

REDWOOD COUNTY, MINNESOTA

October 7, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Jim Salfer, Corey Theis, Rick Wakefield, Bob Van Hee, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Environmental Director Nick Brozek, Property Appraiser Brad Zimmer, Property Appraiser Steven Elzenga, County Engineer Nick Klisch, Human Resource Director Michelle Koenig, Auditor Treasurer Jean Price, Sheriff Jason Jacobson, Planning & Zoning Supervisor Jeanette Pidge, Southwest Health & Human Services Director Stacey Timm, Aquatic Management Area Habitat Specialist Hannah Swenson, Craig Soupir, Tanner Stevens, Legal Counsel Jim Martin.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the October 7 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. There was none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - September 16th Board Minutes
 - Bills

General Fund	\$ 353,117.02
Ditch Fund	\$ 462,169.84
Soil & Water	\$ 500.00
Road & Bridge Fund	\$ 822.77
Insurance	\$ 436.00

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	13,146.04
Final Total:	13,146.04

<u>Vendor Name</u>	<u>Amount</u>
BAIER CONSTRUCTION INC	4,220.00
BLOMEKE CONSTRUCTION INC	6,351.96
BOULDER CREEK INC	169,323.25
CR KERKHOFF INC	5,235.91
DELL MARKETING LP	15,169.32
FLEET SERVICES DIVISION-DEPT OF ADM	13,229.41

GALLS LLC	2,546.04
GEOCOMM	5,897.95
HALBERG/JACQUELINE L	2,010.85
ISG	3,247.50
LAMBERTON PUBLIC LIBRARY	4,744.27
LITZAU FARM DRAINAGE INC	430,888.61
MATRIX COMMUNICATIONS INC	17,332.06
MORGAN PUBLIC LIBRARY	8,159.64
MORRIS ELECTRONICS INC	24,577.60
NORTHLAND BUSINESS SYSTEMS	2,889.25
QUINLIVAN & HUGHES PA	8,123.52
REAL VISION SOFTWARE INC	4,000.00
REDWOOD FALLS PUBLIC LIBRARY	22,972.26
RINKE-NOONAN LTD	3,223.50
SMITH & JOHNSON	5,000.00
WABASSO PUBLIC LIBRARY	17,160.33
WEIDEMANN/JAMES B	6,395.80
51 Payments less than 2 0 0 0	21,178.06
Final Total:	803,877.09

CLOSED SESSION

- On motion by Theis, second by Groebner, the Board voted unanimously to enter into closed Session for Attorney-Client Privilege at 8:34 am.
- Closed Session ended at 8:42 a.m.
- On motion by Theis, second by Wakefield, the Board voted unanimously to approve to reduce the value of the River Valley Health & Rehabilitation Center, LLC, PID 88-766-2520 from \$2,599,000 to \$1,900,00.

AUDITOR-TREASURER

- On motion by Theis, second by Salfer, the Board voted unanimously to approve the Old National Bank of New York Third Party Custodian Agreement.

SOUTHWEST HEALTH & HUMAN SERVICES

- New Southwest Health & Human Services Director Stacey Timm introduced herself to the Board.

DITCH AUTHORITY

- Entered into Ditch Authority at 9:09 a.m.
- On motion by Theis, second by Van Hee, in a roll call vote with Salfer, Theis, Groebner, Wakefield, and Van Hee all voting aye the Board adopted the following Resolution:

WHEREAS, pursuant to Minnesota Statutes, section 103E.235, subdivision 2, a public drainage system established or benefitting land in two or more counties requires the formation of a joint county drainage authority board consisting of five members, with at least one member from each county board of commissioners; and

WHEREAS, the Murray Lyon Redwood Judicial Ditch 20 drainage system (“JD 20 MLR”)¹ presently benefits lands in Murray, Lyon, and Redwood Counties and the existing Murray, Lyon, and Redwood Joint County Drainage Authority for JD 20 MLR presently consists of two members from the Murray County Board of Commissioners, two members from the Lyon County Board of Commissioners, and one member from the Redwood County Board of Commissioners; and

WHEREAS, the records for the initial formation of the Murray, Lyon, and Redwood Joint County Drainage Authority for JD 20 MLR are either incomplete in that members appointed to the original Joint County Drainage Authority may no longer be members of the respective member Boards of Commissioners, or no provisions for determining the selection of members to fill vacancies was made, or the records are otherwise lost or destroyed; and

WHEREAS, the Murray County Board of Commissioners, the Lyon County Board of Commissioners, and the Redwood County Board of Commissioners desire to reconstitute its members to the Murray, Lyon, and Redwood Joint County Drainage Authority with two members of the joint county drainage authority being from the Murray County Board of Commissioners, two members of the joint county drainage authority being from the Lyon County Board of Commissioners, and one member of the joint county drainage authority being from the Redwood County Board of Commissioners, with Murray County designated as the majority county; and

