANTEEN EXPENSES	N
		5.35				
57	01-249-000-2815-6802		CANTEEN SUPPLIES	STMT	CANTEEN EXPENSES	N
		123.21	06/26/2026 06/26/2026			
58	01-249-000-2815-6802		CANTEEN SUPPLIES	STMT	CANTEEN EXPENSES	N
		95.75	06/26/2026 06/26/2026			
60	01-249-000-2815-6802		CANTEEN SUPPLIES	STMT	CANTEEN EXPENSES	N
		67.54	06/30/2026 06/30/2026			
64	01-249-000-2815-6802		CANTEEN SUPPLIES	STMT	CANTEEN EXPENSES	N
		71.40	07/10/2026 07/10/2026			

RACHELW
7/30/26 11:51AM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 7

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
65	01-249-000-2815-6802		61.79	CANTEEN SUPPLIES 07/15/2026 07/15/2026	STMT	CANTEEN EXPENSES	N
66	01-249-000-2815-6802		83.00	CANTEEN SUPPLIES 07/15/2026 07/15/2026	STMT	CANTEEN EXPENSES	N
68	01-249-000-2815-6802		89.11	DISPATCH TV 07/28/2026 07/28/2026	STMT	CANTEEN EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		2,194.71	15 Transactions			
249	DEPT Total:		2,194.71	OTHER PUBLIC SAFETY	1 Vendors	15 Transactions	
251	DEPT			PROBATION AND PAROLE			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
27	01-251-000-0000-6401		82.96	COPY PAPER, ENV, BOWLS 07/02/2026 07/02/2026	9547419 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		82.96	1 Transactions			
251	DEPT Total:		82.96	PROBATION AND PAROLE	1 Vendors	1 Transactions	
520	DEPT			PARKS			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
17	01-520-000-0000-6301		88.60	PT 07/13/2026 07/13/2026	3433851 2425	EQUIPMENT & BUILDING MAINTENAN	N
73	01-520-000-0000-6301		123.14	URINAL 06/23/2026 06/23/2026	504680	EQUIPMENT & BUILDING MAINTENAN	N
74	01-520-000-0000-6301		143.95	SPRAYER, TRASHBAGS, PAINT 06/23/2026 06/23/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
75	01-520-000-0000-6301		63.20	RANGER FUEL 06/24/2026 06/24/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
78	01-520-000-0000-6401		263.12	TREATS FOR RESALE 07/17/2026 07/17/2026	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
76	01-520-000-0000-6564		68.57	TRUCK FUEL 06/26/2026 06/26/2026	STMT	COUNTY VEHICLE EXPENSE	N
77	01-520-000-0000-6564		132.39	TRUCK FUEL 07/10/2026 07/10/2026	STMT	COUNTY VEHICLE EXPENSE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		882.97	7 Transactions			
520	DEPT Total:		882.97	PARKS	1 Vendors	7 Transactions	

RACHELW
7/30/26 11:51AM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 8

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
601	DEPT			AGRICULTURAL INSPECTION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
18	01-601-000-0000-6242		175.00	REG @ REAL ESTATE NEIGHBORS TR 07/15/2026 07/15/2026	1519983	DUES & REGISTRATION FEES	N
19	01-601-000-0000-6401		29.99	MAILING ENVELOPES 07/15/2026 07/15/2026	3667455 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
13	01-601-000-0000-6401		27.85	TONER 06/25/2026 06/25/2026	7204494	OFFICE SUPPLIES & EQUIPMENT MAI	N
14	01-601-000-0000-6242		305.00	LAWYER REG - JP 06/29/2026 06/29/2026	LAWYER-379717	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		537.84	4 Transactions			
601	DEPT Total:		537.84	AGRICULTURAL INSPECTION	1 Vendors	4 Transactions	
602	DEPT			EXTENSION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
20	01-602-000-0000-6401		24.02	STORAGE CRATE 06/24/2026 06/24/2026	2241050 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		24.02	1 Transactions			
602	DEPT Total:		24.02	EXTENSION	1 Vendors	1 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
81	01-620-000-0000-6401		1,216.48	FARMFEST PROMO ITEMS 06/30/2026 06/30/2026	203500	OFFICE SUPPLIES & EQUIP MNTCE	N
80	01-620-000-0000-6334		365.58	LODGING @ MN SOIL TR - MT 06/22/2026 06/25/2026	52412836	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,582.06	2 Transactions			
620	DEPT Total:		1,582.06	SOIL AND WATER CONSERVATION DIST	1 Vendors	2 Transactions	
1	Fund Total:		15,560.39	GENERAL		77 Transactions	

RACHELW
7/30/26 11:51AM
3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 9

Vendor		Name	Rpt			Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name		
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER					
	21275	ELAN CORPORATE PAYMENT SYSTEMS							
8		03-320-000-0000-6507	86.68	DRONE MICRO SD CARDS		4306654	MISCELLANEOUS EXPENSES	N	
				07/21/2026 07/21/2026		2425			
	21275	ELAN CORPORATE PAYMENT SYSTEMS	86.68	1 Transactions					
320	DEPT Total:		86.68	HIGHWAY CONSTRUCTION & ENGINEER		1 Vendors		1 Transactions	
3	Fund Total:		86.68	ROAD AND BRIDGE				1 Transactions	

RACHELW
7/30/26 11:51AM
15 DITCH

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 10

Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
611	DEPT			DITCH MAINTENANCE				
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
16	15-611-000-0000-6411		51.53	SPRAYER		0073062	FIELD SUPPLIES/EXPENSES	N
				07/06/2026	07/06/2026	2425		
15	15-611-000-0000-6411		14.99	FOOD SCALE		3785857	FIELD SUPPLIES/EXPENSES	N
				07/09/2026	07/09/2026	2425		
	21275	ELAN CORPORATE PAYMENT SYSTEMS	66.52	2 Transactions				
611	DEPT Total:		66.52	DITCH MAINTENANCE		1 Vendors	2 Transactions	
15	Fund Total:		66.52	DITCH			2 Transactions	

RACHELW
7/30/26 11:51AM
73 INSURANCE

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 11

	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
801	DEPT				HOUSING TRUST FUND			
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
28		73-801-000-0000-6178		45.14	MUNCH BETTER	STMT	EMPLOYEE WELLNESS	N
					07/06/2026 07/06/2026			
	21275	ELAN CORPORATE PAYMENT SYSTEMS		45.14	1 Transactions			
801	DEPT Total:			45.14	HOUSING TRUST FUND	1 Vendors	1 Transactions	
73	Fund Total:			45.14	INSURANCE		1 Transactions	
	Final Total:			15,758.73	21 Vendors	81 Transactions		

*** Redwood County ***



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	15,560.39	GENERAL
3	86.68	ROAD AND BRIDGE
15	66.52	DITCH
73	45.14	INSURANCE
All Funds	15,758.73	Total

Approved by,

.....
.....
.....



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette		
L&S - Home pit site - Extraction Interim Use Permit #10-26	estimated time needed:	5 minutes	
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Extraction Interim Use Permit #10-26 for the re-permit of a gravel pit in Section 21 of Charlestown Township.

Background Information:

L&S Construction is proposes to complete extraction from the "home pit" site. The total extraction area is 15 acres. Following completion of extraction, reclamation will take place over the next few years. The site is accessed via Knox Ave.

Supporting Documents: ☐ Attached ☒ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

--

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



AGENDA

REDWOOD COUNTY PLANNING COMMISSION

Tuesday, July 28th, 2026 – 1:00 p.m.

1. Call to Order
2. Public Hearing on Application for Extraction Interim Use Permit submitted by Cooper Scheffler on behalf of landowners L&S Construction Corp. and Donalee Scheffler
3. Other Business:
 - a. Review and approve the minutes from the June 30th, 2026, Planning Commission meeting
 - b. Any other business

TO: Redwood County Planning Commission
FROM: Jeanette Pidde *JP*
Land Use and Zoning Supervisor
Redwood County Environmental Office
DATE: July 15, 2026
RE: Planning Commission Hearing on July 28, 2026



A meeting of the Redwood County Planning Commission has been scheduled for Tuesday, the 28th day of July, 2026, beginning at 1:00 p.m. in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

The meeting will involve one (1) public hearing. A brief summary of the subject matter of the hearing is set forth below.

1. Public Hearing on Application for Extraction Interim Use Permit (10-26) submitted by Cooper Scheffler on behalf of landowners L&S Construction Corp. and Donalee Scheffler.

L & S Construction Corp. seeks to re-permit an existing gravel pit located in Section 21 of Charlestown Township. The total project area is 21.29 acres, with the extraction area being approximately 15 acres. There is some remaining sand and gravel material to be extracted prior to reclamation activities. The main purpose of the pit renewal is reclamation.

The property is located in the Agricultural District. In said district, extraction is an interim use.

There is a county tile line on site, and L & S will stay 50' away from the tile line. There are no nearby county ditches. The Cottonwood River is 500' south of the site.

The closest third-party dwellings to the site are as follows: (1) 12540 Knox Ave., about 1,760 feet northeast of the site; (2) 31239 120th St., about 3,150 feet southeast of the site; and (3) 31382 120th St., about 3,900 feet southeast of the site.

Copies of the Extraction Interim Use Permit application, maps, plans, and proposed permit conditions are enclosed.

EIUP #10-26

Legal Description

The Southeast Quarter (SE1/4) of Section Twenty-One (21), Township One Hundred Nine (109) North, Range Thirty Six (36) West, Redwood County, Minnesota, lying north of the railroad right-of-way, EXCEPT that part of said Southeast Quarter described as follows: Commencing at the East Quarter Corner of said Section 21; thence South 00°27'16" West (assumed bearing), on the east line of said Section 21, a distance of 990.00 feet to the point of beginning; thence continuing South 00°27'16" West, on said east line, 310.55 feet; thence North 88°51'46" West, 749.23 feet to a ½-inch iron pipe monument; thence North 00°25'05" East, 301.15 feet to a ½-inch iron pipe monument; thence South 89°34'55" East, 749.37 feet to the point of beginning.

PIDs 51-021-4020 and 51-021-4060

L&S Construction Corp.
Conditional Use Permit Application
For the
L&S Shop Pit
06/19/2026



L&S Construction Corp.
Conditional Use Permit Application
For the
L&S Shop Pit
06/19/2026

Application for a Conditional Use Permit to allow for the mining and processing of sand & gravel material.

Charlestown Township – Section 21
Redwood County, Minnesota

Property Owners:
L&S Construction Corp.
12226 Knox Ave
Sanborn, MN 56083

APPLICANT

L&S Construction Corp.

12226 Knox Ave.

Sanborn, MN 56083

(507) 648-3382

Contact – Cooper Scheffler or Mike Scheffler

LANDOWNERS

L&S Construction Corp.

12226 Knox Ave.

Sanborn, MN 56083

(507) 648-3382

Contact – Cooper Scheffler or Mike Scheffler

CURRENT LAND USE

Site is currently permitted as a gravel pit from 2016.

PROPOSED USE

A Conditional Use Permit is being requested to mine, process, and stockpile sand and gravel in the requested area. The materials that are mined on this site will primarily be used for roadway construction for state, county, and local individuals. By having this acreage in the market, it allows for cost savings for various areas of local, county, and state agencies by having another high quality gravel source in that area. This would have a favorable impact on the cost on public and private work.

DUST CONTROL

We have our own water truck to apply water to roads and in extreme dust cases we have contacts with local dust control companies to put down chloride as needed.

NOISE CONTROL

We plan to take all the necessary precautions to keep noise at an acceptable level with our crushing and hauling operations. We plan to make sure our equipment is up to date and in proper working order to ensure there isn't any avoidable noise being put in the environment. We also have mufflers on our equipment to minimize noise on generators and other equipment. In our area, distance is also a key factor. The area is sparsely populated.

EROSION AND STORM WATER CONTROL PLAN

Erosion control of the land will come from a few different steps.

1. Slopes will be flattened to 3:1 or less in the reclamation process.
2. All storm water runoff will run to a pond onsite.
3. BMP's will be in all areas that surface water will be impacted.
4. Land will be restored according to the reclamation plan when excavation of materials is complete.

PROPOSED MINING PLAN

GENERAL

We plan to supply the road construction, asphalt, and concrete markets with a high quality gravel and sand aggregate. Being able to supply sand and gravel in this area will result in cheaper hauling and material costs to large state and county work. Ultimately, saving the state/counties and tax payers money.

MINING OPERATION PLAN

We will begin mining on the west and south side of the property where the existing mined out area sits and reclaim behind ourselves.

HOURS OF OPERATION

Monday through Saturday 7:00AM to 7:00PM.

RECLAMATION PLAN

The area of the land that has been disturbed from mining operations will be restored upon completion of the material extraction. Reclamation will begin as soon as possible after materials have been completely extracted. The area will be reclaimed using the overburden that was previously stripped. This overburden will be spread out and reseeded with grass for cattle grazing. All slopes greater than 3:1 will be flattened and the land contour will gently conform to the existing land. A small pond will also conform to the land which will minimize erosion from rainfall.

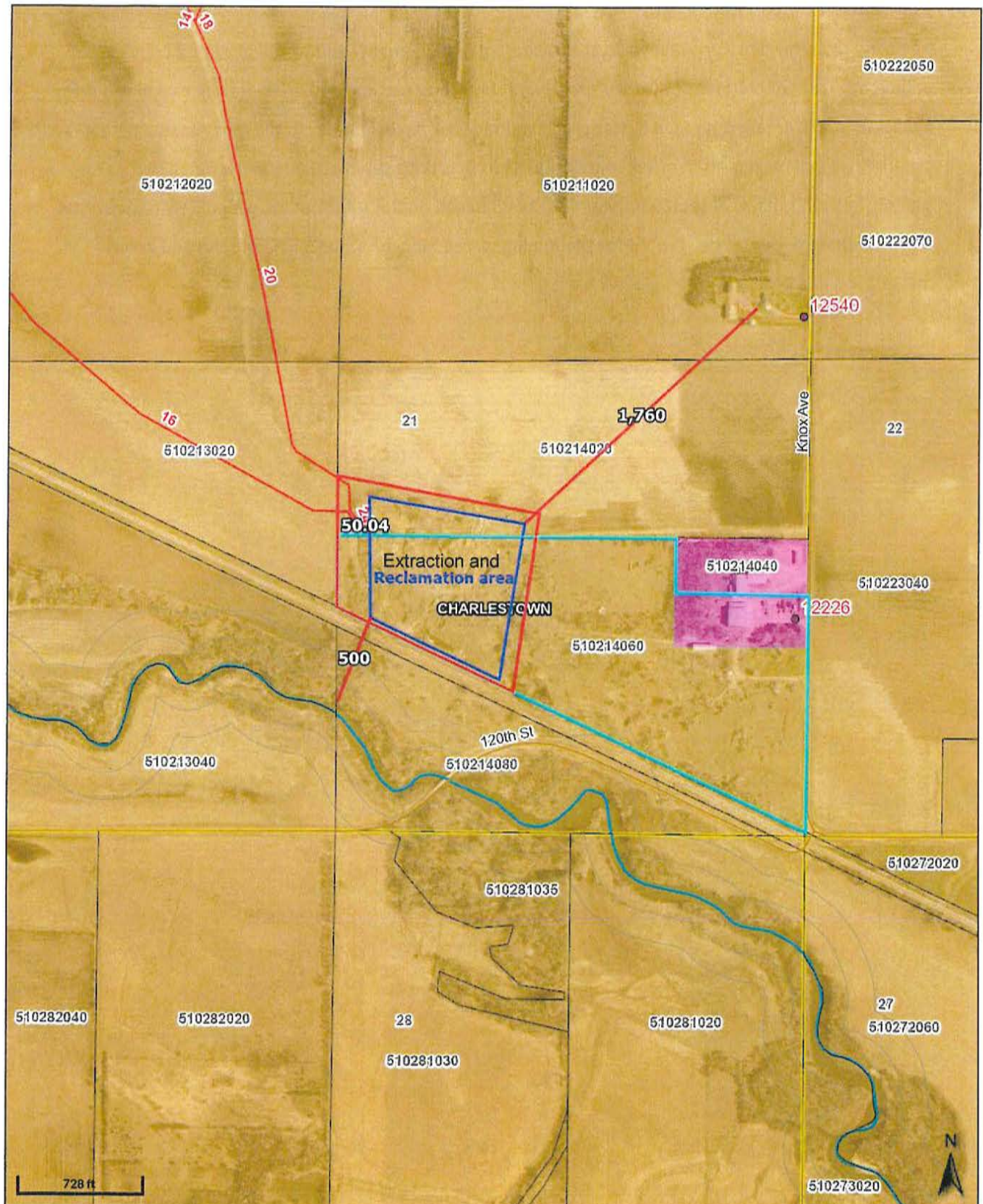
LIFE EXPECTANCY

As of now, we are expecting the materials available at this pit to last for ten years.

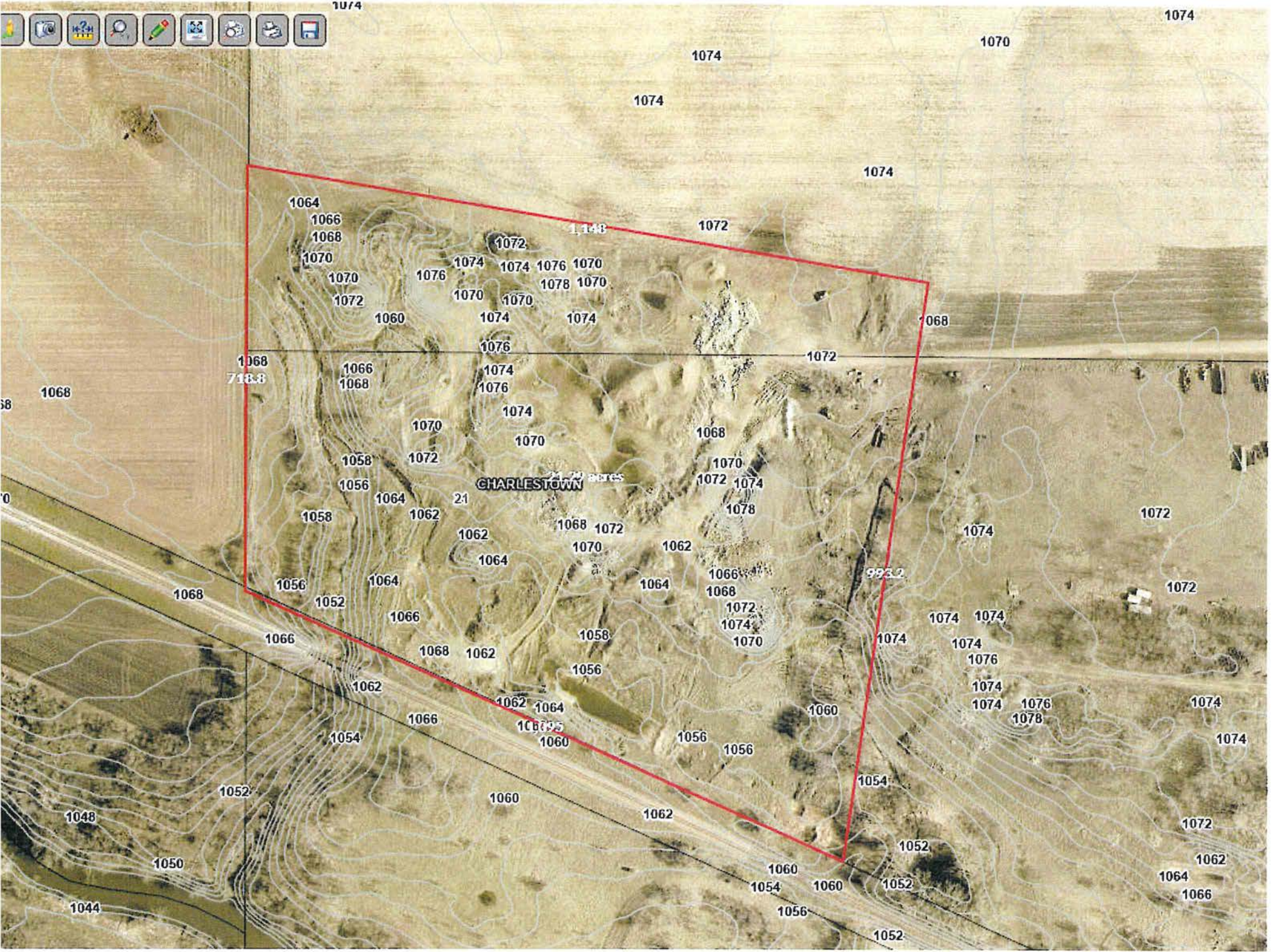
SUMMARY

The sand and gravel material available at this site are of high quality and would provide a competitive source of excellent materials for today's road and rural construction industries. Having a sand and gravel available in this area will provide better roads and save tax payers money in the long run. If a permit is granted, we will make a strict effort to follow all the conditions set in place to allow for all parties to benefit from this material source for years to come. Based on this information, we politely request that a conditional use permit be granted for the mining, processing, and stockpiling of sand and gravel material on this property.

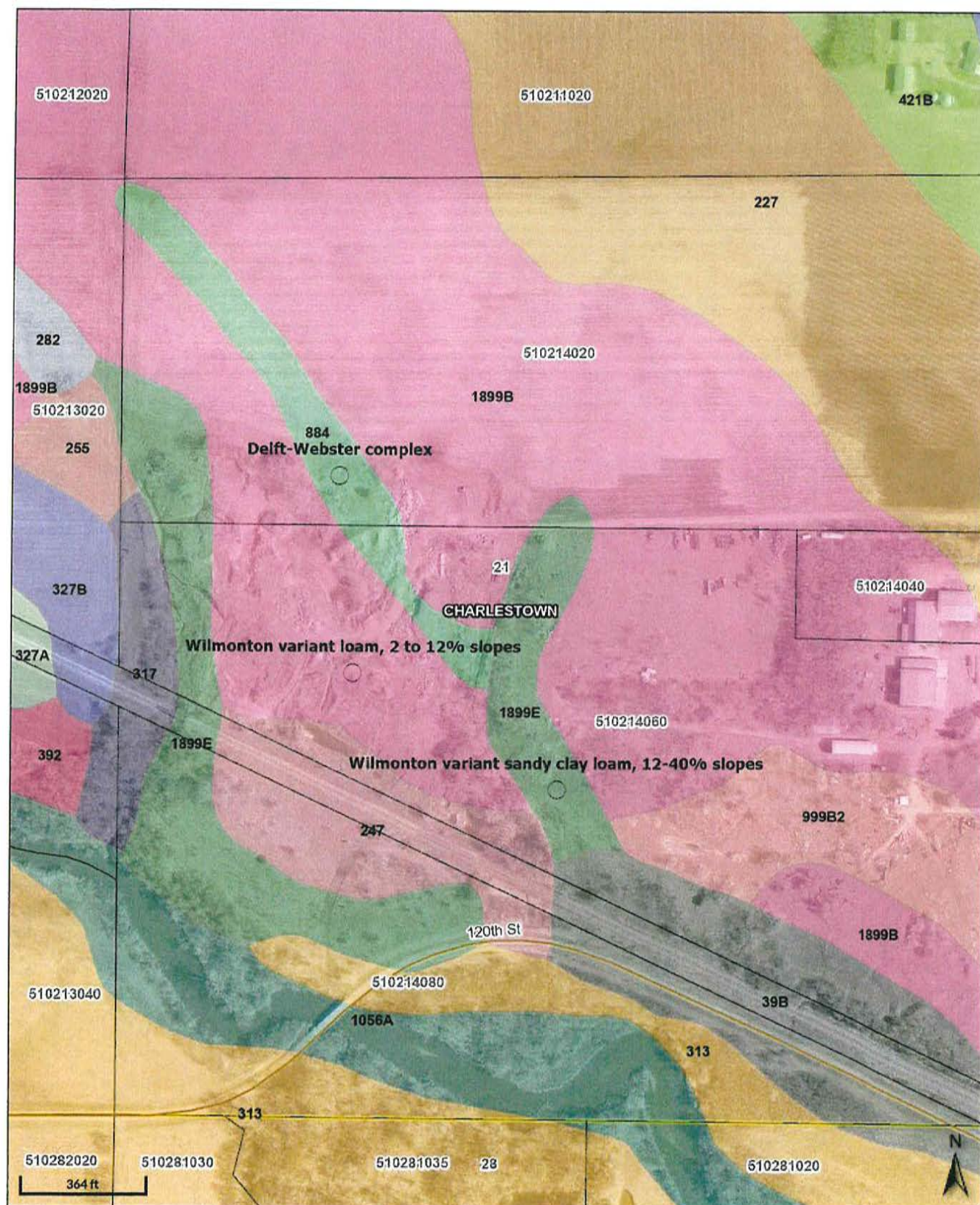
Neighborhood







Soils

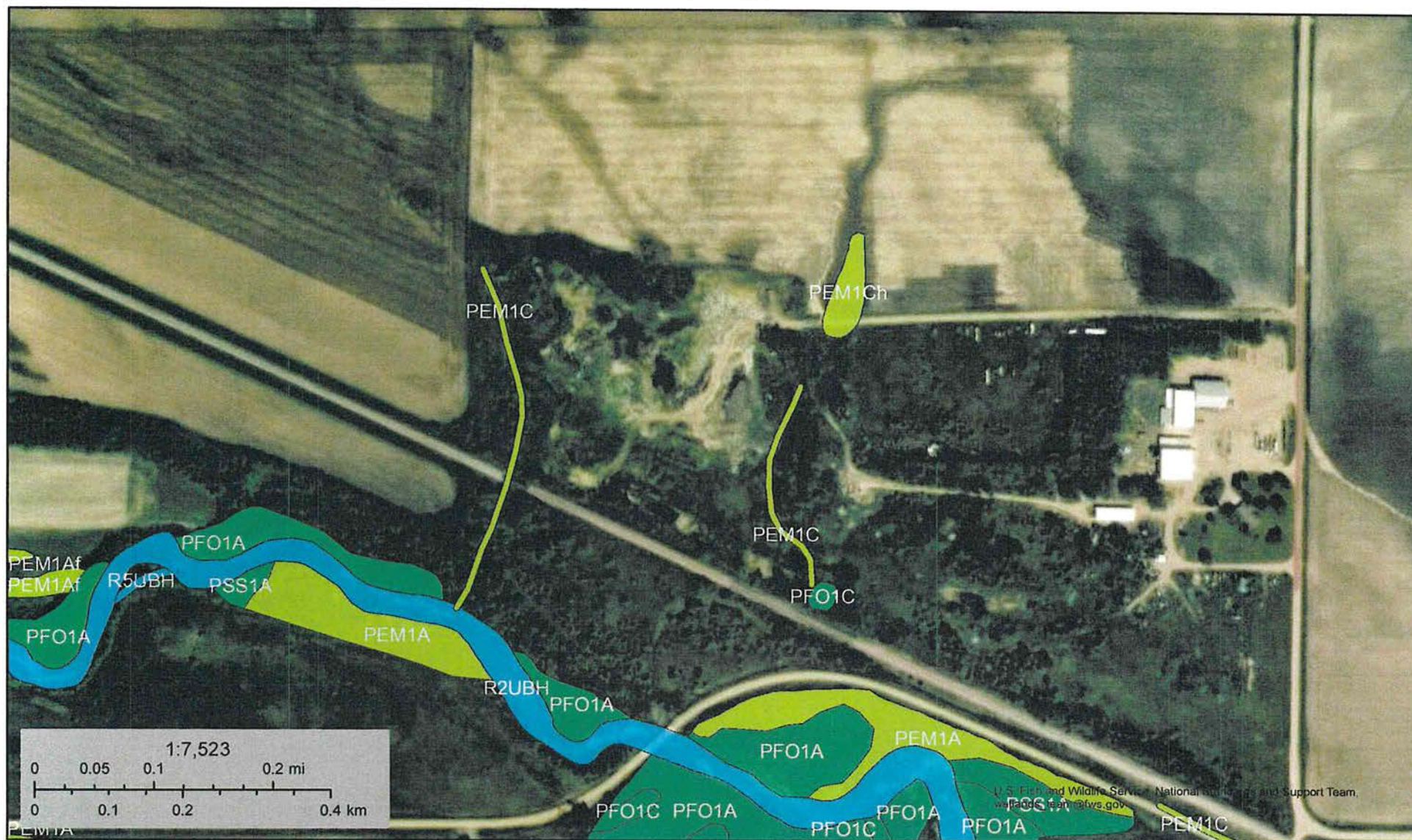




U.S. Fish and Wildlife Service

National Wetlands Inventory

L & S Home Pit



July 6, 2026

Wetlands

	Estuarine and Marine Deepwater		Freshwater Emergent Wetland		Lake
	Estuarine and Marine Wetland		Freshwater Forested/Shrub Wetland		Other
			Freshwater Pond		Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

Conditions for Permit No. 10-26 (L&S Construction Corp. – Home Site Pit)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time. The permit holder shall abide by all MSHA requirements. The permit holder shall comply with all federal, state and local laws and rules regarding wetlands.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall have proper warning signs posted along Knox Avenue during times that material is being hauled into or out of the site. The warning signs shall conform to the requirements and guidelines provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. Knox Avenue will be used as the haul route into and out of the site at all times, except that in the event the permit holder is hired to place gravel on Charlestown Township roads the most convenient available route may be used to perform work for Charlestown Township.
5. The permit holder shall enter into and abide by a written agreement with the Charlestown Township Board regarding repair and maintenance of township roads damaged by hauling to and from the permitted site.
6. All waste and refuse generated by or from the interim use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.
7. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
8. The permit holder shall not allow the extraction interim use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the extraction interim use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
9. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit*. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the permit is granted.
10. The permit holder shall not in any way obstruct the flow of water from or in the County drainage tile mains (CD70) located on the site. Any damage to the County tile mains caused by the conditional use shall be repaired by or at the expense of the permit holder.
11. Adequate measures shall be taken on both the gravel pit site and also on various haul roads used to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
12. Hours of operation shall be 7:00 a.m. to 7:00 p.m., Monday through Saturday.

