

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect and shared responsibility in providing
improved cost-efficient services to all!

TUESDAY July 7, 2026

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve July 7th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - June 16th minutes
 - June 16th Board of Equalization minutes
 - Bills
 - Per Diem approval- Groebner

8:30 a.m.

- **TECHNOLOGY**
Paul Parsons
 - 1) Donation Policy approval

8:40 a.m.

- **ECONOMIC DEVELOPMENT**
Grady Holtberg
 - 1) Letter of Support for Green Buffalo's MHFA impact fund application

8:45 a.m.

- **CRIME VICTIM SERVICES**
Justine Weckwerth-Pineda
 - 1) Crime Victim Services Grant amendment

8:50 a.m.

- **ENVIRONMENTAL**
Nick Brozek
 - 1) GIS Contract – Schneider/Prowest – pending County Attorney approval
 - 2) Lake Laura Dam Inspection
 - 3) Agreement for Disbursement of Grant Proceeds-Plum Creek Park Grant
 - 4) Park project Contract- Boulder Creek Inc.

9:00 a.m.

- **PLANNING & ZONING**
Jeanette Pidde
 - 1) Adopt Ordinance updates
 - 2) Animal Confinement Feedlot Conditional Use Permit #7-26- Knott
 - 3) Conditional Use Permit Application #8-26 – Xcel

- 4) Animal Confinement Feedlot Conditional Use Permit #9-26 - Stage

9:15 a.m.

➤ **ROAD & BRIDGE**

Nick Klisch

- 1) Bills
- 2) Bridge Design Professional Services Agreement for Bridge #89845
- 3) Bridge Design Professional Services Agreement for Bridge #64514
- 4) Bridge Design Professional Services Agreement for Bridge #64517
- 5) MnDOT Contract #1054212 Amendment #2 for Goldmine Bridge
- 6) Resolution MnDOT Contract #1054212 Amendment #2 for Goldmine Bridge
- 7) Morgan salt shed demo and site prep quote
- 8) Authorize signatures on Morgan salt shed demo Contract
- 9) Construction Contract #26-4 (Grandview Ave)
- 10) Sign Construction Contract #26-4 (Grandview Ave)
- 11) Salt bunker quotes for Morgan Outshop

9:45 a.m.

➤ **BREAK**

10:00 a.m.

➤ **DITCH AUTHORITY- PUBLIC HEARING- JD 31 Lat B**

Nick Brozek

10:15 a.m.

➤ **ADMINISTRATION**

- 1) Data Subject Requests
- 2) Public Data Requests

Personnel Action Items:

- 1) Recruitment Summary

Commissioner Items:

Commissioners' Reports

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

OFFICIAL NOTICES/ UPCOMING MEETINGS

July 7th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

July 21st – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

August 4th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

August 18th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

September 1st – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center
Board Room

RACHELW
7/2/26 9:12AM

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		COMMISSIONERS			
42	01-002-000-0000-6401		55.92	MEALS @ NEGOTIATIONS 06/09/2026 06/09/2026	STMT	OFFICE SUPPLIES & EQUIPMENT MAI N	
	21275	ELAN CORPORATE PAYMENT SYSTEMS	55.92		1 Transactions		
2	DEPT Total:		55.92	COMMISSIONERS	1 Vendors	1 Transactions	
31	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		COUNTY ADMINISTRATION			
41	01-031-000-0000-6816		673.00	EMPLOYEE RECOGNITION PLAQUES 06/08/2026 06/08/2026	123380	CONTINGENCIES	N
33	01-031-000-0000-6274		309.99	AED SUPPLIES 05/13/2026 05/13/2026	847433	ACTUARIAL STUDY/SAFEASSURE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	982.99		2 Transactions		
31	DEPT Total:		982.99	COUNTY ADMINISTRATION	1 Vendors	2 Transactions	
42	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		ASSESSOR			
57	01-042-000-0000-6334		120.92	LODGING @ TRAINING - SE 05/20/2026 05/21/2026	625096	LODGING & EXPENSE	N
58	01-042-000-0000-6334		120.92	LODGING @ TRAINING - BZ 05/20/2026 05/21/2026	625120	LODGING & EXPENSE	N
59	01-042-000-0000-6334		630.62	LODGING @ TRAINING - JJ 07/12/2026 07/14/2026	89981148	LODGING & EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	872.46		3 Transactions		
42	DEPT Total:		872.46	ASSESSOR	1 Vendors	3 Transactions	
43	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		LICENSE CENTER			
31	01-043-000-0000-6401		10.25	MAGNETIC SIGN HOLDER 05/26/2026 05/26/2026	6706649 2425	OFFICE SUPPLIES & EQUIPMENT MAI N	
44	01-043-000-0000-6401		44.42	POST ITS, RUBBER BANDS, RIBBON 06/12/2026 06/12/2026	7541813 2425	OFFICE SUPPLIES & EQUIPMENT MAI N	
	21275	ELAN CORPORATE PAYMENT SYSTEMS	54.67		2 Transactions		

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT Total:		54.67	LICENSE CENTER	1 Vendors	2 Transactions	
61	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ADMINISTRATOR			
43	01-061-000-0000-6401		299.40	CANVA TEAMS SUBSCRIPTION 06/11/2026 06/11/2026	04909-70777643	OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-061-000-0000-6401		18.44	FILE FOLDERS 06/18/2026 06/18/2026	1417837 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
45	01-061-000-0000-6401		18.20	POSTAGE - RETURN TONER 06/15/2026 06/15/2026	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		336.04		3 Transactions		
61	DEPT Total:		336.04	ADMINISTRATOR	1 Vendors	3 Transactions	
63	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ELECTIONS			
4	01-063-000-0000-6899		15.15	PRIMARY MEDIA STICKS POSTAGE 05/29/2026 05/29/2026		MISCELLANEOUS	N
3	01-063-000-0000-6899		135.92	PUSH CART 05/28/2026 05/28/2026	2269066 2425	MISCELLANEOUS	N
2	01-063-000-0000-6899		270.26	SEALS, BARCODED LABELS 05/28/2026 05/28/2026	3484821	MISCELLANEOUS	N
1	01-063-000-0000-6899		159.00	WHEELING FILE CABINET 05/28/2026 05/28/2026	6562654 2425	MISCELLANEOUS	N
5	01-063-000-0000-6899		45.12	LABELS 05/28/2026 05/28/2026	9170664 2425	MISCELLANEOUS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		625.45		5 Transactions		
63	DEPT Total:		625.45	ELECTIONS	1 Vendors	5 Transactions	
64	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COMPUTER			
35	01-064-000-0000-6264		1,075.78	NETWORK LICENSES 06/29/2026 06/29/2027	2026060003	PROGRAMMING EXPENSES	N
37	01-064-000-0000-6401		19.38	AUDIO ADAPTORS, HEADPHONE MIC 06/02/2026 06/02/2026	4133021 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
39	01-064-000-0000-6401		43.69	SCANNER REPAIR KIT 06/05/2026 06/05/2026	4585832 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

*** **Redwood County** ***



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38	01-064-000-0000-6401		339.22	DELL PRO DOCK 06/01/2026 06/01/2026	7605829 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
34	01-064-000-0000-6264		42.00	SPICEWORKS HELP DESK 05/30/2026 06/30/2026	UQEYPOTH-0015	PROGRAMMING EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,520.07		5 Transactions		
64	DEPT Total:		1,520.07	COMPUTER	1 Vendors	5 Transactions	
91	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ATTORNEY			
24	01-091-000-0000-6242		300.00	REG @ BCA CRIMINAL J CON - JM 09/29/2026 09/30/2026	58139	DUES & REGISTRATION FEES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		300.00		1 Transactions		
91	DEPT Total:		300.00	ATTORNEY	1 Vendors	1 Transactions	
92	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			CRIME VICTIM			
23	01-092-001-0000-6334		75.00	MNCASA MEMBERSHIP - JWP 06/03/2026 06/03/2026	1297-3615	TRAVEL & TRAINING (federal)	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		75.00		1 Transactions		
92	DEPT Total:		75.00	CRIME VICTIM	1 Vendors	1 Transactions	
101	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			RECORDER			
6	01-101-000-0000-6334		471.44	LODGING @ MACO CON - AG 06/08/2026 06/10/2026	718737	LODGING & EXPENSE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		471.44		1 Transactions		
101	DEPT Total:		471.44	RECORDER	1 Vendors	1 Transactions	
118	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COURTHOUSE MAINTENANCE			
11	01-118-000-0000-6301		59.55	WAX STICK 06/15/2026 06/15/2026	0080250 2425	EQUIPMENT & BUILDING MAINTENAN	N
14	01-118-000-0000-6301		61.98	SPRAYER 06/17/2026 06/17/2026	0569823 2425	EQUIPMENT & BUILDING MAINTENAN	N

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10	01-118-000-0000-6301		43.18	FLOOR CLEANER 06/04/2026 06/04/2026	0581813 2425	EQUIPMENT & BUILDING MAINTENAN	N
13	01-118-000-0000-6301		69.20	ANT BAIT 06/17/2026 06/17/2026	5163437 2425	EQUIPMENT & BUILDING MAINTENAN	N
12	01-118-000-0000-6301		18.20	PHONE CASE 06/17/2026 06/17/2026	6789823 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301		32.99	CARPET STAIN REMOVER 06/16/2026 06/16/2026	7462654 2425	EQUIPMENT & BUILDING MAINTENAN	N
8	01-118-000-0000-6301		68.01	CASTERS, ROLLERBRUSH, CLEANER 06/02/2026 06/02/2026	9465828 2425	EQUIPMENT & BUILDING MAINTENAN	N
7	01-118-000-0000-6301		87.00	VINEGAR 06/02/2026 06/02/2026	9958603 2425	EQUIPMENT & BUILDING MAINTENAN	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		440.11	8 Transactions			
118	DEPT Total:		440.11	COURTHOUSE MAINTENANCE	1 Vendors	8 Transactions	
129	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			VETERAN SERVICE OFFICER			
89	01-129-000-2807-6802		100.00	OUTREACH GIFT CARDS 06/05/2026 06/05/2026	STMT	VETERAN DONATION EXPENSES	N
90	01-129-000-2807-6802		50.00	OUTREACH GIFT CARDS 06/05/2026 06/05/2026	STMT	VETERAN DONATION EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		150.00	2 Transactions			
129	DEPT Total:		150.00	VETERAN SERVICE OFFICER	1 Vendors	2 Transactions	
201	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			SHERIFF			
51	01-201-000-0000-6302		91.02	TASER HOLSTER 06/02/2026 06/02/2026	00360664	POLICE EQUIPMENT MAINTENANCE	N
53	01-201-000-0000-6334		123.06	LODGING @ TRAINING - HB 06/15/2026 06/16/2026	1049928133	LODGING & EXPENSE	N
50	01-201-000-0000-6302		295.99	BATTLE WRAP 06/03/2026 06/03/2026	1208	POLICE EQUIPMENT MAINTENANCE	N
52	01-201-000-0000-6302		72.00	SQUAD GRAPHICS 06/12/2026 06/12/2026	219551	POLICE EQUIPMENT MAINTENANCE	N
68	01-201-000-0000-6407		78.37	HANGING FILES, STANDS 06/09/2026 06/09/2026	2240202 2425	JAIL EXPENSES	N

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48	01-201-000-0000-6401		126.00	TICKET PRINTER PAPER 05/27/2026 05/27/2026	2600203 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
55	01-201-000-0000-6302		319.17	ACTIVE 911 SUBSCRIPTION 06/17/2026 06/17/2026	685117	POLICE EQUIPMENT MAINTENANCE	N
49	01-201-000-0000-6302		108.22	EARMUFFS 06/01/2026 06/01/2026	7171437 2425	POLICE EQUIPMENT MAINTENANCE	N
66	01-201-000-0000-6407		325.44	LIVESCAN SUPPLIES 06/12/2026 06/12/2026	KETDDN038	JAIL EXPENSES	N
73	01-201-000-0000-6242		90.00	POST LICENSE - RL 06/01/2026 06/01/2026	MLSPOS000196270	DUES & REGISTRATION FEES	N
75	01-201-000-0000-6242		1.94	POST LICENSE - RL 06/01/2026 06/01/2026	MLSPOS000196270	DUES & REGISTRATION FEES	N
74	01-201-000-0000-6242		90.00	POST LICENSE - PR 06/01/2026 06/01/2026	MLSPOS000196272	DUES & REGISTRATION FEES	N
76	01-201-000-0000-6242		1.94	POST LICENSE - PR 06/01/2026 06/01/2026	MLSPOS000196272	DUES & REGISTRATION FEES	N
56	01-201-000-0000-6302		5.35	JAIL TV 06/17/2026 07/17/2026	STMT	POLICE EQUIPMENT MAINTENANCE	N
63	01-201-000-0000-6355		7.47	INMATE TOOTHPASTE 06/02/2026 06/02/2026	STMT	BOARDING PRISONER MEDICAL EXPI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,735.97		15 Transactions		
201	DEPT Total:		1,735.97	SHERIFF	1 Vendors	15 Transactions	
202	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			E-911 SYSTEM			
70	01-202-000-2756-6802		89.11	DISPATCH TV 05/28/2026 05/28/2026	STMT	OTHER EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		89.11		1 Transactions		
202	DEPT Total:		89.11	E-911 SYSTEM	1 Vendors	1 Transactions	
249	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			OTHER PUBLIC SAFETY			
62	01-249-000-2815-6802		276.56	CANTEEN SUPPLIES 05/27/2026 05/27/2026	2063931	CANTEEN EXPENSES	N
79	01-249-000-2872-6275		77.73	K9 SUPPLIES 06/01/2026 06/01/2026	28697871	LAW ENFORCEMENT DOG FUND	N

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81	01-249-000-2872-6275		249.95	K9 TRAINING SUPPLIES 06/01/2026 06/01/2026	28697871	LAW ENFORCEMENT DOG FUND	N
78	01-249-000-2872-6275		126.67	K9 LEASHES 06/01/2026 06/01/2026	359058	LAW ENFORCEMENT DOG FUND	N
80	01-249-000-2872-6275		157.57	K9 FOOD 05/31/2026 05/31/2026	5157503006	LAW ENFORCEMENT DOG FUND	N
77	01-249-000-2872-6275		54.00	K9 TRAINING SUPPLIES 06/01/2026 06/01/2026	K25299	LAW ENFORCEMENT DOG FUND	N
71	01-249-000-2872-6275		110.00	K9 CERTS - TA 06/01/2026 06/01/2026	R143808234	LAW ENFORCEMENT DOG FUND	N
72	01-249-000-2872-6275		110.00	K9 CERTS - CK 06/01/2026 06/01/2026	R478078169	LAW ENFORCEMENT DOG FUND	N
54	01-249-000-2815-6802		89.11	JAIL TV 06/17/2026 07/17/2026	STMT	CANTEEN EXPENSES	N
60	01-249-000-2815-6802		72.00	CANTEEN SUPPLIES 05/27/2026 05/27/2026	STMT	CANTEEN EXPENSES	N
61	01-249-000-2815-6802		145.72	CANTEEN SUPPLIES 05/27/2026 05/27/2026	STMT	CANTEEN EXPENSES	N
64	01-249-000-2815-6802		102.01	CANTEEN SUPPLIES 06/02/2026 06/02/2026	STMT	CANTEEN EXPENSES	N
65	01-249-000-2815-6802		110.16	CANTEEN SUPPLIES 06/10/2026 06/10/2026	STMT	CANTEEN EXPENSES	N
67	01-249-000-2815-6802		131.50	CANTEEN SUPPLIES 06/12/2026 06/12/2026	STMT	CANTEEN EXPENSES	N
69	01-249-000-2815-6802		103.61	CANTEEN SUPPLIES 06/18/2026 06/18/2026	STMT	CANTEEN EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,916.59		15 Transactions		
249	DEPT Total:		1,916.59	OTHER PUBLIC SAFETY	1 Vendors	15 Transactions	
251	DEPT			PROBATION AND PAROLE			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
46	01-251-000-0000-6401		231.89	TONER 06/19/2026 06/19/2026	4757807 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		231.89		1 Transactions		
251	DEPT Total:		231.89	PROBATION AND PAROLE	1 Vendors	1 Transactions	

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520	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		PARKS			
28	01-520-000-0000-6301		225.62	TP 06/10/2026 06/10/2026	1306626 2425	EQUIPMENT & BUILDING MAINTENAN	N
27	01-520-000-0000-6301		55.98	PADDLES 06/03/2026 06/03/2026	2470623 2425	EQUIPMENT & BUILDING MAINTENAN	N
29	01-520-000-0000-6301		83.98	PT 06/10/2026 06/10/2026	3917045 2425	EQUIPMENT & BUILDING MAINTENAN	N
83	01-520-000-0000-6301		159.86	PARK SUPPLIES 05/23/2026 05/23/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
84	01-520-000-0000-6301		66.95	PARK SUPPLIES 05/23/2026 05/23/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
86	01-520-000-0000-6301		146.00	PARK SUPPLIES 06/14/2026 06/14/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
88	01-520-000-0000-6301		61.74	PARK SUPPLIES 06/20/2026 06/20/2026	STMT	EQUIPMENT & BUILDING MAINTENAN	N
82	01-520-000-0000-6401		290.76	ICE CREAM FOR RESALE 05/23/2026 05/23/2026	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
87	01-520-000-0000-6401		290.72	TREATS FOR RESALE 06/19/2026 06/19/2026	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
85	01-520-000-0000-6564		113.05	TRUCK FUEL 06/12/2026 06/12/2026	STMT	COUNTY VEHICLE EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	1,494.66		10 Transactions		
520	DEPT Total:		1,494.66	PARKS	1 Vendors	10 Transactions	
601	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		AGRICULTURAL INSPECTION			
30	01-601-000-0000-6401		23.99	FILE ORGANIZER 06/08/2026 06/08/2026	2789842 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
26	01-601-000-0000-6401		45.99	SEAT CUSHION 06/01/2026 06/01/2026	5153018 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
25	01-601-000-0000-6401		35.99	RETURN - SEAT CUSHION 06/02/2026 06/02/2026	5663425 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	33.99		3 Transactions		
601	DEPT Total:		33.99	AGRICULTURAL INSPECTION	1 Vendors	3 Transactions	

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602	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			EXTENSION			
36	01-602-000-0000-6401		8.99	PAGE PROTECTORS 06/03/2026 06/03/2026	1089004 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
40	01-602-000-0000-6401		14.49	BANK DEPOSIT BAGS 06/03/2026 06/03/2026	1089004 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
32	01-602-000-0000-6401		31.98	CLIPBOARDS 05/26/2026 05/26/2026	7488213 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		55.46		3 Transactions		
602	DEPT Total:		55.46	EXTENSION	1 Vendors	3 Transactions	
620	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			SOIL AND WATER CONSERVATION DIST			
96	01-620-000-0000-6334		429.00	LODGING @ MACDE CON - ST 06/17/2026 06/18/2026	190621	LODGING & EXPENSE	N
93	01-620-000-0000-6401		159.67	FILE BOXES, LABELS, WEBCAM 06/05/2026 06/05/2026	8621029 2425	OFFICE SUPPLIES & EQUIP MNTCE	N
94	01-620-000-0000-6401		8.49	RUBBER BANDS 06/05/2026 06/05/2026	8851426 2425	OFFICE SUPPLIES & EQUIP MNTCE	N
91	01-620-000-0000-6401		390.00	STAMPS 06/09/2026 06/09/2026	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
92	01-620-000-0000-6899		37.06	RETIREMENT - JP 06/10/2026 06/10/2026	STMT	SUPERVISOR EXPENSES	N
95	01-620-000-0000-6411		49.99	HUNT PREMIUM SUBSCRIPTION 06/12/2026 06/12/2027	WDGDIFLG-2	FIELD SUPPLIES/EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,074.21		6 Transactions		
620	DEPT Total:		1,074.21	SOIL AND WATER CONSERVATION DIST	1 Vendors	6 Transactions	
1	Fund Total:		12,516.03	GENERAL		88 Transactions	

RACHELW
7/2/26 9:12AM
3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
20	03-301-000-0000-6334		1,105.94	LODGING @ CLASS - RH 06/07/2026 06/12/2026	3482193344	LODGING & EXPENSE	N
16	03-301-000-0000-6332		105.00	ASBESTOS LICENSE - NK 05/29/2026 05/29/2026	50555	STAFF DEVELOPMENT	N
17	03-301-000-0000-6332		2.26	ASBESTOS LICENSE - NK 05/29/2026 05/29/2026	50555	STAFF DEVELOPMENT	N
19	03-301-000-0000-6334		400.38	LODGING @ MCEA CON - NK 06/10/2026 06/12/2026	718696	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,613.58	4 Transactions			
301	DEPT Total:		1,613.58	ROAD & BRIDGE ADMINISTRATION	1 Vendors	4 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
18	03-320-000-0000-6291		400.00	PROJECT PERMIT - 64605036 05/29/2026 05/29/2026		PROFESSIONAL & TECHNICAL SERVI	N
15	03-320-000-0000-6291		400.00	PROJECT PERMIT - 64611013 05/26/2026 05/26/2026	BURWAT-392612	PROFESSIONAL & TECHNICAL SERVI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		800.00	2 Transactions			
320	DEPT Total:		800.00	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions	
330	DEPT			EQUIPMENT MAINTENANCE & SHOP			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
21	03-330-000-0000-6502		273.92	GLOVES 06/15/2026 06/15/2026	8241862 2425	SHOP MATERIALS & SUPPLIES	N
22	03-330-000-0000-6503		479.90	PATCHING MACHINE UMBRELLA 06/18/2026 06/18/2026	9270625	EQUIPMENT REPAIR PARTS & SUPPL	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		753.82	2 Transactions			
330	DEPT Total:		753.82	EQUIPMENT MAINTENANCE & SHOP	1 Vendors	2 Transactions	
3	Fund Total:		3,167.40	ROAD AND BRIDGE		8 Transactions	
	Final Total:		15,683.43	23 Vendors	96 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	12,516.03	GENERAL
3	3,167.40	ROAD AND BRIDGE
All Funds	15,683.43	Total

Approved by,
.....
.....

RACHELW
7/2/26 9:11AM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
31	DEPT			COUNTY ADMINISTRATION			
65	ACE OF SOUTHWEST MINNESOTA						
1	01-031-000-0000-6275		10,532.00	2026 - 3RD QTR APPROPRIATIONS 07/01/2026 09/30/2026	Q32026	RSVP CONTRACTED SALARIES	N
	65 ACE OF SOUTHWEST MINNESOTA		10,532.00	1 Transactions			
13055	COLUMN SOFTWARE PBC						
16	01-031-000-0000-6230		127.55	06/02 BOARD MINUTES 06/17/2026 06/17/2026	1F46724E-0137	PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC		127.55	1 Transactions			
43191	JONES LAW OFFICE						
33	01-031-000-0000-6266		75.00	2026 APR - RB PR0910 04/14/2026 04/23/2026	2025923	COURT APPOINTED ATTORNEYS	Y
34	01-031-000-0000-6266		15.00	2026 APR - BW AP249028 04/28/2026 04/28/2026	2025924	COURT APPOINTED ATTORNEYS	Y
35	01-031-000-0000-6266		30.00	2026 APR - RB PR0910 05/04/2026 05/04/2026	2026990	COURT APPOINTED ATTORNEYS	Y
	43191 JONES LAW OFFICE		120.00	3 Transactions			
55688	MARTIN LAW FIRM PLLC						
37	01-031-000-0000-6263		2,350.80	2026 JUN - LEGAL SERVICES 06/08/2026 06/09/2026	1087-01	PERSONNEL & LABOR NEGOTIATIONS	Y
	55688 MARTIN LAW FIRM PLLC		2,350.80	1 Transactions			
74883	QUARNSTROM & DOERING PA						
47	01-031-000-0000-6266		103.00	2026 APR - LH PR26270 04/28/2026 04/30/2026	94965	COURT APPOINTED ATTORNEYS	Y
48	01-031-000-0000-6266		138.20	2026 APR - RSS PR24808 04/03/2026 04/30/2026	95036	COURT APPOINTED ATTORNEYS	Y
49	01-031-000-0000-6266		58.00	2026 MAY - LH PR26270 05/04/2026 05/05/2026	95290	COURT APPOINTED ATTORNEYS	Y
50	01-031-000-0000-6266		60.00	2026 MAY - RSS PR24808 05/08/2026 05/13/2026	95367	COURT APPOINTED ATTORNEYS	Y
	74883 QUARNSTROM & DOERING PA		359.20	4 Transactions			
76200	REDWOOD COUNTY HIGHWAY DEPT						
55	01-031-000-0000-6564		294.63	2026 APR - FUEL 04/01/2026 04/30/2026	CO CARS	COUNTY VEHICLE EXPENSE	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76200	REDWOOD COUNTY HIGHWAY DEPT		294.63		1 Transactions		
59	80546 SCHNEIDER & MADSEN PC 01-031-000-0000-6266		200.00	2025 NOV - RLM JV2552 11/25/2025 12/09/2025	40	COURT APPOINTED ATTORNEYS	Y
	80546 SCHNEIDER & MADSEN PC		200.00		1 Transactions		
68	90477 UNITED COMMUNITY ACTION PARTNERSH 01-031-000-2702-6899		644.24	2026 MAY - LOCAL HOMELESS PREV 05/01/2026 05/31/2026	STMT	LOCAL HOMELESS PREVENTION AID	N
	90477 UNITED COMMUNITY ACTION PARTNERSH		644.24		1 Transactions		
31	DEPT Total:		14,628.42	COUNTY ADMINISTRATION	8 Vendors	13 Transactions	
41	DEPT 73944 QUADIENT INC			AUDITOR-TREASURER			
121	01-041-000-0000-6401		91.20	SEALANT, SINGLE LABELS 07/18/2026 07/18/2026	18081300	OFFICE SUPPLIES & EQUIPMENT MAI	N
	73944 QUADIENT INC		91.20		1 Transactions		
123	80810 SCHWAAB INC 01-041-000-0000-6401		107.47	STAMPERS 06/25/2026 06/25/2026	5071165	OFFICE SUPPLIES & EQUIPMENT MAI	N
	80810 SCHWAAB INC		107.47		1 Transactions		
41	DEPT Total:		198.67	AUDITOR-TREASURER	2 Vendors	2 Transactions	
42	DEPT 57173 MINNESOTA STATE BOARD OF ASSESSOR			ASSESSOR			
40	01-042-000-0000-6242		50.00	TRAINEE LICENSE - SB 06/29/2026 06/29/2026	4813	DUES & REGISTRATION FEES	N
	57173 MINNESOTA STATE BOARD OF ASSESSOR		50.00		1 Transactions		
42	DEPT Total:		50.00	ASSESSOR	1 Vendors	1 Transactions	
63	DEPT 73944 QUADIENT INC			ELECTIONS			
122	01-063-000-0000-6899		41.80	DOUBLE LABELS - ABSENTEE	18081300	MISCELLANEOUS	N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
73944	QUADIENT INC		41.80	07/18/2026 07/18/2026 1 Transactions			
61	80538 SEACHANGE PRINT INNOVATIONS 01-063-000-0000-6899		841.15	BALLOT TRANSFER CASES 06/22/2026 06/22/2026	040738	MISCELLANEOUS	N
60	01-063-000-0000-6899		6,258.51	PRIMARY TEST, CODING, UOCAVA 06/30/2026 06/30/2026	43707	MISCELLANEOUS	N
	80538 SEACHANGE PRINT INNOVATIONS		7,099.66	2 Transactions			
63	DEPT Total:		7,141.46	ELECTIONS	2 Vendors	3 Transactions	
64	DEPT 16090 DELL MARKETING LP			COMPUTER			
23	01-064-000-0000-6611		1,376.93	LAPTOP - AT 06/25/2026 06/25/2026	10880644495	CAPITAL OUTLAY (\$500-\$4,999)	Y
	16090 DELL MARKETING LP		1,376.93	1 Transactions			
64	DEPT Total:		1,376.93	COMPUTER	1 Vendors	1 Transactions	
91	DEPT 13345 COUNTY OF CHIPPEWA SHERIFF			ATTORNEY			
18	01-091-000-0000-6271		75.00	SUBPOENA SERVICE 64CR19595 06/11/2026 06/11/2026	CP260182	SUBPOENA SERVICE	N
	13345 COUNTY OF CHIPPEWA SHERIFF		75.00	1 Transactions			
19	13540 COUNTY OF GOODHUE - SHERIFF 01-091-000-0000-6271		80.00	SUBPOENA SERVICE 64CR19595 06/10/2026 06/10/2026	2026-476	SUBPOENA SERVICE	N
	13540 COUNTY OF GOODHUE - SHERIFF		80.00	1 Transactions			
21	13800 COUNTY OF RENVILLE 01-091-000-0000-6271		75.00	SUBPOENA SERIVE 64CR25478 06/17/2026 06/17/2026	4589	SUBPOENA SERVICE	N
	13800 COUNTY OF RENVILLE		75.00	1 Transactions			
22	13855 COUNTY OF SIBLEY - SHERIFF 01-091-000-0000-6271		50.00	SUBPOENA SERIVE 64CR25478	3572	SUBPOENA SERVICE	N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13855	COUNTY OF SIBLEY - SHERIFF		50.00	06/01/2026 06/01/2026	1 Transactions		
53	76172 REDWOOD COUNTY BAR ASSOCIATION 01-091-000-0000-6242		250.00	MEMBERSHIP DUES X 5 06/23/2026 06/23/2026	STMT 1 Transactions	DUES & REGISTRATION FEES	N
76172	REDWOOD COUNTY BAR ASSOCIATION		250.00				
91	DEPT Total:		530.00	ATTORNEY	5 Vendors	5 Transactions	
92	DEPT 76193 REDWOOD COUNTY FAIR			CRIME VICTIM			
54	01-092-001-0000-6401		125.00	2026 FAIR EXHIBIT BOOTH FEE 07/16/2026 07/18/2026	2026 1 Transactions	EVENT/VICTIM SUPPLIES (federal)	N
76193	REDWOOD COUNTY FAIR		125.00				
92	DEPT Total:		125.00	CRIME VICTIM	1 Vendors	1 Transactions	
101	DEPT 63900 OFFICE DEPOT			RECORDER			
43	01-101-000-0000-6401		350.26	TONER, PAPER, COUNTERFEIT PEN 06/05/2026 06/05/2026	61412906 1 Transactions	OFFICE SUPPLIES & EQUIPMENT MAI	N
63900	OFFICE DEPOT		350.26				
101	DEPT Total:		350.26	RECORDER	1 Vendors	1 Transactions	
118	DEPT 8464 BRIGHTER HOMES STORE			COURTHOUSE MAINTENANCE			
2	01-118-000-0000-6301		15.50	TRANSITION STRIP 05/12/2026 05/12/2026	45773 1 Transactions	EQUIPMENT & BUILDING MAINTENAN	Y
8464	BRIGHTER HOMES STORE		15.50				
13037	COLE PAPERS INC						
13	01-118-000-0000-6410		525.54	PT, CLEANER, TP 06/08/2026 06/29/2026	10729750.10737699 1 Transactions	FLOOR & CLEANING SUPPLIES	N
13037	COLE PAPERS INC		525.54				
19180	ECOLAB PEST ELIMINATION DIV						

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24	01-118-000-0000-6251		320.06	PEST CONTROL - JC 06/17/2026 06/17/2026	4294501	UTILITIES - COURTHOUSE/JC	N
19180	ECOLAB PEST ELIMINATION DIV		320.06	1 Transactions			
25	20730 01-118-000-0000-6259		233.90	RO FILTERS - PH 06/25/2026 06/25/2026	151375	UTILITIES - HS & PHS	N
20730	ECOWATER SYSTEMS OF REDWOOD FALL		233.90	1 Transactions			
26	24594 01-118-000-0000-6301		19.63	AA BATTERIES 06/16/2026 06/16/2026	MNREW111324	EQUIPMENT & BUILDING MAINTENAN	N
24594	FASTENAL COMPANY		19.63	1 Transactions			
41	58015 01-118-000-0000-6301		201.08	REPLACE VALVE 06/04/2026 06/04/2026	13000	EQUIPMENT & BUILDING MAINTENAN	N
58015	MJ MECHANICAL LLC		201.08	1 Transactions			
118	DEPT Total:		1,315.71	COURTHOUSE MAINTENANCE	6 Vendors	6 Transactions	
201	DEPT			SHERIFF			
	10413 CENTRACARE						
9	01-201-000-0000-6365		437.00	PRE EMPLOYMENT PHYS - RL 06/05/2026 06/05/2026	2500003605	PRE-EMPLOYMENT/MEDICAL EXPEN	6
10	01-201-000-0000-6365		437.00	PRE EMPLOYMENT PHYS - PR 06/05/2026 06/05/2026	2500003605	PRE-EMPLOYMENT/MEDICAL EXPEN	6
3	01-201-000-0000-6355		462.62	INMATE MEDICAL - TMR 02/23/2026 06/03/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6
4	01-201-000-0000-6355		195.40	INMATE MEDICAL - MTA 05/28/2026 06/09/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6
5	01-201-000-0000-6355		1,340.17	INMATE MEDICAL - SLN 05/15/2026 05/15/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6
6	01-201-000-0000-6355		80.55	INMATE MEDICAL - TRT 05/13/2026 06/11/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6
7	01-201-000-0000-6355		126.09	INMATE MEDICAL - MTA 05/31/2026 06/12/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6
8	01-201-000-0000-6355		226.37	INMATE MEDICAL - RRH 06/11/2026 06/11/2026	STMT	BOARDING PRISONER MEDICAL EXPI	6

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	10413 CENTRACARE		3,305.20		8 Transactions		
11	10440 CENTRALSQUARE TECHNOLOGIES LLC 01-201-000-0000-6601		4,504.41	TRAINING 06/26/2026 06/26/2026	466575	CAPITAL OUTLAY (\$5,000 AND OVER)	N
	10440 CENTRALSQUARE TECHNOLOGIES LLC		4,504.41		1 Transactions		
27	25810 FLEET SERVICES DIVISION-DEPT OF ADMI 01-201-000-0000-6343		14,501.24	2026 MAY - PATROL CAR LEASE 05/01/2026 05/31/2026	2026110026	PATROL CAR LEASE	N
	25810 FLEET SERVICES DIVISION-DEPT OF ADMI		14,501.24		1 Transactions		
30	31472 GUARDIAN RFID 01-201-000-0000-6407		40.00	BATT, STRAP, ID CARDS 06/04/2026 06/11/2026	15417.15462	JAIL EXPENSES	N
	31472 GUARDIAN RFID		40.00		1 Transactions		
31	42390 JESSE'S COLLISION & RESTORATION LLC 01-201-000-0000-6343		1,096.86	GLASS - EXPLORER 05/14/2026 05/14/2026	6198	PATROL CAR LEASE	N
	42390 JESSE'S COLLISION & RESTORATION LLC		1,096.86		1 Transactions		
36	55673 MARKS BODY & GLASS LLC 01-201-000-0000-6565		65.00	2018 CHEVY - CHIP REPAIR 06/17/2026 06/17/2026	3516	PATROL CAR EXPENSES-OWNED	N
	55673 MARKS BODY & GLASS LLC		65.00		1 Transactions		
38	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		511.71	2026 JUN- MEDICAL SUPPLIES 06/22/2026 06/22/2026	25790465	BOARDING PRISONER MEDICAL EXPI	N
	55924 MCKESSON MEDICAL-SURGICAL		511.71		1 Transactions		
39	57543 MINNESOTA PATHOLOGISTS CHARTERED 01-201-000-0000-6355		120.00	INMATE MEDICAL - RWG 04/15/2026 04/15/2026	140165358	BOARDING PRISONER MEDICAL EXPI	N
	57543 MINNESOTA PATHOLOGISTS CHARTERED		120.00		1 Transactions		
42	24590 NELSONS SALVAGE & TOWING INC 01-201-000-0000-6404		120.00	TOW VEHICLE - #10266073	0047236	INVESTIGATION EXPENSES	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24590	NELSONS SALVAGE & TOWING INC		120.00	06/09/2026 06/09/2026	1 Transactions		
71900	PLUNKETT'S PEST CONTROL INC						
44	01-201-000-0000-6342		81.23	PEST CONTROL - IMPOUND 06/02/2026 06/02/2026	10582559	IMPOUND BUILDING EXPENSES	N
46	01-201-000-0000-6301		66.34	PEST CONTROL - LEC 06/11/2026 06/11/2026	10597423	EQUIPMENT & BUILDING MAINTENAN	N
71900	PLUNKETT'S PEST CONTROL INC		147.57	2 Transactions			
74900	QUILL LLC						
52	01-201-000-0000-6401		73.33	TONER, SHARPIES 06/01/2026 06/01/2026	49105458	OFFICE SUPPLIES & EQUIPMENT MAI	N
51	01-201-000-0000-6401		99.17	LABELS, KEY TAGS 06/16/2026 06/16/2026	49290591	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL LLC		172.50	2 Transactions			
79500	RUNNINGS FARM & FLEET						
58	01-201-000-0000-6302		6.49	BUTT CONNECTOR - SQUAD CAR 05/04/2026 05/04/2026	33865	POLICE EQUIPMENT MAINTENANCE	N
79500	RUNNINGS FARM & FLEET		6.49	1 Transactions			
83626	STELLAR SERVICES						
64	01-201-000-0000-6401		188.00	CHECKS 06/23/2026 06/23/2026	CK102721	OFFICE SUPPLIES & EQUIPMENT MAI	Y
83626	STELLAR SERVICES		188.00	1 Transactions			
84150	SWARD-KEMP DRUG						
65	01-201-000-0000-6355		1,143.45	2026 MAY - INMATE MEDICAL 05/01/2026 05/31/2026	020368	BOARDING PRISONER MEDICAL EXPI	N
84150	SWARD-KEMP DRUG		1,143.45	1 Transactions			
85233	TACTICAL SOLUTIONS						
66	01-201-000-0000-6302		575.00	CERTIFICATION OF RADAR UNITS 06/19/2026 06/19/2026	11470	POLICE EQUIPMENT MAINTENANCE	N
85233	TACTICAL SOLUTIONS		575.00	1 Transactions			
87777	TNT ROADSIDE OF REDWOOD FALLS LLC						
67	01-201-000-0000-6343		200.00	TOW VEHICLE - 10266082	1958	PATROL CAR LEASE	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
87777	TNT ROADSIDE OF REDWOOD FALLS LLC		200.00	06/11/2026 06/11/2026 1 Transactions			
69	91492 VOYAGER FLEET SYSTEMS INC 01-201-000-0000-6343		96.11	2026 MAY - FUEL 05/01/2026 05/31/2026 1 Transactions	8691019802626	PATROL CAR LEASE	N
201	DEPT Total:		26,793.54	SHERIFF	17 Vendors	26 Transactions	
20	212 DEPT 13725 COUNTY OF RAMSEY 01-212-000-0000-6899		769.00	CORONER POSTMORTEM EXAM - ICR#26201813 04/28/2026 04/28/2026 1 Transactions	MEDEX-040548	MISCELLANEOUS	N
212	DEPT Total:		769.00	CORONER	1 Vendors	1 Transactions	
57	249 DEPT 76835 RELIANCE TELEPHONE INC 01-249-000-2815-6802		290.00	OTHER PUBLIC SAFETY 29 PHONE CARDS 05/31/2026 05/31/2026 1 Transactions	10042	CANTEEN EXPENSES	N
249	DEPT Total:		290.00	OTHER PUBLIC SAFETY	1 Vendors	1 Transactions	
17	251 DEPT 13328 COUNTY OF CARVER - SHERIFF 01-251-000-0000-6291		300.00	PROBATION AND PAROLE DETENTION - TAJ 05/20/2026 05/20/2026 1 Transactions	JAILJDC1125	DETENTION	N
251	DEPT Total:		300.00	PROBATION AND PAROLE	1 Vendors	1 Transactions	
45	281 DEPT 71900 PLUNKETT'S PEST CONTROL INC 01-281-000-0000-6251		74.88	EMERGENCY MANAGEMENT PEST CONTROL - EM 06/02/2026 06/02/2026	10582332	UTILITIES	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
71900	PLUNKETT'S PEST CONTROL INC		74.88		1 Transactions		
99200	Z DOORMEN LLC						
70	01-281-000-0000-6401		325.00	STORAGE BUILDING DOOR 06/22/2026 06/22/2026	6010	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	
99200	Z DOORMEN LLC		325.00		1 Transactions		
281	DEPT Total:		399.88	EMERGENCY MANAGEMENT	2 Vendors	2 Transactions	
503	DEPT			OTHER CULTURE & RECREATION			
81708	SHERMAN BOHN POST 5771						
62	01-503-000-0000-6801		50.00	2026 MEMORIAL DAY PROGRAM 05/25/2026 05/25/2026	STMT	OTHER CULT & REC - APPROPRIATION	
81708	SHERMAN BOHN POST 5771		50.00		1 Transactions		
503	DEPT Total:		50.00	OTHER CULTURE & RECREATION	1 Vendors	1 Transactions	
520	DEPT			PARKS			
27427	G & R ELECTRIC INC						
28	01-520-000-0000-6304		5,231.59	ELECTRIC WORK 06/04/2026 06/04/2026	40704	PARK MAINTENANCE	N
27427	G & R ELECTRIC INC		5,231.59		1 Transactions		
43095	JOHN DEERE FINANCIAL						
32	01-520-000-0000-6301		1,015.45	WHEEL KIT, BLADE 06/25/2026 06/25/2026	13707602.13724125	EQUIPMENT & BUILDING MAINTENANCE	N
43095	JOHN DEERE FINANCIAL		1,015.45		1 Transactions		
83297	SOUTHWEST SANITATION INC						
63	01-520-000-0000-6251		215.98	2026 MAY - GARBAGE SERVICE 05/01/2026 05/31/2026	0186727	UTILITIES	N
83297	SOUTHWEST SANITATION INC		215.98		1 Transactions		
520	DEPT Total:		6,463.02	PARKS	3 Vendors	3 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
13055	COLUMN SOFTWARE PBC						
14	01-601-000-0000-6282		225.42	NOTICE - STAGE, DECOCK	CEACC7F9-0175.17	PLANNING/ZONING COMMITTEE EXPENSE	N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	01-601-000-0000-6282		122.95	06/11/2026 06/11/2026 NOTICE - ORDINANCES	CEACC7F9-0177	PLANNING/ZONING COMMITTEE EXP	N
	13055 COLUMN SOFTWARE PBC		348.37	06/12/2026 06/12/2026 2 Transactions			
12	13187 COORDINATED BUSINESS SYSTEMS LTD 01-601-000-0000-6401		143.13	05/24-06/23 COPIER LEASE 05/24/2026 06/23/2026	549125	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		143.13	1 Transactions			
56	76350 REDWOOD COUNTY RECORDER 01-601-000-0000-5102		46.00	RECORDING - BEEBOUT-BLADHOLM 06/17/2026 06/17/2026	2026-596	BUILDING PERMITS	N
	76350 REDWOOD COUNTY RECORDER		46.00	1 Transactions			
601	DEPT Total:		537.50	AGRICULTURAL INSPECTION	3 Vendors	4 Transactions	
620	DEPT 30480 GREAT AMERICA FINANCIAL SERVICES C			SOIL AND WATER CONSERVATION DIST			
29	01-620-000-0000-6401		226.31	05/16-06/15 COPIER LEASE 05/16/2026 06/15/2026	42279708	OFFICE SUPPLIES & EQUIP MNTCE	N
	30480 GREAT AMERICA FINANCIAL SERVICES C		226.31	1 Transactions			
620	DEPT Total:		226.31	SOIL AND WATER CONSERVATION DIST	1 Vendors	1 Transactions	
1	Fund Total:		61,545.70	GENERAL		73 Transactions	

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 BUILDING FUND

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
119	DEPT		BUILDINGS AND PLANT			
	58015 MJ MECHANICAL LLC					
71	10-119-000-0000-6899		1,675.73 WATER HYDRANT - GC 05/04/2026 05/04/2026	12928	MISCELLANEOUS	N
72	10-119-000-0000-6899		1,892.92 WATER HYDRANT - PH 05/04/2026 05/04/2026	12929	MISCELLANEOUS	N
73	10-119-000-0000-6899		2,080.97 WATER HYDRANT - HWY 05/04/2026 05/04/2026	12930	MISCELLANEOUS	N
74	10-119-000-0000-6899		2,110.66 WATER HYDRANT - LEC 05/04/2026 05/04/2026	12990	MISCELLANEOUS	N
	58015 MJ MECHANICAL LLC		7,760.28			
				4 Transactions		
119	DEPT Total:		7,760.28 BUILDINGS AND PLANT	1 Vendors	4 Transactions	
10	Fund Total:		7,760.28 BUILDING FUND		4 Transactions	

*** Redwood County ***



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	125 ABSOLUTE DRAIN						
75	15-611-000-0000-6899		300.00	CD 38 DITCH REPAIR 5858 06/08/2026 06/08/2026	24778	MISCELLANEOUS	N
76	15-611-000-0000-6899		400.00	CD 32 DITCH REPAIR 5867 06/22/2026 06/22/2026	24781	MISCELLANEOUS	N
	125 ABSOLUTE DRAIN		700.00	2 Transactions			
	13187 COORDINATED BUSINESS SYSTEMS LTD						
77	15-611-000-0000-6401		143.14	05/24-06/23 COPIER LEASE 05/24/2026 06/23/2026	549125	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		143.14	1 Transactions			
	13242 COUNTRY ENTERPRISES INC						
78	15-611-000-0000-6899		198.90	JD5 -1 NELSON DITCH REPAIR 06/08/2026 06/08/2026	100615.100841	MISCELLANEOUS	N
	13242 COUNTRY ENTERPRISES INC		198.90	1 Transactions			
	13680 COUNTY OF MURRAY						
79	15-611-000-0000-6899		2,187.66	2025 SHARED DITCH EXPENSE 06/11/2026 06/11/2026	STMT	MISCELLANEOUS	N
	13680 COUNTY OF MURRAY		2,187.66	1 Transactions			
	14025 CR KERKHOFF INC						
84	15-611-000-0000-6899		3,220.90	CD 50 DITCH REPAIR 5853 06/11/2026 06/11/2026	3399	MISCELLANEOUS	N
83	15-611-000-0000-6899		766.50	CD 38 DITCH REPAIR 5858 06/11/2026 06/11/2026	3404	MISCELLANEOUS	N
80	15-611-000-0000-6899		993.00	CD 12 DITCH REPAIR 5855 06/11/2026 06/11/2026	3405	MISCELLANEOUS	N
81	15-611-000-0000-6899		840.80	CD 15 DITCH REPAIR 5861 06/11/2026 06/11/2026	3406	MISCELLANEOUS	N
87	15-611-000-0000-6899		2,862.40	JD 30 R&B DITCH REPAIR 5800 06/11/2026 06/11/2026	3407	MISCELLANEOUS	N
82	15-611-000-0000-6899		2,021.50	CD 24 DITCH REPAIR 5870 06/11/2026 06/11/2026	3408	MISCELLANEOUS	N
85	15-611-000-0000-6899		749.00	CD 52 DITCH REPAIR 5826 06/11/2026 06/11/2026	3409	MISCELLANEOUS	N
86	15-611-000-0000-6899		1,051.50	CD 52 DITCH REPAIR 5869	3410	MISCELLANEOUS	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88	15-611-000-0000-6899		5,110.00	06/11/2026 06/11/2026 JD 36 R&B DITCH REPAIR 5831	3411	MISCELLANEOUS	N
14025	CR KERKHOFF INC		17,615.60	06/11/2026 06/11/2026 9 Transactions			
89	43146 JOHNSON/STEVEN M 15-611-000-0000-6899		4,855.25	08/22/2025 06/05/2026 CD 33 DITCH VIEWING	STMT	MISCELLANEOUS	Y
90	15-611-000-0000-6899		1,127.15	08/22/2025 06/03/2026 CD 60 DITCH VIEWING	STMT	MISCELLANEOUS	Y
91	15-611-000-0000-6899		262.50	08/22/2025 05/23/2026 CD 80 DITCH VIEWING	STMT	MISCELLANEOUS	Y
92	15-611-000-0000-6899		187.50	08/22/2025 06/04/2026 CD 81 DITCH VIEWING	STMT	MISCELLANEOUS	Y
43146	JOHNSON/STEVEN M		6,432.40	4 Transactions			
93	47989 KO FARM DRAINAGE 15-611-000-0000-6899		415.00	06/22/2026 06/22/2026 CD 38 DITCH REPAIR 5865	47	MISCELLANEOUS	Y
47989	KO FARM DRAINAGE		415.00	1 Transactions			
94	63662 NORTHLAND EROSION CONTROL LLC 15-611-000-0000-6899		2,755.61	06/08/2026 06/08/2026 JD 36 LAT U DITCH REPAIR 5843	500	MISCELLANEOUS	N
96	15-611-000-0000-6899		4,670.88	06/08/2026 06/08/2026 JD36LAT1LATX DITCH REPAIR 5845	501	MISCELLANEOUS	N
95	15-611-000-0000-6899		1,022.31	06/08/2026 06/08/2026 JD 36 LAT X DITCH REPAIR 5844	502	MISCELLANEOUS	N
97	15-611-000-0000-6899		4,381.33	06/11/2026 06/11/2026 JD12 BR 2 DITCH REPAIR 5873	508	MISCELLANEOUS	N
98	15-611-000-0000-6899		2,242.17	06/11/2026 06/11/2026 JD 40 DITCH REPAIR 5847	509	MISCELLANEOUS	N
63662	NORTHLAND EROSION CONTROL LLC		15,072.30	5 Transactions			
101	69600 PARKER & SONS INC 15-611-000-0000-6899		1,664.95	06/11/2026 06/11/2026 CD 41 DITCH REPAIR 5811.5812	3997	MISCELLANEOUS	N
99	15-611-000-0000-6899		3,244.40	06/22/2026 06/22/2026 CD 32 DITCH REPAIR 5866	4002	MISCELLANEOUS	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
100	15-611-000-0000-6899		1,023.20	CD 42 DITCH REPAIR 5881 06/23/2026 06/23/2026	4007	MISCELLANEOUS	N
69600	PARKER & SONS INC		5,932.55	3 Transactions			
77350	RINKE-NOONAN LTD						
102	15-611-000-0000-6899		1,726.50	JD 33 DRAINAGE AUTHORITY 05/05/2026 05/27/2026	415139	MISCELLANEOUS	Y
77350	RINKE-NOONAN LTD		1,726.50	1 Transactions			
79500	RUNNINGS FARM & FLEET						
103	15-611-000-0000-6411		8.58	GASKETS, CABLE TIE 06/08/2026 06/08/2026	33970	FIELD SUPPLIES/EXPENSES	N
79500	RUNNINGS FARM & FLEET		8.58	1 Transactions			
80221	SANDGREN TRUCKING & EXCAVATING						
112	15-611-000-0000-6899		12,239.40	JD5-1 KUNKEL DITCH REPAIR 5836 06/22/2026 06/22/2026	1498	MISCELLANEOUS	Y
113	15-611-000-0000-6899		894.24	JD5-1 NELSON DITCH REPAIR 5836 06/22/2026 06/22/2026	1498	MISCELLANEOUS	Y
104	15-611-000-0000-6899		1,432.90	JD 12 BR 2 DITCH REPAIR 5745 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
105	15-611-000-0000-6899		2,146.50	JD36LATXLAT1 DITCH REPAIR 5781 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
106	15-611-000-0000-6899		80.40	CD 89A DITCH REPAIR 5744 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
107	15-611-000-0000-6899		76.00	JD36LATXLAT1 DITCH REPAIR 5782 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
108	15-611-000-0000-6899		554.72	JD 36 LAT X DITCH REPAIR 5780 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
109	15-611-000-0000-6899		1,413.40	JD 36 LAT U DITCH REPAIR 5764 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
110	15-611-000-0000-6899		623.44	JD36 LAT H DITCH REPAIR 5762 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
111	15-611-000-0000-6899		860.00	JD 12 BR 2 DITCH REPAIR 5745 06/11/2026 06/11/2026	1500	MISCELLANEOUS	Y
80221	SANDGREN TRUCKING & EXCAVATING		20,321.00	10 Transactions			
86590	THE MARKET AT REDWOOD LLC						
114	15-611-000-0000-6411		29.08	RANGER FUEL	241087	FIELD SUPPLIES/EXPENSES	N

RACHELW
7/2/26 9:11AM
15 DITCH

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
86590	THE MARKET AT REDWOOD LLC		29.08	05/27/2026 05/27/2026 1 Transactions		
611	DEPT Total:		70,782.71	DITCH MAINTENANCE	13 Vendors	40 Transactions
15	Fund Total:		70,782.71	DITCH		40 Transactions

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
13232	COUDRON/RONALD P						
115	85-620-993-0000-6898		6,121.15	NO TILL 06/11/2026 06/11/2026	STMT	SOIL HEALTH PRACTICE EXPENSES	Y
	13232 COUDRON/RONALD P		6,121.15		1 Transactions		
76155	REDWOOD-COTTONWOOD RIVERS CONTR						
116	85-620-965-0000-6802		5,000.00	SWEDES FOREST 18 DAM RESTORE 06/15/2026 06/15/2026	STMT	SWCD CHECKING EXPENSES	N
	76155 REDWOOD-COTTONWOOD RIVERS CONTR		5,000.00		1 Transactions		
83562	STARK/BRADLEY						
117	85-620-993-0000-6899		4,507.65	STRIP TILL 06/12/2026 06/12/2026	STMT	SOIL HEALTH DELIVERY 2025 EXPEN	Y
	83562 STARK/BRADLEY		4,507.65		1 Transactions		
88552	TREBESCH/TAYLOR						
118	85-620-993-0000-6898		1,281.35	NO TILL 06/12/2026 06/12/2026	STMT	SOIL HEALTH PRACTICE EXPENSES	Y
	88552 TREBESCH/TAYLOR		1,281.35		1 Transactions		
91070	VAN NURDEN/ANDREW						
119	85-620-993-0000-6899		8,128.00	NO TILL 06/10/2026 06/10/2026	STMT	SOIL HEALTH DELIVERY 2025 EXPEN	Y
	91070 VAN NURDEN/ANDREW		8,128.00		1 Transactions		
91985	W.C. BARBER FARMS INC						
120	85-620-993-0000-6898		633.85	NO TILL 06/10/2026 06/10/2026	STMT	SOIL HEALTH PRACTICE EXPENSES	N
	91985 W.C. BARBER FARMS INC		633.85		1 Transactions		
620	DEPT Total:		25,672.00	SOIL AND WATER CONSERVATION DIST	6 Vendors	6 Transactions	
85	Fund Total:		25,672.00	SOIL & WATER CONSERVATION		6 Transactions	
	Final Total:		165,760.69	77 Vendors	123 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	61,545.70	GENERAL
10	7,760.28	BUILDING FUND
15	70,782.71	DITCH
85	25,672.00	SOIL & WATER CONSERVATION
All Funds	165,760.69	Total

Approved by,
.....
.....

REDWOOD COUNTY, MINNESOTA

June 16, 2026

The Board of County Commissioners met in regular session at 4:00 p.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Corey Theis, Rick Wakefield, County Administrator Vicki Kletscher, Assistant County Attorney Marissa Pacheco, Redwood County Auditor Treasurer Jean Price, Redwood County Judge Patrick Rohland, Technology Director Paul Parsons, Economic Development Coordinator Grady Holtberg, Redwood County Engineer Nick Klisch, Environmental Director Nick Brozek, Redwood County Sheriff Jason Jacobson, Highway Maintenance Superintendent Jamie Larsen, Paul Schmidt.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the June 16 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Theis, second by Salfer, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$260.00 and Rick Wakefield in the amount of \$130.00.
- On motion Groebner, second by Theis, excluding the bills from Lori Wakefield in the amount of \$260.00 and Rick Wakefield in the amount of \$130.00, the Board voted unanimously to approve the following:
 - June 2nd Minutes
 - Payment of bills

General Fund	\$ 119,494.02
Building Fund	\$ 4,400.00
Ditch Fund	\$ 36,672.98
Solid Waste Fund	\$ 35.00
Soil & Water	\$ 15,033.90
EDA	\$ 3,446.17
R & B Fund	\$ 159.38
Insurance	\$ 468.00

○ **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
BAKER TILLY ADVISORY GROUP LP	18,000.00
CENTRALSQUARE TECHNOLOGIES LLC	6,787.06
COUNTIES PROVIDING TECHNOLOGY	4,993.00

COUNTY OF RENVILLE	39,983.18
GAG SHEET METAL INC	4,400.00
GEIS/STEVEN D	5,141.85
KNOWINK, LLC	5,585.00
LAU FARMS LLC	4,959.50
MARTIN LAW FIRM PLLC	3,330.80
NORTHLAND EROSION CONTROL LLC	17,525.31
REDWOOD COUNTY HIGHWAY DEPT	7,821.57
SMITH & JOHNSON	6,000.00
THE MARKET AT REDWOOD LLC	12,449.71
WESTERN MENTAL HEALTH CENTER	7,834.08
ZEUG/PAUL	4,932.55
88 Payments less than 2000	29,412.77
Final Total:	179,156.38

AUDITOR-TREASURER

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and May 2026 Disbursements in the amount of \$5,150,063.55.
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	23,982.85
BLUE CROSS BLUE SHIELD OF MINNESO	2,010.00
BLUE CROSS BLUE SHIELD OF MINNESO	22,828.16
BLUE CROSS BLUE SHIELD OF MINNESO	20,871.99
BLUE CROSS BLUE SHIELD OF MINNESO	72,037.44
GREAT PLAINS NATURAL GAS CO	2,087.76
MINNESOTA DEPARTMENT of REVENUE	54,004.02
MINNESOTA DEPARTMENT of REVENUE	2,177.00
MN COMMISSION OF FINANCE	391,843.52
REDWOOD FALLS PUBLIC UTILITIES	8,227.79
STATE OF MINNESOTA	26,522.51
STATE OF MINNESOTA	54,231.21
STATE OF MINNESOTA	22,289.53
STATE OF MINNESOTA	2,674.50
STATE OF MINNESOTA	35,044.31
STATE OF MINNESOTA	34,470.94
STATE OF MINNESOTA	25,361.18
STATE OF MINNESOTA	24,024.32
STATE OF MINNESOTA	39,036.34
STATE OF MINNESOTA	3,809.50
STATE OF MINNESOTA	25,560.64
STATE OF MINNESOTA	12,449.19
STATE OF MINNESOTA	46,009.72
STATE OF MINNESOTA	18,740.08
STATE OF MINNESOTA	28,733.54
STATE OF MINNESOTA	3,379.00
STATE OF MINNESOTA	27,273.28
STATE OF MINNESOTA	12,331.71
STATE OF MINNESOTA	30,011.84
STATE OF MINNESOTA	22,555.61
STATE OF MINNESOTA	20,514.69
STATE OF MINNESOTA	2,852.00
STATE OF MINNESOTA	15,445.87
STATE OF MINNESOTA	30,286.38

WELLS FARGO ADVISORS	747,750.00
WEX LEAP	11,235.35
WEX LEAP	11,135.35
23 Payments less than 2000	11,516.03

Final Total: 1,945,315.15

Vendor Name Amount

MINNESOTA VALLEY SNOW-RIDERS	21,667.80
MN COMMISSION OF FINANCE	5,206.00
RRRSWA	36,220.00
7 Payments less than 2000	1,105.71

Final Total: 64,199.51

Vendor Name Amount

CROW RIVER CONSTRUCTION LLC	185,299.15
7 Payments less than 2000	693.08

Final Total: 185,992.23

Vendor Name Amount

10 Payments less than 2000	2,625.67
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Final Total: 2,625.67

Vendor Name Amount

MR PAVING & EXCAVATING INC	4,019.02
TBEI	132,421.00
WELTSCH EQUIPMENT INC	8,000.00
3 Payments less than 2000	787.34

Final Total: 145,227.36

Vendor Name Amount

CORELOGIC TAX SERVICE	7,116.00
8 Payments less than 2000	4,176.64

Final Total: 11,292.64

Vendor Name Amount

4 Payments less than 2000	708.27
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Final Total: 708.27

Vendor Name Amount

SCHOOL DISTRICT 2190	16,866.38
SCHOOL DISTRICT 2754	291,805.60
SCHOOL DISTRICT 2884	240,607.78
SCHOOL DISTRICT 2897	1,161,674.76
SCHOOL DISTRICT 2898	151,397.40
SCHOOL DISTRICT 2904	40,891.65
SCHOOL DISTRICT 635	95,287.52
SCHOOL DISTRICT 640	361,207.40
SCHOOL DISTRICT 85	99,509.51

Final Total: 2,459,248.00

Vendor Name Amount

GAG SHEET METAL INC	4,400.00
12 Payments less than 2000	6,263.84

Final Total: 10,663.84

Vendor Name Amount

JOHN RILEY CONSTRUCTION INC	292,428.16
STAPLES OIL CO	31,025.00
5 Payments less than 2000	1,337.72

Final Total: 324,790.88

- On motion by Salfer, second by Groebner, in a roll call vote with Theis, Salfer, Van Hee, Wakefield, and Groebner all voting aye, the Board adopted the following resolution:

WHEREAS, Redwood County is required by Minn. Stat. § 203B.121, Subd. 1(a) to establish a County Absentee Ballot Board for the 2026 Primary and General Elections; and

WHEREAS, this authorization will bring uniformity in the processing of accepting or rejecting returned regular absentee ballots to Redwood County Elections that would consist of deputy county auditors who have received training in the processing and counting of absentee ballots; and

WHEREAS, would consist of a sufficient number of election judges trained in the handling of absentee ballots and appointed as provided in Minn. Stat. § 204B.19 to Minn. Stat. § 204B.22 to specifically handle those absentee ballots requiring signature comparisons per Minn. Stat. § 203B.121, Subd. 2(b)(3); and

WHEREAS the County Absentee Ballot Board must begin this process 46 days prior to the 2026 Primary and General Elections;

THEREFORE, BE IT RESOLVED THAT, the Redwood County Board of Commissioners hereby establishes the Redwood County Absentee Ballot Board and appoints Jean Price, Redwood County Auditor/Treasurer; Deputy County Auditors; Julie Zimmermann, Rachel Woelfel, and Lisa Guggisberg, and the following election judges; Jan Nelson, Sharri Vandewiele, Jacalyn Lueck, and Mary Bratsch and authorizes the Redwood County Auditor/Treasurer to train and oversee the Redwood County Absentee Ballot Board for the 2026 Primary and General Elections. The Redwood County Auditor/Treasurer is also given authority to hire and train additional election judges in emergency situations. The hourly rate paid to election judges will be \$23.99 (Grade 8, Step 1).

SHERIFF

- The Board reviewed the May 2026 Jail Population.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve the inmate telephone/video call and SMS text messaging contracts with Reliance for the Sheriff's Department.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the storage space Lease Agreement with DNR Region 4 Enforcement Division beginning July 1, 2026-December 31, 2030, in the amount of \$5,400.
- On motion by Theis, second by Salfer, the Board voted unanimously to approve the 2026 State of MN DNR Boat and Water Safety Grant Agreement.

TECHNOLOGY

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Vertiv Service Proposal for UPS in the Government Services Building Data Center in the amount of \$1,492.00.

- On motion by Theis, second by Groebner, the Board voted unanimously to approve the renewal for CyberForceQ logger at the Law Enforcement Center in the amount of \$23,782.37.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the Joint Powers Agreement with MNCCC for software, support, and user groups for counties throughout the state.
- On motion by Wakefield, second by Theis, the Board voted unanimously to declare Technology Department items excess equipment and authorized disposal of items.

Asset Tag #	DESCRIPTION
12769	Surveillance System
12455	DELL OPTIPLEX 790/DELL P2210 22" MONITOR
12534	DELL OPTIPLEX 790/DELL 22" MONITOR
12415	DELL LATITUDE E6510 LAPTOP
12620	Dell OptiPlex 7010 desktop/Dell P2212 21.5" monitor
12875	DELL Latitude E6510 (WINDOWS 7 LIC)
12626	IBM X3500 server
12103	RICOH MP161SPF FAX machine
12357	DELL OPTIPLEX 780 DESKTOP W/ MONITOR
12404	DELL OPTIPLEX 790 DESKTOP/DELL 22" DISPL
12412	DELL OPTIPLEX 780 DESKTOP W/ MONITOR
12419	DELL OPTIPLEX 790 DESKTOP
12420	DELL OPTIPLEX 790 DESKTOP
12423	DELL OPTIPLEX 790 DESKTOP/DELL 22" MONIT
12428	DELL OPTIPLEX 790 DESKTOP
12431	DELL OPTIPLEX 790 DESKTOP/DELL 22" MONIT
12466	DELL OPTIPLEX 7010/DELL P2212H MONITOR
12598	Dell OptiPlex 7010 desktop
12641	Dell OptiPlex 7010 desktop/Dell P2212H 21.5" monitor
12460	DELL OPTIPLEX 790/DELL P2210 22" MONITOR
	HP LaserJet Pro M277dn
	HP LaserJet Pro M225dn
12645	Dell OptiPlex 7010 desktop
1207	IDEAL/CONTEX HAWK-EYE G36 SCANNER
	Dell Inspiron 15
12688	Dell Optiplex 7010 Small form factory base
12416	LENOVO THINKPAD T520/KEYBOARD & MOUSE
12478	LENOVO THINKPAD T420
12621	Dell OptiPlex 7010 desktop/Dell P2212 21.5" monitor
12662	Dell OptiPlex 7010 desktop
12663	Dell OptiPlex 7010 desktop

12664	Dell OptiPlex 7010 desktop
12669	Dell Optiplex 7010 Small form factory base
12673	Dell Optiplex 7010 Small form factory base
12679	Dell Optiplex 7010 Small form factory base
12685	Dell Optiplex 7010 Small form factory base
12691	Dell Latitude Laptop
12694	Dell OptiPlex 7010 desktop/Dell P2212H 21.5" monitor
12781	DELL LATITUDE 15 5000 SERIES LAPTOP
12790	Dell Precision
12802	Dell Precision
12803	Dell Precision
12804	Dell Precision
13204	Dell
12901	iMAC
12903	Apple MacBook Air 13
12943	Dell Latitude E5570
13200	Optiplex 5040
13319	Dell
13318	HP
13370	Dell Precision 7920
13468	Optiplex 5070
13473	Surface Pro
13492	Dell Inspiron
13497	Dell Inspiron
13564	Latitude 5411
13797	Dell Optiplex 5090
13926	Dell Latitude 5431
13902	Tablet Microsoft surface
12603	INTEVO-DC
12266	DELL PRECISION T3500 CMT
12421	DELL OPTIPLEX 790 DESKTOP
12681	Dell Optiplex 7010 Small form factory base
12876	Fax machine Ricoh MP161
12933	Apple MBP 13.3
12424	APPLE IPAD2 32G W/ WI-FI - BLACK
12425	APPLE IPAD2 32G W/ WI-FI - BLACK
12426	APPLE IPAD2 32G W/ WI-FI - BLACK
	10 boxes of misc equipment (keyboards/Mice/Cords)
	20 old monitors
	12 old printers

ECONOMIC DEVELOPMENT

- Holtberg updated the Board on current EDA projects including housing, childcare, and Broadband.
- On motion by Van Hee, second by Theis, the Board voted unanimously to adopt the Redwood County Rural Childcare Innovation Program Community Solution Action Plan and make it available to the public.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the letter of support for Redwood County's Opportunity Zone application to designate census tract 27127750500 in the upcoming Opportunity Zone designation.

DITCH AUTHORITY-CD 20

- Entered into Ditch Authority at 4:42 p.m.
- On motion by Theis, second by Groebner, the Board voted unanimously to adopt the CD 20 Drainage Authority Agenda for June 16, 2026.
- On motion by Theis, second by Groebner, the Board voted unanimously to adopt the Findings and Order for County Ditch 20.
- Adjourned Ditch Authority at 4:43 p.m.
- Reconvened Regular meeting at 4:43 p.m.

Commissioner Van Hee left the meeting at 4:39 p.m.

ENVIRONMENTAL

- On motion by Groebner, second by Theis, in a roll call vote with Theis, Salfer, Wakefield, and Groebner, all voting aye, and Commissioner Van Hee being absent, the Board adopted the following resolution:

WHEREAS, Walnut Grove Loggers wish to donate \$1200.00 towards the purchase and installation of new volleyball net poles, to Redwood County – Plum Creek Park; and WHEREAS, the poles will be erected at the sand volleyball courts in the lower park and will enhance the public's experience when attending and participating in volleyball games; and WHEREAS, the Board of Commissioners appreciates the generosity of the Walnut Grove Loggers in supporting improvements at Plum Creek Park; NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$1200.00 from the Walnut Grove Loggers to Redwood County – Plum Creek Park, on behalf of the County.

- On motion by Groebner, second by Wakefield, in a roll call vote with Theis, Salfer, Wakefield, and Groebner, and Commissioner Van Hee being absent, all voting aye, the Board adopted the following resolution:

WHEREAS, Greg and Lori Torkelson wish to donate a customized metal park bench to Redwood County – Plum Creek Park; and

WHEREAS, the bench will be placed near the new path to the remodeled beach and lakefront and will enhance the public’s experience when visiting the park; and

WHEREAS, the Board of Commissioners appreciates the generosity of Greg and Lori Torkelson and family in supporting improvements and public experience at Plum Creek Park;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of a customized metal park bench from Greg and Lori Torkelson and family to Redwood County – Plum Creek Park, on behalf of the County.

Commissioner Van Hee returned to meeting at 4:42 p.m.

ROAD & BRIDGE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve final payment for flood repair and embankment stabilization on CR 78 in Plum Creek Park from Contract 25-4, CP 22-78 to Crow River Construction, LLC in the amount of \$16,451.09.
- On motion by Theis, second by Wakefield, the Board voted unanimously to approve the Highway Department Annual Report.

ADMINISTRATION

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Workforce Innovation & Opportunity Act Joint Powers Agreement for July 1, 2026-June 30, 2030.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Chloe Ramthun as Correctional Officer, effective June 22, 2026.

ADJOURN

- There being no further business, Chair Wakefield declared the meeting adjourned at 5: 14 p.m.

WORK SESSION

- The Board met for a work session to discuss the Morgan Outshop. No action taken.

Rick Wakefield, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

REDWOOD COUNTY BOARD OF EQUALIZATION

JUNE 16, 2026

The Redwood County Board of Appeals and Equalization met in session at 6:00 p.m. in the Commissioner's Room in the Government Center, Redwood Falls, MN.

Present for all or portions of the meeting were Board of Equalization members Rick Wakefield, Jim Salfer, Bob Van Hee, Corey Theis, and Dennis Groebner, Auditor-Treasurer Jean Price, Administrator Vicki Kletscher, County Assessor Jesse Jacobson, Paul Schmidt.

OATH OF OFFICE

Judge Patrick Rohland administered the Oath of Office to Commissioners Wakefield, Salfer, Groebner, Theis, Van Hee, and Auditor-Treasurer Jean Price

Jacobson presented an overview of the 2026 Assessment.

On motion by Groebner, second by Wakefield, the Board voted unanimously to deny change to PID 67-014-4020 requested by Paul Schmidt.

HEARING CLOSE

- Chair Wakefield declared the Board of Appeals and Equalization Hearing closed at 7:01 p.m.

Rick Wakefield, Chair
Board of County Commissioners

ATTEST: _____
Vicki Kletscher
County Administrator



REQUEST FOR BOARD ACTION

Requested Board Date:	07-07-2026	Originating Dept.:	Technology
Preferred 2nd Date:			
Discussion Item:		Presenter:	Paul Parsons
	Donation Policy Approval	estimated time needed:	3 minutes
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Please approve the Redwood County Donation Policy for PC's for People.

Background Information:

This excess equipment donation was approved at the June 16th Redwood County Board Meeting.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Policy for Donation of Surplus Equipment to a Nonprofit Organization

Purpose

The purpose of this Policy is to establish procedures for the Donation of Surplus Equipment by Redwood County to a Nonprofit Organization pursuant to Minnesota Statute § 471.3459.

Scope

This Policy applies to all Redwood County departments that generate Surplus Equipment and governs the actions of all Redwood County employees and officials.

Definitions

“County” means Redwood County, a political subdivision of Minnesota.

“County Board” means the Redwood County Board of Commissioners.

“Donation” means to contribute, donate or give Surplus Equipment at no cost to a Nonprofit Organization that serves a public purpose and benefits its community as a whole.

“Eligible Organization” means a Nonprofit Organization serving one or more of the following functions: cultural, historical, educational, safety, social services, environmental or economic.

“Fair Market Value” means the price at which property would change hands between a willing buyer and a willing seller, neither being under any compulsion to buy or to sell and both having reasonable knowledge of all relevant facts.

“Nonprofit Organization” means an organization formed under Section 501(c)(3) of the Internal Revenue Code.

“Policy” means this Policy herein as adopted by the County Board.

“Surplus Equipment” means equipment used by any of the County’s departments, and such equipment, including, but not limited to cellular phones and emergency medical and firefighting equipment that is no longer needed by the County because it does not meet industry standards or has minimal or no resale value.

“Surplus Equipment Form” means the form attached as Exhibit A to this Policy that must be filled out by a Nonprofit Organization requesting a Donation of Surplus Equipment.

Procedure

The County may offer surplus equipment for Donation in conformance with the following guidelines:

1. Identify Surplus Equipment. Department Heads are responsible for monitoring their equipment and shall identify and report all Surplus Equipment on a periodic basis or as otherwise requested.
2. Determine the Fair Market Value of Surplus Equipment. The Department Head shall recommend the Fair Market Value of the Surplus Equipment, if required.
3. County Board Declaration. The list of the Surplus Equipment shall be presented to the County Board. The County Board shall approve or deny the surplus equipment as eligible for donation. The County has no obligation to make a Donation of Surplus Equipment. Surplus Equipment that is not donated may be sold, recycled or discarded as allowed by law.
4. Donation. After the County Board has determined the Surplus Equipment is eligible for Donation, the department head shall be responsible for coordinating the Donation of the Surplus Equipment in accordance with the terms of this Policy.
5. Transfer between Departments. All Surplus Equipment must first be considered for transfer between departments for the benefit of the County.
6. Advertisement. Surplus Equipment shall be posted as eligible for Donation on the County's website. The County may also use other reasonable means to notify Eligible Organizations about the availability of Surplus Equipment.
7. Approval of Donation. Donation must be approved by the County Board.
8. Prioritization of Donations. If more than one Eligible Organization requests a Donation for the same Surplus Equipment, the County shall consider factors it deems relevant including how the Surplus Equipment will be used, the benefit to the Eligible Organization, the impact on the County, how the Donation will accomplish goals of the County Board, and any previous Donation to the Eligible Organization.
9. Conflict of Interest. All County employees and officials are prohibited from taking possession of any Surplus Equipment on behalf of an Eligible Organization.
10. As Is. A Donation of Surplus Equipment is made "as is" with no warranty, guarantee or representation of any kind, express or implied, as to the condition, utility, or usability of the Surplus Equipment offered. The Surplus Equipment may be defective and cannot be relied upon for safety purposes.
11. Title/Transfer Fees. Any fees required to transfer the Surplus Equipment are the responsibility of the Eligible Organization.
12. Transportation. On Exhibit A, Surplus Equipment Form, the Eligible Organization must provide a plan for transporting the Surplus Equipment from the County to the Eligible Organization. The Eligible Organization must pay all expenses associated with the transportation of the Surplus Equipment.

13. Title. When Surplus Equipment is donated to an Eligible Organization, title and interest in the donated item rests with the Eligible Organization. The County has no title, property, possessory or any other interest in Surplus Equipment once a donation occurs.

14. Disclaimer of Warranties. The County makes no agreement, warranty or representation, either express or implied, as to the value, design, condition, merchantability or fitness for any particular purpose or use of the Surplus Equipment by the recipient or any other user.

The recipient acknowledges the Surplus Equipment may be defective and that it cannot be relied upon for safety purposes. The recipient has a duty to inspect the Surplus Equipment before it is used for any purpose.

The recipient acknowledges the following: the County is not a manufacturer of the Surplus Equipment or a dealer therein; the Surplus Equipment is being provided “as is” and “with all faults”; it is agreed and understood that all of the aforementioned risks are to be borne by the recipient of the Surplus Equipment.

In no event shall the County be liable for any damages in connections with or arising out of the recipient’s or any other person’s or entity’s use of the Surplus Equipment.



Redwood County

**Redwood County
Administrator's Office**

403 South Mill Street
Redwood Falls, MN 56283
(507) 637-4016
Fax: (507) 637-4017

**Exhibit A
Surplus Equipment Form**

Organization Name: PCs for People

Organization Address: 2492 Doswell Avenue
St Paul MN 55108

Organization Website: pcsforpeople.org

(Attach proof of status as a nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code.)

Organization Purpose: National non-profit working to get technology and low cost internet
into low income homes by keeping technology out of landfills and creating an opportunity
for digital inclusion.

Point of Contact

Name: Vanessa Xiong

Address: 2492 Doswell Avenue
St Paul MN 55108

Email: vxiong@pcsforpeople.org

Phone: 651-300-0599

County Surplus Equipment of Interest:

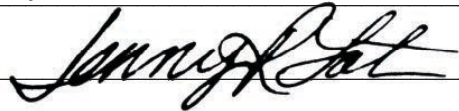
How will the requested Surplus Equipment benefit your organization?
Donated equipment will be refurbished as part of our mission to provide technology to low
income families.

How do you plan to transport the surplus property from the County to your location?
We will pickup your donated equipment directly.

I acknowledge that the Donation of any Surplus Equipment to my organization is subject to the County's Policy for Donation of Surplus Equipment to a Nonprofit Organization.

I have authority to request a Donation from the County and to bind my organization to the terms of this form.

Printed name of Applicant: Jenny Lorton

Signature of Applicant: 

Date 6/23/2026

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

JUN 22 2008

Date:

PCS FOR PEOPLE
PO BOX 3526 410 S 5TH ST
MANKATO, MN 56002-3526

Employer Identification Number:
26-2066045
DLN:
17053130006008
Contact Person:
RONALD D BELL ID# 31185
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
April 30
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
April 16, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
April 30, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	EDA
Preferred 2nd Date:			
Discussion Item:	Approve and sign letter of support for Green Buffalo's MHFA impact fund app		
	Presenter:	Grady Holtberg	
	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve and sign the letter of support for The Green Buffalo Institute's application to the Minnesota Housing Finance Authority's Impact fund grant program.

Background Information:

Through participation in the Minnesota Housing Partnership Housing Institute program since May of 2026, the EDA has formed a development plan in partnership with the Green Buffalo Institute to build up to 7 hempcrete homes on infill lots located in the county. The Green Buffalo Institute will be submitting an application to the Minnesota Housing Finance Agency's Single Family Impact Fund RFP as a funding source for the project, and has requested a letter of support for their application.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



July 7, 2026

Minnesota Housing Finance Agency
Attn: Single Family Impact Fund RFP Review Team
400 Wabasha Street North, Suite 400
St. Paul, MN 55102

RE: Green Buffalo Institute Impact Fund Single Family RFP

Dear Members of the Review Committee:

On behalf of the Redwood County Board of Commissioners, I am writing to express our strong support for the Green Buffalo Institute's application to the Minnesota Housing Impact Fund Single Family RFP. If awarded, Green Buffalo Institute will construct up to 7 single-family hempcrete homes on infill lots within Redwood County. This investment directly addresses a documented and growing need for quality affordable housing in our community.

Like many rural counties in Greater Minnesota, Redwood County faces a persistent shortage of single-family housing stock, which limits our ability to attract and retain workers, families, and young professionals. Vacant and underutilized infill lots throughout our communities represent an underused resource that, with the right investment, can be converted into new, high-quality housing without the added infrastructure costs of greenfield development. Green Buffalo Institute's proposal to build on these infill sites is a practical and efficient use of existing local infrastructure.