13. Any other equipment (i.e. hotmix plant, etc.) other than excavation and aggregate processing equipment to be used at the site shall require a new interim use permit. The excavation site shall not be used for a demolition site unless the permit holder obtains the proper permits from the State and Minnesota and Redwood County.
14. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
15. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not to be dangerous from caving or sliding banks. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed according to the reclamation plan attached to the *Extraction Interim Use Permit*, reserved topsoil spread on the site and thereafter seeded with approved seed where required to avoid erosion and an unsightly mar on the landscape. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Interim Use Permit* reaches its completion date.
16. The permit holder shall post a bond or irrevocable letter of credit in the amount of \$30,000.00 as security to Redwood County. Further, the bond or irrevocable letter of credit shall remain in full force and effect for a minimum of one year beyond the completion date of *Extraction Interim Use Permit*. The completion date of this permit shall be July 2, 2036.
17. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000.00 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
18. The Redwood County Planning Commission shall review the extraction interim use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the extraction interim use permit and/or requiring the permit holder to reapply for an extraction interim use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the extraction interim use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or extraction interim use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

AFFIDAVIT OF SERVICE VIA U.S. MAIL

STATE OF MINNESOTA)
) ss
COUNTY OF REDWOOD)

RE: *Application for Extraction Interim Use Permit* submitted by Cooper Scheffler o/b/o landowners L&S Construction Corp. and Donalee Scheffler; Permit Application No. 10-26

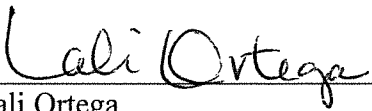
I, Lali Ortega, a person not less than eighteen (18) years of age, being first duly sworn upon oath, hereby state a copy of the following:

1. *Written Notice of Public Hearing on Application for Extraction Conditional Use Permit; and*
2. *Notice of Public Hearing*

was duly served upon:

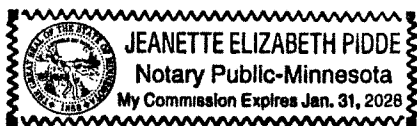
SEE ATTACHED

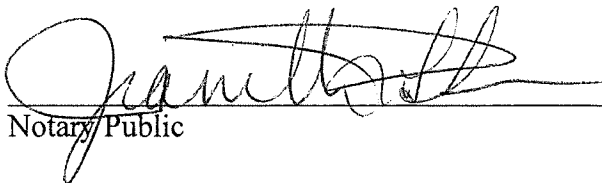
by enclosing a copy of the same in an envelope, with postage prepaid, and depositing said envelope in a United States Postal Service mailbox located at Redwood Falls, Minnesota on the 15th day of July, 2026.



Lali Ortega
Environmental Administrative Assistant

Subscribed and sworn to before me, a Notary Public, on this 15th day of July, 2026, by Lali Ortega.





Notary Public

TO: Whom It May Concern

FROM: Jeanette Pidde *JP*
Land Use and Zoning Supervisor
Redwood County Environmental Office

DATE: July 15th, 2026

RE: Notice of Public Hearing on Application for Extraction Interim Use Permit



Please find enclosed a Notice of Public Hearing regarding an Application for Extraction Interim Use Permit submitted by Cooper Scheffler on behalf of landowners L&S Construction Corp. and Donalee Scheffler, pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.143 and 153.421 for the extraction of sand and gravel material from/on a 21.29-acre extraction site located on portions of the following described real property in Charlestown Township:

The Southeast Quarter (SE1/4) of Section Twenty-One (21), Township One Hundred Nine (109) North, Range Thirty Six (36) West, Redwood County, Minnesota, lying north of the railroad right-of-way, EXCEPT that part of said Southeast Quarter described as follows: Commencing at the East Quarter Corner of said Section 21; thence South 00°27'16" West (assumed bearing), on the east line of said Section 21, a distance of 990.00 feet to the point of beginning; thence continuing South 00°27'16" West, on said east line, 310.55 feet; thence North 88°51'46" West, 749.23 feet to a ½-inch iron pipe monument; thence North 00°25'05" East, 301.15 feet to a ½-inch iron pipe monument; thence South 89°34'55" East, 749.37 feet to the point of beginning. PIDs 51-021-4020 and 51-021-4060

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly-scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 28th day of July, 2026. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Code of Ordinances, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at Environmental@redwoodcounty-mn.gov, or by mail at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*, and/or attend the public hearing at the time and date set forth in the Notice of Public Hearing.

enclosure

Redwood County Government Center - Environmental Department
P.O. Box 130 Redwood Falls, MN 56283
(507) 637-4023 redwoodcounty-mn.us environmental@redwoodcounty-mn.gov

NOTICE OF PUBLIC HEARING

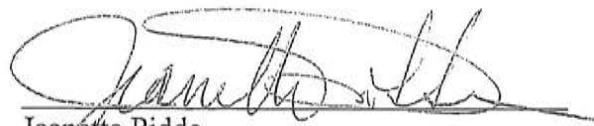
An *Application for Extraction Interim Use Permit* has been filed by Cooper Scheffler o/b/o landowners L&S Construction Corp. and Donalee Scheffler, pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.143 and 153.421 for the extraction of sand and gravel material from/on a 21.29-acre extraction site located on portions of the following described real property in Charlestown Township:

The SE¼ of Section 21, Township 109 North, Range 36 West, Redwood County, Minnesota, lying north of the railroad right-of-way, EXCEPT that part of said SE¼ described as follows: Commencing at the East Quarter Corner of said Section 21; thence South 00°27'16" West (assumed bearing), on the east line of said Section 21, a distance of 990.00 feet to the point of beginning; thence continuing South 00°27'16" West, on said east line, 310.55 feet; thence North 88°51'46" West, 749.23 feet to a ½-inch iron pipe monument; thence North 00°25'05" East, 301.15 feet to a ½-inch iron pipe monument; thence South 89°34'55" East, 749.37 feet to the point of beginning. PIDs 51-021-4020 and 51-021-4060

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly-scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 28th day of July, 2026. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at environmental@redwoodcounty-mn.gov, or in writing at Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283.

DATED: July 7, 2026


Jeanette Pidde
Land Use & Zoning Supervisor
Redwood County Environmental Office

Parcel ID	NAME	C/O	Address	CITY	STATE	ZIP
510272060						
510272020	STEFFEN/MATTHEW P & CHRISTINE M	ETAL	31382 120 ST	SANBORN	MN	56083
510281020	SCHWANKE/BERNEL & DELORES		30200 CO HWY 15	SANBORN	MN	56083
510223020	BROWN/JOSEPH WAYNE & TAMARA V		31239 120 ST	SANBORN	MN	56083
510214040	STRAIGHT LINE OF SANBORN INC		12226 KNOX AVE	SANBORN	MN	56083
510213020	MOHR FARMS LLC		1025 SOUTHRIDGE RD	NEW ULM	MN	56073
510222070	WEBER/MAXINE Y	ETAL	11857 LASER AVE	SANBORN	MN	56083
510212020	KUHN/DENNIS R		2155 270 ST E	RANDOLPH	MN	55065
510211020	LEOPOLD/SHARON L REV TRUST		12540 KNOX AVE	SANBORN	MN	56083
510222050	WEBER/WAYNE L & ANITA H	ETAL	PO BOX 142	SANBORN	MN	56083
510222040	LEOPOLD/LAMOINE & MARGUERITE	ETAL	PO BOX 232	SANBORN	MN	56083
519960040	DAKOTA MINNESOTA & EASTERN RAILROAD CORPORATION	CATHEDRAL SQUARE	427 W 12TH ST	KANSAS CITY	MO	64105
510223040	RUNCK FAMILY FARMS INC	ETAL	19319 440 AVE	SPRINGFIELD	MN	56087
510273020	DNR-REAL ESTATE MGT		PO BOX 45	ST PAUL	MN	55155
510282020	BEYER/DEBRA J		506 E MAPLE ST	SPRINGFIELD	MN	56087
510281030	VOGEL/WILLIAM J		11560 CO RD 3	COMFREY	MN	56019
510281035	KIRCHER/DUSGIN & DOUGLAS J KIRCHER		401 E CENTRAL	SANBORN	MN	56083
510213040						
510214080						
510214020	SCHEFFLER/DONALEE A	ETAL	12226 KNOX AVE	SANBORN	MN	56083
510214060	L & S CONST CORP ETAL	ATTN: MIKE SCHEFFLER	12226 KNOX AVE	SANBORN	MN	56083
	CHARLESTOWN TOWNSHIP BOARD OF SUPERVISORS	% DOUG MOODY JR., CLERK	30061 140TH ST	LAMBERTON	MN	56152
	CITY OF SANBORN CITY COUNCIL	% TARA JONES, CLERK	171 N MAIN ST	SANBORN	MN	56083
	LANDOWNER/APPLICANT					

REDWOOD COUNTY PLANNING COMMISSION

L&S Construction Corp.

Home Site Pit

Extraction Interim Use Permit Application #10-26

July 28, 2026



FINDINGS OF FACT

ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.

In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the use and enjoyment of other property in the area?

- 3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

- 4) What infrastructure is needed to support the proposed use and how will it be provided?

- 5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

NAME: _____

DATE: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4th 2026	Originating Dept.:	Technology
Preferred 2nd Date:			
Discussion Item:	Paul Parsons		
Zoom Phone Payment	estimated time needed:	3 minutes	
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Please review and approve payment for Zoom Phones

Background Information:

Redwood County Board of Commissioners approved the the invoice for Zoom phones in the amount of \$25,671.90. This was approved on 07-01-2025 for a two year contract. Year 1 and year 2 was \$17,332.06. Due to more licenses required for this project, the true up for year two is \$25,671.90.

Supporting Documents: ☒ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

--

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

QUOTE NO: 52-2189693
 Quote Date: 7/27/2026
 Quote Expires:
 Shipping: ESD
 Total Price: \$25,671.90
 Total Quote: \$25,671.90



Year 2

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY.	EXT PRICE
1	PAR1-PRO-BASE-NH1Y-2	Zoom One - Pro - 1 Year Tier Start: 1 Tier End 49 Zoom Video Communications, Inc. - PAR1-PRO-BASENH1Y	\$149.08	14	\$2,087.12
2	ZP-USCA-UN-10-1YP-2	Zoom Phone Pro with Phone Number and US/Canada Unlimited Calling Plan Annual Tier 2 (10-99 Users). Provides 1 US/CA DID per license. Zoom Video Communications, Inc. - ZP-USCA-UN-10-1YP	\$159.42	118	\$18,811.56
3	ZP-USCA-TN-10-1YP-2	Zoom Phone US/Canada Telephone Number Annual Tier 2 (10-99 Users) Zoom Video Communications, Inc. - ZP-USCA-TN -10-1YP	\$10.33	177	\$1,828.41
4	PAR2-ZP-COMM-1YR-2	Zoom Phone Common Area Only - Annual Tier Start: 10 Tier End 99 Zoom Video Communications, Inc. - PAR2-ZPCOMM-1YR	\$42.51	33	\$1,402.83
5	ZP-PRO-PAYG-USG-1-1YP-2	Zoom Phone Pay As You Go - Committed Usage - 1 Year Prepay Zoom Video Communications, Inc. - ZP-PROPAYG-USG-1-1YP	\$165.31	1	\$165.31
6	USF Fee	Estimated Universal Services Fund Fee - Zoom Video Communications, Inc.	\$1,376.67	1	\$1,376.67
SUBTOTAL					\$25,671.90
TOTAL PRICE:					\$25,671.90
TOTAL QUOTE:					\$25,671.90

Auto Renew: Yes
 Initial Paid Subscription Term: 24 Months
 Renewal Subscription Term: 24 Months

Paid Period Start Date: 06/09/25
 Signature on next page

The Matrix Communications, Inc. Master Services Agreement is signed and on file between Redwood County and Matrix Communications, Inc. We are a Carahsoft and Zoom partner. License agrees that any order for public sector customers will be governed by the terms and conditions of the Zoom Terms of Service which are found at https://www.carahsoft.com/application/files/3115/7246/0744/Zoom_TOS_-_Final_10.19.pdf as well as Zoom Service's description, located at <https://explore.zoom.us/en/services-description/>
 The privacy policy has been updated and may be found here <https://zoomgov.com/privacy>
 The Terms of Service for non public sector customers may be found here <https://zoom.us/terms> as well as Zoom Service's description, located at <https://explore.zoom.us/en/services-description/>
 Overage charges can be incurred for cloud recording and audio conferencing licenses. Policy and pricing information may be found here

<https://support.zoom.us/hc/en-us/articles/360060661511-Cloud-recording-storage-capacity>
<https://zoom.us/zoomconference/rates>

Please note provisioning of Zoom licenses can take 4-7 business days

Acceptance of Quote	
Client Signature _____	Matrix Comm. Signature _____
Printed _____	Printed _____
Title _____	Title _____
Date _____	Date _____



REQUEST FOR BOARD ACTION

Requested Board Date:	8/4/25	Originating Dept.:	EDA
Preferred 2nd Date:			
Discussion Item:		Presenter:	Grady Holtberg
Approval of SBDC appropriation request		estimated time needed:	10 minutes
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Approval of the annual \$5,000 appropriation to the Southwest MN Small Business Development Center from the EDA budget.

Background Information:

The Southwest RMN Small Business Development Center (SBDC) has submitted an annual request for a \$5,000 funding appropriation, to continue providing support services to small businesses in Redwood County. SBDC Regional Director, Christine Fischer and Associate Regional Director, Kris Boedigheimer and will be presenting this appropriation request.

Supporting Documents: ☒ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☐ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Southwest Region
Small Business Development Center
Southwest Minnesota State University
1501 State Street, ST 201
Marshall, Minnesota 56258-3306

June 22, 2026

Vicki Knobloch Kletscher
County Administrator
403 South Mill St.
PO Box 130
Redwood Falls, MN 56283

Re: 2027 Appropriation Request

Dear Vicki Knobloch Kletscher and Commissioners:

Thank you for your continued support of the Southwest Minnesota Small Business Development Center (SBDC). Your investment helps provide no-cost business consulting and resources to entrepreneurs and small businesses throughout Redwood County.

2025 Redwood County Impact

- 31 businesses and entrepreneurs assisted
- \$440,145 in capital facilitated
- 64 jobs created or retained

In addition to traditional business consulting, we are helping local employers prepare for Minnesota's Paid Leave program and other emerging business challenges through workshops, educational resources, and one-on-one assistance.

Every local dollar invested enables us to leverage state and federal funding, allowing us to return substantially greater value to Redwood County businesses and entrepreneurs.

We respectfully request a **2027 appropriation of \$5,000** to continue providing no-cost consulting and resources to businesses throughout the county.

We would be happy to provide a brief update at a future County Board meeting and answer any questions you may have.

Thank you for your partnership and support of small businesses in Redwood County.

Thank you for your time and consideration,

Christine Fischer
Regional Director

Kris Boedigheimer
Associate Regional Director



REQUEST FOR BOARD ACTION

Requested Board Date:	8/4/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Approve bills		estimated time needed:	5 minutes
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Approve Highway Department bills

Background Information:

.

Supporting Documents: ☒ Attached ☒ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



Vendor		Name		Rpt	Warrant Description		Service Dates	Invoice #		Account/Formula Description	
No.	Account/Formula	Accr	Amount					Paid On	On Behalf of	Name	1099
1	19	A & B CONSTRUCTION, LTD									
		03-330-000-0000-6305	14,910.00		Repair Redwood Salt Shed Cover		3489			BLDG - REPAIRS & MAINTENANCE	N
	19	A & B CONSTRUCTION, LTD	14,910.00				1 Transactions				
3	76720	AUTO VALUE OF REDWOOD FALLS									
		03-330-000-0000-6502	189.62-		Shop Supply Returns					SHOP MATERIALS & SUPPLIES	N
4		03-330-000-0000-6503	73.94		Repair Parts					EQUIPMENT REPAIR PARTS & SUPP	N
5		03-330-000-0000-6503	19.79		Filter					EQUIPMENT REPAIR PARTS & SUPP	N
6		03-330-000-0000-6503	61.97		Repair Part					EQUIPMENT REPAIR PARTS & SUPP	N
7		03-330-000-0000-6503	333.63		Filters					EQUIPMENT REPAIR PARTS & SUPP	N
	76720	AUTO VALUE OF REDWOOD FALLS	299.71				5 Transactions				
2	4556	AUTO VALUE TRACY									
		03-330-000-0000-6503	154.08		Filters					EQUIPMENT REPAIR PARTS & SUPP	N
	4556	AUTO VALUE TRACY	154.08				1 Transactions				
8	12400	CITY OF MORGAN									
		03-301-000-0000-6291	277.00		Land Use Permit					PROFESSIONAL & TECHNICAL SER\	N
	12400	CITY OF MORGAN	277.00				1 Transactions				
9	10088	CNH CAPITAL									
		03-330-000-0000-6503	377.60		Shoe/Skid					EQUIPMENT REPAIR PARTS & SUPP	N
	10088	CNH CAPITAL	377.60				1 Transactions				
10	18802	DUININCK INC									
		03-310-000-0000-6501	17,795.20		Blade (Sand) Mix					ROAD MAINTENANCE SUPPLIES & M	N
	18802	DUININCK INC	17,795.20				1 Transactions				
11	20730	ECOWATER SYSTEMS OF REDWOOD FALL									
		03-301-000-0000-6401	106.00		Water					OFFICE SUPPLIES	N
	20730	ECOWATER SYSTEMS OF REDWOOD FALL	106.00				1 Transactions				
12	21500	ELECTRIC MOTOR COMPANY									
		03-330-000-0000-6503	249.95		Battery					EQUIPMENT REPAIR PARTS & SUPP	N
	21500	ELECTRIC MOTOR COMPANY	249.95				1 Transactions				
13	47911	FLINT HILLS RESOURCES LP									
		03-310-000-0000-6501	125,866.38		2026 Sealcoat					ROAD MAINTENANCE SUPPLIES & M	N
	47911	FLINT HILLS RESOURCES LP	125,866.38				1 Transactions				



IFX
7/29/26 11:50AM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Name							Paid On Bnf #	On Behalf of Name	
14	26517	FORCE AMERICA DISTRIBUTING LLC			935.00	Air/Road Temp Sensor	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
	26517	FORCE AMERICA DISTRIBUTING LLC			935.00					
15	29675	GMS INDUSTRIAL SUPPLIES INC			146.93	Shop Supplies, Safety Glasses	1 Transactions		SHOP MATERIALS & SUPPLIES	N
	29675	GMS INDUSTRIAL SUPPLIES INC			146.93					
16	31990	H & L MESABICO			100,000.00	Cutting Edges			EQUIPMENT REPAIR PARTS & SUPP	N
17		03-330-000-0000-6503			1,809.00	4' Clamp & Backer Bar, 3' Clam	2 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
	31990	H & L MESABICO			101,809.00					
18	41293	JD PLUMBING & HEATING			1,511.05	Relocate Milroy Shop Bathroom	1 Transactions	4207	BLDG - REPAIRS & MAINTENANCE	Y
	41293	JD PLUMBING & HEATING			1,511.05					
19	43095	JOHN DEERE FINANCIAL			282.17	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
	43095	JOHN DEERE FINANCIAL			282.17					
20	53227	LOFFLER COMPANIES INC			80.57	Copier Maint Contract	1 Transactions		OFFICE EQUIPMENT REPAIR & MAIN	N
	53227	LOFFLER COMPANIES INC			80.57					
21	55610	M-R SIGN CO INC			163.82	Road Narrow Signs	1 Transactions	231808	ROAD MAINTENANCE SUPPLIES & M	N
	55610	M-R SIGN CO INC			163.82					
22	57397	MN DEPT OF TRANSPORTATION			21,647.20	Material Testing & Inspection			PROFESSIONAL & TECHNICAL SER	N
23		03-320-000-0000-6291			774.47	Equipment Calibration		P00021201	PROFESSIONAL & TECHNICAL SER	N
24		03-320-000-0000-6291			1,172.28	Material Testing & Inspection	3 Transactions	P00021490	PROFESSIONAL & TECHNICAL SER	N
	57397	MN DEPT OF TRANSPORTATION			23,593.95					
25	64180	O'BRIEN/JOSEPH			16,334.00	ROW - Maintenance - CSAH 1 Gua	1 Transactions		RIGHT OF WAY FOR MAINT.	N
	64180	O'BRIEN/JOSEPH			16,334.00					
	71300	PITNEY BOWES GLOBAL								



IFX 7/29/26 11:50AM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Name		Rpt	Accr	Warrant Description		Service Dates	Invoice #		Account/Formula Description	
No.	Account/Formula	No.	Account/Formula			Amount			Paid On Bnf #	On Behalf of Name		
26	71300	PITNEY BOWES GLOBAL	03-301-000-0000-6210			164.79	Postage Meter Lease	1 Transactions	3107980538	POSTAGE		N
						164.79						
27	72636	PRODUCTIVITY INC	03-330-000-0000-6502			1,082.78	Degreaser	1 Transactions	31551168	SHOP MATERIALS & SUPPLIES		N
						1,082.78						
28	76350	REDWOOD COUNTY RECORDER	03-301-000-0000-6291			92.00	CSAH 1 Guardrail Removal ROW R	1 Transactions		PROFESSIONAL & TECHNICAL SER		N
						92.00						
30	76758	RTS LLC	03-330-000-0000-6306			100.00	Tire Repair			MAINTENANCE - EQUIPMENT		Y
32			03-330-000-0000-6306			66.00	Mount			MAINTENANCE - EQUIPMENT		Y
34			03-330-000-0000-6306			170.00	Mount Tires			MAINTENANCE - EQUIPMENT		Y
36			03-330-000-0000-6306			672.00	Mount & Balance Tires			MAINTENANCE - EQUIPMENT		Y
37			03-330-000-0000-6306			265.00	Mount & Dismount			MAINTENANCE - EQUIPMENT		Y
29			03-330-000-0000-6503			48.00	Shop Supplies			EQUIPMENT REPAIR PARTS & SUPP		Y
31			03-330-000-0000-6503			22.00	Tire Tube			EQUIPMENT REPAIR PARTS & SUPP		Y
33			03-330-000-0000-6503			6,148.28	Tires			EQUIPMENT REPAIR PARTS & SUPP		Y
35			03-330-000-0000-6503			20.00	Stems			EQUIPMENT REPAIR PARTS & SUPP		Y
38			03-330-000-0000-6503			230.00	Tire			EQUIPMENT REPAIR PARTS & SUPP		Y
39			03-330-000-0000-6503			130.00	Wheels			EQUIPMENT REPAIR PARTS & SUPP		Y
						7,871.28		11 Transactions				
41	79500	RUNNINGS FARM & FLEET	03-310-000-0000-6507			103.35	Bridge Deck Supplies			MISCELLANEOUS EXPENSES		N
40			03-330-000-0000-6502			65.96	Shop Supplies			SHOP MATERIALS & SUPPLIES		N
42			03-330-000-0000-6503			607.76	Repair Parts			EQUIPMENT REPAIR PARTS & SUPP		N
						777.07		3 Transactions				
43	80084	SALFER WELDING MFG & REPAIR LLC	03-330-000-0000-6306			232.15	Weld Bracket	1 Transactions		MAINTENANCE - EQUIPMENT		Y
						232.15						
44	82415	SMITH LAWN CARE COMPANY LLC	03-310-000-0000-6341			1,550.00	Mowing/Trimming - Dekalb & Nor	1 Transactions		EQUIPMENT RENTAL		N
						1,550.00						
	84240	SWIGART/DEAN R										

Vendor		Name	Account/Formula		Accr	Rpt	Warrant Description		Invoice #		Account/Formula Description		1099
No.							Service Dates		Paid On Bhf #		On Behalf of Name		
45	84240	03-310-000-0000-6366	SWIGART/DEAN R				ROW - Maintenance - CSAH 1 Gua	1 Transactions			RIGHT OF WAY FOR MAINT.		N
47	88135	TOTAL GLASS OF REDWOOD FALLS INC											
		03-330-000-0000-6306					Windshield Replacement				MAINTENANCE - EQUIPMENT		N
46		03-330-000-0000-6503					Windshield				EQUIPMENT REPAIR PARTS & SUPP		N
	88135	TOTAL GLASS OF REDWOOD FALLS INC						2 Transactions					
48	89002	TURBES AG SALES & SERVICE LLC											
		03-330-000-0000-6503					Wheel Center	1 Transactions			EQUIPMENT REPAIR PARTS & SUPP		Y
	89002	TURBES AG SALES & SERVICE LLC											
49	90560	U S POSTMASTER-REDWOOD FALLS											
		03-301-000-0000-6210					Rolls of Postage Stamps	1 Transactions			POSTAGE		N
	90560	U S POSTMASTER-REDWOOD FALLS											
51	90660	VALLEY ASPHALT PRODUCTS INC											
		03-310-000-0000-6501					Patching Asphalt	1 Transactions			ROAD MAINTENANCE SUPPLIES & M		N
	90660	VALLEY ASPHALT PRODUCTS INC											
52	90661	VALLEY EARTHWORKS INC											
		03-310-000-0000-6341					Road Blading				EQUIPMENT RENTAL		N
53		03-310-000-0000-6341					Road Blading		1534		EQUIPMENT RENTAL		N
54		03-310-000-0000-6341					Road Blading		1578		EQUIPMENT RENTAL		N
	90661	VALLEY EARTHWORKS INC							3 Transactions				
50	91159	VAULT HEALTH											
		03-310-000-0000-6507					Drug Testing	1 Transactions		FL00719280	MISCELLANEOUS EXPENSES		N
	91159	VAULT HEALTH											
55	91230	VESTIS SERVICES LLC											
		03-330-000-0000-6502					Uniforms, Mats, Shop Towels				SHOP MATERIALS & SUPPLIES		Y
	91230	VESTIS SERVICES LLC							1 Transactions				
56	93070	WELTSCH EQUIPMENT INC											
		03-310-000-0000-6601					HitchDoc Snowblower - Unit #52				CAPITAL OUTLAY (\$5,000 AND OVER)		N
57		03-330-000-0000-6503					RADIO / Repair Part				EQUIPMENT REPAIR PARTS & SUPP		N
	93070	WELTSCH EQUIPMENT INC							2 Transactions				
	99290	ZIEGLER INC											



Vendor		Name		Rpt	Warrant Description	Invoice #	Account/Formula Description		1099
No.	Account/Formula	Accr	Amount				Paid On Bhf #	On Behalf of Name	
58			03-330-000-0000-6503		LED Light			EQUIPMENT REPAIR PARTS & SUPP	N
59			03-330-000-0000-6503		Door Glass			EQUIPMENT REPAIR PARTS & SUPP	N
60			03-330-000-0000-6503		Repair Parts			EQUIPMENT REPAIR PARTS & SUPP	N
61			03-330-000-0000-6503		Batteries			EQUIPMENT REPAIR PARTS & SUPP	N
62			03-330-000-0000-6503		Filters			EQUIPMENT REPAIR PARTS & SUPP	N
63			03-330-000-0000-6503		Cutting Edges			EQUIPMENT REPAIR PARTS & SUPP	N
99290	ZIEGLER INC				6 Transactions				

3 Fund Total: 354,162.69 ROAD AND BRIDGE 35 Vendors 63 Transactions

Final Total: 354,162.69 35 Vendors 63 Transactions



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	354,162.69	ROAD AND BRIDGE
	All Funds	354,162.69	Total
			Approved by,
			
			



REQUEST FOR BOARD ACTION

Requested Board Date:	8/4/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Requesting 8:30 slot. MnDOT presentation of it's Capital Highway Investment Plan (CHIP)		estimated time needed:	20 minutes
Board Action: ☐ Yes, action required ☒ No, informational only			

If Action, Board Motion Requested:

Background Information:

Megan DeSchepper, District 8 Planning Director, would like to present the D8 10-year CHIP plan with the Board. She will be giving information about highway projects the district is planning over the next 10 years.

Supporting Documents: ☒ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☐ Not applicable

Date Legal Request Submitted to County Attorney:

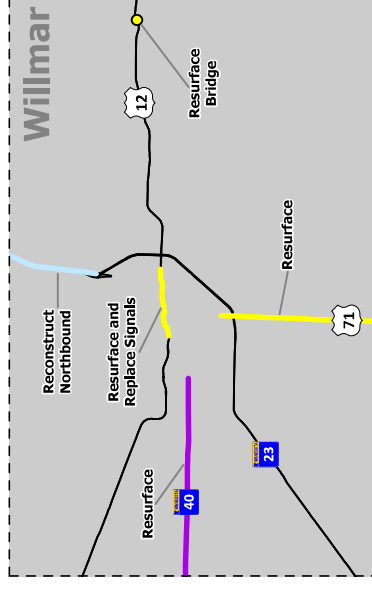
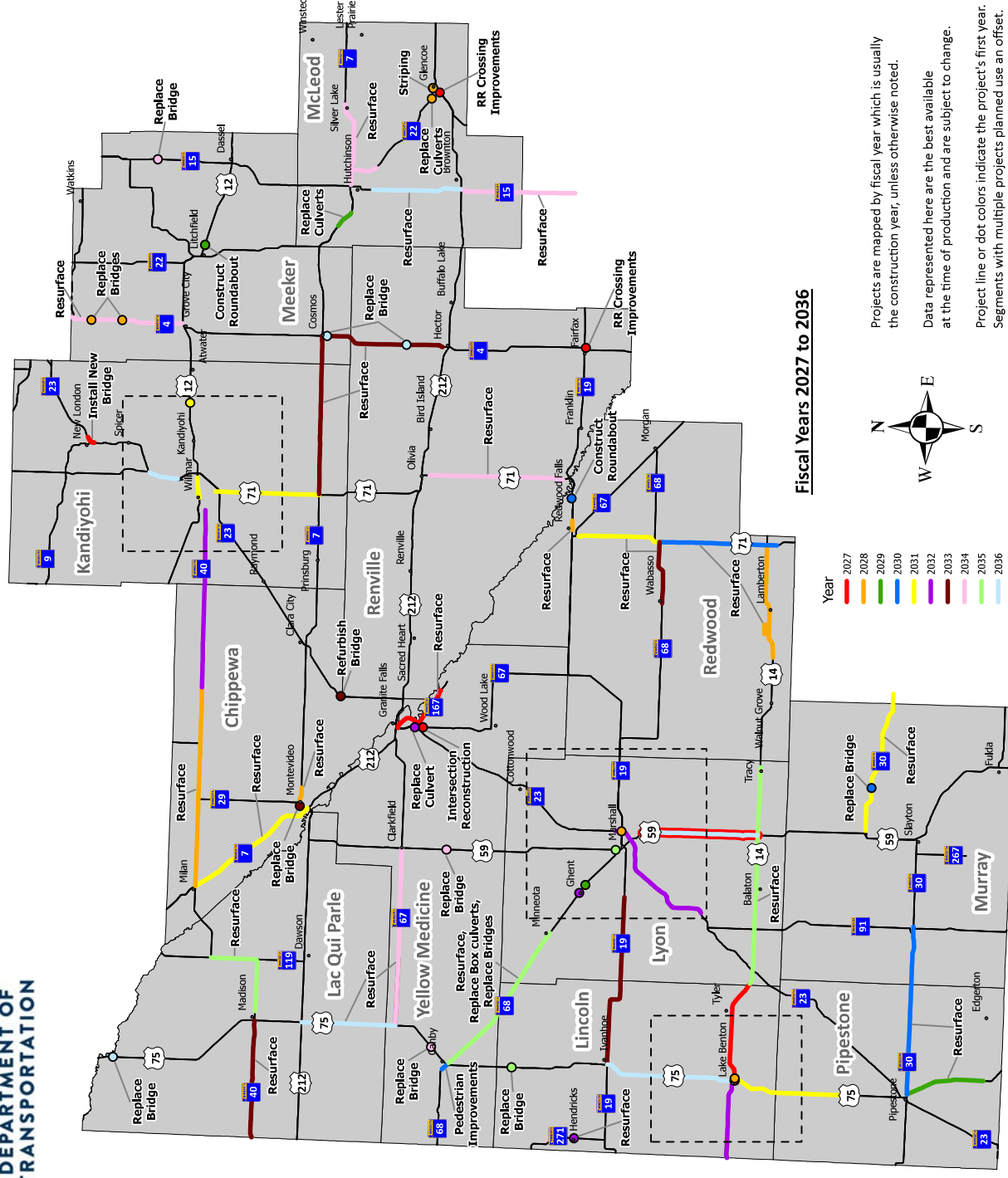
Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

District 8 Ten-Year Capital Highway Investment Plan (CHIP) 2027-2036





District 8

10 YEAR CAPITAL HIGHWAY

INVESTMENT PLAN

FY 2027 - FY 2036

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN 4	6501-13	2027	MPLI RR, INSTALLING FLASHING LIGHTS, GATES AND CONSTANT WARNING CIRCUITRY AT MNTH 4 IN FAIRFAX	RENVILLE	0.1	\$ 350,000
MN 4	6502-17AC	2027	**AC** MN 19 (FAIRFAX) TO US 212 (HECTOR), SFD RECLAIM & OVERLAY (INFLATED COST = \$12.8M)		14.8	\$ 4,300,000
US 12	3403-84	2027	US 12, INSTALL DRAIN TILE NEAR CSAH 55		0.0	\$ 830,000
US 14	4102-27	2027	0.05 MILES W. OF S. JCT. US 75 (BR 41003) (LAKE BENTON) TO 0.2 MILES E. OF LICOLN/LYON COUNTY LINE, CIR, CHIP SEAL, AND ADA (TIED TO SP 4107-19 (INFLATED = \$9.7M)		11.3	\$ 9,700,000
MN 22	4307-51	2027	TCWR RR, REPLACE EXISTING SIGNAL SYSTEM WITH NEW FLASHING LIGHTS, GATES AND CONSTANT WARNING CIRCUITRY AT MN22 IN GLENCOE		0.1	\$ 610,000
MN 23	3408-95	2027	**COC** BUILD INTERCHANGE AT MN 23 & MN 9 INTERSECTION. ALSO REALIGN CR 40 (ASSOCIATED SAP 034-640-021)		1.0	\$ 29,700,000
US 59	4208-68	2027	US 59, US 14 TO 0.35 MILES N. OF CSAH 6, MICRO-MILL WITH AN ULTRATHIN BONDED WEAR COURSE (UTBWC) (TIED TO SP 8716-06)		12.4	\$ 3,000,000
MN 67	8714-17	2027	MN 67, INTERSECTION RE-ALIGNMENT WITH THE JCT OF MN 23		0.1	\$ 660,000
US 71	6508-71	2027	US 71, HISTORIC REHABILITATION OF BIRCH COULEE HISTORIC MARKER AND NEW INTERPRETATION (CENTRAL OFFICE LED PROJECT)			\$ 250,000
US 71	6508-72	2027	US 71, MORTON PIONEER ROADSIDE PARKING AREA-RELOCATE PIONEER MARKERS, PROVIDE NEW INTERPRETATION AND PLAQUES WITHIN THE BIRCH COULEE HM PROPERTY (CENTRAL OFFICE LED PROJECT)			\$ 100,000
US 75	4107-19	2027	US 75 - NEAR S. VALLEY STREET (BEG. OF C&G IN LAKE BENTON) TO S. JCT US 14, RECONSTRUCT (TIED TO SP 4102-27)		0.6	\$ 5,945,542
MN 167	8716-06	2027	MN 167, CUL-DE-SAC TO MN 23, MICRO MILL WITH UTBWC (TIED TO SP 4208-68)		7.2	\$ 2,000,000
MN999	8828-242	2027	**ELLE**: DISTRICTWIDE HIRE CONTRACTOR TO INSTALL SIGNS			\$ 1,300,000
MN999	8828-244	2027	DISTRICTWIDE CULVERT REPAIRS			\$ 2,000,000
MN999	8828-245	2027	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-250	2027	**PRO**: DISTRICTWIDE BLOWING SNOW CONTROL (PROTECT FUNDS)			\$ 500,000
MN999	8828-251	2027	**ELLE**: DISTRICTWIDE GUARDRAIL REPAIR			\$ 1,100,000
MN999	8828-281	2027	DISTRICTWIDE PURCHASE SIGNS			\$ 250,000
MN999	8828-282	2027	DISTRICTWIDE STRIPING			\$ 750,000
MN999	8828-292	2027	DISTRICTWIDE, INSTALL SIGNS, STRIPING, RUMBLES, AND LIGHTING (HSIP)			\$ 440,000
MN999	8808-AM-27	2027	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 600,000
MN999	8808-CA-27	2027	DISTRICTWIDE EXTERNAL PROJECT DELIVERY			\$ 6,800,000
MN999	8808-CRP-27	2027	DISTRICTWIDE CARBON REDUCTION PROGRAM			\$ -
MN999	8808-LP-27	2027	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-27	2027	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ -
MN999	8808-PD-27	2027	DISTRICTWIDE INTERNAL PROJECT DELIVERY			\$ 2,500,000
MN999	8808-PM-27	2027	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ -
MN999	8808-PRO-27	2027	DISTRICTWIDE PROTECT			\$ -
MN999	8808-RW-27	2027	DISTRICTWIDE R/W COSTS			\$ 500,000
MN999	8808-RX-27	2027	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 1,900,000
MN999	8808-SA-27	2027	DISTRICTWIDE OVERRUNS AND S.A.			\$ 2,300,000
MN999	8808-SHS-27	2027	DISTRICTWIDE HSIP			\$ -
MN999	8808-SS-27	2027	DISTRICTWIDE SYSTEM SUPPORT			\$ 2,105,600
MN 4	4702-13	2028	**PRO**AC**: 5.4 & 2.1 MILES S. OF MN 55, REPLACE BRIDGES 6853 & 6854 (INCLUDES WORK ON US 12 IN GROVE CITY FOR STORM SEWER LINING) (INFLATED COST = \$10.8M)		0.4	\$ 8,000,000
MN 4	4702-13P	2028	**PRO**AC**: 5.4 & 2.1 MILES S. OF MN 55, REPLACE BRIDGES 6853 & 6854 (INCLUDES WORK ON US 12 IN GROVE CITY FOR STORM SEWER LINING) (INFLATED COST = \$10.8M)		0.4	\$ 600,000
MN 7, MN 29	1202-54	2028	**AC** MN 7 - N. JCT MN 29 TO 0.5 MILES E. OF CR 15 MN 29 - E. END OF BRIDGE 12016 TO E. JCT MN 7 (MONTEVIDEO), MEDIUM M&O & ADA (INFLATED COST = \$3.1M)		3.1	\$ 1,830,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
US 14	6401-41	2028	**AC**: US 14, 0.3 MILES E. OF CSAH 7 (REVERE) TO US 71, MEDIUM MILL & OVERLAY (ALSO PAVING MN 330) (INFLATED COST = \$6.1M)		14.3	\$ 5,000,000
MN 19	6404-105	2028	MN 19, 0.06 MILES W. OF SUNRISE BLVD. TO QUALITY DRIVE (REDWOOD FALLS, MILL & PAVE OUTSIDE WHEEL TRACKS IN BOTH DIRECTIONS (FY 2028 PM)		1.0	\$ 800,000
MN 22	4307-46	2028	**NMC** DOING STRIPING AROUND THE RAILROAD TRACKS IN GLENCOE (THIS MONEY WILL SHOW UP IN 8808-SS-28 BECAUSE NMC DO NOT SHOW IN THE STIP)		0.3	\$ 50,000
MN 22	4307-52	2028	**PRO**: MN 22, REMOVING FOUR CENTERLINE CULVERTS ON TH 22 ON THE WEST SIDE OF GLENCOE, BETWEEN GLEN KNOLL AVE NORTH AND A LOCATION APPROXIMATELY 700 FEET WEST OF GLEN KNOLL AVE NORTH AND REPLACING WITH ONE OR TWO CULVERTS.		0.3	\$ 600,000
MN 23	4203-59	2028	**AC**: MN 23, JCT OF MN 23/TIGER DRIVE, CONSTRUCT J-TURN (INFLATED COST = \$2.2M)		0.6	\$ 1,030,000
MN 29, MN 40	1210-91	2028	**ELLE**: MN 29 - W. JCT. MN 40 TO E. JCT. MN 40 MN 40 - E. JCT. MN 29 TO CR 4 (OLD MN 277), MEDIUM MILL & OVERLAY (TIED TO SP 1209-90)		12.0	\$ 4,900,000
MN 40	1209-90	2028	**ELLE**: AC** US 59 (MILAN) TO W. JCT. MN 29, MEDIUM MILL & OVERLAY (INFLATED COST = \$4.2M) (TIED TO SP 1210-91)		9.3	\$ 3,200,000
US 75	4107-21	2028	US 75 - NEAR S. VALLEY STREET (BEG. OF C&G IN LAKE BENTON) TO S. JCT US 14, TREE PLANTING		0.6	\$ 100,000
MN999	8828-253	2028	**CRP**: DISTRICTWIDE ADA			\$ 1,460,000
MN999	8828-253P	2028	**CRP**: DISTRICTWIDE ADA			\$ 740,000
MN999	8828-254	2028	DISTRICTWIDE GUARDRAIL REPAIR			\$ 360,000
MN999	8828-278	2028	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 310,000
MN999	8828-287	2028	DISTRICTWIDE HIRE CONTRACTOR TO DO STRIPING			\$ 500,000
MN999	8828-294	2028	**ELLE**: DISTRICTWIDE HIRE CONTRACTOR TO INSTALL SIGNS			\$ 1,400,000
MN999	8828-295	2028	DISTRICTWIDE PURCHASE SIGNS			\$ 500,000
MN999	8828-296	2028	DISTRICTWIDE STRIPING			\$ 860,000
MN999	8828-297	2028	DISTRICTWIDE, HIRE CONTRACTOR TO DO PREVENTATIVE ELECTRICAL ASSET NEEDS			\$ 130,000
MN999	8808-AM-28	2028	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 800,000
MN999	8808-CA-28	2028	DISTRICTWIDE EXTERNAL PROJECT DELIVERY			\$ 5,100,000
MN999	8808-CRP-28	2028	DISTRICTWIDE CARBON REDUCTION PROGRAM			\$ -
MN999	8808-LP-28	2028	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-28	2028	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PD-28	2028	DISTRICTWIDE INTERNAL PROJECT DELIVERY			\$ 2,500,000
MN999	8808-PM-28	2028	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ -
MN999	8808-PRO-28	2028	DISTRICTWIDE PROTECT			\$ -
MN999	8808-RW-28	2028	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-28	2028	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 1,062,926
MN999	8808-SA-28	2028	DISTRICTWIDE OVERRUNS AND S.A.			\$ 2,400,000
MN999	8808-SHS-28	2028	DISTRICTWIDE HSIP			\$ -
MN999	8808-SS-28	2028	DISTRICTWIDE SYSTEM SUPPORT			\$ 553,520
MN 4	4702-13AC	2029	**PRO**AC**: 5.4 & 2.1 MILES S. OF MN 55, REPLACE BRIDGES 6853 & 6854 (INCLUDES WORK ON US 12 IN GROVE CITY FOR STORM SEWER LINING) (INFLATED COST = \$10.8M)		0.4	\$ 2,800,000
MN 7, MN 29	1202-54AC	2029	**AC**: MN 7 - N. JCT MN 29 TO 0.5 MILES E. OF CR 15 MN 29 - E. END OF BRIDGE 12016 TO E. JCT MN 7 (MONTEVIDEO), MEDIUM M&O & ADA (INFLATED COST = \$3.1M)		3.1	\$ 1,270,000
US 12	4705-51	2029	**AC**: US 12 AT THE JCT OF CSAH 34 (LITCHFIELD), ROUNDABOUT		0.4	\$ 2,722,000
US 12	4705-51A	2029	**AC**: US 12 AT THE JCT OF CSAH 34 (LITCHFIELD), ROUNDABOUT		0.4	\$ 464,500
US 14	6401-41AC	2029	**AC**: US 14, 0.3 MILES E. OF CSAH 7 (REVERE) TO US 71, MEDIUM MILL & OVERLAY (ALSO PAVING MN 330) (INFLATED COST = \$6.1M)		14.3	\$ 1,100,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN 22	4308-36	2029	**ELLE**1.5 MILES WEST OF CR 115 TO 0.5 MILES EAST OF CR 115 (NEAR HUTCHINSON), REPLACE CULVERTS		2.0	\$ 3,800,000
MN 23	4203-59AC	2029	**AC** MN 23, JCT OF MN 23/TIGER DRIVE, CONSTRUCT J-TURN (INFLATED COST = \$2.2M)		0.6	\$ 1,170,000
MN 40	1209-90AC	2029	AC** US 59 (MILAN) TO W. JCT. MN 29, MEDIUM MILL & OVERLAY (INFLATED COST = \$4.2M)		9.3	\$ 1,000,000
MN 68	4210-58	2029	**ELLE** 0.7 MILES E. OF GHENT, SCARIFY & OVERLAY BRIDGE 42012 PLUS END POSTS & PANELS		0.1	\$ 580,000
US 75	5905-31	2029	**AC** US 75, FROM FROM 0.12 MILES S. OF CSAH 9 TO MN 30 (PIPESTONE), UNBONDED OVERLAY (UBOL) & WIDENING FOR TWLTL (INFLATED COST = \$24.2M)		8.5	\$ 20,700,000
MN999	8828-290	2029	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-298	2029	DISTRICTWIDE PURCHASE SIGNS			\$ 90,000
MN999	8828-299	2029	DISTRICTWIDE STRIPING			\$ 890,000
MN999	8808-AM-29	2029	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 800,000
MN999	8808-CA-29	2029	DISTRICTWIDE EXTERNAL PROJECT DELIVERY			\$ 3,300,000
MN999	8808-CRP-29	2029	DISTRICTWIDE CARBON REDUCTION PROGRAM			\$ 490,000
MN999	8808-LP-29	2029	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-29	2029	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PD-29	2029	DISTRICTWIDE INTERNAL PROJECT DELIVERY			\$ 2,300,000
MN999	8808-PM-29	2029	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 1,000,000
MN999	8808-PRO-29	2029	DISTRICTWIDE PROTECT			\$ 1,200,000
MN999	8808-RW-29	2029	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-29	2029	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-29	2029	DISTRICTWIDE OVERRUNS AND S.A.			\$ 2,700,000
MN999	8808-SHS-29	2029	DISTRICTWIDE HSIP			\$ -
MN999	8808-SS-29	2029	DISTRICTWIDE SYSTEM SUPPORT			\$ 2,987,598
US 12	4705-51AC	2030	**AC** US 12 AT THE JCT OF CSAH 34 (LITCHFIELD), ROUNDABOUT		0.4	\$ 1,263,500
MN 19	6404-104	2030	MN 19, JCT OF CSAH 1 (AIRPORT ROAD) IN REDWOOD FALLS, CONSTRUCT RAB			\$ 5,200,000
MN 30	5103-91	2030	0.9 MILES E. OF MAIN STREET IN CURRIE, REPLACE BRIDGE #6782 (DES MOINES RIVER X-ING)		0.3	\$ 4,100,000
MN 30	5904-27	2030	**AC** MN 30, US 75 (PIPESTONE) TO 60TH AVENUE (LAKE WILSON), MEDIUM MILL & OVERLAY PLUS ADA IN LAKE WILSON & BRIDGES 8172, 8173, 4566, 4468, & 8716 (BOX CULVERT) REPLACEMENT (INFLATED = \$12.3M)		18.0	\$ 7,672,000
US 59	5104-44	2030	**HISTORIC ROADSIDE PROPERTIES** US 59 IN AVOCA, AVOCA HISTORIC MARKER REHABILITATION AND ADA IMPROVEMENTS			\$ 250,000
MN 68	8708-17	2030	MN 68, BY THE COLLEGE TO US 75 AND US 75, FROM BALL FIELD ENTRANCE (CANBY), PEDESTRIAN IMPROVEMENTS		0.9	\$ 970,000
US 71	6405-72	2030	**AC** 0.1 MILES N OF CSAH 115 (SANBORN) TO S. JCT. MN 68, SFDR (INFLATED COST IS \$15.4M)		12.6	\$ 11,000,000
US 75	5905-31AC	2030	**AC** US 75, FROM FROM 0.12 MILES S. OF CSAH 9 TO MN 30 (PIPESTONE), UNBONDED OVERLAY (UBOL) & WIDENING FOR TWLTL (INFLATED COST = \$24.2M)		1.8	\$ 3,500,000
MN999	8828-300	2030	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-301	2030	**ELLE** DISTRICTWIDE, HIRE CONTRACTOR TO INSTALL SIGNS			\$ 1,500,000
MN999	8828-302	2030	DISTRICTWIDE HIRE CONTRACTOR TO DO STRIPING			\$ 410,000
MN999	8828-303	2030	DISTRICTWIDE, HIRE CONTRACTOR TO DO PREVENTATIVE ELECTRICAL ASSET NEEDS			\$ 320,000
MN999	8828-314	2030	DISTRICTWIDE PURCHASE SIGNS			\$ 530,000
MN999	8828-315	2030	DISTRICTWIDE STRIPING			\$ 930,000
MN999	8808-AM-30	2030	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 800,000
MN999	8808-CA-30	2030	DISTRICTWIDE EXTERNAL PROJECT DELIVERY			\$ 5,000,000
MN999	8808-CRP-30	2030	DISTRICTWIDE CARBON REDUCTION PROGRAM			\$ 720,000
MN999	8808-LP-30	2030	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-30	2030	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PD-30	2030	DISTRICTWIDE INTERNAL PROJECT DELIVERY			\$ 2,300,000
MN999	8808-PM-30	2030	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 1,000,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN999	8808-PRO-30	2030	DISTRICTWIDE PROTECT			\$ 800,000
MN999	8808-RW-30	2030	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-30	2030	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-30	2030	DISTRICTWIDE OVERRUNS AND S.A.			\$ 2,600,000
MN999	8808-SHS-30	2030	DISTRICTWIDE HSIP			\$ 30,000
MN999	8808-SS-30	2030	DISTRICTWIDE SYSTEM SUPPORT			\$ 3,222,184
MN 7	1201-36	2031	**AC**: MN 7, MN 40 (MILAN) TO W. JCT MN 7 (MONTEVIDEO), MEDIUM MILL & OVERLAY (INFLATED COST = \$8.6M)		15.0	\$ 3,300,000
US 12	3403-83	2031	US 12, 6TH STREET SE TO 0.1 MILES E. OF 23RD STREET SE (WILLMAR), MEDIUM MILL & OVERLAY		1.2	\$ 2,200,000
US 12	3403-85	2031	US 12, 7TH STREET TO DOLSON STREET (WILLMAR), MEDIUM MILL & OVERLAY PLUS REPLACE SIGNALS AT 2ND & 7TH STREET AND REMOVE SIGNALS AT 3RD AND 10TH STREET PLUS FIX RETAINING WALL		0.9	\$ 7,400,000
US 12	3404-59	2031	US 12, BRIDGE OVER BNSF RAILROAD 2 MILES W. OF ATWATER, SCARIFY & OVERLAY BRIDGE 34023		0.3	\$ 1,200,000
MN 23	1204-21	2031	**SHELF**: MN 23, US 212 TO MN 7, SHOULDER PAVING & TURN LANE PAVING			\$ -
MN 23	3405-96	2031	**SHELF**: MN 23, 1.0 MILES W. OF CSAH 5 TO 0.6 MILES E. OF 15TH STREET SW, 2 TO 4 LANE CONVERSION (WILLMAR BY-PASS COMPLETION)		3.5	\$ -
MN 30	5103-93	2031	MN 30, 0.5 MILES E. OF US 59 TO CSAH 7 (WESTBROOK), MEDIUM MILL & OVERLAY (NEED TO TALK TO D7 ONCE THIS GETS IN THE STIP TO HAVE THEM PAY FOR THEIR SHARE)		15.4	\$ 5,600,000
MN 30	5904-27AC	2031	**AC**: MN 30, US 75 (PIPESTONE) TO 60TH AVENUE (LAKE WILSON), MEDIUM MILL & OVERLAY PLUS ADA IN LAKE WILSON & BRIDGES 8172, 8173, 4566, 4468, & 8716 (BOX CULVERT) REPLACEMENT (INFLATED = \$12.3M)		18.0	\$ 4,628,000
US 71	3411-97	2031	US 71, 0.1 MILES S. OF MN 7 TO MN 23 (WILLMAR), UBOL		11.1	\$ 29,100,000
US 71	6405-72AC	2031	**AC**: US 71, 0.1 MILES N OF CSAH 115 (SANBORN) TO S. JCT. MN 68, MEDIUM MILL & OVERLAY (INFLATED COST IS \$15.4M)		12.6	\$ 4,400,000
US 71	6405-74	2031	**AC**: S. JCT. MN 68 TO 0.2 MI. N. OF CSAH 101 (REDWOOD FALLS), SFD RECLAIM & OVERLAY (INFLATED COST = \$8.9M)		8.9	\$ 6,400,000
US 75	5906-43	2031	**AC** PIPESTONE CREEK (BR. 59001) TO S. VALLEY STREET (BEG. OF C&G IN LAKE BENTON), MEDIUM MILL & OVERLAY (INFLATED COST IS \$5.8M)		12.2	\$ 3,200,000
MN 167	8716-04	2031	**SHELF**: MN 167, GRADE RAISE OUT OF FLOOD PLAIN			\$ -
MN 167	8716-05	2031	**AC**: CUL-DE-SAC TO MN 23, THIN MILL & OVERLAY (INFLATED COST = \$8.6M)		7.2	\$ 3,300,000
MN999	8828-304	2031	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-305	2031	DISTRICTWIDE INSTALL BLOWING SNOW CONTROL (STRUCTURAL/LIVING)			\$ 1,500,000
MN999	8828-306	2031	DISTRICTWIDE GUARDRAIL REPAIR			\$ 770,000
MN999	8828-	2031	**SHELF**: DISTRICTWIDE BLOWING SNOW CONTROL			\$ -
MN999	8828-316	2031	**ELLE**: DISTRICTWIDE CULVERT REPAIRS			\$ 2,000,000
MN999	8828-	2031	DISTRICTWIDE ADA			\$ 2,000,000
MN999	8828-	2031	DISTRICTWIDE PURCHASE SIGNS			\$ 100,000
MN999	8828-	2031	DISTRICTWIDE STRIPING			\$ 960,000
MN999	8808-AM-31	2031	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-31	2031	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 4,100,000
MN999	8808-LP-31	2031	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-31	2031	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-31	2031	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 1,000,000
MN999	8808-RW-31	2031	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-31	2031	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 1,000,000
MN999	8808-SA-31	2031	DISTRICTWIDE OVERRUNS AND S.A.			\$ 3,000,000
MN999	8808-SHS-31	2031	DISTRICTWIDE HSIP			\$ 1,100,000
MN999	8808-SS-31	2031	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000
MN 7	1201-36AC	2032	**AC**: MN 7, MN 40 (MILAN) TO W. JCT MN 7 (MONTEVIDEO), MEDIUM MILL & OVERLAY (INFLATED COST = \$8.6M)		15.0	\$ 5,300,000
US 14	4101-91	2032	US 14, SD/MN STATE LINE TO LAKE BENTON, THICK MILL & OVERLAY		8.3	\$ 7,500,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN 23	4207-58	2032	**AC** 1.8 MILES N. OF MN 91 TO 0.1 MILES N. OF TIGER DRIVE (MARSHALL), MINOR CPR & DIAMOND GRIND (BOTH DIRECTIONS OF 4 LANE SEGMENT) (INFLATED COST = \$14.5M)		14.4	\$ 8,727,778
MN 23	8701-40	2032	**AC** REPLACE DEEP CULVERT (BRIDGE 91795) S. OF GRANITE FALLS (INFLATED = \$19.6M, 65% IS MNDOT COST)		0.3	\$ 15,670,000
MN 40	1210-93	2032	**AC** CR 4 (OLD MN 277) TO WILLMAR, MEDIUM MILL & OVERLAY (INFLATED COST IS \$9.3M)		19.0	\$ 6,700,000
MN 68	4210-60	2032	IN TOWN GHENT RECONSTRUCT		0.5	\$ 7,800,000
US 71	6405-74AC	2032	**AC** S. JCT. MN 68 TO 0.2 MI. N. OF CSAH 101 (REDWOOD FALLS), SFD RECLAIM & OVERLAY (INFLATED COST = \$8.9M)		8.9	\$ 2,500,000
US 75	5906-43AC	2032	**AC** PIPESTONE CREEK (BR. 59001) TO S. VALLEY STREET (BEG. OF C&G IN LAKE BENTON), MEDIUM MILL & OVERLAY (INFLATED COST IS \$5.8M)		12.2	\$ 2,600,000
MN 271	4110-89	2032	MN 271, CR 17 TO HENDERSON STREET IN HENDRICKS, MEDIUM M&O PLUS ADA		0.3	\$ 1,800,000
MN999	8828-307	2032	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-308	2032	DISTRICTWIDE, HIRE CONTRACTOR TO INSTALL SIGNS			\$ 1,500,000
MN999	8828-309	2032	DISTRICTWIDE HIRE CONTRACTOR TO DO STRIPING			\$ 400,000
MN999	8828-310	2032	DISTRICTWIDE CONSTRUCT POND/BASIN			\$ 1,200,000
MN999	8828-311	2032	DISTRICTWIDE, HIRE CONTRACTOR TO DO PREVENTATIVE ELECTRICAL ASSET NEEDS			\$ 340,000
MN999	8828-	2032	DISTRICTWIDE PURCHASE SIGNS			\$ 570,000
MN999	8828-	2032	DISTRICTWIDE STRIPING			\$ 1,000,000
MN999	8808-AM-32	2032	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-32	2032	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 5,000,000
MN999	8808-LP-32	2032	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-32	2032	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-32	2032	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 1,000,000
MN999	8808-RW-32	2032	DISTRICTWIDE R/W COSTS			\$ 450,000
MN999	8808-RX-32	2032	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-32	2032	DISTRICTWIDE OVERRUNS AND S.A.			\$ 4,000,000
MN999	8808-SHS-32	2032	DISTRICTWIDE HSIP			\$ 1,100,000
MN999	8808-SS-32	2032	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000
MN 4	6503-30	2033	MN 4, 0.1 MILES N OF DUPONT STREET (END OF C & G IN HECTOR) TO S. LIMITS OF COSMOS, MEDIUM M&O		12.7	\$ 6,500,000
MN 7	3402-25	2033	MN 7, US 71 TO MN 4, MEDIUM MILL & OVERLAY		17.0	\$ 8,800,000
MN 19	4204-42	2033	**AC** IVANHOE TO CSAH 5, SFD RECLAIM & OVERLAY (MEDIUM MILL & OVERLAY PLUS ADA IN IVANHOE) (INFLATED COST = \$16.8M)		18.9	\$ 11,100,000
MN 23	4207-58AC	2033	**AC** 1.8 MILES N. OF MN 91 TO 0.1 MILES N. OF TIGER DRIVE (MARSHALL), MINOR CPR & DIAMOND GRIND (BOTH DIRECTIONS OF 4 LANE SEGMENT) (INFLATED COST = \$13.9M)		14.4	\$ 5,772,222
MN 23	8701-40AC	2033	**AC** REPLACE DEEP CULVERT (BRIDGE 91795) S. OF GRANITE FALLS (INFLATED = \$19.6M, 65% IS MNDOT COST)		0.3	\$ 3,930,000
MN 23	1204-22	2033	**FLEX** MN 23, 0.7 MILES SW OF MAYNARD, STRENGTHEN PRESTRESSED CONCRETE BEAMS ON BRIDGE 12003		0.2	\$ 550,000
MN 29	1206-93	2033	MN 29, JCT. OF 1ST STREET (MONTEVIDEO), REPLACE BRIDGE 9112		0.1	\$ 4,100,000
MN 40	1210-93AC	2033	**AC** CR 4 (OLD MN 277) TO WILLMAR, MEDIUM MILL & OVERLAY (INFLATED COST IS \$9.3M)		19.0	\$ 2,600,000
MN 40	3708-16	2033	MN 40, MN/SD BORDER TO US 75 (MADISON), SFD RECLAIM & OVERLAY		12.6	\$ 12,900,000
MN 68	6407-91	2033	MN 68, 0.2 MI. W. OF FRONT ST. (WABASSO) TO S. JCT. US 71, THIN MILL & OVERLAY		6.8	\$ 2,400,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN999	8828-	2033	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-	2033	DISTRICTWIDE SAFETY SETA			\$ 1,500,000
MN999	8828-	2033	DISTRICTWIDE PURCHASE SIGNS			\$ 110,000
MN999	8828-	2033	DISTRICTWIDE STRIPING			\$ 1,100,000
MN999	8808-AM-33	2033	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-33	2033	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 7,000,000
MN999	8808-LP-33	2033	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-33	2033	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-33	2033	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 2,000,000
MN999	8808-RW-33	2033	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-33	2033	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-33	2033	DISTRICTWIDE OVERRUNS AND S.A.			\$ 3,500,000
MN999	8808-SHS-33	2033	DISTRICTWIDE HSIP			\$ 1,100,000
MN999	8808-SS-33	2033	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000
MN 4	4702-14	2034	**AC**: MN 4, US 12 TO MN 55, SFD RECLAIM & OVERLAY (INFLATED COST = \$12.6M)		12.0	\$ 10,680,000
MN 7, MN 22	4302-97	2034	**FLEX**: MN 7 - TECHNOLOGY DRIVE (HUTCHINSON) TO 0.24 MILES W. OF COUNTY ROAD 2.(SILVER LAKE) & MN 22 - JCT. OF MN 7 TO 0.6 MILES S. OF AIRPORT ROAD., ADA, CPR & DIAMOND GRIND. Do we include \$800,000 for snow fence?		11.8	\$ 9,400,000
MN 15	4303-91	2034	**AC**: MN 15, WINTHROP TO US 212, CIR (INFLATED = \$11.2M) IS D7 PAYING FOR A PORTION?		12.3	\$ 7,903,334
MN 15	4707-29	2034	MN 15, 0.1 MILES S. OF CSAH 27 (KINGSTON), REPLACE BRIDGE 5939		0.3	\$ 4,400,000
MN 19	4204-42AC	2034	**AC** IVANHOE TO CSAH 5, SFD RECLAIM & OVERLAY (MEDIUM MILL & OVERLAY PLUS ADA IN IVANHOE) (INFLATED COST = \$16.8M)		8.0	\$ 5,700,000
US 59	8703-27	2034	5 MILES S OF MN 67, REPLACE BRIDGE 6751		0.3	\$ 3,400,000
MN 67	8705-20	2034	**AC** MN 67, US 75 TO US 59 (CLARKFIELD), MEDIUM MILL & OVERLAY (INFLATED COST = \$9.5M)		19.0	\$ 6,385,556
US 71	6508-73	2034	US 71, MORTON TO OLIVIA, CIR		14.3	\$ 13,100,000
US 75	8711-92	2034	US 75, 2.4 MILES NE OF MN 68 (CANBY), REPLACE BRIDGE 6403		0.3	\$ 5,200,000
MN999	8828-	2034	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-	2034	DISTRICTWIDE, HIRE CONTRACTOR TO INSTALL SIGNS			\$ 1,500,000
MN999	8828-	2034	DISTRICTWIDE HIRE CONTRACTOR TO DO STRIPING			\$ 400,000
MN999	8828-	2034	DISTRICTWIDE PURCHASE SIGNS			\$ 620,000
MN999	8828-	2034	DISTRICTWIDE STRIPING			\$ 1,100,000
MN999	8828-	2034	DISTRICTWIDE GUARDRAIL REPAIR			\$ 1,100,000
MN999	8828-	2034	DISTRICTWIDE, HIRE CONTRACTOR TO DO PREVENTATIVE ELECTRICAL ASSET NEEDS			\$ 360,000
MN999	8808-AM-34	2034	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-34	2034	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 7,000,000
MN999	8808-LP-34	2034	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-34	2034	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-34	2034	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 2,000,000
MN999	8808-RW-34	2034	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-34	2034	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-34	2034	DISTRICTWIDE OVERRUNS AND S.A.			\$ 3,500,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
MN999	8808-SHS-34	2034	DISTRICTWIDE HSIP			\$ 1,222,222
MN999	8808-SS-34	2034	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000
MN 4	4702-14AC	2035	**AC**: MN 4, US 12 TO MN 55, SFD RECLAIM & OVERLAY (INFLATED COST = \$12.6M)		12.0	\$ 1,920,000
US 14	4201-91	2035	**AC**: 0.2 MILES E OF LINCOLN/LYON COUNTY LINE TO 4TH ST. E. (TRACY), MEDIUM MILL & OVERLAY PLUS ADA IN TRACY (INFLATED COST = \$14M)		23.4	\$ 12,400,000
MN 15	4303-91AC	2035	**AC**: MN 15, WINTHROP TO US 212, CIR (INFLATED = \$10.8.3M)		12.3	\$ 3,296,666
MN 40	3701-	2035	MN 40, E. LIMITS OF MADISON TO MN 119, SFD RECLAIM		10.4	\$ 10,900,000
US 59	4209-28	2035	US 59, 0.5 MILES N OF MN 68 (MARSHALL), REPLACE BRIDGE 42003		0.3	\$ 6,600,000
MN 67	8705-20AC	2035	**AC** MN 67, US 75 TO US 59 (CLARKFIELD), MEDIUM MILL & OVERLAY (INFLATED COST = \$11.0M)		19.0	\$ 3,114,444
MN 68	8709-29	2035	**AC** 0.1 MILES SE OF CUSTER STREET (CANBY) TO N. GRANT ST. (MINNEOTA), SFD RECLAIM & OVERLAY, ADA IN PORTER, TAUNTON, & MINNEOTA, & ALL THE W BOX CULVERT/BRIDGES (6218, 6219, 6221, 6223, 6224, 6225, & 8324) (INFLATED COST = \$28.1M)		17.8	\$ 25,200,000
US 75	4109-30	2035	1.6 MILES S. OF LINCOLN/YELLOW MEDICINE COUNTY LINE, REPLACE BRIDGE 8373 (STREAM X-ING)		0.3	\$ 1,800,000
MN 267	5109-	2035	MN 267, CSAH 4 (IONA) TO MN 30, MEDIUM MILL & OVERLAY		5.4	\$ 3,000,000
MN999	8828-	2035	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-	2035	DISTRICTWIDE SIGNAL REPLACEMENT			\$ 3,000,000
MN999	8828-	2035	**AC**: DISTRICTWIDE SAFETY SETASIDE			\$ 2,500,000
MN999	8828-	2035	DISTRICTWIDE PURCHASE SIGNS			\$ 170,000
MN999	8828-	2035	DISTRICTWIDE STRIPING			\$ 1,200,000
MN999	8808-AM-35	2035	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-35	2035	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 7,000,000
MN999	8808-LP-35	2035	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-35	2035	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-35	2035	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 2,000,000
MN999	8808-RW-35	2035	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-35	2035	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-35	2035	DISTRICTWIDE OVERRUNS AND S.A.			\$ 3,500,000
MN999	8808-SHS-35	2035	DISTRICTWIDE HSIP			\$ 1,222,222
MN999	8808-SS-35	2035	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000
MN 4	4701-33	2036	2.6 MILES N. OF RENVILLE/MEEKER COUNTY LINE, REPLACE BRIDGE 6801 (TIED TO SP 6503-29)		0.2	\$ 5,400,000
MN 4	6503-29	2036	2.1 MILES S. OF CSAH 11, REPLACE BRIDGE 6799 (TIED TO SP 4701-33)		0.4	\$ 4,600,000
US 14	4201-91AC	2036	**AC**: 0.2 MILES E OF LINCOLN/LYON COUNTY LINE TO 4TH ST. E. (TRACY), MEDIUM MILL & OVERLAY PLUS ADA IN TRACY (INFLATED COST = \$14M)		23.4	\$ 1,600,000
MN 15	4304-	2036	MN 15, 0.1 MILES N. OF US 212 (BROWNTON) TO 0.1 MILES S. OF CR 115 (HUTCHINSON), MEDIUM MILL & OVERLAY		9.4	\$ 7,500,000
US 59	4208-66	2036	US 59, JCT. US 14 TO 0.4 MI. N. OF CSAH 6 (MARSHALL), MEDIUM MILL & OVERLAY		12.4	\$ 9,200,000
MN 68	8709-29AC	2036	**AC** 0.1 MILES SE OF CUSTER STREET (CANBY) TO N. GRANT ST. (MINNEOTA), SFD RECLAIM & OVERLAY, ADA IN PORTER, TAUNTON, & MINNEOTA, & ALL THE W BOX CULVERT/BRIDGES (6218, 6219, 6221, 6223, 6224, 6225, & 8324) (INFLATED COST = \$28.1M)		17.8	\$ 2,900,000
US 71	3412-77	2036	**AC**: US 71 (NORTHBOUND) - N. JCT BUSINESS 71 TO N. JCT MN 23, RECONSTRUCT PLUS REPLACE BRIDGE 8757 (INFLATED COST = \$26M)		3.2	\$ 15,800,000
US 75	3702-	2036	US 75, MN 67 TO US 212, CIR		10.0	\$ 9,100,000
US 75	3703-30	2036	3 MILES S OF MN 7, REPLACE BRIDGE 9017		0.3	\$ 10,200,000