We are also encouraged by Green Buffalo Institute's use of hempcrete construction. This building method offers superior energy efficiency, durability, and indoor air quality compared to conventional construction, which will keep long-term utility and maintenance costs affordable for future homeowners. As a county, we are committed to supporting innovative and sustainable approaches to housing development, and we see this project as an opportunity to demonstrate the viability of hempcrete construction as a model that could be replicated in other communities across the region.

The Redwood County Board of Commissioners is prepared to support this project through timely permitting review, coordination on infill lot identification, ongoing collaboration with Green Buffalo Institute throughout the development process, and financial support through our Housing Trust Fund program, if awarded. We believe this partnership will result in lasting benefits for our residents and will help strengthen the long-term housing stability of our county.

We respectfully request that the Minnesota Housing Impact Fund Review Committee give full consideration to Green Buffalo Institute's application. Please do not hesitate to contact our office if you have any questions or need additional information.

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

COREY THEIS

121 W. 4th St.

Redwood Falls, MN 56283

(507) 430-4150

Corey_T@co.redwood.mn.us

Redwood County Board of Commissioners

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



Sincerely,

Rick Wakefield

Redwood County Board Chair



REQUEST FOR BOARD ACTION

Requested Board Date: 07/07/26	Originating Dept.: RCAO CVS
Preferred 2nd Date:	
Discussion Item:	Presenter: Justine Weckwerth-Pineda
Sign grant amendment for allocation of funds	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Sign paperwork on grant amendment.

Background Information:

I am the new CVS Coordinator at the RCAO. This year's grant changed, instead of being over at the end of September it has been extended to December. This means with the amendment we received another \$17,500 for those last three months. In order to accept this amendment and money, I need to have everyone sign the form. Once this is done and accepted, I can then allocate funds to where they will be the most helpful in those three months.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 06/25/26

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Crime Victim Services 2026 Grant Contract Agreement No.: A-CVS-2026-RCAO-031 Grant Contract Amendment No.: 1
Grantee: Redwood County, Attorney’s Office 250 S. Jefferson Street, PO Box 130 Redwood Falls, Minnesota 56283	Grant Contract Agreement Term: Effective Date: 10/01/2025 Expiration Date: 9/30/2026 <u>12/31/2026</u>
Grant Matching Requirement: Original Agreement Amount \$0.00 Previous Amendment(s) Total \$0.00 Current Amendment Amount \$0.00 Total Agreement Amount \$0.00	Grantee Contract Agreement Amount: Original Agreement Amount \$70,000.00 Previous Amendment(s) Total \$0.00 Current Amendment Amount <u>\$17,500.00</u> Total Agreement Amount <u>\$87,500.00</u>
State’s Authorized Representative: Kelley Brim, Grant Manager Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 283-3818 Kelley.brim@state.mn.us	Federal Funding: CFDA/ALN: 16.575 FAIN: 15POVC-25-GG-_____ASSI <u>15POVC-25-GG-00323-ASSI</u> State Funding: Minnesota Session Laws of 2025, Chapter 35, Article 2, Section 3, Subdivision 8. Special Conditions: Attached and incorporated into this grant contract agreement. See page 3.

In this Amendment deleted agreement terms will be struck out and added agreement terms will be underlined.

Revision 1:

Special Conditions

1. Time limitations on funding use:

Federal funding

VOCA 2025 (15POVC-25-GG-00323-ASSI)

~~\$69,000.00~~ **\$86,250.00** is available from October 1, 2025 through ~~September 30, 2026~~ **December 31, 2026**. It is ~~only available to the Grantee to spend upon receipt of funds from the US Department of Justice and notification from the State.~~

State funding

\$1,000.00 is available from October 1, 2025 through ~~September 30, 2026~~ **December 31, 2026**. **\$250.00 is available from July 1, 2026 through December 31, 2026.**

2. Special Duties:

\$70,000 for prosecutor-based crime victim services in Redwood County.
\$17,500 to provide crime victim services.

- Continued -



The Original Grant Contract Agreement and all previous amendments are incorporated into this amendment by reference.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-CVS-2026-RCAO-031 / 3-105650

Project No.(*indicate N/A if not applicable*): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary

Budget	Federal	State	Match
Budget Category			
Personnel			
Crime Victim Services Coordinator	\$48,072.55	\$0.00	\$0.00
Oct-Dec	\$17,250.00	\$250.00	\$0.00
Total	\$65,322.55	\$250.00	\$0.00
Payroll Taxes & Fringe			
Payroll Taxes & Fringe	\$18,049.04	\$0.00	\$0.00
Total	\$18,049.04	\$0.00	\$0.00
Travel & Training			
Travel & Training	\$1,000.00	\$500.00	\$0.00
Total	\$1,000.00	\$500.00	\$0.00
Office & Program Expenses			
Office & Program Expenses	\$1,378.41	\$500.00	\$0.00
Total	\$1,378.41	\$500.00	\$0.00
Direct Client Assistance			
Direct Client Assistance	\$500.00	\$0.00	\$0.00
Total	\$500.00	\$0.00	\$0.00
Total	\$86,250.00	\$1,250.00	\$0.00



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental/Admin
Preferred 2nd Date:			
Discussion Item:	Schneider Geospatial Professional Services Agreement		
	Presenter:	Nick B/Vicki K	
	estimated time needed:	10 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Professional Services Agreement with Schneider Geospatial from July 1, 2026-December 31, 2029

Background Information:

GIS Technician resigned May, 2026. Environmental, Auditor-Treasurer, Sheriff, Assessor dept heads, IT director and Administrator met and recommend outsourcing the GIS work with professional company that specializes in GIS technologies. The contract for services provided will ensure projects are completed on time, and accurately. The county will realize a savings of approximately \$40,000 annually by outsourcing the work rather than hiring personnel. There is a 30 day notice to terminate the agreement if county staff determine the arrangement does not meet the county's needs. 2 quotes obtained: Schneider Geospatial and ProWest. Schneider currently provides services on the Beacon product.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 6/23/26

Date Requestor Requires Review Completion: 7/3/26

Administrators Comments:

Consulted with neighboring counties who also outsource their GIS services. Those responding were Pipestone, Nobles, Cottonwood, and Yellow Medicine. Lyon and Jackson have internal staff.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

PROJECT ESTIMATE

Redwood County, MN Parcel & General GIS Services

Date: 6-18-2026

Client: Vicki Kletscher
County Administrator
Redwood County Government Center
403 South Mill Street, PO Box 130
Redwood Falls, MN 56283

PROJECT DESCRIPTION

The County is currently without dedicated GIS staffing and is seeking a qualified GIS services provider to support ongoing internal GIS operations. The County intends to retain its existing public-facing GIS platform, Beacon, and requires continued parcel maintenance, data management, and general GIS support services.

The County maintains an on-premises GIS infrastructure, including hardware and software systems, which will require ongoing maintenance, upgrades, and operational support as part of standard GIS administration. PWA has previously provided GIS support and system upgrades for the County and is familiar with the existing environment.

A high-priority need for the County is the ongoing maintenance and enhancement of parcel and NG911 addressing datasets. Accurate and up-to-date management of these critical data assets is essential to County operations, and this scope of work is designed to provide both immediate support and long-term sustainability. Based on the onsite meetings conducted with County department heads, the following GIS services were identified as common operational needs across multiple departments.

Nick

- Indicated GIS typically has resided in his dept.
- Needs: NG911 Address updates, various ditch analysis/apps, access to parcel data

Jason

- Indicated he uses a combo of Geocomm and Central Square to support needs, and needs updated addressing data to support these systems. No other immediate GIS needs were identified by Jason.

Jesse

- Has a parcel backlog of 50-80 splits that need to be updated
- Needs ongoing parcel updates to remain current and wants parcel updates to be more timely
- Needs assistance with soils CPI/CER calculations

Jean

- Uses GIS to support power line credit analysis and needs assistance keeping this running/moving forward

Overall, PWA understands the County needs core, GIS tasks to be maintained and respond to GIS requests-as needed. PWA also will be available to provide GIS Tech Demos to showcase how the County can continue to use and evolve the current investment in the Esri GIS software.

PROJECT MANAGEMENT

Pro-West & Associates Project Manager: Name: Lauree Aulik
 Phone:
 Email: laulik@prowestgis.com

Client Project Manager (PM): Name: TBD
 Phone:
 Email:

Invoice Contact Name: TBD
(if different from Client PM) Address:
 Email:

Project Schedule: Kickoff call to be held within 2 weeks of a signed contract.

- Weekly Check-ins with the County to start, and normally move to bi-monthly or monthly check-ins.
 - Check-in calls are typically 30-60 minutes and can be cancelled if no topics are urgent for the week/month
- Parcel backlog to be completed within 4 weeks of a signed contract
- Remote access to existing GIS servers/software to be completed in conjunction with IT within first 4-6 weeks after a contract is signed
- Monthly Parcel and Address updates
- Annual Enterprise GIS upgrades (software that currently runs County GIS operations)
- Annual Pro Desktop GIS upgrades (desktop software that some staff are using or would need to use)
- Other tasks – as needed

CLIENT RESPONSIBILITIES

1. County to upload **documentation** for updates to Box FTP site (site to be provided by Pro-West).

Documentation needs to be clear and legible so that Pro-West knows the following about each document:

- i. The parent parcel(s) to be edited
- ii. The child parcel(s) to be created
- iii. The action to be taken (split, merge, line adjustment, new plat, etc)
- iv. Legal description details – specific bearing/distance/radii information

2. County to provide access to the most current parcel data ... to include the following if the County has it:

- Parcel polygons and lines
- PLSS polygons and lines (Townships, Sections, Quarters, etc.)
- Subdivision polygons and lines
- Platted Block / Lot polygons and lines
- Easement / Right of way polygons and lines
- Annotation feature classes

3. Provide PWA remote access to ArcGIS Online as needed
4. Provide remote access to GIS data and GIS Servers as needed

Assumptions:

- PWA will be working with a file or enterprise geodatabase
 - The County currently has an Enterprise geodatabase
- The client will not be editing parcels during the timeframe that PWA is hired to complete the work
- PWA is unaware of other business systems or solutions that rely on the parcels, thus additional costs may apply as other needs are identified
- GIS data and/or non-Beacon solutions will remain in the County's Enterprise geodatabase and/or ArcGIS Online system.

***If assistance is needed with client responsibilities, additional costs may apply**

Remote Connection

Pro-West uses Beyond Trust to facilitate remote connections. Team members connect to a session with a custom session key and portable installer and maintain temporary access needed for the duration of the project (minutes to days). When the project is complete, or the connection is no longer needed, PWA team members close the tool and it removes itself from the system – The session key is then no longer valid and if additional work is needed, team members will be provided a new key for a new connection.

Optionally, we can maintain access after the initial project is complete, with authorization from the client.

If the Client has other protocols for remote access, it will be discussed during the initial kick off meeting.

DELIVERABLES

Setup Items:

- Initial Onsite Consulting (2 days)
- Parcel Maintenance Setup
- Parcel Backfill Support Setup

1. Initial Onsite Consulting
 - a. 2 days onsite
 - b. Who: Key County stakeholders, to be identified prior to the onsite, PWA Account Manager and/or Technical Lead
 - c. Typical Agenda
 - i. Introductions
 - ii. Roles
 - iii. Communication plan
 - iv. Department GIS needs overview
 - v. 30-60-90 Plan for services
 - vi. Parcel backlog review
 - vii. Parcel and address maintenance review
 - viii. Other data maintenance tasks
 - ix. Enterprise support needs/recommendations
 - x. Remote access needs w/ IT
 - xi. Wrap up

2. Parcel Maintenance Setup
 - a. Work with County to access current parcel GIS data
 - b. County to provide PWA samples of requested source documentation to support parcel updates
 - c. Up to 3 meetings with Assessor/Assessor team re: parcels and source documentation
 - d. Verify location of edits and formats to be delivered
 - e. Verify backlog needs
 - f. Verify monthly parcel maintenance needs
 - g. Establish communication plan
 - h. Set date to start monthly edits (or more frequent if needed)

3. Parcel Backfill Support Setup
 - a. This setup and planning process would occur at the same time as #2, Parcel Maintenance Setup, and include the same discussion items.

Annual Support

Flex Support (96 hours/year)

Onsite Consulting (4 days annually)

Parcel Maintenance (up to 400 splits/combinations/modifications per year based upon Redwood County's requests)

Parcel Backfill Support

WFS/REST Hosting

1. Flex Support – 96 hours/year
 - a. Tasks to be identified during annual planning and monthly check-ins
 - b. PWA will host a centralized location to track all requests and timelines
 - c. PWA will provide time estimates for all requested tasks
 - d. SLA
 - i. Urgent requests will be responded to within 2 hours
 - ii. Non-urgent requests will be responded to within 24 hours
2. Onsite Consulting – 4 days annually
3. Parcel Backfill: Complete parcel backlog of 48 splits
 - a. As of June 2026, the Assessor indicated there were 48 splits that needed to be completed, thus the scope and price are based on 48.
 - b. File geodatabase of updated Parcel data will be delivered to PWA– to include the following:
 - i. Parcel polygons and lines
 - ii. Subdivision / Platted Block / Platted Lot polygons and lines
 - iii. Annotation, if used by the County for dimension purposes

*Will also export to shapefile format, as Beacon scripts need this format

*PWA can access and edit parcel and other GIS data in the Enterprise geodatabase remotely with remote access permissions provided by the County, as well. This can be discussed on a kick-off call.
 - c. Pro-West to review documentation and geodatabase data and prepare any questions regarding attributes.
 - a. If needed, a call will be scheduled to review questions for attribution.
 - d. Pro-West will update the geodatabase based on the documentation received including the following items:
 - Subdivision / Platted Block / Platted Lot features attributed with their names or numbers and the dimensions found in the documentation (labeled in the lines class if COGO fields are present).

- Parcel features attributed with their parcel identification numbers and other attributes as determined earlier. Dimensions will be labeled from the line features (if COGO fields are present).
 - Annotation will be updated, if necessary and if County uses it, for dimensions where COGO fields are not being used for labeling of the line dimensions.
- e. Pro-West will complete a tracking sheet with a line per parcel update that lists the document used, the parcels involved and any comments regarding the update that we feel the County should be aware of.
 - f. Pro-West will review the updates for completeness and provide any discrepancy information to the County for additional information, comment or alternate resolution.
 - g. When all updates are complete, Pro-West will provide a copy of the data and tracking sheet to the County via the Box FTP site listed above and an email to let them know it is there.
 - h. County will replace the feature classes in the current file geodatabase with the updated feature classes being delivered.
 - i. Because the County uses Beacon, PWA may need to complete updating the data on County servers via a screenshare or by the County providing remote access. This is to ensure the Beacon scripts continue to run after the updates are made.

4. Parcel Maintenance

- a. Frequency of parcel updates
 - i. Monthly
 - ii. Client to provide source documents to PWA provided FTP site by the last day of each month
 - iii. PWA to complete edits within 10 business days from the 1st of each month
 - iv. PWA can accommodate more frequent updates if needed
- b. Updated Parcel data will be delivered/updated in the County's Enterprise geodatabase – to include the following:
 - i. Parcel polygons and lines
 - ii. Subdivision / Platted Block / Platted Lot polygons and lines
 - iii. Annotation, if used by the County for dimension purposes

*Will also export to shapefile format, if Beacon scripts need this format

- c. Pro-West to review documentation and geodatabase data and prepare any questions regarding attributes.
 - b. If needed, a call will be scheduled to review questions for attribution.
- d. Pro-West will update the file geodatabase based on the documentation received including the following items:

- Subdivision / Platted Block / Platted Lot features attributed with their names or numbers and the dimensions found in the documentation (labeled in the lines class if COGO fields are present).
 - Parcel features attributed with their parcel identification numbers and other attributes as determined earlier. Dimensions will be labeled from the line features (if COGO fields are present).
 - Annotation will be updated, if necessary and if County uses it, for dimensions where COGO fields are not being used for labeling of the line dimensions.
- e. Pro-West will complete a tracking sheet with a line per parcel update that lists the document used, the parcels involved and any comments regarding the update that we feel the County should be aware of.
 - f. Pro-West will review the updates for completeness and provide any discrepancy information to the County for additional information, comment or alternate resolution.
 - g. When all updates are complete, Pro-West will provide a copy of the data and tracking sheet to the County via the Box FTP site listed above and an email to let them know it is there.
 - h. County will replace the feature classes in the current geodatabase with the updated feature classes being delivered.
 - i. Because the County uses Beacon, PWA may need to complete updating the data on County servers via a screenshare or by the County providing remote access. This is to ensure the Beacon scripts continue to run after the updates are made.
5. WFS/REST Hosting
- a. Since PWA is not currently hosting the County's GIS website and the County is keeping Beacon, PWA assumes all web feature service/REST hosting would remain with Schneider via the Beacon site and PWA would complete/support the other tasks outlined in this scope.
 - b. Should the County wish to build other GIS solutions/applications, PWA would provide these hosting services through the County's ArcGIS Online platform that the County already pays for through Esri. This scope reflects this possible, future task.

PROJECT COMPLETION & POST PROJECT SUPPORT

Project Completion:

The parcels and address data will be maintained by PWA until the County provides notice. All other GIS tasks at the County will be completed and/or maintained by PWA, as directed by the County.

The Beacon site and scripts that move County parcel data to the Beacon site will continue to be maintained by Schneider.

Post Project Support

PWA understands that support requests and/or general support inquiries will occur after the project is completed. We welcome those inquiries and look forward to supporting you in the future! Below are common inquiries related to general support requests.

1. If there are issues with the deliverables or if clarification is needed regarding the deliverables, contact the PWA Project Manager listed in this scope.
2. If the PWA Project Manager is contacted, after the project is completed, you may be invoiced for that call or email. The PM will discuss invoicing needs during the call. If you contact anyone other than the PWA Project Manager, after the project is completed, an invoice will be sent based on current hourly rates.
3. If the Project Manager is contacted after the project is completed, they are not available to respond, and the need is urgent (*ie: the Project Manager is on vacation or is attending a workshop*); contact PWA's main office number for assistance: 320-207-6868 or follow directions listed on the Project Managers out of office reply (if email is used).
 - a. There may be an invoice sent for the support request based on current hourly rates if Technical staff are contacted directly. The PWA Project Manager will follow up when they are available to discuss invoicing.
4. PWA asks that both the PWA Project Manager and the Technical person be copied on emails to ensure prompt service and clarification on needs and any additional fees. If at any time there is a question about an invoice or support need, contact the PWA Project Manager.
5. If there are general questions about any topic related to GIS and/or PWA Services, contact the PWA Project Manager listed in this scope. You may be invoiced for that call or email. The PM will discuss invoicing needs on the call.

PROJECT RISKS & MITIGATION

1. Stakeholders are not identified at the beginning of the project
 - a. Mitigation: Client and PWA will identify stakeholders at the project kick off. If changes in stakeholders occur, they will be communicated to the stakeholders immediately to eliminate and/or minimize timeline and budget changes.

2. Stakeholders change throughout the project
 - a. Mitigation: Maintain the same project stakeholders throughout the project. If stakeholders do change, it is the client's responsibility to communicate the purpose of the project to the new stakeholder or for PWA to communicate changes to the client. If the project changes due to a change in stakeholders, additional charges may apply and the timeline may be affected.

3. Changes to occur to deliverables after the project has started
 - a. Mitigation: the client stakeholders should clearly define GIS data to be loaded into the geodatabase at the beginning of the project.

4. Feedback. Various tasks will be completed throughout the project. It is the responsibility of project stakeholders to ensure that feedback is provided per the timelines agreed upon.
 - a. Mitigation: communicate feedback/task delays to project stakeholders immediately. Project budget and/or timelines may be affected by delays

5. Remote access is not granted.
 - a. Mitigation: If remote access is not granted, there will be a change in timeline and budget, which will be communicated prior to starting work.

6. PWA receives requests to shadow PWA staff during the software install or upgrade process.
 - a. Mitigation: Client shall disclose this desire during the project kick off call. Additional costs will be applied to provide additional training during the install/upgrade process.

7. Client requests after hours support after the scope has been signed
 - a. Mitigation: PWA will supply an additional cost for after hours support, which will need to be approved by the client prior to proceeding.

COST ESTIMATE

Setup Services	\$14,663.07	one-time fee
<ul style="list-style-type: none"> • Initial Onsite Consulting (2 days) • Parcel Maintenance Setup • Parcel Backfill Support Setup 		

*The majority of the setup costs are related to being “onsite” and assumes 2 PWA staff onsite. It is possible to lower this cost depending on final “onsite” needs.

Annual Costs:	\$41,281.12	Year 1
	\$43,345.17	Year 2
	\$45,512.42	Year 3
<ul style="list-style-type: none"> • Flex Support (96 hours/year) • Onsite Consulting (4 days annually) • Parcel Maintenance (up to 400 splits/combinations/modifications per year based upon Redwood County’s requests) • Parcel Backfill Support • WFS/REST Hosting 		

*Additional annual costs were included, so the County can see what the annual escalation would be, “should” the County contract with PWA after Year 1. There is no expectation the County would contract with PWA outside of a single year, unless the County approved it.

*Onsite costs for annual tasks assumes 1 PWA person would be onsite for 4 consecutive days per year. However, this schedule is flexible.

Invoicing Schedule: PWA will invoice monthly, on an hourly, not to exceed basis.

If the scope, objectives, or timeline change significantly before the project is completed, we will agree to discuss any necessary modifications to our agreed-upon fee or to the scope, objectives, or timeline of the project.

** Payment is due within 45 days of an invoice date. If payments are not received within 45 days of the invoice date, a late fee of 1.5% of the invoice amount will be charged for each 45 day cycle that the payment is late.
** 3% convenience fee will be added for payment by credit card*

To proceed with the described services in this estimate, please sign and date below and return to the Project Manager listed above.

CLIENT

Acceptance Signature:

_____ Date: _____

Pro-West & Associates

Signature:

_____ Date: _____

Estimate valid for 90 days

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into by and between **Schneider Geospatial, LLC**, a Delaware Limited Liability Company, whose place of business is 8901 Otis Avenue, Suite 300, Indianapolis, IN 46216 (“PROFESSIONAL”) and **Redwood County, Minnesota**, whose place of business is: 403 South Mill Street, Redwood Falls, MN 56283 (“CLIENT”).

1 Services.

PROFESSIONAL shall provide CLIENT with the following services (“Services”):

A. Staff Augmentation

a. Staff Augmentation On-site Consulting

- i. As part of the program, PROFESSIONAL will provide on-site consulting time staffed by a PROFESSIONAL staff member a total of four (4) days to be covered over four (4) separate visits per year listed below. Consulting includes activities such as assistance with other system integrations to the GIS, assistance with applying GIS to specific tasks, non-classroom style training, and data maintenance. Certain data creation tasks will also be included such as creation of school districts, flood plains, zoning layers, etc. The creation of new projects, such as watershed development, drainage assessment, and field data collection would not be included in this package. It is expected that data creation will be limited to projects that require less than 40 hours total. Each request for data creation will be prioritized with other requests and entered into the queue for prioritized time assignment. Larger data creation requests will be quoted at a favorable rate, as needed.
- ii. It is anticipated that multiple departments will be requesting assistance. To assist with the categorizing as well as prioritizing of these tasks, PROFESSIONAL will outline priorities in a monthly status report. The status report will help manage the expectations by determining a schedule for accomplishing the tasks, as well as serve as a reporting structure from PROFESSIONAL staff to CLIENT.
- iii. On-site days may be substituted for eight (8) Flex (remote) hours, based on mutual agreement between CLIENT and PROFESSIONAL. These hours would be used in eight (8) or four (4) hour increments.
- iv. Unused On-site Consulting days do not carry over past the end of the year. CLIENT is encouraged to utilize / schedule any unused hours at least 45 days before the end of the year.

During the term of the agreement and one (1) year following the end of any agreement with PROFESSIONAL, CLIENT agrees to not hire, solicit, induce, recruit or encourage any person employed

b. Staff Augmentation - Flex Support

- i. CLIENT will have up to 96 hours per year of Flex (remote) Support. Unused hours do not carry over past the end of the year. CLIENT is encouraged to utilize / schedule any unused hours at least 45 days before the end of the year. PROFESSIONAL anticipates the hours to be spread equally throughout the year; however, hours may be accelerated within the year based on mutual agreement between the CLIENT and PROFESSIONAL. This time could be used in as little as half-hour increments for items such as, but not limited to:
 - i. Data packaging for custom requests
 - ii. Data review
 - iii. Map creation
 - iv. Custom GIS related requests (ex: ArcGIS Online, Field Maps)
 - v. Remote training of GIS software (software not included)
 - vi. Assistance with applying GIS to specific tasks
 - ii. PROFESSIONAL shall endeavor to respond to inquiries, requests, and notices from CLIENT within five (5) business days.
-

B. Parcel Maintenance

a. Parcel Maintenance Setup

- i. PROFESSIONAL will coordinate with CLIENT to determine:
 - 1) Cadastral data layer maintenance procedures
 - 2) Cadastral data layer location
 - 3) Necessary attribute requirements

- ii. PROFESSIONAL will create a specific database and user for CLIENT on PROFESSIONAL's system.
 - 1) Setup will require the CLIENT to provide PROFESSIONAL, at the beginning of the project:
 - a) Parcels
 - i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Parcel Number (required)
 - Legal Acreage / Gross Acreage (required)
 - b) Soils
 - i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Code (required)
 - v) At the beginning of the project, CLIENT may elect to have PROFESSIONAL download the most recent soils polygon data layer from United States Department of Agriculture (USDA) Web Soil Survey site in an Esri compatible format (shapefile or file geodatabase).

[Soil Data](#)

 - PROFESSIONAL will verify coordinate system of the layer and reproject to the appropriate CLIENT projection, if necessary.
 - PROFESSIONAL will not modify the features or attributes of this downloaded dataset.
 - c) Assessment / Land Cover layer (Optional)
 - i) Esri compatible format
 - ii) Polygon structure
 - iii) Covering the entire county
 - iv) Attributes:
 - Type (required)
 - vi) At the beginning of the project, CLIENT may elect to have PROFESSIONAL download the most recent USGS Landcover (woodland) polygon data layer from United States Geological Survey website in an Esri compatible format (shapefile or file geodatabase).

[Land Cover](#)

 - PROFESSIONAL will verify coordinate system of the layer and reproject to the appropriate CLIENT projection, if necessary.
 - PROFESSIONAL will not modify the features or attributes of this downloaded dataset.

- d) PROFESSIONAL will work with the CLIENT if additional values and parameters are necessary for the specific State.

b. Parcel Maintenance & Soils Processing

- i. PROFESSIONAL will complete up to 400 splits / combinations / modifications per year based on CLIENT requests. Excess splits / combinations / modifications do not carry over past the end of the year. Parcel splits / combinations / modifications in excess of the above listed amount will be completed using available Flex hours (if contracted).
- ii. Parcel data maintenance will be performed on the CLIENT's existing parcel polygon data layer in Esri® shapefile, personal or file geodatabase format.
 - 1) The parcel polygon data layer will be attributed with the parcel number.
- iii. PROFESSIONAL will utilize parcel polygon data maintenance techniques such as, Coordinate Geometry (COGO), splits by aliquant parts, merging, etc. in an Esri® based environment.
- iv. PROFESSIONAL will update ancillary polygon data layers currently available and listed below that are affected by the split / combination.
 - 1) Lot
 - 2) Block
 - 3) Subdivision
 - 4) Corporate boundary
 - 5) Right of way
- v. Existing ancillary data layer attributes would be maintained and populated with the appropriate attributes found on the source documents (i.e. subdivision name, lot numbers) as defined during the Parcel Maintenance Setup.
- vi. Linear and annotation layers are not considered part of this parcel maintenance process. If the CLIENT wishes existing linear or annotation layers to be maintained PROFESSIONAL can provide an additional customized scope.
- vii. PROFESSIONAL will enter all of the splits that occur into the GIS either through a remote connection to the CLIENT's computer or at PROFESSIONAL's office. This will be in support of (but not replacing) the current workflow regarding data entry into your CAMA and TAX systems.
- viii. The CLIENT will provide all documentation (i.e. deeds, surveys, plats, etc.) in either hard copy or digital format for the split / combination and the parent and child parcel number.
- ix. A predefined weekly or bi-weekly schedule would be setup to meet the CLIENT's needs.
- x. PROFESSIONAL will only adjust the features that are affected by the split / combinations that are provided by CLIENT. PROFESSIONAL reserves the right to determine if any data alignment, data quality control, or overall data improvement request would need to be handled as a separate project. PROFESSIONAL would provide a scope and favorable pricing if such services are necessary.
- xi. Upon CLIENT request PROFESSIONAL will provide a copy of the maintained parcel layer once annually to CLIENT's designated state agency.
- xii. PROFESSIONAL will perform Agland™ / soils processing for parcels involved with the split / combination.
- xiii. PROFESSIONAL will provide new soil acreage results via CLIENT's **Beacon** website, once the parcel(s) are processed.

C. Parcel Data Backfill

a. Parcel Backfill Setup

- i. PROFESSIONAL will configure an automated routine to populate attributes in a table from the CLIENT's CAMA and Tax systems that will be able to be joined to the GIS parcel layer.
- ii. Attributes to be populated in the table for the join to GIS parcels will be mutually agreed up at the start of the project.
- iii. The attributes will be based on existing fields found in the CLIENTs CAMA and Tax system.
- iv. The GIS data to be updated will reside on the CLIENTs hardware.

b. Parcel Data Backfill Support

- i. **Parcel layer backfill** – Backfill is the process of copying data from your real estate data or tax systems to your local geodatabase as a table that can be joined to your GIS parcel layer to keep parcel attribute information up to date. The Backfill process uses an automated Data ETL routine that typically runs on a regular schedule. Common network administration activities, such as computer replacements, system upgrades, password resets, database year rollovers, and others, may affect the backfill process, and this requires continual maintenance effort by our Support team.

Other Fixed Fee phases of this project may be developed during the course of this agreement. Once the estimates are accepted, an Authorization to Proceed will have to be signed and submitted before work will begin.

2 Payment for Services.

CLIENT shall compensate PROFESSIONAL for the Services as follows:

A. Product/Service

a. One-time Setup Cost:	\$4,800
Setup:	
Parcel Maintenance Setup	Included
Parcel Backfill Setup	Included
b. Annual Cost:	\$47,544
GIS Services:	
Onsite Consulting (4 days)	Included
Flex Support (96 hours/year)	Included
Parcel Maintenance with Soils Processing	Included
Parcel Backfill Support	Included

B. Payment Schedule

Year 1	July 1, 2026 – December 31, 2026:	\$28,572
	(Setup: \$4,800, Services / Hosting: \$23,772 -prorated)	
Year 2	January 1, 2027 – December 31, 2027:	\$49,921
Year 3	January 1, 2028 – December 31, 2028:	\$52,417
Year 4	January 1, 2029 – December 31, 2029:	\$55,038

Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.

If the CLIENT cancels the agreement before end of initial multi-year term, any waived discounts and promotional fees will be included in the final invoice.

Balances due thirty (30) days after the due date for non-government clients and sixty (60) days after the due date for government clients shall be assessed an interest rate of 1½% per month (18% per year). CLIENT agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties. If payment is not received within thirty (30) days of the due date, PROFESSIONAL reserves the right, after giving seven (7) days written notice to CLIENT, to suspend services to CLIENT or to terminate this Agreement.

3 Terms of Service. Each party's rights and responsibilities under this Agreement are conditioned upon and subject to the Terms of Service which can be found at <http://schneiderGIS.com/termservice>. By executing this Agreement, CLIENT acknowledges that it has read the above-described Terms of Service and agrees that such Terms of Service are incorporated herein and made a part of this Agreement. PROFESSIONAL reserves the right to update or modify the Terms of Service upon ten (10) days prior notice to CLIENT. Such notice may be provided by PROFESSIONAL to CLIENT by e-mail.

4 Term, Termination and Renewal. The initial term of this Agreement shall be defined in the Scope of Services or Payment Schedule above. If the services provided are for an annual rate and extend for multiple years, PROFESSIONAL will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by consecutive, twelve (12) month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROFESSIONAL shall be invoiced by PROFESSIONAL and paid by CLIENT. PROFESSIONAL reserves the right to update the pricing applicable to this Agreement after the initial term for any renewal terms and/or any subsequent terms occurring after the initial term of the Agreement; PROFESSIONAL shall provide prior written notice to CLIENT of any pricing adjustments applicable to any such renewal and/or subsequent terms.

5 Additional Data Hosting. PROFESSIONAL's website hosting services allow for storage of up to ten (10) Gigabytes of data and files to include as content for CLIENT's website hosted in PROFESSIONAL's web data server environment. Additional storage and transfer requirements may be negotiated, at PROFESSIONAL's discretion, if CLIENT decides to add additional content to the website – such as orthophotos, scanned documents, etc.

6 Assignment. PROFESSIONAL has the right to assign or transfer any rights under or interest in this Agreement upon fifteen (15) days' written or electronic notice to CLIENT. Nothing in this Paragraph shall prevent PROFESSIONAL from employing consultants or subcontractors to assist in the performance of the Services.

7 Rights and Benefits. Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than CLIENT and PROFESSIONAL. CLIENT and PROFESSIONAL expressly state there are no third-party beneficiaries to this Agreement.

8 Successors. This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.

9 Applicable Law. The terms and conditions of this Agreement are subject to the laws of the State of Indiana.

IN WITNESS WHEREOF, the Parties have executed this Agreement by affixing their signatures below.

Pricing is valid through July 15, 2026.

PROFESSIONAL:
Schneider Geospatial, LLC

CLIENT:
Redwood County, Minnesota

By: _____

By: _____

Print: Jeff Corns, GISP

Print: _____

Title: President & CEO

Title: _____

Date: _____

Date: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:		Presenter:	Nick B
Lake Laura Dam Safety Report		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Dam Safety Report

Background Information:

Recommendations:

- 1) Spray willows along the shoreline.
- 2) Spray thistles on the downstream side of the dam and those surrounding the Plunge Pool.
- 3) Leafy Spurge is starting to appear on the upstream face of the dam, and south of the Plunge Pool. Would recommend being very aggressive with the spraying program to eliminate this before the spread is uncontrollable. MN Department of Ag provides beetles to attack the plant naturally - contact the county's ag inspector for information to obtain the beetles.
- 4) The trees at the Emergency Spillway entrance are getting larger, however the trees are stabilizing the slope which was inundated with a high water level several years ago that left the slope bare and void of vegetation. It is felt that the trees should remain to provide this stabilization.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

OPERATION AND MAINTENANCE OBSERVATIONS CHECKLIST

NAME OF DAM: Walnut Grove (Lake Laura)

OWNER: Redwood County/SWCD

COUNTY: Redwood

DATE INSPECTED: 5/22/2026 9:00 AM

FIELD OFFICE: Redwood

WEATHER: 100% cloudy, light sprinkles

HAZARD CLASS: Low

TEMPERATURE: 48°

PURPOSE OF DAM: Flood control, recreation, county park

POOL LEVEL: Normal
(ex. high, normal, etc.)

TAILWATER LEVEL: Normal
(ex. high, normal, etc.)

ANY DEVELOPMENT WITHIN NEXT 5 YEARS AFFECTING HAZARD CLASS? No

DIRECTIONS: Mark an "X" in the YES or NO column.

ITEM	YES	NO	REMARKS
1. CREST			
A. Any visible settlement?		X	
B. Misalignment?		X	
C. Cracking?		X	
2. UPSTREAM SLOPE			
A. Adequate grass cover?		X	<i>Leafy Spurge is starting to spread.</i>
B. Any erosion?		X	
C. Are trees growing on the slope?	X		<i>Spray thistles along shoreline and at embankment ends.</i>
D. Longitudinal cracks?		X	
E. Transverse cracks?		X	
F. Adequate rip rap protection?	X		
G. Any stone deterioration?		X	
H. Visual depressions or bulges?		X	
3. DOWNSTREAM SLOPE			
A. Adequate grass cover?	X		
B. Any erosion?		X	

ITEM	YES	NO	REMARKS
C. Are any trees growing on slope?	X		<i>Spray small trees/brush.</i>
D. Longitudinal cracks?		X	
E. Transverse cracks?		X	
F. Visual depressions or bulges?		X	
G. Visual settlement?		X	
H. Is the toe or foundation drain dry?	?		<i>Unable to determine, drains submerged underwater</i>
I. Are boils present at the toe?		X	
J. Is seepage present?		X	
4. ABUTMENT CONTACTS			
A. Any erosion?		X	
B. Visual differential movement?		X	
C. Any cracks noted?		X	
D. Is seepage present?		X	
5. INTAKE STRUCTURE -- <i>Please note that Area II does not inspect the interior of the structure or conduit.</i>			
A. Do concrete surfaces show:			
(1) Spalling?		X	
(2) Cracking?		X	
(3) Erosion?		X	
(4) Scaling?		X	
(5) Exposed reinforcement?		X	
(6) Other?		X	
B. Do the joints show?			
(1) Displacement or offset?		X	
(2) Loss of joint material?		X	
(3) Leakage?		X	
C. Metal appurtenances?			
(1) Corrosion present?		X	
(2) Breakage present?		X	
(3) Anchor system secure?	X		

ITEM	YES	NO	REMARKS
6. PRINCIPAL SPILLWAY CONDUIT -- <i>Please note that Area II does not inspect the interior of the structure or conduit.</i>			
A. Is the conduit concrete?	X		
B. If yes, do the visible concrete surfaces show:			
(1) Spalling?		X	
(2) Cracking?	X		<i>Epoxy the 1st exposed joint by the Plunge Pool (see photo).</i>
(3) Erosion?		X	
(4) Scaling?		X	
(5) Exposed reinforcement?	X	X	<i>Epoxy the end of the conduit as best you can.</i>
(6) Other?		X	
C. Do the joints show:			
(1) Displacement or offset?		X	
(2) Loss of joint material?		X	
(3) Leakage?		X	
D. Is the conduit metal?			
(1) If yes, is corrosion present?		X	
(2) Protective coatings adequate?			
(3) Is the conduit misaligned?			
7. CATHODIC PROTECTION (if applicable)			
A. Any exposed wires?			
B. Continuity?			
C. Pipe to soil potential (show voltage)			
D. Current flow from pipe to anodes			(show amps)
8. STILLING BASIN			
A. Is stilling basin concrete?		X	
B. If yes, do concrete surfaces show:			
(1) Spalling?			
(2) Cracking?			
(3) Erosion?			
(4) Scaling?			

ITEM	YES	NO	REMARKS
(5) Other?			
(6) Exposed reinforcement?			
C. Do the joints show:			
(1) Displacement or offset?			
(2) Loss of joint material?			
(3) Leakage?			
D. Do the energy dissipaters show:			
(1) Signs of deterioration?			
(2) Are they covered with debris?			
(3) Other?			
E. Hydraulically formed or excavated scour hole?	X		
(1) Is the scour hole stable?	X		
(2) Boils in scour hole?		X	
(3) Trees or willows?	X		<i>Spray trees.</i>
(4) Riprap adequate?	X		
(5) Other?	X		<i>Leafy Spurge on right side of basin (see photo).</i>
F. Is release water:			
(1) Undercutting the outlet?		X	
(2) Eroding the embankment?		X	
G. Is the channel:			
(1) Eroding or back-cutting?		X	
(2) Sloughing?		X	
(3) Obstructed?		X	
9. SPILLWAY			
A. Is the spillway earth cut?	X		
(1) Are the slopes eroding?		X	
(2) Are slopes sloughing?		X	
(3) Other?		X	<i>Larger trees at entrance should stay for stabilization.</i>
B. Is the channel:			
(1) Eroding or back-cutting?		X	

ITEM	YES	NO	REMARKS
(2) Obstructed?		X	
C. Has release water:			
(1) Eroded the embankment:		X	
(2) Undercut the outlet?		X	
(3) Other?		X	
D. Is the control at the level section?	X		
10. GATES OR VALVES			
A. Are gates or valves:			
(1) Broken or bent?			Unknown
(2) Corroded or rusted?			↓
(3) Periodically maintained?			
(4) Operational?			
(5) Date last operated.			
11. RESERVOIR CONTROL			
A. Recent upstream development?		X	
B. Slides in reservoir area?	X		<i>Slides do not appear to be progressing. Continue to watch.</i>
C. Changes in reservoir operation?		X	
D. Large impoundment area?		X	

RECOMMENDATIONS:

- 1) Spray willows along the shoreline.
- 2) Spray thistles on the downstream side of the dam and those surrounding the Plunge Pool.
- 3) Leafy Spurge is starting to appear on the upstream face of the dam, and south of the Plunge Pool. Would recommend being very aggressive with the spraying program to eliminate this before the spread is uncontrollable. MN Department of Ag provides beetles to attack the plant naturally – contact the county’s ag inspector for information to obtain the beetles.
- 4) The trees at the Emergency Spillway entrance are getting larger, however the trees are stabilizing the slope which was inundated with a high water level several years ago that left the slope bare and void of vegetation. It is felt that the trees should remain to provide this stabilization.

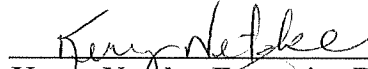
INSPECTED BY:

SIGNATURE OF CHIEF INSPECTOR:



Joe DeSchepper, Area II Engineering Technician

SIGNATURE OF AREA II REPRESENTATIVE:



Kerry Netzke, Executive Director

OTHERS PRESENT: None.

I hereby give permission for Area II Minnesota River Basin Projects to release a copy of this inspection report to the Minnesota Department of Natural Resources, Dam Safety Unit.

Signature of Representative of Local Contracting Organization/Owner

Date



Upstream Face of Dam



Downstream Face of Dam



Crest of Dam



Emergency Spillway (Looking SW)



Riser Structure



Riser Structure – Left View



Riser Structure – Right View



Leafy Spurge on Upstream Face of Dam Embankment



Outlet & Plunge Pool



1st Joint of Outlet – small crack in epoxy



Monitored slide area N/NE of the beach.



REQUEST FOR BOARD ACTION

Requested Board Date:	Sept 2, 2025	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Agreement for Disbursement of Grant Proceeds - Plum Creek Park Grant		
	Presenter:	Nick	
	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve and authorize Chair to docusign amended disbursement agreement with the State of Minnesota regarding the grant for the Plum Creek Park Expansion project.

Background Information:

This agreement was previously approved by the County Attorney and the Board of Commissioners on August 5. The State never executed the agreement. Now they are seeking an amendment. The sole change is the addition of a citation to Minnesota Statutes Section 16.B.98 Subd 5 in section 1.1 of the agreement. Section 16.B.98 Subd. 5 sets out criteria for the creation and validity of grant agreements.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 8/25/25

Date Requestor Requires Review Completion: 9/2/25

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Recitals

This State of Minnesota, acting through its Department of Natural Resources ("State") and Redwood County, 403 South Mill St, Redwood Falls, MN 56283 ("Grantee") agree that this Amendment ("Amendment") will amend the Grant Contract Agreement ("Agreement") referenced herein. All terms and conditions set forth in the original Agreement and any subsequent amendment, but not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

Grant Contract Agreement Amendment

1 Award and Amendment Information

1.1 Original Agreement. The Agreement has an original term from June 9, 2025 to June 30, 2026.

1.2 Prior Amendments.

A. N/A

1.3 Items Altered.

- Exhibit A: Specifications, Duties, and Scope of Work
Specifications, Duties, and Scope of Work as detailed in Clause 2
Exhibit B: Payment Schedule
Exhibit C: Other Provisions
Other Exhibit Authorized Representative
Award Term (end date)
Award Amount
Budget
Other: Click or tap here to enter text.

1.4 Effective Date. This Amendment shall be effective on June 12, 2026, or the date the State obtains all required signatures, whichever is later.

2 Amendments

2.1 Award Term. The Term of the Grant Contract Agreement is amended as follows:

A. Expiration Date. June 30, 2026 - June 30, 2027, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2.2 Clause 6. The Term of the Grant Contract Agreement is amended as follows:

A. Authorized Representative. The State's Authorized Representative is Jennifer Bubke, Grants Specialist Coordinator, 500 Lafayette Rd., St. Paul, MN 55155, 651-259-5638, Jennifer.bubke@state.mn.us Sarah Wennerberg, Grants Specialist Coordinator, 500 Lafayette Rd., St. Paul, MN 55155, 651-259-5579, Sarah.Wennerberg@state.mn.us, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative or their designee will certify acceptance on each invoice submitted for payment.

The Grantee Authorized Representative is Nick Brozek, Environmental Director, 403 South Mill Street, Redwood Falls, MN, 56283, 507-637-4023, nick_b@co.redwood.mn.us, or their successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

Grant Contract Agreement Amendment Signature Page

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: _____

Signature: _____

Title: _____ Date: _____

SWIFT Contract No. 275570 / 3-285031

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Grantee

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Grantee

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Park project contract - Boulder Creek Inc.		
	Presenter:	Nick	
	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve and sign Certificate of Substantial Completion

Background Information:

Boulder Creek has completed the work under their contract for the Plum Creek Park Project, subject to warranty work if needed. The County's architect signed off that all work is complete as of June 12, 2026.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable
 Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****


AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Plum Creek County Park 11000 Crowne Avenue Walnut Grove, MN 56180	CONTRACT INFORMATION: Contract For: Construction Date: 06-17-2025	CERTIFICATE INFORMATION: Certificate Number: 001 Date: 06-12-2026
OWNER: <i>(name and address)</i> Redwood County 403 South Mill St, PO Box 130 Redwood Falls, MN 56283	ARCHITECT: <i>(name and address)</i> TKDA 3311 East Old Shakopee Road, Suite 300 Bloomington, MN 55425	CONTRACTOR: <i>(name and address)</i> Boulder Creek Inc PO Box 7 Willmar, MN 56201

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

All work has been completed.


ARCHITECT *(Signature)* _____ **BY:** Steven D. Foss, Landscape Architect _____ **06-12-2026**
(Printed name, title, and license number if required) *(Date Of Substantial Completion)*

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: *(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: *(Identify the list of Work to be completed or corrected.)*


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within () days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:


CONTRACTOR *(Signature)* _____ **BY:** Boulder Creek Inc. _____ **6/12/2026**
(Printed name and title) *(Date)*

OWNER *(Signature)* _____ **BY:** Redwood County _____ **Date**
(Printed name and title)



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette Pidde		
Ordinance Adoption	estimated time needed:	15 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Enact ordinance amending Code to update the penalty provisions of the Zoning Ordinance; and
 Enact ordinance amendments recommended by the Environmental Office, and amend Code to reflect all adopted changes.

Background Information:

An updated penalty provision for the Zoning Ordinance was prepared by the Environmental Office to better reflect the appropriate remedies for violations.

Each year we plan to discuss and enact changes to the Redwood County Code of Ordinances in order to correct typos and inconsistencies and to keep up with changes in State law and rules.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

County of Redwood
State of Minnesota

Ordinance No. 2026-_____

**AN ORDINANCE REGULATING VIOLATIONS, PENALTIES, AND ENFORCEMENT OF
ZONING FOR THE COUNTY OF REDWOOD, MINNESOTA**

WHEREAS, Minnesota Statutes §§ 375.51 and 375.52 authorize the county to amend its code of ordinances, now therefore:

The Redwood County Board of Commissioners hereby ordains that Redwood County Code Title XV, Section 153.999, is hereby amended to read in its entirety as follows:

§153.999 VIOLATIONS, PENALTIES, AND ENFORCEMENT

(A) Violations and Penalties.

(1) Criminal penalties. Violation of this chapter shall be a misdemeanor and, upon conviction thereof, shall be punishable by a fine not to exceed \$1,000 and/or imprisonment for a period of not to exceed 90 days for each offense. Each day that the violation is permitted to exist shall constitute a separate offense. The party responsible for such violation may be charged with an offense by the Redwood County Attorney's Office, which may seek all penalties allowed by law, including the costs of prosecution.

(2) Civil remedies. In addition to any possible criminal penalties imposed for a violation of this ordinance, Redwood County reserves the right to enforce this chapter through all civil legal actions and forms of relief allowed by law. This includes, but is not limited to, actions to seek or obtain civil penalties, injunctions, or any other forms of relief to abate or compensate for any violations, including all costs and attorney's fees incurred in connection with such civil legal action brought by the County.

(3) Responsible Party. A person or entity in violation of this chapter may include the owner of the property upon which the violation takes place, the occupant of the property upon which the violation takes place, or any person or entity who encourages, arranges, directs, or performs any work that constitutes a violation of this chapter.

(4) Enforcement. This chapter shall be administered and enforced by the Zoning Administrator or their designee, who is hereby designated the enforcing officer.

(a) The Zoning Administrator shall notify the suspected party of the requirements of this chapter and all other official controls and the nature and extent of the suspected

violation of these controls. If the structure and/or use is under construction or development, the Zoning Administrator may order the construction or development immediately halted until a proper permit or approval is granted by the County. If the construction or development is already completed, then the Zoning Administrator may either: 1. Issue an order identifying the corrective actions that must be made within a specified time period to bring the use or structure into compliance with the official controls; or 2. Notify the responsible party to apply for an after-the-fact permit within a specified period of time not to exceed 30 days. The Zoning Administrator may also, upon the lapse of the specified response period, notify the landowner to restore the land to the condition which existed prior to the violation of this chapter.

(b) In the event of a violation or a threatened violation of this chapter, the Zoning Administrator or the Board, or any member thereof, in addition to other remedies, may initiate appropriate actions or proceedings to prevent, restrain, correct, or abate such violations or threatened violations, including, but not limited to, prosecution and fines, injunctions, and orders for corrective measures, and it shall be the duty of the County Attorney to institute such action.

(c) Any taxpayer for the county may institute mandamus proceedings in the district court to compel specific performance by the proper official of any duty required by this chapter.

(B) Additional Floodplain Enforcement and Notifications.

(1) Additional Enforcement. In addition to the enforcement actions available under 153.999(A), nothing herein contained shall prevent the County from taking other lawful action as is necessary to prevent or remedy any violation of the provisions of §§ 153.080 through 153.101 of this chapter or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses). The Zoning Administrator and/or local government may make a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The County must act in good faith to enforce these official controls and to correct violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

(2) Notifications. When a violation of §§ 153.080 through 153.101 of this chapter is either discovered by or brought to the attention of the Zoning Administrator, the Zoning Administrator shall immediately investigate the situation and document the nature and extent of the violation of the official control. As soon as is reasonably possible, this information will be submitted to the appropriate Department of Natural Resources Office

and Federal Emergency Management Agency Regional Office along with the County's plan of action to correct the violation to the degree possible.

This Ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

ADOPTED by the Redwood County Board of Commissioners this _____ day of _____, 2026.

Rick Wakefield, Redwood County Board Chair

Attest: _____

Approved as to Form:



Marissa P. Pacheco

Assistant Redwood County Attorney

03.06.2026

ORDINANCE NO. 2026-____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE COUNTY OF REDWOOD, MINNESOTA.

WHEREAS, Minnesota Statutes §§ 375.51 and 375.52 authorize the county to amend its code of ordinances, now therefore:

The Board of Commissioners of Redwood County, Minnesota, ordains:

Section 1. Amendments to the Code of Ordinances of the County of Redwood, as stated in Exhibits A, B, C, and D, attached hereto, are hereby adopted.

Section 2. The amendments to the Code of Ordinances in Section 1 shall affect the following titles: Business Regulations, Table of Special Ordinances, and Land Usage.

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the county's official newspaper. The county administrator shall cause a substantial quantity of insert updates to the Code of Ordinances to be printed for general distribution to the public at actual cost and shall furnish a copy to the County Law Library or its designated depository. The official copy of this Code of Ordinances shall be marked and be kept in the office of the County Auditor-Treasurer. A lengthy ordinance or an ordinance which includes charts or maps need not be published in its entirety if the title and a summary of the ordinance conforming to section 331A.01, subdivision 10, are included in the publication of the proceedings of the meeting at which it is enacted, with notice that a printed copy of the ordinance is available for inspection by any person during regular office hours at the office of the county auditor. In that case and if a statute, administrative rule or a code is adopted by reference, all requirements of statute for the publication of ordinances shall be satisfied if the summary of the ordinance or the ordinance incorporating the statute, rule or code is published in the required manner and if, prior to publication, at least one copy of the entire ordinance or of the statute, rule, or code is marked as the official copy and filed for use and examination by the public in the office of the county auditor. Provisions of the entire ordinance or of the statute, rule, or code incorporated in the ordinance by reference shall be as much a part of the ordinance as if they had been set out in full in it.

Section 4. The Code of Ordinances, as amended, is declared to be prima facie evidence of the law of the county and shall be received in evidence as provided by Minnesota Statutes by the courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the county's official newspaper.

ADOPTED by the Redwood County Board of Commissioners this _____ day of _____, 2026.

Rick Wakefield, Redwood County Board Chair

Attest: _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 03.27.2026

Exhibit A
Title XI: Business Regulations
Chapter 118.

Section 1	Administration
Section 2	Registration of Cannabis Business
Section 3	Business Requirements
Section 4	Temporary Cannabis Events
Section 5	Lower Potency Hemp Edibles

County of Redwood
State of Minnesota

Ordinance No. 2024-04

AN ORDINANCE OF REDWOOD COUNTY TO REGULATE CANNABIS BUSINESSES

The Redwood County Board of Commissioners hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

Redwood County Board of Commissioners makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes Redwood County to protect the public health, safety, and welfare of Redwood County residents by regulating cannabis businesses within the legal boundaries of Redwood County.

The Redwood County Board of Commissioners finds and concludes the following provisions are appropriate and lawful land use regulations for Redwood County, that this ordinance as a whole will promote the community's interest in long term zoning, and that the provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

Redwood County has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), outlining the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses;
- b) Minn. Stat. 342.22, outlining the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses;
- c) Minn. Stat. 152.0263, Subd. 5, outlining the use of cannabis in public places; and
- d) Minn. Stat. 394.21; 394.24; and 394.25, outlining the authority of a local authority to adopt zoning ordinances.

For Redwood County cities or townships that have delegated cannabis retail registration authority to Redwood County, Redwood County will be the registration authority for those jurisdictions.

A list of cities which have delegated cannabis retail registration authority to Redwood County may be obtained by contacting the Redwood County Auditor-Treasurer's Office.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The Redwood County Auditor-Treasurer is responsible for the administration and enforcement of this ordinance with the exception of compliance checks which shall be conducted by the Redwood County Sheriff's Office pursuant to section 2.3.4.

Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

1. **Cannabinoid Product:** cannabis product, hemp-derived consumer product or lower-potency edible.
2. **Cannabis Business:** cannabis business means any of the following:
 - Cannabis microbusiness;
 - Cannabis mezzobusiness;
 - Cannabis cultivator;
 - Cannabis manufacturer;
 - Cannabis retailer;
 - Cannabis wholesaler;
 - Cannabis transporter;
 - Cannabis testing facility;
 - Cannabis event organizer;
 - Cannabis delivery service; and
 - Medical cannabis combination business.
3. **Cannabis Cultivation:** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
4. **Cannabis Retail Businesses:** A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, excluding lower-potency hemp edible retailers.
5. **Cannabis Retailer:** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
6. **Daycare:** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
7. **Hemp Business:** means either lower potency edible manufacturer or lower-potency hemp edible retailer. This definition does not include a person or entity licensed under Chapter 18K to grow industrial hemp for commercial or research purposes or to process industrial hemp for commercial purposes.
8. **Home Occupation:** An accessory use of the premises for gainful employment involving the manufacture, provision or sale of goods and/or services.
9. **Lower-potency Hemp Edible:**
A product that:
 - Is intended to be eaten or consumed as a
 - is intended to be eaten or consumed as a beverage by humans;
 - contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients;

- is not a drug;
- does not contain a cannabinoid derived from cannabis plants or cannabis flower;
- is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods; and
- meets either of the requirements set forth below.

A lower-potency edible includes:

- a product that:
 - consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol; no more than 25 milligrams of cannabidiol, cannabigerol, cannabinol, or cannabichromene; any other cannabinoid authorized by the Office of Cannabis Management; or any combination of those cannabinoids that does not exceed the identified amounts;
 - does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving; and
 - does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol, except that a product may include artificially derived cannabinoids created during the process of creating the delta-9 tetrahydrocannabinol that is added to the product, if no artificially derived cannabinoid is added to the ingredient containing delta-9 tetrahydrocannabinol and the ratio of delta-9 tetrahydrocannabinol to all other artificially derived cannabinoids is no less than 20 to one; or
 - a product that:
 - contains hemp concentrate processed or refined without increasing the percentage of targeted cannabinoids or altering the ratio of cannabinoids in the extracts or resins of a hemp plant or hemp plant parts beyond the variability generally recognized for the method used for processing or refining or by an amount needed to reduce the total THC in the hemp concentrate; and
 - consists of servings that contain no more than five milligrams of total THC.
10. **Lower-potency Hemp Edible Retailer:** A business with a license or endorsement from the Office of Cannabis Management to sell lower-potency hemp edible products to the public.
 11. **Medical Cannabis Combination Business:** A business that can grow, manufacture, package, label, and sell cannabis products (including cannabis plants and seedlings) to both medical patients and adult consumers. These businesses can package and sell medical cannabis products to other eligible cannabis businesses.
 12. **Office of Cannabis Management:** Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.
 13. **Place of Public Accommodation:** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
 14. **Preliminary Compliance Check:** a check prior to issuing retail registration to ensure that the cannabis business or lower-potency hemp edible retailer is in compliance with any applicable local ordinance or state law.
 15. **Preliminary License Approval:** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17, regarding social equity applicants.
 16. **Public Place:** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the

general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

17. **Residential Treatment Facility:** a 24-hour-a-day program under the treatment supervision of a mental health professional, in a community residential setting other than an acute care hospital or regional treatment center inpatient unit, that must be licensed as a residential treatment program for adults with mental illness under chapter 245I, Minnesota Rules, parts [9520.0500](#) to [9520.0670](#), or other rules adopted by the commissioner.
18. **Retail Registration:** An approved registration issued by Redwood County to a state-licensed cannabis retail business or lower-potency hemp edible retailer.
19. **School:** A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that submits to the superintendent of the district in which the child resides the reporting requirements under Minn. Stat. 120A.24.
20. **State License:** An approved license issued by the State of Minnesota's Office of Cannabis Management.
21. **Temporary Cannabis Event:** An event that allows the sale of cannabis or cannabis products that cannot last longer than four days.
22. **Vending Machines:** Any mechanical, electrical or electronic, or self-service which dispenses tobacco products upon the insertion of money, tokens, or other forms of payment directly into the machine and includes vending machines equipped with manual, electric, or electronic locking devices.

Section 2. [Registration of Cannabis Businesses and Lower-Potency Hemp Edible Retailers](#)

2.1 [Consent to registering of Cannabis Businesses and Lower-Potency Hemp Edible Retailers](#)

All cannabis retail businesses and lower-potency hemp edible retailers that obtained a state license shall register with Redwood County if its business will be in the borders of Redwood County. Any such state-licensed retail business shall not operate any business prior to registering with the Redwood County Auditor-Treasurer pursuant to the procedures listed in this chapter.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 [Compliance Checks Prior to Retail Registration](#)

Prior to issuance of a cannabis retail business registration, Redwood County shall conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342.13(f), within 30 days of receiving a copy of a state license application from OCM, Redwood County shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code. If a jurisdiction that has delegated registration authority to Redwood County receives a state license application from OCM, that jurisdiction shall immediately forward the application to the Redwood County Auditor- Treasurer.

2.3 [Registration & Application Procedure](#)

[2.3.1 Fees.](#)

Redwood County shall not charge an application fee.

A registration fee, as established in Redwood County's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by Redwood County shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating a cannabis retail business may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

Redwood County may issue a retail registration to a state-licensed cannabis retail business or lower-potency hemp edible retailer that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the Redwood County Auditor-Treasurer. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13;
- v. A copy of educational materials the applicant intends to use to educate employees; and
- vi. Other information as required by Redwood County.

(B) The applicant shall include with the form:

- i. the registration fee as required in [Section 2.3.1];
- ii. a copy of a valid state license or written notice of OCM license preapproval;
- iii. proof of identification which may be established only by one of the following:
 - a copy of a valid driver's license or identification card issued by Minnesota, another state, or a province of Canada, and including the photograph and date of both of the license person;
 - a valid military identification card issued by the United States Department of Defense;
 - a valid passport issued by the United States; or
 - in the case of a foreign national, by a valid passport; and
- iv. evidence of adequate coverage by commercial liability insurance; which shall meet the following minimum limits of liability:
 - \$1.5 million each occurrence,
 - \$3 million general aggregate, and
 - \$3 million products and completed operations aggregate.

(C) Upon receipt of an application, the Redwood County Auditor-Treasurer shall determine if the application is complete. If an application is determined by the Redwood County Auditor-Treasurer to be incomplete, it will be returned to the applicant with notice of deficiencies. If the Redwood County Auditor-Treasurer determines the application to be complete, it will be

forwarded to the County Board of Commissioners for action at its next regularly-scheduled meeting.

- (D) The Redwood County Auditor-Treasurer may consult with the Zoning Authority, the Sheriff, Southwest Health and Human Services, the County Attorney, or other County departments as necessary in determine whether an application is complete.
- (E) Regardless of determination, the registration fee shall be non-refundable once received.

2.3.3 Application Approval

- (A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- (B) A state-licensed cannabis retail business or lower-potency hemp edible retail business registration application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

2.3.4 Annual Compliance Checks.

All registered premises shall be open to inspection by local law enforcement, the Sheriff, or other designated Redwood County officials during regular business hours.

From time to time, but at least once per year, a Sheriff's Deputy shall conduct compliance checks of each registered establishment to ensure compliance with this Ordinance. A compliance check shall be conducted in accordance with state law by engaging persons at least 17 years of age, but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products under the direct supervision of a law enforcement officer or a designated employee of Redwood County. Persons used for compliance checks shall not be guilty of the unlawful purchase or attempted purchase of above-described products when the items are obtained or attempted to be obtained as part of a compliance check. No person used in compliance checks shall attempt to use false identification misrepresenting the person's age. All persons lawfully engaged in a compliance check shall produce any identification, if any exists, for which he or she is asked.

In accordance with Minnesota law, the Redwood County Sheriff's Office must report any violations to the Office of Cannabis Management.

2.3.5 Registrant Changes

A cannabis retail registration issued under this ordinance shall not be transferred.

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location within the legal boundaries of Redwood County.

All applications issued under this Ordinance shall be valid only on the premises for which the license was issued and only for the person(s) or entity to whom the license was issued. Any attempt to transfer to another location, person, or entity shall invalidate the license.

It is the duty of each business registrant to notify Redwood County in writing of any change in ownership of the business. Any change in location, ownership or control of the business shall be deemed equivalent to an attempt to transfer the license, and any such license shall be revoked 30 days after any such change in location, ownership or control unless the registrant has notified the County of the change in ownership by submitting a new application in accordance with this Section 2.3 and the

County has approved the application.

2.4 Renewal of Registration

Redwood County shall renew an annual registration of a state-licensed cannabis retail business or lower-potency hemp edible retailer at the same time OCM renews the cannabis retail business's license or lower-potency hemp edible retailer's license.

A state-licensed cannabis retail business or lower-potency hemp edible retailer shall apply to renew registration on a form established by Redwood County.

2.4.1 Renewal Fees.

Redwood County may charge a renewal fee for the registration starting with the second renewal, as established in Redwood County's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to all items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

Redwood County may suspend a cannabis retail business's registration or lower-potency hemp edible retailer's registration if it violates any provision of this ordinance or poses an immediate threat to the health or safety of the public.

2.5.2 Notification to OCM.

In accordance with Minnesota statute, Redwood County shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide Redwood County and the suspended cannabis business registrant or lower-potency hemp edible retailer registrant a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration or lower-potency hemp edible retail registration shall be up to 30 calendar days or for the period OCM suspends the license, whichever is longer. The business cannot make sales to customers while their registration is suspended.

Redwood County may reinstate a registration if it determines that the violations have been resolved. A violation may be deemed resolved once payment is made pursuant to section 2.5.4, the cannabis business or lower-potency hemp edible retailer provides proof that their license is still active, and if applicable, other penalties for violation of this chapter or applicable state law are paid.

Redwood County shall reinstate the retail registration if OCM orders reinstatement.

2.5.4 Civil Penalties.

Any registrant found to have violated this ordinance or whose employee has violated this ordinance, shall be charged:

An administrative fine of \$1,000 and suspension of the registration in accordance with section 2.5.3 for a first violation of this ordinance.

An administrative fine of \$2,000 and suspension of the registration in accordance with section 2.5.3 for each violation at the same registered premises within a five-year period of the first violation.

2.6 Limiting of Registrations

If Redwood County has one active cannabis retail businesses registration for every 12,500 residents, Redwood County shall not be required to register additional state-licensed cannabis retail businesses.

In applying this limitation, cannabis retail business applications will be prioritized based upon the date the application is received by the Redwood County Auditor-Treasurer. Applications will be reviewed in the order the applications are received, starting with the earliest received. Incomplete applications or those failing to meet the requirements of this Ordinance will be removed from the order.

Section 3. Business Requirements

3.1 Minimum Buffer Requirements

Redwood County prohibits the operation of a cannabis business within 1,000 feet of a school. Redwood County prohibits the operation of a cannabis business within 500 feet of a day care.

Redwood County prohibits the operation of a cannabis business within 500 feet of a residential treatment facility.

Redwood County prohibits the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field or another youth-oriented facility.

Pursuant to Minn. Stat. 462.357 subd. 1e, nothing in this Section 3.1 shall prohibit an active state-licensed and County registered cannabis business from continuing operation at its registered location if a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moves within the minimum buffer zone; or

a state-licensed cannabis business who has submitted an application pursuant to Section 2 of this Ordinance seeking registration prior to a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moving within the minimum buffer zone.

3.2 Zoning and Land Use

3.2.1 *Cultivation.*

Cannabis businesses licensed or endorsed for cultivation are permitted as a conditional use in the following zoning districts:

- "I-1" Industry District

Cannabis businesses licensed or endorsed for cultivation are allowed to have ≤ 2 acres outdoor cultivation as permitted use in the following zoning district:

- "A" Agricultural District

3.2.2 *Cannabis Manufacturer.*

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- "I-1" Industry District

3.2.3 Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturer are permitted as a conditional use in the following zoning districts:

- “I-1” Industry District

3.2.4 Wholesale.

Cannabis businesses licensed or endorsed for cannabis retail are allowed as permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.2.5 Cannabis Retail.

Cannabis businesses licensed or endorsed for transportation are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District

3.2.6 Cannabis Transportation.

Cannabis businesses licensed or endorsed for delivery are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.2.7 Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.3 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 AM and 9 PM., seven days a week.

3.4 Advertising

Cannabis businesses are permitted to erect two fixed signs on the exterior of the building or property of the business

Pursuant to Minn. Stat. 342.64, cannabis businesses, hemp businesses, and other persons shall not publish or cause to be published an advertisement for a cannabis business, a hemp business, cannabis flower, a cannabis product in a manner that:

- (A) contains false or misleading statements;
- (B) contains unverified claims about the health or therapeutic benefits or effects of consuming cannabis flower, a cannabis product,
- (C) promotes the overconsumption of cannabis flower, a cannabis product,;
- (D) depicts a person under 21 years of age consuming cannabis flower, a cannabis product; or
- (E) includes an image designed or likely to appeal to individuals under 21 years of age, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that is designed to be appealing to individuals under 21 years of age or encourage consumption by individuals under 21 years of age;
- (F) contains an image of alcohol or a person or persons consuming alcohol; and

(G) does not contain a warning as specified by the office regarding impairment and health risks.

In addition, a cannabis businesses registered under this Ordinance shall comply with all advertisement requirements in Minn. Stat. 342.64.

3.5 Prohibited Acts.

3.5.2 Movable Place of Business

No registration shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be registered under this ordinance.

3.5.3 Underage Clerk

Individuals employed by a registered retail establishment under this ordinance must be at least 21 years of age to sell licensed products.

3.5.6 Home Business

No registration shall be issued to a home occupation.

3.5.7 Self-Checkout

No sales of cannabinoid products or cannabinoid-related devices may be completed through self-checkout. A registrant or registrant's employee must process each transaction at a point of sale.

3.5.8 Vending Machines

No sales of cannabinoid products or cannabinoid-related devices may be completed via a vending machine. A registrant or registrant's clerk must process each transaction at a point of sale.

3.5.9 Sales to an Obviously Intoxicated Individual

A cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products, pursuant to Minnesota Statutes section 342.27 subd. 12, shall not sell cannabis flower, cannabis products, lower-potency hemp edibles, or hemp derived consumer products to a person who is visibly intoxicated.

3.5.10 Original Packaging

No person shall sell or offer to sell any licensed product that is not in the original packaging with labeling in compliance with the requirements outlined in Minn. Stat. 342.62.

3.5.11 Legal Limits

A cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products, pursuant to Minnesota Statutes section 342.27 subd. 2 and subd. 12, shall not knowingly sell more cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products than a customer is legally permitted to possess.

3.6 Required Signage

3.6.1 License

The license of the retail business shall be displayed in an open and conspicuous place on the premises and shown to law enforcement officers upon request.

3.6.2 Health Warning

All retail businesses shall post a statement that operating a motor vehicle under the influence of intoxicating cannabinoids is illegal. The notice shall be at least 8½ inch by 11 inch in size and displayed in an open and conspicuous place on the premises.

3.6.3 Age Minimum

All cannabis retail businesses shall post a notice prohibiting the entering of the store by persons under 21 years of age said notice shall be in plain view of the general public. The notice shall be at least 8½ inch by 11 inch in size and displayed in an open and conspicuous place on the premises.

3.7 Security

3.7.2 Pursuant to Minn. Stat. 342.27, subd. 9, a cannabis business registered under this Ordinance shall at all times maintain compliance with security requirements established by OCM, including but not limited to requirements for maintaining video surveillance records, using specific locking mechanisms, establishing secure entries, and the number of employees working at all times.

3.8 Deliveries

3.8.2 Pursuant to Minn. Stat. 342.27, subd. 11, a cannabis business registered under this Ordinance may only accept deliveries of cannabis flower, cannabis products, and hemp-derived consumer products in a limited access area. Deliveries may not be accepted through the public access areas unless otherwise approved by the office.

Section 4. Temporary Cannabis Events

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A permit is required to be issued and approved by Redwood County prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in Redwood County's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

Redwood County shall require an application for Temporary Cannabis Events.

(A) An applicant shall fill out an application form, as provided by the Redwood County Auditor-Treasurer. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. Detailed plans for the event with the following information:
 - the entrance fee, if any;
 - duration;
 - hours of operation;

- number of expected attendees; an emergency operation plan including shelter in case of weather;
 - identification of licensed security personnel hired or contracted to provide security pursuant to Minn. Stat. 342.40, subd. 3;
 - description of limited access plan for verifying minors are not allowed to attend event in accordance with Minn. Stat. 342.40, subd. 4,;
 - identification of licensed cannabis transporter;
 - a request for on-site consumption and details of proposed on-site consumption as required by Minn. Stat. 342.40, subd. 8; and
 - workers compensation and liability insurance in amounts approved by the County
- iv. Any additional information requested by Redwood County.

(B) The applicant shall include with the form:

- i. the application fee as required in (Section 4.1.2); and
- ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

(C) The application shall be submitted to Redwood County Auditor-Treasurer for review. If a submitted application is incomplete, it shall be returned to the applicant with a notice of deficiencies.

(D) Once an application is considered complete, the Redwood County Auditor-Treasurer shall inform the applicant that the application is complete, process the application fees, and issue an approval or denial.

(E) Regardless of determination, the registration fee shall be non-refundable once received.

(F) All applications for a license for a Temporary Cannabis Event shall meet the following standards:

- i. All temporary cannabis events shall comply with the Redwood County Cannabis Ordinance, which regulates the use of cannabis and cannabis derived products in public places.
- ii. Temporary cannabis events shall only be held between the hours of 10am and 9 pm. The temporary cannabis event can last no more than four days.
- iii. Temporary cannabis events are prohibited in residential districts.
- iv. Temporary cannabis events must comply with the buffer requirements described in Section 3 of this Ordinance.

(G) A request for a Temporary Cannabis Event that does not meet the requirements of this Section 4 shall be denied. Redwood County shall notify the applicant of the standards not met and basis for denial.

4.1.4 Use of Public Property

(A) Redwood County shall not register any temporary cannabis event which seeks to host a temporary cannabis event on any property owned or operated by Redwood County or any of its subdivisions. This prohibition includes: any park or trail, public street, county highway,

public sidewalk, or any building owned or operated by Redwood County or any of its subdivisions.

- (B) Redwood County shall not register any temporary cannabis event which seeks to host a temporary cannabis event on any property owned or operated by any city which has delegated registration authority of cannabis businesses and temporary cannabis to Redwood County. This prohibition includes: any park or trail, public street, county highway, public sidewalk, or any building owned or operated by the county or any of its subdivisions.

4.1.5 On-Site Consumption

- (A) On-site consumption of cannabis during a temporary cannabis event which occurs at a public place is prohibited.
- (B) Other on-site consumption must be approved by Redwood County prior to the event. Request for consideration for on-site consumption must be submitted with the application and, if approved, shall meet all requirements of Minn. Stat. 342.40, subd. 8.

Section 5. Lower-Potency Hemp Edibles

5.1 Storage of Product

Lower-potency edibles meant to be eaten must be stored in a locked case or behind a checkout counter where the public is not permitted and at least one foot separated from conventional candy and gum which can be sold to children.

Lower-potency hemp beverages must be stored in a location or using a method which provides increased theft prevention compared to non-hemp derived products (for example: top-shelved, continuously surveilled by technology or staff, behind the counter and/or locked) and in a location labeled clearly as containing products only for purchase/consumption by persons 21 and over.

ADOPTED by the Redwood County Board of Commissioners on this 16th Day of December, 2025.


Rick Wakefield, Redwood County Board Chair

Attest: Woh

Exhibit B
Table of Special Ordinances

ORDINANCE NO. 2025-01

COUNTY OF REDWOOD MINNESOTA

**AN ORDINANCE CREATING THE REDWOOD COUNTY
HOUSING TRUST FUND**

SECTION 1: GENERAL PROVISIONS

- 1.1 Authority. This Ordinance is adopted pursuant to Minnesota Statutes, Section 462C.16.
- 1.2 Purpose. Pursuant to Minnesota Statutes, Section 462C.16, there is hereby created and established for the County of Redwood a fund to be known and denominated as the Redwood County Housing Trust Fund (the "Housing Trust Fund"). The Housing Trust Fund shall be a permanent source of funding and a continually renewable source of revenue to meet, in part, the housing needs of Moderate, Low Income and Very Low-Income households, as defined by HUD, of the County. The Housing Trust Fund shall provide loans and grants to property owners, homeowners, local units of government, for-profit housing developers, and non-profit housing developers for the following purposes: (1) acquisition, capital and soft costs necessary for the creation of new Affordable and Workforce Housing (both rental and owner-occupied), (2) acquisition, rehabilitation, capital and soft costs necessary for the preservation of existing Affordable and Workforce Housing (both rental and owner-occupied); (3) acquisition, capital and soft costs necessary for the creation of new Mixed Income Housing (both rental and owner-occupied); (4) the rehabilitation of the existing housing stock; (5) assist with funding of programs that prevent and end homelessness; and (6) other housing expenditures that are consistent with Minnesota Statutes, Section 462C.16 Subd. 3. Projects funded by the Housing Trust Fund shall be dispersed throughout Redwood County.

SECTION 2: DEFINITIONS

Except as otherwise provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this Chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Unless specifically defined herein, terms used in this Chapter shall have the same definitions as provided in Minn. Stat. 462C.16. The terms "shall" and "must" are mandatory and the term "may" is permissive."

- 2.1 "Affordable" means a housing unit that has an Affordable Housing Cost.
- 2.2 "Affordable Housing Cost" means an amount satisfied by:
- 2.2.1 For owner-occupied housing, a housing payment inclusive of loan principal, loan interest, property taxes, property and mortgage insurance, and homeowner association dues which allows a moderate, low or very low-income household to purchase a home while paying no more than thirty percent (30%) of their gross household income.
- 2.2.2 For rental or cooperative housing, a housing payment, inclusive of a reasonable allowance for heating, which allow a moderate, low or very low-income household to rent a unit while paying no more than thirty percent (30%) of their

- 3.3.2 Payments in lieu of participation in current or future Affordable housing programs;
 - 3.3.3 Grants or loans from the federal or state government;
 - 3.3.4 Principal and interest from Trust Fund loan repayments and all other income from Trust Fund activities.
 - 3.3.5 Budgeted payments made by the County of Redwood or municipalities and townships within County limits.
 - 3.3.6 Employer based funds and matches.
 - 3.3.7 Other sources to be considered include contributions made by local or regional utility companies, specific county departments, specific county program funds, cities and/or townships, and non-profit organizations.
 - 3.3.8 Application Fees - Projects applying for funds.
 - 3.3.9 Appropriations to the Housing Trust Fund by the local government where the project is located.
- 3.4 The Trust Fund may consist of funds derived from any other source, including but not limited to the following:
- 3.4.1 Tax Increment returned to Redwood County after decertification of a TIF district.
 - 3.4.2 Any other appropriations as determined from time to time by action of the Redwood County Board of Commissioners.

SECTION 4: TRUST FUND DISTRIBUTIONS

- 4.1 The Housing Trust Fund is to function as a resource to fund loans and grants in strict accordance with this Section. The Administrator shall review and adopt a policy to establish the process and other administrative parameters of the loans and grants permitted by the Housing Trust Fund. The Housing Trust Fund shall be administered by the Redwood County EDA. No disbursements may be made from the Housing Trust Fund Account without the prior approval of the Redwood County Board of Commissioners
- 4.2 Disbursements from the Housing Trust Fund Account shall be made as loans or grants to assist Recipients in the creation of Assisted Units and administrative fees not to exceed ten percent (10%).
- 4.3 Recipients may use the funds to pay for: capital costs, including but not limited to the actual costs of rehabilitating or constructing Assisted Units; preserving Affordable units; demolishing or converting existing non-residential buildings to create new Assisted Units; real property acquisition costs; down payment assistance; rental assistance; home buyer counseling services; and professional service costs, including but not limited to, those costs incurred for architectural, engineering, planning and legal services which are attributable to the creation of Assisted Units.
- 4.4 Projects funded by the Housing Trust Fund shall be dispersed throughout the County of Redwood, Minnesota.

SECTION 5: APPLICATION PROCESS

- 5.1 All project applications must be submitted to the EDA Coordinator to be reviewed by EDA staff and the EDA board, who will submit comments and recommendations to the Redwood County Board of Commissioners, prior to board action.
- 5.2 Notification of loan approval or denial will be made in writing by the EDA within 14

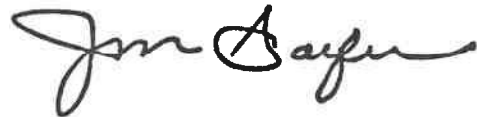
SECTION 8: SEVERABILITY

8.1 If any provision of this Ordinance or the application thereof is held invalid, said invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and for this purpose, the provisions of the Ordinance are severable.

SECTION 9: EFFECTIVE DATE

9.1 This Ordinance shall be in effect on the date of its passage by the Redwood County Board of Commissioners and publication according to Minnesota Statutes.

ADOPTED by the Redwood County Board of Commissioners this 18th day of March, 2025.



Jim Salfer, Redwood County Board Vice-Chair

Attest:  _____

Exhibit C

Underlined text indicates additions. Stricken-through text indicates deletions.

Ordinance No. 2024-04

3.2.4 Wholesale.

Cannabis businesses licensed or endorsed for cannabis ~~retail~~ wholesale are allowed as permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.2.5 Cannabis Retail.