Rte_Sys	Prime S.P.	Year	Technical Description	County	Length	STIP_Total
US 75	4108-	2036	US 75, 0.1 MILES N OF US 14 (LAKE BENTON) TO MN 19 (IVANHOE), MEDIUM MILL & OVERLAY		13.8	\$ 11,000,000
MN999	8828-XXAC	2036	**AC**: DISTRICTWIDE SAFETY SETASIDE			\$ 1,500,000
MN999	8828-	2036	DISTRICTWIDE BRIDGE PREVENTIVE MAINTENANCE			\$ 300,000
MN999	8828-	2036	DISTRICTWIDE PURCHASE SIGNS			\$ 180,000
MN999	8828-	2036	DISTRICTWIDE STRIPING			\$ 1,200,000
MN999	8808-AM-36	2036	DISTRICTWIDE COOPERATIVE AGREEMENT PROGRAM			\$ 490,000
MN999	8808-CA-36	2036	DISTRICTWIDE INTERNAL/EXTERNAL PROJECT DELIVERY			\$ 7,000,000
MN999	8808-LP-36	2036	DISTRICTWIDE LANDSCAPE PARTNERSHIP			\$ 40,000
MN999	8808-LPP-36	2036	DISTRICTWIDE LOCAL PARTNERSHIP PROGRAM			\$ 500,000
MN999	8808-PM-36	2036	DISTRICTWIDE PREVENTIVE MAINTENANCE			\$ 2,000,000
MN999	8808-RW-36	2036	DISTRICTWIDE R/W COSTS			\$ 300,000
MN999	8808-RX-36	2036	DISTRICTWIDE BARC (ROAD REPAIR)			\$ 2,000,000
MN999	8808-SA-36	2036	DISTRICTWIDE OVERRUNS AND S.A.			\$ 3,500,000
MN999	8808-SHS-36	2036	DISTRICTWIDE HSIP			\$ 1,222,222
MN999	8808-SS-36	2036	DISTRICTWIDE SYSTEM SUPPORT			\$ 250,000



REQUEST FOR BOARD ACTION

Requested Board Date:	8/4/2026	Originating Dept.:	A/T
Preferred 2nd Date:			
Discussion Item:		Presenter:	Jean
Approve Primary and General Election Recount Agreements		estimated time needed:	
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Motion to approve the Primary and General Election Recount agreements for Redwood County ballots only.

Background Information:

Each County is asked if they will agree to perform any recounts for the Primary and General Election. I am willing to serve as a deputy recount official for Redwood County ballots only.

Supporting Documents: ☒ Attached ☐ None

County Attorney Reviewed Information: ☐ Completed ☒ In Progress ☐ Not applicable

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: 294285

This Agreement is between the State of Minnesota, acting through its Secretary of State, Steve Simon, of the Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the Municipal Clerk of each of the cities or towns listed in Appendix A.¹ ("Governmental Unit").

Recitals

Under Minnesota Statutes § 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 and Minnesota Rules, part 8235.0200, for the 2026 primary election, as necessary for state offices. The Governmental Unit represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State.

Agreement

1. Term of Agreement

- 1.1 Effective Date: July 13, 2026, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2 Expiration Date: September 30, 2026 or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

Pursuant to Minnesota Rules, part 8235.0200, the State shall designate all Governmental Units who enter into this agreement, as listed in Appendix A (which may be updated from time to time) as Recount Officials for the purpose of conducting any recount required under Minnesota Statutes section 204C.35 related to the August 2026 state primary election. The Governmental Unit shall perform the recount of any votes cast in the county or city or town in which the Governmental Unit is the County Auditor or Municipal Clerk respectively and in any additional jurisdiction mutually agreed upon by Governmental Unit and the State. The Governmental Unit shall conduct the recount in accordance with all applicable Minnesota laws and rules and the Minnesota Recount Guide, which are attached to this agreement as Appendices B, C and D, respectively, as well as any additional information or guidance the State provides.

The Governmental Unit shall begin the recount as soon as permitted under Minnesota law and shall continue it until (1) all ballots in the jurisdictions being counted by the Governmental Unit are counted or designated as challenged or (2) an election contest is filed in any of these elections and the court takes jurisdiction of the matter, whichever comes first. Should an election contest be filed, the State may cancel this agreement immediately, and without any payment to the Governmental Unit beyond what has already been incurred.

The Governmental Unit shall complete the recount pursuant to any deadlines required under law and, if no deadlines exist, as soon as practicable. At the conclusion of the recount process in the county or city, the

¹ Appendix A is on file with the State and can be provided upon request.

Governmental Unit shall, at the expense of the State, deliver results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election to the State by personal delivery or express courier, to the State at the following address:

Office of the Minnesota Secretary of State
Elections Division
First National Bank Building
332 Minnesota Street, Suite N201
Saint Paul, MN 55101

3. **Payment**

- a) **Compensation.** Governmental Unit will be paid four cents for each ballot sorted and counted under Minnesota Rules, part 8235.0800 in the course of any recount covered by this agreement, with a minimum payment of \$100. The State will provide the Governmental Unit with a reimbursement form for the Governmental Unit to submit detailing the number of ballots handled. This total will be verified by the State prior to issuing payment.
- b) **Travel.** No travel expenses will be paid.

The total obligation of the State under this Agreement will not exceed \$50,000 for all Governmental Units.

4. **Authorized Representatives**

The State's Authorized Representative is Paul Linnell, Director of Elections, Veterans Services Building, 20 W 12th Street, Suite 210, St. Paul, MN 55155, 651-556-0647, or his/her successor.

The Governmental Unit's Authorized Representative is the County Auditor or Municipal Clerk who has signed the agreement listed in Appendix A who has signed this Agreement, or his/her successor.

5. **Assignment, Amendments, Waiver, and Contract Complete.**

- 5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors, except that the Governmental Unit may designate one more deputy recount officials under Minnesota Rules, part 8235.0700.
- 5.2 **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.
- 5.3 **Waiver.** If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 **Contract Complete.** This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Indemnification.

6.1 In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

6.2 Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

7. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

8. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

9. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

10.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11. E-Verify Certification (in accordance with Minn. Stat. § 16C.075).

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the State, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: Jennifer Kurz

Signature: Jennifer Kurz

Title: Fiscal Svcs Supv Date: 7/27/2026

SWIFT Contract No. 294285/POG5301-300000

* Funds encumbered 7/24/2026

2. Governmental Unit

Print Name: _____

Signature: _____

Title: _____ Date: _____

3. State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By: Maia Parker

Title: Assistant Redwood County Attorney

Date: 7.28.2026



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: 294286

This Agreement is between the State of Minnesota, acting through its Secretary of State, Steve Simon, of the Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the Municipal Clerk of each of the cities or towns listed in Appendix A.¹ ("Governmental Unit").

Recitals

Under Minnesota Statutes § 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 and Minnesota Rules, part 8235.0200, for the 2026 general election, as necessary for state offices. The Governmental Unit represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State.

Agreement

1. Term of Agreement

- 1.1 Effective Date: September 30, 2026, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2 Expiration Date: December 31, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

Pursuant to Minnesota Rules, part 8235.0200, the State shall designate all Governmental Units who enter into this agreement, as listed in Appendix A (which may be updated from time to time) as Recount Officials for the purpose of conducting any recount required under Minnesota Statutes section 204C.35 related to the November 2026 state general election. The Governmental Unit shall perform the recount of any votes cast in the county or city or town in which the Governmental Unit is the County Auditor or Municipal Clerk respectively and in any additional jurisdiction mutually agreed upon by Governmental Unit and the State. The Governmental Unit shall conduct the recount in accordance with all applicable Minnesota laws and rules and the Minnesota Recount Guide, which are attached to this agreement as Appendices B, C and D, respectively, as well as any additional information or guidance the State provides.

The Governmental Unit shall begin the recount as soon as permitted under Minnesota law and shall continue it until (1) all ballots in the jurisdictions being counted by the Governmental Unit are counted or designated as challenged or (2) an election contest is filed in any of these elections and the court takes jurisdiction of the matter, whichever comes first. Should an election contest be filed, the State may cancel this agreement immediately and without any further payment to the Governmental Unit beyond what has already been incurred.

The Governmental Unit shall complete the recount pursuant to any deadlines required under law and, if no deadlines, exist as soon as practicable. At the conclusion of the recount process in the county or city, the

¹ Appendix A is on file with the State and can be provided upon request.

Governmental Unit shall, at the expense of the State, deliver results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election to the State by personal delivery or express courier, to the State at the following address:

Office of the Minnesota Secretary of State
Elections Division
First National Bank Building
332 Minnesota Street, Suite N201
Saint Paul, MN 55101

3. **Payment**

- a) **Compensation.** Governmental Unit will be paid four cents for each ballot sorted and counted under Minnesota Rules, part 8235.0800 in the course of any recount covered by this agreement, with a minimum payment of \$100. The State will provide the Governmental Unit with a reimbursement form for the Governmental Unit to submit detailing the number of ballots handled. This total will be verified by the State prior to issuing payment.
- b) **Travel.** No travel expenses will be paid.

The total obligation of the State under this Agreement will not exceed \$130,000 for all Governmental Units.

4. **Authorized Representatives**

The State's Authorized Representative is Paul Linnell, Director of Elections, Veterans Services Building, 20 W 12th Street, Suite 210, St. Paul, MN 55155, 651-556-0647, or his successor.

The Governmental Unit's Authorized Representative is the County Auditor or Municipal Clerk listed in Appendix A who has signed the agreement, or his/her successor.

5. **Assignment, Amendments, Waiver, and Contract Complete.**

- 5.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors, except that the Governmental Unit may designate one more deputy recount officials under Minnesota Rules, part 8235.0700.
- 5.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.
- 5.3 Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 Contract Complete. This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Indemnification.

6.1 In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

6.2 Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

7. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

8. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

9. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

10.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11. E-Verify Certification (in accordance with Minn. Stat. § 16C.075).

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the State, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: Jennifer Kurz

Signature: Jennifer Kurz

Title: Fiscal Supv Date: 7/23/2026

SWIFT Contract No. 294286/POG5301-300005635

2. Governmental Unit

Print Name: _____

Signature: _____

Title: _____ Date: _____

3. State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____

County	Deputy Recount Official	Phone	Email	Building Name	Room Number/Name	Street Address	City	State	Zip	Number of Teams
Aitkin	Kathleen Ryan	218-927-7354	auditor@aitkincountymn.gov	Aitkin County Government Center	Board Room	307 2nd Street NW	Aitkin	MN	56431	3
Anoka	Tom Hunt	763-324-1304	tom.hunt@anokacountymn.gov	Anoka County Government Center	Suite 160	2100 3rd Ave	Anoka	MN	55303	10
Becker	Mary Hendrickson	218-846-7311	mary.hendrickson@beckercountymn.gov	Becker County Courthouse	2nd Floor Meeting Room - Original	915 Lake Avenue	Detroit Lakes	MN	56501-034	2
Beltrami	JoDee Treat	218-333-8448	edie.frantzen@co.beltrami.mn.us	Beltrami County Administration	220	701 Minnesota Ave NW	Bemidji	MN	56601	1-2 (depending on size of precinct)
Benton	Christine Scherbing	3209685006	elections@co.benton.mn.us	Benton County Government Center	County Board Room	531 Dewey St	Foley	MN	56379	4
Big Stone	Holly Wellendorf	320-839-6366	elections@bigstonecounty.gov	Big Stone County Courthouse	2nd Floor Meeting	20 2nd Street SE	Ortonville	MN	56278	3
Blue Earth	Michael Stalberger	507-304-4341	bec.elections@blueearthcountymn.gov	Historic Courthouse	Elections Office Room	204 S 5th St	Mankato	MN	56001	At least 3 teams
Brown	Kelly Hotovec	507-233-6617	kelly.hotovec@browncountymn.gov	Brown County Law Enforcement Center	Training Room - basement level	15 Washington St S	New Ulm	MN	56073	2
Carlton	Kevin DeVriendt	218-384-9127	kevin.devriendt@carltoncountymn.gov	Carlton County Historic Courthouse	3rd Floor Board Room 302	301 Walnut Ave	Carlton	MN	55718	4
Carver	Kendra Olson	612-300-0350 (work)	kolson@carvercountymn.gov	Carver County Government Center	Township Hall	600 E 4th Street	Chaska	MN	55318	3
Cass	Pamela Smith	(218)547-7295	pamela.smith@casscountymn.gov	Cass County	Commissioner's Room	303 Minnesota Avenue W	Walker	MN	56484	4
Chippewa	Michelle May	3202697447	michelle.may@chippewacountymn.gov	Chippewa County Courthouse	Assembly Room	629 N. 11th Street	Montevideo	MN	56265	2
Chisago	Bridgitte Konrad	651-213-8509	bridgite.konrad@chisagocountymn.gov	Chisago County Government Center	150B	313 North Main Street	Center City	MN	55012	4
Clay	Lori J Johnson	218-299-5262	lori.johnson@claycountymn.gov	Government Center	Training Room	3510 12th Ave S	Moorhead	MN	56560	4
Clearwater	Allen Paulson	2186946520	allen.paulson@clearwatercountymn.gov	Clearwater County Courthouse	Auditor's Office	213 Main Ave N	Bagley	MN	56621	1
Cook	Braidy Powers	218-387-3646	braidy.powers@cookcountymn.gov	Cook County Courthouse	Commissioner's Room	411 West 2nd Street	Grand Marais	MN	55604	Three
Cottonwood	Carolyn Rempel	507-831-1905	carolyn.rempel@cottonwoodcountymn.gov	Cottonwood County Courthouse	1	900 3rd Avenue	Windom	MN	56101	2
Crow Wing	Jory Danielson	2188241049	jory.danielson@crowwing.gov	Crow Wing County Historic Courthouse	3rd Floor Elections	326 Laurel St.	Brainerd	MN	56401	6
Dakota	Michelle Blue	6514384314	Michelle.blue@co.dakota.mn.us	Dakota County Administration Center	Elections Suite 2300	1590 Highway 55	Hastings	MN	55033	4
Dodge	Sarah Johnson	507-635-6238	sarah.johnson@dodgecountymn.gov	Government Services Building	Board Room	721 N Main St	Mantorville	MN	55955	2
Douglas	Vicki Doehling	320-762-3077	elections@co.douglas.mn.us	Douglas County Administration Building	County Board Room	421 Cedar St	Alexandria	MN	56308	1 - 6
Faribault	Kim Poole	507-526-6214	kim.poole@faribaultcountymn.gov	Faribault County Courthouse	Auditor Office	415 N Main	Blue Earth	MN	56013	1
Fillmore	Heather Broadwater	507-765-3811	hbroadwater@co.fillmore.mn.us	Fillmore County Courthouse	CR 102U	101 Fillmore St	Preston	MN	55965	1-2

Freeborn	Amy Conner	507-377-5121	amy.conner@co.freeborn.mn.us	Freeborn County Government Center	Freeborn Room	411 Broadway ST	Albert Lea	MN	56007	4 Teams
Goodhue	Micki Otto	6513853038	micki.otto@goodhuecountymn.gov	Government Center	Room 308	509 W 5th St	Red Wing	MN	55066	2
Grant	Chad Van Santen	218-685-8236	auditor@grantcountymn.gov	County Courthouse	First Floor Meeting	10 2nd Street NE	Elbow Lake	MN	56531	1
Hennepin	Virginia Gelms	612-348-5151	hc.vote@hennepin.us	625 Building	Auditorium	625 4th Ave S.	Minneapolis	MN	55415	25
Houston	Polly Heberlein	507-725-5815	pheberlein@hocomn.gov	Houston County Courthouse	Room 116	304 S. Marshall St.	Caledonia	MN	55921	1
Hubbard	Marie Knutson	218-732-2248	marie.knutson@hubbardcounty.gov	Hubbard County Government Center (Courthouse)	Government Center Board Room, #324	301 Court Ave	Park Rapids	MN	56470	unknown
Isanti	Angie Larson	763-689-1644	elections@co.isanti.mn.us	Isanti County Government Center	Finance and Property Services	555 18th Ave SW	Cambridge	MN	55008	5
Itasca	Katharine Johnson	218-327-2849	Katharine.Johnson@ItascaCountyMN.gov	Itasca County Courthouse	121	123 NE 4th St	Grand Rapids	MN	55744	2
Jackson	Kevin Nordquist	5078472763	elections@co.jackson.mn.us	Jackson County Courthouse	Auditor/Treasurer's Office	405 4th Street	Jackson	MN	56143	2
Kanabec	Kelly Christianson	(320) 679-6430	kelly.christianson@kanabeccountymn.gov	Kanabec County Courthouse	Meeting Rooms 3/4	317 Maple Ave East	Mora	MN	55051	3
Kandiyohi	Lisa Weiss	320-231-6202	lisa.weiss@kcmn.us	Kandiyohi County Office Building	Lower Level	400 Benson Ave SW	Willmar	MN	56201	2 teams
Kittson	Shirley Swenson	2188433499	sswenson@kittsonmn.gov	Kittson County Courthouse	Ste 214	410 5th St S	Hallock	MN	56728	1
Koochiching	Joan Nelson	218-283-1112	jnelson@koochiching.gov	Koochiching County Courthouse	Auditor's Office	715 4th St	International Falls	MN	56649	1
Lac qui Parle	Kelly Vaala	320-598-7444	vote@lqpcomn.gov	Lac qui Parle County Courthouse	Commissioner's Room	600 6th St	Madison	MN	56256	3 teams
Lake	Ronelle Radle	218-834-8315	LakeCo.Elections@lakecountymn.gov	Lake County Courthouse	Auditor's Office	601 3rd Ave	Two Harbors	MN	55616	2
Lake of the Woods	Anna Sanchez	218-634-2836	anna_s@co.lotw.mn.us	Lake of the Woods County Government Center	Commissioners Room	206 8th Ave SE	Baudette	MN	56623	2
Le Sueur	Carol Blaschko	507-357-2251	carol.blaschko@lesueurcounty.gov	Le Sueur County Government Center	Commissioners Board Room	88 South Park Avenue	Le Center	MN	56057	2
Lincoln	Deb Vierhuf	507-694-1134	dvierhuf@lincolncountymn.gov	Lincoln County Courthouse	Assembly Room	319 N Rebecca St	Ivanhoe	MN	56142	2
Lyon	John Xiong	507-537-6050	johnxiong@co.lyon.mn.us	Lyon County Government Center	201	607 W Main St	Marshall	MN	56258	2
Mahnomen	Brenda K. Lundon	(218) 935-5669	elections@mahnomencounty.gov	Mahnomen County Courthouse	Basement Meeting Room	311 N Main St	Mahnomen	MN	56589	2
Marshall	Scott Peters	218-745-4851	scott.peters@marshallcountymn.gov	County Courthouse	Meeting Room #1	208 E Colvin Ave	Warren	MN	56762	2
Martin	Michael Forstner	507-238-3272	michael.forstner@martincountymn.gov	Martin County Courthouse	Commissioner Board Room	201 Lake Ave	Fairmont	MN	56031	1
McLeod	Janet B. Betsinger	320-864-1203	janet.betsinger@mcleodcountymn.gov	McLeod County Government Center	Martin McLeod Board Room	520 Chandler Avenue North	Glencoe	MN	55336	2-3
Meeker	Holly Nelson	320-693-5212	holly.nelson@co.meeker.mn.us	Meeker County Government Center	Suite 150	114 N Holcombe Ave	Litchfield	MN	55355	1
Mille Lacs	Brenda Eklund	320-983-8302	brenda.eklund@millelacs.mn.gov	Historic Courthouse	Conference Room	635 2nd St SE	Milaca	MN	56353	2
Morrison	Shannon Coyle	320 632 0137	elections@morrisoncountymn.gov	Morrison County Government Center	Auditor/Treasurer	213 SE 1st Ave	Little Falls	MN	56345	1