Cannabis businesses licensed or endorsed for ~~transportation~~ cannabis retail are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District

3.2.6 Cannabis Transportation.

Cannabis businesses licensed or endorsed for ~~delivery~~ transportation are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

Title XV – Land Usage

§ 151.15 (A)(7)

(7) Standards which promote the health, safety and welfare of the public as reflected in M.S. §§ 115.55, 145A.05, 375.51, and 394.21 through 394.37 ~~and 471.82~~, as they may be amended from time to time, the county’s Comprehensive Plan and Ch. 153 of this code of ordinances.

§ 152.47(G)(3)

(3) A written easement shall be recorded with the deed for any SSTS that is installed on a property held in ownership separate than that of the system’s owner or installed on a separate saleable parcel held by the system owner.

§ 153.142(A)(6)

(6) Any essential service structure as regulated in ~~§ 152.291~~ §153.291 of this chapter;

§ 153.282(C)

(C) *Exemption from review.* Projects exempt from the preparation of an EAW or EIS are specified in Minn. Rules part 44100.4600.

§ 153.095 (A)(2)

(2) All other uses shall be subject to the floodway/flood fringe evaluation criteria pursuant to division (B) below. ~~Division (D) below shall apply if the proposed use is in the Floodway District and division (E) below shall apply if the proposed use is in the Flood Fringe District.~~

§ 153.099 (A)

(A) Zoning Administrator. A Zoning Administrator or other official designated by the county's Board of Commissioners shall administer and enforce this subchapter. If the Zoning Administrator finds a violation of the provisions of this subchapter the Zoning Administrator shall notify the person responsible for such violation in accordance with the procedures stated in § 153.999~~(B)~~ of this chapter.

§ 153.099 (C)(3)(e)

(e) The Board of Adjustment shall arrive at a decision on such appeal or variance within 15 days. In passing upon an appeal, the Board of Adjustment may, so long as the action is in conformity with the provisions of this subchapter, reverse or affirm, wholly or in part, or modify the order, requirement, decision or determination of the Zoning Administrator or other public official. It shall make its decision in writing setting forth the findings of fact and the reasons for its decisions. In granting a variance, the Board of Adjustment may prescribe appropriate conditions and safeguards such as those specified herein, which are in conformity with the purposes of this subchapter. Violations of the conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this subchapter punishable under § 153.999~~(B)~~ of this chapter. A copy of all decisions granting variances shall be forwarded by mail to the Commissioner of Natural Resources within ten days of such action.

§ 153.099 (D)(2) **Currently § 153.099 (4)(b) – this section needs renumbering.**

~~(D)(4)~~ *Conditional uses.* The Planning and Zoning Commission shall hear and decide applications for conditional uses permissible under this subchapter. Applications shall be submitted to the Zoning Administrator who shall forward the application to the Planning and Zoning Commission for consideration.

~~(1)(a)~~ *Hearings.* Upon filing with the Zoning Administrator an application for a conditional use permit, the Zoning Administrator shall submit by mail to the Commissioner of Natural Resources a copy of the application for proposed conditional use sufficiently in advance so that the Commissioner will receive at least ten days' notice of the hearing.

~~(2)(b)~~ *Decisions.* The Planning and Zoning Commission shall arrive at a decision on a conditional use within 60 days. In granting a conditional use permit, the Planning and Zoning Commission shall prescribe appropriate conditions and safeguards, in addition to those specified herein, which are in conformity with the purposes of this subchapter. Violations of the conditions and safeguards, when made a part of the terms under which the conditional use permit is granted, shall be deemed a violation of this chapter punishable under § 153.999~~(B)~~ of this chapter. A copy of all decisions granting conditional use permits shall be forwarded by mail to the Commissioner of Natural Resources within ten days of the action.

Correct numbering in remainder of 153.099

§ 153.141

Add as a permitted use: Less than or equal to two acres outdoor cultivation by a cannabis business licensed or endorsed for cultivation;

§153.142

Add as a conditional use: Any multi-family dwelling;

§ 153.163(B)(3)

(3) Rear yard. Every building dwelling shall have a minimum rear yard setback of 40 feet as measured from the parcel line. Every accessory structure shall have a minimum rear yard setback of ten feet as measured from the parcel line.

§ 153.201

Add as a permitted use: Cannabis business licensed or endorsed for wholesale, retail, transportation, or delivery, provided any retail business has registered with the County;

§ 153.221

Add as a permitted use: Cannabis business licensed or endorsed for wholesale, transportation, or delivery.

§ 153.222

Add as conditional uses:

Indoor cultivation by a cannabis business licensed or endorsed for cultivation;

Cannabis business licensed or endorsed for cannabis manufacturer;

Business licensed or endorsed for low-potency hemp edible manufacturer;

Approved as to Form:



Assistant Redwood Count Attorney

3.27.2026

Exhibit D

Underlined text indicates additions. Stricken-through text indicates deletions.

Title XV – Land Usage

§ 150.37

(A) (1) On receipt of an SWCD notice of noncompliance, the county will, within 45 days from receipt of the notice of noncompliance, issue the landowner of record a corrective action notice that will:

- (a) Describe the nature of the violation;
- (b) Describe corrective actions to be taken;
- (c) Mandate compliance with conditions by a specific date no later than 11 months from its issuance; Provide a practical timeline of intermediate or final dates for correction;
- (d) Provide a compliance standard against which it will judge the corrective action; and
- (e) A statement State that failure to respond to this notice will result in the assessment of financial penalties.

(B) At any time during this process, the landowner or responsible party or parties may provide documentation of compliance to the county. In addition, within the compliance period specified in the corrective action notice, the county may consider a written request from a landowner or responsible party for an extension of up to 60 additional days for extenuating circumstances. The request must describe the reason the extension is needed and affirm the landowner or responsible party's intent to achieve compliance by the end of the extended period. The county must provide approval or denial of the extension request in writing. ~~the landowner or responsible party or parties may supply information in support of a request to modify a corrective action or the timeline for compliance. On the basis of any such submittal or at its own discretion, the county in writing may modify the corrective action or timeline for compliance, and will deliver or transmit the modified action and timeline in accordance with this section.~~ The county shall determine if the non-compliance has been fully corrected and issue its determination in writing to the landowner. The county shall provide the SWCD and BWSR a written copy of any modification made pursuant to this provision.

(C) The SWCD may issue a validation of compliance if requested by the landowner. Upon receipt by the county of a written compliance determination issued by the SWCD, the corrective action notice will be deemed withdrawn for the purpose of § 150.99 of this chapter, and the subject property will not be subject to enforcement under that section. If at any time following the receipt of a notice of noncompliance, the county, individually or in consultation with the SWCD, determines a parcel to be compliant or that no further enforcement action is needed, it must provide notification to BWSR within 30 days of that determination. Notification to BWSR must include one of the following forms of compliance documentation: Validation of compliance issued by the SWCD or a violation conclusion form issued by the county as provided by BWSR.

§ 150.99

(A) *Enforcement options.* Within 30 days following a landowner's failure to meet the deadline for compliance identified in the A-landowner who does not comply with the corrective action notice issued under ~~§§ 150.35 through 150.37~~ of this chapter, the county shall pursue compliance through the following criminal and/or administrative enforcement mechanisms and copy BWSR on the enforcement documentation used to pursue compliance: shall be subject to:

~~(1) Criminal prosecution for a violation of Chapter 153 of this code of ordinances, as described in § 153.999 of this code of ordinances; and/or~~

(1) Criminal prosecution. Violation of this chapter shall be a misdemeanor and, upon conviction thereof, shall be punishable by a fine not to exceed \$1,000 and/or imprisonment for a period of not to exceed 90 days for each offense. Each day that the violation is permitted to exist shall constitute a separate offense. The party responsible for such violation may be charged with an offense by the Redwood County Attorney's Office, which may seek all penalties allowed by law, including the costs of prosecution.

(2) Administrative penalties. The issuance of an administrative penalty order under M.S. §§ 103B.101, subd. 12a, and 103F.48, subd. 7, as they may be amended from time to time, and the procedures provided in this section.

(3) If, after 6 months from the date the enforcement mechanism was issued, the parcel remains noncompliant, the county must initiate further actions to ensure the parcel is brought into compliance. The county must notify BWSR of its intended action and associated timelines. The county must periodically update BWSR on process and outcome.

(B) *Administrative penalty order.*

(1) *Initial violation.* The penalty for a landowner that has not previously been the recipient of an administrative penalty order will be assessed on the following schedule:

(a) Zero dollars for 11 months following the corrective action notice;

(b) ~~Fifty Two-hundred~~ dollars per parcel per month for six months (180 days) following the time period in division (B)(1)(a) above; and

(c) ~~Two-hundred Five-hundred~~ dollars per parcel per month ~~for after six months (180 days)~~ following the time period in division (B)(1)(b) above.

§ 150.99 (C)

(2) *Compliance verification.* Once a landowner has submitted written evidence of correction of the violation, compliance must be verified. The county, in coordination with the SWCD will:

(a) Review and evaluate all information related to the APO to determine if the violation has been corrected;

(b) Verify compliance by site visit, re-inspection, examination of documentation or other means as may be reasonable under the facts of the case; and

(c) Document compliance verification.

The SWCD must be consulted for verifications involving an alternative practice to determine whether it delivers comparable water quality benefits and complies with riparian buffer standards. The County shall provide notice to the SWCD and BWSR on any compliance verifications.



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette		
Knott - Animal Confinement Feedlot Conditional Use Permit #7-26	estimated time needed:	5 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Animal Confinement Feedlot Conditional Use Permit #7-26 for a new 122'x230' total confinement barn with under-barn concrete manure storage area in Section 5 of Springdale Township. Total animal units will be 990.

Background Information:

The new barn will hold 3300 head of finishing swine. A well will be dug on the property more than 100 feet from the new barn. The proposed feedlot has an annoyance-free rating of 97% on the University of Minnesota OFFSET calculator relating to the nearest residence, which is approximately 2,740 feet east of the site.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

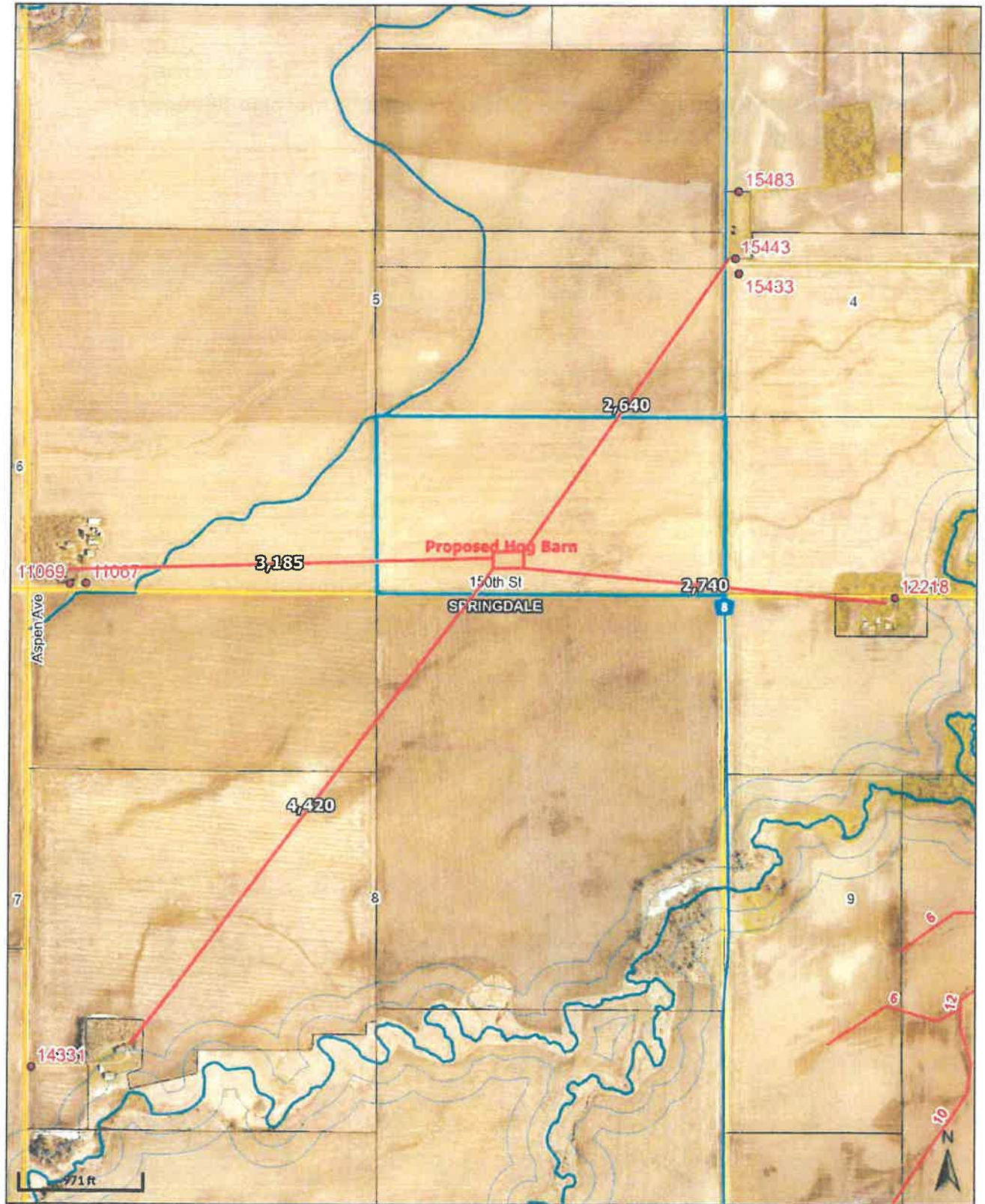
**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

CUP 7-26

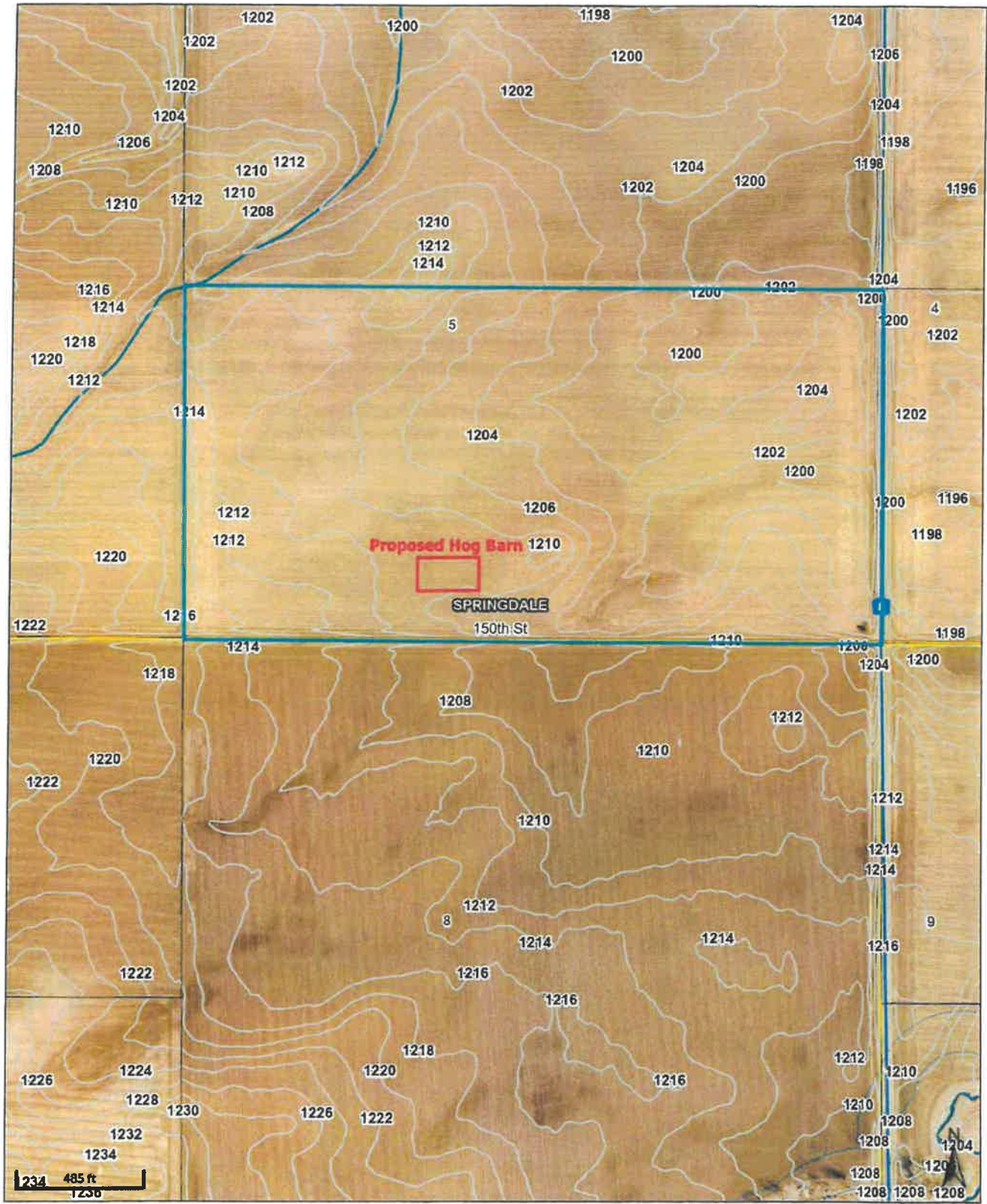
Legal Description

The South Half of the Southeast Quarter (S $\frac{1}{2}$ SE $\frac{1}{4}$), Section 5, Township 109, Range 39,
Redwood County, Minnesota.

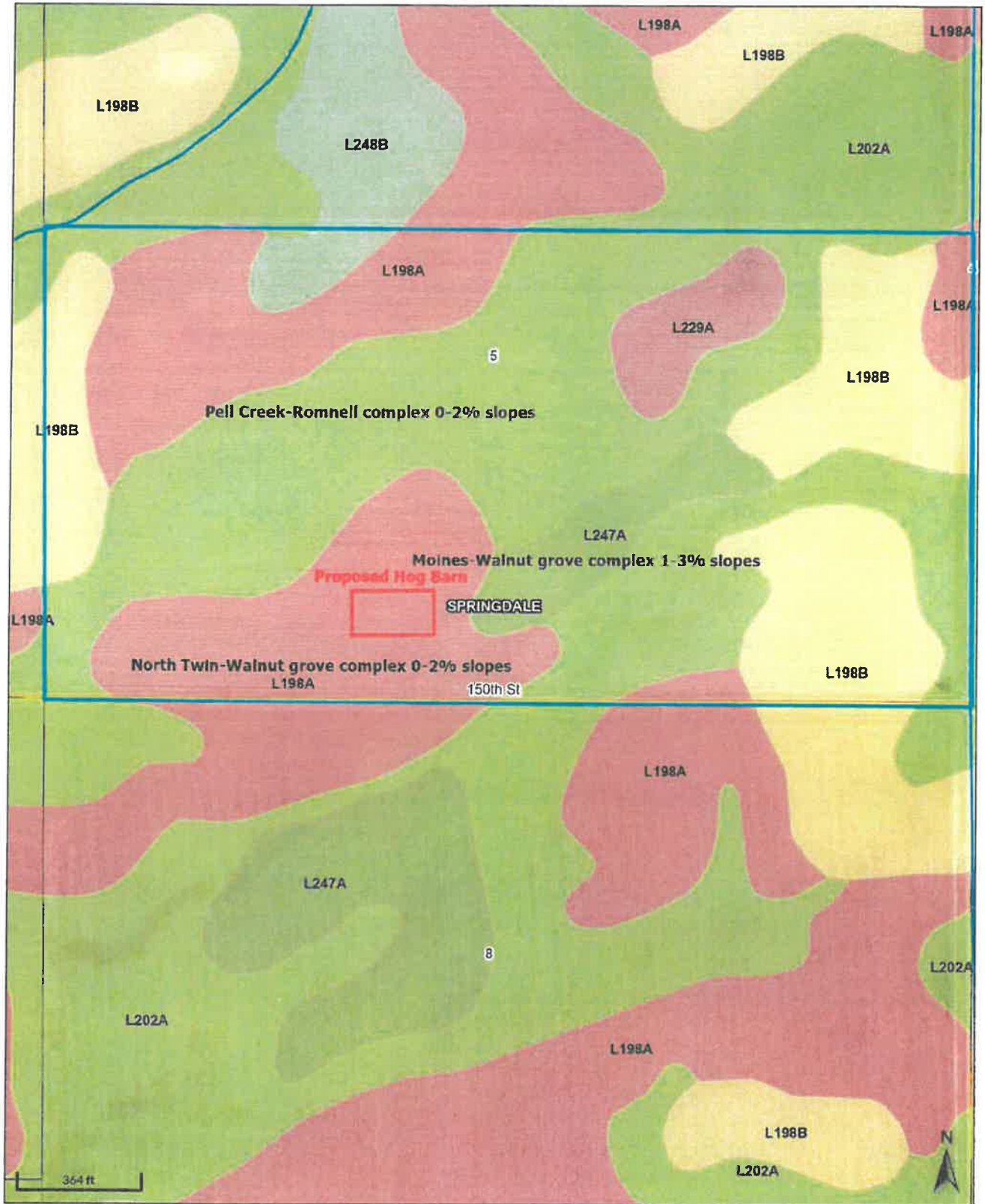
Area Map



Contours



Soils



Odors From Feedlots Setback Estimation Tool

OFFSET Ver 2.0
University of Minnesota

Farm Name
 Address or County
 Evaluator
 Date

Clear All

OFFSET
Annoyance-free
97%

Source Edge to Nearest Neighbor (ft)
 Source Edge to Property Line (ft)

Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
Swine Finishing - deep pit ▼	122	230	1	28060	None ▼	
Dairy - free stall ▼				0	None ▼	
Dairy - loose housing ▼				0	None ▼	
None ▼				0	None ▼	
None ▼				0	None ▼	
None ▼				0	None ▼	
None ▼				0	Biofilter ▼	

AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
Earthen manure storage ▼	Rectangle ▼			0	None ▼
User added ▼	Rectangle ▼			0	None ▼
None ▼	Rectangle ▼			0	None ▼
None ▼	Rectangle ▼			0	None ▼
None ▼	Rectangle ▼			0	None ▼
None ▼	Rectangle ▼			0	None ▼
None ▼	Rectangle ▼			0	None ▼

Building Sources	
Add Source Type	
Name of Source	<input type="text"/>
Odor Flux (ou/s/m2)	<input type="text"/>
H2S Flux (ug/s/m2)	<input type="text"/>
NH3 Flux (ug/s/m2)	<input type="text"/>
Documentation	<input type="text"/>
Add a Control Technology	
Name of technology	<input type="text"/>
Odor reduction (%)	<input type="text"/>
H2S reduction (%)	<input type="text"/>
NH3 Reduction (%)	<input type="text"/>
Documentation	<input type="text"/>

Area Sources	
Add a Source Type	
Name of Source	<input type="text"/>
Odor Flux (ou/s/m2)	<input type="text"/>
H2S Flux (ug/s/m2)	<input type="text"/>
NH3 Flux (ug/s/m2)	<input type="text"/>
Documentation	<input type="text"/>
Add Control Technology	
Name of technology	<input type="text"/>
Odor reduction (%)	<input type="text"/>
H2S reduction (%)	<input type="text"/>
NH3 Reduction (%)	<input type="text"/>
Documentation	<input type="text"/>

Conditions for Permit No. 7-26 (Knott Feedlot)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office within thirty (30) days of the date the permit holder receives the same.
4. All waste, refuse, and the like generated by or from the conditional use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
5. The permit holder shall take appropriate and reasonable measures to assure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
6. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
7. Adequate measures shall be taken on both the hog barn site and also on various haul roads used to prevent or control offensive odor, fumes, dust, and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
8. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
9. The manner in which manure is stored and disposed of shall comply with all applicable local, state, and federal laws, rules, and regulations. If manure is applied to land, it shall be applied to land at agronomic rates. Applied manure shall be injected or incorporated within 24 hours. The permit holder shall retain a record of all locations where manure is applied to land. Such records shall be maintained for a period of no less than five (5) years, measured from the date the manure is applied to land. Such records shall be submitted to the Redwood County Environmental Office upon request. The permit holder shall report any changes in spread agreements or spread areas to the Redwood County Environmental Office within thirty (30) days subsequent to any such change.
10. The permit holder shall abide by the Odor Management Plan attached to the application, or by any amended plan approved by the Zoning Administrator.

11. The County Board of Commissioners may at any time impose additional conditions as necessary and appropriate including but not limited to: the planting of trees and shrubs for use as a windbreak for the feedlot operation; the furnishing and placing in a dedicated account, to be administered by the County, an annual payment for reclamation purposes based upon the number of Animal Units involved; and restrictions on the days on which a manure storage structure may be disturbed or manure may be transferred, applied, incorporated, or injected.
12. Dead livestock shall be stored in such a manner as to not create a nuisance. Disposal of dead livestock by burial is strictly prohibited. Dead hogs may be composted according to the Redwood County Swine Composting Protocol, which is attached hereto.
13. The permit holder shall construct the manure storage structure/concrete pit(s) to meet or exceed the minimum requirements set forth in the plans and specifications prepared by Nicholas J. Rowe, P.E., dated May 7, 2026, attached to the permit holder's application.
14. A perimeter tile line shall be maintained around the outside of the base of the pit wall, and an inspection manhole shall be provided where the perimeter tile branches out into the local drain tile system.
15. The permit holder shall install a warning sign at all entrances to the concrete pits. These signs shall warn the reader of the dangers of entering the pit.
16. No construction on the pit shall be done between October 15th and April 15th, except by approval of the Zoning Administrator. The Environmental Office shall be contacted for inspection prior to pouring the pit floor and pit walls.
17. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

TABLE OF CONTENTS

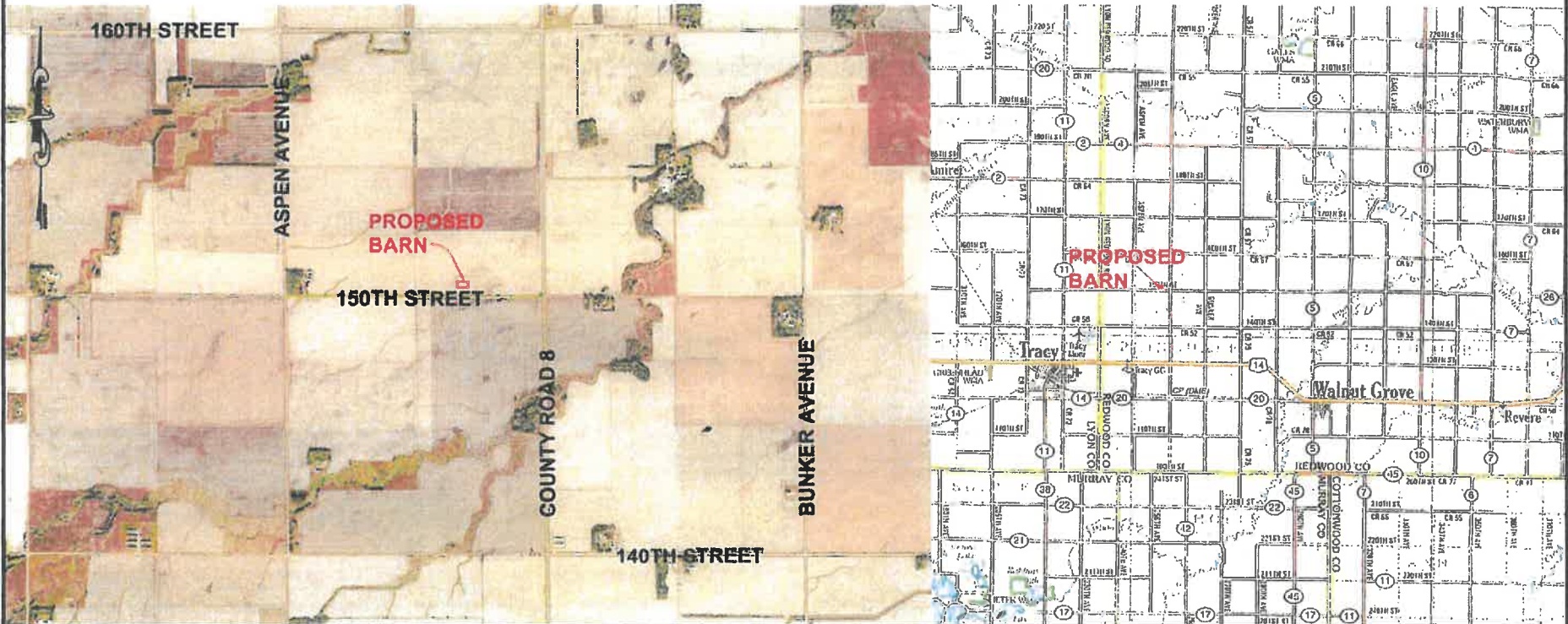
- SHEET 1 - COVER PAGE
ROAD MAP
- SHEET 2 - SITE PLAN
- SHEET 3 - PIT PLAN
- SHEET 4 - SIDEWALL
END WALL BRACING & BEAM POCKET
COLUMN DETAIL
- SHEET 5 - PUMP OUT PLAN
PUMP OUT SECTION
- SHEET 6 - CONSTRUCTION JOINTS
CORNER REBAR
PERIMETER TILE
PERIMETER TILE SUMP
PERIMETER TILE SYSTEM NOTE
12" DIVIDER WALL
INSPECTION RISER DETAIL
- SHEET 7 - CONCRETE & STRUCTURAL NOTES
SLAT LEDGES & STEM WALLS NOTE

REGISTERED PROFESSIONAL ENGINEER
MINNESOTA
48735
NICHOLAUS J. ROWE
ROWE

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Nicholaus J. Rowe Date *5/16/26*

Nicholaus J. Rowe, P.E.
License number 48735
My license renewed date is June 30, 2026
Pages or sheets covered by this seal: *Notes 1-7*



REV	DATE	DESCRIPTION	DRN BY	CHK BY
#3	5/1/26	PERMIT PLAN	T.J.A.	N.J.R.
#2	4/27/26	PERMIT PLAN	T.J.A.	N.J.R.
#1	4/21/26	PRELIMINARY	T.J.A.	N.J.R.

ProAg Engineering, Inc.
77402 U.S. Highway 71, P.O. Box 181
Jackson, MN 56143
(507) 849-7200

JEFF KNOTT
PROPOSED SWINE CONFINEMENT BARN

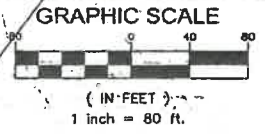
SWINE CONFINEMENT BARN
SE 1/4, SECTION 5, T-109-N, R-39-W
REDWOOD COUNTY, MINNESOTA

COVER	
PROJECT NO.	SHEET NO.
26-070	1 OF 7

PROPOSED MANURE GENERATION & STORAGE VOLUMES

- 1.) PROPOSED BARN ANNUAL LIQUID MANURE GENERATION:
3,300 HEAD FINISHING SWINE = 0.12 C.F./HEAD/DAY @ 365 DAYS = 144,540 C.F.
- 2.) ANNUAL WASTEWATER & SPILLAGE VOLUME = 20% x 144,540 C.F. = 28,908 C.F.
- 3.) TOTAL ANNUAL WASTE VOLUME GENERATED = 144,540 C.F. + 28,908 C.F. = 173,448 C.F.
- 4.) DEEP PIT BARN VOLUME (I.D.) = 228'-0" x 120'-6" x 6.5' = 178,581 C.F.
- 5.) TOTAL NUMBER OF DAYS STORAGE = 375 DAYS = 178,581 C.F. / 173,448 C.F. x 365 DAYS

PROPOSED CONSTRUCTION WILL DISTURB LESS THAN 3 ACRES AND WILL CREATE LESS THAN 1 ACRE OF IMPERVIOUS AREA (BARN 28,060 S.F. + DRIVEWAY 15,250 S.F. = 43,310 S.F.) NO STORM WATER PERMIT IS REQUIRED BUT A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED USING CONSTRUCTION BEST MANAGEMENT PRACTICES



PROPOSED 3,300 HEAD SWINE FINISHING CONFINEMENT BARN (229'-0" x 122'-10") WITH 8' DEEP CONCRETE PIT (229'-4" x 122'-10" BELOW THE SLATTED BARN FLOOR, BARN FLOOR ELEVATION 1209'-1211, BOTTOM OF PIT ELEVATION 1203.

2640' SETBACK FROM CEMETARY

PROPOSED HIGH POINT OF PERIMETER DRAIN TILE PLACED AROUND THE PIT FOOTING. SLOPE TILE @0.1% TO THE SE CORNER OF PIT

PROPOSED PERIMETER TILE TO CONNECT TO EXISTING FIELD TILE OR DAYLIGHT ABOVE GROUND. LOCATE OUTLET PRIOR TO CONSTRUCTION

867' FROM ASSUMED HALF MILE LINE

LOADOUT / OFFICE AREA (28'x40'-6")

BINS (VERIFY LOCATIONS)

265' TO NEAREST RESIDENCE

ASSUMED R.O.W.

ASSUMED SOUTH LINE OF SECTION 5, T-109-N, R-39-W, OF REDWOOD COUNTY, MINNESOTA

67' SETBACK FROM R.O.W.

150' FROM CENTERLINE

EXISTING 24" CULVERT FL IN: 1203.1 FL OUT: 1202.9

EXISTING INTAKE

150TH STREET

2602' TO NEAREST WATER SOURCE

#3	5/7/26	PLANS	T.J.A.	N.J.R.
#2	4/27/26	PLANS	T.J.A.	N.J.R.
#1	4/21/26	PRELIMINARY	T.J.A.	N.J.R.
REV	DATE	DESCRIPTION	DRN BY	CHK BY

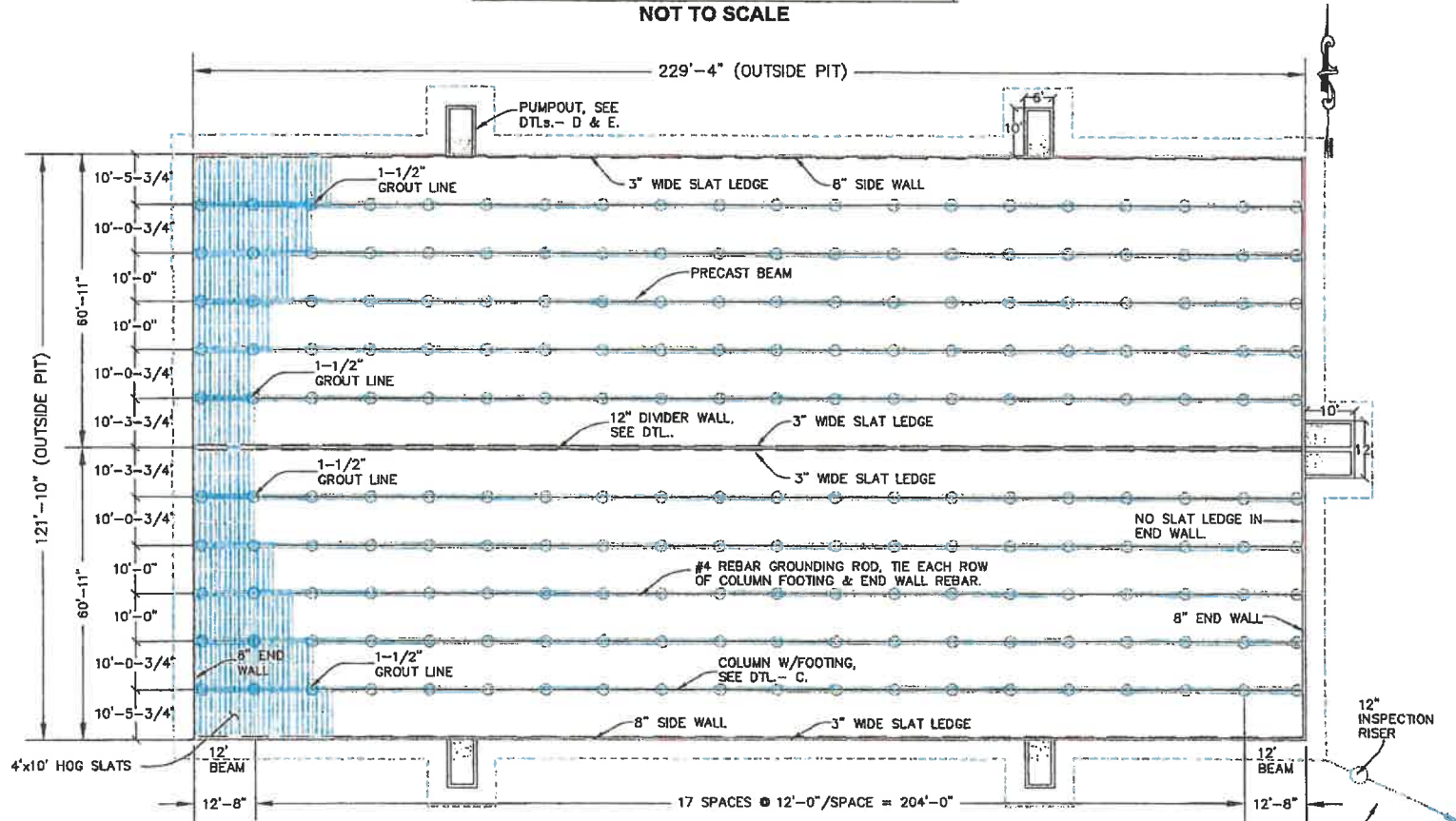
ProAg Engineering, Inc.
77402 U.S. Highway 71, P.O. Box 181
Jackson, MN 56143
(507) 849-7200

JEFF KNOTT
PROPOSED SWINE CONFINEMENT BARN

SWINE CONFINEMENT BARN
SE 1/4, SECTION 5, T-109-N, R-39-W
REDWOOD COUNTY, MINNESOTA

SITE PLAN
PROJECT NO. 26-070
SHEET NO. 2 OF 7

PIT FLOOR PLAN
(OUTSIDE DIMENSIONS 229'-4" x 121'-10" x 8' PIT)
NOT TO SCALE



***IMPORTANT NOTE-** NUMBER OF PUMPOUTS & LOCATIONS DETERMINED BY OWNERS DISCRETION. PRECAST DIMENSIONS CHANGE BETWEEN SUPPLIERS. PUMPOUT LOCATIONS AND PRECAST DIMENSIONS MUST BE VERIFIED WITH THE OWNER PRIOR TO CONSTRUCTION.

IF AN EXISTING FARM TILE IS FOUND, THE PERIMETER TILE OF THE PIT MAY BE CONNECTED. IF THE PERIMETER TILE IS CONNECTED TO AN EXISTING FARM TILE THAT DOES NOT HAVE A SURFACE OUTLET ON THE SAME PROPERTY, A DEVICE TO ALLOW MONITORING OF THE WATER IN THE TILE MUST BE INSTALLED.

REV	DATE	DESCRIPTION	DRN	BY	CHK	BY
#5	5/7/26	PERMIT PLAN	T.A.A.	N.J.R.		
#2	4/27/26	PERMIT PLAN	T.A.A.	N.J.R.		
#1	4/21/26	PRELIMINARY	T.A.A.	N.J.R.		

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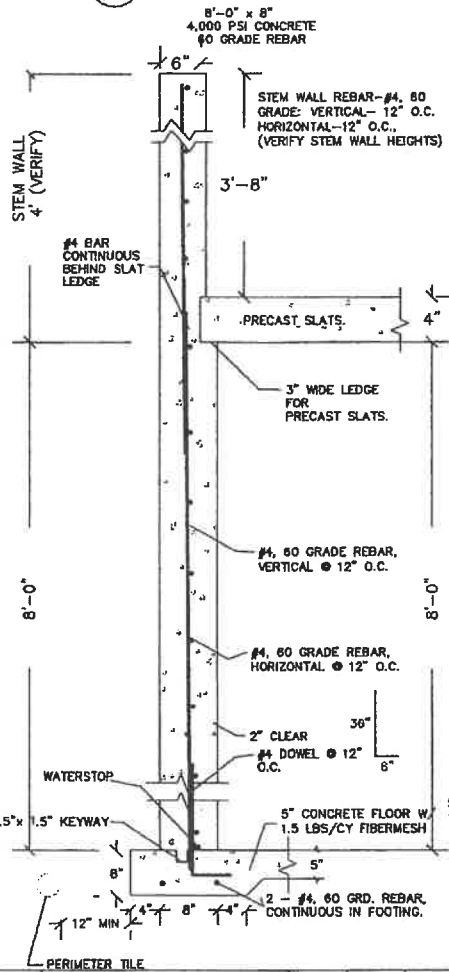
JEFF KNOTT
 PROPOSED SWINE CONFINEMENT BARN

SWINE CONFINEMENT BARN
 SE 1/4, SECTION 5, T-109-N, R-39-W
 REDWOOD COUNTY, MINNESOTA

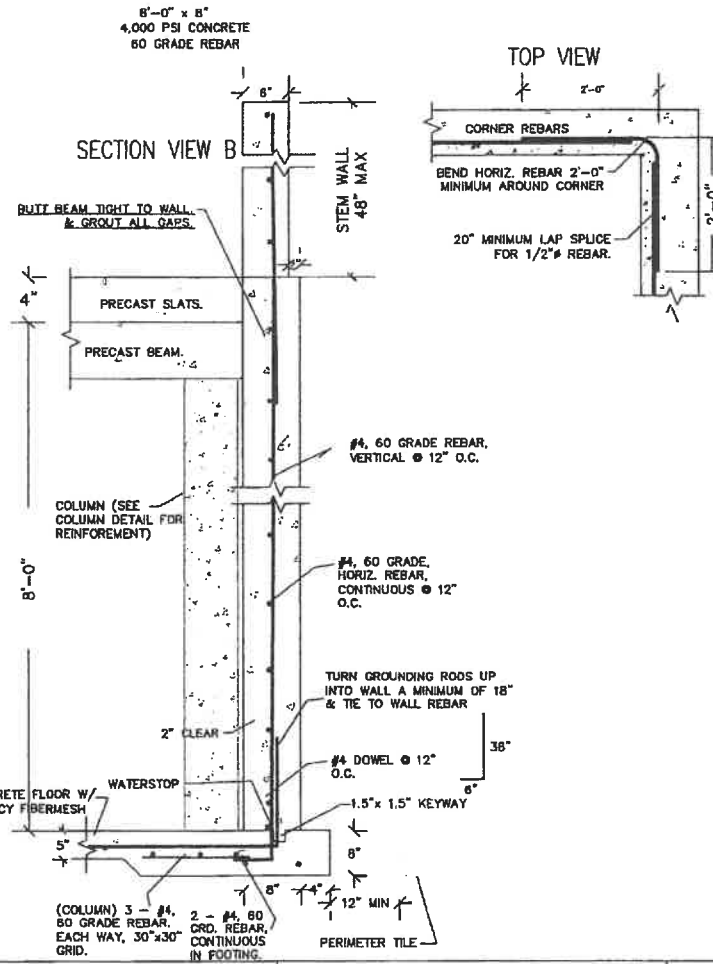
PIT PLAN

PROJECT NO.	SHEET NO.
26-070	3 OF 7

(A) SIDE WALL

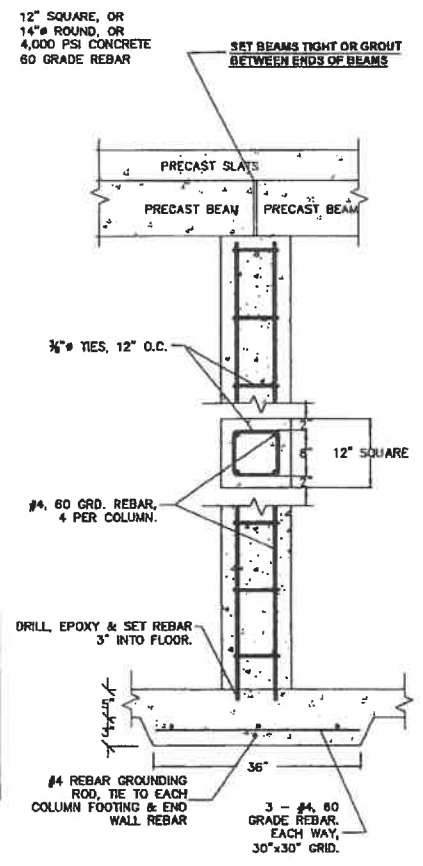


(B) END WALL BRACING & BEAM POCKET



***IMPORTANT NOTE- PRECAST DIMENSIONS CHANGE BETWEEN SUPPLIERS. PRECAST DIMENSIONS MUST BE VERIFIED WITH THE OWNER PRIOR TO CONSTRUCTION.**

(C) COLUMN DETAIL



#3	5/7/25	PERMIT PLAN	T.J.A.	N.J.R.
#2	4/27/25	PERMIT PLAN	T.J.A.	N.J.R.
#1	4/21/25	PRELIMINARY	T.J.A.	N.J.R.
REV	DATE	DESCRIPTION	DRN BY/CHK BY	

ProAg Engineering, Inc.
77402 U.S. Highway 71, P.O. Box 181
Jackson, MN 56143
(507) 849-7200

JEFF KNOTT
PROPOSED SWINE CONFINEMENT BARN

SWINE CONFINEMENT BARN
SE 1/4, SECTION 5, T-109-N, R-39-W
REDWOOD COUNTY, MINNESOTA

DETAILS	
PROJECT NO. 26-070	SHEET NO. 4 OF 7

D PUMP OUT PLAN

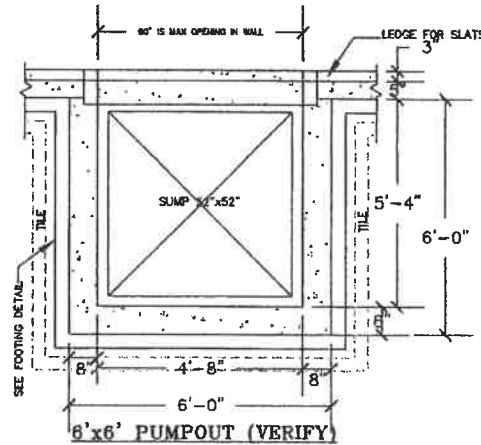
BEAM MAY BE CAST-IN-PLACE WITH STEM WALL MINIMUM OF 2-#4, 60 GRADE REBARS IN BOTTOM OF BEAM.

PUMPOUT FOOTINGS AND FLOOR SHALL BE POURED WITHOUT CONSTRUCTION JOINTS—SEE DETAIL 1.

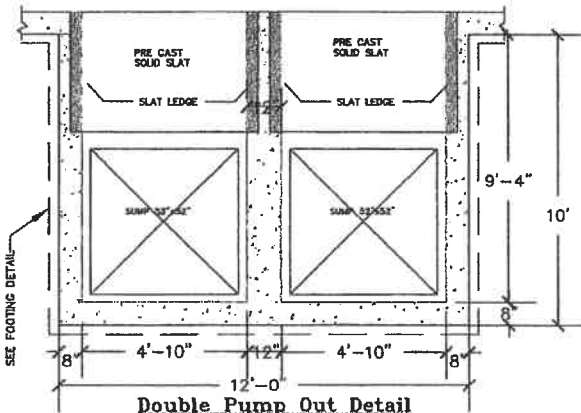
KEYWAY UNDER WALLS SHALL BE CONTINUOUS AROUND CORNERS AND PUMPOUTS.

CONSTRUCTION JOINTS ARE NOT TO BE WITHIN THREE (3) FEET OF A PUMPOUT.

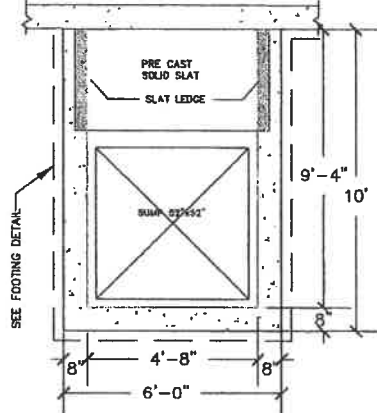
CAUTION: DO NOT DRIVE STAKES THRU PERIMETER TILE.



6'x6' PUMPOUT (VERIFY)



Double Pump Out Detail (VERIFY)



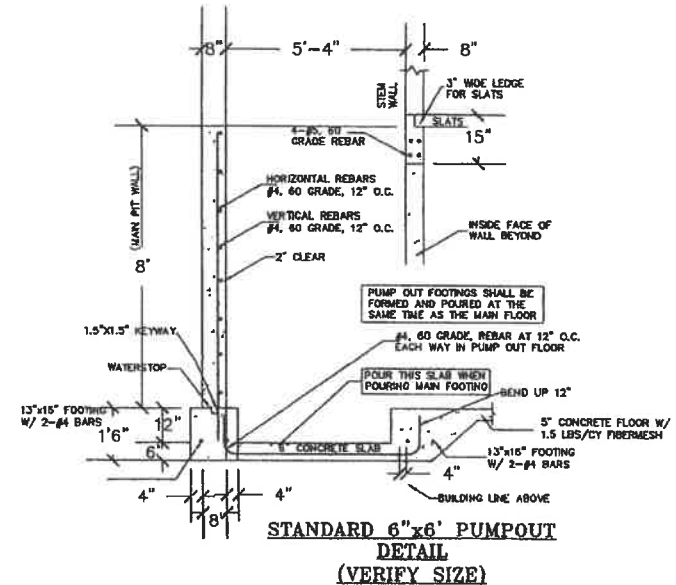
6'x10' PUMPOUT (VERIFY)

E PUMP OUT SECTION

8" THICK WALLS FOR 8'-0" DEEP PITS.

LOCATE PERIMETER TILE SO SIDE OF TRENCH BECOMES SIDE OF GENERAL EXCAVATION FOR PIT.

TO DEWATER THE SITE IN ADVANCE OF GENERAL EXCAVATION SHALL BE DECIDED BY THE OWNER, ENGINEER AND CONTRACTOR AT TIME OF THE PRECONSTRUCTION MEETING. IF THE TILE IS INSTALLED IN ADVANCE OF EXCAVATION, IT SHOULD BE INSTALLED 4 FT OUT FROM THE PIT WALL AND AT LEAST 2 FT BELOW THE TOP OF THE PIT FLOOR (IN ORDER TO GO UNDER PUMPOUT SUMP). SLOPE THE TILE AT 0.2 FT PER 100 FT TO THE SUMP OR DAYLIGHT OUTLET. PLOW TYPE MACHINES SHALL NOT BE USED WHEN INSTALLING PERIMETER TILE AROUND CONCRETE MANURE STORAGE STRUCTURES PRIOR TO GENERAL EXCAVATION, BECAUSE IT WILL LOOSEN SOIL UNDER WALL FOOTING. USE ONLY A BACKHOE OR TRENCHER.



STANDARD 6'x6' PUMPOUT DETAIL (VERIFY SIZE)

***IMPORTANT NOTE- PRECAST DIMENSIONS CHANGE BETWEEN SUPPLIERS. PRECAST DIMENSIONS MUST BE VERIFIED WITH THE OWNER PRIOR TO CONSTRUCTION.**

REV	DATE	DESCRIPTION	DRN	BY	CHK	BY
03	5/7/28	PERMIT PLAN	T.J.A.	N.L.R.		
02	4/23/28	PERMIT PLAN	T.J.A.	N.L.R.		
01	4/21/28	PRELIMINARY	T.J.A.	N.L.R.		

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JEFF KNOTT
 PROPOSED SWINE CONFINEMENT BARN

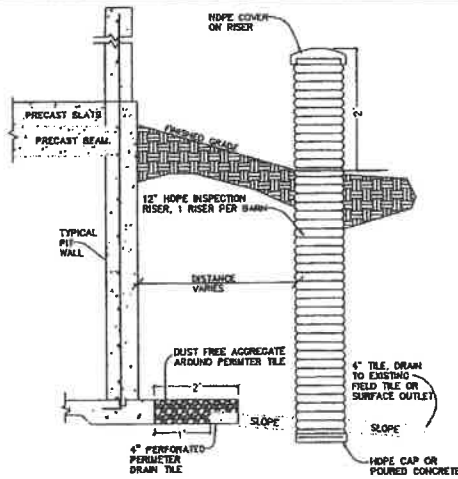
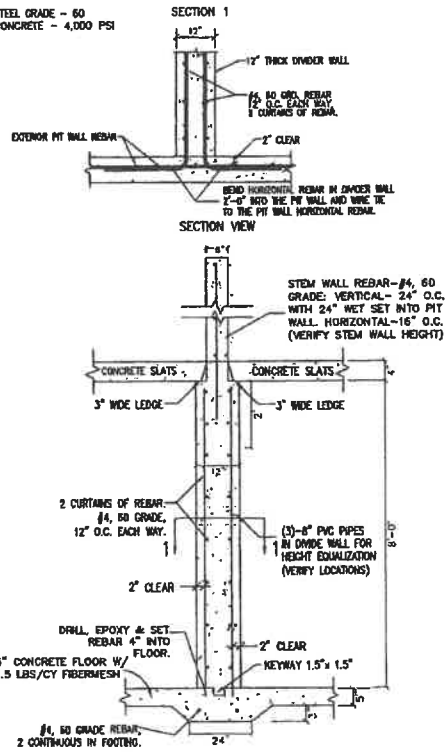
SWINE CONFINEMENT BARN
 SE 1/4, SECTION 5, T-109-N, R-39-W
 REDWOOD COUNTY, MINNESOTA

DETAILS

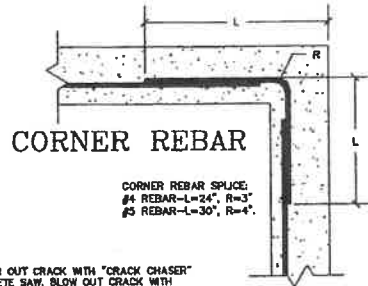
PROJECT NO. 26-070
 SHEET NO. 5 OF 7

12" DIVIDER WALL

STEEL GRADE - 60
CONCRETE - 4,000 PSI



INSPECTION RISER DETAIL-SECTION VIEW

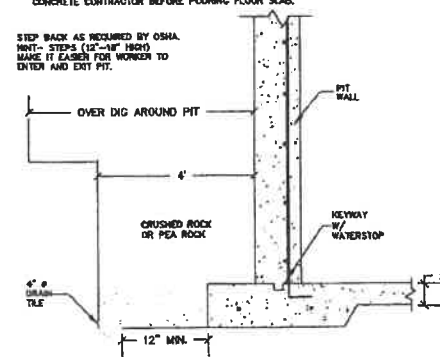


CORNER REBAR

PERIMETER TILE

PERIMETER TILE WITH PEA ROCK COVER INSTALLED BY CONCRETE CONTRACTOR BEFORE POURING FLOOR SLAB.

STEP BACK AS REQUIRED BY OSHA. 180T - STEPS (12"-18" HIGH) MAKE IT EASIER FOR WORKER TO ENTER AND EXIT PIT.

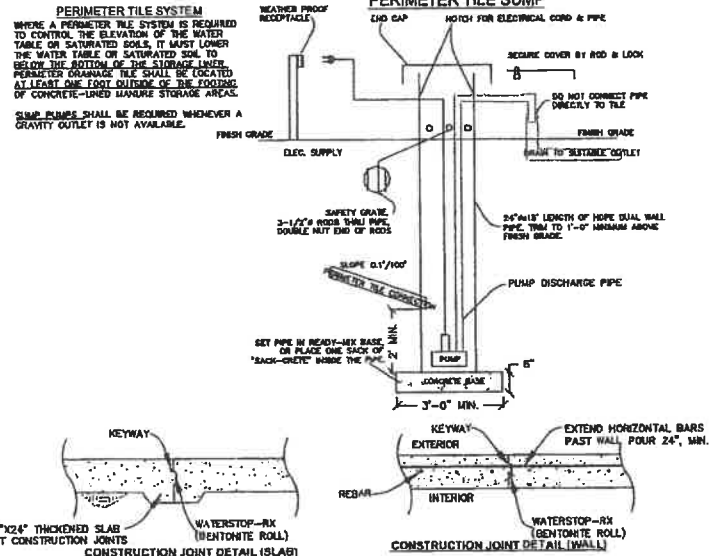


*IMPORTANT NOTE- PRECAST DIMENSIONS CHANGE BETWEEN SUPPLIERS. PRECAST DIMENSIONS MUST BE VERIFIED WITH THE OWNER PRIOR TO CONSTRUCTION.

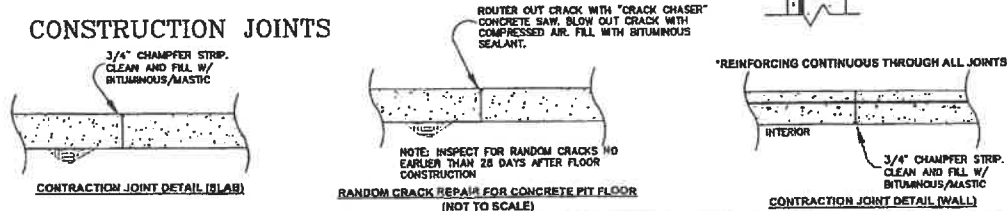
PERIMETER TILE SYSTEM

WHERE A PERIMETER TILE SYSTEM IS REQUIRED TO CONTROL THE ELEVATION OF THE WATER TABLE OR SATURATED SOIL, IT MUST LOWER THE WATER TABLE OR SATURATED SOIL TO BELOW THE BOTTOM OF THE STORAGE LAYER. PERIMETER DRAINAGE TILE SHALL BE LOCATED AT LEAST ONE FOOT OUTSIDE OF THE FOOTING OF CONCRETE-URSED WAREHOUSE STORAGE AREAS. SUMP PUMPS SHALL BE REQUIRED WHENEVER A GRAVITY OUTLET IS NOT AVAILABLE.

PERIMETER TILE SUMP



CONSTRUCTION JOINTS



REV	DATE	DESCRIPTION	DRN	BY	CHK	BY
#3	5/7/26	PLANS	T.J.A.	N.J.R.		
#2	4/27/26	PLANS	T.J.A.	N.J.R.		
#1	4/21/28	PRELIMINARY	T.J.A.	N.J.R.		

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JEFF KNOTT
PROPOSED SWINE CONFINEMENT BARN

SWINE CONFINEMENT BARN
SE 1/4, SECTION 5, T-109-N, R-39-W
REDWOOD COUNTY, MINNESOTA

DETAILS

PROJECT NO. 26-070
SHEET NO. 6 OF 7

CONCRETE & STRUCTURAL NOTES:

A. GENERAL

- 1.) NOTES AND DETAILS ON THE STRUCTURAL DRAWINGS TAKE PRECEDENCE OVER THESE STRUCTURAL NOTES.
- 2.) THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS, AND SITE CONDITIONS PRIOR TO STARTING WORK. THE ENGINEER SHALL BE NOTIFIED OF ANY DISCREPANCIES.
- 3.) IN NO CASE SHALL DIMENSIONS BE SCALED FROM PLANS, SECTIONS, OR DETAILS ON THE STRUCTURAL DRAWINGS.
- 4.) DESIGN CHANGES MUST BE APPROVED IN WRITING BY BOTH THE OWNER AND ENGINEER BEFORE PROCEEDING WITH THE WORK. SOME DESIGN CHANGES MAY ALSO REQUIRE UPDA COUNTY FEEDLOT OFFICER AND/OR MRCS APPROVAL.
- 5.) ANCHOR BOLTS SHALL BE SET AS SPECIFIED BY BUILDING CONTRACTOR.
- 6.) ALL MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE REQUIREMENTS OF THE FOLLOWING CODES:
 - a. UNIFORM BUILDING CODE (UBC)
 - b. MINNESOTA STATE BUILDING CODE
 - c. AMERICAN CONCRETE INSTITUTE (ACI)
 - d. CONCRETE REINFORCING STEEL INSTITUTE (CRSI) MANUAL OF STANDARD PRACTICE

B. DRAIN TILE

- 1.) BEFORE ANY PIT CONSTRUCTION, TRENCH AND INSTALL DRAIN AROUND THE PROPOSED PIT. THE DRAIN TILE FLOW LINE MUST BE A MINIMUM OF 12" BELOW THE TOP.
- 2.) THE DRAIN TILE SHALL BE HEAVY DUTY PERFORATED POLYETHYLENE TUBING 4" TILE WITH PEA ROCK COVER OR 4" TILE W/ FABRIC SLEEVE AND SAND/GRAVEL COVER.
- 3.) CONNECT THE DRAIN TILE TO AN EXISTING FARM TILE IF AVAILABLE; DISCHARGE TO SURFACE DRAINAGE; OR DRAIN TO A SUMP AND PUMP TO SURFACE.

C. TEMPORARY BRACING AND BACKFILL

- 1.) PROVIDE TEMPORARY LATERAL SUPPORT FOR ALL WALLS WHERE GRADE VARIES ON THE TWO SIDES UNTIL THE PERMANENT STRUCTURAL SUPPORT SYSTEM IS IN PLACE.
- 2.) BACKFILL ONLY AFTER THE FLOOR SLATS OR SOLID FLOOR HAS BEEN INSTALLED.
- 3.) DO NOT BACKFILL AGAINST WALL UNTIL SLATS ARE INSTALLED AND GROUTED.
- 4.) CONCRETE IN ALL WALLS SHALL BE ALLOWED TO CURE FOR A MINIMUM OF 14 DAYS BEFORE BACKFILL IS PLACED AGAINST WALLS. EXERCISE CAUTION WHEN BACKFILLING TO BRING UP THE LEVEL UNIFORMLY ON ALL SIDES OF TANKS AND PITS.

D. FOOTINGS, FOUNDATIONS & SLURGRADE

- 1.) SOIL BEARING DESIGN VALUE.....3000 PSF (ASSUMED) ON VIRGIN SOIL OR COMPACTED FILL FOR FOOTINGS.
- 2.) PROTECT FOUNDATION EXCAVATIONS FROM FROST. DO NOT PLACE CONCRETE ON FROZEN GROUND.
- 3.) EXISTING DISTURBED SURFACES SHALL BE RECOMPACTED TO 95 % OF STANDARD PROCTOR DENSITY.
- 4.) ALL FILL UNDER FOOTINGS AND SLAB SHALL BE COMPACTED TO A DRY DENSITY OF AT LEAST 95 % OF MAXIMUM DRY DENSITY AS DETERMINED BY AASHTO T-160.
- 5.) SAND FILL AS REQUIRED FOR LEVELING SUBGRADES SHALL BE PROVIDED AT ALL SLAB ON GRADE AREAS.

E. REINFORCED CONCRETE

- 1.) ALL CONCRETE AND REINFORCING WORK SHALL CONFORM TO AMERICAN CONCRETE INSTITUTE'S STANDARD BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE, (ACI 318-05)
- 2.) CONCRETE WORK SHALL CONFORM TO ALL THE REQUIREMENTS OF ACI 301.
- 3.) CONCRETE SHALL HAVE A MINIMUM 28-DAY COMPRESSIVE STRENGTH OF FC=4000 PSI FLOOR, 4000 PSI WALLS
- 4.) WATER CEMENT RATIO SHALL BE 0.45 MAXIMUM
- 5.) CEMENT SHALL CONFORM TO ASTM C150, TYPE 1.
- 6.) COARSE AGGREGATE SHALL BE 1".
- 7.) READY-MIX CONCRETE SHALL BE MIXED & DELIVERED IN ACCORDANCE WITH ASTM C94.
- 8.) SLUMP SHALL BE MAXIMUM OF 5"
- 9.) AIR CONTENT SHALL BE 5% TO 7%
- 10.) CONCRETE TO BE CURED WITH SONGORBY CURE AND SEAL OR EQUAL.
- 11.) ADMIXTURES MAY BE USED WITH PRIOR APPROVAL OF THE ENGINEER FOR THE PURPOSE OF INCREASING THE WORKABILITY BUT NOT TO REDUCE THE SPECIFIED MINIMUM CEMENT CONTENT. CALCIUM CHLORIDE SHALL NOT BE USED.
- 12.) FLOORS SHALL BE 5" THK. WITH 1-1/2#/CY OF 3/4" FIBERGLASS POLYPROPYLENE FIBERS.
- 13.) REINFORCING STEEL SHALL BE PLACED IN THE CENTER OF CONCRETE UNLESS NOTED OTHERWISE. STEEL MUST BE SUPPORTED WITH APPROPRIATE CHAIRS OR CONCRETE BLOCKS.
- 14.) IF CONSTRUCTION JOINTS NECESSARY, COORDINATE LOCATION WITH ENGINEER.
- 15.) CONSTRUCTION JOINTS ARE NOT PERMITTED IN THE END WALLS OR WITHIN 3 FT. OF A PUMP-OUT. THE PUMP-OUT FLOOR AND FOOTING MUST BE FORMED AND POURED WITH THE PIT FLOOR. THE PUMP-OUT WALLS MUST BE FORMED AND POURED WITH THE PIT WALLS.

F. STEEL

- 1.) FT = GRADE 60 (80,000 PSI) DEFORMED STEEL.
- 2.) REINFORCING SHALL BE CONTINUOUS AND LAP A MINIMUM OF 40 BAR DIAMETER UNLESS NOTED OTHERWISE. WELDED WIRE FABRIC SHALL BE LAPPED A MINIMUM OF EIGHT INCHES.
- 3.) MINIMUM BENDING RADIUS SHALL BE 8 BAR DIAMETERS.
- 4.) MINIMUM BEND AROUND CORNERS FOR #4 BARS - 24". FOR #5 BARS - 30".
- 5.) ALL CONCRETE IS REINFORCED UNLESS SPECIFICALLY CALLED OUT AS "NOT REINFORCED". REINFORCE ALL CONCRETE NOT OTHERWISE SHOWN WITH THE SAME STEEL AS IN SIMILAR SECTIONS OR AREAS.
- 6.) THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCEMENT UNLESS OTHERWISE NOTED:

WHERE CAST AGAINST EARTH.....	3 INCHES
WALLS AND SLABS (EXPOSED TO EARTH OR WEATHER).....	2 INCHES
OTHER.....	2 INCHES

G. TOLERANCES & QUALITY CONTROL

- 1.) COLUMN FINISH ELEVATIONS SHALL BE + OR - 1/4" FROM DESIGN ELEVATION.
- 2.) WALL ALIGNMENT (HORIZONTAL) SHALL DEVIATE NO MORE THAN 1/4" IN 10 FT. NO MORE THAN 3/4" OVER THE FULL LENGTH OF WALL.
- 3.) WALL BEARING LEDGE ELEVATIONS SHALL BE + OR - 1/4" FROM DESIGN ELEVATION IN 10 FT. AND NO MORE THAN 1/2" OVER THE FULL LENGTH OF WALL.
- 4.) OVERALL FOUNDATION LENGTH & WIDTH DIMENSIONS AND DIAGONAL DIMENSIONS SHOULD BE WITHIN 1/2" OF PLAN DIMENSIONS.
- 5.) HONEYCOMB AND SHRINKAGE CRACKS WIDER THAN THE THICKNESS OF A PLASTIC CREDIT CARD SHALL BE FILLED WITHIN 48 HOURS WITH CEMENT GROUT SLURRY MOPPED INTO THE CRACKS. DO THE GROUTING OF FLOOR CRACKS BEFORE DIRT AND EQUIPMENT ARE BROUGHT ON THE FLOOR.

H. ELECTRICAL GROUND

- 1.) INSTALL REINFORCING BARS AS PER ELECTRICAL CODE GROUND AT A MINIMUM LOCATIONS AS PER ELECTRIC CODE NOTIFY THE LOCAL ELECTRICAL INSPECTOR FOR INSPECTION PRIOR TO PLACING CONCRETE.

I. COLD WEATHER CONCRETING

- 1.) WHEN FOR MORE THAN 3 CONSECUTIVE DAYS, THE MEAN DAILY TEMPERATURE DROPS BELOW 40° F., THE CONTRACTOR SHALL PLACE AND PROTECT THE CONCRETE IN ACCORDANCE WITH ACI 308.

J. HOT WEATHER CONCRETING

- 1.) WHEN IT IS LIKELY THAT TEMPERATURE BETWEEN 75° F AND 100° F WILL BE APPROACHED OR EXCEEDED; THAT LOW RELATIVE HUMIDITY IS PRESENT; OR WIND VELOCITY WILL EXCEED 10 MPH, THE CONTRACTOR SHALL PLACE & PROTECT THE CONCRETE IN ACCORDANCE WITH CHAPTERS 4 & 5 OF ACI 305.

K. WATERSTOPS & SEALANTS

- 1.) WATERSTOP TO BE RIBBED PVC, OR BENTONITE ROLL, AT CONTRACTORS OPTION.
- 2.) 3/8"x3/4" BENTONITE/BUTYL RUBBER EQUAL TO WATERSTOP-RK BY AMERICAN COLLID COMPANY WATERSTOPS SHALL BE PLACED IN ALL CONSTRUCTION JOINTS ON THE FLOOR AND IN THE WALLS. LOCATION AND NUMBER OF CONSTRUCTION JOINTS ARE TO BE DETERMINED BY THE CONTRACTOR. WATERSTOPS SHALL BE SUITABLE FOR USE WITH MANURE.
- 3.) MAKE PVC WATERSTOP SPLICES WITH SPLACING IRON.
- 4.) SEALANT TO BE ELASTOMERIC POLYURETHANE OR BITUMINOUS ASPHALT BASED.

***IMPORTANT NOTE- PRECAST DIMENSIONS CHANGE BETWEEN SUPPLIERS. PRECAST DIMENSIONS MUST BE VERIFIED WITH THE OWNER PRIOR TO CONSTRUCTION.**

SLAT LEDGES & STEM WALL CONCRETE NOTES

- 1.) ANY SLAB ON GRADE WHICH WILL HAVE A VERTICAL WALL ON TOP SHALL HAVE A KEYWAY AND WATERSTOP AT SLAB/WALL INTERFACE.
 - 2.) WATERSTOP TO BE BENTONITE ROLL OR RIBBED PVC @ CONTRACTORS OPTION.
 - 3.) SLAT LEDGES MUST BE 3" WIDE x 4" HIGH.
 - 4.) 12" CENTER DIVIDER WALLS: THE 3" WIDE x 4" LEDGE ON BOTH SIDES OF THE 12" WALL MUST BE FORMED AND POURED WITH THE WALL.
 - 5.) 8" OUTSIDE WALLS: THE 3" WIDE x 4" LEDGE ON INSIDE SIDE OF 8" WALL MUST BE FORMED AND POURED WITH WALL.
- DO NOT POUR WALL AND SET SLATS ON TOP. DO NOT EVEN ASK. BECAUSE THE 5" HIGH STEM IS NEEDED FOR SLATS BRACING THE TOP OF WALL**
- 6.) A CONSTRUCTION JOINT IS PERMITTED BETWEEN THE PIT WALL AND STEM WALL, BUT THE CONSTRUCTION JOINT MUST BE EQUAL OR HIGHER THAN THE TOP OF THE PRE-CAST SLATS.