Mower	Scott Felten	507-437-9457	scott.felten@mowercountymn.gov	Mower County Government Center	Old Recorder's Vault	201 1st Street NE	Austin	MN	55912	3-5
Murray	Heidi E. Winter	5078361152	heidi.winter@murraycountymn.gov	Murray County Government Center	Commissioner Room	2500 28th Street	Slayton	MN	56172	2 teams (4 judges)
Nicollet	Jaci Kopet	507-934-7800	jaci.kopet@co.nicollet.mn.us	Nicollet County Government Center	Board of Commissioners	501 S Minnesota Ave	St Peter	MN	56082	4
Nobles	Cathy Roos	5072955258	croos@co.nobles.mn.us	Nobles County Government Center	Farmers Room	315 Tenth Street	Worthington	MN	56187	4 (8 judges)
Norman	Amanda Riegert	218-784-5471	amanda.riegert@normanmn.gov	Norman County Courthouse	Auditor-Treasurer	16 3rd Ave E	Ada	MN	56510	4
Olmsted	Luke Turner	5073287651	luke.turner@olmstedcounty.gov	2122 Campus DR	Suite 300	2122 Campus Dr Se Suite 300	Rochester	MN	55901	6
Otter Tail	Dawn Godel	218 998 8037	dgodel@ottertailcounty.gov	Government Services Center	Elections	510 West Fir Ave	Fergus Falls	MN	56537	4
Pine	Mary J Lindala	320-591-1668	mary.lindala@pinecountymn.gov	Pine County Courthouse	Suite 240	635 Northridge Drive NW	Pine City	MN	55063	48
Pipestone	Amanda Baarson Sandy	5078251140	auditor.office@pipestonecounty.gov	Pipestone County Courthouse	Community Room	416 S Hiawatha Ave	Pipestone	MN	56164	1 (or as needed)
Polk	Samuel Melbye	218-281-2554	elections@polkcountymn.gov	Polk County Government Center	Board Room	612 N Broadway	Crookston	MN	56716	2
Pope	Stephanie Rust	320-634-7706	stephanie.rust@popecountymn.gov	Pope County Courthouse	Community Room	130 East Minnesota Ave	Glenwood	MN	56334	1
Ramsey	Tracy West, David Triplett or Christina Tvedten	651-266-2206-D	david.triplett@ramseycountymn.gov	Plato	Plato Conference Room	90 Plato Blvd W	St Paul	MN	55105	6-8 depending
Red Lake	Kyle Thibert	218-253-2598	kthibert@co.red-lake.mn.us	Red Lake County Courthouse	Commissioners Boardroom	124 Langevin Ave N	Red Lake Falls	MN	56750	1
Redwood	Jean Price	507-637-4013	jean_p@redwoodcounty-mn.gov	Government Center	Board Room	403 S Mill St	Redwood Falls	MN	56283	1
Renville	Heather Weis	320-523-2071	heather.weis@renvillecountymn.gov	Renville County Courthouse	Suite 202	500 E Depue Ave	Olivia	MN	56277	2
Rice	Denise M Anderson	507-332-6104	denise.anderson@ricecountymn.gov	Rice County Govt Services Building	Training Room	320 3rd St NW	Faribault	MN	55021	4
Rock	Ashley Kurtz	507-283-5060	ashley.kurtz@rockmn.gov	Rock County Courthouse	Herreid Board	204 E Brown St	Luverne	MN	56156	2
Roseau	Martha Monsrud	218-463-1282	martie@co.roseau.mn.us	Roseau County Courthouse	Board room	606 5th Ave SW	Roseau	MN	56751	2 to 4
Scott	Julie Hanson	952-496-8057	jhanson@co.scott.mn.us	Scott County Government Center	GW166/167/170	200 Fourth Ave W	Shakopee	MN	55379	10
Sherburne	Loraine Rupp	763-765-4363	loraine.rupp@co.sherburne.mn.us	Sherburne County Government Center	Maple	13880 Business Center Dr NW	Elk River	MN	55330	1
Sibley	Jennie Radloff	507-237-4070	Jennieradloff@sibleycounty.gov	Sibley County Courthouse	Auditor-Treasurer's Office	400 Court Ave	Gaylord	MN	55334	2
St. Louis	Nancy Nilsen	218-726-2385	elections@stlouiscountymn.gov	Courthouse	Room 202, Commissioner	100 N. 5th Ave W.	Duluth	MN	55802	6
Stearns	Randy Schreifels	320-656-3920	elections@stearnscountymn.gov	Stearns County Service Center	1104 B/C/D	3301 County Road 138	Waite Park	MN	56320	6
Steele	Jennifer Mueller	507-444-7410	jennifer.mueller@steelecountymn.gov	Steele County Administration Center	Board Room	630 Florence Ave	Owatonna	MN	55060	26

Stevens	Stephanie Buss	320-208-6566	stephaniebuss@co.stevens.mn.us	County Courthouse	Suite 303	400 Colorado Ave	Morris	MN	56267	1
Swift	Sarah Jaeger	320.843.6100	sarah.jaeger@swiftmn.us	Swift County Courthouse	Auditor / Treasurer	301 14th Street North	Benson	MN	56215	74
Todd	Jolene Sabrowsky	3207324414	jolene.sabrowsky@toddcountymn.gov	Todd County Historic Courthouse	Commissioner's Boardroom	215 1st Avenue S	Long Prairie	MN	56347	2
Traverse	Kit Johnson	3204227740	kit.johnson@traversecountymn.gov	Traverse County Courthouse Annex	Board room	702 2nd Ave N	Wheaton	MN	56296	1
Wabasha	Amanda Kiefer	651-565-2648	election@co.wabasha.mn.us	Courthouse	Commissioner's	625 Jefferson Ave	Wabasha	MN	55981	2
Wadena	Heather Olson	218-631-7784	heather.olson@wcmn.us	Wadena County Court house	Auditor/Treasurer	415 Jefferson St S	Wadena	MN	56482	22
Waseca	Tamara J. Spooner	507.835.0610	tammy.spooner@wasecacounty.gov	Waseca County Courthouse	CH Conference Room	307 N State St	Waseca	MN	56093	2 teams
Washington	Matt Moore	651-430-8271	matt.moore@washingtoncountymn.gov	Washington County Government Center	LL Conference Room	14949 62nd St. N.	Stillwater	MN	55082	12-16
Watonwan	Kelly Pauling	507-375-1210	kelly.pauling@watonwancountymn.gov	Watonwan County Human Services	Community Room	715 2nd Ave S	St. James	MN	56081	Three
Wilkin	Matthew Walberg	218-643-7165	mwalberg@wilkincounty.gov	Wilkin County Courthouse	Commissioner's	300 5th St. S.	Breckenridge	MN	56520	2
Winona	Chelsi Wilbright	507-457-6322	cwilbright@winonacounty.gov	County Office Building	Auditor-Treasurer's Office	202 W 3rd St	Winona	MN	55987	only as many as we're required to have
Wright	Lindsey Meyer	763-684-8602	lindsey.meyer@wrightcountymn.gov	Wright County Government Center	1200	3650 Braddock Ave NE	Buffalo	MN	55313	5-6
Yellow Medicine	Janel Timm	320-564-3132	janel.timm@co.ym.mn.gov	Yellow Medicine County Government Center	County Boardroom	180 8th Ave	Granite Falls	MN	56241	2

Office of the Revisor of Statutes

Office of the Revisor of Statutes

2025 Minnesota Statutes

Authenticate  PDF

204C.35 FEDERAL, STATE, AND JUDICIAL RACES.

§ Subdivision 1. **Publicly funded recounts.** (a) In a state primary when the difference between the votes cast for the candidates for nomination to:

- (1) a state legislative office is less than one-half of one percent of the total number of votes counted for that nomination or is ten votes or less and the total number of votes cast for the nomination is 400 votes or less; or
- (2) a statewide federal office, state constitutional office, statewide judicial office, congressional office, or district judicial office is less than one-quarter of one percent of the total number of votes counted for that nomination or is ten votes or less and the total number of votes cast for the nomination is 400 votes or less;

and the difference determines the nomination, the canvassing board with responsibility for declaring the results for that office shall manually recount the vote upon receiving a written request from the candidate whose nomination is in question.

Immediately following the meeting of the board that has responsibility for canvassing the results of the nomination, the filing officer must notify the candidate that the candidate has the option to request a recount of the votes at no cost to the candidate. This written request must be received by the filing officer no later than 5:00 p.m. on the second day after the canvass of the primary for which the recount is being sought.

(b) In a state general election when the difference between the votes of a candidate who would otherwise be declared elected to:

- (1) a state legislative office is less than one-half of one percent of the total number of votes counted for that office or is ten votes or less and the total number of votes cast for the office is 400 votes or less; or
- (2) a statewide federal office, state constitutional office, statewide judicial office, congressional office, or district judicial office and the votes of any other candidate for that office is less than one-quarter of one percent of the total number of votes counted for that office or is ten votes or less if the total number of votes cast for the office is 400 votes or less,

the canvassing board shall manually recount the votes upon receiving a written request from the candidate whose election is in question.

Immediately following the meeting of the board that has responsibility for canvassing the results of the general election, the filing officer must notify the candidate that the candidate has the option to request a recount of the votes at no cost to the candidate. Except as provided in subdivision 2b, the written request must be received by the filing officer no later than 5:00 p.m. on the second day after the canvass of the election for which the recount is being sought.

(c) A recount must not delay any other part of the canvass. The results of the recount must be certified by the canvassing board as soon as possible.

(d) Time for notice of a contest for an office which is recounted pursuant to this section shall begin to run upon certification of the results of the recount by the canvassing board.

Subd. 2. **Discretionary candidate recounts.** (a) A losing candidate whose name was on the ballot for nomination or election to a statewide federal office, state constitutional office, statewide judicial office, congressional office, state legislative office, or district judicial office may request a recount in a manner provided in this section at the candidate's own expense when the vote difference is greater than the difference required by this section. The votes shall be manually recounted as provided in this section if the candidate files a request during the time for filing notice of contest of the primary or election for which a recount is sought.

(b) The requesting candidate shall file with the filing officer a bond, cash, or surety in an amount set by the filing officer for the payment of the recount expenses. The requesting candidate is responsible for the following expenses: the compensation of the secretary of state, or designees, and any election judge, municipal clerk, county auditor, administrator, or other personnel who

participate in the recount; necessary supplies and travel related to the recount; the compensation of the appropriate canvassing board and costs of preparing for the canvass of recount results; and any attorney fees incurred in connection with the recount by the governing body responsible for the recount.

(c) A discretionary recount of a primary must not delay delivery of the notice of nomination to the winning candidate under section [204C.32](#).

(d) The requesting candidate may provide the filing officer with a list of up to three precincts that are to be recounted first and may waive the balance of the recount after these precincts have been counted. If the candidate provides a list, the recount official must determine the expenses for those precincts in the manner provided by paragraph (b).

(e) The results of the recount must be certified by the canvassing board as soon as possible.

(f) If the winner of the race is changed by the optional recount, the cost of the recount must be paid by the jurisdiction conducting the recount.

(g) If a result of the vote counting in the manual recount is different from the result of the vote counting reported on election day by a margin greater than two votes and greater than one-quarter of one percent of the number of ballots counted, the cost of the recount must be paid by the jurisdiction conducting the recount.

Subd. 2a. **Constitutional amendment recount.** In a state general election when the difference between the number of "yes" votes cast on ratification of a proposed constitutional amendment is within one-quarter percent of the number of all other ballots cast at the election, the canvassing board shall manually recount the votes on that question, including the number of "yes" or "no" votes on the question, and the number of ballots that did not cast a vote on the question. The results of the recount must be certified by the canvassing board as soon as possible.

Subd. 2b. **Recount for presidential electors.** Any request for recount for the election of presidential electors, whether publicly funded or discretionary, must be made by 5 p.m. on the day after the canvass is completed. Any recount of votes under this section for the election of presidential electors must be completed and certified by the canvassing board no later than six days after the recount is requested.

Subd. 3. **Scope of recount.** A recount conducted as provided in this section is limited in scope to the determination of the number of votes validly cast for the office or question to be recounted. Only the ballots cast in the election and the summary statements certified by the election judges may be considered in the recount process. Original ballots that have been duplicated under section [206.86, subdivision 5](#), are not within the scope of a recount and must not be examined except as provided by a court in an election contest under chapter 209.

Subd. 4. **Filing officer.** For the purposes of this section, the secretary of state is the filing officer for candidates for all federal offices and for state offices voted on in more than one county. The county auditor is the filing officer for state offices voted on in only one county.

Subd. 5. **Challenged ballots.** Notwithstanding any law to the contrary, a canvassing board may direct a recount official to make images of ballots challenged by a candidate in a recount available to the public.

History: [1981 c 29 art 5 s 35](#); [1981 c 187 s 1](#); [1983 c 253 s 17](#); [1989 c 291 art 1 s 14](#); [1990 c 486 s 1](#); [1993 c 68 s 1](#); [1998 c 254 art 2 s 24](#); [1Sp2001 c 10 art 18 s 28](#); [2004 c 293 art 2 s 27](#); [2008 c 336 s 2,3](#); [2010 c 201 s 44,45](#); [2013 c 131 art 2 s 37,38](#); [2015 c 70 art 1 s 42,43](#); [1Sp2021 c 12 art 4 s 12,13](#); [2023 c 62 art 4 s 97](#); [2024 c 112 art 2 s 32-34](#)

CHAPTER 8235
SECRETARY OF STATE
RECOUNTS

- 8235.0200 RECOUNTS.
- 8235.0300 NOTICE.
- 8235.0400 SECURING BALLOTS AND MATERIALS.
- 8235.0600 FACILITIES AND EQUIPMENT.
- 8235.0700 GENERAL PROCEDURES.
- 8235.0800 COUNTING AND CHALLENGING BALLOTS.
- 8235.1100 CANVASSING BOARD.
- 8235.1200 SECURITY DEPOSIT.

8235.0200 RECOUNTS.

This chapter establishes procedures for the conduct of all publicly funded and discretionary recounts provided for in Minnesota Statutes, sections 204C.35 and 204C.36. The secretary of state or secretary of state's designee is the recount official for recounts conducted by the State Canvassing Board. The county auditor or auditor's designee is the recount official for recounts conducted by the county canvassing board. The county auditor or auditor's designee shall conduct recounts for county offices. The municipal clerk or clerk's designee is the recount official for recounts conducted by the municipal governing body. The school district clerk or clerk's designee is the recount official for recounts conducted by the school board, or by a school district canvassing board as provided in Minnesota Statutes, section 205A.10, subdivision 5. A recount official may delegate the duty to conduct a recount to a county auditor or municipal clerk by mutual consent. When the person who would otherwise serve as recount official is a candidate or is the spouse, child, parent, grandparent, grandchild, stepparent, stepchild, sibling, half-sibling, or stepsibling of a candidate for the office to be recounted, the appropriate canvassing board shall select a county auditor or municipal clerk from another jurisdiction to conduct the recount. "Legal adviser" means counsel to the recount official and the canvassing board for the office being recounted. The scope of a publicly funded or discretionary recount is limited to the recount of the ballots cast and the declaration of the person nominated or elected. The ballots in the envelope labeled "Original ballots from which duplicates are to be or were made" are not within the scope of the recount and this envelope must not be opened during the recount.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 12 SR 2215; 17 SR 8; 34 SR 1561; 38 SR 1368*

Published Electronically: *May 1, 2014*

8235.0300 NOTICE.

Within 24 hours after determining that a publicly funded recount is authorized and requested, or within 48 hours of receipt of a written request for a discretionary recount and filing of a security deposit if one is required, the official in charge of the recount shall send notice to the candidates for the office to be recounted and the county auditor of each county wholly or partially within the election district. The notice must include the date, starting time, and location of the recount, the office to be recounted, and the name of the official performing the recount. The notice must state that the recount is open to the public.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 19 SR 593; 38 SR 1368*

Published Electronically: *May 1, 2014*

8235.0400 SECURING BALLOTS AND MATERIALS.

The official who has custody of the voted ballots is responsible for keeping secure all election materials. Registration cards of voters who registered on election day may be processed as required by part 8200.2700. All other election materials must be kept secure by precinct as returned by the election judges until all recounts have been completed and until the time for contest of election has expired.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0500 [Repealed, 34 SR 1561]

Published Electronically: *May 26, 2010*

8235.0600 FACILITIES AND EQUIPMENT.

All recounts must be accessible to the public. In a multicounty recount the secretary of state may locate the recount in one or more of the election jurisdictions or at the site of the canvassing board. Each election jurisdiction where a recount is conducted shall make available without charge to the recount official or body conducting the recount adequate accessible space and all necessary equipment and facilities.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0700 GENERAL PROCEDURES.

At the opening of a recount the recount official or legal adviser shall present the procedures contained in this rule for the recount. The custodian of the ballots shall make available to the recount official the precinct summary statements, the precinct boxes or the sealed containers of voted ballots, and any other election materials requested by the recount official. If the recount official needs to leave the room for any reason, the recount official must designate a deputy recount official to preside during the recount official's absence. A recount official must be in the room at all times. The containers of voted ballots must be unsealed and resealed within public view. No ballots or election materials may be handled by candidates, their representatives, or members of the public. There must be an area of the room from which the public may observe the recount. Cell phones and video cameras may be used in this public viewing area, as long as their use is not disruptive. The recount official shall arrange the counting of the ballots so that the candidates and their representatives may observe the ballots as they are recounted. Candidates may each have one representative observe the sorting of each precinct. One additional representative per candidate may observe the ballots when they have been sorted and are being counted pursuant to part 8235.0800, subpart 2. Candidates may have additional representatives in the public viewing area of the room. If other

election materials are handled or examined by the recount officials, the candidates and their representatives may observe them. The recount official shall ensure that public observation does not interfere with the counting of the ballots. The recount official shall prepare a summary of the recount vote by precinct.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0800 COUNTING AND CHALLENGING BALLOTS.

Subpart 1. **Breaks in counting process.** Recount officials may not take a break for a meal or for the day prior to the completion of the sorting, counting, review, and labeling of challenges, and secure storage of the ballots for any precinct. All challenged ballots must be stored securely during breaks in the counting process.

Subp. 2. **Sorting ballots.** Ballots must be recounted by precinct. The recount official shall open the sealed container of ballots and recount them in accordance with Minnesota Statutes, section 204C.22. The recount official must review each ballot and sort the ballots into piles based upon the recount official's determination as to which candidate, if any, the voter intended to vote for: one pile for each candidate that is the subject of the recount and one pile for all other ballots (those for other candidates, overvotes, undervotes, etc.). During the sorting, a candidate or candidate's representative may challenge the ballot if he or she disagrees with the recount official's determination of for whom the ballot should be counted and whether there are identifying marks on the ballot. At a recount of a ballot question, the manner in which a ballot is counted may be challenged by the person who requested the recount or that person's representative. Challenges may not be automatic or frivolous and the challenger must state the basis for the challenge pursuant to Minnesota Statutes, section 204C.22. Challenged ballots must be placed into separate piles, one for ballots challenged by each candidate. A challenge is frivolous if it is based upon an alleged identifying mark other than a signature or an identification number written anywhere on the ballot or a name written on the ballot completely outside of the space for the name of a write-in candidate.

Subp. 3. **Counting ballots.** Once ballots have been sorted, the recount officials must count the piles using the stacking method described in Minnesota Statutes, section 204C.21. A candidate or candidate's representative may immediately request to have a pile of 25 counted a second time if there is not agreement as to the number of votes in the pile.

Subp. 4. **Reviewing and labeling challenged ballots.** After the ballots from a precinct have been counted, the recount official may review the challenged ballots with the candidate or the candidate representative. The candidate representative may choose to withdraw any challenges previously made. The precinct name, the reason for the challenge, and the name of the person challenging the ballot (or the candidate that person represents), and a sequential number must be marked on the back of each remaining challenged ballot before it is placed in an envelope marked "Challenged Ballots." After the count of votes for the precinct has been determined, all ballots except the challenged ballots must be resealed in the ballot envelopes and returned with the other election materials to the custodian of the ballots. The recount official may make copies of the challenged ballots. After the count of votes for all precincts has been determined during that day of counting, the challenged ballot envelope must be sealed and kept secure for presentation to the canvassing board.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 17 SR 8; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0900 [Repealed, 23 SR 459]

Published Electronically: *October 9, 1998*

8235.1000 [Repealed, 34 SR 1561]

Published Electronically: *May 26, 2010*

8235.1100 CANVASSING BOARD.

The recount official shall present the summary statement of the recount and any challenged ballots to the canvassing board. The candidate or candidate representative who made the challenge may present the basis for the challenge to the canvassing board. The canvassing board shall rule on the challenged ballots and incorporate the results into the summary statement. The canvassing board shall certify the results of the recount. Challenged ballots must be returned to the election official who has custody of the ballots.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348*

Published Electronically: *October 9, 1998*

8235.1200 SECURITY DEPOSIT.

When a bond, cash, or surety for recount expenses is required by Minnesota Statutes, section 204C.35 or 204C.36, the governing body or recount official shall set the amount of security deposit at an amount which will cover expected recount expenses. In multicounty districts, the secretary of state shall set the amount taking into consideration the expenses of the election jurisdictions in the district and the expenses of the secretary of state. The security deposit must be filed during the period for requesting a discretionary recount. In determining the expenses of the recount, only the actual recount expenditures incurred by the recount official and the election jurisdiction in conducting the recount may be included. General office and operating costs may not be taken into account.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 38 SR 1368*

Published Electronically: *May 1, 2014*

2018

Recount Guide



Office of the Minnesota Secretary of State – Elections Division

180 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

Phone: (651) 215-1440
Toll Free: 1-877-600-8683
Minnesota Relay Service: 1-800-627-3529

Email: elections.dept@state.mn.us

Website: www.sos.state.mn.us

TABLE OF CONTENTS

TABLE OF CONTENTS.....	ii
1.0 INTRODUCTION.....	1
2.0 ELECTION RECOUNTS.....	1
2.1 PUBLICLY FUNDED RECOUNTS.....	1
2.1.1 Federal and State Offices.....	1
2.1.2 Local Offices.....	1
2.1.3 Ballot Questions.....	2
2.2 DISCRETIONARY RECOUNTS.....	2
2.2.1 Candidate Recounts.....	3
2.2.2 Ballot Question Recounts.....	3
3.0 RECOUNT REQUESTS.....	3
3.1 CANDIDATE REQUESTS.....	3
3.1.1 Publicly Funded Recount Requests.....	3
3.1.2 Discretionary Recount Requests.....	3
3.2 BALLOT QUESTION.....	4
3.3 TIME LIMITS.....	4
4.0 RECOUNT EXPENSES.....	4
5.0 RECOUNT OFFICIALS.....	5
5.1 STATE, COUNTY, MUNICIPAL AND SCHOOL DISTRICT RECOUNTS.....	5
5.2 ALTERNATIVE RECOUNT ASSIGNMENTS.....	5
6.0 GIVING NOTICE.....	5
7.0 RECOUNT SCOPE.....	5
8.0 SECURING ELECTION MATERIALS.....	6
9.0 FACILITIES, ACCESSIBILITY, AND EQUIPMENT.....	6
10.0 GENERAL PROCEDURES.....	6
10.1 ELECTION MATERIALS.....	6
10.2 PREPARE AND ORGANIZE.....	6
10.2.1 Prior to the Recount.....	6
10.2.2 Facilities.....	8
10.2.3 Staffing and Training.....	8
10.3 OBSERVATION.....	8
10.4 MANAGING THE PROCESS.....	9
11.0 EXAMPLE INSTRUCTIONS.....	9
11.1 HAND COUNT INSTRUCTIONS.....	9
12.0 COUNTING AND CHALLENGING BALLOTS.....	10
12.1 PREPARING BALLOTS FROM ABSENTEE PRECINCTS.....	11
12.2 COUNTING.....	11
12.3 CHALLENGES.....	12
12.4 SORTING AND COUNTING VOTES EXAMPLE.....	14
12.4.1 Ballots sorted into piles.....	14
12.4.2 Challenged ballots placed in separate piles.....	14
12.4.3 Piles counted in stacks of 25.....	14
12.5 COUNTING AND RECORDING VOTES EXAMPLE.....	15
12.5.1 Candidate vote counts combined.....	15
12.5.2 Counts recorded on worksheet.....	15
13.0 DETERMINING VOTER INTENT.....	15

13.1 COUNTED	16
13.2 NOT COUNTED	18
14.0 CANVASSING BOARD	19
14.1 ENTERING RECOUNT RESULTS INTO ERS	19
14.2 CANVASSING BOARD REPORTS.....	20
15.0 PUBLIC RECOUNT RESULTS	21
16.0 ELECTION CONTESTS.....	21
APPENDIX	22
NOTICE OF RECOUNT	22
EXAMPLE LOCAL RECOUNT FORM-NOTICE TO CANDIDATES.....	23
RECOUNT CHECKLIST	24
Forms and Instructions for Recount Team	24
Recount Events	24
Ballot Handling.....	25
Observers and Media	25
Recount Results.....	25
Logistics	25
Supplies	25
HANDCOUNTING BALLOTS IN A RECOUNT	26
Preparing ballots from AB precincts	26
Counting a Precinct	26
RECOUNT WORKSHEET TEMPLATE.....	29

1.0 INTRODUCTION

This guide is for election officials and their staff who may be a participant in an election recount. Please use this guide with the Secretary of State publication “Minnesota Election Laws”. Citations in this guide refer to the Minnesota statutes (M.S. citations) or rules (M.R. citations). If you are using an interactive electronic edition of this guide, you may click on the citations to retrieve current statute or rule.

Portions of this guide contain procedures based on best practices, rather than statute or rule. If employing these portions, do not consider the information to hold the same authority as that information governed by federal and state law.

2.0 ELECTION RECOUNTS

Minnesota election law authorizes administrative recounts after the canvassing board certifies the results. Rather than seeking a court order, the election administrator, on behalf of the appropriate canvassing board, may conduct a manual recount. A recount is limited in scope; the sole issue a recount may resolve is whether the election judges arrived at the correct vote total. A recount is performed by a canvassing board or by its staff. ([M.S. 204C.35](#); [204C.36](#); [M.R. 8235](#))

2.1 PUBLICLY FUNDED RECOUNTS

A recount of votes at no cost to the candidate may be requested by the candidates in the cases below. The governing body assumes the responsibility for the expenses of the recount. See 3.0 Recount Requests for details of the request process.

2.1.1 Federal and State Offices

A losing candidate for nomination or election to federal or state office may file a written request for a publicly funded recount of the votes cast when the difference between the votes for that candidate and the winning candidate is:

- Less than one-half of one percent of total votes cast, for state legislative offices,
- Less than one-quarter of one percent of total votes cast, for statewide federal office, state constitutional office, statewide judicial office, congressional office or district judicial office, or
- Ten votes or less, when the total number of votes cast is 400 or less, for any federal or state office.

([M.S.204C.35, subd. 1](#))

2.1.2 Local Offices

A losing candidate for nomination or election to a county, municipal or school district office may request a publicly funded recount of the votes cast if the difference between the votes cast for that candidate and the winning candidate is:

- Less than one-half of one percent of the total votes if there are more than 400 but less than 50,000 votes cast for the office,
- Less than one-quarter of one percent of the total votes if there are more than 50,000 votes cast for the office, or
- Ten votes or less if the number of votes cast is 400 or less.

In the case of offices where two or more seats are being filled, the difference is between the elected candidate with the fewest votes and the candidate with the most votes from among the candidates who were not elected.

[\(M.S. 204C.36, subd. 1\)](#)

2.1.3 Ballot Questions

A publicly funded recount of votes cast for a county, school or municipal ballot question may be requested by any person eligible to vote on the question if the difference between the votes cast for the question and against the question is:

- Less than one-half of one percent of the total votes if there are more than 400 but less than 50,000 votes counted for the question,
- Less than one-quarter of one percent of the total votes if there are more than 50,000 votes counted for the question, or
- Ten votes or less if the number of votes counted for the question is 400 or less.

If the difference falls within one of the thresholds above, and a written recount request is received, the recount is conducted by the:

- County Auditor for a county question;
- Governing body of a municipality for a municipal question; and
- School district canvassing board for a school question. When recounting special questions, this canvassing board consists of:
 - o The school board clerk
 - o A school board member other than the clerk
 - o The county auditor of the county with the greatest number of school district residents
 - o The district court administrator of the judicial district with the greatest number of school district residents
 - o The mayor or town board chair of the school district's most populous municipality

[\(M.S. 204C.36, subd. 3; 205A.10, subd. 5\)](#)

2.2 DISCRETIONARY RECOUNTS

Discretionary recounts are usually at the expense of the person requesting them, unless certain conditions are met. See 3.0 Recount Requests for details about the request process, and 4.0 Recount Expenses for a discussion of how expenses are handled for discretionary recounts.

2.2.1 Candidate Recounts

A losing candidate can request a manual recount, at the losing candidate's expense, when the vote difference is greater than what is described in 2.1 Publicly Funded Recounts.

The candidate requesting the recount may provide the filing officer with a list of up to three precincts that are to be recounted first and may waive the balance of the recount after these precincts have been counted. If the candidate provides a list, the recount official must first determine the expenses for recounting those precincts. ([M.S. 204C.36, subd. 2](#))

2.2.2 Ballot Question Recounts

If the difference between the votes for and the votes against a ballot question is greater than what is described in 2.1 Publicly Funded Recounts above, a recount can still be requested by any person eligible to vote on the ballot question, at their expense, who submits a petition containing the signatures of 25 voters eligible to vote on the question. ([M.S. 204C.36, subd. 3](#))

3.0 RECOUNT REQUESTS

Written requests are required for all recounts. The request should include the office or question for which the recount is requested, and be filed with the filing officer within the time limit specified below. Information specific to certain circumstances is included below.

3.1 CANDIDATE REQUESTS

3.1.1 Publicly Funded Recount Requests

In the case of federal, state and judicial races which fall within the [publicly funded recount threshold](#) (see 2.1.1 Federal and State Offices), the losing candidate shall be notified by the filing officer, immediately following the canvassing board meeting, that the candidate has the option to request a recount of votes at no cost to the candidate. The written request for such a recount must be received by the filing officer no later than 5:00 p.m. on the second day after the canvass. ([M.S. 204C.35, subd. 1](#))

In the case of local races which fall within the [publicly funded recount threshold](#) (2.1.2 Local Offices), the written request must be filed with the filing officer by 5:00 p.m. on the fifth day after the canvass of a primary or special primary, or by 5:00 p.m. on the seventh day after the canvass of a special or general election. ([M.S. 204C.36, subd. 1](#))

3.1.2 Discretionary Recount Requests

For all discretionary recounts, candidates must file a written request for the recount with the filing officer, along with a bond, cash or surety in an amount set by the governing body of the jurisdiction for the payment of the recount expenses. These materials must be filed by 5:00 p.m. on the fifth day after the canvass of a primary or special primary, or by 5:00 p.m. on the seventh day after the canvass of a special or general election.