#3	5/7/26	PERMIT PLAN	T.S.A.	M.J.R.
#2	4/27/26	PERMIT PLAN	T.S.A.	M.J.R.
#1	4/21/26	PRELIMINARY	T.S.A.	M.J.R.
REV	DATE	DESCRIPTION	DRN BY	CHK BY

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 77402 U.S. Highway 71, P.O. Box 181
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JEFF KNOTT
 PROPOSED SWINE CONFINEMENT BARN

SWINE CONFINEMENT BARN
 SE 1/4, SECTION 5,T-109-N, R-39-W
 REDWOOD COUNTY, MINNESOTA

DETAILS

PROJECT NO.	SHEET NO.
26-070	7 OF 7

SUBSURFACE SOIL LOG

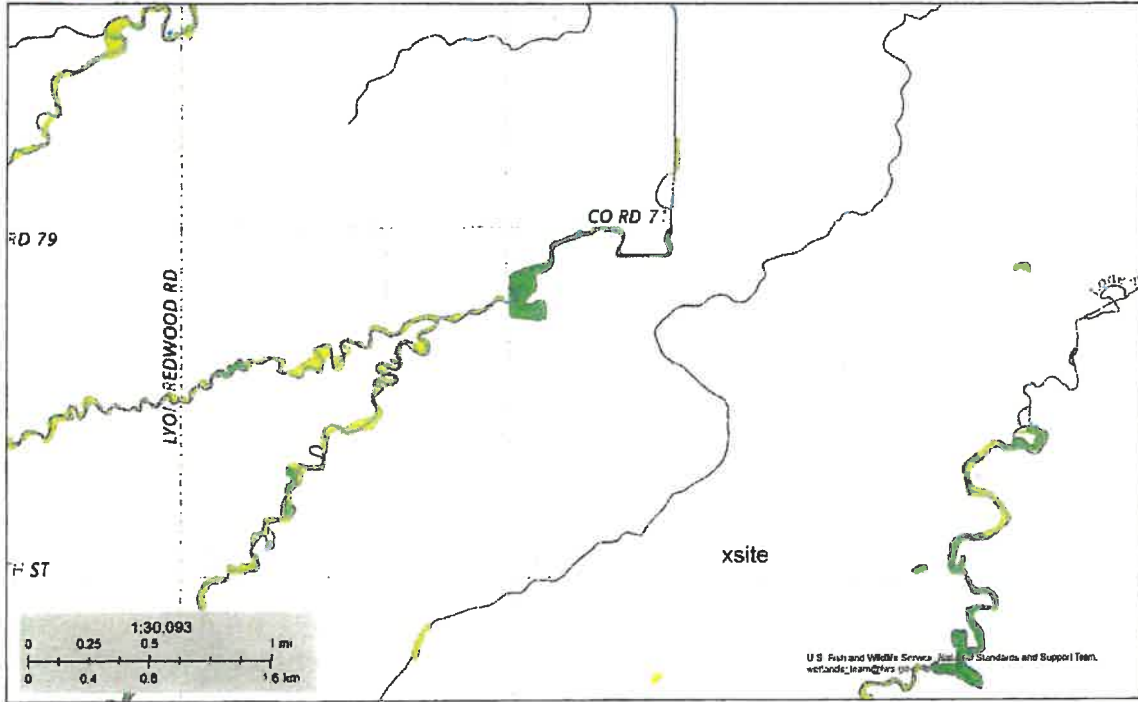
PROJECT: JEFF KNOTT BI BORING: 1
 PROJECT NO: 26-070 DATE DRILLED: 4/23/2026
 DRILLED BY: Pro Ag Engineering ProAg Engineering, Inc.
 77402 U.S. Highway 71, Street P.O. Box 181
 JACKSON, MN 56143 (507-849-7200)
 CLASSIFIED BY: Brad Buhl

ELEVATION (USGS)	DEPTH BELOW SURFACE	SOIL DESCRIPTION	USCS Symbol
1208.8	GRADE		
	0 --	(TOPSOIL)	
	2 --	DARK BROWN SILTY CLAY LOAM, FRIABLE	CL
	4 --	LIGHT BROWN SILTY CLAY LOAM, TRACE Fe CONCRETIONS	CL
1203.0	PROPOSED BOTTOM OF PIT	MEDIUM CONSISTENCY	
	6 --		
GROUNDWATER ELEVATION MEASURED ON 4/23/26	8 --	BROWN SILTY CLAY LOAM, MEDIUM CONSISTENCY	CL
	10 --		
1196.8	BOTTOM OF BORING		
	12 --	*SOIL BORING DRILLED & FILLED TO PREVENT VERTICAL GROUNDWATER TRANSPORT, PER MN RULES*	
	14 --		
	16 --	*SOILS ARE SUITABLE FOR PROPOSED PIT FOUNDATION	
	18 --	**PERIMETER TILE REQUIRED**	
	20 --		
	22 --		
	24 --		
	26 --		
	28 --		
	30 --		
	32 --		

SUBSURFACE SOIL LOG

PROJECT: JEFF KNOTT BI BORING: 2
 PROJECT NO: 26-070 DATE DRILLED: 4/23/2026
 DRILLED BY: Pro Ag Engineering ProAg Engineering, Inc.
 77402 U.S. Highway 71, Street P.O. Box 181
 JACKSON, MN 56143 (507-849-7200)
 CLASSIFIED BY: Brad Buhl

ELEVATION (USGS)	DEPTH BELOW SURFACE	SOIL DESCRIPTION	USCS Symbol
1208.9	GRADE		
	0 --	(TOPSOIL)	
	2 --	DARK BROWN SILTY CLAY LOAM, FRIABLE	CL
	4 --	LIGHT BROWN SILTY CLAY LOAM, TRACE Fe CONCRETIONS	CL
1203.0	PROPOSED BOTTOM OF PIT	MEDIUM CONSISTENCY	
	6 --		
1200.9	MEASURED GROUNDWATER ELEVATION ON 4/23/26	BROWN SILTY CLAY LOAM, MEDIUM CONSISTENCY	CL
	8 --		
	10 --		
1196.9	BOTTOM OF BORING		
	12 --	*SOIL BORING DRILLED & FILLED TO PREVENT VERTICAL GROUNDWATER TRANSPORT, PER MN RULES*	
	14 --		
	16 --	*SOILS ARE SUITABLE FOR PROPOSED PIT FOUNDATION	
	18 --	**PERIMETER TILE REQUIRED**	
	20 --		
	22 --		
	24 --		
	26 --		
	28 --		
	30 --		
	32 --		



April 28, 2026

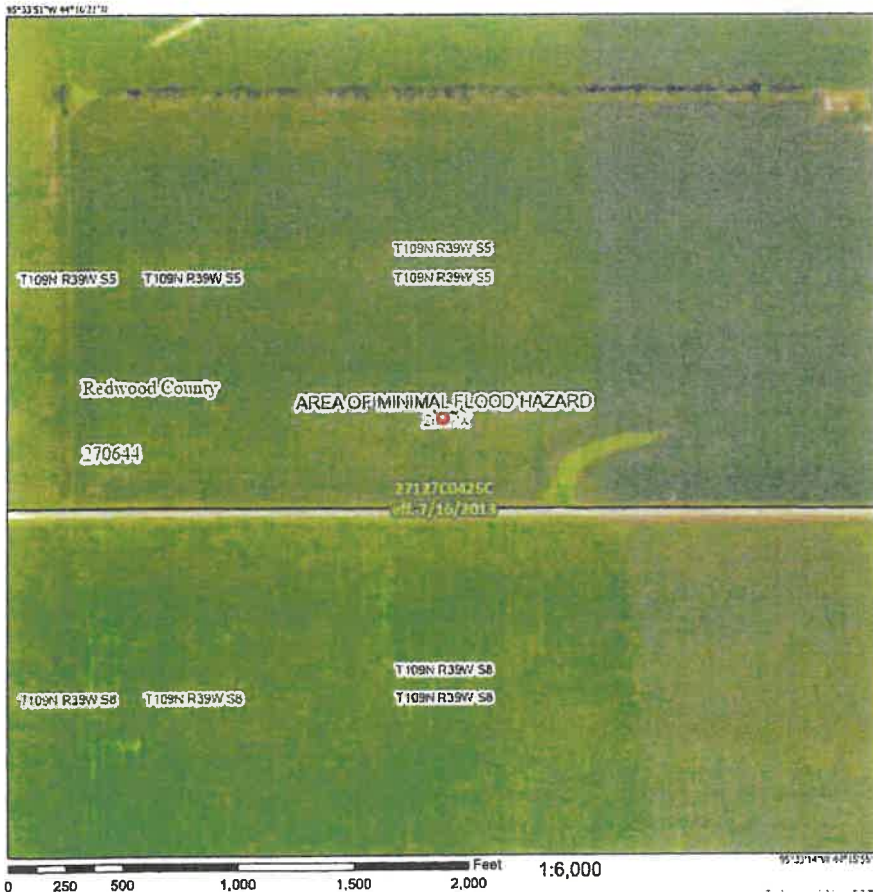
Wetlands

- Estuarine and Marine Deepwater
- Freshwater Forested/Shrub Wetland
- Estuarine and Marine Wetland
- Freshwater Emergent Wetland
- Freshwater Pond
- Lake
- Other
- Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or completeness of the base data shown on this map. All wetlands-related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

National Wetlands Inventory (NWI)
This page was produced by the NWI Mapper

National Flood Hazard Layer FIRMette



Legend

SEE FIRM REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

- SPECIAL FLOOD HAZARD AREAS**
 - Without Base Flood Elevation (BFE)
 - WITH DFE or Depth - 0.4 FE ADJ AK VE AR
 - Regulatory Floodway
 - 0.2% Annual Chance Flood Hazard, Area of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile
 - Future Conditions 1% Annual Chance Flood Hazard
 - Area with Reduced Flood Risk due to Levee. See Notes.
 - Area with Flood Risk due to Levee
- OTHER AREAS OF FLOOD HAZARD**
 - NO SCREEN Area of Minimal Flood Hazard
 - Effective LOMRs
 - Area of Undetermined Flood Hazard
- OTHER AREAS**
 - Channel, Culvert, or Storm Sewer
 - Levee, Dike, or Floodwall
- GENERAL STRUCTURES**
 - Cross Sections with 1% Annual Chance Water Surface Elevation
 - Coastal Transect
 - Base Flood Elevation Line (BFE)
 - Limit of Study
 - Jurisdiction Boundary
 - Coastal Transect Baseline
 - Profile Baseline
 - Hydrographic Feature
- OTHER FEATURES**
 - Digital Data Available
 - No Digital Data Available
 - Unmapped
- MAP PANELS**
 - Digital Data Available
 - No Digital Data Available
 - Unmapped

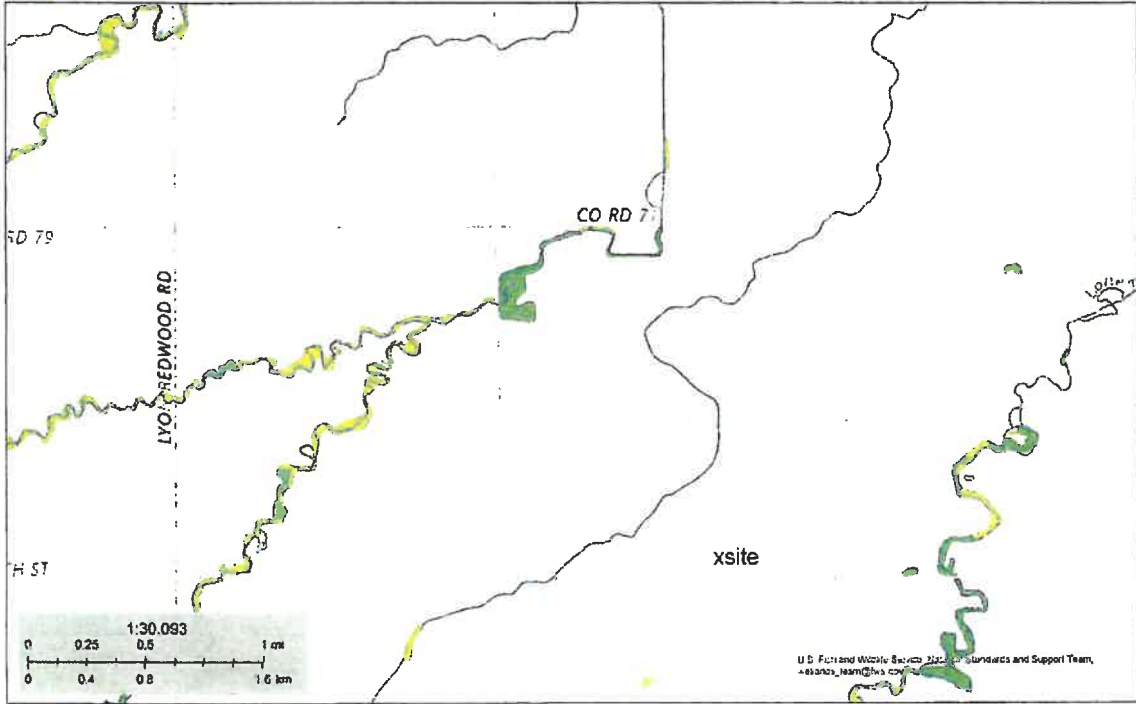
The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps. It is not void as described below. The base map shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 4/29/2026 at 2:31 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Wetlands



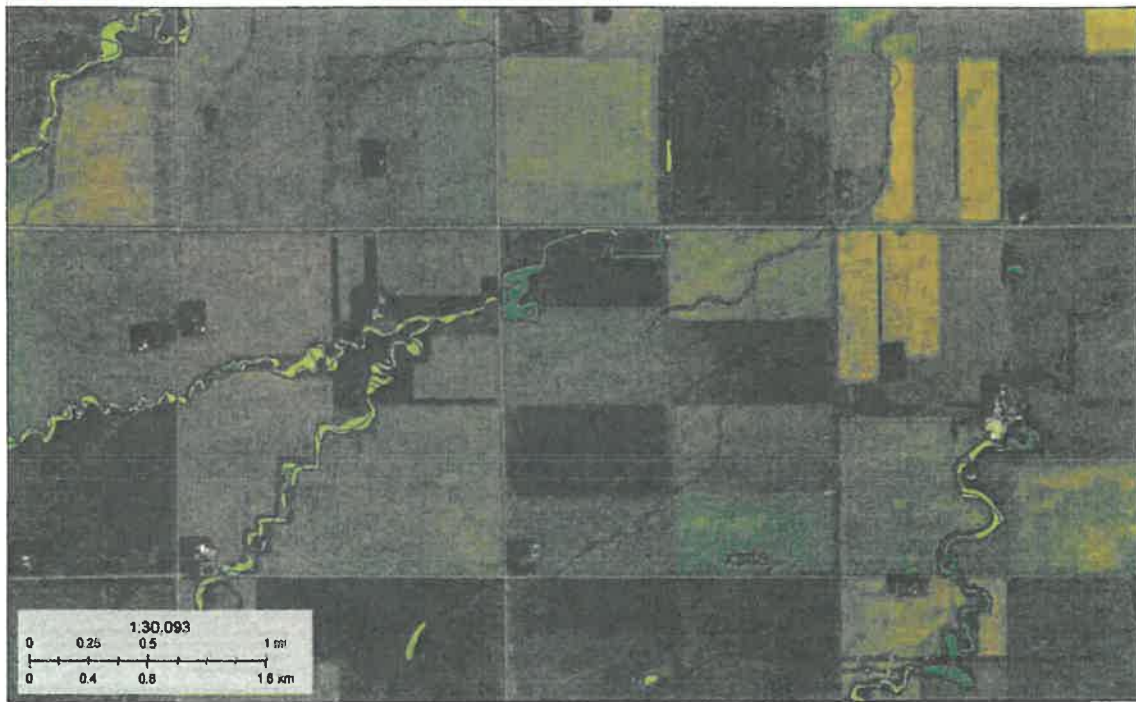
April 29, 2026

- | | | | | | |
|--|--------------------------------|--|-----------------------------------|--|-------|
| | Estuarine and Marine Deepwater | | Freshwater Emergent Wetland | | Lake |
| | Estuarine and Marine Wetland | | Freshwater Forested/Shrub Wetland | | Other |
| | Freshwater Pond | | Riverine | | |

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National Wetlands Inventory (NWI)
 This page was produced by the NWI mapper

Wetlands



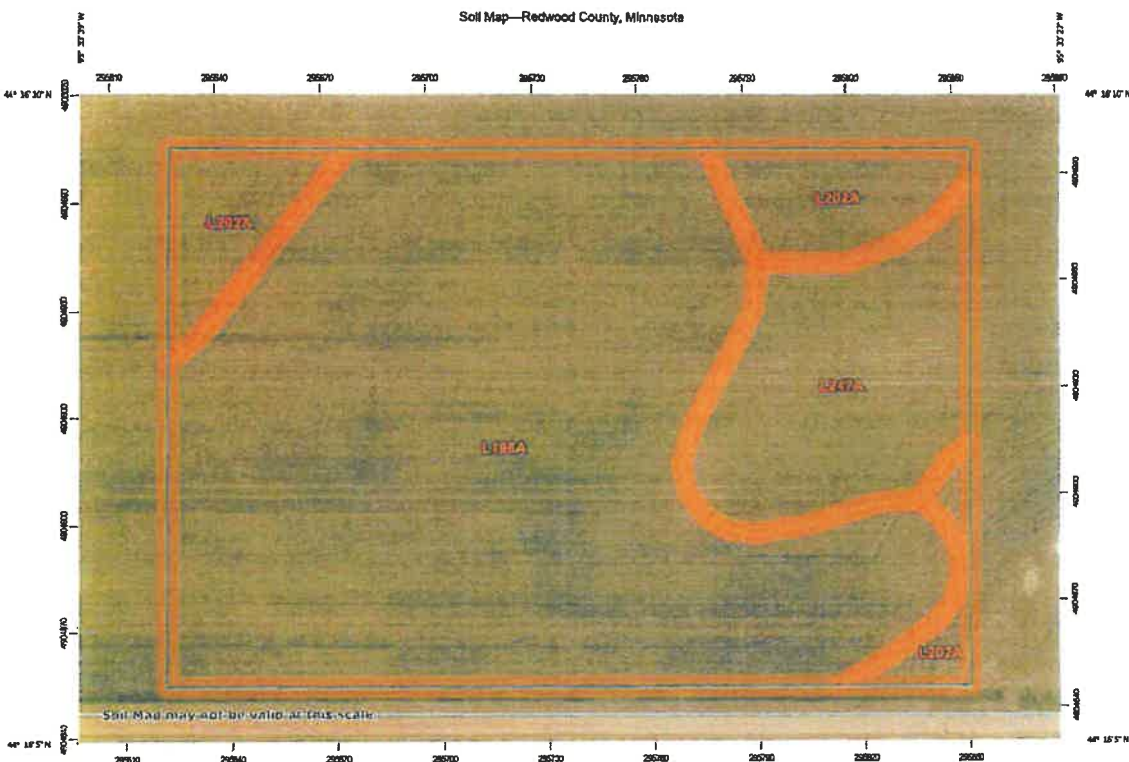
April 29, 2026

- | | | | | | |
|--|--------------------------------|--|-----------------------------------|--|-------|
| | Estuarine and Marine Deepwater | | Freshwater Emergent Wetland | | Lake |
| | Estuarine and Marine Wetland | | Freshwater Forested/Shrub Wetland | | Other |
| | Freshwater Pond | | Riverine | | |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

National Wetlands Inventory (NWI)
 This page was produced by the NWI mapper

Soil Map—Redwood County, Minnesota



Map Scale: 1:1,280 if printed on A landscape (11" x 6.5") sheet.
 0 15 30 60 90 Meters
 0 50 100 200 300 Feet
 Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 15N WGS84

Natural Resources
 Conservation Service

Web Soil Survey
 National Cooperative Soil Survey

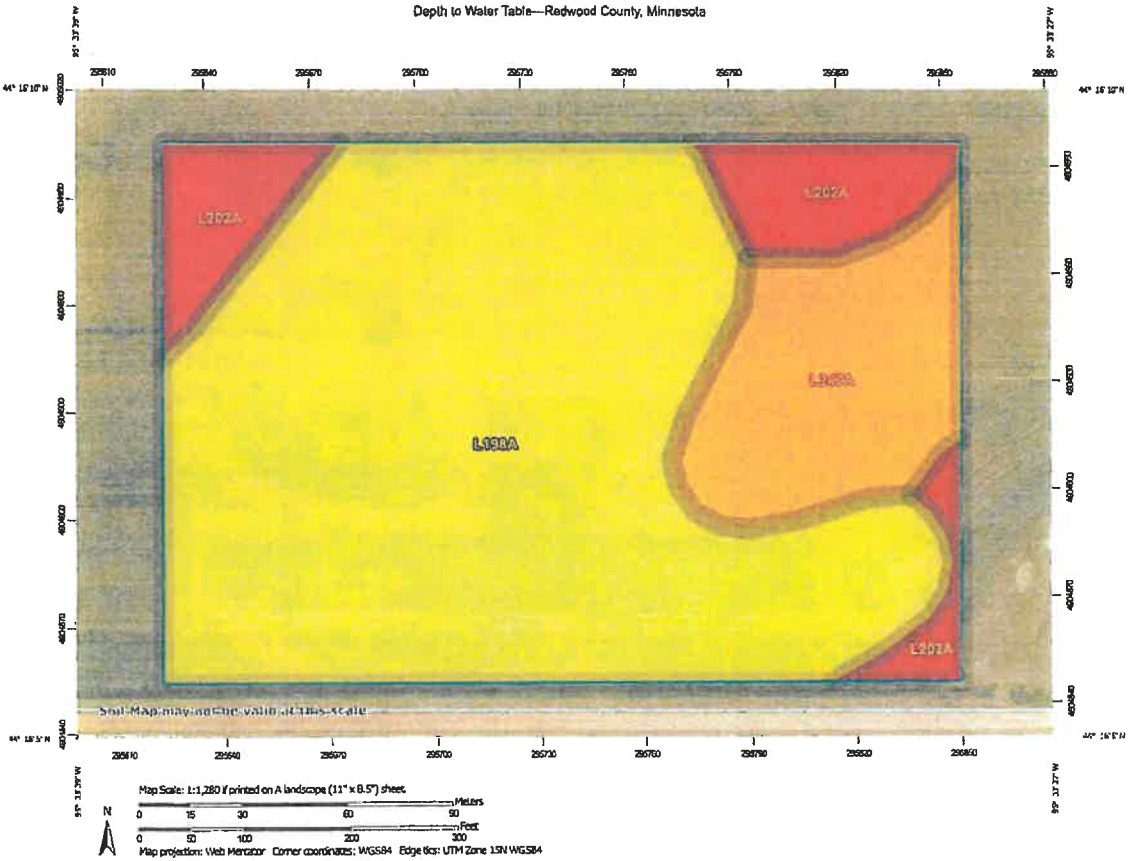
4/29/2026
 Page 1 of 3

Soil Map—Redwood County, Minnesota

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres In AOI	Percent of AOI
L198A	North Twin-Union silt loam, 0 to 2 percent slopes	6.2	72.4%
L202A	Pull Creek-Romnell complex, 0 to 2 percent slopes	1.1	12.5%
L477A	Maple-Vinton silt loam complex, 1 to 3 percent slopes	1.3	15.1%
Totals for Area of Interest		8.6	100.0%

Depth to Water Table—Redwood County, Minnesota



Natural Resources
Conservation Service

Web Soil Survey
National Cooperative Soil Survey

4/29/2026
Page 1 of 3

Depth to Water Table—Redwood County, Minnesota

Depth to Water Table

Map unit symbol	Map unit name	Rating (centimeters)	Acres in ACI	Percent of ACI
L198A	North Twin-Walnut grove complex, 0 to 2 percent slopes	75	6.2	72.4%
L202A	Pell Creek-Romnell complex, 0 to 2 percent slopes	15	1.1	12.3%
L247A	Moines-Walnut grove complex, 1 to 3 percent slopes	45	1.3	15.4%
Totals for Area of Interest			8.6	100.0%

Description

"Water table" refers to a saturated zone in the soil. It occurs during specified months. Estimates of the upper limit are based mainly on observations of the water table at selected sites and on evidence of a saturated zone, namely grayish colors (redoximorphic features) in the soil. A saturated zone that lasts for less than a month is not considered a water table.

This attribute is actually recorded as three separate values in the database. A low value and a high value indicate the range of this attribute for the soil component. A "representative" value indicates the expected value of this attribute for the component. For this soil property, only the representative value is used.

Rating Options

- Units of Measure: centimeters
- Aggregation Method: Dominant Component
- Component Percent Cutoff: Name Specified
- Te-break Ruler: Lower
- Interpret Nulls as Zero: No
- Beginning Month: January
- Ending Month: December



ENGINEERING, INC.

77402 U.S. Hwy 71
P.O. Box 181
Jackson, MN 56143
507-841-3269
nic@proageng.com

TO: OWNER

INSTRUCTIONS FOR OWNER TO FOLLOW BEFORE—DURING—AFTER CONSTRUCTION OF MANURE STORAGE

- Distribute only complete sets of plans and specifications: Keep a record of who gets plans because you may need to retrieve them later. Please call if you need more copies.
- Ask your feedlot officer to send a copy of your feedlot permit to ProAg Engineering, Inc.. We need this so we know who issued the permit and where reports should be sent.
- Each Contract for construction of the liquid manure storage (Concrete, tiling earthen basins) should include the following statement:
 - 10% of the contract amount will be held back until the MPCA Construction Inspection of Liquid Manure Area form has been signed by the Contractor and returned to the Engineer and Engineer certifies that the contract work is complete.
- A Pre-Construction Meeting shall be held before you start construction. The pre-construction meeting must include the Owner, Engineer, Excavating Concrete Contractors, and County Feedlot Officer. If you start construction without a pre-construction meeting, we reserve the right to cancel our contract.
- You must notify ProAg Engineering, Inc. and the Permitting Agency:
 - Three days before you start construction.
 - Three days before you backfill.
 - Within three days of completion.
- Pictures should be taken as the work progresses. This is good protection for you because if problems develop later, you will have a record of what was done. If the Engineer finds problems during inspection, he may request copies of the pictures. Close up pictures showing details are more important than panoramic views. Suggest using single use or digital cameras.
- MPCA requires that the design engineer submit a written construction report. We cannot do our final inspection and impact hammer test until the concrete is at least 28 days old and all accessory details shown on plans and specs are completed. Then allow at least 2 weeks for us to inspect and write our report.
- DO NOT make a final payment to contractor until the Engineer's certifies that work is complete.
- DO NOT put manure in the structure until you have received Engineer's Construction Report.

INSPECTIONS: *ProAg Engineering, Inc. must inspect before pouring concrete

Owner: _____

Location: _____

Barn or Tank Identification: _____

Date _____ Comment _____ Initials _____

Subgrade (No standing water or mud, forms set for proper floor thickness) _____

Floor Reinforcement (Grade, size, clean, location) _____

*Pouring Floor (Concrete, quality, take test cylinder) _____

Floor (Cracks sealed) _____

Perimeter Tile, Monitoring Port or Sump & Pump, Tile Outlet (Functional before forming walls) _____

Wall Forms and Reinforcement (Grade of steel, spacing, vertical reinforcement secured) _____

*Pouring Walls (Concrete quality, take test cylinders) _____

Water Supply Lines (None permitted through pit floor or walls below the HW line) _____

Outside of Walls (Honeycomb patched prior to backfilling) _____

Inside of Walls (Honeycomb patched) _____

Walls (Do impact hammer test) _____

Columns (Honeycomb patched) _____

Beams Grouted (First 3 beams at end walls and each side of solid divider walls) _____

Slats Grouted (Prior to backfilling) _____

Backfill (Height and slope to drain roof away from barns) _____

Finish Grading (Roads, drives, storm water catch basins & drainage) _____

Ag
ENGINEERING, INC.
 Nicholas J. Rowe, P.E.
 77402 U.S. Hwy 71
 P.O. Box 181
 Jackson, MN 56143
 507-841-3269
 nic@nroaqeng.com

PRE-CONSTRUCTION MEETING

PROJECT: _____ **DATE:** _____

LOCATION: _____ 1/4, SECTION _____, TWP. _____ CTY _____

OWNER: _____ **PHONE:** _____
 Owner's Representative _____ **PHONE:** _____ (to
 conduct weekly inspections for SWPPP and notify Engineer and Feedlot Officer.)

GENERAL CONTRACTOR _____
 Contact _____ **PHONE:** _____

EXCAVATION CONTRACTOR _____
 Contact _____ **PHONE:** _____
 Date to start excavation work _____

CONCRETE CONTRACTOR _____
 Contact _____ **PHONE:** _____
 Date to start concrete work _____

CONCRETE READY MIX _____
 Contact _____ **PHONE:** _____

PRE-CAST CONCRETE _____
 Contact _____ **PHONE:** _____

GROUTS, BEAMS AND SLATS _____
 Contact _____ **PHONE:** _____

FEEDLOT OFFICER _____ **PHONE:** _____

ELECTRICAL INSPECTOR _____ **PHONE:** _____

ENGINEER _____ **PHONE:** _____

PRE-CONSTRUCTION MEETING CHECK LIST
 OW-Owner, OR-Owner's Representative, CC-Concrete Contractor,
 EC-Electrical Contractor, EN-Engineer, EX-Excavator, PC-Precast Supplier
ITEM RESPONSIBILITY

- 1) Telephone directory _____
- 2) Port-a-potty or Johnny-on-the-spot _____
- 3) Storm Water Pollution Prevention Plan, SWPPP, weekly inspections. _____
- 4) Stake out buildings and pits _____
- 5) Locate underground utilities _____
- 6) Call UTILITIES CALL CENTER _____
- 7) Notify Engineer three days before starting _____
- 8) Notify Engineer three days before backfilling _____
- 9) Notify Electrical Inspector for grounding inspections _____
- 10) Notify Engineer four hours before each concrete pour _____
- 11) Temporary electrical power _____
- 12) Temporary Water _____
- 13) Telephone service _____
- 14) Layout worksite, limits of worksite _____
- 15) Equipment and employee parking _____
- 16) Dirt stockpile area _____
- 17) Construction materials stockpile area(s) _____
- 18) Keep traffic off septic drainfield area(s) _____
- 19) Security (daytime, night time) _____
- 20) Bio-security _____
- 21) Refuse disposal dumpster/burn pit _____
- 22) Concrete truck wash-out area _____
- 23) Does everyone have correct plans? _____
- 24) At completion of construction, notify Engineer for final inspection _____
- 25) Contractor sign MPCA Construction Report _____

SPECIFICATIONS for Concrete Lined Manure Storage Areas

01001 QUALITY ASSURANCE AND CONTROL PLAN

Work under these specifications is subject to County and MPCA inspection and review.

- A. BEFORE STARTING CONSTRUCTION, Owner shall:
1. Consult the feedlot permit for required submittals, notifications and approvals.
 2. Arrange for pre-construction meeting with engineer, owner and contractors.
 3. Notify engineer, 3 days before starting construction.
 4. Notify permitting agency (MPCA or County) 3 days before starting construction.
- B. DURING CONSTRUCTION, Concrete Contractor shall:
1. Notify Engineer, minimum 4 hrs before each concrete pour.
 2. Wait for Engineer's inspection before pouring concrete.
 3. Concrete testing will occur at a minimum of one sample per 100 yards of placed concrete. Testing will include: Air/Slump/Strength per ASTM standards. Sampled concrete will be later tested at a certified testing facility to determine PSI strength requirements and quality assurance.
 4. If concrete is provided by different supplier or with different mixes, additional testing will be done on the first truck according to ASTM standards. Engineer must be notified immediately if any change does occur.
- C. BEFORE POURING CONCRETE PIT FLOORS; the following must be completed:
1. Contractor give Engineer & Electrical Inspector advance notice.
 2. Engineer inspect subgrade and floor slab thickness (full 5" thick).
 3. Engineer inspect grade and placement of reinforcing steel.
Steel shall be supported on chairs and tied.
 4. Perimeter tile shall be laid at least 12 inches from pit wall and covered with pea rock or 1/4" - 1/2" crushed rock.
 5. Grounding inspection by Electrical Inspector.
- Placement of the perimeter tile and rock cover shall be done by the Concrete Contractor. Tile and rock provided by Owner.
- D. BEFORE POURING CONCRETE PIT WALLS; the following must be completed:
1. Contractor give Engineer & Electrical Inspector advance notice.
 2. Engineer inspect forms, reinforcing steel, waterstop and tile.
 3. Tile system shall be working with (temporary or permanent) automatic sump pump or daylight outlet.
 4. Grounding inspection by Electrical Inspector.
- E. BEFORE BACKFILLING; Items 1 thru 4 must be complete, then Owner notify Engineer, and MPCA or CFO and allow 3 work days for inspection.
1. Concrete contractor shall have patched all cracks and honeycomb.
 2. Pre-cast concrete beams, slats and slabs in place and grouted.
 3. Permanent tile sump pump or inspection port set in-place, (braced if necessary) and ready for backfilling.
 4. All organic debris shall be removed from the overdig area.
 5. Engineer must inspect Items 1 thru 4 and approve before backfilling.

SPECIFICATIONS for Concrete Lined Manure Storage Areas

- F. UPON COMPLETION, Owner shall notify Engineer when all of these items are done.
1. Backfilling and finish grading completed.
 2. Pumpout covers and safety signs installed.
 3. Concrete Contractor sign MPCA Construction Inspection Form.
- G. ENGINEER shall conduct inspections as specified in Section 03001.B. and submit construction report to Owner and Permitting agency.

01301 DESIGN CHANGES

Design changes must be approved in writing by both the Owner and the Engineer before proceeding with the work. Some design changes may also require MPCA, COUNTY and/or NRCS approval.

01401 SITE SURVEY

The Contractor shall be responsible for layout of the work. Bidders must visit the site and acquaint themselves with existing conditions. Contractor shall CALL GOPHER-1 and be responsible for location of existing utilities in areas of work.

01501 SUBSURFACE INFORMATION

All available data relating to the subsurface material and conditions that are based upon test borings has been obtained by the Engineer for his/her own use in designing the project. Its accuracy or completeness is not guaranteed by the Owner or Engineer and in no event is it to be considered a part of the contract plans or specifications.

02101 EARTHWORK

- A. This section applies to earthwork (excavation and backfill) for concrete lined manure storage pits and tanks.
- B. Remove one foot (1') of topsoil under all concrete lined manure tanks. Save topsoil for finish grading.
- C. Removal of water: All excavations, fill, grading and embankments shall be maintained in a well drained condition at all times. The Contractor shall have temporary pumping equipment on site to remove water from trenches and excavations until the perimeter tile system is working.
- D. Any over-excavation for concrete footings and slabs on grade shall be backfilled with compacted sand/gravel.
- E. WARNING Engineer must inspect outside of wall and tile and give approval before backfilling. See Section 01001.
- F. CLEAN BACKFILL TRENCH. All organic material, cardboard, wood, paper, straw, etc. shall be removed from trench before backfilling. These materials will decay and contaminate the perimeter tile system.

SPECIFICATIONS for Concrete Lined Manure Storage Areas

- G. Do not backfill against concrete walls until the concrete has cured at least 7 days and all slat and slab floors and beams are in place and grouted to properly brace the walls. Exercise caution when backfilling to bring up the level uniformly on all sides of tanks and pits. Keep all heavy equipment back from the pit and tank walls a distance equal to the depth of the fill. Top off backfill with one foot (1') of topsoil, disk and leave smooth for planting grass.

02401 PERIMETER TILE SYSTEM

MPCA Rules: Where a perimeter tile system is required to control the elevation of the water table or saturated soils, it must lower the water table or saturated soils to below the bottom of the storage liner. Perimeter drainage tile shall be located at least one foot outside of the footing of the concrete-lined manure storage areas. Each manure storage area shall have a dedicated drain tile system with a dedicated riser, manhole or other access for collection of tile-water samples.

- A. PERIMETER TILE shall be 4 inch (unless otherwise shown on plans) heavy duty perforated corrugated polyethylene plastic agricultural drain pipe. Tile shall be bedded and covered with pea rock or 1/4" - 1/2" crushed rock.
- B. EXISTING TILE LINES intercepted during trenching for the perimeter tile system shall be removed back 10 feet from the tank wall. Existing tiles shall be connected to a suitable by-pass tile system. Do NOT connect existing area tile lines to the perimeter tile system, unless authorized by the Engineer.
- C. GRAVITY OUTLET FOR PERIMETER TILE shall not be used where flood water may backup into the tile and contaminate the dedicated sampling port. The tile outlet shall have a rodent guard. The tile outlet may serve as dedicated sampling port, when it is easily accessible and will never be inundated and contaminated by flood water.
- D. SUMP PUMPS shall be required whenever a gravity outlet is not available. On sites with more than one below ground manure storage structure, only one common sump pump system is required, but each structure must have an individual sampling port.
- E. PUMP shall be submersible type with 20 feet heavy duty electrical cord. Pump shall have an adjustable piggy back float switch. Pump shall be capable of 25 GPM at 15 feet head. Pump shall be fitted with a discharge hose or pipe equal or larger than the discharge of the pump. Furnish and install fused weatherproof disconnect switch, plug and receptacle for each pump. Plug type connections should be used for quick exchange of pumps by farm workers.
- F. ALTERNATE PLAN to dewater the site in advance of general excavation shall be decided by the owner, engineer and contractor at time of the pre-construction meeting. If the tile is installed in advance of excavation, it should be installed 4 feet out from the pit wall and at least 2 feet below the top of the pit floor. Slope the tile at 0.2 feet per 100 feet to the sump or daylight outlet. Plow type machines shall NOT be used when installing perimeter tile around concrete manure storage structures prior to general excavation, because it will loosen soil under wall footing. Use only a backhoe or trencher.
- G. CLEAN BACKFILL TRENCH. All organic material, cardboard, wood, paper, straw, etc. shall be removed from trench before backfilling. These materials will decay and contaminate the perimeter tile system.

SPECIFICATIONS for Concrete Lined Manure Storage Areas

02601 SEWER SYSTEM

- A. Sewer system consists of drains from the barns, cleanouts, sewer main, sewer outlet into concrete tanks and earthen basins, and level control between lagoon cells.
- B. Gravity sewer pipe (non-pressurized) shall be PVC SDR-35 with gasket or glued joints. Sewer cleanouts (CO) shall be located as shown on the plan.
- C. All holes for pipes passing through floors and walls shall be sealed water tight.

02701 FENCE AND GATES

All open top concrete tanks less than 4 feet of wall above ground and earthen manure storage basins shall be fenced. Fence and gates shall be child and livestock proof to prevent unsupervised access.

02801 SIGNS

The Owner shall post warning signs every 100-150 feet around open top tanks and earthen basins: "DANGER, DEEP WATER, KEEP OUT". Post warning sign at each manure pit, reception pit, pumping station and manhole where a 'confined space' may contain manure gases: "DANGER, POISONOUS GAS IN PIT, KEEP OUT".

02901 OTHER WORK

The Owner shall be responsible for putting child-proof fences around open top tanks and child-proof covers on all sumps, pump out ports and providing and utilizing safety guard fences around pump outs when open.

03000 PRECAST CONCRETE

- A. The Precast manufacturer shall submit design data for checking load capacity of the precast system or an Engineer's Certification that the pre-cast components meet the following design loads. For design of beams, slabs and slats refer to Concrete Manure Storage Handbook, MWPS-36, by Midwest Plan Service.

Type of barn	Solid slabs & beams	Slats
Hog nursery barns	35 psf	50 pif
Hog finishing barns	60 psf	125 pif
Sow & boar barns	65 psf	150 pif
Add an additional 160 pif on the edge(s) of slabs that support farrowing stalls.		
Dairy free-stall barns	100 psf	250 pif
Dairy holding & handling pens	125 psf	312 pif

- B. To properly brace pit or tank walls, space between ends of beams, slats and slabs shall be filled with grout and allowed to set 3 days before backfilling.

03001 CAST IN PLACE CONCRETE

SPECIFICATIONS for Concrete Lined Manure Storage Areas

A. READY MIX CONCRETE shall meet requirements of ASTM C-94

CONTRACTOR shall give copy of this page to Ready Mix Plant prior to bidding.

Concrete	28 day compressive strength, f'c, psi	Aggregate, max.	Fibermesh
Footings & Floors	4,000	2"	1.5 lb/cuyd
Walls	4,000	1.5"	none
Columns	4,000	1.5"	none
Slump	3" - 6"		
Air entrained	5% - 7%		
Water:cement ratio	0.5		

Fly Ash, maximum 20% of cementitious material. Silica Fume, maximum 20% of cementitious material. The combination of fly ash and silica fume shall not exceed 35% of total cementitious materials. Fly ash and silica fume will increase resistance to sulfates and reduce permeability. CAUTION: fly ash slows curing, especially in cold weather.

To minimize shrinkage cracks in floors, minimize the amount of cement-water paste and maximize the amount of large aggregate. The use of water reducing plasticizers is encouraged. Contractor may order water reducing or other admixtures, except calcium chloride shall not be used.

B. INSPECTIONS AND TESTING.

1. Inspection before each concrete pour shall include evaluation of subgrade, forms, waterstop, placement and grade of reinforcing steel.
2. Concrete shall be sampled and tested for temperature, entrained air, slump and strength (test cylinders) as per ASTM C-94. Minimum of one sample per 100 yards placed.
3. The Inspector shall forward the inspection report including results of the ASTM tests to the Engineer.
4. The Engineer may request core samples be taken for any concrete of questionable strength or quality. All such concrete found to be defective shall be removed and replaced by the Contractor. If concrete is provided by different supplier or with different mixes, additional testing will be done on the first truck according to ASTM standards. Engineer must be notified immediately if any change does occur.

C. WATERSTOP shall be 3/4" x 3/8" Waterstop RX; 3/4" x 1" Swellstop; Synko-Flex; Hydro-Flex waterstop; Green-streak, Con-Seal CS-231, 220 or 102, or approved equal. These materials come in paper-backed coil or strips and shall be applied as per manufacturer's instructions.

D. All steel in the concrete floors and walls in livestock buildings must form an EQUIPOTENTIAL PLANE and be bonded to the electrical system. This must be coordinated with the Electrical Contractor and will require inspection by the Electrical Inspector prior to each pour of concrete.

E. REINFORCING STEEL shall be deformed bars, fy = 60,000 psi (Grade 60)

Steel details for deformed rerods	#4 bars	#5 bars
Bar bending radius, minimum 6d3"	4"	
Lap splices, minimum 40d	20"	25"
Bend around corner, minimum	24"	30"

SPECIFICATIONS for Concrete Lined Manure Storage Areas

Rods through construction joints 30" 36"

F. Steel reinforcement shall be tied and supported on chairs, bolsters, spacers and other devices. Dowels and rods extending through construction joints shall be secured in positions against displacement before concrete is placed and shall be cleaned before subsequent pouring.

G. Preparation of Forms and Subgrade: Prior to placement of concrete, the forms and subgrade shall be free of wood chips, sawdust, debris, standing water, ice, snow, extraneous oil, mortar and other harmful substances or coatings. Placement of concrete on mud, dried earth, uncompacted fill or frozen subgrade will not be permitted.

H. Excavations shall be made to the dimensions and elevations indicated on the drawings. Should excavation through error be carried to a greater depth or size than indicated or required, such additional depth or size shall be filled with concrete at the CONTRACTOR'S EXPENSE.

I. Tolerances: Elevations of floor slabs, top of walls, slab ledges, beam pockets and top of columns ± 1/4". Horizontal length and width of top of wall, location of beam pockets and columns ± 1/2". Straightness of top of wall ± 1/4". Anchor bolt spacing ± 1", centered in stem wall ± 1/2". Thickness of floor slab shall not be less than 5 inches at any point.

J. Shrinkage cracks and honeycomb areas shall be filled with a mixture of masonry cement and water of medium consistency and brushed into the cracks with a stiff brush. Honeycomb areas shall: 1) have loose stones hammered out, 2) be wetted by brushing in a watery paste of masonry cement, 3) and filled and sealed with mixture of masonry cement with sand.

K. COLD WEATHER. When for more than 3 consecutive days the mean daily temperature drops below 40°F, the contractor shall place and protect the concrete in accordance with ACI 306.

L. HOT WEATHER CONSTRUCTION. When it is likely that temperature between 80°F and 100°F will be approached or exceeded; that low relative humidity is present; or wind velocity will exceed 10 mph, the contractor shall place and protect the concrete in accordance with Chapters 4 & 5 of ACI 305.

M. Freeze/Thaw & Non-Use Protection, Long & Short Term After Construction: After the concrete pit is constructed and prior to its use or during non-use, the concrete floor and subgrade must be protected from freezing. If the pit is empty when the ground surface around the pit begins to freeze, a minimum liquid depth of 2 feet must be added to the pit to prevent freezing the subgrade below the floor. If the barn and pit are not being used for any extended period of time throughout the year (minimum of 60 days), a minimum liquid depth of 2 feet must be maintained in the pit to prevent freezing, groundwater pressure heaving, etc. The barn can also be heated during non-use times during cold weather to prevent freezing in the bottom of the pit instead of placing or leaving additional liquid in the pit.

STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

*These are recommendations and are not intended to meet the requirements of a site specific SWPPP for an NPDES Storm Water Discharge Permit.

Description of the site:

The site is currently cropland. The project consists of construction of a swine confinement operation with multiple deep pits. After construction, the area surrounding pit will be planted to grass.

Construction Sequence and Best Management Practices (BMP's)

1. The construction site shall be planted to grass (or cover crop) prior to commencement of construction. See Grass Seeding Guidelines.
2. Areas not to be disturbed during construction shall be staked and marked. Considerable rain water and sediment can be trapped on areas planted to grass and not compacted by construction traffic.
3. Install silt fence as shown on the site plan as needed to prevent erosion.
4. All drive entrances shall be protected with rock. Install road culvert(s) as per highway department specifications.
5. Build a berm to prevent field water from entering the construction site. Make berm 18-24" high with 3:1 side slopes. Use loose top soil from the barn area. A berm is an alternative to using silt fence. The loose soil will absorb a lot of water. Construct the berm on the contour with no channel on the up-hill side of the berm.
6. Temporary stockpiles shall have silt fence or other effective sediment controls and cannot be placed in stormwater conveyances, ditches or grass waterways.
7. Dewatering of pits and basins shall be done in a manner that does not cause nuisance conditions or discharge onto down-slope property. Rain and ground water in pit excavations shall not be allowed to flow direct into open tile, unless the tile inlet has silt fence or other protection or the perimeter tile is installed and covered with pea rock or crushed rock.
8. After backfilling and final grading is done, those areas shall be planted to grass. Slopes steeper than 5:1 shall be mulched. All seeding and mulching operations shall commence within 1 week after completion of each portion of the construction or as soon as soil conditions permit. See Grass Seeding Guidelines.
9. After berms are removed and backfill around barns is re-graded (the following spring) those areas shall be re-seeded to grass.
10. Final stabilization is achieved when soils have been stabilized by a uniform perennial vegetative cover over at least 70% of the pervious area, and all drainage ditches and grass waterways have been stabilized, then the silt fence may be removed.
11. The Owner shall keep the plans and records on file for a minimum of six (6) years.

Maintenance of BMP's

1. Owner shall inspect all BMP's weekly and within 24 hours after each rain event of 1/2" or more in 24 hours.
2. Silt shall be removed from behind silt fences within 24 hours of when the depth reaches 1/3 the height of the fence.
3. Mud and crushed rock are tracked onto public roads, it shall be removed within 24 hours.
4. If sediment escapes the site, off-site accumulations must be removed in a manner and frequency sufficient to minimize off-site impacts.

Assignment of Responsibilities for Execution of the SWPPP

STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

1. Owner shall be responsible for execution, inspection, record keeping and up-dating The SWPPP as required in Appendix C of the NPDES Feedlot Permit. See form for the Storm Water Pollution Prevention Plan Record.
2. Owner shall inspect all BMP's weekly and within 24 hours after each rain event of 1/2" or more in 24 hours and supervise proper maintenance of erosion and sediment control practices.
3. Earthwork Contractor shall be responsible for implement, manage and maintain both temporary and permanent erosion and sediment control BMP's (except seeding) until final grading has been completed on site.
4. Owner shall be responsible for seedbed preparation, planting and mulching operations prescribed by the SWPPP.
5. Changes to the SWPPP shall be approved and recorded by Owner prior to implementation.

Grass Seeding Guidelines

All in-place topsoil shall be salvaged to the maximum extent possible. It is ideal to place 6 inches of top soil in areas to be seeded. Harrowing before and packing with roller after planting will help germination, make the ground smoother and easier to mow. Seeding mixture and rates are recommendations based on DOT specs. Fertilizer is important for quick growth. Mixtures 250 and 280 can be mowed.

Temporary seeding: Fertilizer 10-10-20 at 200 lbs/acre.

- Oats at 100 lbs/ac for spring/summer seeding of areas that will be left undisturbed for 21 days or more.
- Winter wheat at 100 lbs/ac for fall seeding of areas that will be disturbed again in the spring, such as backfill around barns.

Turf and agricultural grasses: Fertilizer 20-10-20 at 350 lbs/acre.

General Roadside mix.

Brome grass, smooth	9.8 lbs/ac	14.0%
Bluegrass, Kentucky "Certified Park"	20.3	29.0
Bluegrass, Canada	9.8	14.0
Switch grass	2.1	3.0
Wheat-grass, slender	2.8	4.0
Rye-grass, perennial	14.7	21.0
Timothy	2.1	3.0
Redtop	2.1	3.0
Alfalfa, creeping	4.2	6.0
White clover	2.1	3.0
Total	70 lb/ac	

Agricultural Roadside mix.

Alfalfa, creeping	15 lb/ac	30.0%
Brome grass, smooth	10	20.0
Redtop	3	6.0
Rye-grass, perennial	15	30.0
Switch grass	2	4.0
Timothy	2	4.0
Wheat-grass, slender	3	6.0
Total	50 lb/ac	

OPERATION, INSPECTION AND MAINTENANCE PLAN

NEED FOR OPERATION, INSPECTION AND MAINTENANCE PLAN

Although this Waste Storage Structure has been designed in accordance with MPCA recommendations and its based upon the best available technical knowledge, it must be recognized that any Waste Storage Structure needs to be properly maintained, including periodic inspection. You, the Owner, are responsible for this Waste Storage Structure. The following guidelines for safe operation and maintenance are recommended.

- (1) routine inspections, maintenance and record keeping to be completed to identify and document damage to the liner.
- (2) methods to be used to repair areas of damaged liner;
- (3) methods used to monitor the liquid level in the basin to evaluate proper operation and adequate available storage capacity; and
- (4) routine inspections of perimeter tile line outlets and inspection manholes to ensure proper operation of the system.

Annually, the liquid will be mixed and removed for land application. Liquid level in the pit(s) shall be monitored quarterly (4 times per year) and after any water line breaks or abnormal additions to the pit. The level shall be measured using a rod or wood slick and the depth recorded.

SEMI-ANNUAL INSPECTION OF LIQUID STORAGE AND HANDLING SYSTEMS

Establish a time each spring and fall for a thorough inspection of the liquid storage and handling systems.
DO NOT ENTER COVERED PITS & TANKS.

All concrete storage tanks and reception pits shall be inspected to evaluate the outside of structures for cracks and deterioration of concrete. Any cracks showing discharge of liquid shall be inspected by an engineer and repairs done as prescribed by the engineer.

Maintain the following in proper working order:

- 1) Finish earthwork around the structure should be designed to carry runoff away from the foundation. Rainwater diversions to direct 'clean' water away and 'dirty' water into storage facilities. Grass should be established in those areas not covered by concrete and gravel.
- 2) Childproof covers must be placed upon the pumpouts. Open pumpouts should never be left unattended.
- 3) Warning signs shall be posted to prevent children and others from using the pit other than the intended use.
- 4) Animal wastes shall be handled and utilized as specified in the Manure Management Plan.
- 5) The Waste Storage Structure requires continuous ventilation to safely remove poisonous and noxious gases. Manure agitation will release large amounts of gas and may create a hazardous situation. Ensure that the ventilation fans are operating before agitation and, if possible, evacuate the building.
- 6) Manure pits that contain bearing divider walls should be emptied using a modified pumping plan. All manure sections should be partially emptied to prevent possible divider wall failure. Removal of about 3' of manure is recommended from each section before complete emptying of any one section is undertaken.
- 7) No person should enter a Waste Storage Structure without proper training and without wearing a self-contained breathing device. A second person should remain outside of the structure and should have an immediate means of removing the person inside the structure in an emergency.
- 8) Regular quarterly inspections should be made of the structure and its surroundings for leaks, concrete deterioration and pumpout cover conditions. Inspection of the slats for signs of deterioration is advised.
- 9) Concrete should be inspected for large cracks and exposed reinforcing steel. Joints should be checked for unusual openings.
- 10) Concrete surfaces should be quarterly inspected for erosion, scaling and exposed reinforcing steel.

1

- 11) Perimeter tile, sump pumps, sampling ports and rodent guards at outlets.
- 12) The structure walls are designed to resist earth loads only. Do not operate any equipment on this surface.
- 13) The beam and flooring system is designed for animal loads only. Do not operate any equipment on this surface.
- 14) If, during the inspection, serious defects are discovered, remedial actions may be required. The County Feedlot Officer and Engineer should be contacted and possible the MPCA.

RECORDS

Record the inspections, evaluations and maintenance done in a spiral bound notebook. Also take and date pictures before and after any maintenance work is done on cover and liquid storage and handling facilities.

PERIMETER TILE MONITORING AND CONTINGENCY PLAN

INSPECT PERIMETER TILE AT LEAST ONE WEEK BEFORE EMPTYING STORAGE

All below ground waste storage structures require perimeter tile to relieve the hydrostatic pressures which would otherwise damage the sides of the concrete tanks and manure storage pits under barns. There is a serious problem if the water level in the sump or inspection port is above the pit floor.

It is very important that the ground water level be lowered prior to emptying the manure storage pit. It may take a week or more for the system to lower the ground water pressure once the problem has been corrected.

BASE LINE SAMPLING

It is recommended that base line sampling be done before manure is put in the storage facility to document any pre-existing contamination that may be in the soil. This is especially important if the site is in an old barnyard area or has received heavy applications of manure for many years.

Base line samples should be collected at least two (2) times prior to the addition of manure into the waste storage structure. If there is no flow from the tile, sampling shall begin as soon as water is available for sampling. Each 'base line' sampling event shall be scheduled at least two (2) weeks apart.

1. The Owner shall contract with an independent laboratory to collect and analyze the samples. The laboratory must be certified. The laboratory report shall include: Chain of custody record, date, parameter, method used, results, units.
2. The water quality parameters to be monitored are:

Total Kjeldahl Nitrogen	Nitrate Nitrogen
Nitrite Nitrogen	Ammonium Nitrogen
Dissolved Oxygen	Chloride
Sulfate	Total Phosphorus
Fecal Coliform	pH
Temperature	Specific Conductivity
Flow (as determined by time to fill 5 gallon pail)	

CHANGE IN TILE WATER COLOR OR ODOR

If visual observation of the tile water indicates a change in color or odor, then a more urgent response is necessary. A change in color or odor may be caused by either soil and/or manure water. If this should occur, immediately stop all discharge to field tile. Notify the MPCA or Engineer immediately.

Install a sump pump and discharge the tile water onto a vegetated filter strip area. If necessary, plug the line going to field tile with bentonite 'chips'. Bentonite chips may be obtained from your well driller.

2



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette		
Xcel - Conditional Use Permit Application #8-26	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Conditional Use Permit Application #8-26 for a new electrical substation in Section 4, Granite Rock Township.

Background Information:

The new substation will tie the Plum Creek Wind Project lines into the existing power grid. It will connect to the existing double-circuit 345kV transmission line that runs along County Highway 12.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

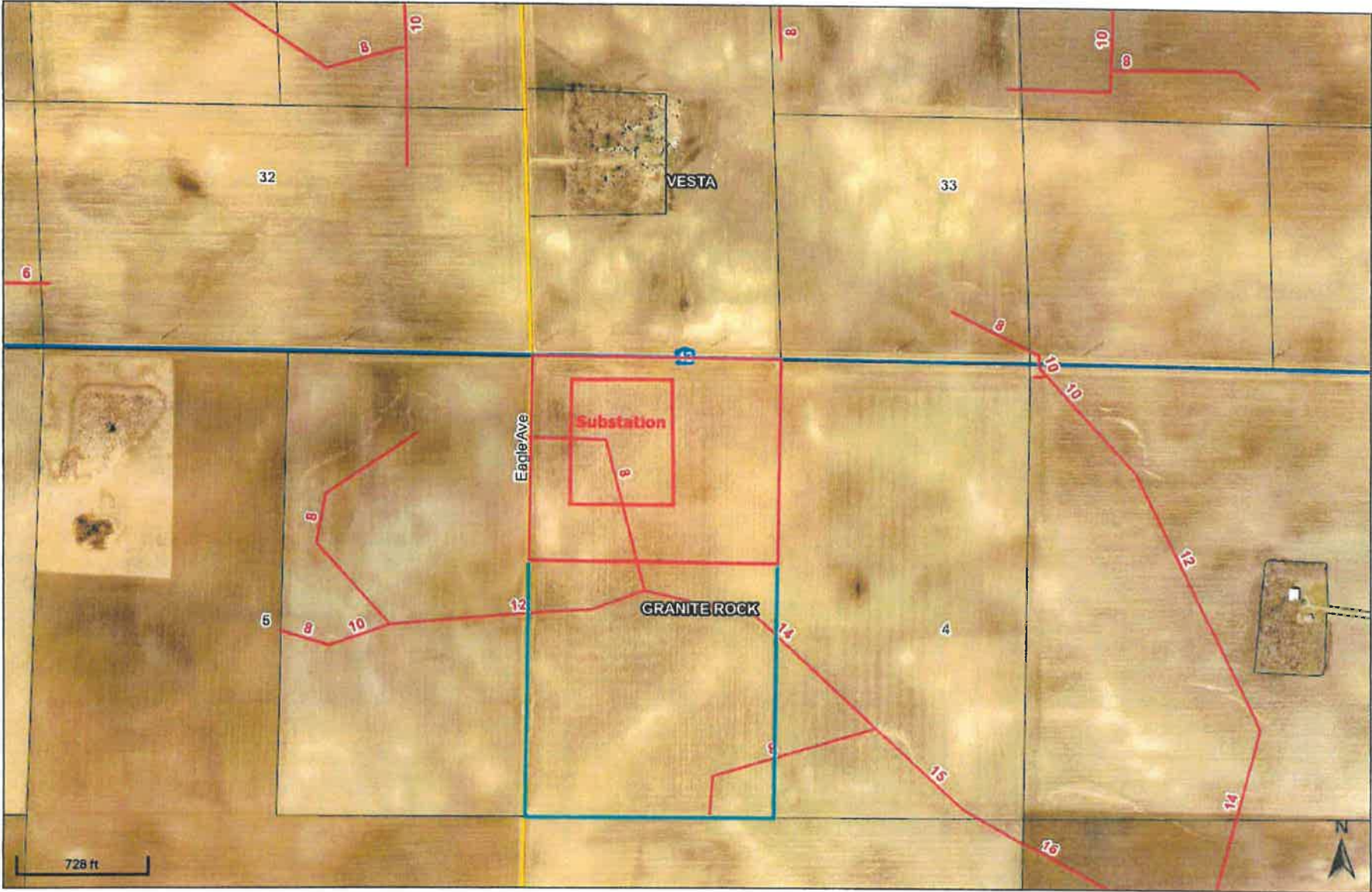
Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Neighborhood

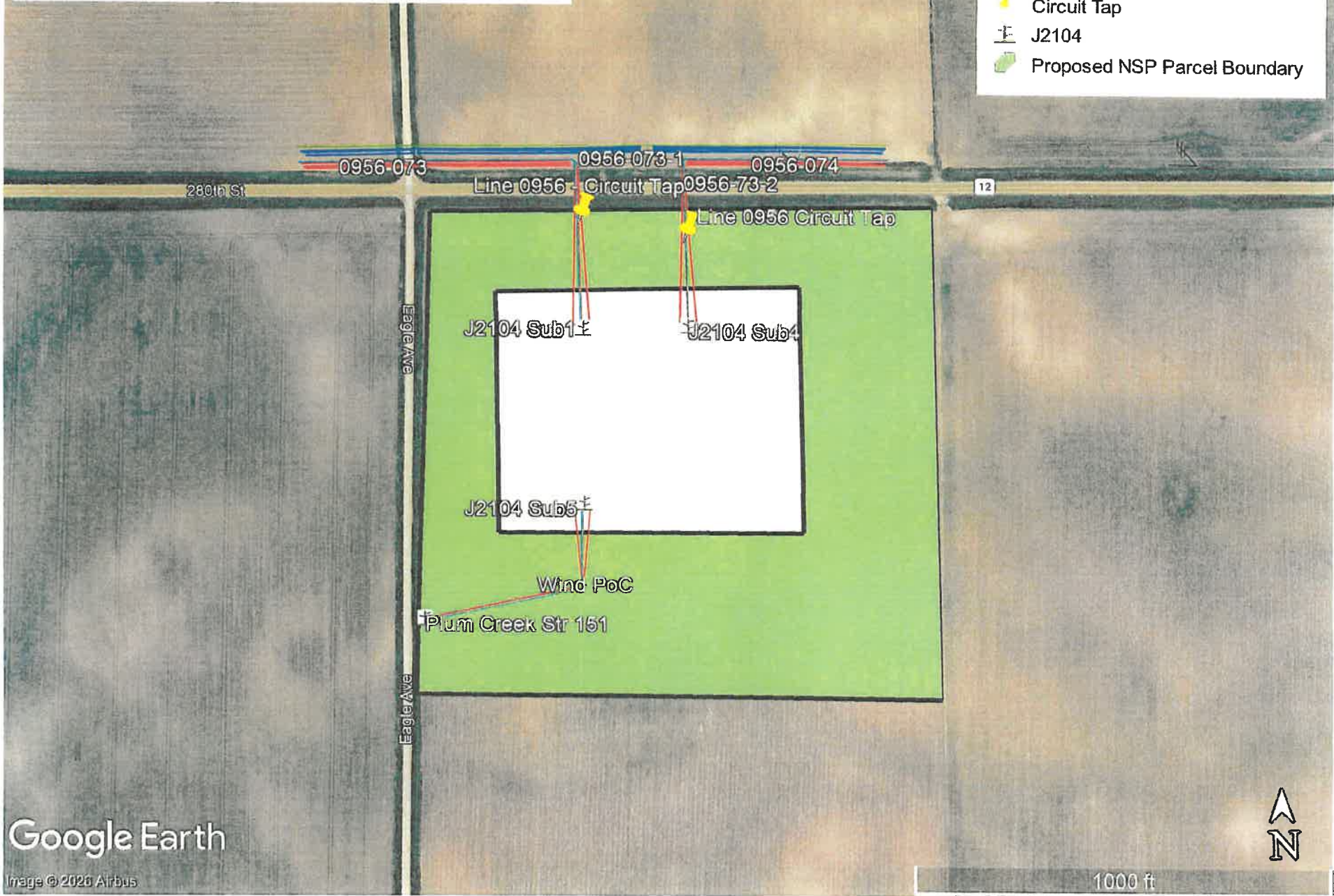


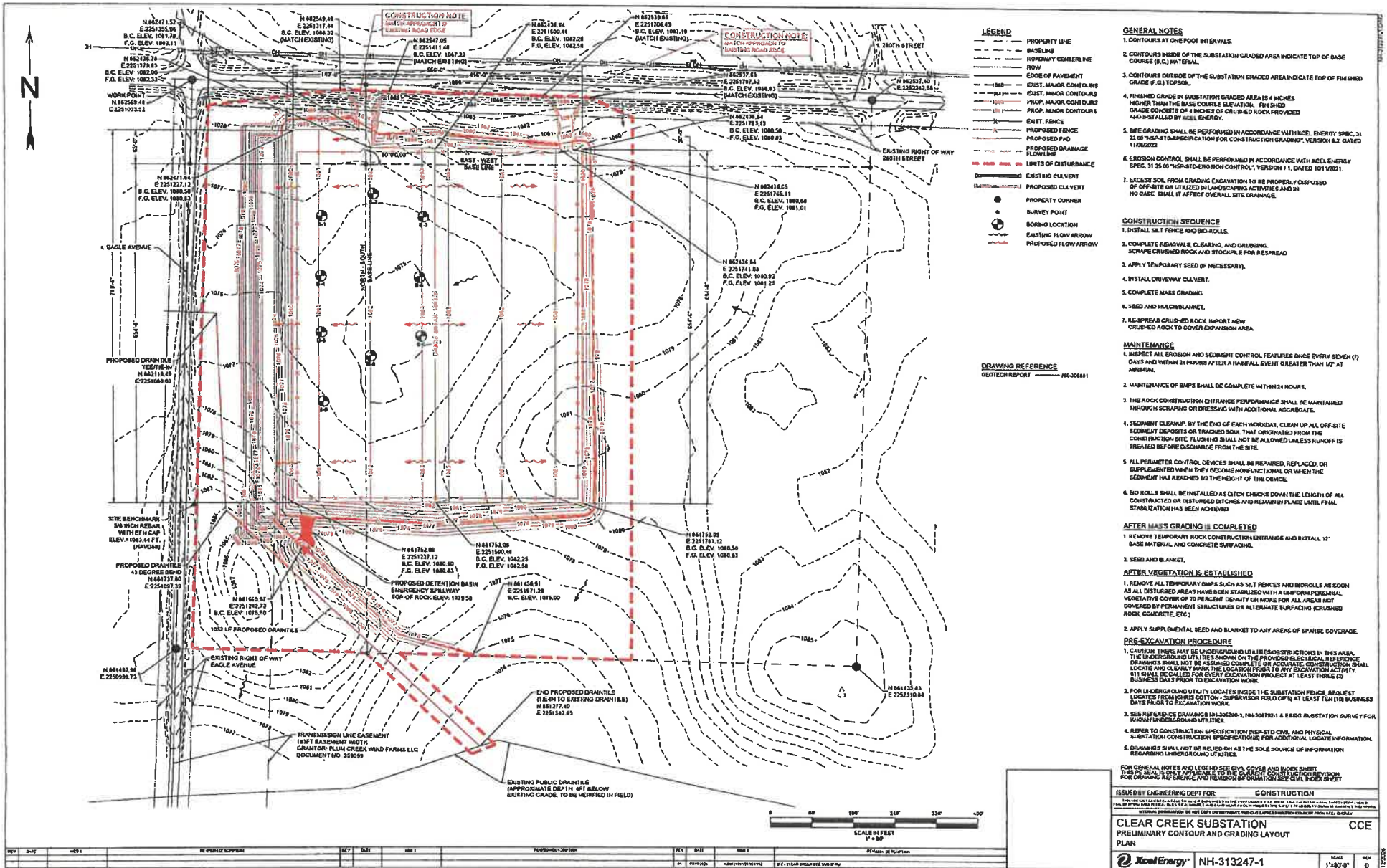
Xcel Energy - Proposed Substation

Substation and Transmission Line Interconnection

Legend

- ~ Substation Boundary
- Circuit Tap
- ⊥ J2104
- Proposed NSP Parcel Boundary





REV	DATE	DESCRIPTION	BY	CHECKED	DATE	REVISION

LEGEND

- PROPERTY LINE
- BASILINE
- ROADWAY CENTERLINE
- ROW
- EDGE OF PAVEMENT
- CONTOURS OUTSIDE OF THE SUBSTATION GRADED AREA INDICATE TOP OF FINISHED GRADE (F.G.) TOPSOIL.
- FINISHED GRADE IN SUBSTATION GRADED AREA IS 4 INCHES HIGHER THAN THE BASE COURSE ELEVATION. FINISHED GRADE CONSISTS OF 4 INCHES OF CRUSHED ROCK PROVIDED AND INSTALLED BY SHEL ENERGY.
- SITE GRADING SHALL BE PERFORMED IN ACCORDANCE WITH IACEL ENERGY SPEC. 21.21 OR "HOUR-10 SPECIFICATION FOR CONSTRUCTION GRADING", VERSION 8.2, DATED 1/8/2022.
- EROSION CONTROL SHALL BE PERFORMED IN ACCORDANCE WITH IACEL ENERGY SPEC. 31.25 OR "BEST MANAGEMENT PRACTICES", VERSION 1.1, DATED 10/1/2021.
- EXPOSED SOIL FROM GRADING EXCAVATION TO BE PROPERLY COVERED OR OFF-SITE OR UTILIZED IN LANDSCAPING ACTIVITIES AND IN NO CASE SHALL IT AFFECT OVERALL SITE DRAINAGE.

GENERAL NOTES

- CONTOURS AT THE FOOT INTERVALS
- CONTOURS INSIDE OF THE SUBSTATION GRADED AREA INDICATE TOP OF BASE COURSE (B.C.) MATERIAL.
- CONTOURS OUTSIDE OF THE SUBSTATION GRADED AREA INDICATE TOP OF FINISHED GRADE (F.G.) TOPSOIL.
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- EXPOSED SOIL FROM GRADING EXCAVATION TO BE PROPERLY COVERED OR OFF-SITE OR UTILIZED IN LANDSCAPING ACTIVITIES AND IN NO CASE SHALL IT AFFECT OVERALL SITE DRAINAGE.

CONSTRUCTION SEQUENCE

- INSTALL S&T FENCE AND BIO-ROLLS.
- COMPLETE REMOVAL, CLEARING, AND GRUBBING. SCRAPE CRUSHED ROCK AND STOCKPILE FOR RESPAVED.
- APPLY TEMPORARY SEED IF NECESSARY.
- INSTALL DRIVEWAY CLAYVERT.
- COMPLETE MASS GRADING.
- SEED AND MULCH/BLANKET.
- RE-SPREAD CRUSHED ROCK, IMPORT NEW CRUSHED ROCK TO COVER EXPANSION AREA.

MAINTENANCE

- INSPECT ALL EROSION AND SEDIMENT CONTROL FEATURES ONCE EVERY SEVEN (7) DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.2" AT THE SITE.
- MAINTENANCE OF BMPs SHALL BE COMPLETE WITHIN 24 HOURS.
- THE ROOF CONSTRUCTION ERT FENCE PERFORMANCE SHALL BE MAINTAINED THROUGH SCRAPING OR DRESSING WITH ADDITIONAL AGGREGATE.
- SEDIMENT CLEANUP BY THE END OF EACH WORKDAY, CLEAN UP ALL OFF-SITE SEDIMENT DEPOSITS OR TRACKED SOIL THAT ORIGINATED FROM THE CONSTRUCTION SITE. FLUSHING SHALL NOT BE ALLOWED UNLESS RUNOFF IS TREATED BEFORE DISCHARGE FROM THE SITE.
- ALL PERIMETER CONTROL DEVICES SHALL BE REPAIRED, REPLACED, OR SUPPLEMENTED WHEN THEY BECOME NON-FUNCTIONAL OR WHEN THE SEDIMENT HAS REACHED 1/2 THE HEIGHT OF THE DEVICE.
- BIO ROLLS SHALL BE INSTALLED AS DITCH CHECKS DOWN THE LENGTH OF ALL CONTRACTED OR DISTURBED DITCHES AND REMAIN IN PLACE UNTIL FINAL STABILIZATION HAS BEEN ACHIEVED.

AFTER HAUL'S GRADING IS COMPLETED

- REMOVE TEMPORARY ROCK CONSTRUCTION ENTRANCES AND INSTALL 12" BASE MATERIAL AND CONCRETE SURFACING.
- SEED AND BLANKET.

EROSION CONTROL IS ESTABLISHED

- REMOVE ALL TEMPORARY BMPs SUCH AS S&T FENCES AND BIO-ROLLS AS SOON AS ALL DISTURBED AREAS HAVE BEEN STABILIZED WITH A SUFFICIENT PERMANENT VEGETATIVE COVER OF 70 PERCENT DENSITY OR MORE FOR ALL AREAS NOT COVERED BY PERMANENT STRUCTURE OR ALTERNATE SURFACING (CRUSHED ROCK, CONCRETE, ETC.).
- APPLY SUPPLEMENTAL SEED AND BLANKET TO ANY AREAS OF SPARSE COVERAGE.

PRE-EXCAVATION PROCEDURE

- CAUTION: THERE MAY BE UNDERGROUND UTILITY EXCAVATIONS IN THIS AREA. ALL UNDERGROUND UTILITIES SHOWN ON THE PROVIDED ELECTRICAL REFERENCE DRAWINGS SHALL NOT BE ASSUMED COMPLETE OR ACCURATE. CONSTRUCTION SHALL BE CALLED FOR CLIENT EXCAVATION PROJECT AT LEAST THREE (3) BUSINESS DAYS PRIOR TO EXCAVATION WORK.
- FOR UNDERGROUND UTILITY LOCATES INSIDE THE SUBSTATION FENCE, REQUEST LOCATES FROM CHIEF GEOTECH/SUPERVISOR FIELD OF BY AT LEAST TEN (10) BUSINESS DAYS PRIOR TO EXCAVATION WORK.
- SEE REFERENCE DRAWINGS NH-30670-1, NH-30670-2 & SEE SUBSTATION SURVEY FOR HAZARD UNDERGROUND UTILITIES.
- REFER TO CONSTRUCTION SPECIFICATIONS, ELECTRICAL, AND PHYSICAL SUBSTATION CONSTRUCTION SPECIFICATIONS FOR ADDITIONAL LOCATE INFORMATION.
- DRAWINGS SHALL NOT BE RELIED ON AS THE SOLE SOURCE OF INFORMATION REGARDING UNDERGROUND UTILITIES.

FOR GENERAL NOTES AND LEGEND SEE CIVIL COVER AND INDEX SHEET. IF ANY DISCREPANCY EXISTS BETWEEN THESE DRAWINGS AND THE CURRENT CONSTRUCTION PERMITS FOR GRADING, REFER TO THE CURRENT CONSTRUCTION PERMITS FOR GRADING. ALL ERRORS AND REVISIONS BY ORIENTATION SEE CIVIL INDEX SHEET.

ISSUED BY ENGINEERING DEPT FOR: CONSTRUCTION

CLEAR CREEK SUBSTATION PRELIMINARY CONTOUR AND GRADING LAYOUT PLAN

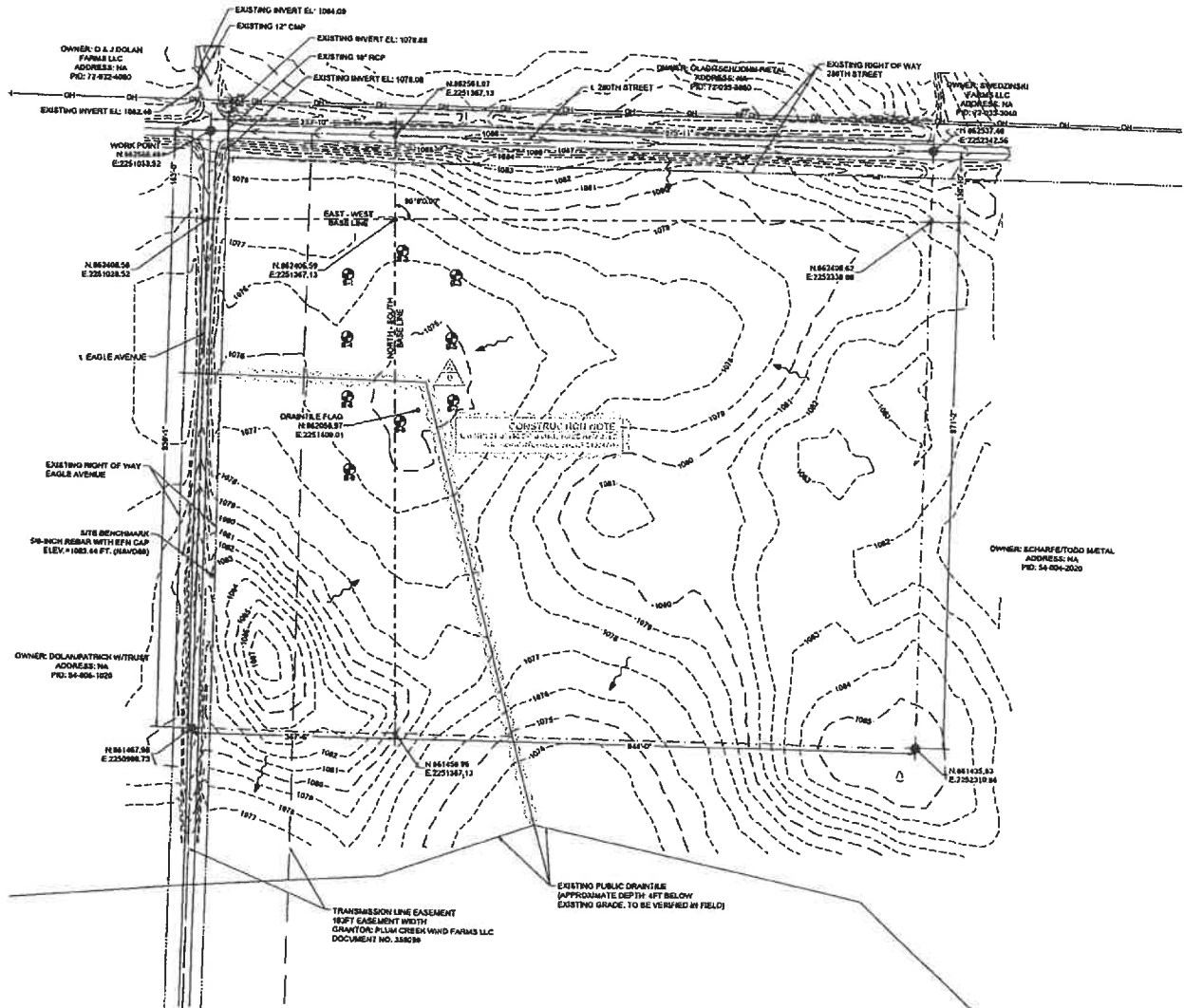
CCE

Xcel Energy NH-313247-1

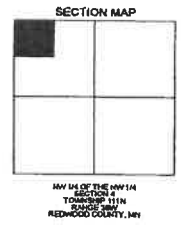
SCALE: 1" = 80'

DATE: 11/14/2023

REV: 0



- LEGEND**
- - - - - EXISTING PROPERTY LINE
 - - - - - EASEMENT
 - - - - - ROADWAY CENTERLINE
 - - - - - ROW
 - - - - - EDGE OF PAVEMENT
 - - - - - EXIST. MAJOR CONTOURS
 - - - - - EXIST. MAJOR CONTOURS
 - - - - - OVERHEAD ELECTRIC
 - PROPERTY CORNER
 - SURVEY POINT
 - BORING LOCATION
 - EAST. FLOW ARROW
 - EXIST. POWER POLE
 - EXIST. POLE ANCHOR
 - EXIST. ANCHOR LINE



- GENERAL NOTES**
1. CONTOURS AT ONE FOOT INTERVALS.
 2. DATUM: MN03 MINNESOTA STATE PLANE COORDINATE SYSTEM; STATE PLANE SOUTH ZONE, U.S. SURVEY FEET. ELEVATIONS ON HATCHES ADJUSTED HORIZONTAL CONTROL, DN MAG33.
 3. CADASTRAL AND TOPOGRAPHIC SURVEY BY XCEL ENERGY, FEBRUARY 11, 2020.
 4. WORK POINT IS LOCATED AT THE NORTHWEST CORNER OF XCEL PROPERTY LINE.



FOR GENERAL NOTES AND LEGEND, SEE CIVIL, CONCRETE AND EROSION SHEETS. THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION OF THE PROJECT WITHOUT THE APPROVAL OF THE ENGINEER. FOR DRAWING REFERENCE AND REVISION INFORMATION, SEE CIVIL INDEX SHEET.

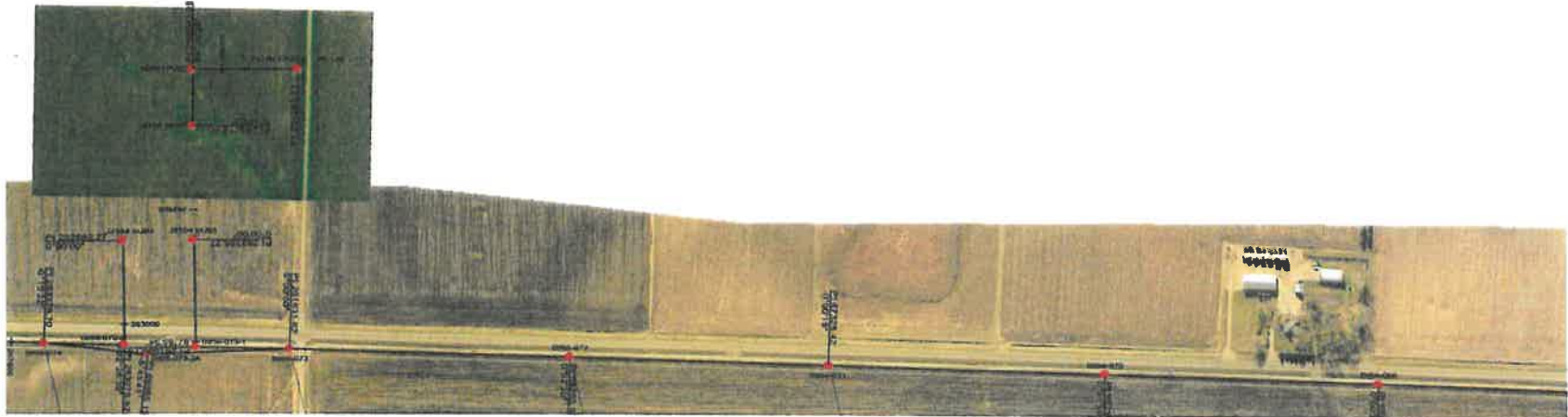
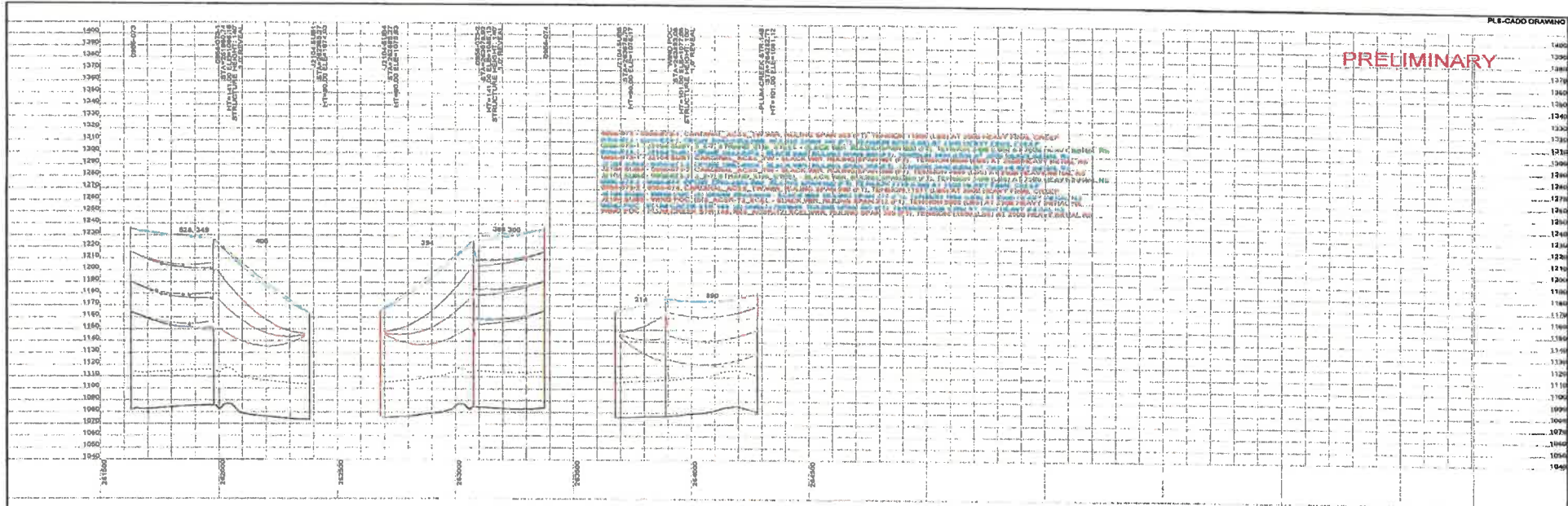
ISSUED BY: ENGINEERING DEPT FOR: CONSTRUCTION

CLEAR CREEK SUBSTATION PRELIMINARY TOPOGRAPHY LAYOUT PLAN **CCE**

NH-313251-1 SCALE: 1"=100' 0

REV	DATE	DESCRIPTION	BY	CHK	APP	REVISIONS

PRELIMINARY



NOTE: REFER TO THE STRUCTURE SHEET FOR DIMENSIONS AND APPROVALS



REVISIONS			
REV	DESCRIPTION	DWN	CHK
10	AS PER APPROVALS		
16	REVISIONS	MVVB	MVVB
14	REVISIONS	MVVB	HQW
13	REVISIONS	MVVB	JBYW
12	REVISIONS	MVVB	JBYW

APPROVALS		DATE	
DRAWN BY:	MVVB	04/22/16	
DESIGN BY:	MVVB	04/22/16	
CHECKED BY:	HQW	04/22/16	
APPROVED BY:	LDK	04/22/16	

DESIGN DATA	
CONDUCTOR:	654 ACS/TW 267
SHIELD WIRE:	3/8 EHS / DNO-8859 OPGW

GREAT RIVER ENERGY™

LYON COUNTY - CEDAR MOUNTAIN
345 KV DOUBLE CIRCUIT TRANSMISSION LINE

200.0 FT. HORIZ. SCALE HAZMON

40.0 FT. VERT. SCALE

DWG. NO.
0956-91D

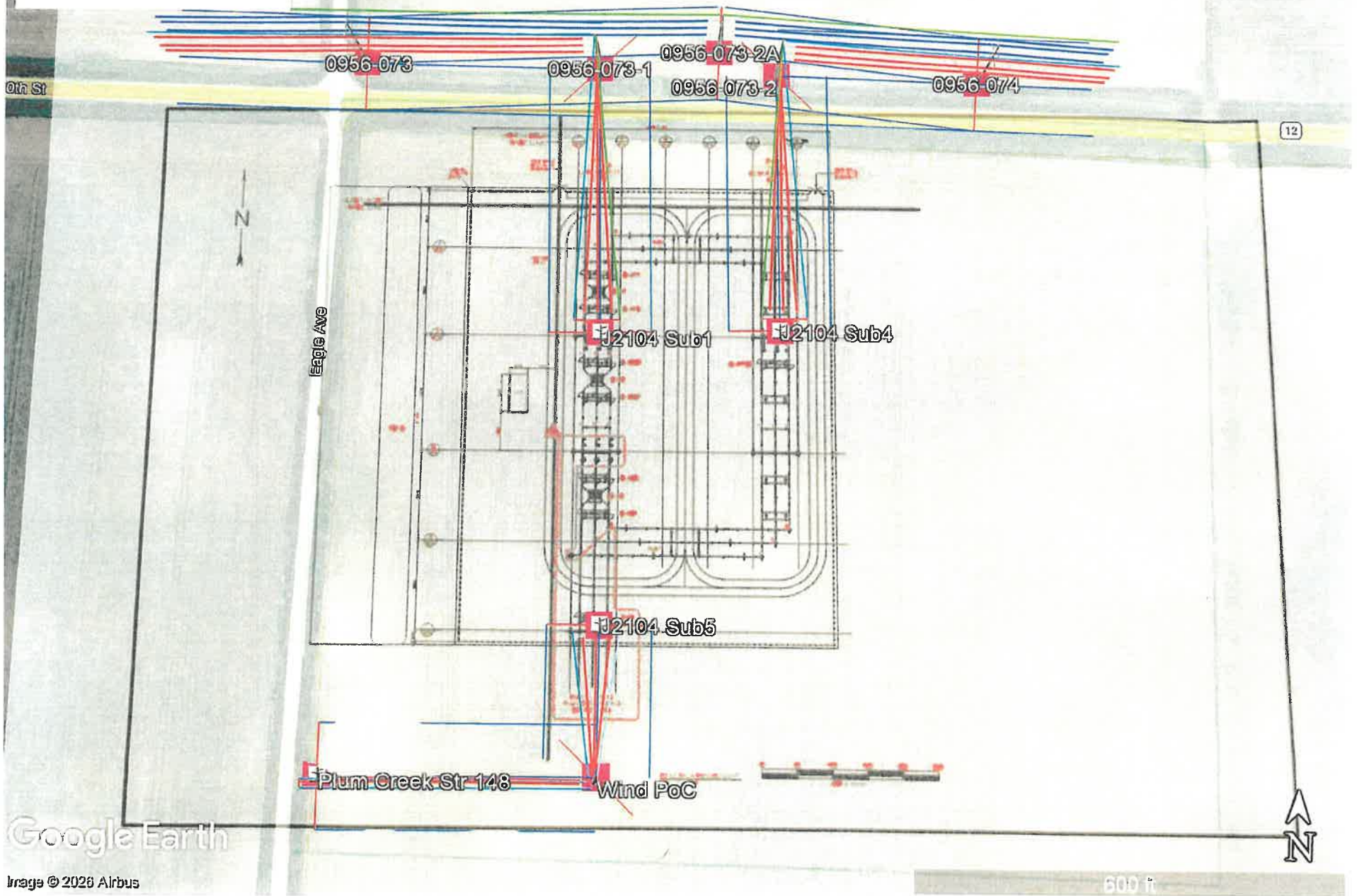
REVISION: 16

SHEET 2 OF 2

Xcel Substation

Clear Creek Substation -
Redwood County MN

Legend



Conditions for Permit No. 8-26 (Xcel Substation)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office within thirty (30) days of the date the permit holder receives the same.
4. All waste, refuse, and the like generated by or from the conditional use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
5. The permit holder shall take appropriate and reasonable measures to assure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
6. All drainage facilities and patterns shall be repaired to pre-construction condition as soon as possible after construction. All public or private tile lines or other drainage systems which are cut, damaged or disturbed in the construction of the essential service facility shall be restored and repaired to the previous condition and operable state without cost to the landowner or Ditch Authority. The permit holder shall re-route the county tile line located within the substation area.
7. Critical areas (slopes greater than 12%, drainage ditch banks and areas subject to severe erosion) shall be seeded and mulched as soon as possible after construction.
8. Essential service construction activities shall be conducted in such a manner as to minimize impacts on livestock movements and access to agricultural fields.
9. Selective clearing techniques shall be used throughout the length and width of any utility easement or corridor. Existing native vegetation shall be maintained when and wherever possible.
10. Rocks, slash and other construction debris shall be removed from the property within 30 days of the completion of essential service construction.
11. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
12. Adequate measures shall be taken on both the substation site and also on various haul roads used to prevent or control offensive odor, fumes, dust, and vibration, so that none of the foregoing will constitute a nuisance now or in the future. The permit holder shall obtain approval from the County Highway Engineer for all haul routes to be used during construction.
13. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future. The permit holder shall obtain

the appropriate access permits and utility permits for the County Highway 12 access and road crossing.

14. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

15. The permit holder shall meet the construction standards as outlined in the following table:

<i>Essential Service Installation Depths, Height and Coverage</i>					
	<i>Minimum Depth under Ag. Land</i>	<i>Minimum Depth under Public ROW/Road</i>	<i>Minimum Clearance for Drainage Tile**</i>	<i>Minimum Depth Beneath Open Drainage Ditch</i>	<i>Minimum Height over Ag. Land</i>
Pipelines - natural gas	30"	4'	12"	5'	N/A
Pipelines - petroleum-hydrocarbons	4.5'	4'	12"	5'	N/A
Pipelines - water	6'	6'	12"	5'	N/A
Pipelines - other	4.5'	4'	12"	5'	N/A
Powerlines - underground	3'	3'	12"	5'	N/A
Powerlines - overhead	N/A	N/A	N/A	N/A	20'
*Communication - underground	3'	3'	12"	5'	N/A
*Communication - overhead	N/A	N/A	12"	5'	20'
NOTES TO TABLE:					
* Communication includes: Telephone, Internet, cable or other informational means.					
** 12" over or under					

AFFIDAVIT OF SERVICE VIA U.S. MAIL

STATE OF MINNESOTA)
) ss
COUNTY OF REDWOOD)

RE: *Application for Conditional Use Permit* submitted by Doug Cottrell of Northern States Power Co. (dba Xcel Energy) o/b/o landowner Douglas DeCock; Permit Application No. 8-26


I, Lali Ortega, a person not less than eighteen (18) years of age, being first duly sworn upon oath, hereby state a copy of the following:

- 1. *Written Notice of Public Hearing on Conditional Use Permit; and*
- 2. *Notice of Public Hearing*

was duly served upon:

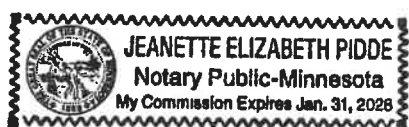
SEE ATTACHED


by enclosing a copy of the same in an envelope, with postage prepaid, and depositing said envelope in a United States Postal Service mailbox located at Redwood Falls, Minnesota on the 11th day of June 2026.



Lali Ortega
Environmental Administrative Assistant

Subscribed and sworn to before me, a Notary Public, on this 11th day of June 2026, by Lali Ortega.






Notary Public

PID	OWNER	OWNER2	ADDRESS	CITY	STATE	ZIP
720324060	D & J DOLAN FARMS LLC		17735 295 ST	VESTA	MN	56292
540042040						
720334020	DECOCK/DOUGLAS		905 DOUGLAS ST	LAMBERTON	MN	56152-1079
540043040						
540043020	DETERLING/HARVEY F/ETAL		3364 POPLAR TRL NW	BAUDETTE	MN	56623-8861
540051020						
720324020	DOLAN/PATRICK W/TRUST	% DALLAS DOLAN	17735 295 ST	VESTA	MN	56292-1270
540051040	DOLAN/SUSAN M REVOCABLE TRUST		7012 MARK TERRACE DR	EDINA	MN	55439
720333060						
720333020						
720333080	GLADITSCH/JOHN P/ETAL		28193 EAGLE AVE	VESTA	MN	56292
540041060	OWN MEYER/LAUREN W & JOYCE A		27714 CO HWY 10	LUCAN	MN	56255
540041060	TAX ROHLIK/AARON M/ETAL		25733 JADE AVE	WABASSO	MN	56293
720331060	ROHLIK/NEAL D & SUSAN M		27395 FAIRVIEW AVE	VESTA	MN	56292
540044020	SALFER/RANDALL & SHEILA		27314 CO HWY 6	WABASSO	MN	56293
540044020	SALFER/RANDALL & SHEILA		27314 CO HWY 6	WABASSO	MN	56293
540042020	SCHARFE/TODD M/ETAL		762 MIDDLEBURY RD	WEBSTER	NY	14580
720333040	SWEDZINSKI FARMS LLC		14135 ST HWY 19	MILROY	MN	56263

TO: Whom It May Concern

FROM: Jeanette Pidde 
Land Use and Zoning Supervisor
Redwood County Environmental Office

DATE: June 11th, 2026

RE: Notice of Public Hearing on Application for
Conditional Use Permit



Please find enclosed a Notice of Public Hearing regarding an Application for Conditional Use Permit submitted by Doug Cottrell of Northern States Power Co. (dba Xcel Energy) on behalf of landowner Douglas DeCock, pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.142 and 153.291, for the construction of an electrical substation on the following described real property in Granite Rock Township:

The North 1,100.00 feet of the West half of the Northwest quarter (W1/2 NW1/4) of Section Four (4), in Township One Hundred Eleven (111) North, of Range Thirty-eight (38) West of the Fifth Principal Meridian, Redwood County, Minnesota.
PID 54-004-2040

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly-scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 30th day of June, 2026. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Code of Ordinances, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at Environmental@redwoodcounty-mn.gov, or by mail at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*, and/or attend the public hearing at the time and date set forth in the Notice of Public Hearing.

enclosure

Redwood County Government Center - Environmental Department
P.O. Box 130 Redwood Falls, MN 56283
(507) 637-4023 redwoodcounty-mn.us environmental@redwoodcounty-mn.gov

Southwest Minnesota

Redwood County

NOTICE OF PUBLIC HEARING

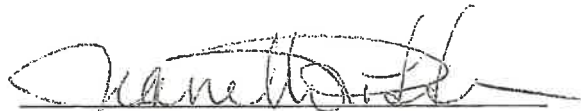
An *Application for Conditional Use Permit* has been filed by Doug Cottrell of Northern States Power Co. (dba Xcel Energy) on behalf of landowner Douglas DeCock, pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.142 and 153.291, for the construction of an electrical substation on the following described real property in Granite Rock Township:

The North 1,100.00 feet of the West half of the Northwest quarter (W1/2 NW1/4) of Section 4, Township 111, Range 38, Redwood County, Minnesota. PID 54-004-2040

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly-scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 30th day of June, 2026. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

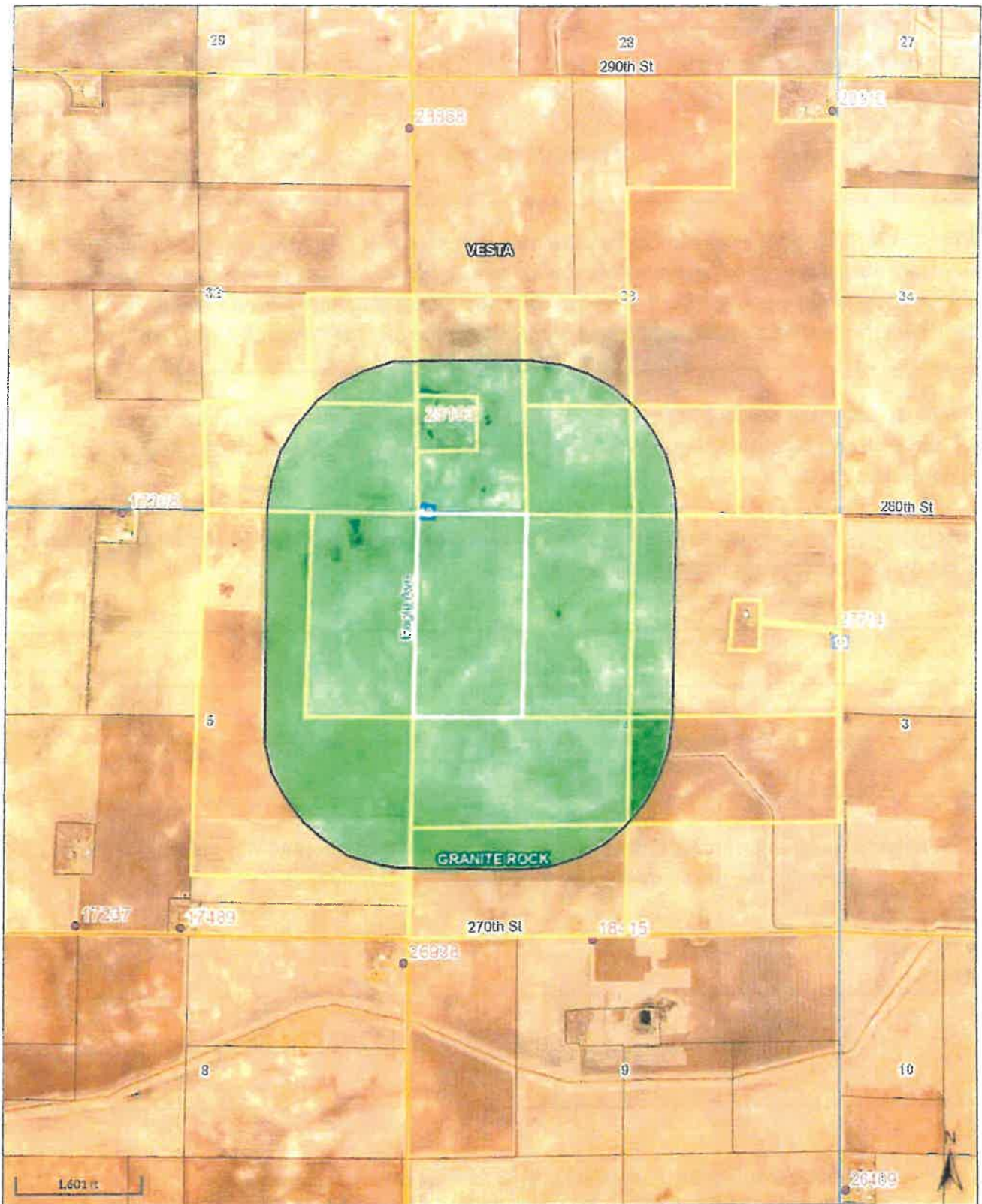
If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at environmental@redwoodcounty-mn.gov, or in writing at Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283.

DATED: June 10, 2026



Jeanette Pidde
Land Use & Zoning Supervisor
Redwood County Environmental Office

CUP Notice Area: 0.35 miles from selected parcel
PID: 54-004-2040



REDWOOD COUNTY PLANNING COMMISSION

**Northern States Power Co. dba Xcel Energy
o/b/o landowner Douglas DeCock
Conditional Use Permit Application #8-26
June 30th, 2026**



FINDINGS OF FACT

ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.

In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the use and enjoyment of other property in the area?

3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

4) What infrastructure is needed to support the proposed use and how will it be provided?

5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

NAME: _____

DATE: _____



AGENDA

REDWOOD COUNTY PLANNING COMMISSION

Tuesday, June 30th, 2026 – 1:00 p.m.

1. Call to Order
2. Public Hearing on Application for Conditional Use Permit submitted by Doug Cottrell of Northern States Power Co. dba Xcel Energy o/b/o landowner Douglas DeCock
3. Public Hearing on Animal Confinement Feedlot Conditional Use Permit Application submitted by Dallas Stage
4. Other Business:
 - a. Review and approve the minutes from the June 18th, 2026, Planning Commission meeting
 - b. Any other business

TO: Redwood County Planning Commission

FROM: Jeanette Piddé
Land Use and Zoning Supervisor
Redwood County Environmental Office

DATE: June 12, 2026

RE: Planning Commission Hearing on June 30, 2026



A meeting of the Redwood County Planning Commission has been scheduled for Tuesday, the 30th day of June, 2026, beginning at 1:00 p.m. in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

The meeting will involve two (2) public hearings. A brief summary of the subject matter of each hearing is set forth below.

1. Public Hearing on Application for Conditional Use Permit (8-26) submitted by Doug Cottrell of Northern States Power Co. dba Xcel Energy o/b/o landowner Douglas DeCock.

Norther States Power Co (dba Xcel Energy) is proposing to construct an electrical substation to connect into Xcel's existing double-circuit 345kV transmission line. The substation will also tie the Plum Creek Wind Project lines into the existing power grid. The project developer, Geronimo, has a route permit with PUC covering the Plum Creek transmission line. There was an EIS completed for both the wind farm and the transmission line.

The new substation will consist of an electrical substation enclosed in a fenced area measuring 669' x 540' with two (2) gates and a crushed rock surface, two (2) driveways, and small control building. It will front on County Highway 12. The transmission line will cross County Highway 12 to the substation. The applicant will need to obtain access permits and road crossing permits from the highway department.

Northern States Power Co has an option to purchase the parcel of land, and plans on closing on the property later in the summer.

The property is located in the Agricultural District. In said district, essential service structures are a Conditional Use, and a substation is an essential service structure.

There is a county tile line on site, and Xcel has applied to re-route the tile line around the substation. The hearing on the rerouting will be held July 7, 2026. Rohlik Slough is 10,000 feet east of the site, and JD 31, Lat B is more than 3,000 feet southeast of the site.

The closest third-party dwellings to the site are as follows: (1) 28193 Eagle Ave., about 940 feet north of the site; (2) 27714 County Highway 10, about 3,300 feet southeast of the site; and (3) 17308 County Highway 12, about 3,650 feet west of the site.

Redwood County Government Center - Environmental Department

P.O. Box 130 Redwood Falls, MN 56283

(507) 637-4023 redwoodcounty-mn.us environmental@redwoodcounty-mn.gov

Copies of the Conditional Use Permit application, maps, plans, and proposed permit conditions are enclosed.

2. Public Hearing on Animal Confinement Feedlot Conditional Use Permit Application (9-26) submitted by Dallas Stage

Stage proposes to expand his existing feedlot from 126 animal units to 420 animal units. He currently has two 30'x70' hoop barns on the property. He proposes to construct a new 44'x256' monoslope cattle barn. He will have 420 head of steers from 350 pounds to finish weight. One hundred forty steers will be housed in the hoop barns, and 280 will be in the new monoslope.

The site is located on Fairview Avenue in Section 22 of Vesta Township. The property is zoned Agricultural. Feedlots are a conditional use in the Agricultural District. A conditional use permit is required for any feedlot over 300 animal units.

The well is located on the far south end of the property, nearly 200 feet from the nearest hoop barn. The nearest county tile line is located approximately 3,010 feet southeast of the feedlot site. The nearest county ditch is CD 33, 1,330 feet southeast of the site.

The closest third-party dwellings to the site are as follows: 30812 Fairview Ave., about 1,580' north of the site; 20585 300th St., about 3,825' southeast of the site, and 30427 County Hwy 10, about 4,680' west of the site.

The University of Minnesota OFFSET odor ratings for the neighboring dwellings are as follows:

1. 30812 Fairview Ave.: 98% Annoyance-free
2. 20585 300th St.: more than 99% Annoyance-free
3. 30427 County Hwy 10: more than 99% Annoyance-free

Copies of the Conditional Use Permit application, maps, plans, and proposed permit conditions are enclosed.



REQUEST FOR BOARD ACTION

Requested Board Date:	July 7, 2026	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette		
Stage - Animal Confinement Feedlot Conditional Use Permit #9-26	estimated time needed:	5 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Animal Confinement Feedlot Conditional Use Permit #9-26 for the expansion of a feedlot from 126 AU to 420 AU through the construction of a 44'x256' monoslope cattle barn in Section 22 of Vesta Township.

Background Information:

The new barn will hold 280 steers. There are two existing hoop barns. The proposed expanded feedlot has an annoyance-free rating of 98% on the University of Minnesota OFFSET calculator relating to the nearest residence, which is approximately 1,580' north of the site.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

CUP 9-26

Legal Description

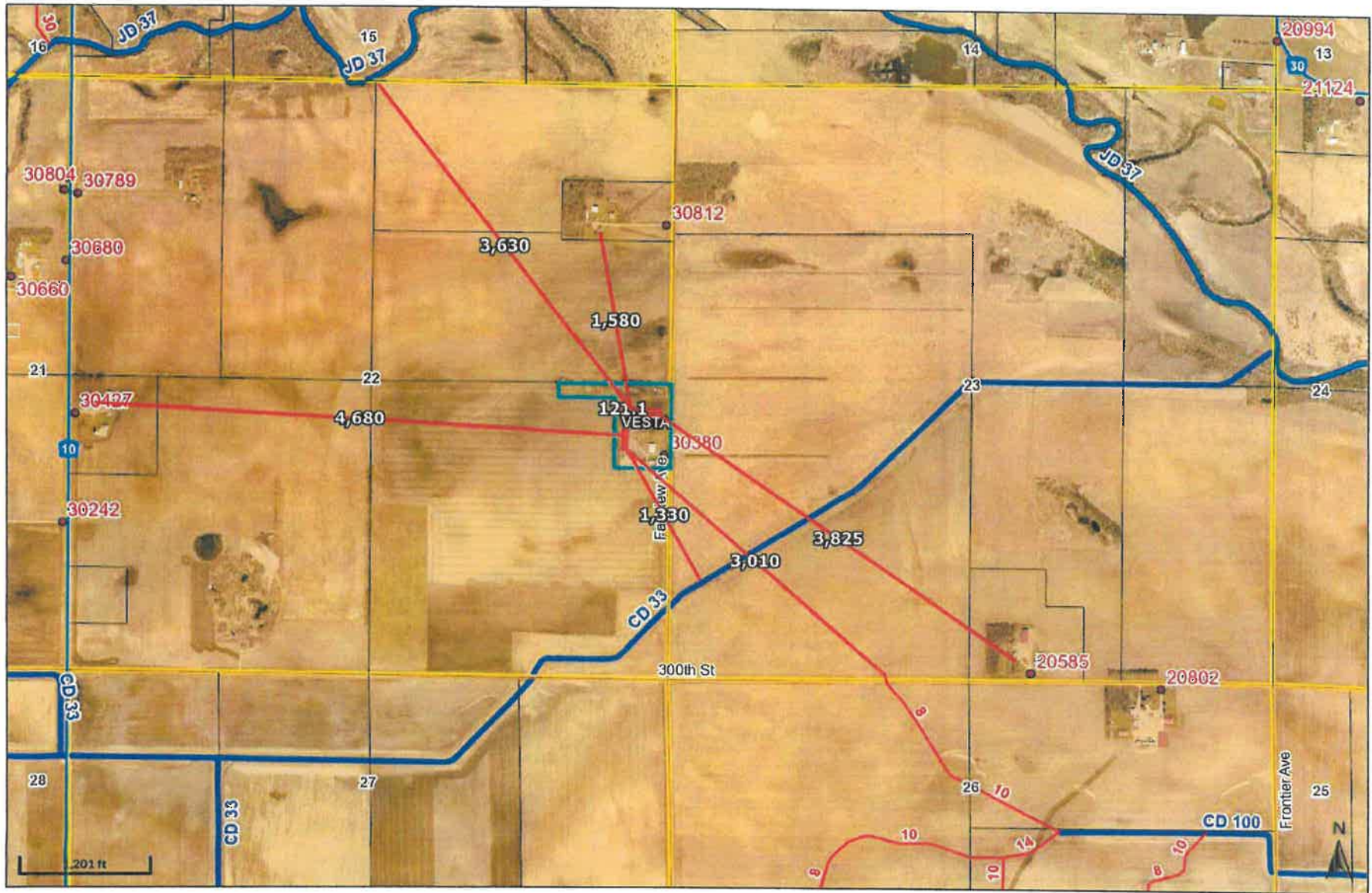
SITUATED IN THE COUNTY OF REDWOOD AND STATE OF MINNESOTA:

A PARCEL LOCATED IN THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 112 NORTH, RANGE 38 WEST OF THE 5TH PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 22, RUNNING THENCE SOUTH ALONG THE EAST LINE OF SECTION 22 A DISTANCE OF 750 FEET; THENCE WEST PARALLEL TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 22 A DISTANCE OF 500 FEET; THENCE AT RIGHT ANGLES NORTH PARALLEL TO THE EAST LINE OF SECTION 22 A DISTANCE OF 625 FEET; THENCE WEST PARALLEL TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 22 A DISTANCE OF 500 FEET; THENCE NORTH PARALLEL TO THE EAST LINE OF SECTION 22 A DISTANCE OF 125 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 22; THENCE EAST ALONG SAID NORTH LINE A DISTANCE OF 1,000 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 10.04 ACRES, MORE OR LESS.

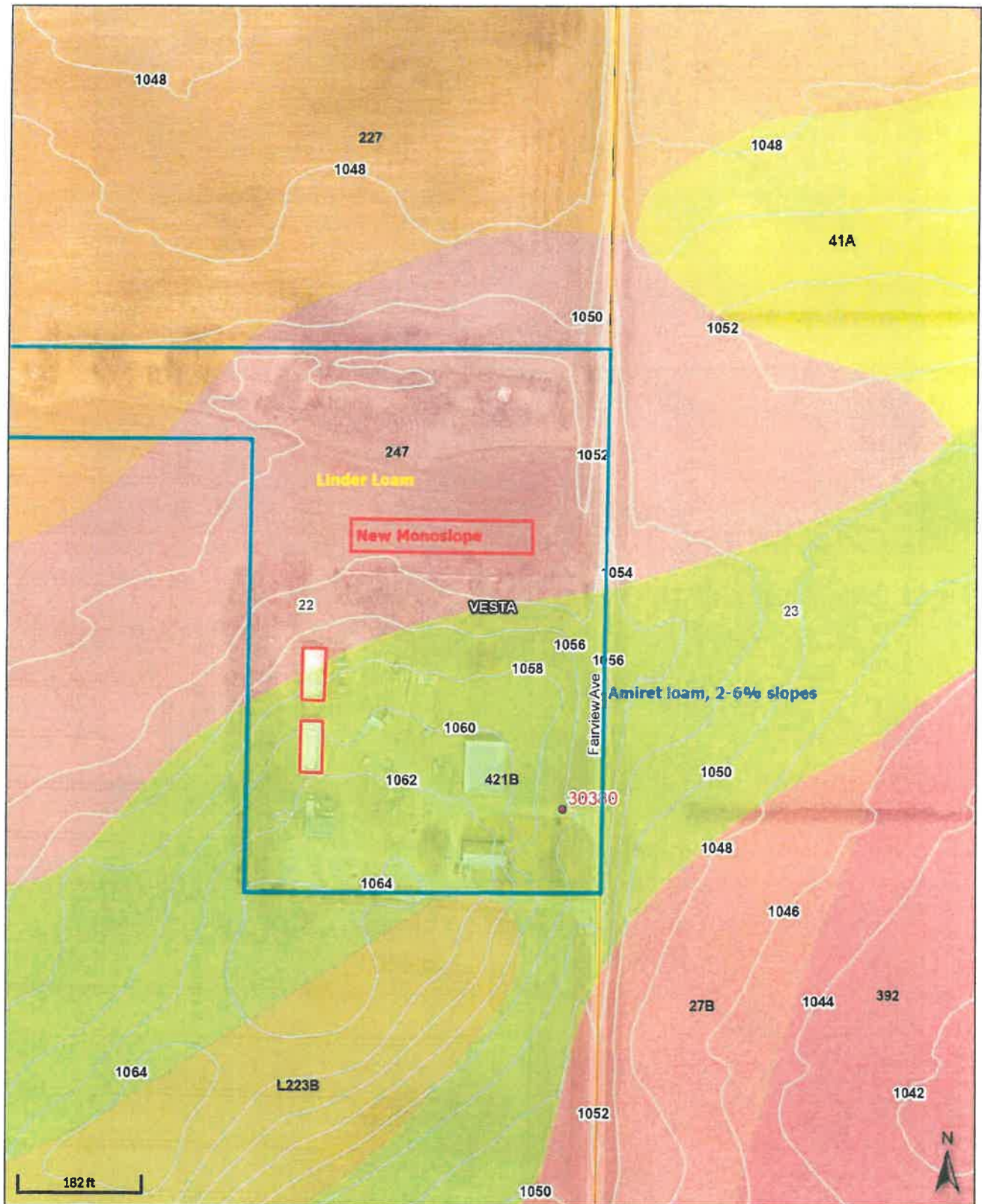
Dallas Stage - Feedlot Site



Neighborhood



Soils & Contours



Conditions for Permit No. 9-26 (Stage Feedlot)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office within thirty (30) days of the date the permit holder receives the same.
4. All waste, refuse, and the like generated by or from the conditional use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
5. The permit holder shall take appropriate and reasonable measures to assure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
6. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
7. Adequate measures shall be taken on both the feedlot site and also on various haul roads used to prevent or control offensive odor, fumes, dust, and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
8. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
9. The manner in which manure is stored and disposed of shall comply with all applicable local, state, and federal laws, rules, and regulations. If manure is applied to land, it shall be applied to land at agronomic rates. Applied manure shall be injected or incorporated within 24 hours. In addition to meeting the setbacks required in Redwood County Code, and any state or federal rules, temporary manure stockpiles must have a minimum setback from residences of 1/4 mile. The permit holder shall retain a record of all locations where manure is applied to land. Such records shall be maintained for a period of no less than five (5) years, measured from the date the manure is applied to land. Such records shall be submitted to the Redwood County Environmental Office upon request. The permit holder shall report any changes in spread agreements or spread areas to the Redwood County Environmental Office within thirty (30) days subsequent to any such change.
10. The permit holder shall abide by the Odor Management Plan attached to the application, or by any amended plan approved by the Zoning Administrator.

11. The County Board of Commissioners may at any time impose additional conditions as necessary and appropriate including but not limited to: the planting of trees and shrubs for use as a windbreak for the feedlot operation; the furnishing and placing in a dedicated account, to be administered by the County, an annual payment for reclamation purposes based upon the number of Animal Units involved; and restrictions on the days on which a manure storage structure may be disturbed or manure may be transferred, applied, incorporated, or injected.
12. Dead livestock shall be stored in such a manner as to not create a nuisance. Disposal of dead livestock by burial is strictly prohibited.
13. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

Odors From Feedlots Setback Estimation Tool

OFFSET Ver 2.0
University of Minnesota
2023/01

Farm Name
 Address or County
 Evaluator
 Date

Clear All

OFFSET
Annoyance-free
98%

Source Edge to Nearest Neighbor (ft)
 Source Edge to Property Line (ft)

Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
Beef - loose housing	44	256	1	11254	None	
Beef - loose housing	30	70	2	4200	None	
Beef - loose housing				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	Biofilter	

AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
Open lot Dairy or Beef	Rectangle	30	70	2100	None
Open lot Dairy or Beef	Rectangle	30	70	2100	None
Open lot Dairy or Beef	Rectangle	256	40	10240	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None

Building Sources

Add Source Type

Name of Source

Odor Flux (ou/s/m2)

H2S Flux (ug/s/m2)

NH3 Flux (ug/s/m2)

Documentation

Add a Control Technology

Name of technology

Odor reduction (%)

H2S reduction (%)

NH3 Reduction (%)

Documentation

Area Sources

Add a Source Type

Name of Source

Odor Flux (ou/s/m2)

H2S Flux (ug/s/m2)

NH3 Flux (ug/s/m2)

Documentation

Add Control Technology

Name of technology

Odor reduction (%)

H2S reduction (%)

NH3 Reduction (%)

Documentation



**AUTHORIZATION FOR THE CONSTRUCTION AND/OR EXPANSION
OF AN ANIMAL FEEDLOT OR MANURE STORAGE AREA
HAVING A CAPACITY OF 300 TO 999.9 ANIMAL UNITS (AU).
CONSTRUCTION SHORT FORM (CSF) PERMIT NUMBER: MPCA-CSF 0581**

DRAFT PERMIT

Permittee: Dallas Stage
Facility name: Dallas Stage
Address: 30380 Fairview Ave
Vesta, MN 56292-1212
Registration number: 127-128346
Maximum AU capacity: 405.000
Issuance date: TBD
Expiration date: TBD (11:59 p.m.)

The state of Minnesota, on behalf of its citizens through the Minnesota Pollution Control Agency (MPCA), authorizes the Permittee named above to construct and/or expand the proposed facilities described in the permit application and related submittals. Any design plans and specifications prepared for the proposed construction or expansion, including approved amendments, are incorporated by reference into this permit.

The Permittee must comply with the planning, design, construction, notification, and operation requirements of Minn. R. 7020.2000 to 7020.2225, and all applicable requirements in Minn. Stat. chs. 115 and 116, as amended, and Minn. R. chs. 7001, 7020, 7050, and 7060.

This permit is effective on the issuance date identified above and supersedes any previous animal feedlot permit coverage. This permit expires at midnight on the expiration date identified above.

Signature: *Jason Kaare*

for the Minnesota Pollution Control Agency

This document has been electronically signed.

Jason Kaare
Environmental Specialist
Marshall Office
Watershed Division



REQUEST FOR BOARD ACTION

Requested Board Date: 7/7/2026	Originating Dept.: Road & Bridge
Preferred 2nd Date: Next	
Discussion Item: Approve bills and meal reimbursement	Presenter: Nick Klisch, County Highway Engineer
	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Highway Department bills

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

ROAD & BRIDGE

**ABSTRACT OF SALARIES AND MEALS PAYABLE ALLOWED BY THE
BOARD OF REDWOOD COUNTY COMMISSIONERS**

AT THE COUNTY BOARD MEETING OF July 7, 2026.

FUND 03-301

SALARIES (PER DIEMS) PAYABLE

Y=184-0

N=184-3

-----COMMISSIONER-----	----NO.----	--PERA Y/N--	-----AMOUNT-----
Corey Theis			
Bob VanHee	119		
Dennis Groebner	118		
Jim Salfer	117		
Rick Wakefield	1205		
TOTAL			\$ _____

MEALS PAYABLE (182-3)

-----EMPLOYEE-----	----NO.----	-----AMOUNT-----
Klisch, Nick	2307	43.87
TOTAL		43.87

**APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD
COUNTY COMMISSIONERS ON THIS 7 DAY OF
July, 2026.**

Chair, Redwood County Board of Commissioners

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Nick Klisch
 Event (Attach Registration Info): Pre=Screening Board Meeting
 Location of Event: Slayton, MN
 Date(s) of Event: 5-14-2026

Circle Type: Personal Reimbursement or County Credit Card

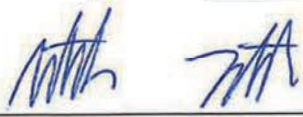
- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$50/Day	Max \$50/Day	Max \$50/Day	Max \$50/Day	Max \$50/Day
	Date: 5-14-26	Date: 6/2/26	Date:	Date:	Date:
Breakfast \$					
Lunch \$	\$18.62	25.25			
Dinner \$					
Total Spent/Day:	\$18.62	25.25			

	Max \$50/Day	Max \$50/Day	Max \$50/Day	Max \$50/Day	Max \$50/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: 

Check# : 307487
Date: 05/14/26 Time: 12:29pm
Table: Table 11

[Seat 7]

1 Steak Sandwich	\$16.95
Add Saut Onions	
Add Saut Peppers	
Add Saut Mushrooms	
Add Swiss	
Fries	

Subtotal:	\$16.95
Tax::	\$1.67
Sbt1 w/Tax:	\$18.62
Cash Total:	\$18.11
CC Total:	\$18.62

Thank You,
Please Come again!!
Casandra

A 15% tip would be \$2.54

A 18% tip would be \$3.05

A 20% tip would be \$3.39



Minnesota County Engineers' Association

District 8

PRE-SCREENING BOARD MEETING May 14, 2026

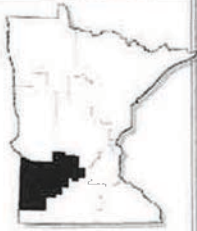
Murray County Highway Dept., 1449 State Hwy 30
Slayton, MN 56172

AGENDA

- 9:00 **Introductions**
- 9:15 **Review Spring Screening Board Book** - Kim DeLaRosa/Nick Sorgaard
- 10:15 **County Engineer Appointments Toolkit** – Kristine
- 10:30 **State Aid Update** – Kristine and Elisa
- 10:45 **Asset Management 101** – Charlie Howley/Russ Matthys
- 11:15 **District State Aid Update** – Todd Broadwell
- 11:30 **Committee Reports and Round Robin**
- 12:00 **Adjourn**

SOUTHWEST MINNESOTA AREA TRANSPORTATION PARTNERSHIP

c/o District 8 Headquarters, 2505 Transportation Road; Willmar, MN



ATP-8 AGENDA

Friday, June 26, 2026

10:00 am – 12:00 am

In Person/Online Hybrid Meeting: [Join the meeting now](#)

(see calendar invite for more information)

**UPPER MN
VALLEY RDC**

Bill Pauling**
Chippewa County

John Berends
Yellow Medicine Co.

MID-MN RDC

Kandiyohi County
Roger Imdieke

Doug Krueger
McLeod County

SW RDC

Bob Byrnes*
City of Marshall

Mic VanDeVere
Lincoln County

CITIES/COUNTIES

Joe Wilson
Lincoln County

Sam Muntean
Lac qui Parle County

Jeff Marlowe
Renville County

Chuck DeWolf
City of Litchfield

MnDOT

Kelly Brunkhorst
Todd Broadwell
Susann Karnowski
Megan DeSchepper

TRANSIT

Nick Leske
UCAP

**ATP TECHNICAL
ADVISORS**

Chris Webb
SWRDC
507-836-8547

UMVRDC
320-289-1981

Blake Barnard
Mid-MN RDC
320-235-8504

10:00	Welcome & Introductions	Bob Byrnes
10:05	Approval of April Notes (action item)	Bob Byrnes
10:10	STIP amendment if any (action item)	Tony Pfau
10:15	STIP Project Updates (FY 2027-2030)	Susann Karnowski
10:20	ATP Vote on 2027-2030 Final ATIP (action item)	Bob Byrnes
10:25	2027-2036 CHIP Preview & Discussion	Susann Karnowski
10:45	Round Robin & Legislator Q&A (if present)	All
11:00	Adjourn	

Green Mill

2100 US-12
Willmar, MN 56201
(320) 231-2301

GCK #: 501-3 ID#: 94773
Open: 11:25 AM 6/26/2026
4 Guests Server: KELLI T
Table Name:

VISA ACCT # XXXXXXXXXXXX8446
AID: A0000000031010 VISA
ARQC: 092243469457COAC
Chip Entry: KLISCH/NICHOLAS
Approval: 216221

Sub-Total: \$24.52
Surcharge: ~~\$0.73~~

Payment Amount: \$25.25

+ Tip: 4.00

= Total: 29.25

If checking card balance online, allow
48 hours to POST to your account.

X _____

18%: \$4.55 20%: \$5.05 22%: \$5.56

We apply a surcharge of 3% on the
transaction amount for credit cards,
which is not greater than our cost of
acceptance. We do not surcharge
debit cards.

Thank You!

113069 6/26/2026 12:12 PM

** CUSTOMER COPY **

Green Mill

2100 US-12
Willmar, MN 56201
(320) 231-2301

GCK #: 501 ID#: 94773
Open: 11:25 AM 6/26/2026
4 Guests Server: KELLI T
Table Name:

Bar
Seat #: 3
Boneless Wings \$15.99
Diablo Sauce
Bleu Cheese
Side Fries \$3.49
Mellow Yellow \$3.25

Subtotal \$22.73
Tax \$1.79
Total \$24.52

**** Partial Check ****

Bonus points will be added
upon final payment.

Make sure to "Like" us on
Facebook

Enjoy \$5 off your next food purchase!
Visit HightopHospitalitySurvey.smg.com
Take the survey in the next 3 days, and
bring this back with the validation



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
32437 ANDERSON ELECTRIC OF LAMBERTON INC							
1	03-330-000-0000-6305		498.45	Clements Shop - Exit Lights	45688	BLDG - REPAIRS & MAINTENANCE	N
2	03-330-000-0000-6305		348.86	Walnut Grove Shop - Install Ne	45689	BLDG - REPAIRS & MAINTENANCE	N
3	03-330-000-0000-6305		500.41	Clements Shop - Extend Pipe &	45820	BLDG - REPAIRS & MAINTENANCE	N
	32437 ANDERSON ELECTRIC OF LAMBERTON INC		1,347.72	3 Transactions			
76720 AUTO VALUE OF REDWOOD FALLS							
4	03-330-000-0000-6503		64.99	Belt		EQUIPMENT REPAIR PARTS & SUPP	N
5	03-330-000-0000-6503		370.08	Brake Shoe Kits		EQUIPMENT REPAIR PARTS & SUPP	N
6	03-330-000-0000-6503		8.97	Replacement Lens		EQUIPMENT REPAIR PARTS & SUPP	N
7	03-330-000-0000-6503		53.94	Wheel Separators		EQUIPMENT REPAIR PARTS & SUPP	N
8	03-330-000-0000-6503		24.99	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
9	03-330-000-0000-6503		121.74	Filters		EQUIPMENT REPAIR PARTS & SUPP	N
10	03-330-000-0000-6503		123.16	LED Lights		EQUIPMENT REPAIR PARTS & SUPP	N
	76720 AUTO VALUE OF REDWOOD FALLS		767.87	7 Transactions			
7570 BOLTON & MENK INC							
11	03-310-000-0000-6501		4,500.00	CSAH 1 Guardrail Removal	0396225	ROAD MAINTENANCE SUPPLIES & M	N
12	03-320-000-0000-6291		42,255.50	Professional Engineering Fees	0398353	PROFESSIONAL & TECHNICAL SERV	N
13	03-320-000-0000-6291		77,592.00	PLSS Grant - Professional Engi	0398734	PROFESSIONAL & TECHNICAL SERV	N
	7570 BOLTON & MENK INC		124,347.50	3 Transactions			
13242 COUNTRY ENTERPRISES INC							
14	03-310-000-0000-6501		2.20	End Cap - RR Crossing Culvert	101200	ROAD MAINTENANCE SUPPLIES & M	N
	13242 COUNTRY ENTERPRISES INC		2.20	1 Transactions			
14080 CRYSTEEL TRUCK EQUIPMENT INC							
15	03-330-000-0000-6503		2,345.00	Telescopic Hoist Cylinder	LP228009	EQUIPMENT REPAIR PARTS & SUPP	N
16	03-330-000-0000-6503		2,345.00	Telescopic Hoist Cylinder	LP228010	EQUIPMENT REPAIR PARTS & SUPP	N
17	03-330-000-0000-6503		2,850.00	Telescopic Hoist Cylinder	LP228049	EQUIPMENT REPAIR PARTS & SUPP	N
	14080 CRYSTEEL TRUCK EQUIPMENT INC		7,540.00	3 Transactions			
18802 DUININCK INC							
18	03-310-000-0000-6501		8,844.80	Patching Material / Sand Mix	570068/570049	ROAD MAINTENANCE SUPPLIES & M	N
19	03-310-000-0000-6501		8,270.75	Patching Material / Sand Mix	570128/569993	ROAD MAINTENANCE SUPPLIES & M	N
20	03-310-000-0000-6501		6,205.97	Patching Material / Sand Mix	570168/569921	ROAD MAINTENANCE SUPPLIES & M	N
21	03-310-000-0000-6501		36,426.55	Patching Material / Sand Mix	570227/569894	ROAD MAINTENANCE SUPPLIES & M	N
22	03-310-000-0000-6501		2,056.00	Patching Material / Sand Mix	570229	ROAD MAINTENANCE SUPPLIES & M	N
23	03-310-000-0000-6501		8,094.75	Patching Material / Sand Mix	570233	ROAD MAINTENANCE SUPPLIES & M	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	18802 DUININCK INC					
	20730 ECOWATER SYSTEMS OF REDWOOD FALL					
24	03-301-000-0000-6401		Office Supply	150689	OFFICE SUPPLIES	N
	20730 ECOWATER SYSTEMS OF REDWOOD FALL					
	21500 ELECTRIC MOTOR COMPANY					
25	03-330-000-0000-6305		LP Fill	151901	BLDG - REPAIRS & MAINTENANCE	N
	21500 ELECTRIC MOTOR COMPANY					
	22283 ETTERMAN ENTERPRISES INC					
26	03-330-000-0000-6502		Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	22283 ETTERMAN ENTERPRISES INC					
	24583 FARM-RITE EQUIPMENT OF WILLMAR INC					
27	03-330-000-0000-6503		Hoses, Cutting Edge, Nuts & Bo	P63390	EQUIPMENT REPAIR PARTS & SUPP	N
	24583 FARM-RITE EQUIPMENT OF WILLMAR INC					
	47911 FLINT HILLS RESOURCES LP					
28	03-310-000-0000-6501		Tack Coat	36477381-0	ROAD MAINTENANCE SUPPLIES & M	N
29	03-310-000-0000-6501		Tack Coat	36482994-0	ROAD MAINTENANCE SUPPLIES & M	N
30	03-310-000-0000-6501		Tack Coat	36505846-0	ROAD MAINTENANCE SUPPLIES & M	N
31	03-310-000-0000-6501		Tack Coat	36510867-0	ROAD MAINTENANCE SUPPLIES & M	N
32	03-310-000-0000-6501		Tack Coat	36516270-0	ROAD MAINTENANCE SUPPLIES & M	N
33	03-310-000-0000-6501		Tack Coat	36522125-0	ROAD MAINTENANCE SUPPLIES & M	N
	47911 FLINT HILLS RESOURCES LP					
	29576 GISLASON & HUNTER LLP					
34	03-320-000-0000-6291		Price Trust Easement Documents	21279-3	PROFESSIONAL & TECHNICAL SER	N
	29576 GISLASON & HUNTER LLP					
	29675 GMS INDUSTRIAL SUPPLIES INC					
35	03-330-000-0000-6502		Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	29675 GMS INDUSTRIAL SUPPLIES INC					
	29884 GOELZ/JOHN					
36	03-320-000-0000-6367		SAP 064-611-013 / Parcel #65-0		RIGHT OF WAY-TEMP.EASE.& OTHE	N
	29884 GOELZ/JOHN					
	33838 HILDEBRANDT/RYAN					

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
38	03-301-000-0000-6113		137.98	Meal Reimbursements		MEAL EXPENSE-TAXABLE N
37	03-330-000-0000-6503		50.01	Fuel		EQUIPMENT REPAIR PARTS & SUPF N
33838	HILDEBRANDT/RYAN		187.99	2 Transactions		
37640	INNOVATIVE OFFICE SOLUTIONS LLC					
39	03-301-000-0000-6401		200.10	Office Supplies	IN5139205	OFFICE SUPPLIES N
37640	INNOVATIVE OFFICE SOLUTIONS LLC		200.10	1 Transactions		
50900	LAVOY'S REPAIR LLC INC					
41	03-330-000-0000-6306		150.00	Mount Tires		MAINTENANCE - EQUIPMENT N
42	03-330-000-0000-6503		40.00	O'Rings	66667	EQUIPMENT REPAIR PARTS & SUPF N
50900	LAVOY'S REPAIR LLC INC		190.00	2 Transactions		
53100	LOCATORS & SUPPLIES INC					
43	03-310-000-0000-6507		225.53	PPE - Vests, Gloves, Safety Gl		MISCELLANEOUS EXPENSES N
53100	LOCATORS & SUPPLIES INC		225.53	1 Transactions		
53227	LOFFLER COMPANIES INC					
40	03-301-000-0000-6310		102.82	Copier Maint Contract		OFFICE EQUIPMENT REPAIR & MAIN N
53227	LOFFLER COMPANIES INC		102.82	1 Transactions		
53720	LUCAN COMMUNITY TELEVISION INC					
44	03-330-000-0000-6305		2,026.00	Mechanical Keypad Lock - Lambe	2404	BLDG - REPAIRS & MAINTENANCE N
53720	LUCAN COMMUNITY TELEVISION INC		2,026.00	1 Transactions		
55610	M-R SIGN CO INC					
45	03-310-000-0000-6501		145.64	Routes	231416	ROAD MAINTENANCE SUPPLIES & M N
46	03-310-000-0000-6501		494.54	Routes	231417	ROAD MAINTENANCE SUPPLIES & M N
47	03-310-000-0000-6501		2,029.50	Chip Tabs	231418	ROAD MAINTENANCE SUPPLIES & M N
55610	M-R SIGN CO INC		2,669.68	3 Transactions		
57390	MN DEPT OF LABOR & INDUSTRY					
48	03-330-000-0000-6305		25.00	Pressure Vessel Fee		BLDG - REPAIRS & MAINTENANCE N
57390	MN DEPT OF LABOR & INDUSTRY		25.00	1 Transactions		
57397	MN DEPT OF TRANSPORTATION					
49	03-320-000-0000-6291		8,214.62	Materials Testing & Inspection		PROFESSIONAL & TECHNICAL SERV N
50	03-320-000-0000-6291		3,542.48	Materials Testing & Inspection	P00021374	PROFESSIONAL & TECHNICAL SERV N
57397	MN DEPT OF TRANSPORTATION		11,757.10	2 Transactions		

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
51	59080 MURRAYS AUTO GLASS INC 03-330-000-0000-6306		150.00	Install Door Glass		MAINTENANCE - EQUIPMENT	N
52	03-330-000-0000-6503		372.50	Door Glass	41141	EQUIPMENT REPAIR PARTS & SUPP	N
	59080 MURRAYS AUTO GLASS INC		522.50	2 Transactions			
53	62010 NEWMAN SIGNS INC 03-310-000-0000-6501		1,626.50	Unituff Delineator		ROAD MAINTENANCE SUPPLIES & M	N
54	03-310-000-0000-6501		222.90	Vehicle Noise Signs		ROAD MAINTENANCE SUPPLIES & M	N
55	03-310-000-0000-6501		190.49	Date Stickers	TRFINV067688	ROAD MAINTENANCE SUPPLIES & M	N
	62010 NEWMAN SIGNS INC		2,039.89	3 Transactions			
56	62680 NIPPON SANSO MATHESON INC 03-330-000-0000-6502		48.05	Tank Exchange	33501652	SHOP MATERIALS & SUPPLIES	N
	62680 NIPPON SANSO MATHESON INC		48.05	1 Transactions			
57	63542 NORTH CENTRAL INTERNATIONAL LLC 03-330-000-0000-6503		1,291.24	Wheels/Rims		EQUIPMENT REPAIR PARTS & SUPP	N
	63542 NORTH CENTRAL INTERNATIONAL LLC		1,291.24	1 Transactions			
58	64208 O'REILLY AUTO PARTS 03-330-000-0000-6503		58.52	Filters	4969-303882	EQUIPMENT REPAIR PARTS & SUPP	N
	64208 O'REILLY AUTO PARTS		58.52	1 Transactions			
59	76001 RDO EQUIPMENT CO 03-330-000-0000-6503		1,920.28	Broom Cores	P0588411	EQUIPMENT REPAIR PARTS & SUPP	N
	76001 RDO EQUIPMENT CO		1,920.28	1 Transactions			
60	76350 REDWOOD COUNTY RECORDER 03-320-000-0000-6507		102.00	Breitkreutz Recordings	202600000476	MISCELLANEOUS EXPENSES	N
	76350 REDWOOD COUNTY RECORDER		102.00	1 Transactions			
63	78815 RSS GROUP INTERNATIONAL INC 03-320-000-0000-6505		2,271.94	Pressure Washer & Parts		ENG. & CONST.MATERIALS & SUPPLI	N
62	03-330-000-0000-6502		579.77	Truck Wash Soap		SHOP MATERIALS & SUPPLIES	N
61	03-330-000-0000-6503		363.57	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	78815 RSS GROUP INTERNATIONAL INC		3,215.28	3 Transactions			
65	76758 RTS LLC 03-330-000-0000-6306		140.00	Tire Disposal		MAINTENANCE - EQUIPMENT	Y
67	03-330-000-0000-6306		115.00	Tire Repairs		MAINTENANCE - EQUIPMENT	Y

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
68	03-330-000-0000-6306		398.00	Mount Tires		MAINTENANCE - EQUIPMENT Y
64	03-330-000-0000-6503		3,679.44	Tires		EQUIPMENT REPAIR PARTS & SUPP Y
66	03-330-000-0000-6503		40.00	Shop Supplies		EQUIPMENT REPAIR PARTS & SUPP Y
76758	RTS LLC		4,372.44	5 Transactions		
79500	RUNNINGS FARM & FLEET					
72	03-310-000-0000-6501		23.17	Drain Tile Coupler & Plug		ROAD MAINTENANCE SUPPLIES & M N
69	03-320-000-0000-6505		49.99	Waders		ENG. & CONST.MATERIALS & SUPPLI N
70	03-330-000-0000-6502		13.49	Shop Supplies		SHOP MATERIALS & SUPPLIES N
71	03-330-000-0000-6503		239.45	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP N
79500	RUNNINGS FARM & FLEET		326.10	4 Transactions		
80009	S W DUST TREATMENT INC					
73	03-310-000-0000-6501		3,159.00	Dust Treatment		ROAD MAINTENANCE SUPPLIES & M N
74	03-310-000-0000-6501		1,638.00	Dust Treatment	163105	ROAD MAINTENANCE SUPPLIES & M N
80009	S W DUST TREATMENT INC		4,797.00	2 Transactions		
80084	SALFER WELDING MFG & REPAIR LLC					
75	03-330-000-0000-6306		386.50	Repair Bracket on Oil Tank	828625	MAINTENANCE - EQUIPMENT Y
76	03-330-000-0000-6503		1,755.00	Patching Box Skid Shoes	828925	EQUIPMENT REPAIR PARTS & SUPP Y
80084	SALFER WELDING MFG & REPAIR LLC		2,141.50	2 Transactions		
82415	SMITH LAWN CARE COMPANY LLC					
77	03-310-000-0000-6341		3,400.00	Mowing on Dekalb & Normandale	106 / 124	EQUIPMENT RENTAL N
82415	SMITH LAWN CARE COMPANY LLC		3,400.00	1 Transactions		
88135	TOTAL GLASS OF REDWOOD FALLS INC					
80	03-330-000-0000-6503		558.53	Windshield / MCIT #26PC0743		EQUIPMENT REPAIR PARTS & SUPP N
79	03-330-000-0000-6503		350.75	Windshield		EQUIPMENT REPAIR PARTS & SUPP N
81	03-330-000-0000-6306		150.00	Install Windshield / MCIT #26P	26477	MAINTENANCE - EQUIPMENT N
82	03-330-000-0000-6306		125.00	Install Windshield	26729	MAINTENANCE - EQUIPMENT N
88135	TOTAL GLASS OF REDWOOD FALLS INC		1,184.28	4 Transactions		
88971	TRACY BUILDERS SUPPLY INC					
78	03-330-000-0000-6601		13,955.11	Materials to Build New Salt Sh		CAPITAL OUTLAY (\$5,000 AND OVER) Y
88971	TRACY BUILDERS SUPPLY INC		13,955.11	1 Transactions		
88565	TRENT BAKER CONSTRUCTION LLC					
83	03-330-000-0000-6305		2,620.00	Walnut Grove Shop - Walk in Do	499	BLDG - REPAIRS & MAINTENANCE N
84	03-330-000-0000-6601		19,815.00	Walnut Grove Salt Shed - Roof	504 / 509	CAPITAL OUTLAY (\$5,000 AND OVER) N

*** Redwood County ***



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6/30/26 12:10PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88565	TRENT BAKER CONSTRUCTION LLC		22,435.00	2 Transactions		
88743	TRUCK CENTER COMPANIES EAST LLC					
89	03-330-000-0000-6306		3,420.00	Repair Labor	MAINTENANCE - EQUIPMENT	Y
87	03-330-000-0000-6502		42.00	Shop Supplies	SHOP MATERIALS & SUPPLIES	Y
85	03-330-000-0000-6503		1,161.38	Repair Parts	EQUIPMENT REPAIR PARTS & SUPP	Y
86	03-330-000-0000-6503		465.27	Filters	EQUIPMENT REPAIR PARTS & SUPP	Y
88	03-330-000-0000-6503		320.31-	Core Credits	EQUIPMENT REPAIR PARTS & SUPP	Y
88743	TRUCK CENTER COMPANIES EAST LLC		4,768.34	5 Transactions		
89002	TURBES AG SALES & SERVICE LLC					
90	03-330-000-0000-6503		10.00	Valve Stem	EQUIPMENT REPAIR PARTS & SUPP	Y
91	03-330-000-0000-6306		260.00	Replace Tire	32362 MAINTENANCE - EQUIPMENT	Y
89002	TURBES AG SALES & SERVICE LLC		270.00	2 Transactions		
89003	TWIN CITIES & WESTERN RAILROAD COMP					
92	03-320-000-0000-6291		46,032.36	Agreement 2026-2	M0017473 PROFESSIONAL & TECHNICAL SER	N
89003	TWIN CITIES & WESTERN RAILROAD COMP		46,032.36	1 Transactions		
90660	VALLEY ASPHALT PRODUCTS INC					
94	03-340-000-0000-6507		3,552.01	Patching / Asphalt	16691 MISCELLANEOUS EXPENSES	N
90660	VALLEY ASPHALT PRODUCTS INC		3,552.01	1 Transactions		
90661	VALLEY EARTHWORKS INC					
95	03-310-000-0000-6341		1,750.00	Mowing	EQUIPMENT RENTAL	N
96	03-310-000-0000-6341		2,025.00	RR Crossing	EQUIPMENT RENTAL	N
97	03-310-000-0000-6341		2,610.00	Road Blading	EQUIPMENT RENTAL	N
98	03-310-000-0000-6341		2,030.00	Road Blading	1560 EQUIPMENT RENTAL	N
90661	VALLEY EARTHWORKS INC		8,415.00	4 Transactions		
91159	VAULT HEALTH					
93	03-310-000-0000-6507		183.48	Drug Testing	MISCELLANEOUS EXPENSES	N
91159	VAULT HEALTH		183.48	1 Transactions		
91230	VESTIS SERVICES LLC					
99	03-330-000-0000-6502		314.37	Uniforms, Mats, Shop Towels	SHOP MATERIALS & SUPPLIES	Y
91230	VESTIS SERVICES LLC		314.37	1 Transactions		
93070	WELTSCH EQUIPMENT INC					
100	03-330-000-0000-6503		71.68	Hose Saver Spring Kit	EQUIPMENT REPAIR PARTS & SUPP	N

*** Redwood County ***



IFX
6/30/26 12:10PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
101	03-330-000-0000-6503		7,482.14	Wheel Assembly, Skids		EQUIPMENT REPAIR PARTS & SUPP	N
102	03-330-000-0000-6503		76.21	Hitch Balls		EQUIPMENT REPAIR PARTS & SUPP	N
93070	WELTSCH EQUIPMENT INC		7,630.03		3	Transactions	
93251	WESTBROOK AG POWER INC						
103	03-330-000-0000-6503		490.45	Voyager Tough Cam Kit		EQUIPMENT REPAIR PARTS & SUPP	N
93251	WESTBROOK AG POWER INC		490.45		1	Transactions	
93110	WIDSETH SMITH NOLTING & ASSOCIATES I						
104	03-320-000-0000-6291		9,296.25	Professional Engineering Fees	245532	PROFESSIONAL & TECHNICAL SER\	N
105	03-320-000-0000-6291		2,803.75	Professional Engineering Fees	245533	PROFESSIONAL & TECHNICAL SER\	N
106	03-320-000-0000-6291		1,746.25	Professional Engineering Fees	245534	PROFESSIONAL & TECHNICAL SER\	N
107	03-320-000-0000-6291		4,685.00	Professional Engineering Fees	245535	PROFESSIONAL & TECHNICAL SER\	N
108	03-320-000-0000-6291		4,225.00	Professional Engineering Fees	245536	PROFESSIONAL & TECHNICAL SER\	N
109	03-320-000-0000-6291		1,550.00	Professional Engineering Fees	245537	PROFESSIONAL & TECHNICAL SER\	N
110	03-320-000-0000-6291		3,185.13	Professional Engineering Fees	245538	PROFESSIONAL & TECHNICAL SER\	N
111	03-320-000-0000-6291		9,027.50	Professional Engineering Fees	245612	PROFESSIONAL & TECHNICAL SER\	N
112	03-320-000-0000-6291		19,793.75	Professional Engineering Fees	246213	PROFESSIONAL & TECHNICAL SER\	N
113	03-320-000-0000-6291		1,601.00	Professional Engineering Fees	246356	PROFESSIONAL & TECHNICAL SER\	N
114	03-320-000-0000-6291		527.25	Professional Engineering Fees	246357	PROFESSIONAL & TECHNICAL SER\	N
115	03-320-000-0000-6291		1,140.00	Professional Engineering Fees	246358	PROFESSIONAL & TECHNICAL SER\	N
116	03-320-000-0000-6291		4,801.25	Professional Engineering Fees	246359	PROFESSIONAL & TECHNICAL SER\	N
117	03-320-000-0000-6291		1,111.25	Professional Engineering Fees	246360	PROFESSIONAL & TECHNICAL SER\	N
118	03-320-000-0000-6291		14,857.50	Professional Engineering Fees	246361	PROFESSIONAL & TECHNICAL SER\	N
119	03-320-000-0000-6291		2,351.25	Professional Engineering Fees	246362	PROFESSIONAL & TECHNICAL SER\	N
93110	WIDSETH SMITH NOLTING & ASSOCIATES I		82,702.13		16	Transactions	
94158	WIESE USA INC						
120	03-330-000-0000-6306		49.00	CO Test	74012340	MAINTENANCE - EQUIPMENT	N
121	03-330-000-0000-6306		49.00	CO Test	74012343	MAINTENANCE - EQUIPMENT	N
94158	WIESE USA INC		98.00		2	Transactions	
99290	ZIEGLER INC						
124	03-330-000-0000-6306		2,648.75	Replace Circle Drive Pinion Ge		MAINTENANCE - EQUIPMENT	N
122	03-330-000-0000-6503		311.28	Cutting Edge		EQUIPMENT REPAIR PARTS & SUPP	N
123	03-330-000-0000-6503		1,891.36	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
99290	ZIEGLER INC		4,851.39		3	Transactions	

3 Fund Total: 758,066.60 ROAD AND BRIDGE 51 Vendors 124 Transactions

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6/30/26 12:10PM

3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 9

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		758,066.60	51 Vendors	124 Transactions	

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	758,066.60	ROAD AND BRIDGE
All Funds	758,066.60	Total

Approved by,

.....

.....



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Bridge Design Professional Services Agreement for Bridge # 89845		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve bridge design professional services agreement with Stonebrooke Engineering to design the replacement of Bridge 89845 on CSAH 17 (Willow Lake TWP) for the amount of their bid.

Background Information:

The Highway Department would like to replace bridge 89845 in 2027 prior to the 2028 CSAH 17 resurfacing project. The current bridge is a 52.50 foot steel-beam span built in 1950.

The Highway Department received proposals for Professional Engineering services from two firms; Stonebrooke Engineering (\$63,900) and Widseth (\$69,100).

It is recommended to proceed with Stonebrooke as they have the lowest proposal estimate and quick turnaround on past county bridge designs.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Highway Department
1820 East Bridge Street /P.O. Box 6
Redwood Falls, MN 56283
Phone: (507) 637-4056 Fax: (507) 637-4068



June 5, 2026

RE: Request for Proposals
Bridge Design Professional Engineering Services

Dear Consultant,

Redwood County requests proposals for Professional Engineering Services to design replacement of 1 County State Aid bridge as listed below. The structure will be awarded to a single consultant. The County would like to replace the bridge in 2027 ahead of a 2028 CSAH 17 resurfacing project. The preferred replacement structure is a single span concrete beam or slab-span bridge. Evaluation criteria will be based on 1) Cost, 2) Engineering Team, 3) Schedule, 4) Past experience with County Bridges.

Bridge No.	Route	Township	Total Cost	Bridge Type	Yr. Built
89845	CSAH 17	Willow Lake	\$900,000	53' steel beam span	1950

The proposed schedule is as follows:

- June 5, 2026: Proposal Issued
- June 29, 2026: Proposal Due at 10:00am
- July 7, 2026: County Board Award
- Late Summer/Fall, 2026 County to Complete Topographic Survey and submit bridge survey sheet
- October 2026 to January 2027: Completion of Bridge and Project Plans
- January 2027 to May 2027: Funding, or Waiting List
- August 2027 to June 2028: Construction (Ideally complete prior to CSAH 17 resurfacing in 2028)

The above timelines may shift and construction priorities may change if there are any critical finds on structures within the County.

Bridge bond funds will be the primary funding mechanism. The engineering proposal should include the following items and meet all State Aid plan and funding requirements:

- 1) Hydraulic designs and risk assessments;
- 2) Soil borings and geotechnical report (likely a sub-consultant)
- 3) Preliminary plan/profile/typical layout, implement county comments and layout resubmittal;
- 4) Preliminary bridge and approach plans;
- 5) Final Bridge and approach plans;
- 6) Signed engineers estimate (pdf and excel);
- 7) State Aid Plan Review Checklist;
- 8) Division SB specifications (if bridge, not required for boxes);
- 9) Permits (DNR, COE, NPDES);
- 10) Lab Testing and Plan Inspection Services Request Form;
- 11) Load Rating form for new bridge; and

Jacqueline Reck
Accountant
Jacqueline_r@co.redwood.mn.us

Robin Kokesch
Administrative Assistant
Robin_k@co.redwood.mn.us

- 12) Utility impacts tabulation for utility coordination meeting (list each project, each utility and expected impact and submit in excel format).

The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

The following costs will be provided after award of proposal:

- 1) Asbestos and Hazardous Waste Report, if needed, will be coordinated and paid for by County.

The county will be responsible for surveying, ROW and easement acquisition, utility relocation meetings and agency coordination including submitting packages to MnDOT for review and approval. The consultant should estimate costs to complete a right-of-way plat (county bridges only), parcel exhibits and legal descriptions for newly acquired right-of-way, if required.

Please provide a separate short form proposals (see attached) and proposal summary by the proposal deadline. Consultant may attach one additional page. Award will be made by County Board as listed in the schedule. Consultants will be required to provide insurance and workers compensation evidence as part of the overall contract.

Thank you for your anticipated interest in helping us with this project.

If you have questions or would like to discuss, please call our office.

Sincerely,

Nick Klisch, P.E.

Enclosures:

1. Bridge Proposal Short Form
2. Redwood County Bridge Design Guidance
3. Redwood County Bridge Plan Common Requirements

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	
Consultant Name:	
Lead Bridge Engineer:	
Lead Road Approach Engineer:	
Project Team Notes:	

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$		
Final Design**:	\$		
Right of Way Plat & Property Exhibits (if needed):	\$		
Wetland Delineation & Permitting Services*** (if needed):	\$		

TOTAL COST:	\$
Other Notable Proposal Items:	

Proposer Signature:

Proposer Printed Name: _____ Date: _____

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE _____ Date _____

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$
- Soil Boring Cost (Quote 2)	\$
Grand Total with Soil Borings	\$

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

1. Basic Services Notes

1. Geotechnical

- 1.1. Geotechnical work on local bridge replacement projects has been found to be the critical path in many cases, especially with an accelerated design schedule. Therefore, only one quote was obtained with an expected schedule for deliverables (report) of approximately 2 months after NTP to the geotechnical firm (AET). Lower cost alternatives have been found to have double, triple, and in multiple cases more than triple the time to obtain a final report from NTP. The quoted fee shown does assume that the County will provide a flagger during drilling, for safety.

2. Structure Selection and ROW acquisition

- 2.1. After completion of the hydraulic analysis, the Engineer shall prepare a brief report, for County review and comment, describing recommended structure types for this site. Slab span bridges are economical, in this case if profile fit allows a single prestressed beam bridge will also be considered. The goal of the bridge replacement project will be to minimize disturbance (in regards to area of project footprint). For the ADT of 185 by most recent count (SI sheet), guardrail and concrete approach panels are assumed to not be needed.
- 2.2. The Local Planning Index (LPI) shown on the MnDOT Structure Inventory sheet is 70. Typically LPI of less than 60 is needed for bridge replacement funds. The bridge is already load posted, and based on condition it appears with additional review of condition coding, the LPI could be lowered. If needed, Stonebrooke could assist with review of the LPI.
- 2.3. Based on 2.1, additional ROW is not expected to be needed, assuming existing of 50' from centerline road.

3. Permitting


- 3.1. The project area was reviewed and Sleepy Eye Creek is an altered natural watercourse. Both the MnDNR Public Waters map and MPARS permit website was checked and Sleepy Eye Creek is not a Protected Waters and MnDNR permit is not required.
- 3.2. Wetland delineation, if needed, and associated agency coordination if wetlands are found to be impacted by the project, shall be Supplemental Services. Based on NWI maps, wetlands are not located in the general vicinity of the bridge, and so wetland delineation is not expected to be needed for this bridge replacement project.

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	89845
Consultant Name:	Widseth
Lead Bridge Engineer:	Andrew Muer, PE (Kent Rohr, PE to assist)
Lead Road Approach Engineer:	Andrew Muer, PE (Tracey Von Bargaen, PE to assist)
Project Team Notes:	Jacob Ekola will lead technical plan preparation

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$ 13,460	10/26****	11/26
Final Design**:	\$ 37,970	11/26	01/27
Right of Way Plat & Property Exhibits (if needed):	\$ 4,000	12/26	01/27
Wetland Delineation & Permitting Services*** (if needed):	\$ 3,770 & 2720	08/26	01/27

TOTAL COST:	\$ 61,920
Other Notable Proposal Items: Replacement bridge assumed to be a single span concrete beam or multi span slab bridge. If concrete box culverts are feasible and approved by the County, our design fee would be \$32,000.	

Proposer Signature: 	
Proposer Printed Name: Andrew J. Muer, PE	Date: 6/26/2026

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.	
County Engineer: Nick Klisch, PE	Date

Please include quotes with your Proposal:	
- Soil Boring Cost (Quote 1)	\$ 7,180 (CVT)
- Soil Boring Cost (Quote 2)	\$ TBD
Grand Total with Soil Borings	\$ 69,100

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

****Per the RFP, completion of bridge and project plans to begin October 2026 due to late Summer/Fall survey. It would be beneficial to begin preliminary design in advance of October due to State Aid Bridge review time and tight schedule. If needed Widseth can perform the survey for \$4500 to begin preliminary concept development ASAP.



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Bridge Design Professional Services Agreement for Bridge 64514		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve bridge design professional services agreement with Widseth to design the replacement of Bridge 64514 for the amount of their bid.

Background Information:

The Highway Department would like to replace bridge 64514 located on CSAH 7 (Lamberton TWP). The current bridge is a 127.00 foot timber-beam span built in 1968.

The Highway Department received proposals for Professional Engineering services from two firms; Stonebrooke Engineering (\$74,900) and Widseth (\$76,690). When excluding the as-needed services, Widseth is cheaper at \$65,330.

It is recommended to proceed with Widseth as they have the lowest proposal estimate and past county bridge designs.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Highway Department
1820 East Bridge Street /P.O. Box 6
Redwood Falls, MN 56283
Phone: (507) 637-4056 Fax: (507) 637-4068



June 5, 2026

RE: Request for Proposals
Bridge Design Professional Engineering Services

Dear Consultant,

Redwood County requests proposals for Professional Engineering Services to design replacement of 2 County State Aid bridges as listed below. The structures will be awarded to a single consultant. The preferred replacement structures are concrete beam or slab-span bridges (single span where feasible). Evaluation criteria will be based on 1) Cost, 2) Engineering Team, 3) Schedule, 4) Past experience with County Bridges.

Bridge No.	Route	Township	Total Cost	Bridge Type	Yr. Built
64517	CSAH 10	Granite Rock	\$900,000	62' timber slab span	1969
64514	CSAH 7	Lamberton	\$1,700,000	127' timber beam span	1968

The proposed schedule is as follows:

- June 5, 2026: Proposal Issued
- June 29, 2026: Proposal Due at 10:00am
- July 7, 2026: County Board Award
- Fall, 2026 County to Complete Topographic Survey and submit bridge survey sheet
- January 2027 to January 2028: Completion of Bridge and Project Plans
- January 2028 to May 2028: Funding, or Waiting List
- June 2028 to September 2029: Construction (No timeline set. These aren't urgent projects, but would be good to have plans complete to obtain funding when available).

The above timelines may shift and construction priorities may change if there are any critical finds on structures within the County.

Bridge bond funds will be the primary funding mechanism. The engineering proposal should include the following items and meet all State Aid plan and funding requirements:

- 1) Hydraulic designs and risk assessments;
- 2) Soil borings and geotechnical report (likely a sub-consultant)
- 3) Preliminary plan/profile/typical layout, implement county comments and layout resubmittal;
- 4) Preliminary bridge and approach plans;
- 5) Final Bridge and approach plans;
- 6) Signed engineers estimate (pdf and excel);
- 7) State Aid Plan Review Checklist;
- 8) Division SB specifications (if bridge, not required for boxes);
- 9) Permits (DNR, COE, NPDES);

Jacqueline Reck
Accountant
Jacqueline_r@co.redwood.mn.us

Robin Kokesch
Administrative Assistant
Robin_k@co.redwood.mn.us

- 10) Lab Testing and Plan Inspection Services Request Form;
- 11) Load Rating form for new bridge; and
- 12) Utility impacts tabulation for utility coordination meeting (list each project, each utility and expected impact and submit in excel format).

The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

The following costs will be provided after award of proposal:

- 1) Asbestos and Hazardous Waste Report, if needed, will be coordinated and paid for by County.

The county will be responsible for surveying, ROW and easement acquisition, utility relocation meetings and agency coordination including submitting packages to MnDOT for review and approval. The consultant should estimate costs to complete a right-of-way plat (county bridges only), parcel exhibits and legal descriptions for newly acquired right-of-way, if required.

Please provide a separate short form proposals (see attached) and proposal summary by the proposal deadline. Consultant may attach one additional page. Award will be made by County Board as listed in the schedule. Consultants will be required to provide insurance and workers compensation evidence as part of the overall contract.

Thank you for your anticipated interest in helping us with this project.

If you have questions or would like to discuss, please call our office.

Sincerely,

Nick Klisch, P.E.

Enclosures:

1. Bridge Proposal Short Form
2. Redwood County Bridge Design Guidance
3. Redwood County Bridge Plan Common Requirements

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	
Consultant Name:	
Lead Bridge Engineer:	
Lead Road Approach Engineer:	
Project Team Notes:	

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$		
Final Design**:	\$		
Right of Way Plat & Property Exhibits (if needed):	\$		
Wetland Delineation & Permitting Services*** (if needed):	\$		

TOTAL COST:	\$
Other Notable Proposal Items:	

Proposer Signature:

Proposer Printed Name: _____ Date: _____

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE _____ Date _____

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$
- Soil Boring Cost (Quote 2)	\$
Grand Total with Soil Borings	\$

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	64514
Consultant Name:	Stonebrooke Engineering
Lead Bridge Engineer:	Ron Benson, PE
Lead Road Approach Engineer:	Ron Benson, PE
Project Team Notes:	See below

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$ 17,800	NTP	2/1/27
Final Design**:	\$ 43,000	4/1/27	9/1/27
Right of Way Plat & Property Exhibits (if needed):	\$ 0		NA
Wetland Delineation & Permitting Services*** (if needed):	\$ 0		NA
TOTAL COST:	\$ 60,800		

Other Notable Proposal Items: See attached page for project scope and fee notes.
 Project Team: Core project team members (lead designer, assistant designer, bridge technician, road technician) have over 100 years of combined bridge plan experience.

Proposer Signature: *Ron Benson*

Proposer Printed Name: Ron Benson Date: 6/25/26

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE Date

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$ 14,100
- Soil Boring Cost (Quote 2)	\$
Grand Total with Soil Borings	\$ 74,900

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

1. Basic Services Notes

1. Geotechnical

- 1.1. Geotechnical work on local bridge replacement projects has been found to be the critical path in many cases, especially with an accelerated design schedule. Therefore, only one quote was obtained with an expected schedule for deliverables (report) of approximately 2 months after NTP to the geotechnical firm (AET). Lower cost alternatives have been found to have double, triple, and in multiple cases more than triple the time to obtain a final report from NTP. The quoted fee shown does assume that the County will provide a flagger during drilling, for safety. Although the time schedule is not accelerated on this project, AET is proposed for the geotechnical work for consistency, but as well, if it becomes 9 – 10 months from NTP for deliverables (which does happen), schedule would still become an issue for the design progress.

2. Structure Selection and ROW acquisition

- 2.1. After completion of the hydraulic analysis, the Engineer shall prepare a brief report, for County review and comment, describing recommended structure types for this site. Slab span bridges are economical, in this case if profile fit allows a prestressed beam bridge will also be considered, but bridge length may exceed feasibility of a single span. The goal of the bridge replacement project will be to minimize disturbance (in regards to area of project footprint). For the ADT of 117 by most recent count (SI sheet), guardrail and concrete approach panels are assumed to not be needed.
- 2.2. Based on 2.1, additional ROW is not expected to be needed, assuming existing of 50' from centerline road.

3. Permitting

- 3.1. The Cottonwood River is a Protected Waters, a MnDNR permit will be required.
- 3.2. Wetland delineation, if needed, and associated agency coordination if wetlands are found to be impacted by the project, shall be Supplemental Services. Based on NWI maps, wetlands are located in the general vicinity of the bridge, but possible impacts cannot be confirmed until after the survey is processed and preliminary design is completed. As stated above, project footprint is intended to be minimized, and without the benefit of survey data at the time of this proposal, it appears that impacts to wetlands can likely be avoided and so that is the assumption for the purposes of this proposal.

Scope and fee note for information. The fee accounts for inflation, as the majority of the design and plan work will be completed in 2027. In addition, the Cottonwood River will increase Permitting fee effort, and the new bridge length will exceed lengths that are very design efficient (single span beam, or flat slab span).

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	64514
Consultant Name:	Widseth
Lead Bridge Engineer:	Andrew Muer, PE (Kent Rohr, PE to assist)
Lead Road Approach Engineer:	Andrew Muer, PE (Tracey Von Bargaen, PE to assist)
Project Team Notes:	Jacob Ekola will lead technical plan preparation

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$ 16,720	10/26	03/27
Final Design**:	\$ 41,430	03/27	10/27
Right of Way Plat & Property Exhibits (if needed):	\$ 4,000	07/27	10/27
Wetland Delineation & Permitting Services*** (if needed):	\$ 3,770 & 3590	05/27	10/27
TOTAL COST:	\$ 69,510		

Other Notable Proposal Items: Project is within FEMA Floodway Zone AE which will require intensive hydraulic analysis. Replacement bridge assumed to be a multi span concrete beam (single span will be investigated) or slab-span bridge.

Proposer Signature: 

Proposer Printed Name: Andrew J. Muer, PE Date: 6/26/2026

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE Date

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$ 7,180 (CVT)
- Soil Boring Cost (Quote 2)	\$ TBD
Grand Total with Soil Borings	\$ 76,690

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Bridge Design Professional Services Agreement for Bridge 64517		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve bridge design professional services agreement with Widseth to design the replacement of Bridge 64517 for the amount of their bid.

Background Information:

The Highway Department would like to replace bridge 64517 located on CSAH 10 (Granite Rock TWP). The current bridge is a 62.00 foot timber-slab span built in 1969.

The Highway Department received proposals for Professional Engineering services from two firms; Widseth (\$69,100) and Stonebrooke Engineering (\$71,900).

It is recommended to proceed with Widseth as they have the lowest proposal estimate and past county bridge designs.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Highway Department
1820 East Bridge Street /P.O. Box 6
Redwood Falls, MN 56283
Phone: (507) 637-4056 Fax: (507) 637-4068



June 5, 2026

RE: Request for Proposals
Bridge Design Professional Engineering Services

Dear Consultant,

Redwood County requests proposals for Professional Engineering Services to design replacement of 2 County State Aid bridges as listed below. The structures will be awarded to a single consultant. The preferred replacement structures are concrete beam or slab-span bridges (single span where feasible). Evaluation criteria will be based on 1) Cost, 2) Engineering Team, 3) Schedule, 4) Past experience with County Bridges.

Bridge No.	Route	Township	Total Cost	Bridge Type	Yr. Built
64517	CSAH 10	Granite Rock	\$900,000	62' timber slab span	1969
64514	CSAH 7	Lamberton	\$1,700,000	127' timber beam span	1968

The proposed schedule is as follows:

- June 5, 2026: Proposal Issued
- June 29, 2026: Proposal Due at 10:00am
- July 7, 2026: County Board Award
- Fall, 2026 County to Complete Topographic Survey and submit bridge survey sheet
- January 2027 to January 2028: Completion of Bridge and Project Plans
- January 2028 to May 2028: Funding, or Waiting List
- June 2028 to September 2029: Construction (No timeline set. These aren't urgent projects, but would be good to have plans complete to obtain funding when available).

The above timelines may shift and construction priorities may change if there are any critical finds on structures within the County.

Bridge bond funds will be the primary funding mechanism. The engineering proposal should include the following items and meet all State Aid plan and funding requirements:

- 1) Hydraulic designs and risk assessments;
- 2) Soil borings and geotechnical report (likely a sub-consultant)
- 3) Preliminary plan/profile/typical layout, implement county comments and layout resubmittal;
- 4) Preliminary bridge and approach plans;
- 5) Final Bridge and approach plans;
- 6) Signed engineers estimate (pdf and excel);
- 7) State Aid Plan Review Checklist;
- 8) Division SB specifications (if bridge, not required for boxes);
- 9) Permits (DNR, COE, NPDES);

Jacqueline Reck
Accountant
Jacqueline_r@co.redwood.mn.us

Robin Kokesch
Administrative Assistant
Robin_k@co.redwood.mn.us

- 10) Lab Testing and Plan Inspection Services Request Form;
- 11) Load Rating form for new bridge; and
- 12) Utility impacts tabulation for utility coordination meeting (list each project, each utility and expected impact and submit in excel format).

The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

The following costs will be provided after award of proposal:

- 1) Asbestos and Hazardous Waste Report, if needed, will be coordinated and paid for by County.

The county will be responsible for surveying, ROW and easement acquisition, utility relocation meetings and agency coordination including submitting packages to MnDOT for review and approval. The consultant should estimate costs to complete a right-of-way plat (county bridges only), parcel exhibits and legal descriptions for newly acquired right-of-way, if required.

Please provide a separate short form proposals (see attached) and proposal summary by the proposal deadline. Consultant may attach one additional page. Award will be made by County Board as listed in the schedule. Consultants will be required to provide insurance and workers compensation evidence as part of the overall contract.

Thank you for your anticipated interest in helping us with this project.

If you have questions or would like to discuss, please call our office.

Sincerely,

Nick Klisch, P.E.

Enclosures:

1. Bridge Proposal Short Form
2. Redwood County Bridge Design Guidance
3. Redwood County Bridge Plan Common Requirements

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	
Consultant Name:	
Lead Bridge Engineer:	
Lead Road Approach Engineer:	
Project Team Notes:	

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$		
Final Design**:	\$		
Right of Way Plat & Property Exhibits (if needed):	\$		
Wetland Delineation & Permitting Services*** (if needed):	\$		

TOTAL COST:	\$
Other Notable Proposal Items:	

Proposer Signature:

Proposer Printed Name: _____ Date: _____

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE _____ Date _____

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$
- Soil Boring Cost (Quote 2)	\$
Grand Total with Soil Borings	\$

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

Redwood County Bridge Proposal Short Form - Non-Federal

Existing Bridge Number:	64517
Consultant Name:	Widseth
Lead Bridge Engineer:	Andrew Muer, PE (Kent Rohr, PE to assist)
Lead Road Approach Engineer:	Andrew Muer, PE (Tracey Von Bargaen, PE to assist)
Project Team Notes:	Jacob Ekola will lead technical plan preparation

ESTIMATED BRIDGE PROJECT DESIGN COSTS:		Start Date (mm/yr)	End Date (mm/yr)
Feasibility Analysis/Preliminary Concept Development*:	\$ 13,460	10/26	01/27
Final Design**:	\$ 37,970	01/27	08/27
Right of Way Plat & Property Exhibits (if needed):	\$ 4,000	06/27	08/27
Wetland Delineation & Permitting Services*** (if needed):	\$ 3,770 & 2720	05/27	08/27
TOTAL COST:	\$ 61,920		

Other Notable Proposal Items: Replacement bridge assumed to be a single span concrete beam or multi span slab bridge. If concrete box culverts are feasible and approved by the County, our design fee would be \$32,000.

Proposer Signature: 

Proposer Printed Name: Andrew J. Muer, PE Date: 6/26/2026

Signature below by County Engineer indicates the Highway Department's intent to proceed. Formal contract forthcoming. One overall contract will be issued; invoices must be separated by bridge.

County Engineer: Nick Klisch, PE Date

Please include quotes with your Proposal:

- Soil Boring Cost (Quote 1)	\$ 7,180 (CVT)
- Soil Boring Cost (Quote 2)	\$ TBD
Grand Total with Soil Borings	\$ 69,100

*Includes hydraulic analysis and risk assessment, plan/profile/typical layout, preliminary bridge design and approach plans, preliminary plan review via call/email.

**Includes final design with signed bridge and approach plans, State Aid Plan Review Checklist, Division SB specifications, Lab Testing and Plant Inspection Services Request Form, and Load Rating Form.

***Includes acquisition of DNR, COE and NPDES permits. The consultant may need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits and coordinate purchase agreement for wetland banking credits. Provide separate approximate cost for this service, if needed.

1. Basic Services Notes

1. Geotechnical

- 1.1. Geotechnical work on local bridge replacement projects has been found to be the critical path in many cases, especially with an accelerated design schedule. Therefore, only one quote was obtained with an expected schedule for deliverables (report) of approximately 2 months after NTP to the geotechnical firm (AET). Lower cost alternatives have been found to have double, triple, and in multiple cases more than triple the time to obtain a final report from NTP. The quoted fee shown does assume that the County will provide a flagger during drilling, for safety. Although the time schedule is not accelerated on this project, AET is proposed for the geotechnical work for consistency, but as well, if it becomes 9 – 10 months from NTP for deliverables (which does happen), schedule would still become an issue for the design progress.

2. Structure Selection and ROW acquisition

- 2.1. After completion of the hydraulic analysis, the Engineer shall prepare a brief report, for County review and comment, describing recommended structure types for this site. Slab span bridges are economical, in this case if profile fit allows a single span prestressed beam bridge will also be considered. The goal of the bridge replacement project will be to minimize disturbance (in regards to area of project footprint). For the ADT of 430 by most recent count (SI sheet), guardrail is assumed to be needed and will be included in the plans unless it is found during design that the design ADT is less.
- 2.2. Based on 2.1, additional ROW is not expected to be needed, assuming existing of 50' from centerline road.

3. Permitting

- 3.1. The project area was reviewed and Clear Creek is an altered natural watercourse. Both the MnDNR Public Waters map and MPARS permit website was checked and Clear Creek is not a Protected Waters and MnDNR permit is not required.
- 3.2. Wetland delineation, if needed, and associated agency coordination if wetlands are found to be impacted by the project, shall be Supplemental Services. Based on NWI maps, wetlands are not located in the general vicinity of the bridge, and so wetland delineation is not expected to be needed for this bridge replacement project.

Scope and fee note for information. The fee accounts for inflation, as the majority of the design and plan work will be completed in 2027. In addition, guardrail sheets and approach design accommodating the guardrail increases scope and fee.



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
MnDOT Contract No. 1054212 Amendment #2 for Goldmine Bridge Alternatives Analysis		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve amendment #2 to MnDOT Contract No. 1054212 - Goldmine Bridge Alternatives Analysis Report - extending contract deadline from June 2025 to January 2027 and authorize Board Chair to sign.

Background Information:

Redwood County will be reconstructing or rehabilitating Goldmine Bridge (Bridge No 89850). In May of 2024, Redwood County approved a contract with MnDOT for an Alternatives Analysis Report for the Historic portions of the project. In March 2025 an amendment was approved extending the deadline from February to June of 2025. This will be the second deadline extension.

The County's cost share remains the same at 20% County Cost: \$9,045.10; State Cost: \$36,180.40.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

AMENDMENT NUMBER 02 TO MnDOT CONTRACT NUMBER: 1054212

Contract Start Date: June 11, 2024
Original Contract Expiration Date: February 28, 2025
Current Contract Expiration Date: June 30, 2025
New Contract Expiration Date: January 31, 2027

Original Contract Amount: \$45,225.50
Previous Amendment(s) Total: \$ 0.00
Current Amendment Amount: \$ 0.00
Total Amended Contract Amount: \$ 45,225.50

Federal Project Number: STBG 8824(268)
State Project Number (SP): 064-617-032/8816-3648
Trunk Highway Number (TH): N/A
Project Identification: Alternatives Analysis Report

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation (“State”) and **Redwood County**, Address: 1820 East Bridge Street, Redwood Falls, MN 56283 and **Streamline Associates, LLC**, Address: 4853 3rd Avenue South, Minneapolis, MN 55419 (“Contractor”).

RECITALS

1. State has a contract with Contractor identified as MnDOT Contract Number 1054212 (“Original Contract”) to complete an Alternatives Analysis Report for the Goldmine Bridge (Bridge No. 89850) located in Redwood County, MN.
2. Amendment is to additional time to the contract as the County requested additional services to be completed within the available scope and budget.
3. State and Contractor are willing to amend the Original Contract as stated below.

CONTRACT AMENDMENT

Unless otherwise noted, in this amendment, deleted contract terms will be struck out and the added contract terms will be bolded and underlined.

REVISION 1. Subarticle 1.2 is amended as follows:

1.2 Expiration date. This contract will expire on ~~June 30, 2025~~ **January 31, 2027**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Subarticle 2.1 is amended as follows:

2.1 The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:

- Exhibit A: Contract Terms and Conditions**
- Exhibit B: Insurance Requirements**
- Exhibit ~~C1~~ **C2**: Specifications, Duties, and Scope of Work**
- Exhibit ~~D1~~ **D2**: Compensation and Payment**
- Exhibit E: Budget Details**
- Exhibit F: Travel Regulations**
- Exhibit ~~G1~~ **G2**: Invoice Form**
- Exhibit ~~H1~~ **H2**: Progress Report Form**
- Exhibit I: Contractor Payment Form**

REVISION 3. Subarticle 3.1 is amended as follows:

- 3.1 The Contractor, who is not a State employee, will perform all duties described in **Exhibit ~~C1~~ C2** to the satisfaction of the State.

REVISION 4. Subarticle 6.1 is amended as follows:

- 6.1 The State will pay for performance by the Contractor under this Contract in accordance with **Exhibit ~~D1~~ D2**.

REVISION 5. Subarticle 7.2 is amended as follows:

- 7.2 The State's Project Manager (or their successor or delegate) is:

Name: ~~Britta Anderson~~ **Kathryn Ohland**
Company: Minnesota Department of Transportation
Address: 395 John Ireland Boulevard, St. Paul, MN 55155
E-Mail Address: ~~britta.anderson@state.mn.us~~ **Kathryn.Ohland@state.mn.us**

The State's Project Manager has the responsibility to monitor Contractor's performance and progress. State's Project Manager will sign progress reports, review billing statements, make recommendations to State's Authorized Representative for acceptance of Contractor's good or services and make recommendations to State's Authorized Representative for certification for payment of each invoice submitted for payment.

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and any previous amendment remain in full force and effect.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed:

Date:

CONTRACTOR

Contractor certifies that the appropriate person(s) have executed the amendment on behalf of Contractor as required by applicable articles, bylaws or resolutions.

Signed: _____

Title: _____

Date: _____

REDWOOD COUNTY

Signed: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

(with delegated authority)

Signed:

Title:

Date:

COMMISSIONER OF ADMINISTRATION

Signed:

Date:

BACKGROUND

Contractor will prepare an alternatives analysis report for rehabilitation or replacement of Bridge No. 89850 located in Redwood and Renville Counties. This analysis will assist State's Cultural Resources Unit (CRU) in completing a project review in compliance with Section 106 of the National Historic Preservation Act (Section 106). Bridge No. 89850, which is eligible for listing in the National Register of Historic Places (NRHP) is nearing the end of its service life. Contractor will assist State with development and evaluation of alternatives for rehabilitation or replacement of the bridge.

SCOPE

Contractor will complete the following tasks:

Task 1: Project Management and Consultation

1. Contractor will provide daily oversight, quality control, and logistical coordination for the duration of the project, and will coordinate with project engineers. Contractor will communicate project status and results with State's CRU Project Manager on a regular basis, including monthly narrative progress reports.
2. Contractor will consult with the Minnesota State Historic Preservation Office (MnSHPO) staff and locally interested parties, such as county historical societies to invite their views regarding project alternatives and evaluation criteria for the alternatives.

Task 2: Bridge Alternatives Analysis

1. Contractor will compile information regarding Bridge No. 89850, including its historic background and significance and its historic and existing physical condition. If the bridge has an existing historic bridge management plan, Contractor will use this document as a starting point for gathering historical and current condition information about the bridge and options for maintenance, preservation, and rehabilitation that meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contractor will gather information from MnSHPO files, historical evaluation reports on the bridge, and State bridge inspection reports.
2. Contractor will schedule a site visit at the bridge to document the bridge's condition and discuss potential options for alternatives. Contractor will work with county and consulting engineers to develop a project purpose and need statement, and a range of alternatives to be considered, which may include full rehabilitation for continued use, stabilization for different/future use, or removal.
3. Working with project engineers, Contractor will prepare a description of the bridge and its current conditions and will identify and describe the character defining features of the bridge, such as its materials, the design and layout of its trusses, and its location and setting. Contractor will specify the alternatives to be analyzed as well as alternatives considered but not carried forward. Contractor and the project engineers will develop criteria for analyzing the feasibility of alternatives, including conformance with the Secretary of the Interior's Standards, project costs, fulfillment of purpose and need, and expected future service life.
4. In the alternatives analysis report, Contractor will state the purpose and need for the project, the history of Bridge No. 89850 and the reasons for historical significance. Contractor will describe each alternative under consideration, including the recommended work items and ability to meet the project purpose and need. Contractor will evaluate each alternative and recommend whether it is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. In cooperation with project engineers, Contractor will complete an evaluation of the alternatives based on the criteria established.
5. The results and recommendations of the analysis will be described in the report, which will include maps, engineering drawings, and historic (if available) and street view photographs. The report format and content will be consistent with previous bridge rehabilitation alternatives analyses. Contractor will submit a draft report to State's CRU and the County Engineer for review and a revised report for MnSHPO review and comment. After MnSHPO review, a final report will be submitted in digital/.pdf format.

Exhibit C2: Specifications, Duties, and Scope of Work

Task 3: Assistance and Documentation as Needed

1. Contractor will assist State’s CRU and the County Engineer with related activities and help prepare additional documents, if needed. This assistance may include correspondence and documentation needed for CRU’s submission of the alternatives analysis report to MnSHPO for comment.

Anticipated Schedule

Background Research	June – August 2024
Summary and Analysis	September – November 2024
Draft Reports and Revisions	December 2024 – January 2025
Final Deliverables	June 2027

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1. **Compensation and Payment.**

1.1. **Consideration.** State will pay for all services performed by Contractor under this Contract as follows:

1.1.1. **Compensation.** Contractor will be paid on a Unit Rate basis as follows:

Labor Rate Costs*:	\$ 43,600.00
Direct Expense Costs:	\$ 1,625.50

* Labor Rate includes direct labor, overhead and profit

1.1.2. **Overtime.** State will not pay overtime rates for any overtime worked by Contractor or a subcontractor unless State's Authorized Representative has specifically authorized overtime, in writing. If this contract expressly provides for the use of overtime and includes associated classifications, rates and costs, then this contract will serve as written approval. If those items are not included in the contract, then the Contractor must request and receive written approval from the State's Authorized Representative before performing the overtime. The State's Authorized Representative will maintain the documentation in the contract file.

1.1.3. **Direct Costs.** Allowable direct costs include project specific costs listed in **Exhibit E**. Any other direct costs not listed in **Exhibit E** must be approved, in writing, by State's Authorized Representative prior to expenditure.

1.1.4. **Budget Details.** See **Exhibit E** for budget details on Contractor.

1.1.5. **Travel Expenses.** Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Minnesota Department of Transportation Travel Regulations". Contractor will not be reimbursed for travel and subsistence expenses incurred outside the state of Minnesota unless it has received prior written approval from State for such out of state travel. The state of Minnesota will be considered the home base for determining whether travel is "out of state". See **Exhibit F** for the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

1.1.6. **Total Obligation.** State will pay eighty percent of the project costs (up to \$36,180.40). The County will pay twenty percent of the project costs (up to \$9,045.10). The total obligation for all compensation and reimbursements to Contractor under this Contract will not exceed **\$45,225.50**.

1.2. **Payment**

1.2.1. **Invoices.** Contractor must submit invoices electronically for payment, using the format set forth in **Exhibit G2**. Contractor will invoice the State and the County directly **on a monthly basis**. Invoices will detail the total cost of the project, and also identify the 80% State and 20% County amount due.

1.2.2. **Progress Reports.** Contractor must submit a monthly progress report, using the format set forth in **Exhibit H2** showing the progress of work in work hours according to the tasks listed in the Specifications, Duties, and Scope of Work.

1.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Contractor's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Contractor within 10 days of discovering the error. After State receives the corrected invoice, State will pay Contractor within 30 days of receipt of such invoice.

1.2.4. **All Invoices Subject to Audit.** All invoices are subject to Audit, at State's discretion.

1.2.5. **Invoice Package Submittal.** Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to State's Consultant Services Section, at ptinvoices.dot@state.mn.us and to the County's Authorized Representative, Nick Klisch, at Nick_K@RedwoodCounty-mn.gov and CC RCHD@redwoodcounty-mn.gov

Invoices will not be considered "received" within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Consultant Services Section and by the County's Authorized Representative.

- 1.2.5.1. Each invoice must contain the following information: MnDOT Contract Number, Contractor's invoice number (sequentially numbered), Contractor's billing and remittance address, if different from business address, and Contractor's signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.
- 1.2.5.2. Except for Lump Sum contracts, direct nonsalary costs allocable to the work under this Contract, must be itemized and supported with invoices or billing documents to show that such costs are properly allocable to the work. Direct nonsalary costs are any costs that are not the salaried costs directly related to the work of Contractor. Supporting documentation must be provided in a manner that corresponds to each direct cost.
- 1.2.5.3. Except for Lump Sum contracts, Contractor must provide, upon request of State's Authorized Representative, the following supporting documentation:
 - Direct salary costs of employees' time directly chargeable for the services performed under this Contract. This must include a payroll cost breakdown identifying the name of the employee, classification, actual rate of pay, hours worked and total payment for each invoice period; and
 - Signed time sheets or payroll cost breakdown for each employee listing dates and hours worked. Computer generated printouts of labor costs for the project must contain the project number, each employee's name, hourly rate, regular and overtime hours and the dollar amount charged to the project for each pay period.

- 1.2.6. **Subcontractors.** If Contractor is authorized by State to use or uses any subcontractors, Contractor must include all the above supporting documentation in any subcontractor's contract and Contractor must make timely payments to its subcontractors. Contractor must require subcontractors' invoices to follow the same form and contain the same information as set forth above.
- 1.2.7. **Retainage.** Under Minnesota Statutes §16C.08, subdivision 2(10), no more than 90% of the amount due under this Contract may be paid until State's agency head has reviewed the final product of this Contract. The balance due will be paid when State's agency head determines that Contractor has satisfactorily fulfilled all the terms of this Contract.
- 1.2.8. **Federal Funds.** If federal funds are used, Contractor is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Contractor's failure to comply with federal requirements.

2. **Conditions of Payment.**

- 2.1. All services provided by Contractor under this Contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Contractor will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law.

3. **Contractor Payment Form Requirement.**

- 3.1. Contractors making payments to subcontractors, regardless of their tier or **Disadvantaged Business Enterprise (DBE)** status, are required to complete **Exhibit I**, the "Contractor Payment Form", and submit it to State's Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota's prompt payment law may cause progress payments to Contractor to be withheld. Contractor must submit one copy of this form to State's OCR and one to State's Project Manager, no later than 10 days after receiving a payment from State.

INVOICE NO. _____
 Estimated Completion: __%
 Final Invoice? Yes No

Invoice Instructions:

Contractor must: 1. Complete the invoice and, if applicable, the progress report, in their entirety 2. Sign the invoice and progress report 3. Attach supporting documentation 4. Scan the entire invoice package*, in the following order: a. Completed, Signed Invoice Form b. Completed, Signed Progress Report Form (if applicable) c. Supporting Documentation <i>Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size</i> 5. E-mail the invoice package, in .pdf, to ptinvoices.dot@state.mn.us
--

MnDOT Contract Number: 1054212
 Contract Expiration Date: January 31, 2027
 SP Number: 064-617-032/8816-3648

Billing Period*: From _____ to _____
 Invoice Date: _____

	Total Contract Amount	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1. Direct Labor Costs: (Attach Supporting Documentation)	\$43,600.00			
2. Direct Expense Costs: (Attach Supporting Documentation)	\$1,625.50			
Net Earning Totals:	\$45,225.50			
Total Amount due this invoice:				\$
<i>*If your billing period includes costs to and after June 30, provide a "Billed This Invoice" split of cost through June 30, and costs after.</i>				

Contractor: Complete this table when submitting an invoice for payment

Source Type	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1071			
Total			

State's 80% Portion: \$36,180.40
 County's 20% Portion: \$ 9,045.10

I certify that the statements contained on this invoice, and its supporting documents, are true and accurate and that I have not knowingly made a false or fraudulent claim, or used a false or fraudulent record in connection with this Invoice. I understand that this invoice is subject to audit.

Contractor: **Streamline Associates, LLC**

Signature: _____

Print Name: _____

Title: _____

For Invoice No.: _____

Progress Report Instructions:

1. Contractor must complete the progress report form, in its entirety.
2. Contractor must sign the progress report.
3. Contractor must include the completed, signed progress report as part of the invoice package, and submit it as instructed (see Contract and/or invoice form for further details).

(Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size.)

MnDOT Contract No. 1054212

Billing Period: from _____ to _____

Contract Expiration Date: January 31, 2027

From: Streamline Associates, LLC

SP Number: 064-617-032/8816-3648

Task	% of Total Contract					Hours Budget	Hours Accrued This Period	Total Hours Accrued To Date	% of Budget Hours Used
		% Work Completed This Period	% Work Completed To Date	Weight % Completed This Period	Weight % Work Completed to Date				
1	2	3	4	5	6	7	8	9	10
Project Management & Consultation						84			
Alternatives Analysis						312			
Additional Assistance as Needed						40			
TOTALS:	100%					436			

***Note: If Budgeted Hours Used for any task exceeds 100%, Contractor must attach an explanation to the invoice package.**

I certify that the above statement is correct, and certify that I have not knowingly made a false statement or used a false record in the preparation of this form:

 Contractor's Project Manager

 Date

AMENDMENT NUMBER 01 TO MnDOT CONTRACT NUMBER: 1054212

Contract Start Date: June 11, 2024	Original Contract Amount:	\$45,225.50
Original Contract Expiration Date: February 28, 2025	Previous Amendment(s) Total:	\$ N/A
Current Contract Expiration Date: February 28, 2025	Current Amendment Amount:	\$ 0.00
New Contract Expiration Date: June 30, 2025	Total Amended Contract Amount:	\$ 45,225.50

Federal Project Number: STBG 8824(268)
State Project Number (SP): 064-617-032/8816-3648
Trunk Highway Number (TH): N/A
Project Identification: Alternatives Analysis Report

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation (“State”) and **Redwood County**, Address: 635 West Bridge Street, Box 6, Redwood Falls, MN 56283 and **Streamline Associates, LLC**, Address: 4853 3rd Avenue South, Minneapolis, MN 55419 (“Contractor”).

RECITALS

1. State has a contract with Contractor identified as MnDOT Contract Number 1054212 (“Original Contract”) to complete an Alternatives Analysis Report for the Goldmine Bridge (Bridge No. 89850) located in Redwood County, MN.
2. Amendment is to additional time to the contract due to delays in the project.
3. State and Contractor are willing to amend the Original Contract as stated below.

CONTRACT AMENDMENT

Unless otherwise noted, in this amendment, deleted contract terms will be struck out and the added contract terms will be bolded and underlined.

REVISION 1. Subarticle 1.2 is amended as follows:

1.2 Expiration date. This contract will expire on ~~February 28, 2025~~ **June 30, 2025**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Subarticle 2.1 is amended as follows:

2.1 The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:

- Exhibit A: Contract Terms and Conditions**
- Exhibit B: Insurance Requirements**
- Exhibit ~~C~~ C1: Specifications, Duties, and Scope of Work**
- Exhibit ~~D~~ D1: Compensation and Payment**
- Exhibit E: Budget Details**
- Exhibit F: Travel Regulations**
- Exhibit ~~G~~ G1: Invoice Form**
- Exhibit ~~H~~ H1: Progress Report Form**
- Exhibit I: Contractor Payment Form**

REVISION 3. Subarticle 3.1 is amended as follows:

3.1 The Contractor, who is not a State employee, will perform all duties described in **Exhibit ~~C~~ C1** to the satisfaction of the State.

REVISION 4. Subarticle 6.1 is amended as follows:

6.1 The State will pay for performance by the Contractor under this Contract in accordance with **Exhibit D D1**.

REVISION 5. Subarticle 7.1 is amended as follows:

7.1 The State's Authorized Representative (or their successor or delegate) is:

Name:	Debbie Anderson Kelly Arneson
Company:	Minnesota Department of Transportation
Address:	395 John Ireland Boulevard, St. Paul, MN 55155
Telephone Number:	651-315-6313 651-366-4774
E-Mail Address:	debbie.k.anderson@state.mn.us Kelly.arneson@state.mn.us

The State's Authorized Representative has the responsibility to monitor the Contractor's performance and the authority to accept or reject the services provided under this contract.

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and any previous amendment remain in full force and effect.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

Amendment 1

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed:

Date:

CONTRACTOR

Contractor certifies that the appropriate person(s) have executed the amendment on behalf of Contractor as required by applicable articles, bylaws or resolutions.

Signed: 

Title: Chief Manager

Date: 3-6-2025

DEPARTMENT OF TRANSPORTATION

(with delegated authority)

Signed:

Title:

Date:

COMMISSIONER OF ADMINISTRATION

Signed:

Date:

REDWOOD COUNTY

Signed:

Date:

3-4-25 

BACKGROUND

Contractor will prepare an alternatives analysis report for rehabilitation or replacement of Bridge No. 89850 located in Redwood and Renville Counties. This analysis will assist State's Cultural Resources Unit (CRU) in completing a project review in compliance with Section 106 of the National Historic Preservation Act (Section 106). Bridge No. 89850, which is eligible for listing in the National Register of Historic Places (NRHP) is nearing the end of its service life. Contractor will assist State with development and evaluation of alternatives for rehabilitation or replacement of the bridge.

SCOPE

Contractor will complete the following tasks:

Task 1: Project Management and Consultation

1. Contractor will provide daily oversight, quality control, and logistical coordination for the duration of the project, and will coordinate with project engineers. Contractor will communicate project status and results with State's CRU Project Manager on a regular basis, including monthly narrative progress reports.
2. Contractor will consult with the Minnesota State Historic Preservation Office (MnSHPO) staff and locally interested parties, such as county historical societies to invite their views regarding project alternatives and evaluation criteria for the alternatives.

Task 2: Bridge Alternatives Analysis

1. Contractor will compile information regarding Bridge No. 89850, including its historic background and significance and its historic and existing physical condition. If the bridge has an existing historic bridge management plan, Contractor will use this document as a starting point for gathering historical and current condition information about the bridge and options for maintenance, preservation, and rehabilitation that meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contractor will gather information from MnSHPO files, historical evaluation reports on the bridge, and State bridge inspection reports.
2. Contractor will schedule a site visit at the bridge to document the bridge's condition and discuss potential options for alternatives. Contractor will work with county and consulting engineers to develop a project purpose and need statement, and a range of alternatives to be considered, which may include full rehabilitation for continued use, stabilization for different/future use, or removal.
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4. In the alternatives analysis report, Contractor will state the purpose and need for the project, the history of Bridge No. 89850 and the reasons for historical significance. Contractor will describe each alternative under consideration, including the recommended work items and ability to meet the project purpose and need. Contractor will evaluate each alternative and recommend whether it is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. In cooperation with project engineers, Contractor will complete an evaluation of the alternatives based on the criteria established.
5. The results and recommendations of the analysis will be described in the report, which will include maps, engineering drawings, and historic (if available) and street view photographs. The report format and content will be consistent with previous bridge rehabilitation alternatives analyses. Contractor will submit a draft report to State's CRU and the County Engineer for review and a revised report for MnSHPO review and comment. After MnSHPO review, a final report will be submitted in digital/.pdf format.

Exhibit C1: Specifications, Duties, and Scope of Work

Task 3: Assistance and Documentation as Needed

1. Contractor will assist State’s CRU and the County Engineer with related activities and help prepare additional documents, if needed. This assistance may include correspondence and documentation needed for CRU’s submission of the alternatives analysis report to MnSHPO for comment.

Anticipated Schedule

Background Research	June – August 2024
Summary and Analysis	September – November 2024
Draft Reports and Revisions	December 2024 – January 2025
Final Deliverables	May 2025

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Amendment 1

1. **Compensation and Payment.**

1.1. **Consideration.** State will pay for all services performed by Contractor under this Contract as follows:

1.1.1. **Compensation.** Contractor will be paid on a Unit Rate basis as follows:

Labor Rate Costs*:	\$ 43,600.00
Direct Expense Costs:	\$ 1,625.50

* Labor Rate includes direct labor, overhead and profit

1.1.2. **Overtime.** State will not pay overtime rates for any overtime worked by Contractor or a subcontractor unless State's Authorized Representative has specifically authorized overtime, in writing. If this contract expressly provides for the use of overtime and includes associated classifications, rates and costs, then this contract will serve as written approval. If those items are not included in the contract, then the Contractor must request and receive written approval from the State's Authorized Representative before performing the overtime. The State's Authorized Representative will maintain the documentation in the contract file.

1.1.3. **Direct Costs.** Allowable direct costs include project specific costs listed in **Exhibit E**. Any other direct costs not listed in **Exhibit E** must be approved, in writing, by State's Authorized Representative prior to expenditure.

1.1.4. **Budget Details.** See **Exhibit E** for budget details on Contractor.

1.1.5. **Travel Expenses.** Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Minnesota Department of Transportation Travel Regulations". Contractor will not be reimbursed for travel and subsistence expenses incurred outside the state of Minnesota unless it has received prior written approval from State for such out of state travel. The state of Minnesota will be considered the home base for determining whether travel is "out of state". See **Exhibit F** for the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

1.1.6. **Total Obligation.** State will pay eighty percent of the project costs (up to \$36,180.40). The County will pay twenty percent of the project costs (up to \$9,045.10). The total obligation for all compensation and reimbursements to Contractor under this Contract will not exceed **\$45,225.50**.

1.2. **Payment**

1.2.1. **Invoices.** Contractor must submit invoices electronically for payment, using the format set forth in **Exhibit G1**. Contractor will invoice the State and the County directly **on a monthly basis**. Invoices will detail the total cost of the project, and also identify the 80% State and 20% County amount due.

1.2.2. **Progress Reports.** Contractor must submit a monthly progress report, using the format set forth in **Exhibit H1** showing the progress of work in work hours according to the tasks listed in the Specifications, Duties, and Scope of Work.

1.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Contractor's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Contractor within 10 days of discovering the error. After State receives the corrected invoice, State will pay Contractor within 30 days of receipt of such invoice.

1.2.4. **All Invoices Subject to Audit.** All invoices are subject to Audit, at State's discretion.

1.2.5. **Invoice Package Submittal.** Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to State's Consultant Services Section, at ptinvoices.dot@state.mn.us and to the County's Authorized Representative, Anthony Sellner, at anthony_s@co.redwood.mn.us. Invoices will not be considered "received"

within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Consultant Services Section and by the County's Authorized Representative.

1.2.5.1. Each invoice must contain the following information: MnDOT Contract Number, Contractor's invoice number (sequentially numbered), Contractor's billing and remittance address, if different from business address, and Contractor's signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.

1.2.5.2. Except for Lump Sum contracts, direct nonsalary costs allocable to the work under this Contract, must be itemized and supported with invoices or billing documents to show that such costs are properly allocable to the work. Direct nonsalary costs are any costs that are not the salaried costs directly related to the work of Contractor. Supporting documentation must be provided in a manner that corresponds to each direct cost.

1.2.5.3. Except for Lump Sum contracts, Contractor must provide, upon request of State's Authorized Representative, the following supporting documentation:

- Direct salary costs of employees' time directly chargeable for the services performed under this Contract. This must include a payroll cost breakdown identifying the name of the employee, classification, actual rate of pay, hours worked and total payment for each invoice period; and
- Signed time sheets or payroll cost breakdown for each employee listing dates and hours worked. Computer generated printouts of labor costs for the project must contain the project number, each employee's name, hourly rate, regular and overtime hours and the dollar amount charged to the project for each pay period.

1.2.6. **Subcontractors.** If Contractor is authorized by State to use or uses any subcontractors, Contractor must include all the above supporting documentation in any subcontractor's contract and Contractor must make timely payments to its subcontractors. Contractor must require subcontractors' invoices to follow the same form and contain the same information as set forth above.

1.2.7. **Retainage.** Under Minnesota Statutes §16C.08, subdivision 2(10), no more than 90% of the amount due under this Contract may be paid until State's agency head has reviewed the final product of this Contract. The balance due will be paid when State's agency head determines that Contractor has satisfactorily fulfilled all the terms of this Contract.

1.2.8. **Federal Funds.** If federal funds are used, Contractor is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Contractor's failure to comply with federal requirements.

2. **Conditions of Payment.**

2.1. All services provided by Contractor under this Contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Contractor will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law.

3. **Contractor Payment Form Requirement.**

3.1. Contractors making payments to subcontractors, regardless of their tier or **Disadvantaged Business Enterprise (DBE)** status, are required to complete **Exhibit I**, the "Contractor Payment Form", and submit it to State's Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota's prompt payment law may cause progress payments to Contractor to be withheld. Contractor must submit one copy of this form to State's OCR and one to State's Project Manager, no later than 10 days after receiving a payment from State.

INVOICE NO. _____
 Estimated Completion: __%
 Final Invoice? Yes No

Invoice Instructions:

Contractor must: 1. Complete the invoice and, if applicable, the progress report, in their entirety 2. Sign the invoice and progress report 3. Attach supporting documentation 4. Scan the entire invoice package*, in the following order: a. Completed, Signed Invoice Form b. Completed, Signed Progress Report Form (if applicable) c. Supporting Documentation <i>Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size</i> 5. E-mail the invoice package, in .pdf, to ptinvoices.dot@state.mn.us
--

MnDOT Contract Number: 1054212
 Contract Expiration Date: June 30, 2025
 SP Number: 064-617-032/8816-3648

Billing Period*: From _____ to _____
 Invoice Date: _____

	Total Contract Amount	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1. Direct Labor Costs: (Attach Supporting Documentation)	\$43,600.00			
2. Direct Expense Costs: (Attach Supporting Documentation)	\$1,625.50			
Net Earning Totals:	\$45,225.50			
Total Amount due this invoice:				\$

**If your billing period includes costs to and after June 30, provide a "Billed This Invoice" split of cost through June 30, and costs after.*

Contractor: Complete this table when submitting an invoice for payment

Source Type	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1071			
Total			

State's 80% Portion: \$36,180.40
 County's 20% Portion: \$ 9,045.10

I certify that the statements contained on this invoice, and its supporting documents, are true and accurate and that I have not knowingly made a false or fraudulent claim, or used a false or fraudulent record in connection with this Invoice. I understand that this invoice is subject to audit.

Contractor: **Streamline Associates, LLC**

Signature: _____

Print Name: _____

Title: _____

For Invoice No.: _____

Progress Report Instructions:

1. Contractor must complete the progress report form, in its entirety.
2. Contractor must sign the progress report.
3. Contractor must include the completed, signed progress report as part of the invoice package, and submit it as instructed (see Contract and/or invoice form for further details).

(Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size.)

MnDOT Contract No. 1054212

Billing Period: from _____ to _____

Contract Expiration Date: June 30, 2025

From: Streamline Associates, LLC

SP Number: 064-617-032/8816-3648

Task	% of Total Contract					Hours Budget	Hours Accrued This Period	Total Hours Accrued To Date	% of Budget Hours Used
		% Work Completed This Period	% Work Completed To Date	Weight % Completed This Period	Weight % Work Completed to Date				
1	2	3	4	5	6	7	8	9	10
Project Management & Consultation						84			
Alternatives Analysis						312			
Additional Assistance as Needed						40			
TOTALS:	100					436			

***Note: If Budgeted Hours Used for any task exceeds 100%, Contractor must attach an explanation to the invoice package.**

I certify that the above statement is correct, and certify that I have not knowingly made a false statement or used a false record in the preparation of this form:

 Contractor's Project Manager Date

**MINNESOTA DEPARTMENT OF TRANSPORTATION
PROFESSIONAL AND TECHNICAL SERVICES CONTRACT**

Federal Project Number: STBG 8824(268)
State Project Number (SP): 064-617-032/8816-3648
Trunk Highway Number (TH): N/A
Project Identification: Alternatives Analysis Report

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“State”), **Redwood County**, Address: 635 West Bridge Street, Box 6, Redwood Falls, MN 56283 and **Streamline Associates, LLC**, Address: 4853 3rd Avenue South, Minneapolis, MN 55419 (“Contractor”). State, County, and Contractor may be referred to jointly as “Parties.”

Recitals

1. State is in need of Contractor to complete an Alternatives Analysis Report for the Goldmine Bridge (Bridge No. 89850) located in Redwood County, MN.
2. This contract is funded in whole or in part with federal dollars from CFDA #20.205.

Accordingly, the Parties agree as follows:

Contract

1. Term of Contract.

- 1.1. **Effective date.** This contract will be effective on the date that all required signatures are obtained by State, pursuant to Minnesota Statutes Section §16C.05, subdivision 2. The Contractor must not begin work under this Contract until this Contract is fully executed and the Contractor has been notified by the State’s Authorized Representative to begin the work.
- 1.2. **Expiration date.** This contract will expire on **February 28, 2025**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Exhibits.

- 2.1. The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:
Exhibit A: Contract Terms and Conditions
Exhibit B: Insurance Requirements
Exhibit C: Specifications, Duties, and Scope of Work
Exhibit D: Compensation and Payment
Exhibit E: Budget Details
Exhibit F: Travel Regulations
Exhibit G: Invoice Form
Exhibit H: Progress Report Form
Exhibit I: Contractor Payment Form

3. Contractor’s Duties.

3.1. The Contractor, who is not a State employee, will perform all duties described in **Exhibit C** to the satisfaction of the State.

4. Representations and Warranties.

- 4.1. State represents and warrants that is empowered by Minnesota Statutes §15.061 and §16C.03, subdivision 3, and other applicable law, to engage such assistance as deemed necessary.
- 4.2. Contractor represents and warrants that it possesses the legal authority to enter into this Contract and that it has taken all actions required by its procedures, by-laws, and applicable laws to exercise that authority, and to lawfully authorize its undersigned signatory to execute this Contract, or any part thereof, and to bind Contractor to its terms.

5. Time.

5.1. The Contractor must comply with all the time requirements described in this Contract. In the performance of this Contract, time is of the essence.

6. Consideration and Payment.

6.1. The State will pay for performance by the Contractor under this Contract in accordance with **Exhibit D**.

7. Authorized Representatives.

7.1. The State's Authorized Representative (or their successor or delegate) is:

Name: Debbie Anderson
Company: Minnesota Department of Transportation
Address: 395 John Ireland Boulevard, St. Paul, MN 55155
Telephone Number: 651-315-6313
E-Mail Address: debbie.k.anderson@state.mn.us

The State's Authorized Representative has the responsibility to monitor the Contractor's performance and the authority to accept or reject the services provided under this contract.

7.2. The State's Project Manager (or their successor or delegate) is:

Name: Britta Anderson
Company: Minnesota Department of Transportation
Address: 395 John Ireland Boulevard, St. Paul, MN 55155
E-Mail Address: britta.anderson@state.mn.us

The State's Project Manager has the responsibility to monitor Contractor's performance and progress. State's Project Manager will sign progress reports, review billing statements, make recommendations to State's Authorized Representative for acceptance of Contractor's good or services and make recommendations to State's Authorized Representative for certification for payment of each invoice submitted for payment.

7.3. The County's Authorized Representative (or their successor or delegate) is:

Name: Anthony Sellner
Company: Redwood County
Address: 1820 East Bridge Street, P.O. Box 6, Redwood Falls, MN 56283
Telephone Number: 507-637-4056
E-Mail Address: anthony_s@co.redwood.mn.us

7.4. The Contractor's Authorized Representative (or their successor) is:

Name: Andrew Schmidt
Company: Streamline Associates, LLC
Address: 4853 3rd Avenue South, Minneapolis, MN 55419
Telephone Number: 612-845-4788
E-Mail Address: aschmidt@streamlineassociates.net

If the Contractor's Authorized Representative changes at any time during this Contract, the Contractor must immediately notify the State.

7.5. Contractor's key personnel specified by name and title in this Contract will be considered essential to the work being performed. If, for any reason, substitution of a key person becomes necessary, Contractor must provide two weeks' advance written notification of the substitution to State's Authorized Representative, if possible. The written notification must include the proposed successor's name and a resume of the successor's qualifications. State's Authorized Representative will have the right to reject the proposed successor based upon reasonable grounds.

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Original Contract

1. STATE ENCUMBRANCE VERIFICATION

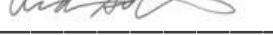
Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed:

Date:

2. CONTRACTOR

Contractor certifies that the appropriate person(s) have executed the Contract on behalf of Contractor as required by applicable articles, bylaws, resolutions or ordinances.

3. Signed: 

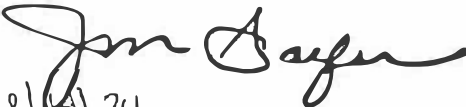
Title: Chief Manager

Date: 6/5/2024

3. REDWOOD COUNTY

Signed:

Date: 6/4/24



APPROVED AS TO FORM
Redwood County Attorney

By: 

Date: 06.04.2024

4. DEPARTMENT OF TRANSPORTATION

(With delegated authority)

Signed:

Date:

5. COMMISSIONER OF ADMINISTRATION

Signed:

Date:

1. **Assignment, Amendments, Waiver, Contract Complete, Electronic Records and Signatures.**
 - 1.1. **Assignment.** The Contractor may neither assign nor transfer any rights or obligations under this Contract without the prior consent of the State and a fully executed assignment agreement, executed and approved by the same parties who executed and approved this Contract, or their successors in office.
 - 1.2. **Amendments.** Any amendment to this Contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved this Contract, or their successors in office.
 - 1.3. **Waiver.** If the State fails to enforce any provision of this Contract, that failure does not waive the provision or State's right to enforce it.
 - 1.4. **Contract Complete.** This Contract contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.
 - 1.5. **Electronic Records and Signatures.** The Parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
2. **Termination.**
 - 2.1. **Termination for Convenience.** The State or Commissioner of Administration may cancel this Contract at any time, with or without cause. Upon termination for convenience, the Contractor will be entitled to payment, determined on a pro rata basis, for services or goods satisfactorily performed or delivered.
 - 2.2. **Termination for Insufficient Funding.** The State may immediately terminate this Contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Contract. Termination must be by written notice to the Contractor. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available. The State will not be assessed any penalty if the Contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Contractor notice of the lack of funding. This notice will be provided within a reasonable time of the State's receiving notice.
3. **Force Majeure.**
 - 3.1. A "force majeure event" is an event beyond Contractor's reasonable control that prevents Contractor from performing its obligations under this contract. Contractor will use all reasonable efforts to plan for foreseeable force majeure events and to mitigate the duration and consequences of any delay resulting from a force majeure event. Contractor will give State's Authorized Representative prompt notice of the occurrence of any force majeure event and, upon written request from Contractor, State's Authorized Representative and Contractor will negotiate an adjustment to the project schedule of this contract.
4. **Indemnification, Standard of Care, Liability for Work and Deliverable Standards.**
 - 4.1. In the performance of this Contract, and to the extent permitted by law, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:
 - 4.1.1. Intentional, willful, or negligent acts or omissions; or
 - 4.1.2. Actions that give rise to strict liability; or
 - 4.1.3. Breach of contract or warranty.
 - 4.2. The Indemnifying Party is defined to include the Contractor, Contractor's reseller, any third party that has a business relationship with the Contractor, or Contractor's agents or employees. The indemnification obligations of this section do not apply if the claim or cause of action is the result of the State's sole

negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Contract.

- 4.3. Nothing within this Contract, whether express or implied, will be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This extends to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.
- 4.4. **Standard of Care.** In the performance of its professional services, Contractor will use that degree of care, knowledge and skill ordinarily exercised by other reputable professionals in the field under like circumstances within the state of Minnesota.
- 4.5. **Liability for Work.** Contractor will be responsible for any damages incurred as a result of its failure to comply with the standard of care or other failure to comply with contract requirements, and for any loss or cost to repair or remedy such non-compliance, however, Contractor will not be liable for consequential or punitive damages, including, but not limited to, those arising from loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital. State acknowledges its duty to mitigate damages.
- 4.6. **Deliverable Standards.** All services provided by the Contractor pursuant to this contract, which do not meet the requirements of this Article 4.6, will be considered defective work. All services provided by Contractor pursuant to this contract must be in accordance with (1) the requirements and specifications set forth in this contract; (2) the required standard of care; (3) applicable state and federal standards, specifications, policies and practices; and (4) applicable federal, state, and local, laws, ordinances, rules, and regulations.
 - 4.6.1. **Rejection and Correction of Defective Work.** State has the authority to reject services that do not meet the requirements of the contract. Contractor will be responsible for promptly making such revisions, repairs, or corrections to its work and deliverables as are necessary to meet the contract requirements. Such revisions, repairs, and corrections will be made without additional compensation.
 - 4.6.2. **No Waiver.** Acceptance of Contractor's services by State is not a waiver of any provision of this contract and does not relieve Contractor of the responsibility for correcting a subsequently-discovered failure to conform to the requirements of the contract.
 - 4.6.3. **Effect of Acceptance.** It is understood by the parties that State will rely on the professional performance and ability of Contractor. Any examination by State or the federal government, or any acceptance or use of the work product of Contractor, will not be considered to be a full and comprehensive examination and will not be considered an approval of the work product of Contractor which would relieve Contractor from any liability or expense that could be connected with Contractor's sole responsibility for the propriety and integrity of the professional work to be accomplished by Contractor pursuant to this contract.]
 - 4.6.4. **Consultation Concerning Deliverables.** Contractor must, at no additional cost to State, confer with State at any time during construction, or any phase of work performed by others based on deliverables provided by Contractor, when necessary for the purpose of interpreting or clarifying such deliverables. Contractor must give immediate attention to these requests so there will be minimal delay to the construction or other work as referenced. State will notify Contractor of any request for interpretation, clarification, or correction. Notification may be in writing, or by telephone and confirmed in writing. Contractor must respond to such notice within three business days and must promptly perform the necessary services to minimize any delays to State. Contractor may be required to make a field review of the project site, if directed by State's Authorized Representative, and Contractor may be required to send personnel to the appropriate State district office as part of performing the necessary services.
 - 4.6.5. **Subsequent Corrections.** If State determines that additional field or office work may be required due to Contractor's failure to comply with the contract requirements and the standards set forth

in this Article, then Contractor must perform such additional work as may be necessary to bring the work into compliance with such requirements and standards. Contractor must prepare any and all plans or data needed to correct its deliverables without additional compensation, even though Contractor may already have received final payment. Contractor must give immediate attention to these changes so there will be minimal delay to the construction or other work as referenced.

- 4.6.6. **Reliance on State-Furnished Data.** The parties understand and agree that Contractor must rely on documents, drawings, specifications, and studies provided to Contractor by State and others on its behalf in making its opinions of conformity to specifications and standards. Contractor will not be entitled to rely on such documents, drawings, or specifications that Contractor knows to be incorrect or incomplete, unless it has first brought such concerns to the attention of State and has been directed to proceed notwithstanding such concerns.

5. Governing Law, Jurisdiction, and Venue.

- 5.1. Minnesota law, without regard to its choice-of-law provisions, governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

6. Subcontracting and Subcontract Payment.

- 6.1. A subcontractor is a person or company that has been awarded a portion of the Contract by Contractor. Only subcontractors that have been approved by the State's Authorized Representative can be used for this Contract.
- 6.2. After the effective date of the Contract, the Contractor will not, without prior written approval of the State's Authorized Representative, subcontract for the performance of any of the Contractor's obligations that were not already approved for subcontracting when the Contract was awarded. During this Contract, if an approved subcontractor is determined to be performing unsatisfactorily by the State's Authorized Representative, the Contractor will receive written notification that the subcontractor can no longer be used for this Contract.
- 6.3. The provisions of the Contract will apply with equal force and effect to all approved subcontractors engaged by the Contractor. Notwithstanding approval by the State, no subcontract will serve to terminate or in any way affect the primary legal responsibility of the Contractor for timely and satisfactory performances of the obligations contemplated by the Contract.
- 6.4. Contractor's subcontracts must contain all appropriate terms and conditions of this Contract. Contractor must require subcontractors' invoices to follow the same format and contain the same information as State requires of Contractor. Contractor must submit a copy of all subcontracts exceeding \$10,000.00 to State's Authorized Representative no later than 30 calendar days after executing the subcontract and prior to beginning work under the subcontract. Upon request by State, a copy of any executed subcontract under \$10,000.00 must be sent to State's Authorized Representative.
- 6.5. Contractor must pay its subcontractors in accordance with Minn. Stat. § 16A.1245.

7. Data Disclosure.

- 7.1. Under Minn. Stat. § 270C.65, subd. 3 and other applicable law, the Contractor consents to disclosure of its social security number, federal employer tax identification number, and Minnesota tax identification number, already provided to the State, to federal and state agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring the Contractor to file state tax returns, pay delinquent state tax liabilities, if any, or pay other state liabilities.

8. Government Data Practices.

- 8.1. The Contractor and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 as it applies to all data provided by the State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Contractor under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Contractor or the State. If the Contractor receives a request to release the data referred to in this clause, the Contractor must immediately notify and consult with the State's Authorized Representative as to how the Contractor should respond to the request. The Contractor's response to the request will comply with applicable law.

9. **Intellectual Property Rights.**

- 9.1. **Definitions.** For the purpose of this Section, the following words and phrases have the assigned definitions:
 - 9.1.1. "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Contractor, its employees, agents, or subcontractors, in the performance of this Contract.
 - 9.1.2. "Pre-Existing Intellectual Property" means intellectual property developed prior to or outside the scope of this Contract and any derivatives of that intellectual property.
 - 9.1.3. "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Contractor, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Contract. "Works" includes Documents.
- 9.2. **Ownership.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks, in the Works and Documents created and paid for under this Contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Contractor upon completion or cancellation of this Contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Contractor assigns all right, title, and interest it may have in the Works and the Documents to the State. The Contractor must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.
- 9.3. **Pre-existing Intellectual Property.** Each Party will retain ownership of its respective Pre-Existing Intellectual Property. The Contractor grants the State a perpetual, irrevocable, non-exclusive, royalty free license for Contractor's Pre-Existing Intellectual Property that are incorporated in the products, materials, equipment, deliverables, or services that are purchased through the Contract.
- 9.4. **Obligations.**
 - 9.4.1. **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Contractor, including its employees and subcontractors, in the performance of this Contract, the Contractor will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the State's Authorized Representative with complete information and/or disclosure thereon.
 - 9.4.2. **Representation.** The Contractor must perform all acts, and take all steps necessary, to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Contractor nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Contractor represents and warrants that the

Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities.

- 9.4.3. **Indemnification.** Notwithstanding any other indemnification obligations addressed within this Contract, the Contractor will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Contractor's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Contractor will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises, or in the Contractor's or the State's opinion is likely to arise, the Contractor must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

10. Copyright.

- 10.1. The Contractor must save and hold harmless the State of Minnesota, its officers, agents, servants, and employees, from liability of any kind or nature, arising from the use of any copyrighted or noncopyrighted compositions, secret process, patented or nonpatented invention, article or appliance furnished or used in the performance of the Contract.

11. Contractor's Documents.

- 11.1. Any licensing and maintenance agreement, or any order-specific agreement or document, including any pre-installation, linked, or "click through" agreement that is allowed by, referenced within, or incorporated within the Contract whenever the Contract is used for a State procurement, whether directly by the Contractor or through a Contractor's agent, subcontractor or reseller, is agreed to only to the extent the terms within any such agreement or document do not conflict with the Contract or applicable Minnesota or Federal law, and only to the extent that the terms do not modify, diminish or derogate the terms of the Contract or create an additional financial obligation to the State. Any such agreement or document must not be construed to deprive the State of its sovereign immunity, or of any legal requirements, prohibitions, protections, exclusions or limitations of liability applicable to this Contract or afforded to the State by Minnesota law. A State employee's decision to choose "accept" or an equivalent option associated with a "click-through" agreement does not constitute the State's concurrence or acceptance of terms, if such terms are in conflict with this section.

12. State Audits.

- 12.1. Under Minn. Stat. § 16C.05, subd. 5, the Contractor's books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Contract.

13. Diverse Spend Reporting.

- 13.1. If the total value of the Contract may exceed \$500,000, including all extension options, Contractor must track and report, on a quarterly basis, the amount paid to diverse businesses both: 1) directly to subcontractors performing under the Contract, and 2) indirectly to diverse businesses that provide supplies/services to your company (in proportion to the revenue from this Contract compared to Contractor's overall revenue). When this applies, Contractor will register in a free portal to help report the Tier 2 diverse spend, and the requirement continues as long as the Contract is in effect.

14. **Publicity and Endorsement.**

- 14.1. **Publicity.** Any publicity regarding the subject matter of this Contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, information posted on corporate or other websites, research, reports, signs, and similar public notices prepared by or for the Contractor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.
- 14.2. **Endorsement.** The Contractor must not claim that the State endorses its products or services.

15. **Debarment by State, its Departments, Commissions, Agencies, or Political Subdivisions.**

- 15.1. Contractor certifies that neither it nor its affiliates is presently debarred or suspended by the Federal government, the State, or any of the State's departments, commissions, agencies, or political subdivisions. Contractor's certification is a material representation upon which the Contract award was based. Contractor will provide immediate written notice to the State's Authorized Representative if at any time it learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances. Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

16. **Federal Funds.**

- 16.1. **Compliance with Federal Requirements.** Federal money will be used or may potentially be used to pay for all or part of the goods, construction or services under the Contract. The Contractor is responsible for compliance with all federal requirements imposed on the funds and accepts full financial responsibility for any requirements imposed by the Contractor's failure to comply with federal requirements.
- 16.2. **Certification regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion.** Federal money will be used (or may potentially be used) to pay for all or part of the work under this contract; therefore, this contract is a covered transaction for purposes of 48 Code of Federal Regulations (CFR) Subpart 9.4 and 2 CFR part 180. As such, Contractor, by signing and submitting this contract, certifies that none of Contractor or its affiliates (as defined by 48 CFR 9.403), are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded by the federal government or a federal agency. Contractor is required to comply with this certification throughout the period of this contract. Contractor must include the requirement to comply with 48 CFR 9.403 in any lower tier covered transaction it enters into. The certification in this clause is a material representation of fact relied upon by State. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to remedies available to State, the Federal Government may pursue available remedies, including, but not limited to, suspension and/or debarment.

17. **Contingency Fees Prohibited.**

- 17.1. Pursuant to Minn. Stat. § 10A.06, no person may act as or employ a lobbyist for compensation that is dependent upon the result or outcome of any legislation or administrative action.

18. **Certification of Nondiscrimination (in accordance with Minn. Stat. § 16C.053).**

- 18.1. If the value of this Contract, including all extensions, is \$50,000 or more, Contractor certifies that it does not engage in and has no present plans to engage in discrimination against Israel, or against persons or entities doing business in Israel, when making decisions related to the operation of the vendor's business. For purposes of this section, "discrimination" includes but is not limited to engaging in refusals to deal, terminating business activities, or other actions that are intended to limit commercial relations with Israel, or persons or entities doing business in Israel, when such actions are taken in a manner that in any way discriminates on the basis of nationality or national origin and is not based on a valid business reason.

19. **Non-discrimination (in accordance with Minn. Stat. § 181.59).**

19.1. The Contractor will comply with the provisions of Minn. Stat. § 181.59.

20. **E-Verify Certification (in accordance with Minn. Stat. § 16C.075).**

20.1. For services valued in excess of \$50,000, Contractor certifies that as of the date of services performed on behalf of the State, Contractor and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. Contractor is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EverifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

21. **Affirmative Action Requirements**

The State intends to carry out its responsibility for requiring affirmative action by its contractors.

21.1. **Covered Contracts and Contractors.** If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principal place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600.

21.2. **General. Minn. R. 5000.3400-5000.3600 implements Minn. Stat. § 363A.36.** These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. 5000.3400-5000.3600 including, but not limited to, Minn. R. 5000.3420-5000.3500 and 5000.3552-5000.3559.

21.3. **Disabled Workers.** The Contractor must comply with the following affirmative action requirements for disabled workers.

AFFIRMATIVE ACTION FOR DISABLED WORKERS

21.3.1. The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

21.3.2. The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

21.3.3. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. § 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

21.3.4. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Commissioner. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

21.3.5. The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. § 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.

21.4. **Consequences.** The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this Contract by the Commissioner or the State.

21.5. **Certification.** The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

22. **Equal Pay Certification.**

22.1. If required by Minn. Stat. §363A.44, the Contractor must have a current Equal Pay Certificate prior to Contract execution. If Contractor's Equal Pay Certificate expires during the term of this Contract, Contractor must promptly re-apply for an Equal Pay Certificate with the Minnesota Department of Human Rights and notify the State's Authorized Representative once the Contractor has received the renewed Equal Pay Certificate. If Contractor claims to be exempt, the State may require Contractor to verify its exempt status.

23. **IT Accessibility Standard.**

23.1. Contractor acknowledges and is fully aware that the State of Minnesota (Executive branch state agencies) has developed IT Accessibility Standard effective September 1, 2010. The standard entails, in part, the Web Content Accessibility Guidelines (WCAG) and Section 508 which can be viewed at: <https://mn.gov/mnit/government/policies/accessibility/>.

23.2. The Standards apply to web sites, software applications, electronic reports and output documentation, training delivered in electronic formats (including, but not limited to, documents, videos, and webinars), among others. The Standards do not apply to designs, plans, layouts, maps and similar documents. As upgrades are made to the software, products, or subscriptions available through this Contract, the Contractor agrees to develop functionality which supports accessibility. If any issues arise due to nonconformance with the above-mentioned accessibility Standards, the Contractor agrees to provide alternative solutions upon request at no additional charge to the State.

23.3. When updates or upgrades are made to the products or services available through this Contract, the Contractor agrees to document how the changes will impact or improve the product's or service's accessibility and usability. This documentation, upon request, must be provided to the State in advance of the change, occurring within an agreed upon timeframe sufficient for the State to review the changes and either approve them or request a remediation plan from the Contractor. Contractor warrants that its Products comply with the above-mentioned accessibility Standards and agrees to indemnify, defend, and hold harmless the State against any claims related to non-compliance of Contractor's Product with the above-mentioned accessibility Standards. If agreed-upon updates fail to improve the product or service's accessibility or usability as planned, the failure to comply with this requirement may be cause for contract cancellation or for the State to consider the Contractor in default.

24. **Nonvisual Access Standards.**

24.1. Pursuant to Minn. Stat. § 16C.145, the Contractor must comply with the following nonvisual technology access standards to the extent required by law:

- That the effective interactive control and use of the technology, including the operating system applications programs, prompts, and format of the data presented, are readily achievable by nonvisual means;
- That the nonvisual access technology must be compatible with information technology used by other individuals with whom the blind or visually impaired individual must interact;
- That nonvisual access technology must be integrated into networks used to share communications among employees, program participants, and the public; and
- That the nonvisual access technology must have the capability of providing equivalent access by nonvisual means to telecommunications or other interconnected network services used by persons who are not blind or visually impaired; and
- Executive branch state agencies subject to Section 16E.03, subdivision 9, are not required to include nonvisual technology access standards developed under this Section in contracts for the procurement of information technology.

These standards do not require the installation of software or peripheral devices used for nonvisual access when the information technology is being used by individuals who are not blind or visually impaired.

25. AASHTOWare Activities.

- 25.1. For contracts that involve the use of AASHTOWare; AASHTOWare activities conducted by Contractor must adhere to the software license agreement(s) that State has executed with the American Association of State Highway and Transportation Officials (AASHTO). The license agreement and any supplemental agreements can be found on State's Consultant Services website, under the AASHTOWare Access Provisions section, at: <http://www.dot.state.mn.us/consult/consultantcorner.html>.

26. Title VI/Non-discrimination Assurances.

- 26.1. Contractor agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Contractor will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Contractor's compliance with this provision. The Contractor must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Contractor staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

27. Telecommunications Certification.

- 27.1. By signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

28. Plain Language; Accessibility Standards

- 28.1. **Plain Language.** Except for designs, plans, layouts, maps and similar documents, Contractor must provide all deliverables in "Plain Language". Executive Order 14-07 requires the Office of the Governor and all Executive Branch agencies to communicate with Minnesotans using Plain Language. As defined in Executive Order 14-07, Plain Language is a communication which an audience can understand the first time they read or hear it. To achieve that, Contractor will take the following steps in the deliverables:

- Use language commonly understood by the public;
- Write in short and complete sentences;
- Present information in a format that is easy-to-find and easy-to-understand; and
- Clearly state directions and deadlines to the audience.

28.2. **Accessibility Standards.** Except for designs, plans, layouts, maps and similar documents, Contractor agrees to comply with the State of Minnesota’s Accessibility Standard (https://mn.gov/mnit/assets/Stnd_State_Accessibility_tcm38-61585.pdf) for all deliverables under this contract. The State of Minnesota’s Accessibility Standards entail, in part, the Web Content Accessibility Guidelines (WCAG) 2.0 (Level AA) and Section 508 of the Rehabilitation Act, as amended. Contractor’s compliance with the State of Minnesota’s Accessibility Standard includes, but is not limited to, the specific requirements as follows:

- All videos must include closed captions, audio descriptions and a link to a complete transcript;
- All documents, presentations, spreadsheets and other material must be provided in an accessible format. In addition, Contractor will provide native files in an editable format. Acceptable formats include InDesign, Word and Excel; and
- All materials intended for downloading and printing such as promotional brochures, must be labeled as such and the content must additionally be provided in an accessible format.

29. **Survival of Terms.**

29.1. The following clauses survive the expiration or cancellation of this Contract: Indemnification, Standard of Care, Liability for Work and Deliverable Standards; State Audits; Government Data Practices; Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure. Any other Contract term that expressly states or by its nature must survive, will survive.

Original Contract

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1. Notice to Contractor.

- 1.1. The Contractor is required to submit Certificates of Insurance acceptable to the State as evidence of insurance coverage requirements prior to commencing work under this Contract.
- 1.2. Contractor will not commence work under the Contract until they have obtained all the insurance described below and the State has approved such insurance. Contractor will maintain such insurance in force and effect throughout the term of this Contract, unless otherwise specified in this Contract.
- 1.3. The failure of the Contractor to provide a Certificate of Insurance for the policies required under this Contract or renewals thereof, or failure of the insurance company to notify the State of the cancellation of policies required under this Contract, will not constitute a waiver by the State to the Contractor to provide such insurance.
- 1.4. The State reserves the right to immediately terminate this Contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor. All insurance policies must be open to inspection by the State, and copies of policies must be submitted to the State's Authorized Representative upon written request.

2. Notice to Insurer.

- 2.1. The Contractor's insurance company(ies) waives its right to assert the immunity of the State as a defense to any claims made under said insurance.
- 2.2. Insurance certificate holder should be addressed to the Agency's Authorized Representative.

3. Additional Insurance Conditions.

The following apply to the Contractor, or the Contractor's subcontractor:

- 3.1. Contractor's policy(ies) will be primary insurance to any other valid and collectible insurance available to the State with respect to any claim arising out of Contractor's performance under this Contract.
- 3.2. If Contractor receives a cancellation notice from an insurance carrier affording coverage herein, Contractor agrees to notify the State within five business days with a copy of the cancellation notice, unless Contractor's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty days advance written notice to the State;
- 3.3. Contractor is responsible for payment of Contract related insurance premiums and deductibles;
- 3.4. If Contractor is self-insured, a Certificate of Self-Insurance must be attached;
- 3.5. Contractor's policy(ies) must include legal defense fees in addition to its policy limits with the exception of professional liability.
- 3.6. Contractor's insurance companies must either (1) have an AM Best rating of A- (minus) and a Financial Size Category of VII or better, and be authorized to do business in the State of Minnesota or (2) be domiciled in the State of Minnesota and have a Certificate of Authority/Compliance from the Minnesota Department of Commerce if they are not rated by AM Best.
- 3.7. An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the Contract.

4. Coverages.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

- 4.1. **Commercial General Liability Insurance.** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as from claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the Contractor or by a subcontractor or by anyone directly or indirectly employed by the Contractor under the Contract. Insurance minimum limits are as follows:
 - \$2,000,000 – per occurrence
 - \$2,000,000 – annual aggregate
 - \$2,000,000 – annual aggregate – applying to Products/Completed Operations

The following coverages must be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability
- State of Minnesota named as an Additional Insured, to the extent permitted by law

- 4.2. **Commercial Automobile Liability Insurance.** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury as well as from claims for property damage resulting from the ownership, operation, maintenance or use of all owned, hired, and non-owned autos which may arise from operations under this Contract, and in case any work is subcontracted the Contractor will require the subcontractor to maintain Commercial Automobile Liability insurance. Insurance minimum limits are as follows:

- \$2,000,000 – per occurrence Combined Single limit for Bodily Injury and Property Damage

In addition, the following coverages should be included: Owned, Hired, and Non-owned Automobile. Evidence of Subcontractor insurance must be filed with the Contractor.

- 4.3. **Workers' Compensation Insurance.** Statutory Compensation Coverage. Except as provided below, Contractor must provide Workers' Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State, including Coverage B, Employer's Liability. Insurance minimum limits are as follows:

- \$100,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$100,000 – Bodily Injury by Accident

If Minn. Stat. § 176.041 exempts Contractor from Workers' Compensation insurance or if the Contractor has no employees in the State, Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes Contractor from the Minnesota Workers' Compensation requirements.

If during the course of the Contract the Contractor becomes eligible for Workers' Compensation, the Contractor must comply with the Workers' Compensation Insurance requirements herein and provide the State with a certificate of insurance.

- 4.4. **Professional Liability, Errors, and Omissions.** This policy will provide coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Contractor's professional services required under the Contract. Insurance minimum limits are as follows:

- \$2,000,000 - per claim or event
- \$2,000,000 - annual aggregate

Any deductible will be the sole responsibility of the Contractor and may not exceed \$50,000 without the written approval of the State. If the Contractor desires authority from the State to have a deductible in a higher amount, the Contractor will so request in writing, specifying the amount of the desired deductible and providing financial documentation by submitting the most current audited financial statements so that the State can ascertain the ability of the Contractor to cover the deductible from its own resources.

The retroactive or prior acts date of such coverage must not be after the effective date of this Contract and Contractor must maintain such insurance for a period of at least three years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by Contractor to fulfill this requirement.

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Original Contract

BACKGROUND

Contractor will prepare an alternatives analysis report for rehabilitation or replacement of Bridge No. 89850 located in Redwood and Renville Counties. This analysis will assist State's Cultural Resources Unit (CRU) in completing a project review in compliance with Section 106 of the National Historic Preservation Act (Section 106). Bridge No. 89850, which is eligible for listing in the National Register of Historic Places (NRHP) is nearing the end of its service life. Contractor will assist State with development and evaluation of alternatives for rehabilitation or replacement of the bridge.

SCOPE

Contractor will complete the following tasks:

Task 1: Project Management and Consultation

1. Contractor will provide daily oversight, quality control, and logistical coordination for the duration of the project, and will coordinate with project engineers. Contractor will communicate project status and results with State's CRU Project Manager on a regular basis, including monthly narrative progress reports.
2. Contractor will consult with the Minnesota State Historic Preservation Office (MnSHPO) staff and locally interested parties, such as county historical societies to invite their views regarding project alternatives and evaluation criteria for the alternatives.

Task 2: Bridge Alternatives Analysis

1. Contractor will compile information regarding Bridge No. 89850, including its historic background and significance and its historic and existing physical condition. If the bridge has an existing historic bridge management plan, Contractor will use this document as a starting point for gathering historical and current condition information about the bridge and options for maintenance, preservation, and rehabilitation that meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contractor will gather information from MnSHPO files, historical evaluation reports on the bridge, and State bridge inspection reports.
2. Contractor will schedule a site visit at the bridge to document the bridge's condition and discuss potential options for alternatives. Contractor will work with county and consulting engineers to develop a project purpose and need statement, and a range of alternatives to be considered, which may include full rehabilitation for continued use, stabilization for different/future use, or removal.
3. Working with project engineers, Contractor will prepare a description of the bridge and its current conditions and will identify and describe the character defining features of the bridge, such as its materials, the design and layout of its trusses, and its location and setting. Contractor will specify the alternatives to be analyzed as well as alternatives considered but not carried forward. Contractor and the project engineers will develop criteria for analyzing the feasibility of alternatives, including conformance with the Secretary of the Interior's Standards, project costs, fulfillment of purpose and need, and expected future service life.
4. In the alternatives analysis report, Contractor will state the purpose and need for the project, the history of Bridge No. 89850 and the reasons for historical significance. Contractor will describe each alternative under consideration, including the recommended work items and ability to meet the project purpose and need. Contractor will evaluate each alternative and recommend whether it is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. In cooperation with project engineers, Contractor will complete an evaluation of the alternatives based on the criteria established.
5. The results and recommendations of the analysis will be described in the report, which will include maps, engineering drawings, and historic (if available) and street view photographs. The report format and content will be consistent with previous bridge rehabilitation alternatives analyses. Contractor will submit a draft report to State's CRU and the County Engineer for review and a revised report for MnSHPO review and comment. After MnSHPO review, a final report will be submitted in digital/.pdf format.

Exhibit C: Specifications, Duties, and Scope of Work

Task 3: Assistance and Documentation as Needed

1. Contractor will assist State’s CRU and the County Engineer with related activities and help prepare additional documents, if needed. This assistance may include correspondence and documentation needed for CRU’s submission of the alternatives analysis report to MnSHPO for comment.

Anticipated Schedule

Background Research	June – August 2024
Summary and Analysis	September – November 2024
Draft Reports and Revisions	December 2024 – January 2025
Final Deliverables	February 2025

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Original Contract

1. **Compensation and Payment.**

1.1. **Consideration.** State will pay for all services performed by Contractor under this Contract as follows:

1.1.1. **Compensation.** Contractor will be paid on a Unit Rate basis as follows:

Labor Rate Costs*:	\$ 43,600.00
Direct Expense Costs:	\$ 1,625.50

* Labor Rate includes direct labor, overhead and profit

1.1.2. **Overtime.** State will not pay overtime rates for any overtime worked by Contractor or a subcontractor unless State's Authorized Representative has specifically authorized overtime, in writing. If this contract expressly provides for the use of overtime and includes associated classifications, rates and costs, then this contract will serve as written approval. If those items are not included in the contract, then the Contractor must request and receive written approval from the State's Authorized Representative before performing the overtime. The State's Authorized Representative will maintain the documentation in the contract file.

1.1.3. **Direct Costs.** Allowable direct costs include project specific costs listed in **Exhibit E**. Any other direct costs not listed in **Exhibit E** must be approved, in writing, by State's Authorized Representative prior to expenditure.

1.1.4. **Budget Details.** See **Exhibit E** for budget details on Contractor.

1.1.5. **Travel Expenses.** Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Minnesota Department of Transportation Travel Regulations". Contractor will not be reimbursed for travel and subsistence expenses incurred outside the state of Minnesota unless it has received prior written approval from State for such out of state travel. The state of Minnesota will be considered the home base for determining whether travel is "out of state". See **Exhibit F** for the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

1.1.6. **Total Obligation.** State will pay eighty percent of the project costs (up to \$36,180.40). The County will pay twenty percent of the project costs (up to \$9,045.10). The total obligation for all compensation and reimbursements to Contractor under this Contract will not exceed **\$45,225.50**.

1.2. **Payment**

1.2.1. **Invoices.** Contractor must submit invoices electronically for payment, using the format set forth in **Exhibit G**. Contractor will invoice the State and the County directly **on a monthly basis**. Invoices will detail the total cost of the project, and also identify the 80% State and 20% County amount due.

1.2.2. **Progress Reports.** Contractor must submit a monthly progress report, using the format set forth in **Exhibit H** showing the progress of work in work hours according to the tasks listed in the Specifications, Duties, and Scope of Work.

1.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Contractor's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Contractor within 10 days of discovering the error. After State receives the corrected invoice, State will pay Contractor within 30 days of receipt of such invoice.

1.2.4. **All Invoices Subject to Audit.** All invoices are subject to Audit, at State's discretion.

1.2.5. **Invoice Package Submittal.** Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to State's Consultant Services Section, at ptinvoices.dot@state.mn.us and to the County's Authorized Representative, Anthony Sellner, at anthony_s@co.redwood.mn.us. Invoices will not be considered "received"

within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Consultant Services Section and by the County's Authorized Representative.

- 1.2.5.1. Each invoice must contain the following information: MnDOT Contract Number, Contractor's invoice number (sequentially numbered), Contractor's billing and remittance address, if different from business address, and Contractor's signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.
- 1.2.5.2. Except for Lump Sum contracts, direct nonsalary costs allocable to the work under this Contract, must be itemized and supported with invoices or billing documents to show that such costs are properly allocable to the work. Direct nonsalary costs are any costs that are not the salaried costs directly related to the work of Contractor. Supporting documentation must be provided in a manner that corresponds to each direct cost.
- 1.2.5.3. Except for Lump Sum contracts, Contractor must provide, upon request of State's Authorized Representative, the following supporting documentation:
 - Direct salary costs of employees' time directly chargeable for the services performed under this Contract. This must include a payroll cost breakdown identifying the name of the employee, classification, actual rate of pay, hours worked and total payment for each invoice period; and
 - Signed time sheets or payroll cost breakdown for each employee listing dates and hours worked. Computer generated printouts of labor costs for the project must contain the project number, each employee's name, hourly rate, regular and overtime hours and the dollar amount charged to the project for each pay period.

- 1.2.6. **Subcontractors.** If Contractor is authorized by State to use or uses any subcontractors, Contractor must include all the above supporting documentation in any subcontractor's contract and Contractor must make timely payments to its subcontractors. Contractor must require subcontractors' invoices to follow the same form and contain the same information as set forth above.
- 1.2.7. **Retainage.** Under Minnesota Statutes §16C.08, subdivision 2(10), no more than 90% of the amount due under this Contract may be paid until State's agency head has reviewed the final product of this Contract. The balance due will be paid when State's agency head determines that Contractor has satisfactorily fulfilled all the terms of this Contract.
- 1.2.8. **Federal Funds.** If federal funds are used, Contractor is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Contractor's failure to comply with federal requirements.

2. **Conditions of Payment.**

- 2.1. All services provided by Contractor under this Contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Contractor will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law.

3. **Contractor Payment Form Requirement.**

- 3.1. Contractors making payments to subcontractors, regardless of their tier or **Disadvantaged Business Enterprise (DBE)** status, are required to complete **Exhibit I**, the "Contractor Payment Form", and submit it to State's Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota's prompt payment law may cause progress payments to Contractor to be withheld. Contractor must submit one copy of this form to State's OCR and one to State's Project Manager, no later than 10 days after receiving a payment from State.

Direct Labor Costs

Task	Classification	Hours	Hourly Rate	Cost
Project Management & Consultation	Principal Investigator	84	\$100.00	\$8,400.00
Alternatives Analysis	Principal Investigator	312	\$100.00	\$31,200.00
Additional Assistance as Needed	Principal Investigator	40	\$100.00	\$4,000.00
Total Direct Labor Costs:				\$43,600.00

Direct Expense Costs (actual costs - must provide documentation)

	Mileage	250	\$0.67	\$167.50
	Parking	5	\$10.00	\$50.00
	GIS Mapping	16	\$88.00	\$1,408.00
Total Direct Expense Costs:				\$1,625.50

TOTAL CONTRACT AMOUNT **\$45,225.50**

Original Contract

MINNESOTA DEPARTMENT OF TRANSPORTATION
2021-2023 Commissioner's Plan Reimbursement Rates for Travel Expenses*

Subject	Conditions/Mileage	Rate
Personal Car	(1)	Federal IRS reimbursement rate
Commercial Aircraft	(2)	Actual cost
Personal Aircraft	(1)	Federal IRS reimbursement rate
Rental Car	(2)	Actual cost
Taxi	(3)	Actual cost
Subject	Meals	Rate
Breakfast	(1) (5) (7)	\$10.00
Lunch	(1) (5) (7)	\$13.00
Dinner	(1) (5) (7)	\$19.00
Subject	Lodging	Rate
Motel, Hotel, etc.	(2) (4) (6)	Actual cost
Laundry/Dry Cleaning (After seven continuous days in Travel Status)	(1) (3)	\$16.00 each week
Telephone, Personal	(1)	As of July 1, 2022, no reimbursement of costs

Travel Status

- More than 35 miles from Home Station and/or stay overnight at commercial lodging (motel, etc.).
- Leave home in travel status before 6 a.m. for breakfast expense that day or away from home overnight.
- In travel status after 7 p.m. for supper expense that day or is away from home overnight.
- On travel status and/or more than 35 miles from Home Station for lunch expense that day.

Restrictions

1. A maximum rate shown or a lesser rate per actual reimbursement to an employee.
2. Include receipt or copy of receipt when invoicing. (Coach class for aircraft, Standard card size, and standard room.)
 - a. Lodging costs should be reasonable and consistent with facilities available.
3. Include receipt or copy of receipt when more than \$10.00.
4. Reasonable for area of stay.
5. The gratuity is included in the maximum cost.
6. To be in Travel Status and at a commercial lodging.
7. Meal reimbursements for high-cost localities as identified by the IRS, the maximum reimbursement will be Breakfast \$12.00, Lunch \$15.00, and Dinner \$23.00.

*The above expense rates are based on the 2021-2023 Commissioner's Plan contract and are subject to change with subsequent contract updates.

INVOICE NO. _____
 Estimated Completion: __%
 Final Invoice? Yes No

Invoice Instructions:

Contractor must: 1. Complete the invoice and, if applicable, the progress report, in their entirety 2. Sign the invoice and progress report 3. Attach supporting documentation 4. Scan the entire invoice package*, in the following order: a. Completed, Signed Invoice Form b. Completed, Signed Progress Report Form (if applicable) c. Supporting Documentation <i>Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size</i> 5. E-mail the invoice package, in .pdf, to ptinvoices.dot@state.mn.us
--

MnDOT Contract Number: 1054212
 Contract Expiration Date: February 28, 2025
 SP Number: 064-617-032/8816-3648

Billing Period*: From _____ to _____
 Invoice Date: _____

	Total Contract Amount	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1. Direct Labor Costs: (Attach Supporting Documentation)	\$43,600.00			
2. Direct Expense Costs: (Attach Supporting Documentation)	\$1,625.50			
Net Earning Totals:	\$45,225.50			
Total Amount due this invoice:				\$

**If your billing period includes costs to and after June 30, provide a "Billed This Invoice" split of cost through June 30, and costs after.*

Contractor: Complete this table when submitting an invoice for payment

Source Type	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1071			
Total			

State's 80% Portion: \$36,180.40
 County's 20% Portion: \$ 9,045.10

I certify that the statements contained on this invoice, and its supporting documents, are true and accurate and that I have not knowingly made a false or fraudulent claim, or used a false or fraudulent record in connection with this Invoice. I understand that this invoice is subject to audit.

Contractor: **Streamline Associates, LLC**

Signature: _____

Print Name: _____

Title: _____

For Invoice No.: _____

Progress Report Instructions:

1. Contractor must complete the progress report form, in its entirety.
2. Contractor must sign the progress report.
3. Contractor must include the completed, signed progress report as part of the invoice package, and submit it as instructed (see Contract and/or invoice form for further details).

(Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size.)

MnDOT Contract No. 1054212

Contract Expiration Date: February 28, 2025

SP Number: 064-617-032/8816-3648

Billing Period: from _____ to _____

From: Streamline Associates, LLC

Task	% of Total Contract					Hours Budget	Hours Accrued This Period	Total Hours Accrued To Date	% of Budget Hours Used
		% Work Completed This Period	% Work Completed To Date	Weight % Completed This Period	Weight % Work Completed to Date				
1	2	3	4	5	6	7	8	9	10
Project Management & Consultation						84			
Alternatives Analysis						312			
Additional Assistance as Needed						40			
TOTALS:	100					436			

***Note: If Budgeted Hours Used for any task exceeds 100%, Contractor must attach an explanation to the invoice package.**

I certify that the above statement is correct, and certify that I have not knowingly made a false statement or used a false record in the preparation of this form:

 Contractor's Project Manager

 Date

State Project Number:	Payment Reporting Period: to	Prime Contractor:
Invoice Number:	Date Paid by State:	Subcontractor:

Submittal Instructions: Contractors making payments to subcontractors, regardless of their tier or DBE status, are required to complete and submit this form to State’s Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota’s prompt payment law may cause progress payments to the Prime Contractor to be withheld. Contractor must submit one copy of this form to State’s OCR (at Joyce.Brown-Griffin@state.mn.us); State’s Project Manager, Consultant Services (at ptinbox@state.mn.us) no later than 10 days after receiving a payment from State.