The candidate requesting the recount may provide the filing officer with a list of up to three precincts that are to be recounted first and may waive the balance of the recount after these precincts have been counted. If the candidate provides a list, the recount official must first determine the expenses for recounting those precincts as described in 4.0 Recount Expenses.

A discretionary recount of a primary does not delay delivery of the notice of nomination to the winning candidate. ([M.S. 204C.35, subd. 2](#); [204C.36, subd. 2](#))

3.2 BALLOT QUESTION

In the matter of a ballot question recount, the written request for the recount must be filed with the filing officer of the county, municipality, or school district placing the question on the ballot, and must be accompanied by a petition containing the signatures of 25 voters eligible to vote on the question. If the difference between the votes for and the votes against the question is greater than the difference provided in [M.S.204C.36, subd.1](#), the person requesting the recount shall also file with the filing officer of the county, municipality, or school district a bond, cash, or surety in an amount set by the appropriate governing body for the payment of recount expenses. The written request, and any bond, cash, or surety required must be filed during the time for notice of contest for the election for which the recount is requested. ([M.S. 204C.36, subd. 3](#))

3.3 TIME LIMITS

Requests for a publicly funded recount of federal, state and judicial races must be received by the filing officer no later than 5:00 p.m. on the second day after the primary or general election canvass. Requests for a publicly funded recount for local races must be submitted in writing to the election jurisdiction by 5:00 p.m. on the fifth day after the canvass of the primary or special primary, or by 5:00 p.m. on the seventh day of the canvass of the special or general election. Requests for discretionary recounts or ballot questions must be filed during the time for notice of contest. ([M.S. 204C.35, subd. 2](#); [204C.36](#); [209.021 subd. 1](#))

4.0 RECOUNT EXPENSES

A person or candidate requesting a discretionary recount is responsible for the following expenses: the compensation of the Secretary of State, or designees, and any election judge, municipal clerk, county auditor, administrator, or other personnel who participate in the recount; the costs of necessary supplies and travel related to the recount; the compensation of the appropriate canvassing board and costs of preparing for the canvass of recount results; and any attorney fees incurred in connection with the recount by the governing body responsible for the recount.

Responsibility of expenses can change in certain circumstances. If the winner of a race is changed by a discretionary recount, the cost of the recount is paid by the jurisdiction conducting the recount. The jurisdiction conducting the recount is also responsible for the cost of the recount when the result of a manual recount is different from the result

reported on Election Day by a margin greater than the standard for acceptable performance of voting systems, which is a variation of one-half of one percent.

[\(M.S. 204C.35, subd. 3; 204C.36, subd. 2; 204C.36, subd.4; 206.89, subd. 4\)](#)

5.0 RECOUNT OFFICIALS

5.1 STATE, COUNTY, MUNICIPAL AND SCHOOL DISTRICT RECOUNTS

The secretary of state or secretary of state's designee is the recount official for recounts conducted by the State Canvassing Board. The county auditor or auditor's designee is the recount official for recounts conducted by the county canvassing board. The municipal clerk or clerk's designee is the recount official for recounts conducted by the municipal canvassing board. The school district clerk or clerk's designee is the recount official for recounts conducted by the school district canvassing board.

5.2 ALTERNATIVE RECOUNT ASSIGNMENTS

The recount official may delegate the duty to conduct a recount to a county auditor or municipal clerk as long as both parties agree to the delegation.

When the person who would otherwise serve as recount official is a candidate or related to a candidate for the office to be recounted, per [M.R. 8235.0200](#) the appropriate canvassing board shall select an election official from another jurisdiction to conduct the recount. ([M.R. 8235.0200](#))

6.0 GIVING NOTICE

Within 24 hours after determining that a publicly funded recount is authorized or requested or within 48 hours of receipt of a written request for a discretionary recount and filing of a security deposit if one is required, the official in charge of the recount shall send notice to the candidates for the office to be recounted and the county auditor of each county wholly or partially within the election district. The notice must include the date, starting time, and location of the recount, the office to be recounted, and the name of the official performing the recount. The notice must state that the recount is open to the public. ([M.S. 204C.361](#); [M.R. 8235.0300](#))

Notification is also critical in securing the public perception of valid and accurate recount proceedings. It should extend well beyond specified requirements. Specific effort should be made to contact all interested parties in a ballot question recount. There is also value in being able to state that these parties were requested to be present at the recount in the event that persons are unhappy with the outcome of a recount.

7.0 RECOUNT SCOPE

The scope of all publicly funded and discretionary recounts is limited to the determination of the number of votes validly cast for the office being recounted. Only the ballots cast and

the summary statements for the precinct(s) being recounted are considered during the recount proceedings. Envelopes that were not opened and original ballots that have been duplicated are not reviewed during the recount proceedings. These ballots are only examined as part of an election contest. ([M.S. 204C.35](#); [204C.36](#); [M.R. 8235.0700](#))

8.0 SECURING ELECTION MATERIALS

The official who has custody of the voted ballots is responsible for keeping secure all election materials. Registration cards of voters who registered on Election Day may be processed as required by part [M.R. 8200.2700](#). All other election materials must be kept secure by precinct as returned by the election judges until all recounts have been completed and until the time for contest of election has expired. ([M.R. 8235.0400](#))

9.0 FACILITIES, ACCESSIBILITY, AND EQUIPMENT

All recounts must be accessible to the public. In a multi-county recount the secretary of state may locate the recount in one or more of the election jurisdictions or at the site of the canvassing board. Each election jurisdiction where a recount is conducted shall make available without charge to the recount official or body conducting the recount adequate accessible space and all necessary equipment and facilities. ([M.S. 8235.0600](#))

10.0 GENERAL PROCEDURES

At the opening of a recount, the recount official or legal adviser must present the procedures for the process, such as those contained in this section.

A recount official must be in the room at all times. If the recount official must leave the room, they must delegate a deputy recount official to preside over the proceedings during their absence. ([M.R. 8235.0700](#))

10.1 ELECTION MATERIALS

The custodian of the ballots shall make available to the recount official the precinct summary statements, the sealed precinct boxes or containers containing the voted ballots, and any other election materials requested by the recount official. No ballots or election materials may be handled by candidates, their representatives, or members of the public. The sealed materials must be unsealed and resealed in public view. ([M.R. 8235.0700](#))

10.2 PREPARE AND ORGANIZE

10.2.1 Prior to the Recount

Prior to the recount, prepare a recount packet with a checklist and a recount calendar. Have all forms, supplies, badges identifying roles, and contact information organized to ensure that all information given to individuals is provided in a consistent format. This will save time and allow the focus of a recount to be on election specific issues. Determine how

results will be released - as counting progresses or at completion. Determine how many original copies of recount results are needed.

Recount worksheets for federal, state and county recounts can be printed from the OSS Election Reporting System (ERS) after the state canvassing board has certified the original federal or state results, or the county canvassing board has certified the county office results. A generic recount worksheet template for other recounts is included in the Appendix.

Recount WorkSheet

Filter
Recount: U.S. Representative District 3

Back View Report

1 of 9 100% Find | Next

Recount Worksheet
 STATE GENERAL
 Tuesday, November 06, 2012
 County - Hennepin, Recount - U.S. Representative District 3

Printed: 06/21/2012 10:54 AM
 Printed By: electadmin

Precinct	Nov 6 Votes for FONZARELLI	Nov 6 Votes for CUNNINGHAM	Recount Votes for FONZARELLI	Recount Votes for CUNNINGHAM	Recount All OTHER Ballots	Ballots Challenged by CUNNINGHAM	Ballots Challenged by FONZARELLI	Ballots Challenged by BOTH	Recount Team Initials	Date Precinct Counted
0005-BLOOMINGTON W-1 P-07	0	0								
0010-BLOOMINGTON W-1 P-08	0	0								
0015-BLOOMINGTON W-1 P-09	0	0								
0020-BLOOMINGTON W-1 P-10	0	0								

After the canvassing board has met, OSS will mark the offices to be recounted in ERS. Then, counties can print the Recount Worksheets by selecting “Recount” in the County User menu, then selecting the Print Recount Worksheet option, selecting the office to be recounted from the drop-down list, and clicking on the View Report button.

The first two columns of the worksheet will be pre-filled with the canvassed result and contains spaces for the recount results for the candidates and challenged ballots to be recorded for each precinct. Officials for other local recounts may prepare their own recount worksheet in a similar format.

Print the report by clicking on the export icon, and selecting a format such as a pdf file. The worksheet can then be printed from the window which has opened in the selected format.



Challenged ballot labels, if available, may be printed through a Recount menu option. Otherwise a pdf of challenged ballot labels will be made available for federal and state offices. The labels contain a challenged ballot number that is sequential within a county for

each office being recounted. Officials for other local recounts may prepare their own challenged ballot labels in a similar format.

U.S. Representative District 3	
Precinct:	Bloomington W-1 P-7
Challenged ballot #:	5
Challenged by:	Fonsarelli By Tom Jones
Challenge reason:	Not Cunningham is Overvote

10.2.2 Facilities

Setting up the facilities is important. In addition to setting up the room where the recount takes place, remember to consider security needs and parking availability for those involved in the process. The required number of counting tables should be set up. Be aware of logistics as you set up the room (e.g., bringing and removing election materials; bathrooms unlocked). Any tables or work space provided for the candidates, with places for the candidates' counsels or representatives, should be separate from the tables where the counting takes place. Set up the room so there is a "staging area" that can be seen from the viewing area, a counting area, and a viewing area for the public and members of the media.

Only those people directly involved in the recount are allowed within the recount area (the staging and counting areas). These individuals are limited to the recount official and legal adviser, and candidates or the candidates' representatives. The public and the press are only allowed in the public viewing area to observe the proceedings. Cell phones, cameras, and video cameras maybe used in the public viewing area provided that they are not disruptive. Badges should be provided which identify the people present and their different capacities. ([M.R. 8235.0700](#))

10.2.3 Staffing and Training

Bring as many staff as you will need. Require name badges for all authorized personnel. Establish firm guidelines for release of all information both to the media and staff members. Schedule the training/information dissemination session for staff. Keep your team informed.

10.3 OBSERVATION

The recount official shall arrange the counting of the ballots so that the candidates or the candidates' representative may observe the ballots as they are sorted. After they have been sorted, one additional representative per candidate may observe the ballots while they are being counted. If other election materials are handled or examined by the recount officials, the candidates and their representatives may observe them. The recount official must ensure that public observation does not interfere with the counting of the ballots and preparation of a summary of the recount vote by precinct.

Candidates may have additional representatives in the public viewing area of the room.
([M.R. 8235.0700](#))

10.4 MANAGING THE PROCESS

The recount official or their designee is in charge. Acknowledge everyone present (your team, candidates, legal counsels, election officials, public, and press). Everyone has a role. Always explain what is about to occur and explain why. Be completely thorough and transparent. Never hold a private conversation with only one of the parties. Always appear in control of yourself and the situation.

The recount official provides detailed instructions both orally and in writing:

- Roles of recount officials, observers and staff.
- General procedures for the recount.
- Sealed containers only opened when recount team and observers are present.
- All ballots and materials will be in public view.
- Sorting process
- Counting process
- Challenge ballot process

If candidates or their representatives have concerns or suggestions, listen. Make sure everything you do and that occurs during the recount fills the process with accountability, credibility and trust. Make a defensible decision and carry it out consistently.

11.0 EXAMPLE INSTRUCTIONS

11.1 HAND COUNT INSTRUCTIONS

This is an **administrative** recount held pursuant to [M.S. 204C.35](#) and [M.R. 8235](#). It is **not** to determine who was eligible to vote. It is **not** to determine if campaign laws were violated. It is **not** to determine if absentee ballots were properly accepted. It is simply to physically recount the ballots **for this race!**

If we find a difference in the vote count, you need to be aware that this is not unusual and that this is why we have the recount law. Normally any errors by the judges or the machine are random errors and generally offset one another. Characteristically what we find is that a slight change one way in one precinct is balanced off by a corresponding change in the other direction in another precinct. Normally the results of the election are not changed by these adjustments, but it does happen.

I am the recount official. **No one else touches the ballots** once they are out of the sealed cases unless I specifically allow it. Make any concerns regarding the process known immediately to me. Ballots will be recounted by precinct. We will count one precinct at a time as provided in [M.S. 204C.361 \(b\)](#). This means that a recount official shall maintain the segregation of ballots by precinct but the recount official may recount more than one

precinct at a time in physically separate locations within the room in which the recount is administered.

Ballots (precinct and absentee) will be removed from the sealed case(s). If the absentee precinct results were originally reported as a separate absentee total for the precincts, then absentee ballots for the precincts will be counted and reported separately from the precinct ballots. If the absentee precinct results were originally included in the precinct results (as required for state primary and state general elections), the precinct ballots will be combined with the ballots from the appropriate absentee precinct, and all ballots for the precinct will be recounted and reported together as one total. Prior to counting any ballots for a precinct, staff will turn all ballots to be facing in the same direction. I will separate the ballots into three piles: One for candidate A to my left, one for candidate B to my right, and a third pile for all other ballots. Voter's intent will be determined pursuant to [M.S. 204C.22](#).

The candidate or candidate's representative has the right to challenge which piles I have decided to place the specific ballot in. Challenges may not be automatic or frivolous. Staff will count the ballots by piling the ballots crosswise in groups of 25. A candidate or their representative may immediately request to have a specific stack of 25 counted a second time, but not the entire pile. Vote counts for each candidate will be announced. For challenged ballots, the challenger needs to describe why they challenge the decision. I may decide they are right. If I do not agree and the challenge is not withdrawn, I will write why it is challenged on the ballot and place it in an envelope marked "Challenged Ballots". The challenged ballots will be brought to the canvass board and they will examine them and make a final decision how to count them.

Counts will be recorded for each precinct on the recount summary statement. Counts for federal and state offices will be recorded on the summary statement with the votes as determined by the recount official for either of the two candidates or "Other". Counts recorded for challenged ballots on the summary statement are a subset of the totals for the candidates. *{Change this statement if challenged ballots will be recorded differently for local offices.}* The ballots will be resealed in the cases. At the end of the recount, I will write on the front of the challenged ballot envelope which precinct(s) and how many ballots are in the envelope, seal it and have staff assisting with the recount sign over the flap of the envelope. The recount summary statement and challenged ballots will be presented to the canvass board. After completing the recount in each precinct, I will furnish a report of the recount results of all precincts at the conclusion of the recount. After the recount is finished here today, the ballots, other than challenged ballots, will be resealed and returned to the County Auditor. The State (or County/Municipal/School District if applicable) Canvassing Board will declare the winning nominee after reviewing the summary statement of the recount vote prepared by the Recount Official, and resolving any ballot challenges.

12.0 COUNTING AND CHALLENGING BALLOTS

Ballots must be recounted by precinct and only ballots from one precinct at a time can be on a table at one time. Recount teams of at least 2 recount staff conduct the counting for a precinct. This means that a recount official shall maintain the segregation of ballots by

precinct but may recount more than one precinct at a time in physically separate locations within the room in which the recount is administered. The recount official recounts ballots in accordance with [M.S. 204C.22](#). Ballot containers must always be opened and resealed in public view. The sorting, counting, and review of ballots for a precinct must be completed and all ballots must be securely stored before breaks for meals can be taken or counting is finished for the day. ([M.R. 8235.0700](#))

12.1 PREPARING BALLOTS FROM ABSENTEE PRECINCTS

The recount official opens the ballot containers from the absentee precincts (including any write-ins). One member of the recount team sorts the absentee ballots by precinct. A second member of the recount team then reviews the sorted ballots to verify that the ballots have in fact been properly sorted by precinct. When completed, the absentee ballots are sealed in separate envelopes by precinct.

12.2 COUNTING

The recount official opens the precinct ballot containers (including any write-ins) and the absentee ballot containers for the precinct. For the state primary and state general, the precinct ballots (including write-ins) are combined with the ballots from the appropriate absentee ballots and recounted and reported as one total.

Note: If the absentee ballot results for non-state primary or non-state general elections were originally reported as a separate absentee total as its own precinct, then absentee ballots are recounted and reported separately from the precinct ballots.

The recount team faces the ballots so they are all facing in the same direction, and then the recount sorter examines the ballots to determine (using [M.S. 204C.22](#)) for whom the ballot was cast. The recount sorter places ballots for candidate A in one pile to their left, one pile for candidate B to their right, and all other ballots in a third pile (includes ballots for other candidates, overvotes, undervotes, etc). A candidate or their representative has the right to challenge in which pile a specific ballot is placed, and whether there are identifying marks on that ballot.

The canvassing board/recount official will provide instructions on how challenged ballots will be reported on the recount worksheet. The two options are:

Option 1. Vote totals in candidate and “Other” column reflect the recount official’s determination of the voter’s intent, including ballots that have been challenged by a candidate’s representative. Challenged ballots are also reported in the challenged ballot columns. Under this option, if the canvass board rejects all challenges and affirms the recount official’s determination, the recount vote totals reported in the candidate columns would not change. If the canvass board disagrees with the recount official’s determination and reallocates the vote on a challenged ballot, the vote totals reported in the candidate/other columns would be adjusted by the canvassing board. ERS is programmed using this option for federal, state or county recounts.

Option 2. Vote totals in candidate and “Other” column reflect only the recount official’s determination of the voter intent only for non-challenged ballots. Challenged ballots are only reported in the challenged ballot columns. Votes on challenged ballots are only assigned to a candidate or “Other” after a decision on the challenge is made by the canvassing board.

After all ballots have been placed in the appropriate piles, the recount team counts the ballots in each and stacks them crosswise in groups of 25. A candidate or their representative may immediately request that a specific pile of 25 be recounted a second time, not the entire pile.

When finished, the vote counts for each pile are announced, the recount official reviews any challenged ballots with the candidates or their representatives and any needed adjustments to the pile counts are made, and the counts are also recorded on the recount worksheet.

All ballots except the challenged ballots must then be resealed in the ballot containers and returned with the other election materials to the custodian of the ballots. The recount official may make copies of the challenged ballots, but must be accompanied by another individual if leaving the room to make copies. After the count of votes for all precincts has been determined each day, the challenged ballot envelope must be sealed and kept secure along with the recount worksheet for later presentation to the canvassing board. ([M.S. 204C.361](#); [M.R. 8235.0800](#))

12.3 CHALLENGES

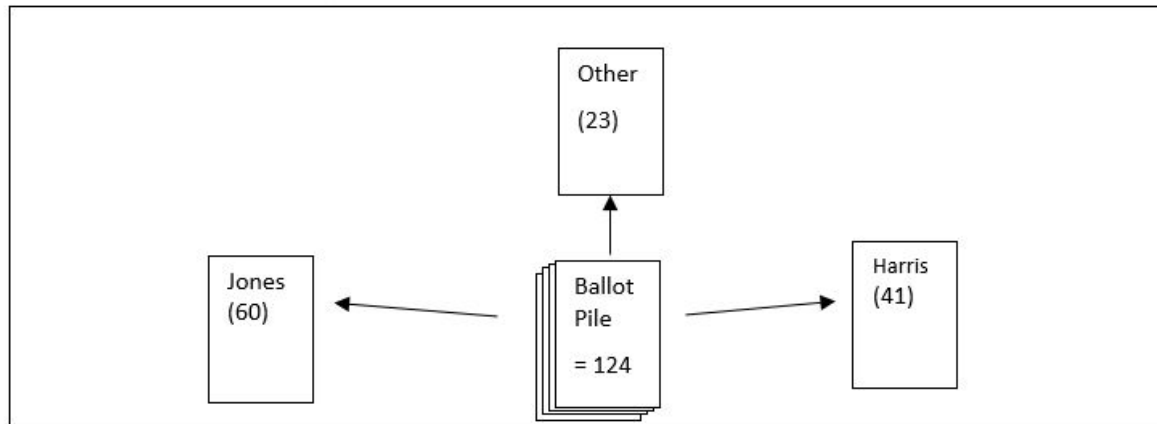
A candidate or candidate's representative has the right to challenge in which pile a specific ballot is placed, and whether there are identifying marks on that ballot. Challenges cannot be for an entire precinct or group of ballots. The challenger needs to describe why they are challenging the decision. Challenges may not be automatic or frivolous and is frivolous if based on an identifying mark other than a signature or identifying number written on the ballot, or a name written completely outside a write-in space. Also, the absence of election judge initials on a ballot cannot be the basis of a challenge. Challenged ballots are placed in separate piles for ballots challenged by each candidate. Challenged ballots may be withdrawn by the candidate or candidate's representative.

After counting for the precinct is completed, the recount official may review challenged ballots with the candidates or candidates' representatives. They may withdraw previously challenged ballots. If challenged ballots are withdrawn, the ballots are added to the pile as determined by the recount official and the counts for those piles are adjusted. Counts are recorded on the recount worksheet based on the option of reporting described in 12.2 Counting above. All remaining challenged ballots must be labeled on the back of the ballot. The label must include the precinct name, reason for the challenge, the name of the candidate and name of representative initiating the challenge (or candidate represented), numbered sequentially (1, 2, 3, etc not Smith 1, 2, 3 and Jones 1, 2, 3), and placed in the "Challenged Ballots" envelope for that day. The challenge reason format is "Not {intent

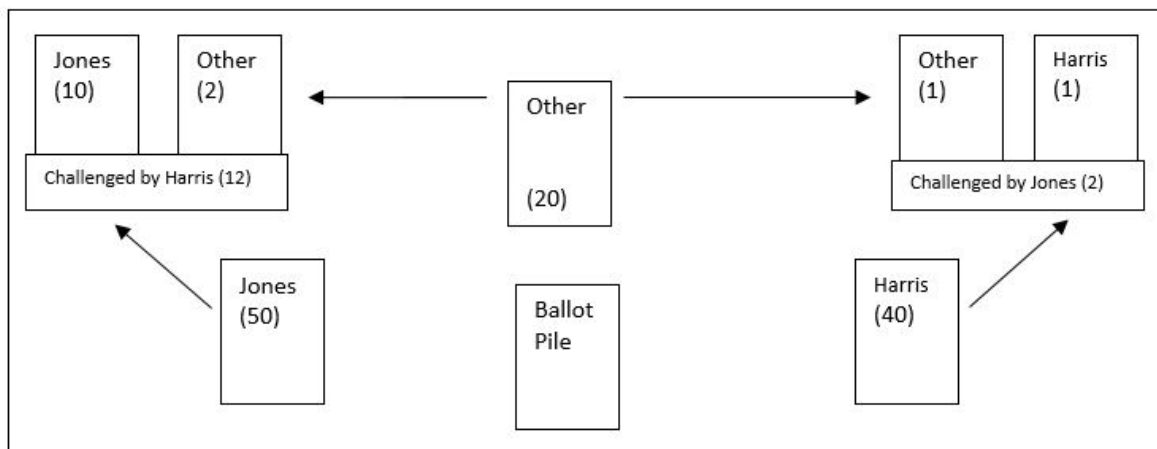
determined by sorter}, is {how challenger views intent}" (e.g. "Not Smith, is undervote", "Not Jones, is identifying mark"). ([M.R. 8235.0800](#))

12.4 SORTING AND COUNTING VOTES EXAMPLE

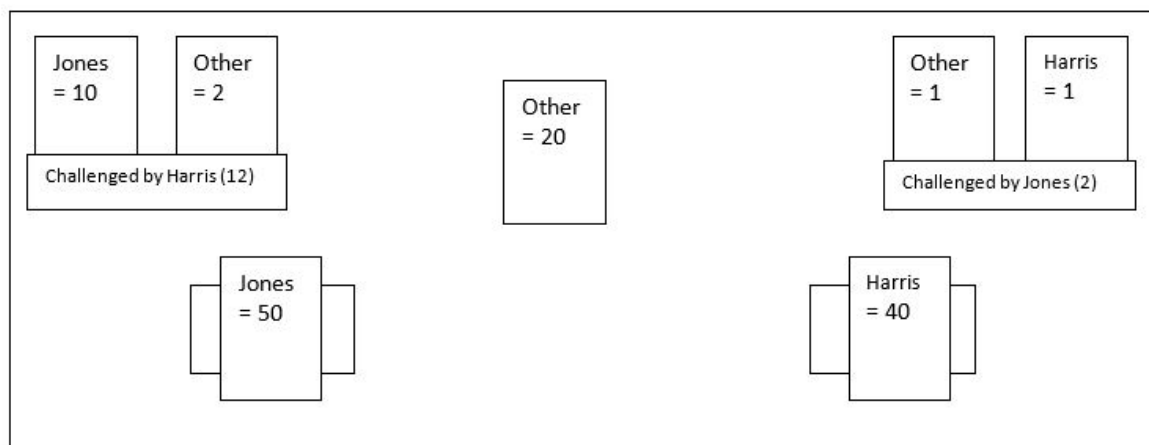
12.4.1 Ballots sorted into piles



12.4.2 Challenged ballots placed in separate piles

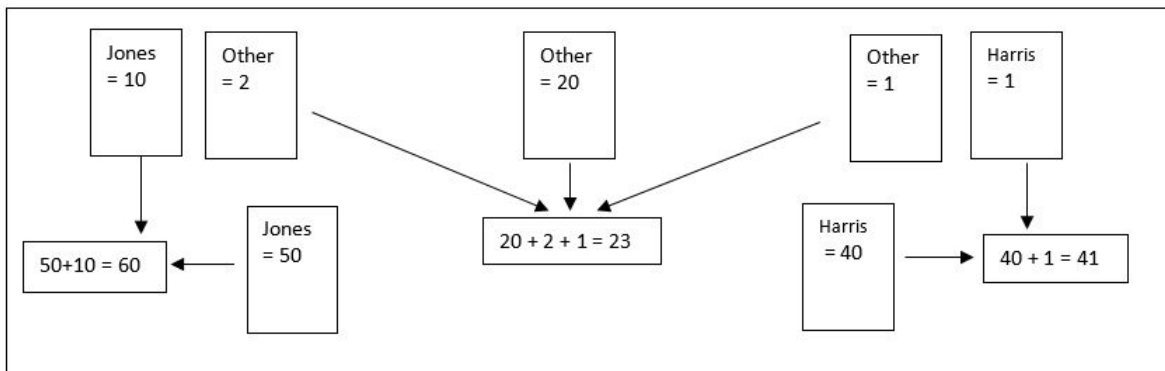


12.4.3 Piles counted in stacks of 25

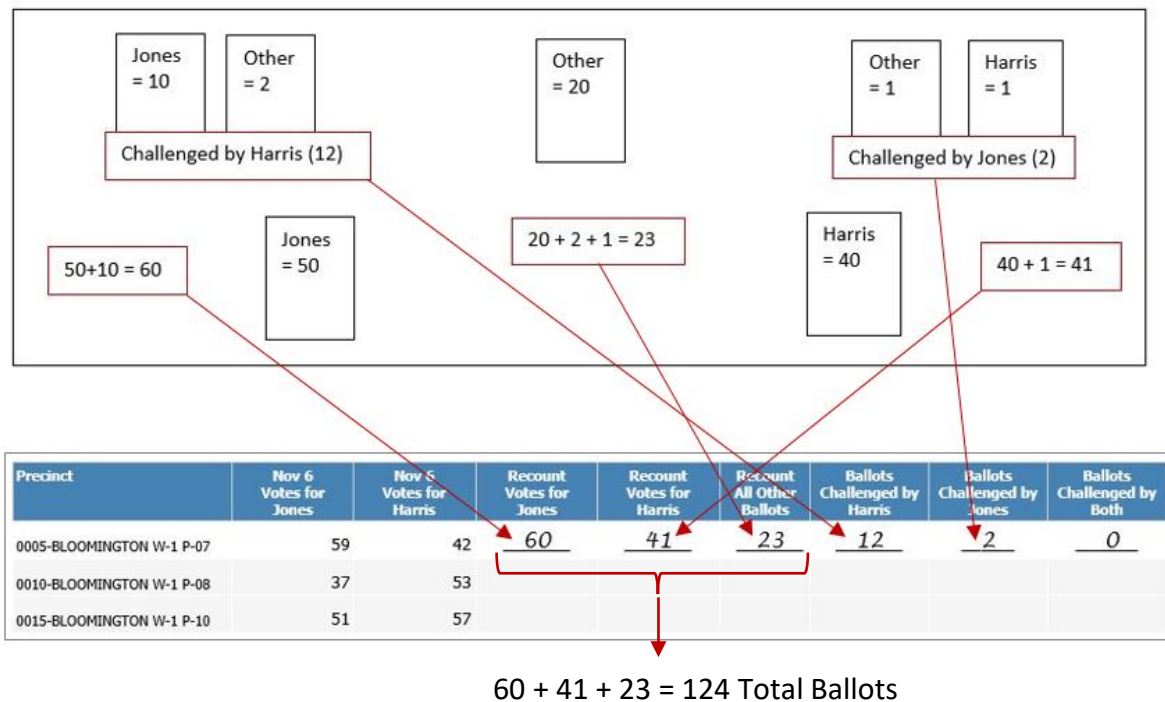


12.5 COUNTING AND RECORDING VOTES EXAMPLE

12.5.1 Candidate vote counts combined



12.5.2 Counts recorded on worksheet



13.0 DETERMINING VOTER INTENT

Minnesota law requires that every effort be made to accurately count all votes on a ballot. This means that a ballot or vote must not be rejected for a technicality if it is possible to decide what the voter intended, even though the voter may have made a mistake or the ballot is damaged. Intent is determined only from the face of the ballot. Use the following rules to decide what a voter intended:

13.1 COUNTED

- If a name is written in the proper place but write-in not marked, count the voter for that individual whether or not write-in target is marked to the left of the written in name.

FEDERAL OFFICES	
U.S. SENATOR	
VOTE FOR ONE	
☐	ROBERT FITZGERALD Independence Party
☐	MARK KENNEDY Republican
☐	AMY KLOBUCHAR Democratic-Farmer-Labor
☐	MICHAEL JAMES CAVLAN Green Party
☐	BEN POWERS Constitution Party
☐	<u>John Smith</u> Write-in, if any

- A mark made out of place but close enough to a name or line to determine voter intent are counted.

FEDERAL OFFICES		FEDERAL OFFICES		FEDERAL OFFICES		FEDERAL OFFICES	
UNITED STATES SENATOR		UNITED STATES SENATOR		UNITED STATES SENATOR		UNITED STATES SENATOR	
VOTE FOR ONE		VOTE FOR ONE		VOTE FOR ONE		VOTE FOR ONE	
☒	JACK SHEPARD	☐	JACK SHEPARD	☐	JACK SHEPARD X	☐	JACK SHEPARD
☐	NORM COLEMAN	☐	NORM COLEMAN	☐	NORM COLEMAN	☐	NORM COLEMAN
CONTINUE VOTING ON THE NONPARTISAN BALLOT		CONTINUE VOTING ON THE NONPARTISAN BALLOT		CONTINUE VOTING ON THE NONPARTISAN BALLOT		CONTINUE VOTING ON THE NONPARTISAN BALLOT	

- If two or more different marks used, count those, provided the marks do not mark the ballot with distinguishing characteristics where the voter's intent is to identify the ballot.

SUPREME COURT	
ASSOCIATE JUSTICE 3 VOTE FOR ONE	
☒	ALAN LAWRENCE NELSON
☐	PAUL H. ANDERSON Independent
☐	TIM TINGELSTAD
ASSOCIATE JUSTICE 4 VOTE FOR ONE	
☒	LORIE SKJERVEN GILDEA Independent
☐	DEBORAH HEDLUND
☐	JILL CLARK
☐	F. RICHARD GALLO, JR.
2ND DISTRICT COURT	
JUDGE 21 VOTE FOR ONE	
☒	JOY D. BARTSCHER
☐	CONNIE S. IVERSEN
☐	JOHN P. GUZIK

- If marks are made next to two candidates and an attempt was made to erase one of the two, vote is counted for the remaining marked candidate.

UNITED STATES SENATOR VOTE FOR ONE	UNITED STATES SENATOR VOTE FOR ONE
☒ DARRYL STANTON	☒ DARRYL STANTON
☒ BILL DAHN	☒ BILL DAHN
☐ STEPHEN WILLIAMS	☐ STEPHEN WILLIAMS
☐ JACK ULDRICH	☐ JACK ULDRICH
☐ KURT MICHAEL ANDERSON	☐ KURT MICHAEL ANDERSON
☐ DOUG WILLIAMS	☐ DOUG WILLIAMS
☐ DEAN BARKLEY	☐ DEAN BARKLEY
CONTINUE VOTING ON THE NONPARTISAN BALLOT	CONTINUE VOTING ON THE NONPARTISAN BALLOT

- If an attempt is made to obliterate a write-in name a vote is counted for the remaining write-in name or marked candidate.

FEDERAL OFFICES U.S. SENATOR VOTE FOR ONE
☒ ROBERT FITZGERALD Independence Party
☐ MARK KENNEDY Republican
☐ AMY KLOBUCHAR Democratic-Farm Labor
☐ MICHAEL JAMES CAVLAN Green Party
☐ BEN POWERS Constitution Party
☐ John Smith
U.S. REPRESENTATIVE

- A write-in for governor without lieutenant governor is counted as a vote for the team of candidates including lieutenant governor.
- Count all printed names with a mark made opposite them and all names written-in, not exceeding the number to be elected for that office.
- Misspellings for names written-in are ok provided that voter intent can be determined.
- If voter's choice can only be determined for some of the offices on the ballot, only count those offices on the ballot.
- If voter uniformly uses same mark to mark the ballot, count if possible.
- A ballot cannot be rejected because it is slightly soiled or defaced.
- A ballot that has one or more blank offices is not defective.

13.2 NOT COUNTED

- Marks more candidates than to be elected or nominated ballot is defective for that office.
 - All other offices on the ballot are counted if possible.

UNITED STATES SENATOR	
VOTE FOR ONE	
☒	DARRYL STANTON
☒	BILL DAHN
☐	STEPHEN WILLIAMS
☒	JACK ULDRICH
☐	KURT MICHAEL ANDERSON
☐	DOUG WILLIAMS
☐	DEAN BARKLEY
CONTINUE VOTING ON THE NONPARTISAN BALLOT	

- For a primary, if the voter marks candidates from more than one party, the ballot is totally defective for the partisan offices.

INDEPENDENCE PARTY	REPUBLICAN PARTY	DEMOCRATIC-FARMER- LABOR PARTY
FEDERAL OFFICES	FEDERAL OFFICES	FEDERAL OFFICES
UNITED STATES SENATOR VOTE FOR ONE	UNITED STATES SENATOR VOTE FOR ONE	UNITED STATES SENATOR VOTE FOR ONE
☒ DARRYL STANTON ☐ BILL DAHN ☐ STEPHEN WILLIAMS ☐ JACK ULDRICH ☐ KURT MICHAEL ANDERSON ☐ DOUG WILLIAMS ☐ DEAN BARKLEY	☒ JACK SHEPARD ☐ NORM COLEMAN CONTINUE VOTING ON THE NONPARTISAN BALLOT	☒ "DICK" FRANSON ☐ AL FRANKEN ☐ BOB LARSON ☐ PRISCILLA LORD FARIS ☐ OLE SAVIOR ☐ ROB FITZGERALD ☐ ALVE ERICKSON
CONTINUE VOTING ON THE NONPARTISAN BALLOT		CONTINUE VOTING ON THE NONPARTISAN BALLOT

- If the voter used an identifying mark or mark with the intent to identify the ballot, the entire ballot is defective.

his: *John Smith*

COUNTY OFFICES
CONSERVATION DISTRICT SUPERVISOR DISTRICT 2 VOTE FOR ONE

Write-in, if any

CONSERVATION DISTRICT SUPERVISOR DISTRICT 5 VOTE FOR ONE
☒ MARGARET A. BEHRENS
Write-in, if any

7432

- If a voter has voted yes and no on a ballot question, that question is not counted but the rest of the ballot must be counted if possible.
- No write-in votes counted for a primary or a special primary.
 - Any names written on a primary or special primary ballot are an indentifying mark and no votes on the ballot would be counted.
- If marks are made opposite of more printed candidate names or write-ins allowed for an office, the ballot is defective for that particular office.

- If the number of candidates for an office is equal to the number of individuals to be elected to that office, and the voter has not marked any name, no vote is counted for any candidate for that office.
- A specific office is considered blank when no name or response to a question is marked and no name is written-in.

([M.S. 204C.22](#))

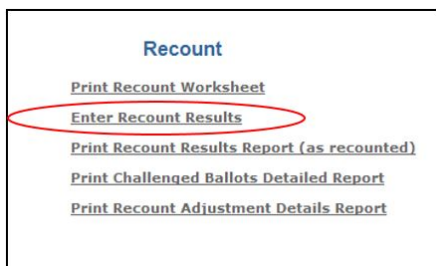
14.0 CANVASSING BOARD

The recount official presents the recount worksheet and any challenged ballots to the canvassing board. The candidate or candidate representative who made the challenge may present the basis for the challenge to the canvassing board. The canvassing board rules on the challenged ballots and incorporates the rulings into the canvassing report. The canvassing board certifies the results of the recount. Challenged ballots must be returned to the election official who has custody of the ballots. For general elections, the certificate of election is issued to the winning candidate after the seven days have passed after the canvassing board declared the candidate elected. ([M.R. 8235.1100](#))

14.1 ENTERING RECOUNT RESULTS INTO ERS

To generate canvassing board reports (and update web site with daily recount results, if applicable) for federal, state or county recounts, input the results from the Recount Worksheets into ERS.

Select the Enter Recount Results option.



Select the recounted office to be updated from the drop-down list.

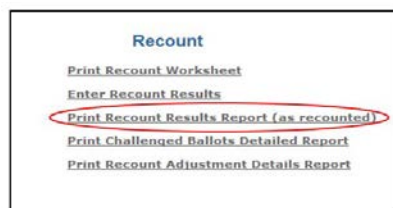
Enter Recount Results

Recount:

Precinct	Nov 6 Votes for FONZARELLI	Nov 6 Votes for CUNNINGHAM	Recount Votes for FONZARELLI	Recount Votes for CUNNINGHAM	Recount All OTHER Ballots	Ballots Challenged by CUNNINGHAM	Ballots Challenged by FONZARELLI	Ballots Challenged by BOTH	Precinct Complete
0005-BLOOMINGTON W-1 P-07	0	0	0	0	0	0	0	0	☐
0010-BLOOMINGTON W-1 P-08	0	0	0	0	0	0	0	0	☐

Daily throughout the recount, input data from a single or multiple precincts and click Save. (Do not mark the Precinct Complete checkbox until after data is proofed in the next step.) After precinct(s) data has been entered and saved, print the Recount Results report and proof your numbers.

Select the Print Recount Results Report option.



Export and print the report in the same manner as printing the Recount Worksheet.

When data for a precinct(s) has been proofed and is correct, select the Enter Recount Results menu option and check the Precinct Complete checkbox for all precincts which have been proofed. Only precincts with the Precinct Complete checkbox marked will have results displayed on the public recount results web site each evening.

Enter Recount Results

Recount: U.S. Representative District 3

Back
Save
Reset

Precinct	Nov 6 Votes for FONZARELLI	Nov 6 Votes for CUNNINGHAM	Recount Votes for FONZARELLI	Recount Votes for CUNNINGHAM	Recount All OTHER Ballots	Ballots Challenged by CUNNINGHAM	Ballots Challenged by FONZARELLI	Ballots Challenged by BOTH	Precinct Complete
0005-BLOOMINGTON W-1 P-07	0	0	0	0	0	0	0	0	☒
0010-BLOOMINGTON W-1 P-08	0	0	0	0	0	0	0	0	☐

14.2 CANVASSING BOARD REPORTS

For county or state offices wholly within one county, recount results are input into ERS, the printed Results Worksheet and Challenged Ballot reports can be used to resolve challenged ballots with the canvassing board. After determinations made by the canvassing board on challenged ballots have been input into ERS, updated state or county abstracts are generated within ERS and presented to the county canvassing board.

For federal offices or state offices in multiple counties, recount results input into ERS will be used to prepare a challenged ballot report for the state canvassing board. After determinations made by the canvassing board on challenged ballots have been input into ERS, an updated canvassing report will be generated and presented to the state canvassing board (or county canvassing board for a state office wholly within a single county or for a county office).

15.0 PUBLIC RECOUNT RESULTS

Federal and state office recounts reported in ERS may be publicly reported daily on the OSS website. For local office recounts, the recount official should notify interested parties of the outcome of the recount and cross reference recount findings in all permanent records. File a copy of Report of Recount Canvass in or with:

- Apparent winner
- Apparent loser
- Secretary of State (for state elections)
- Media
- Precinct tally lists
- Canvass book
- Election work folder
- Voting Equipment vendor if recount demonstrated equipment problems

16.0 ELECTION CONTESTS

Contests are judicial proceedings which occur following the filing of a lawsuit. A recount is one possible remedy in an election contest. Any voter in the election district (not just a candidate) may file a contest lawsuit. Time for notice of a contest for an office which is recounted pursuant to [M.S. 204C.35](#) or [M.S. 204C.36](#) shall begin to run upon certification of the results of the recount by the canvassing board. An election contest does not delay the timing of issuance of the certificate of election after the canvassing board has declared the results. ([M.S. 209](#))

APPENDIX

NOTICE OF RECOUNT

Date of Notice:

Notice to Candidates:

Notice to Auditor:

Dates of Recount:

Starting Times:

Location:

Office to be recounted:

The recount is open to the public.

EXAMPLE LOCAL RECOUNT FORM-NOTICE TO CANDIDATES

[insert date]

Name

Address

Address

SUBJECT: OFFICIAL NOTICE OF RECOUNT COUNTY COMMISSIONER []

The purpose of this letter is to officially inform you that pursuant to M.S. § 204C.36, a recount has been requested by candidate [insert candidate name] [at his own expense] or [and must be provided without cost pursuant to state law].

The [Supervisor of Elections or County Auditor] will be conducting a recount of the [insert name of contest and district number] office and will be counting [number of segregated precincts that will be counted at one time] beginning on [insert date] at [insert time] in Room [insert room] of the [insert location and address]. This recount will be open to the public and candidates may be represented by counsel.

If you have any questions or concerns regarding this recount process, please feel free to contact me directly at [insert phone number].

Sincerely,

[insert name]

[Supervisor of Elections or County Auditor]

c: [insert name], _____ County Attorney

[insert name], _____ County Administrator

County Public Information

County Commissioners

Appropriate Clerks

Candidates

RECOUNT CHECKLIST

Forms and Instructions for Recount Team

- ☐ List of duties for recount team
- ☐ Steps in recount procedure
- ☐ Checklist
- ☐ General procedures
- ☐ Oral Instructions
- ☐ Publicly funded recount legal steps
- ☐ Emergency contact numbers
- ☐ Counter training & training schedule
- ☐ Location and date
- ☐ Backup location identified
- ☐ 4 to 8 hours to pull training materials together
- ☐ Training to be 2 hours – 6 sessions
- ☐ Recount official training
- ☐ Develop materials & schedule training
- ☐ Determine number of team leaders
- ☐ State Law
- ☐ With index to recount specific sections

Recount Events

- ☐ Schedule recount activities
- ☐ Establish calendar of events
- ☐ Notify:
 - ☐ OSS Staff
 - ☐ Candidates
 - ☐ County Auditors
 - ☐ County courthouse security
- ☐ Media –draft media press release
- ☐ Counters and team leads
- ☐ Law Enforcement
- ☐ Canvassing Board
- ☐ Schedule information session for recount team
- ☐ Establish firm guidelines for release for ALL information to media & staff
- ☐ Designate media point of contact
- ☐ Only media point of contact has authority to give recount results
- ☐ Inquires
- ☐ Clearly list individual staff and department duties

Ballot Handling

- ☐ Transportation
- ☐ Identify who will schedule (control) ballot transport
- ☐ Memo to involved jurisdictions of procedure for preparing ballots for transportation
- ☐ Determine delivery schedule
- ☐ Security around ballots
- ☐ Hire security
- ☐ 24/7 security
- ☐ Counting Method (single or multiple stations)
- ☐ Determine ballot workflow on-site

Observers and Media

- ☐ Know and enforce limitation on number of observers
- ☐ Check observers/media in and out. Keep a log
- ☐ Provide easily identifiable name badges & require their use.
- ☐ Provide observer/media packet. Include:
 - ☐ Schedule of Events
 - ☐ Governing Laws, Purposes & processes.
 - ☐ Copy of original results
 - ☐ Contact information

Recount Results

- ☐ Determine how results will be released; as count progresses or at completion?
- ☐ Notify interested parties of recount outcome.
- ☐ Notify Canvassing Board

Logistics

- ☐ Staffing: on-going or in shifts?
- ☐ Identify number for recount team(s)
- ☐ Identify Recount Officials
- ☐ Costs
- ☐ Furniture – Table & Chairs
- ☐ Recount Set Up
- ☐ May need partitions
- ☐ Include an outer walkway for media and observers.
- ☐ Parking for counters
- ☐ Miscellaneous
- ☐ After hours contacts
- ☐ Maps

Supplies

HANDCOUNTING BALLOTS IN A RECOUNT

Preparing ballots from AB precincts

****If not already completed, ballots from AB precincts must be separated by precinct.**

1. The recount official opens the ballot containers from the absentee precincts (including any write-ins);
2. One member of the recount team sorts ballots from the AB precincts by precinct;
3. Second member of the recount team reviews sorted ballots to verify they have been properly sorted;
4. When completed, absentee ballots are sealed in separate envelopes by precinct.

Counting a Precinct

****The following steps should be completed by at least one team of 2 recount staff.**

1. Recount official opens precinct ballot containers (including any write-ins) and combines ballots with ballots from the appropriate absentee precinct envelope;
 - a. If the absentee precinct results were originally reported as a separate absentee total for the precinct, then absentee ballots for the precinct are recounted separately from the precinct ballots;
 - b. If the absentee precinct results were originally included in the precinct results (as required for state primary and state general elections), the precinct ballots (including write-ins) are combined with the ballots from the appropriate absentee precinct and all ballots will be counted and reported together as one total.
2. Recount team faces the ballots so they are all facing the same direction.
3. Recount official examines ballots and determines (using M.S. 204C.22) for whom the ballot was cast;
 - a. One pile for candidate A on the left;
 - b. One pile for candidate B on the right;
 - c. Other ballots in a third pile;
 - i. Other candidates, overvotes, undervotes.
4. Candidate or candidate's representative has the right to challenge in which pile a specific ballot is placed, and whether there are identifying marks on that ballot.
5. Keep the challenged ballots separated in piles by the challenging candidate.
6. Count the ballots in the piles as determined by the recount official.
7. When counting a specific pile, ballots must be stacked crosswise in groups of 25;

- a. Candidate or candidate's representative may immediately request that a pile of 25 be recounted a second time.
8. After all ballot piles have been counted, the vote counts for each candidate are announced and recorded in the candidates and "other" column of the Recount Results Worksheet.
9. Recount official reviews challenged ballots with candidate or candidate's representative;
 - a. May withdraw previous challenge
 - b. Record remaining challenged ballots in the "Challenged by columns" of the Recount Results Worksheet
 - c. If using Option 1 counting method, **Do Not** adjust the candidate column totals.
10. Challenged ballots must be labeled;
 - a. Precinct name, reason for the challenge, name of candidate initiating the challenge (or candidate represented and name of representative initiating the challenge);
 - b. Format: "Not {intent determined by sorter}, is {how challenger views intent}";
 - i. i.e. "Not Smith, is undervote", "Not Jones, is identifying mark";
 - c. On back of ballot and numbered sequentially across the county;
 - i. i.e. 1, 2, 3, etc., not Smith 1, 2, 3 and Jones 1, 2, 3.
11. Challenged ballots placed in "Challenged Ballots" envelope for that day;
 - a. Labeled and sealed at the end of the day.
12. The totals are written on the Recount Results Worksheet;
 - a. If ERS and ENR are being used to report results, input results daily;
 - b. Print Recount Results Worksheet to proof input;
 - c. Mark the Precinct Complete checkbox for proofed precincts;
 - d. Only precincts with the Precinct Complete checkbox marked will be displayed on the public recount results web site each evening.
13. Recount official may make copies of challenged ballots;
 - a. 4 copies (Auditor or clerk (if municipal or school election), OSS (if state election), both candidates);
 - b. Accompanied by others if leaving room.
14. Recount official reseals the ballot container for the precinct in public view.
15. Repeat steps for additional precincts.

16. When finished recounting all precincts, the recount official sign completed summary statement (recount worksheet) and sends both the summary statement and "Challenged Ballots" envelope(s) to the appropriate canvassing board.

RECOUNT WORKSHEET TEMPLATE

Recount Worksheet

State General Election
Tuesday, [Month] [##], 20[##]

County – [County], Recount – [Office/Question]

Precinct	Nov 8 Votes for [cand1]	Nov 8 Votes for [cand2]	Recount Votes for [cand1]	Recount Votes for [cand2]	Recount All OTHER Ballots	Ballots Challenged by [cand2]	Ballots Challenged by [cand1]	Ballots Challenged by BOTH	Recount Team Initials	Date Precinct Counted
[Precinct 1 Name/Number]	###	###	—	—	—	—	—	—	—	—
[Precinct 2 Name/Number]	###	###	—	—	—	—	—	—	—	—
Totals:	####	####	—	—	—	—	—	—	—	—

We certify that the numbers entered on this recount summary statement correctly show the recounted number of votes for each candidate in this recount.

Date: _____

Signatures of recount official(s) _____



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4, 2026	Originating Dept.:	A/T
Preferred 2nd Date:			
Discussion Item:		Presenter:	Jean
Fixing terms of sale for Tax Forfeited Properties		estimated time needed:	5 min
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Approve the terms and conditions for the Initial sale of Tax-Forfeited Land to be held on September 16, 2026 at 9:00 a.m. in the Redwood County Board Room of the Government Center, 403 S Mill St. Redwood Falls.

If the parcels remain unsold after offering at the 1st public sale and for at least 30 days thereafter at the counter of the Redwood County Auditor/Treasurer, then a second public sale will be held at the same location as above on October 21, 2026 at 9:00 a.m where the starting sale price will be set at the minimum bid. The minimum bid to include the notice of expiration of redemption costs of \$225.12/parcel plus \$134.83/parcel for publishing the tax forfeited sale in the Redwood Gazette and the Westbrook Sentinel-Tribune to cover the diverse communities required by MN Statute 282.005 subd. 4, \$15.33/parcel for the certificate of forfeiture recording fee, \$50 auditor posting fee and \$11.76/parcel for certified mailing/first class mailing of the mineral interest claim form.

Background Information:

5 parcels have forfeited to the State of MN in Trust due to non-payment of taxes as seen in the attached list.

The County Board will approve the terms and conditions for the Initial Public Auction. The starting price will be at the Initial Price and potentially a 2nd Public Auction where the starting amount will be at the Minimum Bid.

See the terms and conditions for the terms of Initial Price and Minimum Bid.

Supporting Documents: ☒ Attached ☐ None

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**REDWOOD COUNTY
AUDITOR/TREASURER**



JEAN PRICE
403 S MILL ST
REDWOOD FALLS, MN 56283

(507) 637-4013 (Main)
(507) 637-4072 (Fax)
www.redwoodcounty-mn.us

TERMS & CONDITIONS for the INITIAL and MINIMUM BID sale of TAX-FORFEITED LAND

INITIAL SALE DATE, TIME AND LOCATION: September 16, 2026 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

MINIMUM BID SALE DATE, TIME AND LOCATION: October 21, 2026 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

PUBLIC SALES:

All tax forfeited land will be offered at a public sale and sold to the highest bidder.

The **Initial Price**, which is an amount equal to the estimated market value, as determined by the most recent assessment, will be the starting value for each parcel. If the parcel is not sold at the public auction; the property can be purchased for the initial price at the counter of the Redwood County Auditor/Treasurer for at least the next 30 days.

If the parcel remains unsold, a second public sale will occur where the parcel will be sold starting at the **Minimum Bid**. The minimum bid is the sum of delinquent taxes, special assessments, penalties, interest, and costs assigned to the parcel.

The dates and amounts can be found on the “**Notice of Initial Public Sale of Tax-Forfeited Land**”.

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to the following restrictions on the use of the properties:

1. Existing leases;
2. Easements obtained by a governmental subdivision or state agency for a public purpose;
3. Building codes and zoning laws;
4. All sales are final with no refunds or exchanges allowed;
5. The appraised value does not represent a basis for future taxes; and
6. Buyer is purchasing property “**AS IS**”

SPECIAL ASSESSMENTS: LEVIED BEFORE AND AFTER FORFEITURE

The balance of any special assessments that were levied before forfeiture and canceled at forfeiture are not included in the basic sale price and may be reassessed by the municipality. These special assessments are shown on the list of tax forfeited land under the column entitled “Special Assessments Subject to Reassessment.”

Local improvement constructed, but not yet assessed, must be assumed by the purchaser.

Reassessment of cancelled improvement assessments may be made in accordance with M.S. reading, in part, as follows:

M.S. 429.071 – Subd. 4. **REASSESSMENT, TAX-FORFEITED LAND.**

When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefitted by an improvement for which special assessments were canceled because of the

forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

M.S. 435.23 REASSESS TAX-FORFEITED LAND BACK IN PRIVATE OWNERSHIP.

Any municipality, political subdivision, or other public authority may make a reassessment or new assessment pursuant to section 429.071, subdivision 4, notwithstanding that the original assessment may have been made pursuant to other general law or a special law.

IMPORTANT: To find out if a particular tax forfeited parcel may be assessed or re-assessed please contact the local municipality the parcel is located in.

PROHIBITED PURCHASERS:

The County Auditor per MN Statute 282.016 has the authority to prohibit a person or entity from purchasing a tax forfeited property if that person or entity owns property within the county for which there are delinquent taxes owing.

RESTRICTIVE COVENANT:

Per MN Statute, Secs. 103F.535 and 282.018, Subd. 2

TITLE:

The buyer will receive a receipt at the time of sale.
The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

SALE INFORMATION CAN BE OBTAINED FROM:

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN
Phone: 507-637-4013
<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

DATED: August 4, 2026

County Board of Redwood County, Minnesota

ATTEST: [s] Vicki Kletscher
County Administrator

by [s] Rick Wakefield
Chairman

NOTICE OF INITIAL PUBLIC SALE OF TAX-FORFEITED LAND

OFFICE OF THE COUNTY
AUDITOR-TREASURER
COUNTY OF REDWOOD
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the following parcels will be sold to the highest bidder, starting at the **Initial Price**, listed below. This amount is equal to the estimated market value, as determined by the most recent assessment. The public sale will be held at the County Board Room of the Government Center, 403 S Mill Street, in the City of Redwood Falls in said County and State, commencing at **9:00 o'clock a.m., on the 16th day of September 2026**.

If the parcel does not sell at the **Initial Price** during the 1st public auction; the parcel will remain for sale at the Redwood County Auditor/Treasurer Office for the initial price for at least 30 days.

If not sold, a second public auction will be held in the same location as above at **9:00 o'clock a.m., on the 21st day of October 2026** and each parcel will be sold starting at the **Minimum Bid**, listed below.

Said sale will be governed by the terms and conditions set by the County Board, with the **FULL LIST** available at the Redwood County Auditor/Treasurer Office located at 403 S Mill St., Redwood Falls or by visiting the website at:
<https://redwoodcounty-mn.gov/departments/auditor-treasurer/>

List of 2026 Tax-Forfeited Land for Public Sale

Property Owner, Parcel Identification Number	Property Address	Initial Price (1 st auction) Minimum Bid (2 nd auction)	Special Assessments Subject to Reassessment
City of Lamberton			
Eileen Radtke, Gary Radtke % Jeff Radtke 203 S Ash St Lamberton, MN 56152-1097	203 S Ash St Lamberton, MN 56152	\$21,600.00 \$10,065.82	\$4,230.22
83-023-3010 The North Fifty (50) feet of Outlot "E" of Grimm & England's Addition to the Village (now City) of Lamberton, Redwood County, Minnesota, according to the recorded plat thereof on file and of record in the office of the Register of Deeds in and for said County and State.			
Rick M. Hammerschmidt 403 S Ash St Lamberton, MN 56152	204 S Juniper St Lamberton, MN 56152	\$ 3,600.00 \$ 2,166.73	\$ 207.00
83-565-0460 Lots Numbered One (1) and Two (2) in Block Number Six (6) of M.L. McGee's Addition to the Village (now City) of Lamberton, excepting the North Seventy-five Feet (75') thereof;			
City of Morgan			
Duane A Robben & Denise Robben 16402 47th St Becker, MN 55308-8795	116 Bloomington Ave Morgan, MN 56266	\$61,200.00 \$ 9,350.26	\$3,760.88
86-200-0460 Lots Six (6), Seven (7) and Eight (8), Block Two (2), Original Plat of the Village (now City) of Morgan, according to the recorded plat thereof.			

City of Revere			
Maynard F. Kretsch 325 Main St Revere, MN 56166	325 Main St Revere, MN 56166	\$38,900.00 \$ 3,429.86	\$1,582.52
89-363-0480 Lots Numbered Twelve (12) and Eleven (11) of Block Numbered Nine (9) in the Subdivision of Blocks Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), Thirteen (13) to the Town of Revere, Minnesota, according to the plat on file and of record in the Office of the Register of Deeds within and for Redwood County, Minnesota, more fully described as: All that part of the Northwest Quarter (NW 1/4) of Section Twenty-five (25) in Township One Hundred Nine (109) North of Range Thirty-eight (38) West of the Fifth (5th) P M bounded and described as follows: On the North by the South line of Third Street, on the East by a line parallel with and distant East One Hundred Thirty (130) feet from the extended East line of Main Street, on the South by a line parallel with and distant South One Hundred (100) feet from said South line of Third Street, on the West by said extended line of Main Street			
City of Walnut Grove			
Tami Meld 180 Fifth St Walnut Grove, MN 56180	180 Fifth St Walnut Grove, MN 56180	\$26,500.00 \$ 3,010.18	\$ 660.59
94-720-0180 Lot Number Nine (9) in Block Number One (1) of Remington Park Addition to the City, formerly Village, of Walnut Grove, according to the plat thereof on file and of record in the office of the Register of Deeds in and for Redwood County, Minnesota.			

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to certain restrictions on the use of the properties (see list on full terms and conditions list).

SPECIAL ASSESSMENTS

Special Assessments Canceled at Forfeiture may be reassessed by the municipality after the sale.

TITLE:

The buyer will receive a receipt at the time of sale.
The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

SALE INFORMATION CAN BE OBTAINED FROM:

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN
Phone: 507-637-4013
<https://redwoodcounty-mn.gov/departments/auditor-treasurer/>

DATED: August 4, 2026

County Board of Redwood County, Minnesota

ATTEST: [s] Vicki Kletscher, County Administrator

by [s] Rick Wakefield, Chairman



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4.2026	Originating Dept.:	Recorder
Preferred 2nd Date:			
Discussion Item:		Presenter:	Amy G
Recorder's Annual Compliance Report		estimated time needed:	5 min
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Approve 2025-2026 Recorder's Annual Compliance Report

Background Information:

Pursuant to MN Statute 357.182 subd. 6, Certification of compliance with recording requirements. The county recorder and registrar of titles for each county shall file with the county commissioners, as part of their budget request, a report that establishes the status for the previous year of their compliance with the requirements established in subdivision 3. If the office has not achieved compliance with the recording requirements, the report must include an explanation of the failure to comply, recommendations by the recorder or registrar to cure the noncompliance and to prevent a recurrence, and a proposal identifying actions, deadlines, and funding necessary to bring the county into compliance.