(A) Contractor’s Name, Address & Telephone Number		(B) Total Contract Amount	(C) Committed DBE %	(D) Actual DBE % to Date
Name:				
Address:				
Phone:				
(E) Name of Subcontractor(s)/Supplier(s)	(F) DBE? (indicate)	(G) Description of Work		(H) Subcontract Amount
1.		1.		1.
2.		2.		2.
3.		3.		3.
(I) Amount of Current Payment	(J) Date Subcontractor Payment Issued	(K) Amount Paid to Date	(L) % Paid to Date	(M) Final Payment? (Yes or No)
1.	1.		1.	1.
2.	2.		2.	2.
3.	3.		3.	3.
(N) Company Official’s Signature, Title & Contact Info		(O) Date Signed	(P) Name, Title & Contact Info for the Individual Completing the Report	
Signature:			Signature:	
Title:			Title:	
Phone Number:	Fax Number:		Phone Number:	Fax Number:

(This form may be submitted in an alternate format)

Contractor Payment Form Instructions:

- (A) **Contractor's Name, Address & Telephone Number:** Enter the Prime Contractor's Information
- (B) **Total Contract Amount:** Enter the Total Contract Amount of the contract, as a whole
- (C) **Committed DBE %:** Enter the DBE requirement, as certified by the Prime Contractor in their proposal, which is the minimum percentage to be met.
- (D) **Actual DBE % To Date:** Enter the DBE percentage that have been met to date.
- (E) **Name of Subcontractor(s)/Supplier(s):** Enter the name of each subcontractor and/or supplier being used under the contract (add lines if necessary).
- (F) **DBE?:** Indicate whether each subcontractor and/or supplier is a DBE, or not.
- (G) **Description of Work:** Enter a description of the service(s) each subcontractor and/or supplier is providing under the contract.
- (H) **Subcontract Amount:** Enter the amount each subcontractor and/or supplier has been contracted for.
- (I) **Amount of Current Payment:** Enter the amount each subcontractor and/or supplier is being paid in this reporting period.
- (J) **Date Subcontractor Payment Issued:** Enter the date that the Prime issued payment to the Subcontractor.
- (K) **Amount Paid to Date:** Enter the amount each subcontractor and/or supplier has been paid to date, including the current payment.
- (L) **% Paid to Date:** Enter the percentage of total payments each subcontractor and/or supplier has received to date, in comparison to their contracted amount.
- (M) **Final Payment?** (Yes or No): Indicate whether the payment for each subcontractor and/or supplier, for the current payment, is the final payment or not.
- (N) **Company Official's Signature and Title:** A company official must sign each Contractor Payment Form submitted – include their title for reference.
- (O) **Date Signed:** Enter the date the Contractor Payment Form was signed by the company official.
- (P) **Name & Title of Individual Completing the Report:** Enter the Name and Title of the person who actually completed the Contractor Payment Form.

If you have any questions regarding this form, call the Office of Civil Rights at 651-366-3073

Redwood County Board of Commissioners
403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Resolution
Approval of MnDOT Contract Number 1054212
May 21, 2024

The following Resolution was offered by Commissioner Groebner and moved for adoption at a Regular Meeting held on May 21, 2024 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, Redwood County is approving MnDOT Contract 1054212.

NOW, THEREFORE BE IT RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Department of Transportation prescribing the terms and conditions of said Professional and Technical Services Contract 1054212, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Seconded by Commissioner Van Hee and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes: 10 No: 0

Dated this 21 day of May, 2024


Board Chair, Redwood County

ATTEST:


Administrator, Redwood County

- | | | | | |
|---|---|---|--|--|
| 1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us | 2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us | 3rd District
DENNIS GROEBNER
250 Center Street
Clements, MN 56224
(507) 692-2235
Dennis_G@co.redwood.mn.us | 4th District
BOB VANHEE
503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us | 5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us |
|---|---|---|--|--|



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/26	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Resolution MnDOT Contract No. 1054212 Amendment Number 02 for Goldmine Bridge Alternatives Analysis		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve resolution for amendment number 02 to MnDOT Contract No. 1054212

Background Information:

Redwood County will be reconstructing or rehabilitating Goldmine Bridge (Bridge No 89850). In May of 2024, Redwood County approved a contract with MnDOT for an Alternatives Analysis Report for the Historic portions of the project. In March 2025 an amendment was approved extending the deadline from February to June of 2025. This will be the second deadline extension.

The County's cost share remains the same at 20% County Cost: \$9,045.10; State Cost: \$36,180.40.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Redwood County Board of Commissioners

P.O Box 130 Redwood Falls, MN 56283

Resolution

Approval of MnDOT Contract Number 1054212 Amendment Number 02

July 7, 2026

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on July 7, 2026 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, Redwood County is approving MnDOT Contract 1054212 Amendment Number 02.

NOW, THEREFORE BE IT RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Department of Transportation prescribing the terms and conditions of said Professional and Technical Services Contract 1054212 Amendment Number 02, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Seconded by Commissioner _____ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 7th day of July, 2026

Board Chair, Redwood County

ATTEST:

Administrator, Redwood County

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@redwoodcounty-mn.gov

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 829-8029

Jim_S2@redwoodcounty-mn.gov

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@redwoodcounty-mn.gov

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@redwoodcounty-mn.gov

5th District

COREY THEIS

121 W. 4th St.

Redwood Falls, MN 56283

(507) 430-4150

Corey_T@redwoodcounty-mn.gov



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:	Presenter: Nick Klisch, County Highway Engineer		
Approve Morgan salt shed demo and site prep quote	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve apparent low quote from TNT Construction/Kerkhoff, Inc. for \$61,318.80 for demolition, clean up, haul away and site prep grading of the Morgan salt shed.

Background Information:

6/17/2026 a work session was held to discuss the condition of the Morgan Highway Dept shop and salt shed.
 The salt storage building has severe wood rot on all wall panels and the fuel storage system needs replacement.
 5 Contractors were asked to submit quotes to demo the salt shed and do site preparation grading, but only one quote was received. The quote is under the engineer's estimate and the contractor can do the work in July 2026 which will work very well to get the new salt shed constructed before fall.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Highway Department

1820 East Bridge Street
Redwood Falls, MN 56283
Phone: (507) 637-4056 Fax: (507) 637-1201



June 22, 2026

Dear Contractor,

Please submit a quote for demo, clean up and haul away of the Morgan County salt shed along with site prep grading work

Location of work: 603 Carlton Ave. Morgan, MN 56266 - Morgan County Shop location

Scope of work includes:

- Gopher State One Call completed by contractor
- Mobilization
- Remove minimum amounts of existing asphalt pavement in work area
- Remove and dispose of old salt shed. Disposal shall be at an approved landfill or signed transfer of ownership form if the treated wood will be repurposed by the contractor or 3rd party. A list of approved landfills is attached.
- Excavate approximately 10,000 square feet by 4 feet deep sub cut and backfill with 2.5 feet of select granular backfill, and 1.5 feet of class 5 to bring up to existing grade. Compact backfill material in 6" lifts. Approximate sub cut area shown on attached map. Redwood County will provide all construction staking.
- Place 4" drain tile in perimeter of the sub-cut prior to backfill and make an outlet connection into the catch basin on the east side of the property as shown on the map. Tile to have a sock filter or minimum 1' cover of drainable rock cover.
- Clean up and stockpile or remove excavated material.

Please submit attached bid form by 10:00 am on Tuesday July 30th

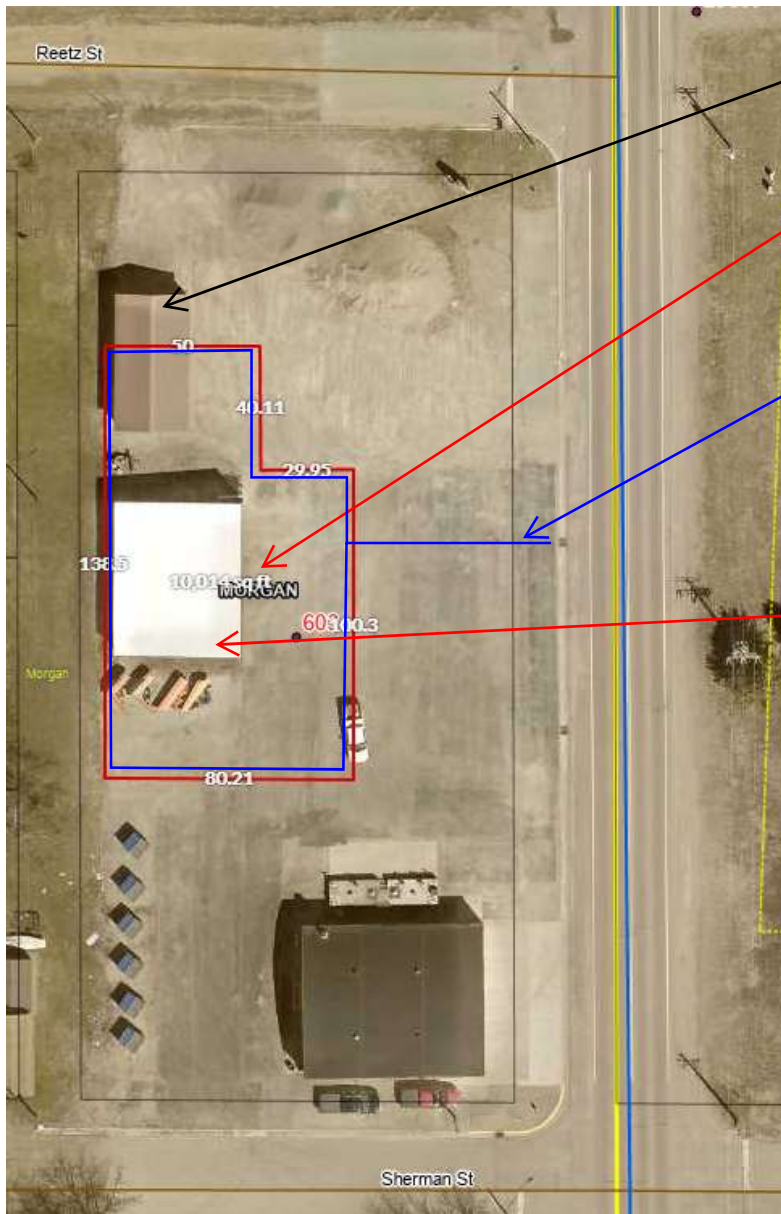
Sincerely,

Jamie Larsen
Redwood County Highway Department
Maintenance Superintendent

Jacqueline Reck
Accountant
Jacqueline_r@redwoodcounty-mn.gov

Robin Kokesch
Administrative Assistant/Accounting Technician
Robin_k@redwoodcounty-mn.gov

RCHD Morgan Salt Shed demolish, cleanup, and site preparation map



Shed moved by others

Sub-cut area 10,000 SF @ 4' deep

4" Tile, approximately 506'

Salt shed to be removed and disposed of at approved facility

TNT Construction/Kerkhoff, Inc

912 Front St W
Morgan MN 56266

Bid/Quote

Date	Bid #
6/30/2026	931

Name / Address
Redwood County Ditch Inspector P.O. Box 130 Redwood Falls MN 56283

Project
RCHD Morgan Salt Shed

Item	Description	Qty	U/M	Rate	Total
Proposal Bid	2104.502 Remove building	1	ls	6,200.00	6,200.00
Proposal Bid cy	2106.507 Excavation - common (P)	1,481	cu yd	4.75	7,034.75
Proposal Bid cy	2106.609 Haul & dispose of excavated material	1,481	cu yd	3.75	5,553.75
Proposal Bid t	2118.509 Aggregate base - class 5	778	ton	23.00	17,894.00
Proposal Bid t	2451.609 Granular backfill	1,296	ton	17.55	22,744.80
Proposal Bid lf	2502.503 4" perf PE pipe drain	506	lin ft	2.75	1,391.50
Proposal Bid E	2503.602 Connect to existing storm sewer	1	ea	500.00	500.00
	Note: Demo material being hauled to Brown County Landfill				

THANK YOU FOR YOUR BUISNESS, WE APPERCIATE IT. IF YOU HAVE ANY QUESTIONS, PLEASE CALL TIM'S CELL 507-829-3182

OFFICE PHONE: 507-249-3182
E-MAIL: tntcon@redred.com

PLEASE ADD 3.5% IF PAYING BY MASTERCARD OR VISA TO COVER THE FEE CHARGE

Subtotal	\$61,318.80
Sales Tax (0.0%)	\$0.00
Total	\$61,318.80



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Authorize Board Chair and Administrator to sign Morgan salt shed demo contract		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorize County Board Chair and County Administrator to sign awarded contract for Morgan salt shed demo, pending obtaining signatures from the awarded Contractor and County Attorney approval.

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 7/2/26

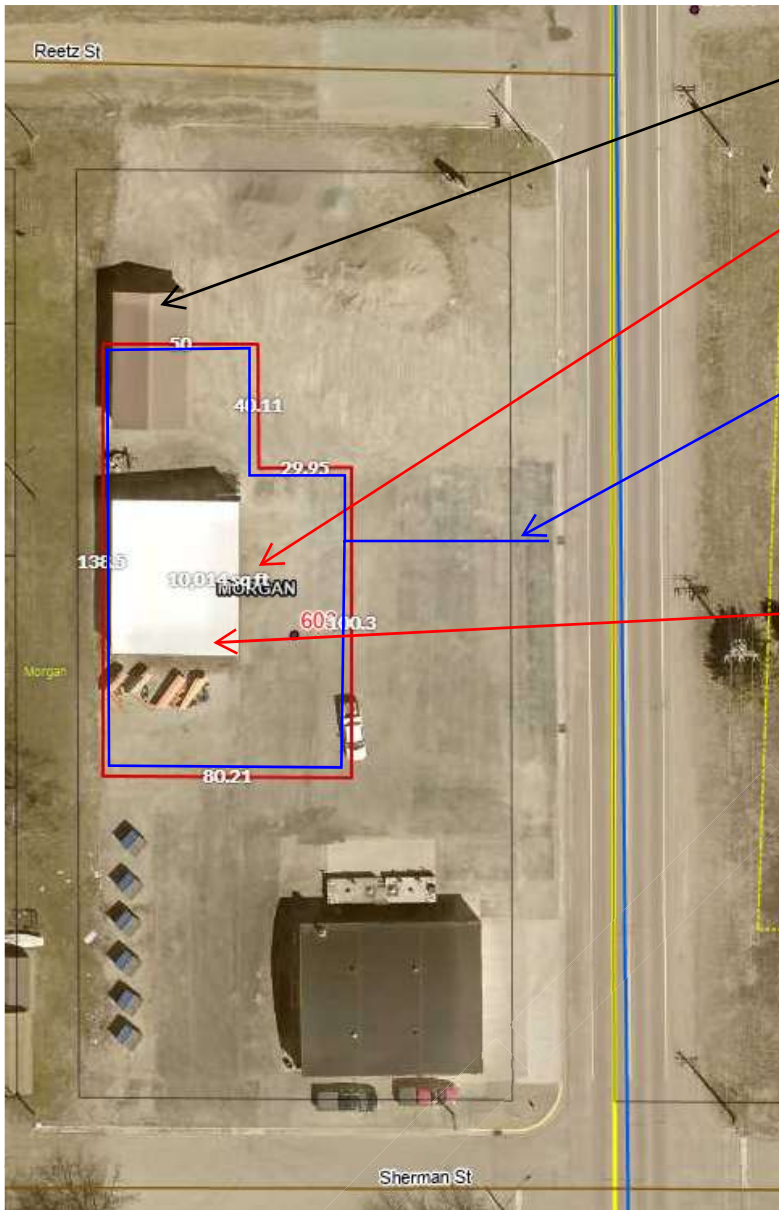
Date Requestor Requires Review Completion: 7/10/26

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

RCHD Morgan Salt Shed demolish, cleanup, and site preparation map



Shed moved by others

Sub-cut area 10,000 SF @ 4' deep

4" Tile, approximately 506'

Salt shed to be removed and disposed of at approved facility

PEI APPROVAL



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Award construction contract 26-4; Road in Lieu (Grandview Ave)		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Award construction contract 26-4 (SAP 064-599-115) to apparent low bidder Midwest Contracting, LLC for the amount of their bid.

Background Information:

This project consists of a Road In Lieu: approach Grading, aggregate surfacing and bridge removal on Grandview Ave (TWP 96) between CSAH 4 and CR 66 (4.9 miles southwest of Wabasso)

Bidding on the project closed 6/23/2026. The bid summary is attached.

The anticipated start date is July 20, 2026 with completion no later than September 18, 2026.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

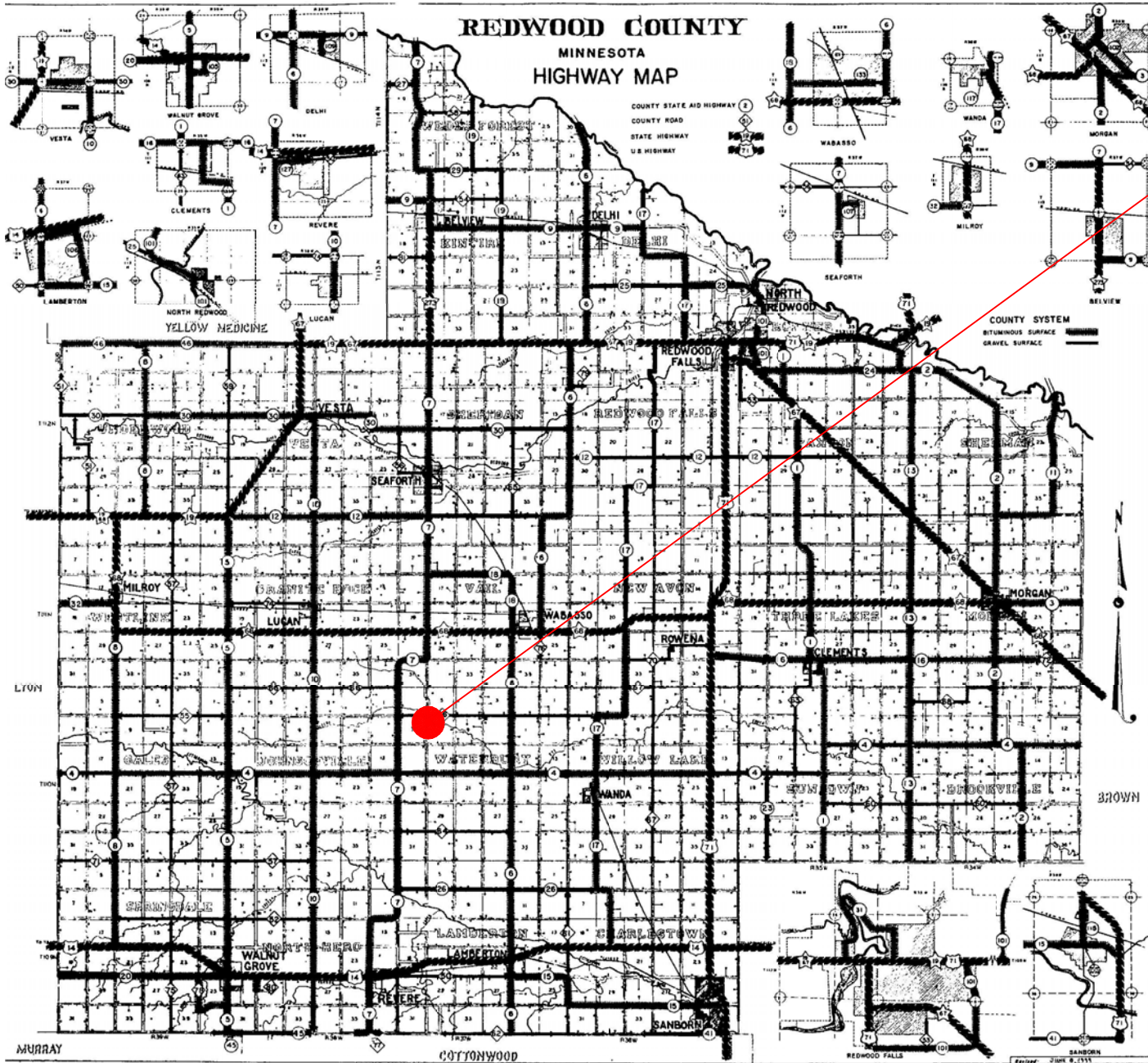
Date Legal Request Submitted to County Attorney: 6/23/2026

Date Requestor Requires Review Completion: 7/7/2026

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



PROJECT LOCATION

— SAP 064-599-115
 On Granview Ave. between 200th St.
 and CR 66 (210th St.)
 Remove Bridge L8558 / Construct
 Roadway

Contract 26-4 - Bid Summary

Waterbury Twp. Remove Bridge-Construct Roadway

Road In Lieu: Approach Grading, Aggregate Surfacing and Bridge Removal

Bid Opening 6/23/2026

REDWOOD COUNTY HIGHWAY DEPARTMENT

Bid Summary

SAP 064-599-115

Bid Name	Total	
Engineer's Estimate	\$386,941.50	
<i>Midwest Contracting, LLC</i>	<i>\$278,254.50</i>	28.09% UNDER
Mathiowetz Construction Company	\$313,728.43	
R and G Construction Co.	\$316,384.14	
M.R. Paving & Excavating, Inc.	\$342,137.67	



REQUEST FOR BOARD ACTION

Requested Board Date:	7/7/2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Authorize Signing construction contract 26-4; Road in Lieu (Grandview Ave)		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorize County Board Chair and County Administrator to sign pending obtaining signatures from the awarded Contractor and attorney approval.

Background Information:

This project consists of a Road In Lieu: approach Grading, aggregate surfacing and bridge removal on Grandview Ave (TWP 96) between CSAH 4 and CR 66 (4.9 miles southwest of Wabasso)

Bidding on the project closed 6/23/2026. The bid summary is attached.

The anticipated start date is July 20, 2026 with completion no later than September 18, 2026.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

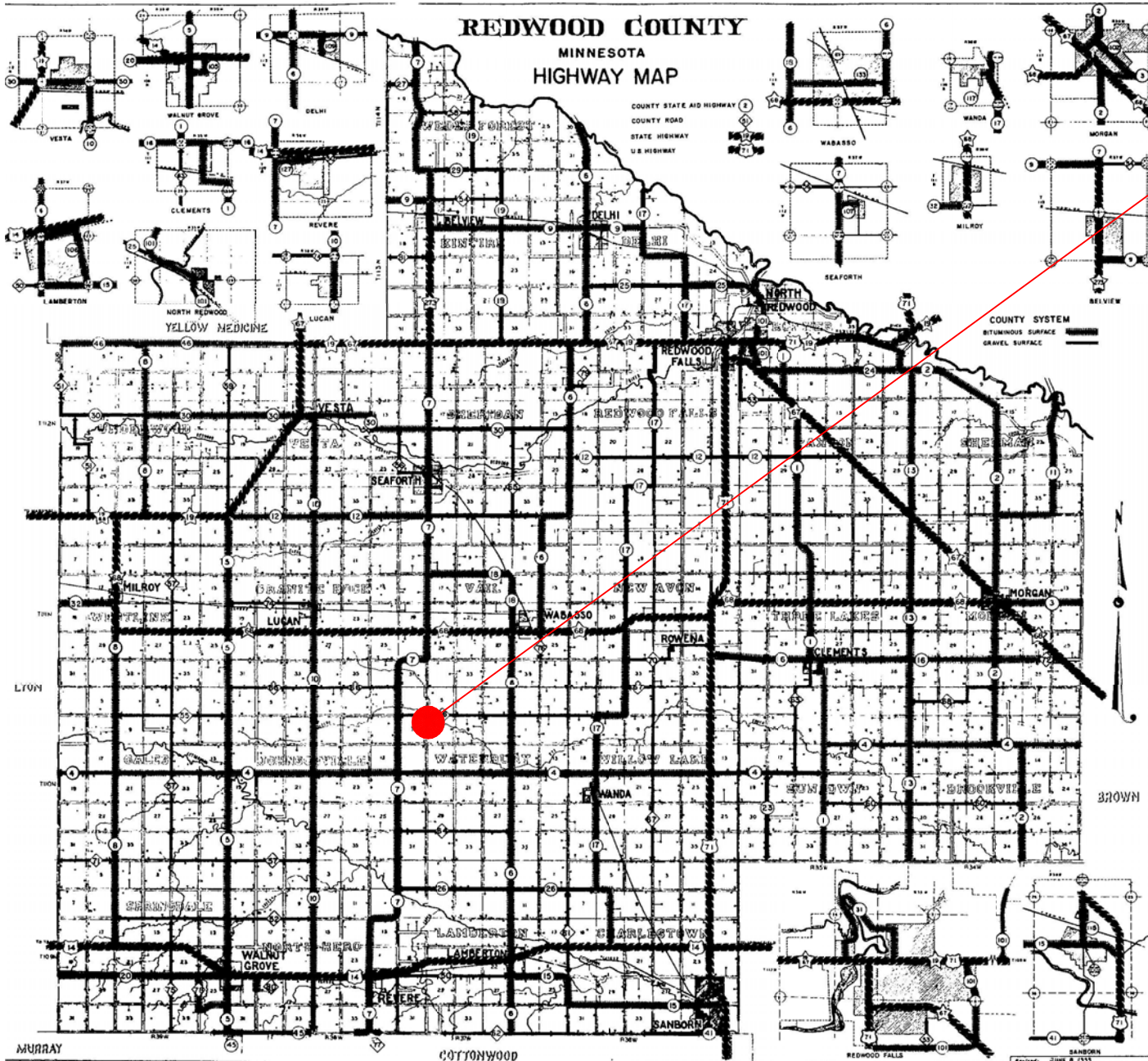
Date Legal Request Submitted to County Attorney: 6/23/2026

Date Requestor Requires Review Completion: 7/7/2026

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



PROJECT LOCATION

— SAP 064-599-115
 On Granview Ave. between 200th St.
 and CR 66 (210th St.)
 Remove Bridge L8558 / Construct
 Roadway

Contract 26-4 - Bid Summary

Waterbury Twp. Remove Bridge-Construct Roadway

Road In Lieu: Approach Grading, Aggregate Surfacing and Bridge Removal

Bid Opening 6/23/2026

REDWOOD COUNTY HIGHWAY DEPARTMENT

Bid Summary

SAP 064-599-115

Bid Name	Total	
Engineer's Estimate	\$386,941.50	
<i>Midwest Contracting, LLC</i>	<i>\$278,254.50</i>	28.09% UNDER
Mathiowetz Construction Company	\$313,728.43	
R and G Construction Co.	\$316,384.14	
M.R. Paving & Excavating, Inc.	\$342,137.67	



REQUEST FOR BOARD ACTION

Requested Board Date:	7-7-2026	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Nick Klisch, County Highway Engineer
Salt bunker quotes for Morgan Outshop		estimated time needed:	5 minutes
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Accept low quote from AI's Concrete Products for \$35,500 with corrosion inhibitor.

Background Information:

At a June 16, 2026 Work Session, the Board consensus was that the shop and salt shed in Morgan should be replaced. \$350,000 is currently budgeted for a replacement salt shed in Walnut Grove in 2026, but the project is expected to cost only \$175,000. The remaining \$175,000 from the Walnut Grove salt shed budget will be adequate to replace the salt shed in Morgan.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

AL'S CONCRETE PRODUCTS

800 Townhall Road, La Crescent, MN 55947

507-895-4509 1-800-982-9263 Fax: 507-895-6805 www.alsconcreteproducts.com

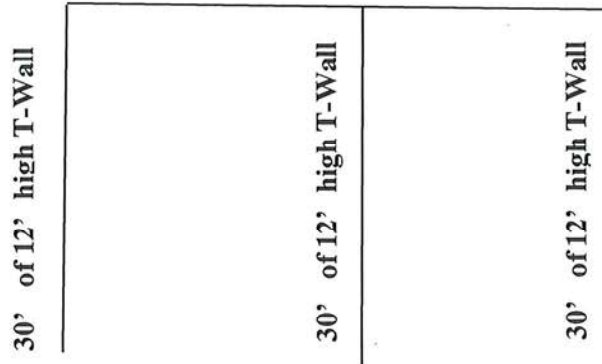
PROPOSAL

June 18, 2026

Nick Klisch
Redwood County Highway

Delivery address:
603 Carleton Ave.
Morgan, MN 56266

36 ft. of 12' high T-Wall

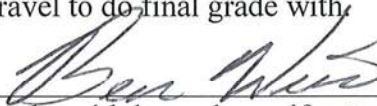


126' lineal ft. of 12' high T-Wall

\$33,500.00 delivered and installed on your prepared site, plus sales tax if required.

Option: To add corrosion inhibitor to the concrete mix, add \$2,000.00 to the total.

Note: Included in the price, is a threaded insert, cast into the base and threaded rod to connect the floor to the panel and anchor bolts cast into the top of the panels. Engineering not included. Any caulking, painting, installing the toe extension, to be done by others. Bolt hole pockets will be on outside perimeter, and dividing wall will have bolt hole pocket on one side. Site must be within 1" of final grade and provide us with a skid loader and some fine gravel to do final grade with.

Authorized Signature: 

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Terms: 10% down, with signed order.

Acceptance of Proposal

Date: _____ Signature: _____



Phone (320) 664-4171
 Company Address 11587 County Rd 8 SE
 Lake Lillian, MN 56253
 US

Created Date 6/25/2026
 Expiration Date 7/25/2026
 Quote Number 00014851
 Opportunity Name Redwood County-Morgan MN-12'T-127'

Prepared By Steve Olson
 Phone 320-664-1130
 Email steve@hansonsilo.com

Contact Name Nick Klisch
 Phone (507) 637-4056
 Email nick_k@redwoodcounty-mn.gov

Bill To Name Redwood County
 Billing Address 1820 E Bridge St
 Redwood Falls, MN 56283

Ship To Name Redwood County
 Ship To 603 Carleton Ave
 Morgan, MN 56266

Product	Product Description	Quantity
12'T Divider, Top anchors	12'T Divider, Top anchors	3.00
12'T to 12'T Transition, Divider, Top anchor	12'T to 12'T Transition, Divider, Top anchor	14.00
1Install Fee	Setting Precast Only	1.00
Freight		5.00

Components Description

Description 12'T panels delivered and installed to customers prepared site. Includes corrosion inhibitor admixture and caulking of panel joints. Includes dowell bars in the panel toe for connection to the poured slab and 5/8" inserts in the panel top for connection to building above. This is a 2 bay bunker 16' wide x 30' deep. 5 panels on the backwall and 4 panels on each divide wall.

Freight Terms Freight Included

Subtotal \$40,450.00
 Down Payment \$20,225.00
 Grand Total \$40,450.00

Signature _____

Name _____

Title _____

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Date _____

Terms & Conditions

1. Offer and Acceptance. These standard terms and conditions ("T&Cs") apply to all sales of equipment and products, and installation services (together, the "Equipment") by Hanson Silo Company Limited Partnership ("Hanson") to any customer with notice of these terms, however gained, including the use of Hanson's website. All terms and conditions proposed by customer, regardless of form, are expressly rejected. These T&Cs, together with those contained in any quotation or proposal of Hanson ("Sale Contract"), constitute the entire agreement (the "Agreement") between the parties and shall prevail over any contradictory terms and conditions in any purchase order, acceptance acknowledgment, or other standard form used in the performance of this Agreement. Customer's written acknowledgment of a Sale Contract or commencement of performance, including customer's use or acceptance of any Equipment provided by Hanson, will constitute acceptance of the terms and conditions of this Agreement. In the event of any conflict between these T&Cs and the Sale Contract, the terms of the Sale Contract shall govern. Sale Contracts may not be cancelled by customer without written approval of Hanson, which may be conditioned upon payment of cancellation fees and recovery of costs incurred.
2. Purchase Price and Payment Terms.
 1. Purchase Price and Taxes. Quotations are valid for 21 calendar days from date of quotation. Customer shall pay to Hanson the fees and purchase prices set forth in the Sale Contract. Prices in the Sale Contract are based on then-current costs of labor and materials and are subject to adjustment to reflect cost increases experienced prior to shipment. In addition, Hanson reserves the right to apply a fuel surcharge, calculated by the national average the week of shipment of the Equipment. Prices do not include sales, use, excise or similar taxes which are customer's responsibility and may be added to Hanson's invoices. Sales tax will be added to customer's invoice for Equipment sold to customer in jurisdictions where Hanson is responsible for collecting sales tax unless customer has sales tax exemption documentation on file with Hanson. In all other cases, it is customer's responsibility to remit taxes in accordance with applicable law. If Hanson pays any such taxes or assessments, customer shall, upon Hanson's demand, immediately reimburse Hanson for such amounts. Clerical errors are subject to correction without liability to Hanson. All prices are in US currency. Change requests such as changes in shipment terms or destinations or modification to Equipment or project specifications or timing may require price adjustments.
 2. Payment Terms. Any requested financing or credit terms are subject to preapproval in writing by Hanson. For Equipment requiring installation by Hanson, customer shall pay Hanson the stated total price no later than 5 days after the Completion Date (defined in Section 3.c. below). For all other Equipment, payment will be due from customer within 30 calendar days of the invoice date. Customer waives the right to assert offsets or counterclaims with respect to Hanson invoices. Any amounts not paid when due may be subject to a late payment fee computed daily at a rate equal to the lower of 1.5% per month or the highest rate permissible under applicable usury law. In addition, customer shall be liable to Hanson for all costs incurred by Hanson in its collection of any amounts owing by customer which are not paid when due, including collection agency fees and expenses and attorneys' fees and expenses, regardless of whether an actual lawsuit is commenced.
 3. Security for Payment of Purchase Price. For the purpose of securing payment of the total price and other amounts which customer may owe Hanson, customer hereby grants to Hanson a security interest in all of the Equipment and proceeds thereof, except where prohibited by law. This security interest shall attach to all of the Equipment from the time of delivery to customer's premises, whether or not construction or installation is partially or fully complete. No Equipment furnished by Hanson shall become a fixture by reason of being attached to real estate. Customer hereby authorizes Hanson to file suitable financing statements to perfect the security interest and agrees that Hanson may file this Agreement as a financing statement. The parties acknowledge that this security interest is not in lieu of any statutory lien rights to which Hanson may be entitled, all of which rights are hereby reserved and preserved for Hanson's benefit. So long as any of the purchase price remains unpaid, customer shall carry all-hazard insurance on the Equipment in at least the amount of the unpaid purchase price and shall name Hanson as a named insured under such insurance. In the event of any default by customer, Hanson may, in addition to any and all other remedies provided by law, exercise all rights of a secured party. If Hanson elects to repossess the Equipment, customer authorizes Hanson, with or without legal process, to enter all premises where the Equipment are located to remove or take possession of the same. Hanson shall not be responsible for any damage caused to the Equipment or other property, including adjoining buildings and contents within the Equipment, in the course of dismantling or removing the Equipment. Ten (10) days advance notice of any intended disposition of repossessed Equipment shall be deemed reasonable.
3. Delivery, Installation, Inspection and Acceptance.
 1. Delivery. Except as otherwise stated in a document signed by Hanson, all shipments will be made (under UCC shipping terms), and all risk of loss concerning the Equipment shall pass to customer upon the delivery of the Equipment to customer's

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site. Title and ownership of the Equipment remains the property of Hanson until final payment has been made. Delivery dates and installation dates are estimates only and are not guaranteed by Hanson. Delays by customer for any customer approvals of any matter or payment of any milestone payments (including down payment) may, at Hanson's discretion, extend the date of delivery. Every reasonable effort will be made to complete orders within the time scheduled, but under no circumstances will Hanson assume responsibility for damage or losses due to late delivery or installation. Without limiting the foregoing, Hanson shall not be in default hereunder or otherwise liable to customer because of failure or delays which are caused, in whole or in part, by acts of God or any other circumstances or events beyond Hanson's reasonable control. Hanson reserves the right to ship prior to the quoted ship date or to ship and invoice in installments. Equipment held by Hanson beyond the quoted delivery date (due to the inability of customer to receive the Equipment for any reason) will be subject to storage charges in addition to the charges set forth in the Sale Contract and will be charged to customer as separate items on the invoices.

2. Installation. Equipment requiring installation and any installation requirements will be set forth on the applicable Sale Contract. Customer represents and warrants that customer has determined that the load bearing capacity of the soil at the installation site is adequate to support the Equipment, the Equipment's expected contents and all other equipment incorporated therein. Customer is responsible for all installation site preparation, including grouting of slats and beams and backfilling the divider wall or corner of pit for access. Customer shall: (i) furnish, at its expense, a description of the installation site, together with such current surveys and geotechnical soil bearing report thereof as Hanson reasonable may request; (ii) provide free of charge all utilities, materials, and services specified above, together with water and, if necessary, a generator and tractor; (iii) provide access to the installation site for Hanson's delivery vehicles and equipment; (iv) remove all overhead obstructions at customer's sole expense for a clear distance in excess of 20 feet above the top of the Equipment ordered herein and in excess of a radius of 10 feet plus the Equipment radius; (v) remove any unsafe conditions at the installation site; and (vi) keep all persons not required for installation of the Equipment safely at a distance from the installation site. Customer acknowledges that a 50' wide road approach is needed to get trucks into the site. Customer may provide employees or other contractors for the construction and pre-hauling of the Equipment, but shall do so only at its own risk, and Hanson will not be responsible for any injuries or property damage for customer-provided employees or contractors. The use of special equipment and cutting of slat ledges and columns for installation sites will be at an additional cost to customer and added to customer's invoice. Project photos may be used in marketing materials. In the event customer has provided incorrect dimensions for the Equipment, or the installation site has not been properly prepped for the Equipment, customer acknowledges that these factors may delay the installation, and customer may be subject to additional fees for the rescheduling of installation of Equipment.

3. Inspection and Acceptance. Installation of the Equipment shall be deemed to be complete as of the date on which Hanson notifies customer that the Equipment is ready for utilization by customer (hereinafter the "Completion Date"). Customer shall inspect the Equipment on the Completion Date, or for Equipment not requiring installation by Hanson, within 5 days after such Equipment has been delivered. Customer will be deemed to have accepted the Equipment at the end of such inspection period unless customer notifies Hanson in writing to the contrary and specifies in detail all reasons for nonacceptance. Such acceptance shall be final and irrevocable, and no attempted revocation shall have any effect whatsoever. Customer shall execute such forms acknowledgement of inspection and acceptance as Hanson reasonable may request. Customer's rejection of all or any portion of the Equipment shall not shift the risk of loss with respect thereto until such rejected Equipment is returned, prepaid, to Hanson, pursuant to Hanson's written authorization.

4. Limited Warranty.

1. Warranty. Hanson hereby warrants to the original customer only that: (i) installation services provided by Hanson will be performed in a professional and workmanlike manner, consistent with applicable industry standards; and (ii) new Equipment and the labor and materials furnished hereunder for installation shall be free from defects in materials and workmanship on the Completion Date. Any used Equipment and 2nd slats, are sold AS IS, WHERE IS, and WITH NO REPRESENTATIONS OR WARRANTIES.
2. Warranty Exceptions. This limited warranty does not apply to any Equipment or materials which were not manufactured by Hanson; such Equipment or materials shall be subject to the warranties extended to Hanson by the manufacturer, and Hanson's liability for such parts is limited to such adjustment as the respective manufacturer makes to Hanson. Hanson hereby assigns to customer all transferable warranties applicable to parts not of Hanson's manufacture that have been made to Hanson by the manufacturer of the parts. In addition, this limited warranty does not cover Equipment or materials which have been altered, abused, used for a purpose other than the one for which they were manufactured, or used in any manner inconsistent with oral or written instructions furnished by Hanson.
3. Notice and Claims. Any alleged breach of this limited warranty shall be forever waived if not reported to Hanson in writing within ten (10) days from the date of discovery of the defect. Customer shall cease from using the Equipment from the time of discovery of such defect until Hanson has had a reasonable time to inspect the same. Hanson may require customer to return the alleged defective component of the Equipment to Hanson, freight prepaid, pursuant to Hanson's written authorization, before remedying a breach of the limited warranty.

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4. Limited Remedy. Hanson's sole obligation and customer's sole remedy in the event of a breach of the above limited warranty with respect to Equipment shall be, at Hanson's option, to refund the price for, or repair or replace without charge, the Equipment, or with respect to any installation services, to refund the price for, or re-perform the services which Hanson, in its reasonable judgment, confirms to be defective under this warranty. FOB Hanson's plant.
5. DISCLAIMER. Hanson expressly disclaims any warranty that the Equipment will be oxygen-free or watertight. normal air exchange during loading and unloading of the Equipment permits oxygen to enter the Equipment, and customer acknowledges that liquids will seep through the wall. Hanson further disclaims any warranty of performance; customer understands and acknowledges that the results achieved from use of the Equipment will depend substantially on climatic conditions and customer's decision about when and how to use the Equipment. Additionally, customer acknowledges and agrees that: (i) drycast steel formed finish panels will have bugholes, may not be uniform in color and may have a blotchy appearance; (ii) finishing work normally required for the completion of the precast may result in patching and or repairs that will not match in color; and (iii) Hanson is not responsible for providing a uniform colored panel throughout the project. THE WARRANTIES AND REMEDIES STATED IN THIS AGREEMENT ARE EXCLUSIVE. HANSON MAKES NO OTHER REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY EQUIPMENT, MATERIALS OR THE INSTALLATION OF EQUIPMENT PERFORMED HEREUNDER, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE OR ANY OTHER MATTER. ALL SUCH OTHER WARRANTIES ARE HEREBY DISCLAIMED. NO AGENT, EMPLOYEE OR REPRESENTATIVE OF HANSON HAS ANY AUTHORITY TO BIND HANSON TO ANY AFFIRMATION, REPRESENTATION OR WARRANTY EXCEPT AS STATED HEREIN.
5. LIMITATION OF LIABILITY. HANSON SHALL HAVE NO LIABILITY TO ANY PERSON OR ENTITY FOR, AND CUSTOMER HEREBY EXPRESSLY WAIVES, ALL INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL AND PUNITIVE DAMAGES OF ANY DESCRIPTION, WHETHER ARISING OUT OF WARRANTY OR OTHER CONTRACT, NEGLIGENCE OR OTHER TORT, OR OTHERWISE, INCLUDING WITHOUT LIMITATION, BUSINESS LOSSES, LOSS OF PROFITS AND RELIANCE DAMAGES, AND WHETHER OR NOT HANSON WAS ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES. UNDER NO CIRCUMSTANCES SHALL HANSON'S LIABILITY HEREUNDER FOR ANY CAUSE EXCEED THE PURCHASE PRICE PAID TO HANSON BY CUSTOMER FOR THE EQUIPMENT IN RESPECT OF WHICH THE CLAIM IS MADE. No action may be brought by customer against Hanson after 1 year from the date of delivery of the Equipment or Completion Date for installed Equipment, as applicable, and customer agrees that this provision shall be grounds for dismissal of any suit or claim asserted by customer after such time. THE PARTIES EXPRESSLY AGREE THAT THE LIMITATIONS SET FORTH HEREIN ARE AGREED ALLOCATIONS OF RISK AND SHALL SURVIVE THE DETERMINATION OF ANY COURT OF COMPETENT JURISDICTION THAT ANY REMEDY PROVIDED HEREIN FAILS OF ITS ESSENTIAL PURPOSE.
6. Indemnification. Customer shall indemnify and hold Hanson, its affiliates, and Hanson's and its affiliates' respective officers, directors, members, managers, insurers, representatives, agents and employees harmless from any and all loss, cost, liability, damage or expense (including attorneys' fees), arising out of or relating to: (a) customer's or its agents provided specifications, design, parts or operations; (b) customer's use, misuse or disposal of the Equipment supplied by Hanson; (c) customer's non-compliance with any law; and (d) personal injury or property damage suffered by any person at or in the vicinity of the installation site, including damage to any equipment furnished by customer for use in the installation. This indemnity shall not apply to any personal injury or property damage to the extent resulting from gross negligence, willful misconduct or non-compliance with any law by Hanson or its representatives, agents and employees.
7. Miscellaneous. All matters relating to or arising from dealings between Hanson and customer shall be governed in all respects by and interpreted in accordance with the laws of the State of Minnesota, notwithstanding conflict of law provisions. The parties expressly disclaim the applicability of the United Nations Convention on Agreements for the International Sale of Goods. Customer agrees to bring any claim, cause of action, suit or demand allegedly arising out of or related to the transactions between Hanson and customer exclusively in the state or federal courts located in Hennepin County, Minnesota. Customer irrevocably consents to jurisdiction in, and venue of such courts. CUSTOMER IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR IN CONNECTION WITH DEALINGS WITH HANSON. Any notices required or permitted to be given hereunder shall be in writing and effective when received by a party at the address that each party has last notified the other by written notice. Hanson shall not be bound by any rescission or modification of these T&Cs, and shall not be deemed to have waived any provision of these T&Cs, unless such rescission, modification or waiver is set forth in writing signed by an authorized representative of Hanson. If any provision hereof is held to be unenforceable by the final order of any court of competent jurisdiction, such provision shall be served herefrom and shall not affect the interpretation of enforceability of the remaining provisions hereof.
5/2025

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Redwood County JD 31 Lat B Drainage Authority

Agenda

July 7, 2026
Redwood County Government Center
403 S Mill St
Redwood Falls, MN 56283

1. Adopt Agenda
2. Public hearing on Petition to Impound, Reroute, and Divert Judicial Ditch 31 Lat B – Douglas DeCock, Petitioner
 - a. Affidavit of mailing – presented by Environmental Director Nick Brozek
 - b. Project presented by Chris Adams, P.E.
 - c. Approval of the Petition:
 - i. Approve the Petition if the project will be of a public or private benefit AND it will not impair the utility of the drainage system or deprive affected landowners of its benefit
 - ii. Deny the Petition if the project will not be of a public or private benefit OR it will impair the utility of the drainage system OR deprive affected landowners of its benefit
3. Approve proposed Findings and Order or direct staff to draft Findings and Order consistent with the decision of the Drainage Authority
4. Approve Minutes, June 2, 2026
5. Adjourn.

Plum Creek Wind Farm POI

Redwood County, Minnesota

Date: June 30th, 2026

ISG Project Number: 26-34350



Architecture
Engineering
Environmental
Planning
ISGinc.com

REPORT FOR:

Sophia Gilleland
8400 Normandale Lakes Blvd Ste 1200
Bloomington, MN 55437
612.504.3307
sgilleland@geronimopower.com

FROM:

ISG
Becky Guenther, PE
Civil Engineer
7900 International Dr, Suite 550
Bloomington, MN 55425
952.426.0699
Becky.Guenther@ISGInc.com

TABLE OF CONTENTS

Table of Contents	i
Executive Summary & Petition	1
System Watershed	1
Proposed Project.....	2
Preliminary Cost Estimate	3
Summary of Findings, Conclusions + Recommendations	3
Preliminary Plans	3

APPENDICES

Appendix A: Preliminary Plans.....	A
Appendix B: Maps	B
Appendix C: Cost Estimate	C

EXECUTIVE SUMMARY & PETITION

A petition was received by the Redwood and Lyon Counties Joint Drainage Authority on May 26th, 2026. The petition requested that Lateral B.1.A2 of the Redwood and Lyon Counties Judicial Ditch No. 31 system, established in 1956, be rerouted to the southwest to avoid a proposed electrical substation over the current alignment, to retain maintenance access to the tile, maintain the existing 41-acre sub-watershed size and location, and to match current capacity of the tile. This petition was approved at the Redwood County Board Meeting on June 2nd, 2026. The repair will consist of approximately 1,197 feet of 8-inch tile, with the grades at 0.68% and 0.19%. The preliminary cost for this project is approximately \$54,192.

SYSTEM WATERSHED

Location

The JD 31 Lateral B.1.A2 watershed lies primarily within Granite Rock Township with a northern portion in Vesta Township. Most of the Lateral tile lies within the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 4 of Granite Rock Township. The Lateral ends west of Eagle Avenue in the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 5 of Granite Rock Township.

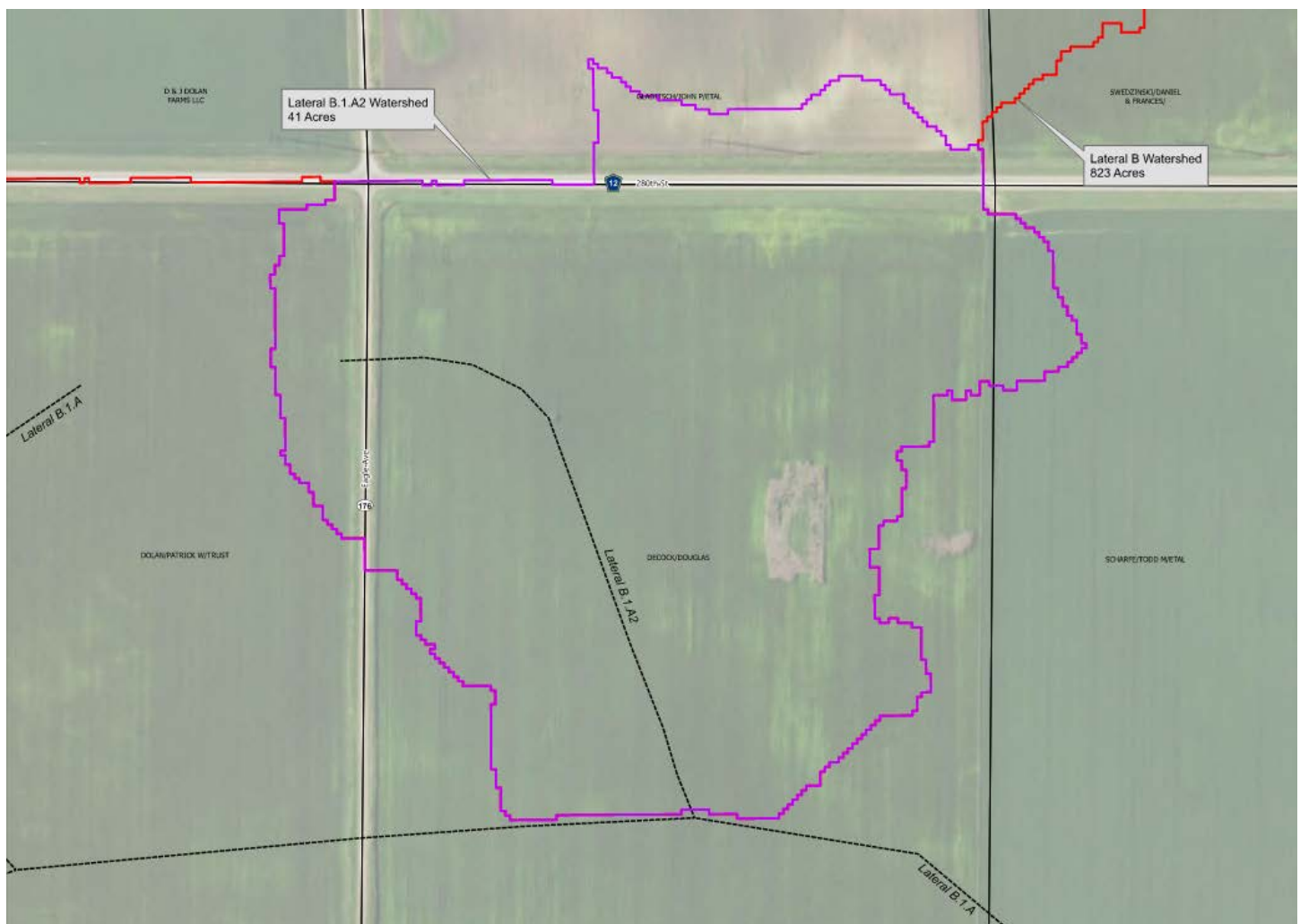


Figure 1. Lateral B.1.A2 Watershed and Existing Alignment

Project Location Description

The hydrologic soil classification for the land in the Lateral B.1.A2 watershed is predominantly type “C/D,” which is considered as a dual hydrological soil group. This means that this soil has the potential to be adequately drained. The “D” in this group corresponds to the soil having over 40 percent clay and restricted water movement. The “C” classification refers to the drained condition. If adequately drained, water transmission through the soil is expected to be somewhat restricted and moderately high runoff potential can be anticipated when soil is thoroughly wet. Within the watershed there is also type “B” hydrologic soil, the “B” is named the drained condition. That means if adequately drained, the soil would have moderately low runoff potential when thoroughly wet. Soil descriptions taken from NRCS Soil Class description.

PRESENT CONDITION OF SYSTEM BY OBSERVATION AND ANALYSIS

Present Condition of Drainage Infrastructure

Televising was completed for Lateral B.1.A2 in May of 2026 to determine the present condition of the tile. The existing lateral is in overall good condition with one repair identified at a private tile connection. Reference the televising maps with existing locates and elevations in Appendix B for more details.

System Capacity

Table 1 summarizes the hydraulic analysis of Lateral B.1.A2 of JD 31 in the As Constructed or Subsequently Improved Conditions (ACSIC). The capacity listed in the table references the capacity of agricultural drainage, which is expressed as a drainage coefficient and is defined as the depth of water over the entire upstream watershed that a tile or ditch can drain within a 24-hour period (inches per day (in/day)).

TABLE 1. LATERAL B.1.A2 OF JD 31 ACSIC TILE CAPACITIES

Area	ACSIC Size (in)	ACSIC Slope (%)	Drainage Area (Acres)	ACSIC Drainage Coefficient (in/day)
Lateral B.1.A2	8	0.68%	41.2	0.58
	8	0.19%	30.4	0.41

PROPOSED PROJECT

The following project is proposed with the Petition of the re-route of Lateral B.1.A2 of JD 31.

Project Design Parameters

The proposed design was driven by the parameters below.

COEFFICIENT OF DRAINAGE

The capacity of agricultural tiles is expressed as a drainage coefficient which is defined as the depth of water over the entire area of the upstream watershed that a tile or ditch can drain in a 24-hour period (inches per day (in/day)). A drainage coefficient that matches the existing system must be implemented for a proposed re-route system under Minnesota Statute 103E.227.

SYSTEM DEPTH

The tile depth of the proposed Lateral B.1.A2 is determined by the existing depth of the current branch. The proposed tile cannot increase depth or change grade without falling under an Improvement. The Repair must follow the existing tile conditions.

SYSTEM SETBACK BUFFER

Upon completion of the project, the existing public tile lines that were replaced with new tile will be legally abandoned. At that point, the existing tile easement will be removed and replaced with an easement centered over the new re-routed tile.

TILE AND CONNECTION MATERIALS

All public tile is solid non-perforated dual wall HDPE pipe with watertight gaskets at all straight-line pipe joints. All angle pipe joints, and prefabricated fitting connections will be soil tight.

TILE REPLACEMENT AND CONNECTIONS

The existing Lateral B.1.A2 that will be replaced by the rerouted tile will be legally abandoned after the reroute is constructed. This abandoned tile will be left in the ground to service any existing private tile that is connected to it. The abandoned tile will periodically be connected into the improvement tile, funneling all water through the new tile.

Project Components

TILE

The proposed project includes rerouting Lateral B.1.A2 subsurface tile. The capacity of the proposed tile is shown in Table 2 below. The proposed tile is a repair because it has not increased capacity when compared to the ACSIC system. Where the proposed tile replaces an existing branch, the existing system will be periodically connected into the proposed system and the existing tile will be abandoned.

TABLE 2. LATERAL B.1.A2 PROPOSED TILE CAPACITIES

Area	ACSIC Size (in)	Proposed Size (in)	ACSIC Slope (%)	Proposed Slope (%)	Drainage Area (Acres)	ACSIC Drainage Coefficient (in/day)	Proposed Drainage Coefficient (in/day)
Lateral B.1.A2	8	8	0.68%	0.68%	41.2	0.58	0.58
	8	8	0.19%	0.19%	30.4	0.41	0.41

DROP INTAKES

A drop intake is a structure used along a tile to aid in televising tile, accessing the tile to check for sediment accumulation, and draining surface water. They are installed periodically along tile alignments, generally in low areas and/or on each side of road crossings. They are also placed at property lines and as replacements for existing drop intakes.

Standard drop intakes are designed to provide surface drainage through perforations in the tile during low flow events. The holes are manufactured or slots are cut in each rib from 10-inches above grade to as much as 4-feet below grade (surrounded with rock to promote sedimentation and infiltration). During high flow events, a standard surface inlet trash grate provides an overflow to prevent extensive flooding.

With the existing Lateral B.1.A2 tile lines remaining in place, the new lateral may not be constructed through the lowest point in the field. As the location of the existing tile is to be re-established under a different use, the proposed re-routed tile is not intended to provide surface drainage as the use will implement a site plan to convey the surface water.

PRELIMINARY COST ESTIMATE

A cost estimate was prepared for the above outlined reroute to the system, as summarized in Table 3. It should be noted that the unit prices for the cost estimates are based on previous publicly bid projects. ISG has seen privately bid costs at 1/3 to 1/2 of the publicly bid construction costs. In comparison with previous ISG projects, the proposed re-route described in this report is cost effective.

TABLE 3. OPINION OF PROBABLE COST ESTIMATE

Area	Cost
Lateral B.1.A2	\$ 54,192
Total Construction Costs	\$ 54,192

SUMMARY OF FINDINGS, CONCLUSIONS + RECOMMENDATIONS

ISG has investigated the proposed relocation of Lateral B.1.A2 for the Plum Creek Wind Farm POI located in Redwood County. Under Minnesota Statute 103E.227 the drainage coefficient of an Impounding, Rerouting, and Diverting project must not improve upon the current drainage coefficients. As the length of branches and in some cases the outlet of the branch changes with the proposed re-route, the sizing and grade of the tile re-routes were chosen as to not significantly impact the existing system, and to maintain the existing tile size and grades. The recommendations for the re-routing of these systems are described in Appendix A and B.

It is recommended that the Drainage Authority have full-time inspection during the installation of the proposed tile and ensure that proper drainage specifications are met prior to acceptance of the work. It is also recommended that the proposed tile be televised upon acceptance of the project by ISG to ensure adequate construction of the tile. Televising costs are included in the breakdown of the cost estimate in Appendix B.

PRELIMINARY PLANS

Since the Engineer finds the proposed drainage project in the petition is feasible and complies with the environmental, land use, and multipurpose water management criteria in Section 103E.015, Subd. 1, the Engineer has, in accordance with Section 103E.245, Subd. 4 included a set of preliminary plans of the drainage project in Appendix A. They are preliminary plans and are therefore unsigned.

Appendix A: Preliminary Plans

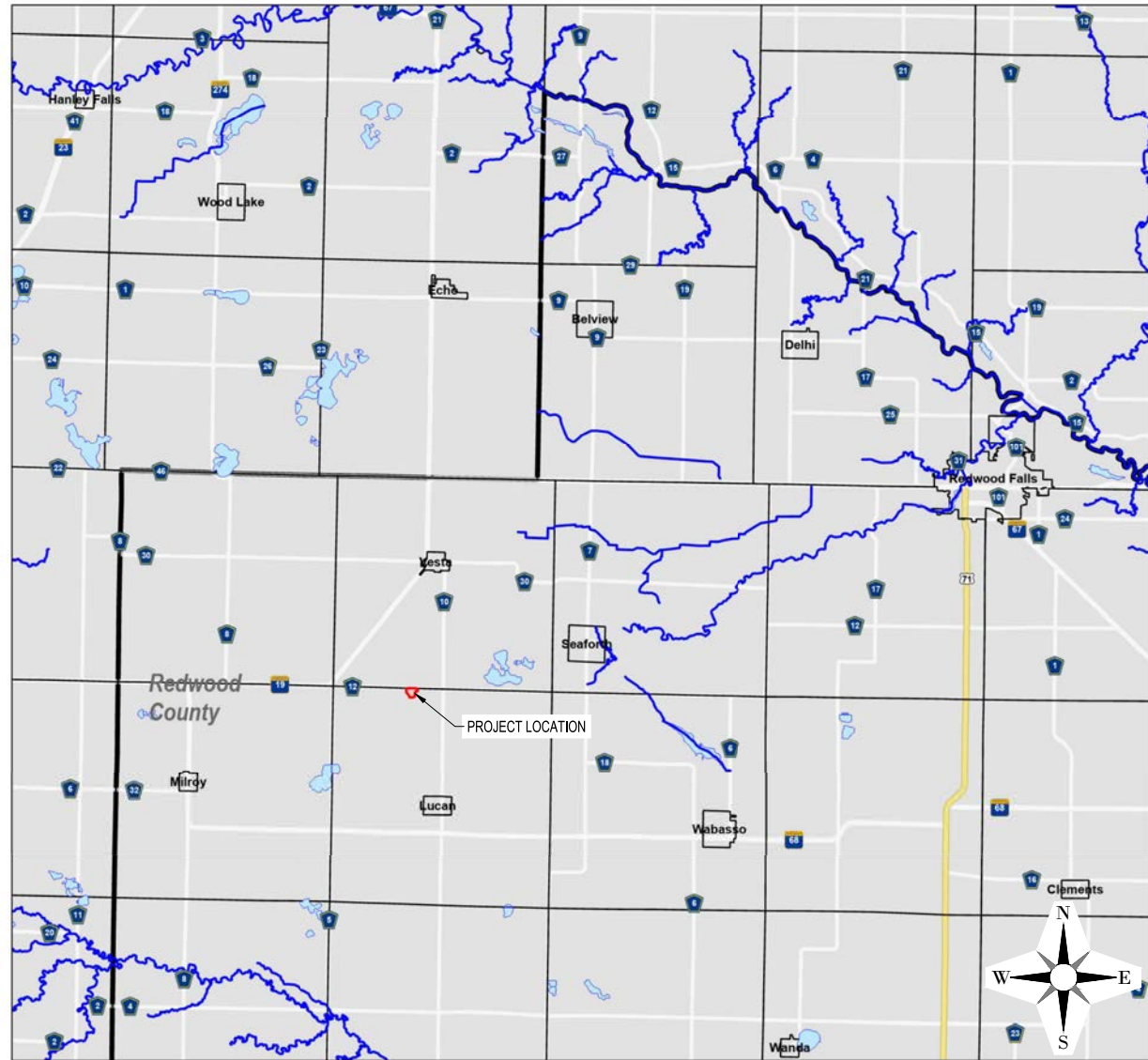
REDWOOD COUNTY JUDICIAL DITCH No. 31 LATERAL B.1.A2 REROUTE



REDWOOD COUNTY, MINNESOTA

CONSTRUCTION PLANS

ISG PROJECT # 26-34350



LOCATION MAP

SHEET INDEX

- 1 TITLE
- 2 LEGENDS AND CONSTRUCTION NOTES
- 3 ESTIMATED QUANTITIES AND SCHEDULES
- 4 WATERSHED MAP
- 5 SOILS MAP
- 6 DETAILS
- 7 DETAILS
- 8 DETAILS
- 9 PLAN - PROFILE LATERAL B.1.A2

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

REBECCA GUENTHER
Rebecca Guenther
DATE: 06/29/2026 LIC. NO. 58680

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GIS DISCLAIMER:
INFORMATION FOR THE BOUNDARY / LOT LINES, AND UNDERGROUND UTILITIES SHOWN WAS DERIVED FROM DIGITAL DATABASES AND IS FOR INFORMATIONAL PURPOSES ONLY. DATA MAY NOT HAVE BEEN PREPARED FOR, OR BE SUITABLE FOR: LEGAL, ENGINEERING, OR SURVEYING PURPOSES.

PROJECT GENERAL NOTES

1. ALL WORK SHALL CONFORM TO THE CONTRACT DOCUMENTS, WHICH INCLUDE, BUT ARE NOT LIMITED TO, THE OWNER - CONTRACTOR AGREEMENT, THE PROJECT MANUAL (WHICH INCLUDES GENERAL SUPPLEMENTARY CONDITIONS AND SPECIFICATIONS), DRAWINGS OF ALL DISCIPLINES AND ALL ADDENDA, MODIFICATIONS, AND CLARIFICATIONS ISSUED BY ARCHITECT/ENGINEER.
2. CONTRACT DOCUMENTS SHALL BE ISSUED TO ALL SUBCONTRACTORS BY THE GENERAL CONTRACTOR IN COMPLETE SETS IN ORDER TO ACHIEVE THE FULL EXTENT AND COMPLETE COORDINATION OF ALL WORK.
3. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
4. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
5. DETAILS SHOWN ARE INTENDED TO BE INDICATIVE OF THE PROFILES AND TYPE OF DETAILING REQUIRED THROUGHOUT THE WORK. DETAILS NOT SHOWN ARE SIMILAR IN CHARACTER TO DETAILS SHOWN, WHERE SPECIFIC DIMENSIONS, DETAILS, OR DESIGN INTENT CANNOT BE DETERMINED, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
6. ALL MANUFACTURED ARTICLES, MATERIALS, AND EQUIPMENT SHALL BE APPLIED, INSTALLED, CONNECTED, ERECTED, CLEANED, AND CONDITIONED ACCORDING TO MANUFACTURERS' INSTRUCTIONS. IN CASE OF DISCREPANCIES BETWEEN MANUFACTURERS' INSTRUCTIONS AND THE CONTRACT DOCUMENTS, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
7. ALL DISSIMILAR METALS SHALL BE EFFECTIVELY ISOLATED FROM EACH OTHER TO AVOID GALVANIC CORROSION.
8. THE LOCATION AND TYPE OF ALL EXISTING UTILITIES SHOWN ON THE PLANS ARE FOR GENERAL INFORMATION ONLY AND ARE ACCURATE AND COMPLETE TO THE BEST OF THE KNOWLEDGE OF I & S GROUP, INC. (ISG). NO WARRANTY OR GUARANTEE IS IMPLIED. THE CONTRACTOR SHALL VERIFY THE SIZES, LOCATIONS, AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES OR VARIATIONS FROM PLAN.
9. THE CONTRACTOR IS TO CONTACT "GOPHER STATE ONE CALL" FOR UTILITY LOCATIONS A MINIMUM OF 2 BUSINESS DAYS PRIOR TO ANY EXCAVATION / CONSTRUCTION (1-800-252-1166).

PROJECT
**REDWOOD COUNTY
JUDICIAL DITCH No. 31
LATERAL B.1.A2
REROUTE**
REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-TITLE
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

PROJECT INDEX:

OWNER:
REDWOOD COUNTY
DRAINAGE AUTHORITY
403 SOUTH MILL STREET
P.O. BOX 130
REDWOOD FALLS, MN 56283
507.637.4023

PROJECT ADDRESS / LOCATION:
SECTION 4, GRANITE ROCK TWP.

REDWOOD COUNTY, MINNESOTA

MANAGING OFFICE:
I & S GROUP, INC. (ISG)

MANKATO OFFICE
115 EAST HICKORY STREET
SUITE 300
MANKATO, MN 56001
PHONE: 507.387.6651

PROJECT MANAGER: CHRIS ADAMS
EMAIL: CHRIS.ADAMS@ISGINC.COM



SPECIFICATIONS REFERENCE
ALL CONSTRUCTION SHALL COMPLY WITH REDWOOD COUNTY'S REQUIREMENTS AND MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2025 EDITION, THE STANDARD SPECIFICATIONS FOR SANITARY SEWER, STORM DRAIN AND WATERMAIN AS PROPOSED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA, 2025 EDITION, AND THE CURRENT VERSION OF THE MINNESOTA STATE PLUMBING CODE UNLESS DIRECTED OTHERWISE.

PROJECT DATUM
HORIZONTAL COORDINATES HAVE BEEN REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83), 1996 ADJUSTMENT (NAD83(1996)) ON THE REDWOOD COUNTY COORDINATE SYSTEM, IN U.S. SURVEY FEET.

ELEVATIONS HAVE BEEN REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88). RTK GPS METHODS WERE USED TO ESTABLISH HORIZONTAL AND VERTICAL COORDINATES FOR THIS PROJECT.

TOPOGRAPHIC SURVEY
TOPOGRAPHIC DATA AVAILABLE FROM MNTPO AND MINOR DATA COLLECTED BY ISG IN APRIL 2026.

TITLE
TITLE

SHEET
1
OF 9



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

REBECCA GUENTHER

Rebecca Guenther

DATE 06/29/2026 LIC. NO. 58680

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REDWOOD COUNTY JUDICIAL DITCH No. 31 LATERAL B.1.A2 REROUTE

REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-DETAILS
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

LEGENDS AND CONSTRUCTION NOTES

SHEET

GENERAL TILE INSTALLATION NOTES:

- UNLESS OTHERWISE NOTED, CONTRACTOR SHALL LIMIT CONSTRUCTION ACTIVITY TO WITHIN A 100-FOOT WIDE SWATH ALONG PROPOSED TILE ALIGNMENTS FOR 24" TILE OR LESS, AND A 150-FOOT SWATH ALONG PROPOSED TILE ALIGNMENTS FOR TILES LARGER THAN 24". THE SWATH NEED NOT BE CENTERED ON THE PROPOSED TILE ALIGNMENT. ALL ACCESS ROADS SHOULD FOLLOW THE PROPOSED ALIGNMENTS. THE SWATH SHALL NOT DISTURB ANY NON-AGRICULTURAL PRIVATE PROPERTY. DISTURBANCE THROUGH ROAD CROSSINGS, ROAD DITCHES, AND GRASS BUFFERS SHALL BE LIMITED TO THE WIDTH OF A TRENCH NECESSARY FOR SAFE CONSTRUCTION PRACTICES AND MUST BE RE-SEEDED WHERE NEEDED.
- MISCELLANEOUS TREE CLEARING SHALL BE INCIDENTAL TO TILE INSTALLATION UNLESS SPECIFIED IN THE PLANS.
- ALL PIPE BEDDING AND ENCASMENT IS INCIDENTAL TO STANDARD TILE INSTALLATION. REFER TO SPECIFICATIONS FOR DEFINITIONS. GRANULAR FOUNDATION MATERIAL SHALL BE USED IF UNSUITABLE OR UNSTABLE SOILS ARE PRESENT. THE USE OF FOUNDATION MATERIAL SHALL BE APPROVED BY THE ENGINEER BEFORE PLACEMENT AND WILL BE PAID FOR BY THE CUBIC YARD.
- ALL BENDS, FITTINGS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. INCIDENTAL TO RESPECTIVE BID ITEM.
- ALL TILE ENDS MUST BE CAPPED TO NOT TAKE SEDIMENT UNLESS ANOTHER TILE (PRIVATE OR PUBLIC) IS CONNECTED INTO THE PROPOSED TILE. CAPPING SHALL BE INCIDENTAL TO TILE INSTALLATION.
- THE CONNECTION OF DISSIMILAR PROPOSED PIPE TYPES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL AND BE MADE WITH A WATERTIGHT COUPLER APPROVED OF BY THE ENGINEER. THE CONNECTION SHALL BE INCIDENTAL TO TILE INSTALLATION.
- ALL BENDS SHALL BE CONSTRUCTED AS PRE-FABRICATED BENDS, UNLESS APPROVED BY THE ENGINEER. ANY BENDS LARGER THAN 45" MUST BE CONSTRUCTED WITH MULTIPLE BENDS WITH AT LEAST 40 FEET IN BETWEEN EACH BEND. 45" BENDS SHALL NOT BE USED ON TILE 18 INCHES AND SMALLER.
- UNLESS SPECIFICALLY NOTED, HDPE AND RCP WILL BE THE ONLY ACCEPTABLE MATERIALS FOR ALL AGRICULTURAL DRAIN TILE. REFER TO SPECIFICATIONS FOR PROPER INSTALLATION REQUIREMENTS AND MATERIALS.
- VERIFY EXISTING TILE LOCATIONS AND ELEVATIONS PRIOR TO CONSTRUCTION. PAID FOR AS TILE INVESTIGATION BY THE HOUR.
- ANY ALIGNMENT CHANGES MADE DUE TO TILE INVESTIGATION SHALL BE APPROVED BY THE ENGINEER DURING CONSTRUCTION. ALL EFFORTS WILL BE MADE TO UTILIZE THE SAME FITTINGS AS ORIGINALLY DESIGNED. THE CONTRACTOR WILL ONLY BE COMPENSATED FOR ADDITIONAL LINEAR FOOTAGE OF INSTALLED TILE DUE TO THE ALIGNMENT CHANGE PER THE UNIT BID PRICE.
- DROP INTAKES WILL BE PAID FOR BY EACH AND NO ADDITIONAL COMPENSATION WILL BE MADE FOR IN-FIELD ELEVATIONS THAT VARY FROM THE PLANS. MINOR SHAPING AROUND DROP INTAKES AND CULVERT INLETS SHALL BE INCIDENTAL TO THEIR RESPECTIVE PAY ITEMS.
- DROP INTAKES THAT ARE NOT INTENDED TO TAKE SURFACE FLOW MAY BE CAPPED, AS DETERMINED BY THE ENGINEER. INTAKES MAY BE CUT DOWN AND BURIED AFTER FINAL TELEVISION. PER LANDOWNER REQUEST PRIOR TO CLOSEOUT, AND WILL BE PAID FOR AS "CAP DROP INTAKE."
- DROP INTAKES THAT ARE DESIGNED TO BE ON PROPERTY LINES SHALL BE ADJUSTED IN THE FIELD TO MATCH ACTUAL LOCATION OF PROPERTY LINE.
- AT CROSSINGS OF EXISTING TILE, ONLY THE UPSTREAM SIDE NEED BE CONNECTED, UNLESS OTHERWISE DEEMED NECESSARY. ALL BENDS, TEES, CONNECTING TILE, AND OTHER FITTINGS NECESSARY FOR CONNECTION SHALL BE INCIDENTAL TO RESPECTIVE BID ITEM.
- ALL TILE CONNECTIONS MUST BE CONNECTED TO THE PROPOSED TILE ON THE UPSTREAM SIDE OF THE EXISTING TILE.
- TILE CONNECTIONS SHALL BE CONSTRUCTED WITH TILE THE SAME SIZE OR THE NEXT SIZE LARGER THAN THE EXISTING TILE, UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE ENGINEER. HDPE SHALL BE USED FOR THE CONNECTION OF ALL EXISTING PUBLIC TILES AS WELL AS ALL PRIVATE TILES WHERE THE FILL HEIGHT OVER THE PROPOSED TILE IS GREATER THAN 10 FEET. PE SHALL ONLY BE ALLOWED FOR PRIVATE TILE WITH A PROPOSED FILL HEIGHT LESS THAN OR EQUAL TO 10 FEET. (SEE CONNECT TO EXISTING TILE DETAIL)

GENERAL PROJECT NOTES:

- DURING CONSTRUCTION, CONTRACTOR SHALL MAINTAIN A DRAINAGE OUTLET FOR THE ENTIRE JD 31 PROJECT AREA.
- ALL PIPE DIMENSIONS REFERENCED IN THE PLANS REFER TO THE INSIDE DIAMETER.
- RODENT GUARDS SHALL BE INSTALLED ON ALL OUTLETS 18" AND SMALLER. (INCIDENTAL TO RESPECTIVE BID ITEMS).
- ALL ROAD SIGNAGE, COORDINATION, AND TRAFFIC CONTROL SIGNAGE SHALL BE INCIDENTAL TO ROAD RESTORATIONS AND SHALL CONFORM TO LOCAL ROAD AUTHORITY PERMITS AND REGULATIONS.
- THE CONTRACTOR SHALL SUBMIT A WINTER CONSTRUCTION PLAN FOR SITE STABILIZATION, EROSION PREVENTION, AND SEDIMENT CONTROL IF THE PROJECT IS NOT COMPLETED BY OCTOBER 15 OF THE GIVEN CONSTRUCTION SEASON, UNLESS APPROVED BY THE ENGINEER. THE PLAN SHALL BE DEVELOPED TO SPECIFICALLY ADDRESS SHUTDOWN PROCEDURES OR ACTIVE CONSTRUCTION PLANS.
- ALL DEWATERING FOR THE PROJECT IS INCIDENTAL.
- PRODUCT MATERIAL SHALL BE AS SPECIFIED IN THE PLANS. IF NO SPECIFIC MATERIAL IS CALLED OUT, MATERIAL SHALL CONFORM TO THE APPROVED PRODUCT LIST IN THE APPROPRIATE SPECIFICATION.
- ALL EFFORTS SHALL BE MADE DURING CONSTRUCTION TO SEPARATE SOIL TYPES. BACKFILL SHALL BE COMPACTED PRIOR TO PLACEMENT OF TOPSOIL, EXCEPT THE TOP TWO (2) FEET, FOR WHICH COMPACTION SHALL BE MINIMIZED TO THE EXTENT POSSIBLE. TOPSOIL SHALL BE PLACED TO A MINIMUM DEPTH OF 18", OR UNIFORM TO THE TOPSOIL DEPTH OF THE SURROUNDING AREA UNLESS SPECIFIED ELSEWHERE IN THE PLANS. EXCAVATED SPOILS SHALL BE SPREAD EVENLY IN CONSTRUCTION AREA AS TO NOT IMPEDE DRAINAGE. ALL EFFORTS SHALL BE MADE TO KEEP TOPSOIL ON TOP AND SEPARATED. NO TOPSOIL SHALL BE PLACED IN THE TRENCH BELOW 2' FROM EXISTING GROUND UNLESS APPROVED BY THE ENGINEER.
- ALL SPOIL LEVELING, GRADING, AND RESTORATION OF DISTURBED AREAS SHALL BE IN ACCORDANCE TO THE CONTRACT DOCUMENTS AND SHALL BE INCIDENTAL TO THE WORK UNLESS OTHERWISE SPECIFIED.
- HEAVY VEGETATIVE CLEARING WITH TREE REMOVAL SHALL ONLY BE COMPLETED AS NECESSARY FOR SAFE CONSTRUCTION PRACTICES AND WITHIN THE ALLOWED CONSTRUCTION EASEMENT, UNLESS APPROVED BY THE ENGINEER. TREE REMOVAL AND GRUBBING SHALL BE INCIDENTAL TO HEAVY VEGETATIVE CLEARING WITH TREE REMOVAL BID ITEM.
- TREES CALLED OUT AS "REMOVE TREE" SHALL BE PAID FOR BY EACH OCCURRENCE. IF TREES ARE NOT CALLED OUT IN THE CONSTRUCTION DOCUMENTS AS REMOVE TREE, THEN THE REMOVAL SHALL BE PAID FOR BY THE ACRE AS HEAVY VEGETATIVE CLEARING WITH TREE REMOVAL.
- AGGREGATE SURFACE SHALL BE INCIDENTAL TO CROSSING OR ROAD RESTORATION.
- RIPRAP QUANTITIES ARE ESTIMATED. ADDITIONAL QUANTITY MAY BE REQUIRED BY THE ENGINEER. ALL RIPRAP QUANTITIES SHALL BE PAID BY THE CUBIC YARD INSTALLED, UNLESS RIPRAP IS INCIDENTAL TO A SEPARATE PAY ITEM. ALL EXCAVATION AND GEOTEXTILE FABRIC SHALL BE INCIDENTAL TO RESPECTIVE BID ITEM.
- ALL WORK SHALL BE DONE IN 2,500 LF SECTIONS, UNLESS APPROVED OF BY THE ENGINEER. PRIOR TO COMMENCING ON A NEW SECTION, ALL WORK IN THE PREVIOUS SECTION MUST BE COMPLETED IN ADHERENCE WITH THE CONTRACT DOCUMENTS. THE ENGINEER RESERVES THE RIGHT TO CEASE OPERATIONS AND/OR WITHHOLD PAYMENT UNTIL COMPLIANCE HAS BEEN ACHIEVED.
- EXISTING TILES THAT ARE DISTURBED DURING CONSTRUCTION SHALL BE REPAIRED AT NO COST TO THE PROJECT, UNLESS OTHERWISE SPECIFIED.
- ALL SIGNS AND MARKERS SHALL BE PROTECTED OR REMOVED AND REINSTALLED AT NO ADDITIONAL COST TO THE PROJECT, UNLESS OTHERWISE SPECIFIED. THE ENGINEER SHALL BE NOTIFIED OF ANY SIGNS OR MARKERS IN POOR CONDITION PRIOR TO REMOVAL.
- THE DRAINAGE AUTHORITY TAKES NO AUTHORITY OVER OR RESPONSIBILITY FOR ANY AND ALL PRIVATE TILE SHOWN ON THESE PLANS. PRIVATE TILE LOCATIONS HAVE BEEN SUPPLIED BY LANDOWNERS FOR USE BY THE CONTRACTOR.
- THE CONTRACTOR SHALL PAY ALL DAMAGES OUTSIDE OF THE AGREED UPON EASEMENT IN AN AMOUNT OF \$1,200 PER ACRE OF DISTURBANCE, AS MEASURED BY THE ENGINEER.

UTILITY NOTES:

- THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED, "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

LINETYPE LEGEND

EXISTING		PROPOSED
---	TILE	---
---	PRIVATE TILE	---
---	OPEN DITCH	---
---	OPEN DITCH CLEANING	---
---	SANITARY SEWER	---
---	SANITARY SEWER FORCEMAIN	---
---	WATER MAIN	---
---	GAS	---
---	OVERHEAD ELECTRIC	---
---	UNDERGROUND ELECTRIC	---
---	UNDERGROUND TELEPHONE	---
---	UNDERGROUND TV	---
---	OVERHEAD UTILITY	---
---	UNDERGROUND UTILITY	---
---	FIBER OPTIC	---
---	WETLAND	---
---	WATER EDGE	---
---	FENCE LINE	---
---	TREE LINE	---
---	PROPERTY / LOT LINE	---
---	RIGHT OF WAY LINE	---
---	ACCESS CONTROL	---
---	EASEMENT LINE	---
---	WATERSHED BOUNDARY	---
---	MINOR CONTOUR	---
---	MAJOR CONTOUR	---

NOTE:
CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS OF ALL EXISTING UTILITIES.

SYMBOL LEGEND

EXISTING		PROPOSED
○	STORM MANHOLE	○
---	STORM CULVERT	---
---	RCP CULVERT	---
---	CMP CULVERT	---
---	HDPE CULVERT	---
○	SANITARY MANHOLE	○
○	LIFT STATION	○
⊗	WATER VALVE	⊗
⊗	WELL	⊗
⊗	MONITORING WELL	⊗
⊗	HYDRANT	⊗
⊗	YARD HYDRANT	⊗
○	UTILITY POLE	○
⊙	LIGHT POLE	⊙
---	GUY WIRE	---
⊠	TRANSFORMER	⊠
□	HANDHOLE	□
○	ELECTRIC MANHOLE	○
EM	ELECTRIC METER	EM
SB-1	SOIL BORING	SB-1
---	SIGN	---
RR	RAILROAD CROSSING SIGN	RR
⊙	POST	⊙
⊙	DECIDUOUS TREE	⊙
⊙	CONIFEROUS TREE	⊙
⊗	REMOVE TREE	⊗
⊗	TREE CLEARING	⊗
---	WETLAND / MARSH	---
---	SIDE SLOPE REPAIR	---
---	SPOIL PLACEMENT	---
---	BUFFER	---

NOTE:
CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS OF ALL EXISTING UTILITIES.

ABBREVIATIONS

ADA	AMERICANS WITH DISABILITIES ACT	EOF	EMERGENCY OVERFLOW	IPS	IRON PIPE SIZE	RD	ROOF DRAIN
ADD	ADDENDUM	EQ	EQUAL	J-BOX	JUNCTION BOX	REBAR	REINFORCING BAR
AFF	ABOVE FINISHED FLOOR	EX	EXISTING	JT	JOINT	REM	REMOVE
AGG	AGGREGATE	FG	FORM GRADE	LF	LINEAR FEET	ROW	RIGHT OF WAY
APPROX	APPROXIMATE	FG	FINISHED GROUND	LN	LINEAR	R/W	RIGHT OF WAY
ARCH	ARCHITECT, ARCHITECTURAL	FDC	FIRE DEPARTMENT CONNECTION	LPS	LOW PRESSURE STEAM	SAN	SANITARY
BFE	BASEMENT FLOOR ELEVATION	FDN	FOUNDATION	LS	LUMP SUM	SGH	SCHEDULE
BIT	BITUMINOUS	FES	FLARED END SECTION	LSO	LOWEST STRUCTURAL OPENING	SF	SQUARE FOOT
BLDG	BUILDING	FFE	FINISHED FLOOR ELEVATION	MAX	MAXIMUM	SPEC	SPECIFICATION
BM	BENCHMARK	FFM	FEET PER MINUTE	MB	MAIL BOX	SQ	SQUARE
CAD	COMPUTER-AIDED DESIGN	FPS	FEET PER SECOND	MECH	MECHANICAL	STA	STATION
CB	CATCH BASIN	FT	FOOT, FEET	MH	MANHOLE	STM	STORM
CFS	CUBIC FEET PER SECOND	FTG	FOOTING	MIN	MINIMUM	SY	SQUARE YARD
CF	CUBIC FOOT	GA	GAUGE	MISC	MISCELLANEOUS	T/C	TOP OF CURB
CI	CAST IRON	GAL	GALLON	NO	NUMBER	TEL	TELEPHONE
CIP	CAST IRON PIPE	GALV	GALVANIZED	NTS	NOT TO SCALE	TEMP	TEMPORARY
CIPC	CAST IN PLACE CONCRETE	GC	GENERAL CONTRACTOR	NWL	NORMAL WATER LEVEL	THRU	THROUGH
CJ	CONTROL JOINT	GD	GROUND	OC	ON CENTER	TNFH	TOP NUT OF FIRE HYDRANT
CL	CENTERLINE	GFE	GARAGE FLOOR ELEVATION	OCEW	ON CENTER EACH WAY	TRANS	TRANSFORMER
CMP	CORRUGATED METAL PIPE	GL	GUTTERLINE	OD	OUTSIDE DIAMETER	TV	TELEVISION
CO	CLEANOUT	GPM	GALLONS PER MINUTE	OH	OVERHEAD	TW	TOP OF WALL
CONC	CONCRETE	GV	GATE VALVE	OHVL	ORDINARY HIGH WATER LEVEL	TYP	TYPICAL
CONST	CONSTRUCTION	HDPE	HIGH DENSITY POLYETHYLENE	OHD	OVERHEAD DOOR	UT	UTILITY, UNDERGROUND
CONT	CONTINUOUS	HD	HEAVY DUTY	OZ	OUNCE	UT	UTILITY, UNDERGROUND
CR	COUNTY ROAD	HH	HANDHOLE	PCC	PORTLAND CEMENT CONCRETE	VCP	VITRIFIED CLAY PIPE
CY	CUBIC YARD	HMA	HOT MIX ASPHALT	PED	PEDESTAL, PEDESTRIAN	W/O	WITHOUT
C&G	CURBS AND GUTTER	HORIZ	HORIZONTAL	PERF	PERFORATED	W	WITH
DEMO	DEMOLITION	HR	HOUR	PL	PROPERTY LINE	YD	YARD
DI	DROP INTAKE	HWL	HIGH WATER LEVEL	PP	POLYPROPYLENE	YR	YEAR
DIA	DIAMETER	HWY	HIGHWAY	PSI	POUNDS PER SQUARE INCH		
DIM	DIMENSION	HYD	HYDRANT	PVC	POLYVINYL CHLORIDE		
DS	DOWNSPOUT	I	INVERT	PVMT	PAVEMENT		
EA	EACH	ID	INSIDE DIAMETER	QTY	QUANTITY		
EG	EXISTING GROUND	IN	INCH	R	RIM		
ELEC	ELECTRICAL	INV	INVERT	RAD	RADIUS		
ELEV	ELEVATION	IP	IRON PIPE	RCP	REINFORCED CONCRETE PIPE		



TOTAL ESTIMATED QUANTITIES			
Item Code	Item	Unit	Estimated Quantity
01.7113.1000.01	MOBILIZATION	LS	1
33.4510.1000.10	TILE INVESTIGATION	HR	3
33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	1166
33.4510.1000.02	CONNECT EXISTING TILE (SIZE & MATERIAL MAY VARY)	EA	5
33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	2
33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	24
33.4510.1000.02	BULKHEAD EXISTING TILE	EA	1
33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	1
33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	1

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REBECCA GUENTHER

DATE: 06/29/2026 LIC. NO. 58680

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PROJECT

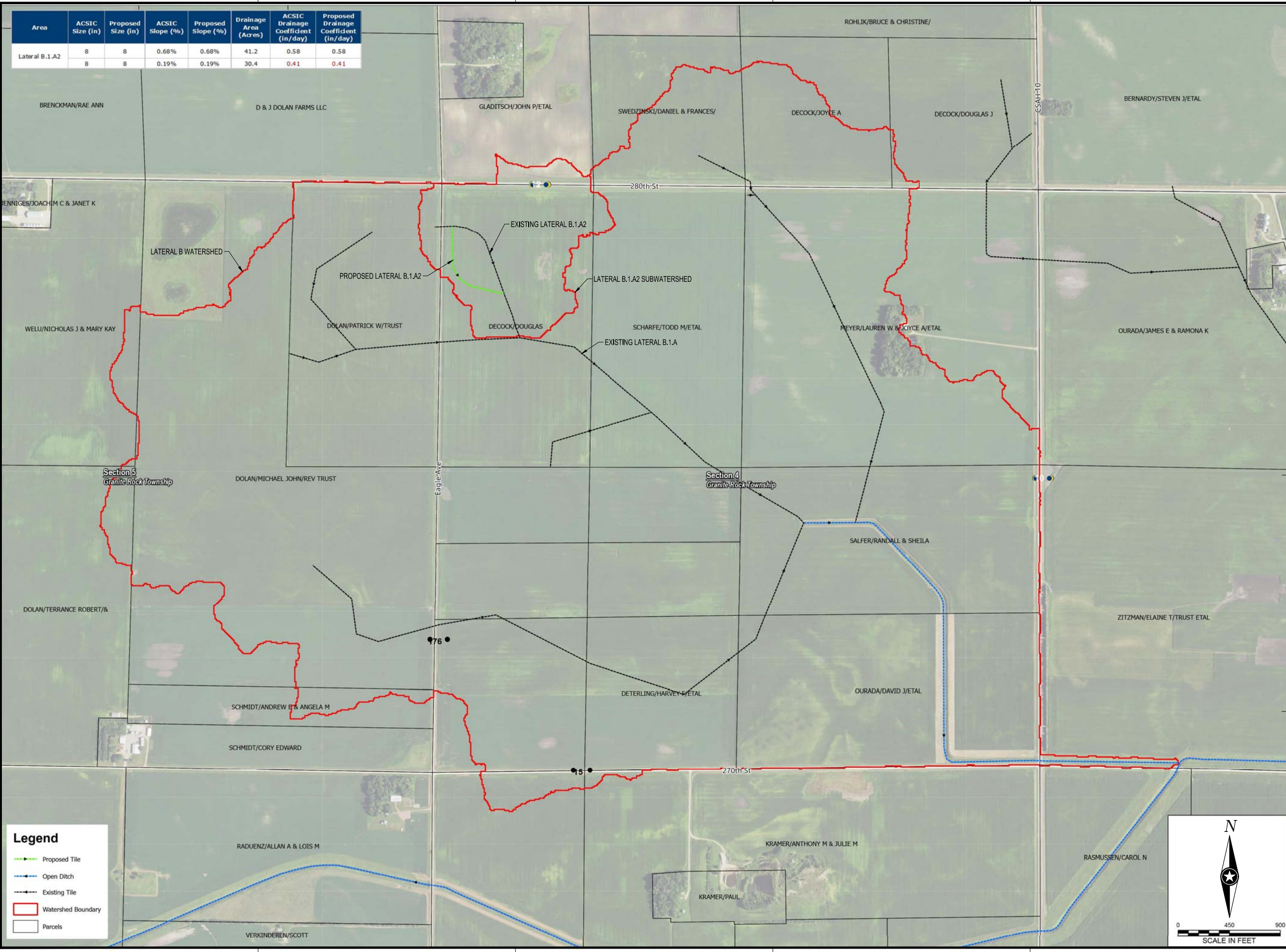
**REDWOOD COUNTY
 JUDICIAL DITCH No. 31
 LATERAL B.1.A2
 REROUTE**

REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-DETAILS
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

TITLE
**ESTIMATED
 QUANTITIES AND
 SCHEDULES**



Area	ACSIC Size (in)	Proposed Size (in)	ACSIC Slope (%)	Proposed Slope (%)	Drainage Area (Acres)	ACSIC Drainage Coefficient (in/day)	Proposed Drainage Coefficient (in/day)
Lateral B.1.A2	8	8	0.68%	0.68%	41.2	0.58	0.58
	8	8	0.19%	0.19%	30.4	0.41	0.41

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REBECCA GUENTHER
Rebecca Guenther
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PROJECT

REDWOOD COUNTY JUDICIAL DITCH No. 31 LATERAL B.1.A2 REROUTE

REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-WATERSHED MAPS
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	---/---/---
CLIENT PROJECT NO.	-

TITLE

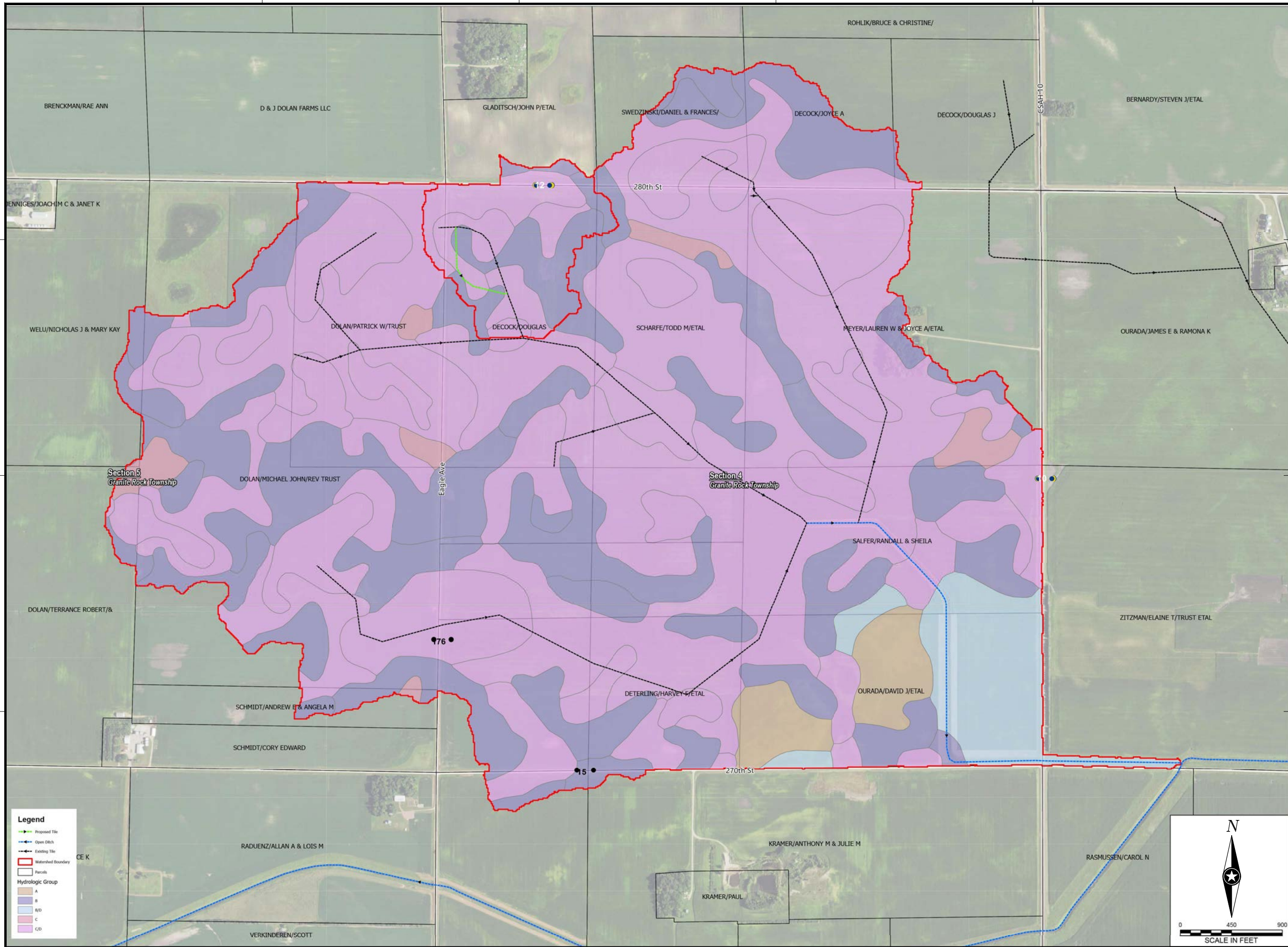
WATERSHED MAP

Legend

- Proposed Tile
- Open Ditch
- Existing Tile
- Watershed Boundary
- Parcels

N

0 450 900
SCALE IN FEET



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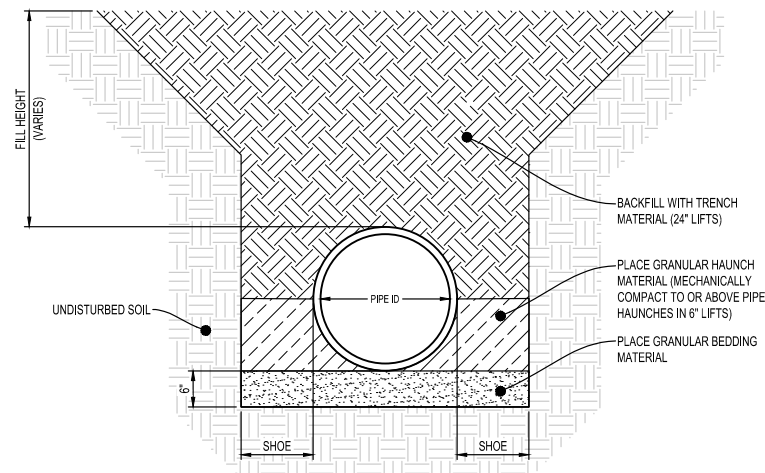
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**REDWOOD COUNTY
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REDWOOD COUNTY MINNESOTA

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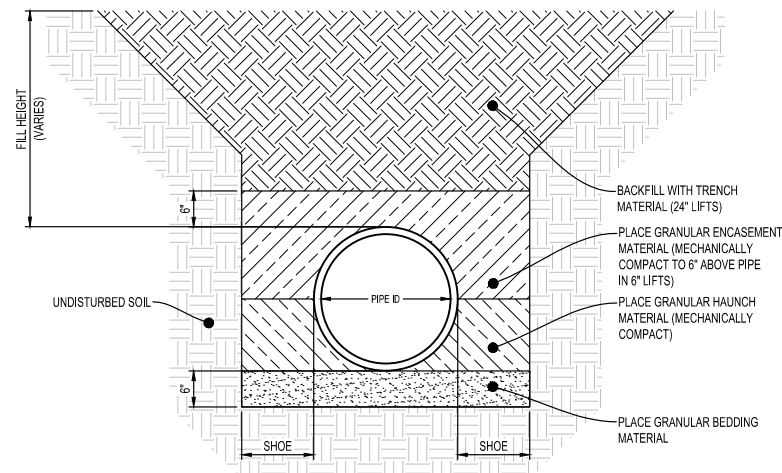
TITLE
SOILS MAP



NOTES:

1. GRANULAR BEDDING, GRANULAR ENCASEMENT, AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. ALL PIPE WITH A FILL HEIGHT GREATER THAN 15' SHALL BE FULLY ENCASED IN ASTM CLASS I MATERIAL.
3. THE SHOE WIDTH SHALL BE THE SAME AS THE COMPACTING MECHANISMS WIDTH OR THE PIPE MANUFACTURER SPECIFICATIONS, WHICHEVER IS GREATER.
4. THE CLASS OF RCP REQUIRED SHALL BE BASED ON THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

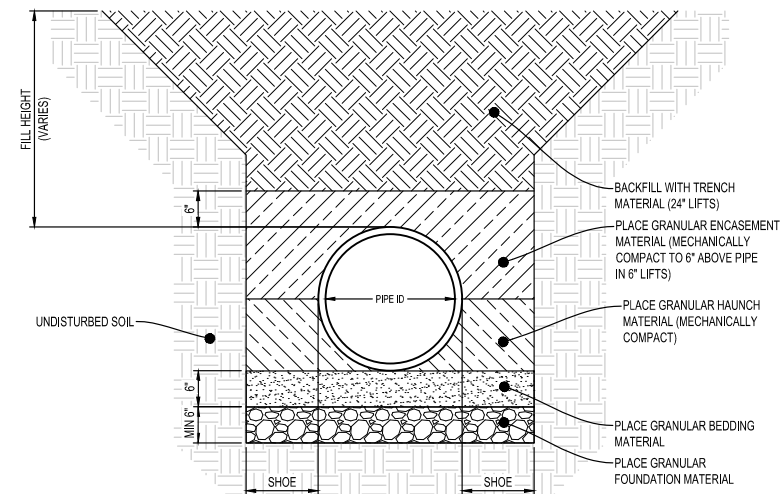
RCP FLAT BOTTOM TRENCH
NTS



NOTES:

1. GRANULAR BEDDING, GRANULAR ENCASEMENT, AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. ALL PIPE WITH A FILL HEIGHT GREATER THAN 15' SHALL BE FULLY ENCASED IN ASTM CLASS I MATERIAL.
3. THE SHOE WIDTH SHALL BE THE SAME AS THE COMPACTING MECHANISMS WIDTH OR THE PIPE MANUFACTURER'S SPECIFICATIONS, WHICHEVER IS GREATER.

HDPE FLAT BOTTOM TRENCH
NTS



NOTES:

1. GRANULAR BEDDING, GRANULAR ENCASEMENT, AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. GRANULAR FOUNDATION BELOW THE PIPE SHALL BE PAID FOR BY THE CUBIC YARD, ONLY WHERE APPROVED BY THE FIELD ENGINEER.
3. ALL PIPE WITH A FILL HEIGHT GREATER THAN 15' SHALL BE FULLY ENCASED IN ASTM CLASS I MATERIAL.
4. THE SHOE WIDTH SHALL BE THE SAME AS THE COMPACTING MECHANISMS WIDTH OR THE PIPE MANUFACTURER'S SPECIFICATIONS, WHICHEVER IS GREATER.

HDPE FLAT BOTTOM TRENCH WITH GRANULAR FOUNDATION
NTS

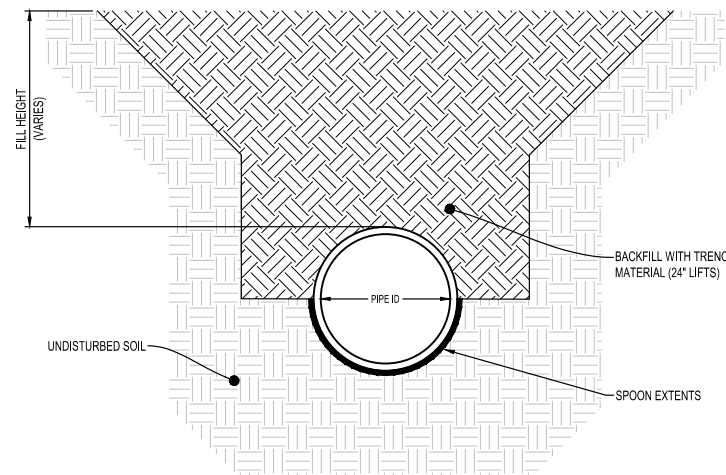
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

REBECCA GUENTHER

DATE 06/29/2026 LIC. NO. 58680

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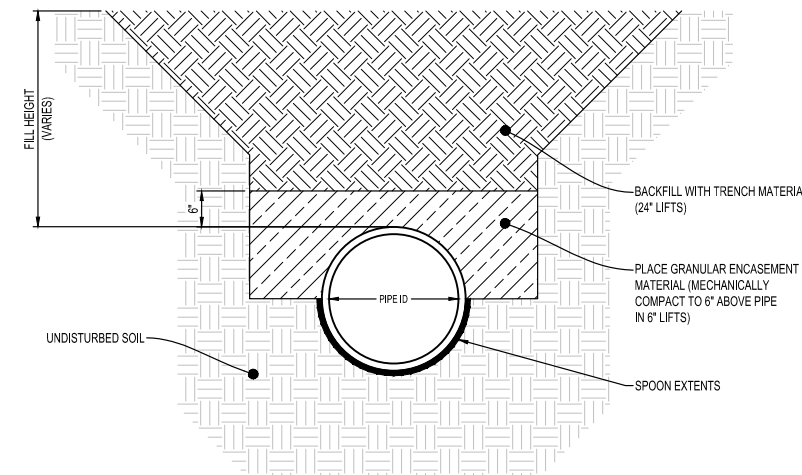
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NOTES:

1. BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. SPOON DIMENSIONS SHALL COMPLY WITH PIPE MANUFACTURER'S SPECIFICATIONS.
3. ALL PIPE WITH A FILL HEIGHT GREATER THAN 15' SHALL BE FULLY ENCASED IN ASTM CLASS I MATERIAL.
4. THE CLASS OF RCP REQUIRED SHALL BE BASED ON THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

RCP SPOON TRENCH
NTS

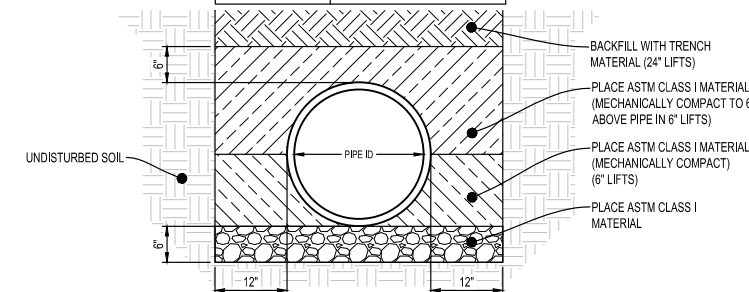


NOTES:

1. GRANULAR ENCASEMENT AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. SPOON DIMENSIONS SHALL COMPLY WITH PIPE MANUFACTURER'S SPECIFICATIONS.
3. ALL PIPE WITH A FILL HEIGHT GREATER THAN 15' SHALL BE FULLY ENCASED IN ASTM CLASS I MATERIAL.

HDPE SPOON TRENCH
NTS

PIPE DIAMETER (IN)	TRENCH STABILIZATION MATERIAL (CY/20 LF)
8	3.5
10	3.5
12	4.5
15	5
18	6
24	7.5
30	9.5
36	11
42	13
48	14.5
60	19



NOTES:

1. GRANULAR BEDDING AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
2. THE SHOE WIDTH SHALL BE 12" OR THE PIPE MANUFACTURER'S SPECIFICATIONS, WHICHEVER IS GREATER.
3. TRENCH STABILIZATION MATERIAL SHALL BE ASTM CLASS I MATERIAL AND SHALL BE PAID FOR BY THE CUBIC YARD, ONLY WHERE APPROVED BY THE FIELD ENGINEER.
4. CONTRACTOR SHALL NOT EXCEED VOLUMES PER LINEAR FOOT TABULATION IN THE CHART ABOVE UNLESS APPROVED BY THE ENGINEER.

HDPE WITH GRANULAR FOUNDATION AND TRENCH STABILIZATION MATERIAL
NTS

PROJECT
REDWOOD COUNTY JUDICIAL DITCH No. 31 LATERAL B.1.A2 REROUTE

REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-DETAILS
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

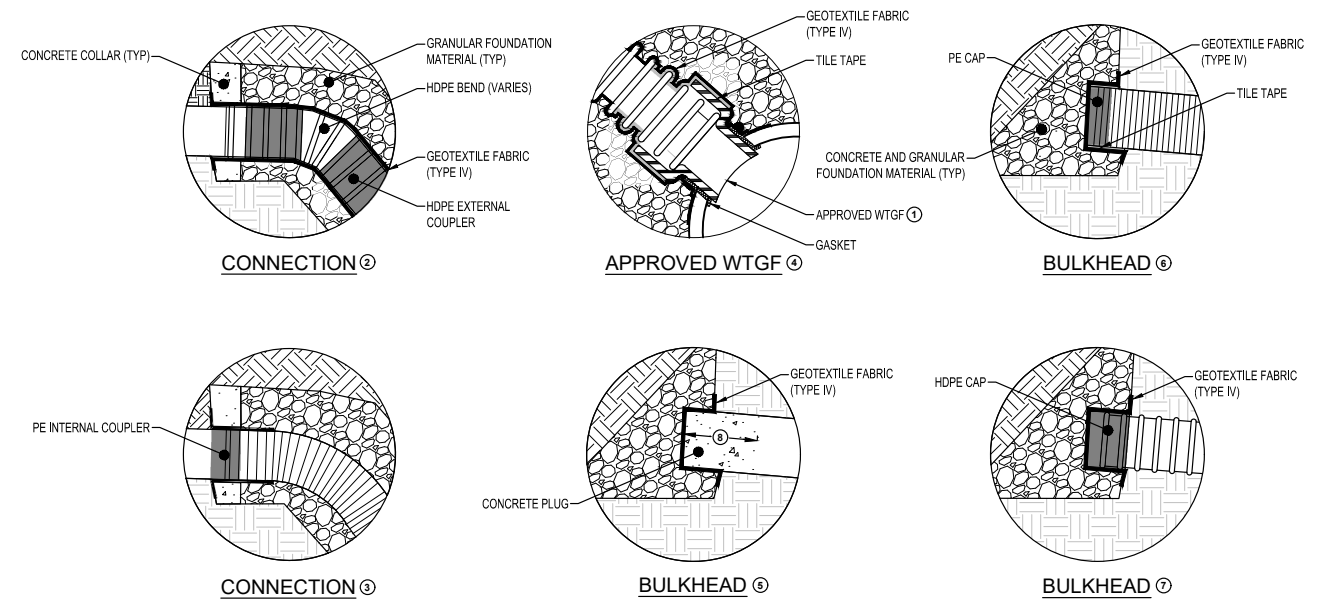
TITLE

DETAILS

SHEET

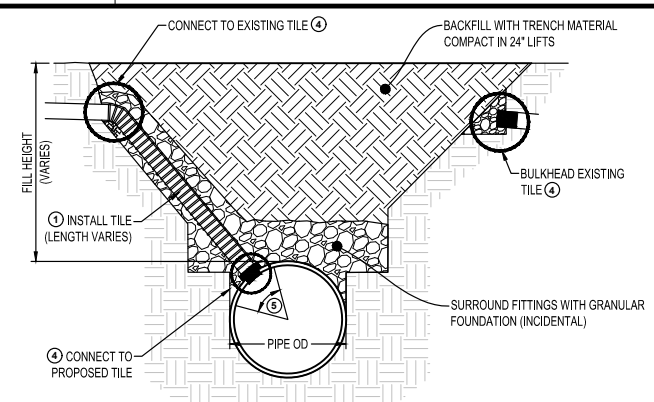
6

OF 9



TYPICAL CONNECTION DETAILS
NTS

- KEY NOTES:**
- APPROVED WATERTIGHT GASKETED FITTING (WTGF) SHALL ONLY BE USED WHEN THE PIPE TO BE CONNECTED IS 1/2 (OR SMALLER) THE DIAMETER OF THE PIPE TO BE TAPPED. A MOLDED TEE SHALL BE USED IN ALL OTHER SITUATIONS. APPROVED WTGF SHALL NOT BE INSTALLED COMPLETELY VERTICAL OR INTO THE BOTTOM HALF OF THE PIPE TO BE TAPPED.
 - CONNECTION OF HDPE TO CLAY, CONCRETE, OR PE TILE.
 - CONNECTION OF PE TO CLAY, CONCRETE, OR PE TILE.
 - CONNECTION OF PE OR HDPE TO PIPE TO BE TAPPED.
 - BULKHEAD OF EXISTING CLAY OR CONCRETE TILE.
 - BULKHEAD OF EXISTING PE TILE.
 - BULKHEAD OF EXISTING HDPE TILE.
 - CONCRETE BULKHEAD SHALL EXTEND INTO THE PIPE A MINIMUM LENGTH EQUIVALENT TO ONE DIAMETER OF THE PIPE.
- NOTES:**
- ALL TILE, FITTINGS, GEOTEXTILE FABRIC, FOUNDATION ROCK, TILE TAPE, CONCRETE, AND EXCAVATION SHALL BE INCIDENTAL TO RESPECTIVE BID ITEM, UNLESS OTHERWISE NOTED.
 - NOT ALL SITUATIONS OR APPROVED EQUALS ARE DEMONSTRATED IN DETAIL. ENGINEER SHALL APPROVE OF EQUALS.



EXISTING TILE TYPE	FILL HEIGHT	CONNECTION MATERIAL ⁽²⁾
EXISTING PUBLIC TILES	ALL	HDPE
EXISTING PRIVATE TILES	>15 FEET	HDPE
EXISTING PRIVATE TILES	≤15 FEET	③

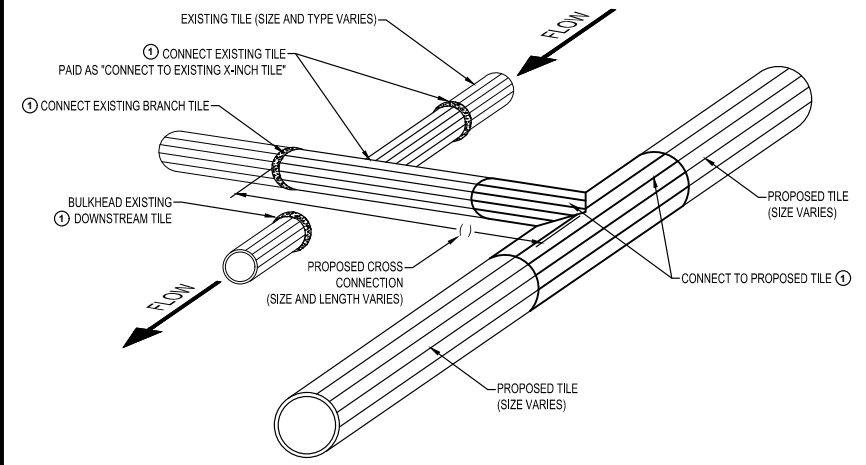
- NOTES:**
- REFER TO THE TABLE FOR MATERIAL. SIZE VARIES. THE TILE SHALL BE THE SAME AS OR THE NEXT AVAILABLE SIZE, UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE ENGINEER.
 - HDPE SHALL BE USED IF THE EXISTING TILE IS HDPE, REGARDLESS OF THE FILL HEIGHT.
 - HDPE SHALL BE USED WITHIN 5' FROM THE PROPOSED PIPE AND THEN PE MAY BE USED.
 - REFER TO TYPICAL CONNECTION DETAILS.
 - CONNECTION TO PROPOSED TILE SHALL BE LIMITED TO 15 TO 75 DEGREES FROM SPRING LINE.
- ALL TILE, FITTINGS, GEOTEXTILE FABRIC, FOUNDATION ROCK, TILE TAPE, CONCRETE, AND EXCAVATION SHALL BE INCIDENTAL.

CONNECT TO EXISTING TILE
NTS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

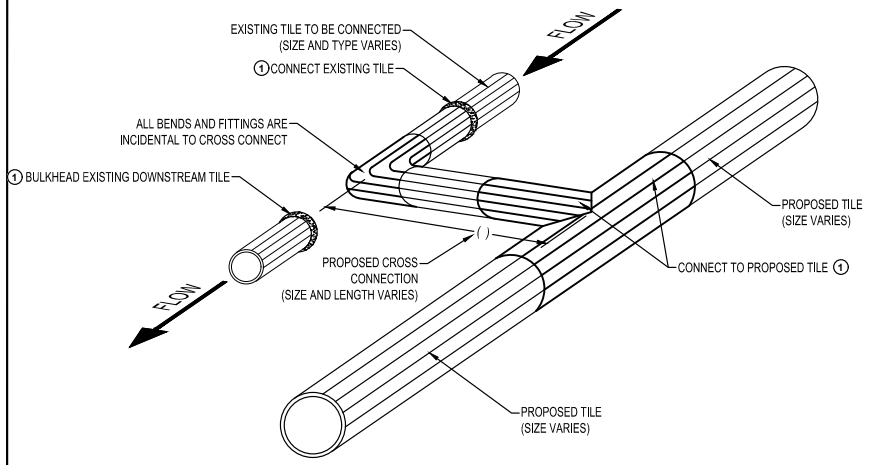
REBECCA GUENTHER
Rebecca Guenther
DATE: 06/29/2026 LIC. NO. 58680

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- KEY NOTE:**
- REFER TO TYPICAL CONNECTION DETAILS.
- NOTES:**
- CROSS CONNECTION SHALL BE CONSTRUCTED WITH HDPE TILE.
 - CONNECTION TO PROPOSED TILE AND EXISTING BRANCH TILE ARE INCIDENTAL TO CROSS CONNECT. BULKHEAD IS INCIDENTAL TO CONNECTION TO EXISTING "X" TILE.
 - TILE CONNECTIONS SHALL NOT BE INSTALLED COMPLETELY VERTICAL FROM TOP OF PIPE.
 - CROSS CONNECT SHALL BE PAID AS THREE (3) SEPARATE PAY ITEMS.
 - X-INCH CROSS-CONNECT WITH 40' OF SPECIFIED PIPE
 - X-INCH AGRICULTURAL TILE (FOR LENGTHS GREATER THAN 40')
 - CONNECT TO EXISTING X-INCH TILE

CROSS CONNECT TO EXISTING BRANCH TILE
NTS



- KEY NOTE:**
- REFER TO TYPICAL CONNECTION DETAILS.
- NOTES:**
- CROSS CONNECTION SHALL BE CONSTRUCTED WITH HDPE TILE.
 - CONNECTION TO PROPOSED TILE AND EXISTING BRANCH TILE ARE INCIDENTAL TO CROSS CONNECT. BULKHEAD IS INCIDENTAL TO CONNECTION TO EXISTING "X" TILE.
 - TILE CONNECTIONS SHALL NOT BE INSTALLED COMPLETELY VERTICAL FROM TOP OF PIPE.
 - CROSS CONNECT SHALL BE PAID AS THREE (3) SEPARATE PAY ITEMS.
 - X-INCH CROSS-CONNECT WITH 40' OF SPECIFIED PIPE
 - X-INCH AGRICULTURAL TILE FOR LENGTHS GREATER THAN 40'
 - CONNECT TO EXISTING X-INCH TILE

CROSS CONNECT TO EXISTING TILE
NTS

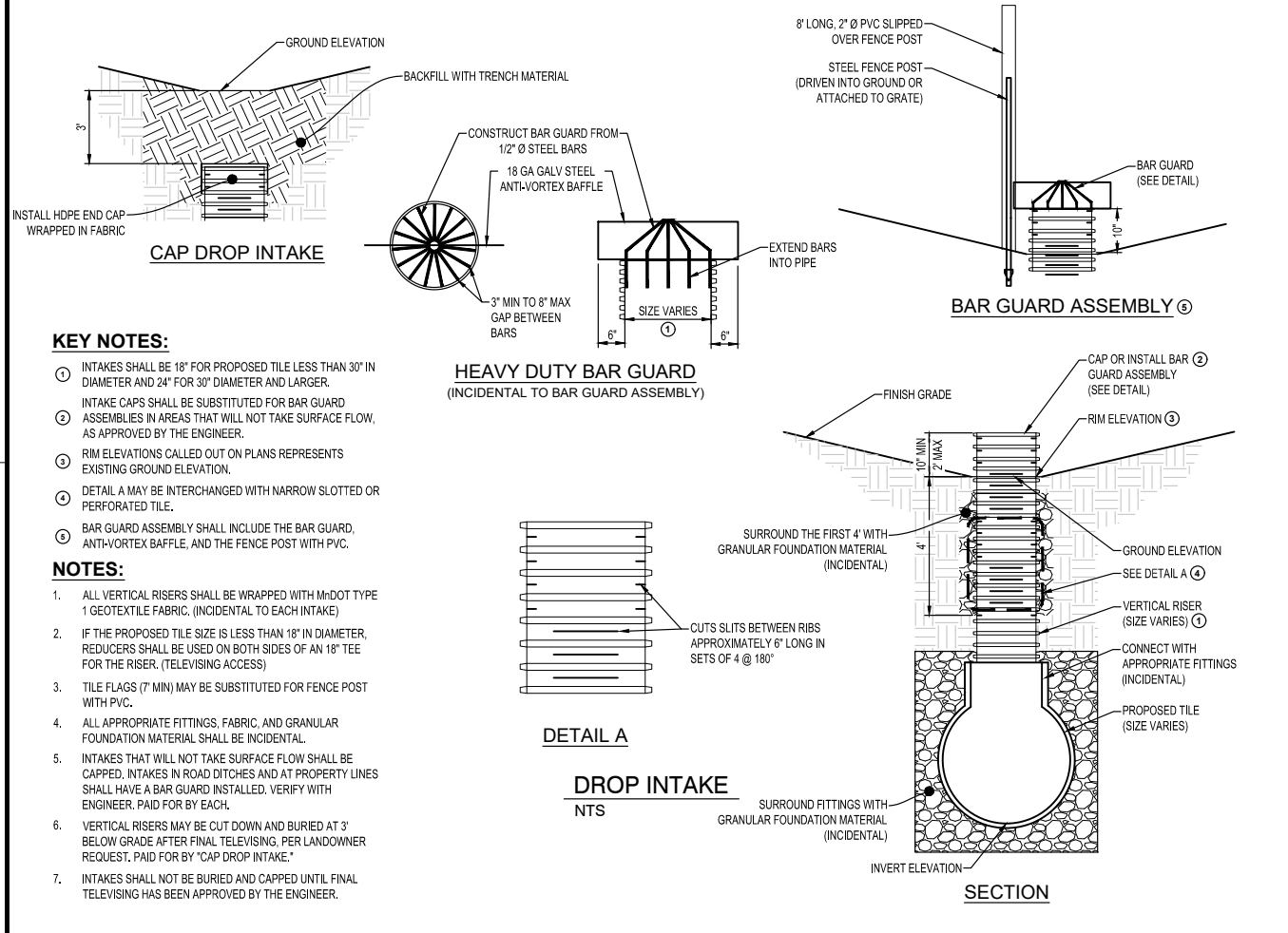
PROJECT
REDWOOD COUNTY JUDICIAL DITCH No. 31 LATERAL B.1.A2 REROUTE

REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-DETAILS
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

TITLE
DETAILS



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PROJECT

**REDWOOD COUNTY
 JUDICIAL DITCH No. 31
 LATERAL B.1.A2
 REROUTE**

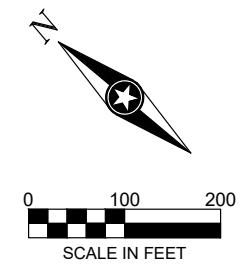
REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
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REBECCA GUENTHER
Rebecca Guenther
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PROJECT
**REDWOOD COUNTY
 JUDICIAL DITCH No. 31
 LATERAL B.1.A2
 REROUTE**

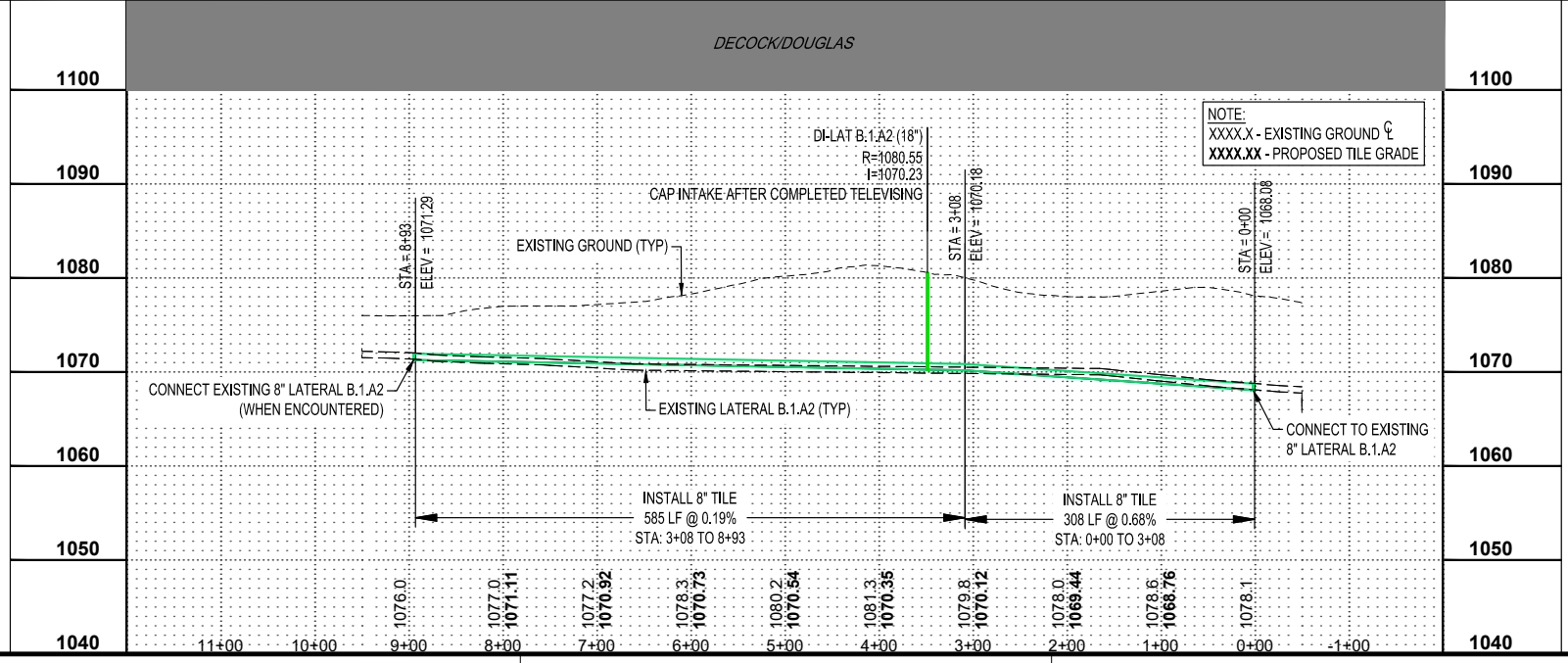
REDWOOD COUNTY MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	26-34350
FILE NAME	34350-LATERAL B.1.A2 PROFILES
DRAWN BY	EMD/KJH
DESIGNED BY	EMD
REVIEWED BY	RAG
ORIGINAL ISSUE DATE	--/--
CLIENT PROJECT NO.	-

TITLE
**PLAN - PROFILE
 LATERAL B.1.A2**

SHEET
9
 OF 9



NOTE:
 XXXX.X - EXISTING GROUND E
 XXXX.XX - PROPOSED TILE GRADE

Appendix B: Maps



JD 31 Lateral B Watershed

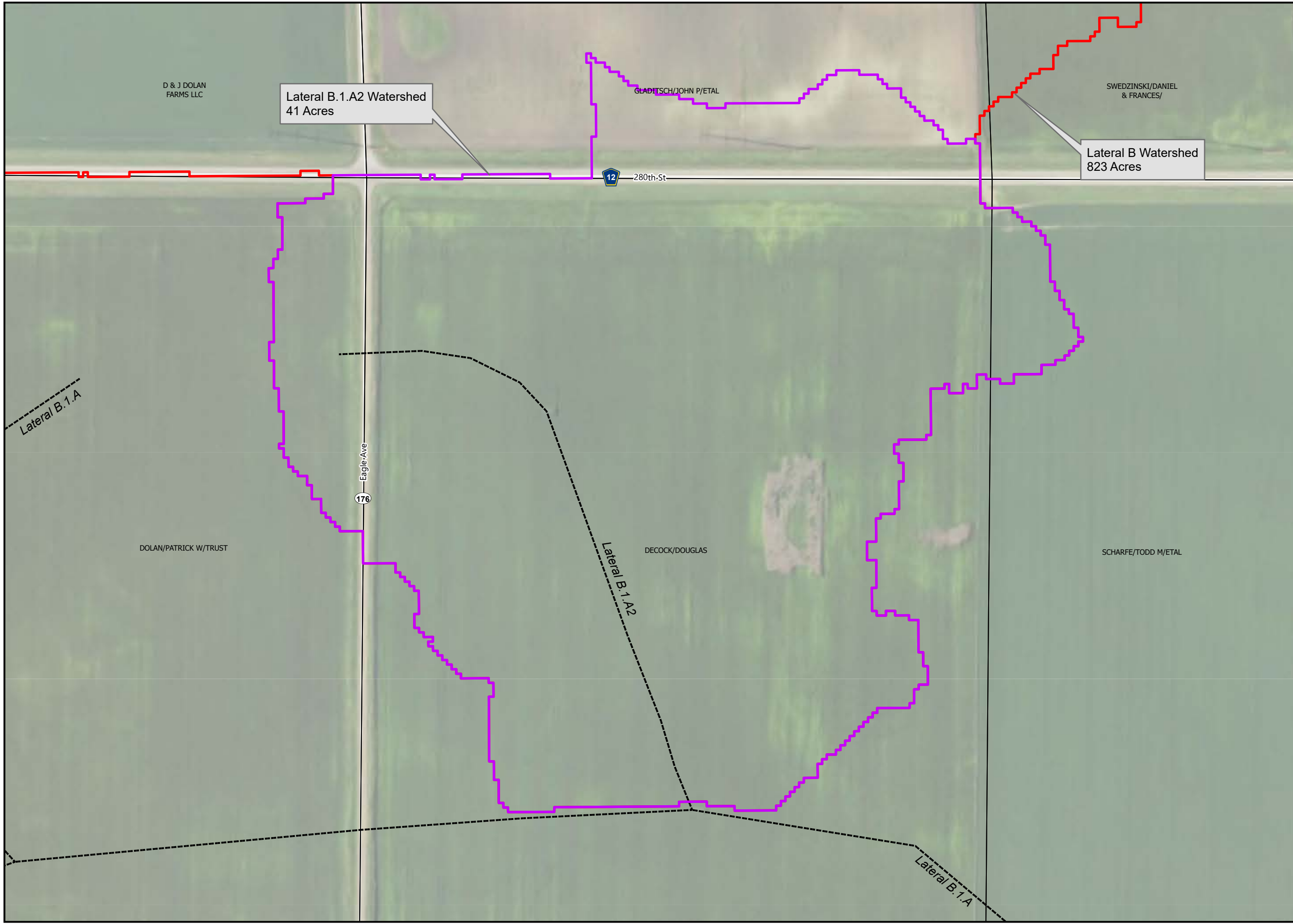
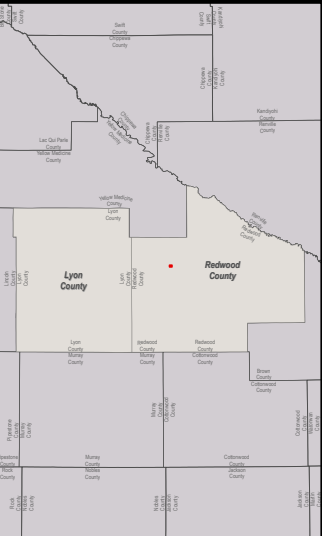
Redwood and Lyon Counties
Minnesota
Sunday, June 14, 2026

Legend

- Open Ditch
- Existing Public Tile
- Parcels
- Lateral B.1.A2 Watershed
- Lateral B Watershed



0 45 90 180 Feet



Lateral B.1.A2 Watershed
41 Acres

Lateral B Watershed
823 Acres

D & J DOLAN
FARMS LLC

GLADITSCH/JOHN P/ETAL

SWEDZINSKI/DANIEL
& FRANCES/

12 280th-St

Eagle-Ave
176

DOLAN/PATRICK W/TRUST

DECOCK/DOUGLAS

SCHARFE/TODD M/ETAL

Lateral B.1.A

Lateral B.1.A2

Lateral B.1.A



JD 31 Lateral B Watershed

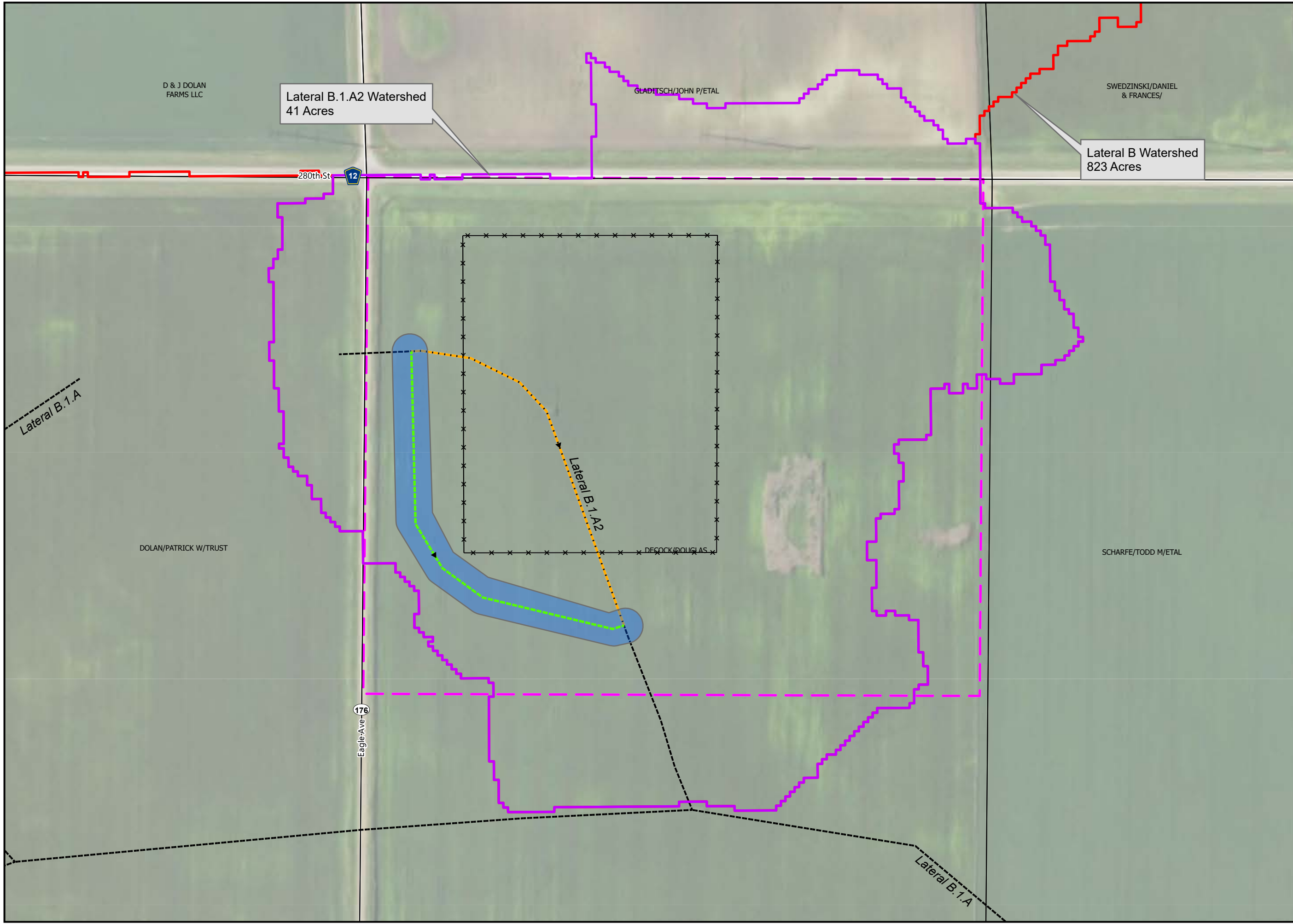
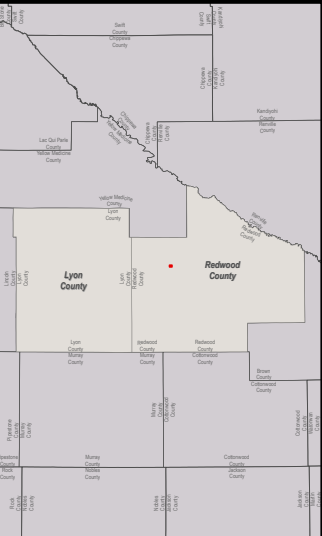
Redwood and Lyon Counties
Minnesota
Monday, June 15, 2026

Legend

- Open Ditch
- Existing Public Tile
- Proposed Abandonment
- Proposed Tile
- Fence
- Parcels
- POI Site Project Boundary
- Lateral B.1.A2 Watershed
- Lateral B Watershed
- 75' Buffer



0 45 90 180 Feet



D & J DOLAN FARMS LLC

Lateral B.1.A2 Watershed
41 Acres

GLADITSCH/JOHN P/ETAL

SWEDZINSKI/DANIEL & FRANCES/

Lateral B Watershed
823 Acres

280th St



176

Eagle Ave

Lateral B.1.A

DOLAN/PATRICK W/TRUST

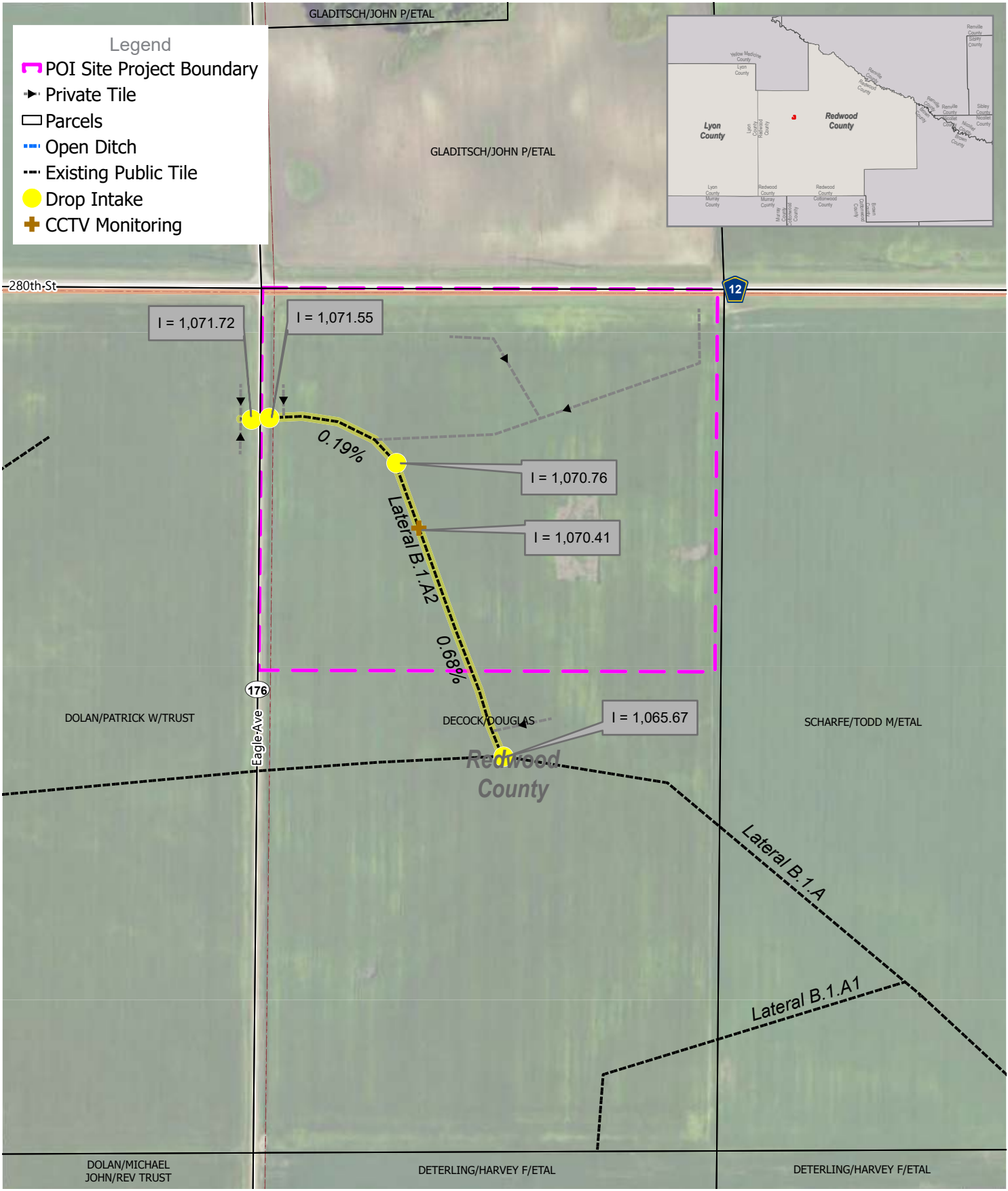
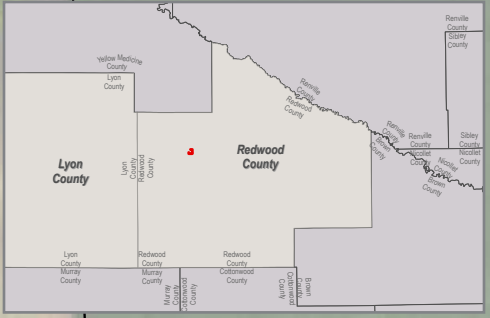
Lateral B.1.A2

DECOCK/DOUGLAS

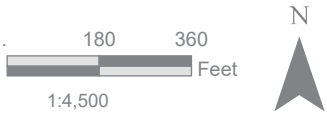
SCHARFE/TODD M/ETAL

Lateral B.1.A

- Legend**
- ▬ POI Site Project Boundary
 - ▬ Private Tile
 - Parcels
 - ▬ Open Ditch
 - ▬ Existing Public Tile
 - Drop Intake
 - + CCTV Monitoring



Wednesday, May 20, 2026



Judicial Ditch 31 Lateral B Lateral 1 Lateral A2 Elevating Map Redwood County, Minnesota

Source(s):
 NHD Streams (USGS, 2021)
 NHD Waterbodies (USGS, 2021)
 Roads (MN DOT, 2014)
 Orthophoto (Redwood County, 2025)



Appendix C: Cost Estimate

**REDWOOD & LYON COUNTY
JUDICIAL DITCH No. 31**



Lateral B Lateral 1 Lateral A2

Item No.	Item	Unit	Quantity	Unit Price	Amount
101	MOBILIZATION	LS	1	\$ 1,700.00	\$ 1,700
102	TILE INVESTIGATION	HR	3	\$ 209.03	\$ 627
103	8-INCH AGRICULTURAL TILE	LF	1166	\$ 19.73	\$ 23,005
104	CONNECT EXISTING TILE (SIZE & MATERIAL MAY VARY)	EA	5	\$ 1,031.25	\$ 5,156
105	CONNECT EXISTING 8-INCH TILE	EA	2	\$ 747.10	\$ 1,494
106	GRANULAR PIPE FOUNDATION	CY	24	\$ 40.92	\$ 982
107	BULKHEAD EXISTING TILE	EA	1	\$ 428.17	\$ 428
108	INSTALL DROP INTAKE (18-INCH)	EA	1	\$ 1,293.01	\$ 1,293
109	CAP DROP INTAKE (18-INCH)	EA	1	\$ 625.71	\$ 626
SUBTOTAL CONSTRUCTION COST					\$ 35,312
10% UNFORSEEN					\$ 3,531
TOTAL CONSTRUCTION COST					\$ 38,843
TEMPORARY DAMAGES		AC	2.68	\$ 650.00	\$ 1,740
TELEVISIONING (POST CONSTRUCTION)		LF	1166	\$ 1.00	\$ 1,166
ANTICIPATED COUNTY ADMINISTRATION COSTS (Legal, Staff, Bonding, Advertisement)					\$ 1,943
APPROXIMATE CONSTRUCTION STAKING & ADMINISTRATION					\$ 10,500
TOTAL LATERAL B LATERAL 1 LATERAL A2 REPAIR COST					\$ 54,192

STATE OF MINNESOTA
Before the
REDWOOD COUNTY COMMISSIONERS
SITTING AS THE DRAINAGE
AUTHORITY FOR
JUDICIAL DITCH #31 Lat B

In the Matter of:

**Petition to Impound, Reroute, and
Divert JD 31 Lat B – Douglas
DeCock**

**FINDINGS AND ORDER
FINAL HEARING**

The Redwood County Board of Commissioners, sitting as the Drainage Authority for Judicial Ditch #31 Lat B, and having answered in support of the petition the findings in Minn. State § 103E.227 subd. 3(c), and having followed proper notice requirements in Minn. Stat. § 103E.227 subd. 3(b); and having held a public hearing and followed all requirements of chapter 103E, based on the record and proceedings, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. A Public Hearing was held on July 7, 2026 at 10:00 a.m.
2. Environmental Director Brozek presented the Affidavit of Mailing and Affidavit of Posting proving adequate notice was provided to the public.
3. Becky Guenther of ISG provided a presentation of the proposed project.
4. Hearing was opened for public comment:

(insert public comment received)
5. The project will be of a public or private benefit and will not impair the utility of the drainage system or deprive affected landowners of its benefit.
6. The Drainage Authority held discussions and voted to approve the petition.
7. All notice requirements have been met.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Judicial Ditch 31 Lat B, hereby orders as follows:

- A. Judicial Ditch 31 Lat B will be modified according to the Petition and Plans submitted by Becky Guenther, P.E.
- B. The cost of the project will be paid by the landowner/petitioner.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VAN HEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
THEIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: July 7, 2026

* * * * *

I, Nick Brozek, Redwood County Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the Redwood County Drainage Authority and find the same to be a true and correct transcript thereof. The above order was filed with me, Nick Brozek, Redwood County Environmental Director, on July 7, 2026.

IN TESTIMONY WHEREOF, I hereunto set my hand this 7th day of July, 2026.

Nick Brozek, Environmental Director

Redwood County JD 31 Lat B Drainage Authority

Minutes

June 2, 2026
Redwood County Government Center
403 S Mill St
Redwood Falls, MN 56283

1. Meeting called to order at 10:34 in Ditch Authority by Chair Wakefield.
2. Motion by Theis, second by Groebner to adopt the agenda as presented. Motion passed.
3. The Board reviewed the Petition of Douglas DeCock to reroute a portion of JD 31 Lat B. Motion by Groebner, second by Wakefield to accept the Petition. Motion passed.
4. Motion by Groebner, second by Theis to appoint Becky Guenther of ISG project engineer. Motion passed.
5. Motion by Groebner, second by Van Hee to set the time and date of the public hearing on July 7 at 10:00 a.m. Motion passed.
6. Chair Wakefield adjourned the hearing at 10:44 a.m.



Redwood County
Data Subject Requests

Data about You

The Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Chap. 13, states data subjects have certain rights related to a government entity accessing, collecting, creating, transmitting, and keeping government data about them. You are the subject of data when you can be identified from the data. Government data is a term that means all recorded information a government entity has, including paper, electronic, DVDs, photographs, etc.

Classification of Data about You

The MGDPA presumes that all government data are public unless a state or federal law says that the data are not public. Data about you are classified by state law as public, private, or confidential. See below for some examples.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why. The names of most individuals that work or volunteer for Redwood County are examples of public data.
2. **Private data:** We cannot give private data to the general public, but you may have access when the data are about you. We can share your private data with you, with someone who has your permission (with proper written consent), with our Redwood County staff who need the data to do their work, and as permitted by law. Your social security number is an example of private data about you.
3. **Confidential data:** Confidential data have the most restrictive access. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with our Redwood County staff who need the data to do their work and to others as permitted by law or court order. Investigative details in an active criminal investigation is an example of confidential data about you.

Your Rights under the MGDPA

Redwood County must keep all government data in a way that makes it accessible. We can generally only collect and keep data about you that we need for administering and managing programs and providing services that are permitted by law. We are required to keep certain data according to a record retention schedule. As a data subject, you have the following rights:

Access to Your Data

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. We may need to review the data to ensure you do not get access to private data about someone else or confidential information.

The MGDPA allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

Parent rights to access data

If you are a parent, you generally have the right to look at and get copies of public and private data about your minor children (under the age of 18) although there are certain exceptions under the law. As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are the appointed guardian, although the same access to minor's data applies to guardians as it does to parents unless a court order directs otherwise.

Minors' rights

Minors generally have the right to ask Redwood County not to give data about them to their parent or guardian. If you are a minor, we will make reasonable efforts to tell you that you have this right when appropriate [we are required to – prior to treatment, etc]. Redwood County may ask you to put your request in writing and to include the reasons that we should deny your parents access to the data. Redwood County will make the final decision about your request based on your best interests.

Your rights when Redwood County Collects Data from You

When Redwood County asks you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a 'Tennessee Warning'. The notice explains why we collect the data, what we do with the data, whether you may refuse or are legally required to supply the requested data, and who we share the data with. Usually, we can access, use and disclose the data only in the ways described in the notice.

We will ask for your written permission if we need to access, use or disclose private data about you in a different way, or if you ask us to release the data to another person. This permission called authorization or consent. State and federal laws may also require your written authorization/consent at the time data is collected.

Protecting your Data

The MGDPA requires us to protect data. We are required to establish appropriate safeguards to ensure that data are secure.

As part of protecting data, per state and federal laws, Redwood County must perform assessments and inform persons of data breaches.

When your Data are Inaccurate and/or Incomplete

You have the right to challenge the accuracy and/or completeness of data about you. You also have the right to appeal any decision of Redwood County. If you are a minor, your parent or guardian has the right to challenge data about you on your behalf.

If you wish to file a data challenge contact the appropriate person listed on page 5. More information about filing a data challenge is available at: <https://mn.gov/admin/data-practices/data/appeals/about-you/>

How to Make a Request for Your Data

To look at data or request copies of data that Redwood County keeps about you, your minor children, or an individual for whom you have been appointed legal guardian or have consent or a court order for, you need to make a request in writing. You may make your request for data by contacting the appropriate Redwood County department. You may also make your request for data by using the data request form on page 7. If you choose not to use the data request form, your written request should include:

- that you are making a request, under the MGDPA, as a data subject, for data about you;
- whether you would like to inspect the data, have copies of the data, or both;
- a detailed description of the data you would like to inspect or have copied (dates, subject matter, etc.); and
- identifying information to verify you are the data subject, or data subject's parent/guardian - be as specific as possible with what data you would like to see.

Redwood County requires proof of your identity before we can respond to your request for private data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity located on page 8.

How Redwood County Responds to a Data Request

Once you make your request, we will work to process your request. If it is not clear what data you are requesting, we will ask you for clarification.

- If we do not have the data, we will notify you within ten (10) business days.
- If we have the data, but the data are confidential data or private data that are not about you, we will notify you within a reasonable timeframe and state in writing which specific law says you cannot access the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within ten (10) business days, by doing one of the following:
 - arrange a date, time, and place, during normal business hours, to inspect the data, if your request is to look at the data; or
 - provide you with copies of the data within ten (10) business days. You may choose to pick up your copies, or we will mail them to you. We will provide electronic copies (such as email, thumb drive, or CD) upon request if we keep the data in electronic format. Or
 - Provide in writing the specific law that says you cannot access the data.

Redwood County may require you to pre-pay for copies of data. Information about copy charges is on page 6.

After Redwood County has provided you with access to data about you, we do not have to show you the data again for six months unless there is a dispute or we collect or create new data about you.

If you do not understand some of the data, please let us know. We will give you an explanation if you ask.

The MGDPA does not require Redwood County to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

Redwood County may ask questions or request additional information in order to better process your request. If you do not respond to a request for clarification or other communication about your request, we may consider your request abandoned after a reasonable time passes.

Redwood County is not required under the MGDPA to respond to questions that are not specific requests for data.

REDWOOD COUNTY DIRECTORY OF DATA REQUEST CONTACT PERSONS

Department	Location	Contact Person	Phone Number
Assessor	Government Center	Jesse Jacobson	637-4008
Attorney	Courthouse	Shannon Ness	637-4010
Auditor/Treasurer	Government Center	Jean Price	637-4013
Administrator	Government Center	Vicki Kletscher	637-4016
Maintenance	Government Services Building	Loren Gewerth	637-4031
Emergency Management	Law Enforcement Center	Jim Sandgren	637-4034
Environmental Services	Government Center	Nick Brozek	637-4023
Highway	Highway Building	Nick Klisch	637-4056
License Center	Government Center	Amy Serbus	637-4029
Recorder	Government Center	Amy Gewerth	637-4032
Sheriff	Law Enforcement Center	Jason Jacobson	637-4036

Veterans Service	Government Center	Roger Zollner	637-4034
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The following offices are State offices. These offices may have data practices policies that differ from Redwood County's.

Court Administration, Redwood County Courthouse	507-616-4800
Probation	507-637-4047
Extension	507-637-4025

Copy Costs – Data Subjects

Redwood County charges data subjects for copies of government data. These charges are authorized under Minn. Stat. 13.03, subd. 3.

You must pre-pay for the copies before we will give them to you.

For 100 or Fewer Paper Copies – 25 cents per page

100 or fewer pages of black and white, letter or legal size paper copies cost 25¢ per page.

For 101 Copies and Most Other Types of Copies – Actual cost

The charge for 101 copies and most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

Data Request Form – Subject of the Data

Date of request: _____

I am requesting access to data in the following way:

Inspection*

Copies**

Both inspection and copies

*Inspection is free and may be done during normal business hours.

**There may be a cost for copies of data. Redwood County will require you to pre-pay for copies.

These are the data I am requesting:

Describe the data you are requesting. Be as specific as possible (i.e., dates, types, names, projects, etc.).

Contact Information:

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

You are not legally required to provide any of the above contact information. However, if you want us to mail/email you copies of data, we will need your contact information. In addition, providing contact

information may help us process your request. If we do not understand your request and need to get clarification from you, we will not be able to begin processing your request until you contact us.

Standards for Verifying Identity

The following constitute proof of identity.

- An **adult individual** must provide a valid photo ID, such as:
 - a state driver's license;
 - a U.S. military ID;
 - a valid passport;
 - a Minnesota state ID; or
 - a Minnesota tribal ID.

- A **minor individual** must provide a valid photo ID, such as:
 - a state driver's license;
 - a U.S. military ID;
 - a valid passport;
 - a Minnesota state ID;
 - a Minnesota Tribal ID; or
 - a college or school ID.

- The **parent or legal guardian of a minor** must provide a valid photo ID *and either* a certified copy of the minor's birth certificate; *or* a certified copy of documents that establish the parent or guardian's relationship to the child, such as a court order relating to divorce, separation, custody, foster care; a foster care contract; or an affidavit of parentage.

- The **legal guardian for an individual** must provide a valid photo ID *and* a certified copy of appropriate documentation of appointment as guardian, such as:
 - court order(s); or
 - valid power of attorney.

Note: Redwood County may require that individuals provide proof of identity in person.

In certain circumstances, individuals who do not exercise their data practices rights in person may provide *either* notarized or certified copies of the documents that are required *or* an affidavit of ID.



Redwood County

Public Data Requests

Right to Access Public Data

The Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Chap. 13, presumes that all government data are public unless a state or federal law says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, electronic, DVDs, photographs, etc.

The MGDPA also provides that Redwood County must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, public data that we keep. Redwood County is required to respond to requests for public data within a reasonable time, but may need to review whether data contains information classified as not public. You also have the right to get copies of public data. The MGDPA allows Redwood County to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Make a Data Request

To look at data or request copies of data that Redwood County keeps, Redwood County requires you make a written request. You may make your request for data by contacting the appropriate Redwood County department, for contact information see page 4. You may also make your request for data by using the data request form on page 6. If you choose not to use the data request form, your written request should include:

- that you, as a member of the public, are making a request for data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied - be as specific as possible including subject matter, dates, etc.

Redwood County cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want Redwood County to process your public data request (for example, if you want us to mail you copies of data), Redwood County may need some information about you. In addition, please keep in mind that if Redwood County does not understand your request and has no way to contact you, Redwood County will not be able to begin processing your request.

NOTE: Names of persons making a public data request and the nature of the request are public.

How Redwood County Responds to a Data Request

Upon receiving your request, Redwood County will work to process it.

- If Redwood County does not have the data, we will notify you in writing as soon as reasonably possible.
- If Redwood County has the data, but the data is not public, we will notify you as soon as reasonably possible and state in writing which specific law says the data are not public.

- If Redwood County has the data, and the data are public, we will respond to your request within a reasonable amount of time by doing one of the following:
 - arrange a date, time, and place for you to inspect the data free of charge if your request is to look at the data (inspection must occur during normal business hours and at a time when staff are available); or
 - provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail them to you. If you want us to send you the copies, you will need to provide us with an address. We will provide electronic copies (such as email, CD, or thumb drive) upon request if we already have the data in electronic format.

Information about copy charges is on page 5. Redwood County will arrange for you to pre-pay for the copies.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The MGDPA does not require Redwood County to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, Redwood County is not required to create electronic documents to respond to your request. If Redwood County agrees to create data in response to your request, we will work with you on the details of your request, including cost and response time.

Redwood County may ask questions or request additional information in order to better process your request. If you do not respond to a request for clarification or other communication about your request, we may consider your request abandoned after a reasonable time passes.

The MGDPA does not require Redwood County to answer questions that are not requests for data.

Requests for Summary Data

Summary data are statistical records or reports derived from data on individuals, but in which individuals are not identified, and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. The preparation of summary data is not a means to gain access to private or confidential data. Redwood County will provide summary data if you make your request in writing and pre-pay for the cost of the data. Redwood County is not required to create summary data but may do so at your request and upon prepayment of the cost if it is able to. Upon receiving your written request for summary data – you may use the data request form on page 6 – Redwood County will respond with general details within ten (10) business days. See Minn. Rules 1205.0700.

REDWOOD COUNTY DIRECTORY OF DATA REQUEST CONTACT PERSONS

Department	Location	Contact Person	Phone Number
Assessor	Government Center	Jesse Jacobson	637-4008
Attorney	Courthouse	Shannon Ness	637-4010
Auditor/Treasurer	Government Center	Jean Price	637-4013
Administrator	Government Center	Vicki Kletscher	637-4016
Maintenance	Government Services Building	Loren Gewerth	637-4031
Emergency Management	Law Enforcement Center	Jim Sandgren	637-4034
Environmental Services	Government Center	Nick Brozek	637-4023
Highway	Highway Building	Nick Klisch	637-4056
License Center	Government Center	Amy Serbus	637-4029
Recorder	Government Center	Amy Gewerth	637-4032
Sheriff	Law Enforcement Center	Jason Jacobson	637-4036
Veterans Service	Government Center	Roger Zollner	637-4034

The following offices are State offices. These offices may have data practices policies that differ from Redwood County's.

Court Administration, Redwood County Courthouse	507-616-4800
Probation	507-637-4047
Extension	507-637-4025

Copy Costs – Members of the Public

Redwood County charges members of the public for copies of government data. These charges are authorized under Minn. Stat. 13.03, subd. 3(c).

You must pre-pay for the copies before we will give them to you.

For 100 or Fewer Paper Copies – 25 cents per page

100 or fewer pages of black and white, letter or legal size paper copies cost 25¢ per page.

For 101 Copies and Most Other Types of Copies – Actual cost

The charge for 101 copies and most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

Summary Data Costs – Members of the Public

Redwood County charges members of the public for preparation of summary data requests. These charges are authorized under Minn. Rule 1205.0700.

You must pre-pay for any costs associated with gathering summary data before we will give the summary data to you.

In determining the actual cost of gathering the summary data, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

Data Request Form – Members of the Public

Date of request: _____

I am requesting access to data in the following way:

Inspection* Copies** Both inspection and copies

*Inspection is free and may be done during normal business hours.

**There may be a cost for copies of data. Redwood County will require you to pre-pay for copies.

These are the data I am requesting:

Describe the data you are requesting. Be as specific as possible (i.e., dates, types, names, projects, etc.)

Contact Information:

Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

You are not legally required to provide any of the above contact information. However, if you want us to mail/email you copies of data, we will need your contact information. In addition, providing contact information may help us process your request. If we do not understand your request and need to get clarification from you, we will not be able to begin processing your request until you contact us.