Supporting Documents: ☒ Attached ☐ None

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Recorder's Annual Compliance Report

Dated July 27, 2026

2025-2026

Number of Total Abstract Documents recorded	3,368
Number of Total Torrens Documents recorded	<u>233</u>
Total Documents recorded from 7-1-25 to 6-30-26	3,601
 Total Number of Compliant Documents	 3,601
Percent Compliant	100%

The Recorder's Office is in compliance according to MN Statute 357.182(subd.6) and is filing this report with the Board of Commissioners as required by this statute.

Respectfully submitted,



Amy Gewerth

Redwood County Recorder



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:		Presenter:	Nick B.
Petition for Authority to Use County Ditch 26 as an Outlet - Kodet Farms		estimated time needed:	5 minutes
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Set public hearing on Petition for Authority to Use County Ditch 26 as an Outlet for Tuesday, September 1 at 9:00 am.

Background Information:

Redwood County landowner Kodet Farms, by Jeff Kodet, submitted a petition to outlet part of the Southeast quarter of Section 25, New Avon Township, into CD 26. Parts of the Kodet Farms' property in that quarter, on the west edge and the northeast corner, already drain and pay benefits into CD 26. However, most of the farm currently drains into CD 25. Mr. Kodet plans to work with his neighbor to the west to tile into the CD 26 open ditch, by installing a new 18" tile main, in the field north of CSAH 16. Bill Moldestad viewed the project. He has determined that the new acres will have a benefit of \$1,198.00 (at 1917 values) and set the outlet fee at \$15,000.00.

Supporting Documents: ☒ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

STATE OF MINNESOTA
COUNTY OF REDWOOD

Before the Redwood County Board
Commissioners acting as Drainage
Authority for _____

)
)
)
)

Petition for Outlet

**SECT-25 TWP-111 RANG-36 ALL OF
SE1/4N of RR, 140.A140.00 ACRES**

1. The undersigned, being the owner of all that part of real property legally described on Exhibit "A" attached hereto (hereafter, the Property"), does hereby petition the Redwood County Board of Commissioners, as Drainage Authority, for an outlet to drain the Property into County Ditch #26 for the purpose of draining the above-described Property.
2. Part of the above-described Property is is not already assessed and in the watershed of County Ditch #26.
3. Therefore, your petitioner requests, pursuant to Minnesota Statutes § 103E.401, that a hearing be scheduled to consider this Petition.
4. Petitioner proposes a private tile to be installed in the SE 1/4 and SW 1/4 sec 25 new iron top Outletting into County Ditch #26

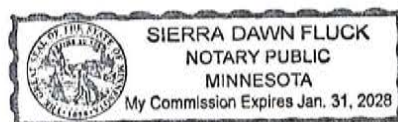
Dated: 4/17/26

Kodet Farms by Jeff Kodet
Printed: Kodet Farms by Jeff Kodet

STATE OF MINNESOTA)
) ss.
COUNTY OF REDWOOD)

The foregoing was acknowledged before me this
17th day of April, 2020.

Sierra Dawn Fluck
Notary Public



STATE OF MINNESOTA

COUNTY OF REDWOOD

Before the Redwood County Board
Commissioners acting as Drainage
Authority for _____

)
)
)
)

Petition for Outlet

SECT-25 TWP-111 RANG-36 ALL OF
SE1/4N of RR, 140.A140.00 ACRES

1. The undersigned, being the owner of all that part of real property legally described on Exhibit "A" attached hereto (hereafter, the Property"), does hereby petition the Redwood County Board of Commissioners, as Drainage Authority, for an outlet to drain the Property into _____ for the purpose of draining the above-described Property.
2. Part of the above-described Property is/is not already assessed and in the watershed of _____.
3. Therefore, your petitioner requests, pursuant to Minnesota Statutes § 103E.401, that a hearing be scheduled to consider this Petition.
4. _____

Dated: 4/17/26

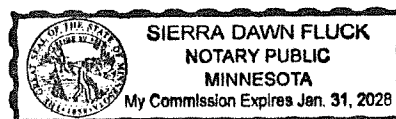
Kodet Farms by Jeff Kodet
Printed: Kodet Farms by Jeff Kodet

STATE OF MINNESOTA)
) ss.
COUNTY OF REDWOOD)

The foregoing was acknowledged before me this
17th day of April, 2020.

Sierra Dawn Fluck

Notary Public



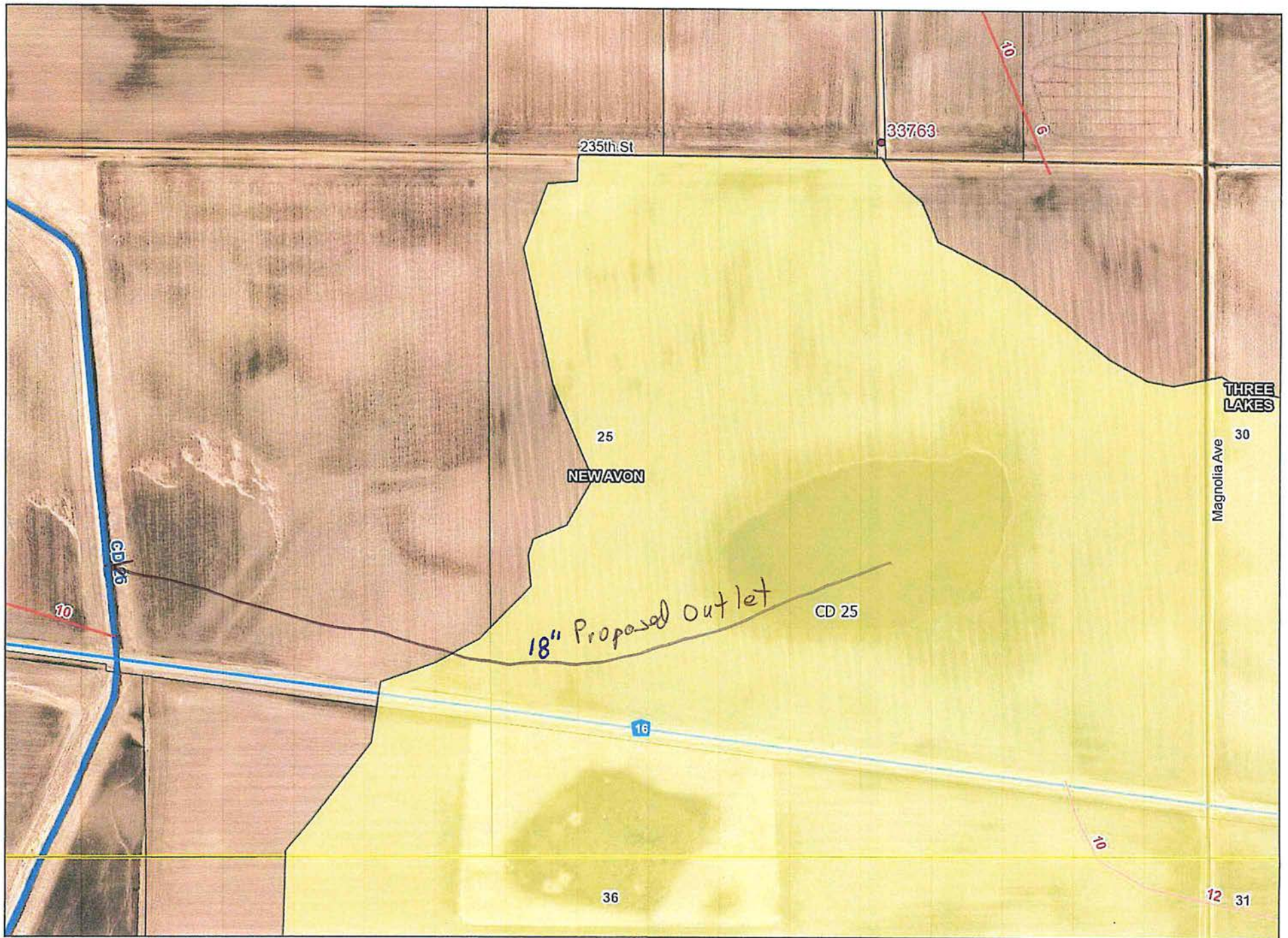


Exhibit "A"

Legal Description

The Southeast Quarter (SE $\frac{1}{4}$) lying north of the railroad right-of-way in Section Twenty-five (25), Township One Hundred Eleven (111) North, Range Thirty-six (36) West, Redwood County, Minnesota.

July 28, 2026

Re: Kodet Farms Petition to use **Redwood County Ditch 26** as an outlet for a private drainage system to benefit parcel **60-025-4020** (SE1/4 north of railroad right-of-way in Section 25) in New Avon Township

In accordance with Minnesota Statute 103E.401, I herewith submit the following report.

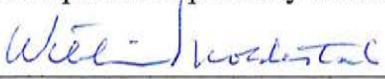
At the present time, a majority of the petitioned parcel has been provided an outlet into Redwood County Ditch 25 and is assessed benefits into CD 25, which has recently been redetermined. Redwood CD 26 is currently in the process of being redetermined. The procedure used to determine benefitted acres and ditch benefits for this report will follow a method similar to that used by the viewers when the ditch was constructed around 1917. This method primarily only counted 'Wet' acres which were those that needed drainage to make them farmable.

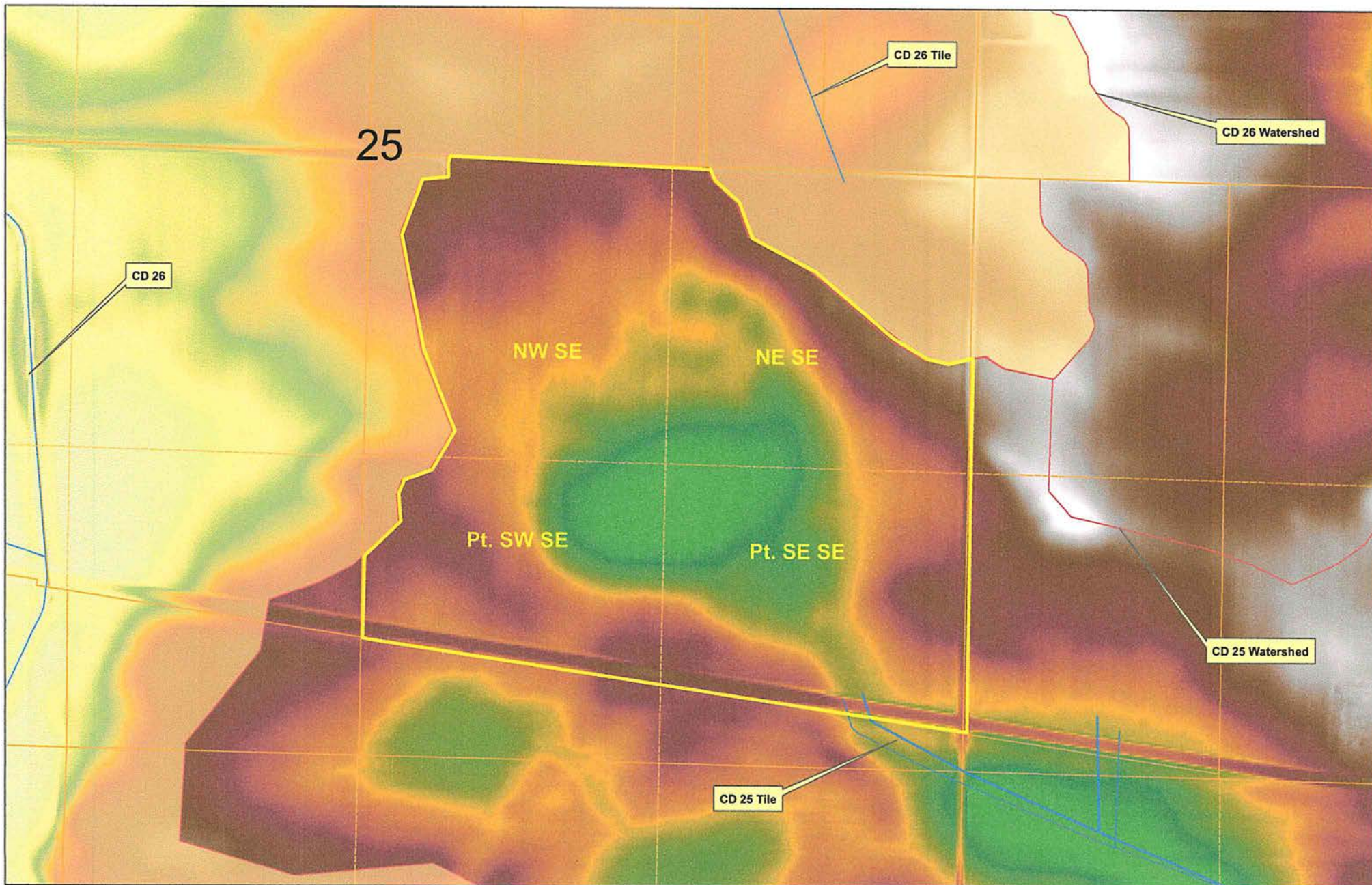
As stated above, CD 26 was constructed around 1917 with the open ditch portion made deeper in the 1950's. The old viewers' report lists 1722 benefitted acres with total benefits of \$78,232.00. The chart shown below indicates the additional 'Wet' acres and corresponding benefits to be added to the current assessment listing. When the scheduled redetermination for CD 26 is completed, there will be 107 total benefitted acres for the parcel.

<u>Petitioned Area</u>		<u>Added "Wet" Acres</u>		<u>Added Benefits</u>
-	-	-	-	-
NW1/4 SE1/4		2		\$86.00
NE1/4 SE1/4		4		\$200.00
Pt. SE1/4 SE1/4		10		\$570.00
Pt. SW1/4 SE1/4		6		\$342.00
Totals		22		\$1,198.00

An **outlet charge** for the entire petitioned parcel was determined to be **\$15,000.00**. This amount is in consideration for the original construction cost and subsequent improvement and maintenance throughout the years with an adjustment for inflation.

This report is respectfully submitted to the Redwood County Drainage Authority by:


William Moldestad



Kodet Petition SE 1/4 25-111-36



Kodet Petition SE 1/4 25-111-36



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:	August 18, 2026		
Discussion Item:		Presenter:	Nick Brozek and Lon Walling
Park Improvement Project - Phase 2		estimated time needed:	20 minutes
Board Action: ☒ Yes, action required ☐ No, informational only			

If Action, Board Motion Requested:

Discuss preliminary budget numbers and budget plan for Phase 2 of the Plum Creek Park Improvement Project, including updated electrical service to the park. Provide the Park Committee with guidance on expected timeline for project completion. Budget electrical service upgrade.

Background Information:

Phase 1 of the project is nearing completion. It included reconstructing the beach and beach access, reconstructing the main parking lot, new restroom, shower tower, and natural playground.

The remainder of the project concept plan includes constructing 18 new seasonal sites, 19 new overnight camper sites, picnic shelters, playground, pickleball/bball court, horseshoe pits, and mini-golf. All campsites will have full hookups. It will require augmented electrical service. We plan to apply for a state grant to cover part of the project cost.

The county purchase 8 acres of farm land for this project in 2018, which has been rented to a local farmer since that time.

Supporting Documents: ☒ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

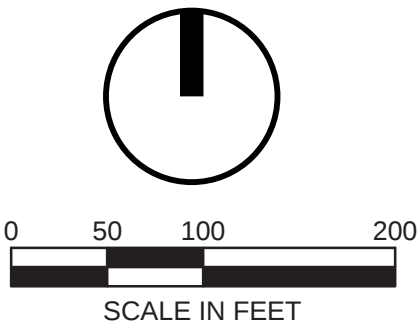


NOTES

1. Proposed gravel drives - 14' wide
2. Proposed site pads - 50' long x 20' wide

PLUM CREEK PARK EXPANSION

OVERALL CONCEPT PLAN
JUNE 18, 2022

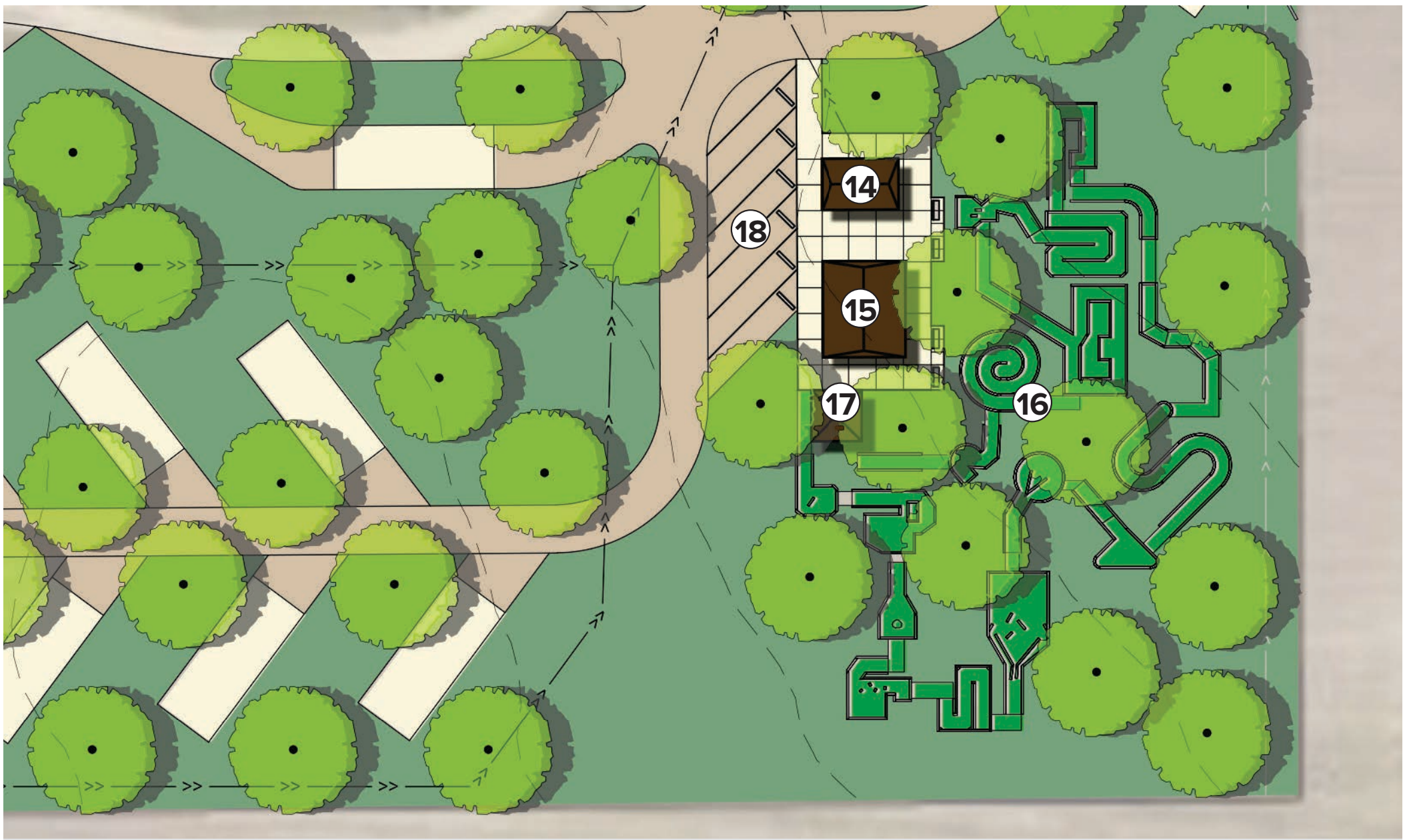




BEACH AREA ENLARGEMENT PLAN (PHASE ONE)



PLAY AREA ENLARGEMENT PLAN



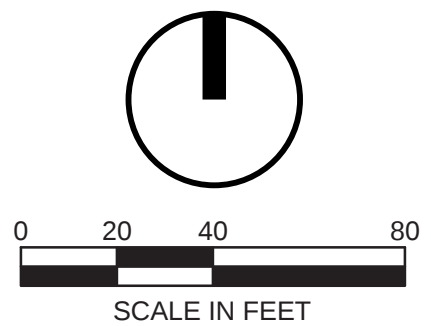
MINIATURE GOLF AREA ENLARGEMENT PLAN

Key

1. Gravel parking (+/- 50 stalls)
2. Restroom/changing building - includes vault toilet and changing area
3. Concrete walk connection to beach
4. Natural play area
5. Outdoor shower tower
6. Terraced retaining walls to retain beach sand and provide ADA accessible route
7. Natural trail to boat launch
8. Wayfinding signage
9. Gravel trail connection
10. Themed play area
11. Shelter (30' x 40')
12. (4) Horseshoe pits
13. Multi-purpose court
14. Shower/restroom building
15. Shelter (26' x 30')
16. Miniature golf (18 holes)
17. Miniature golf equipment building
18. Parking

PLUM CREEK PARK EXPANSION

CONCEPT ENLARGEMENT PLANS
JULY 18, 2022





EXISTING SITE CONDITIONS



THEMED PLAY EQUIPMENT



NATURAL PLAY



OUTDOOR SHOWER TOWER



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Plum Creek Park Expansion Project

Schematic Design Cost Estimate TKDA Project No. 18488.000

PHASE ONE SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	ESTIMATED COST
<i>Parking lot improvements</i>					248,600
1	Clearing and grubbing	LS	1	\$ 7,500	\$ 7,500
2	Earthwork and drainage improvements	LS	1	\$ 30,000	\$ 30,000
3	4" concrete walk	SF	3290	\$ 10	\$ 32,900
4	6" gravel surfacing	SY	2515	\$ 20	\$ 50,300
5	Retaining wall	LS	1	\$ 100,000	\$ 100,000
6	Concrete wheel stops	EA	12	\$ 350	\$ 4,200
7	Entrance sign	EA	1	\$ 3,000	\$ 3,000
8	Deciduous tree, 2.5" Cal., B&B	EA	20	\$ 500	\$ 10,000
9	Shrub, No. 5 Cont.	EA	120	\$ 60	\$ 7,200
10	Restoration and erosion control	LS	1	\$ 3,500	\$ 3,500
<i>Beach area improvements</i>					\$ 478,990
11	Clearing and grubbing	LS	1	\$ 5,000	\$ 5,000
12	Pavement removal	SY	300	\$ 10	\$ 3,000
13	Earthwork and drainage improvements	LS	1	\$ 50,000	\$ 50,000
14	4" concrete walk	SF	6144	\$ 10	\$ 61,440
15	Natural trail (to boat launch)	SY	185	\$ 10	\$ 1,850
16	Concrete staircase w/handrails	LS	1	\$ 20,000	\$ 20,000
17	Bench	EA	4	\$ 1,500	\$ 6,000
18	Natural play features including installation, curb, and resilient surfacing	LS	1	\$ 45,000	\$ 45,000
19	Outdoor shower tower including water service	LS	1	\$ 20,000	\$ 20,000
20	Retaining walls	LS	1	\$ 160,000	\$ 160,000
21	Vault toilet/changing building	EA	2	\$ 50,000	\$ 100,000
22	Deciduous tree, 2.5" Cal., B&B	EA	6	\$ 500	\$ 3,000
23	Shrub, No. 5 Cont.	EA	20	\$ 60	\$ 1,200
24	Restoration and erosion control	LS	1	\$ 2,500	\$ 2,500
Phase One Subtotal					\$ 727,590
Contingency (25%)				0.25	\$ 181,898
Phase One Subtotal + Contingency					\$ 909,488

Plum Creek Park Expansion Project

Schematic Design Cost Estimate TKDA Project No. 18488.000

FUTURE IMPROVEMENT SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	ESTIMATED COST
<i>Themed play area improvements</i>					\$ 1,030,320
1	Clearing and grubbing	LS	1	\$ 2,500	\$ 2,500
2	Electrical improvements	LS	1	\$ 20,200	\$ 20,200
3	Electrical service underground 2" pvc conduit and large wire	LF	380	\$ 40	\$ 15,200
4	Electrical panel and outlets	LS	1	\$ 5,000	\$ 5,000
5	Earthwork and drainage improvements	LS	1	\$ 25,000	\$ 25,000
6	4" concrete walk	SF	6532	\$ 10	\$ 65,320
7	4" gravel surfacing	SY	550	\$ 15	\$ 8,250
8	Multi-purpose pavement including basketball hoops	LS	1	\$ 40,000	\$ 40,000
9	Play Equipment including installation, curb, and PIP surfacing	LS	1	\$ 737,000	\$ 737,000
10	Bike rack	EA	1	\$ 350	\$ 350
11	Bench	EA	5	\$ 1,500	\$ 7,500
12	Picnic table	EA	6	\$ 2,500	\$ 15,000
13	Shelter	LS	1	\$ 75,000	\$ 75,000
14	Horseshoe pit	EA	4	\$ 750	\$ 3,000
15	Deciduous tree, 2.5" Cal., B&B	EA	15	\$ 500	\$ 7,500
16	Restoration and erosion control	LS	1	\$ 3,500	\$ 3,500
<i>Seasonal site improvements</i>					\$ 509,775
17	Panel upgrade	LS	1	\$ 10,000	\$ 10,000
18	Power pedestal	EA	18	\$ 1,000	\$ 18,000
19	Electrical service underground 2" pvc conduit and large wire	LF	2800	\$ 40	\$ 112,000
20	Sanitary hookup/clean out	EA	18	\$ 350	\$ 6,300
21	Sanitary service	LF	1905	\$ 35	\$ 66,675
22	Earthwork	LS	1	\$ 10,000	\$ 10,000
23	6" concrete pavement	SF	18000	\$ 12	\$ 216,000
24	Gravel surfacing	SY	1885	\$ 20	\$ 37,700
25	Deciduous tree, 2.5" Cal., B&B	EA	40	\$ 500	\$ 20,000
26	Shrub, No. 5 Cont.	EA	160	\$ 60	\$ 9,600
27	Restoration and erosion control	LS	1	\$ 3,500	\$ 3,500

Plum Creek Park Expansion Project

Schematic Design Cost Estimate TKDA Project No. 18488.000

FUTURE IMPROVEMENT SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	ESTIMATED COST
<i>Overnight site improvements</i>					\$ 603,800
28	Panel upgrade	LS	1	\$ 10,000	\$ 10,000
29	Power pedestal	EA	17	\$ 1,000	\$ 17,000
30	Electrical service underground 2" pvc conduit and large wire	LF	5000	\$ 40	\$ 200,000
31	Sanitary hookup/clean out	EA	17	\$ 350	\$ 5,950
32	Sanitary service	LF	1570	\$ 35	\$ 54,950
33	Earthwork and drainage improvements	LS	1	\$ 10,000	\$ 10,000
34	6" concrete pavement	SF	17000	\$ 12	\$ 204,000
35	6" gravel surfacing	SY	3550	\$ 20	\$ 71,000
36	Deciduous tree, 2.5" Cal., B&B	EA	40	\$ 500	\$ 20,000
37	Shrub, No. 5 Cont.	EA	140	\$ 60	\$ 8,400
38	Restoration and erosion control	LS	1	\$ 2,500	\$ 2,500
<i>Miniature golf area</i>					\$ 793,125
39	Power panel for the 2 buildings	LS	1	\$ 5,000	\$ 5,000
40	Feed to shelter	LF	100	\$ 40	\$ 4,000
41	Electrical service underground 2" pvc conduit and large wire	LF	1000	\$ 40	\$ 40,000
42	Sanitary service	LF	75	\$ 35	\$ 2,625
43	Water service	LF	1050	\$ 20	\$ 21,000
44	Earthwork and drainage improvements	LS	1	\$ 10,000	\$ 10,000
45	4" concrete walk	SF	3720	\$ 10	\$ 37,200
49	Synthetic turf	SF	3600	\$ 45	\$ 162,000
50	Timbers	LF	1080	\$ 20	\$ 21,600
51	Rental shop and misc. items	LS	1	\$ 20,000	\$ 20,000
52	Bench	EA	4	\$ 1,500	\$ 6,000
53	Picnic table	EA	4	\$ 2,500	\$ 10,000
54	Shelter	LS	1	\$ 60,000	\$ 60,000
55	Shower/restroom building	LS	1	\$ 325,000	\$ 325,000
56	Landscape Improvements	EA	1	\$ 9,000	\$ 9,000
57	Deciduous tree, 2.5" Cal., B&B	EA	12	\$ 500	\$ 6,000
58	Shrub, No. 5 Cont.	EA	30	\$ 60	\$ 1,800
59	Restoration and erosion control	LS	1	\$ 1,500	\$ 1,500
Future Improvements Subtotal					\$ 2,937,020
Contingency (25%)				0.25	\$ 734,255
Future Improvements Subtotal + Contingency					\$ 3,671,275



REQUEST FOR BOARD ACTION

Requested Board Date:	August 4, 2026	Originating Dept.:	2025 AUDIT
Preferred 2nd Date:			
Discussion Item:		Presenter:	Vicki K/Nick B
2025 Audit Exit meeting with State Auditors		estimated time needed:	5 min
Board Action: ☐ Yes, action required ☒ No, informational only			

If Action, Board Motion Requested:

Background Information:

Board update on management and compliance Issues:

1. Contracting and Bidding-Withholding Affidavit of Contractors-Form IC-134 missing
Response: County will obtain missing IC-134 forms and future review to ensure all required documents are obtained before issuing final payment
2. Contract Compliance-Subcontractor language must be included in the contract
Response: County will ensure contract language includes any subrecipients in contract
3. Deficit Fund Balance-Ditch Special Revenue Fund -Waiting on FEMA project closeout

Supporting Documents: ☐ Attached ☐ None ☒

County Attorney Reviewed Information: ☐ Completed ☐ In Progress ☒ Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☒ Yes ☐ No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****