WHEREAS, a vacancy in the membership of the joint county drainage authority must be filled by joint action of the boards;

NOW, THEREFORE, BE IT RESOLVED, by the Redwood County Board of Commissioners as follows:

1. That the Redwood County Board of Commissioners appoints the following members for all future proceedings of the Murray, Lyon, and Redwood Joint County Drainage Authority for JD 20 MLR:

WAKEFIELD (Redwood County, District 1)

2. That future vacancies on the Murray, Lyon, and Redwood Joint County Drainage Authority for JD 20 MLR from Murray County shall be filled by the successor Commissioner from the District indicated herein.
3. That since a majority of land benefited by JD 20 MLR is located within Murray County, Murray County shall be the “majority” county under Minnesota Statutes, chapter 103E.
4. That the Resolution to Re-Confirm & Ratify Murray, Lyon, and Redwood Joint County Drainage Authority for Murray Lyon Redwood JD 20, Confirming Selection of Members to the Joint County Drainage Authority Board, Determining Selection of Members to Fill Vacancies, and Designating Majority County proposed for

adoption by the Murray County Board of Commissioners and the Redwood County Board of Commissioners concurrent with this Resolution, which appoints Commissioner Woelber (Murray County, District 1), Commissioner Carlson (Murray County, District 2), Commissioners Andries (Lyon County, District 1), and Commissioner Anderson (Lyon County, District 5), to the Murray, Lyon, and Redwood Joint County Drainage Authority for JD 20 MLR, shall be hereby approved, confirmed, and cross-ratified by the Redwood County Board of Commissioners for the re-constitution of the joint county drainage authority and for fulfilling all future vacancies by and through the process described herein.

That this Resolution and the concurrent Resolution adopted by the Murray County Board of Commissioners and the Lyon County Board of Commissioners shall constitute the joint meeting directed under Minnesota Statutes, section 103E.235, subdivision 2

- Ditch Authority ended at 9:14 a.m.

PLANNING & ZONING

- On motion by Groebner, second by Theis, the Board voted unanimously to make no changes to the Conditional Use Permit #12-22 conditions for Vicki Friedrichs for Vicki's Camp & Country event held on farm site.
- On motion by Groebner, second by Theis, the Board voted unanimously to approve Conditional Use Permit #10-25 for Cara Menz to operate a small event space on her home site.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Conditional Use Permit #9-25 for Jason and Kris Garman for a car detailing business out of an existing shop building on their property.

SHERIFF

- Jacobson presented the Body Worn Camera Audit pursuant to MN stat. 13.825 & 626.8473 conducted by Lynn Lembecke Consulting.
- Jacobson reviewed the September 2025 jail population.

DITCH AUTHORITY

- Entered Ditch Authority at 10:00 a.m.
- On motion by Theis, second by Groebner, the Board voted unanimously to adopt the October 7, 2025, Agenda.
- Brozek presented the affidavit of publication.
- No public comment.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to set the 2026 Ditch Levy at \$542,316.23.
- Ditch Authority ended at 10:14 a.m.

ENVIRONMENTAL

- On motion by Groebner, second by Theis, the Board tabled Contract for County Aerial Imagery to receive additional quotes and switch from 3 year to 5-year flyover.

MN DEPARTMENT OF NATURAL RESOURCES

- On motion by Theis, second by Wakefield, the Board voted unanimously to approve DNR’s acquisition of 52.69 acres of land in section 27 of Charlestown township, PID 51-027-4050 for AMA program.

ROAD & BRIDGE

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the road and bridge bills in the amount of \$257,051.70.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	47,817.58
BRAUN INTERTEC CORP	6,722.50
DETCO INDUSTRIES, INC	2,190.05
DUININCK INC	54,386.20
JOHN DEERE FINANCIAL	2,126.66
L & S CONSTRUCTION CORP	38,336.76
MN DEPT OF TRANSPORTATION	2,524.71
NOREGON SYSTEMS LLC	2,199.00
NORTH CENTRAL INTERNATIONAL LLC	2,282.38
RED ROCK QUARRY INC	35,634.76
RTS LLC	8,028.60
SWCA ENVIRONMENTAL CONSULTANTS	6,776.07
VALLEY EARTHWORKS INC	11,490.00
WIDSETH SMITH NOLTING & ASSOCIATE	13,885.66
ZIEGLER INC	5,639.17
32 Payments less than 2 0 0 0	17,011.60
Final Total:	257,051.70

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2025-2026 winter LP prepay Contract to Farmward Cooperative in the amount of \$1.32 per gallon for 10,000 gallons (\$13,200).

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Meadowland Farmers Coop	\$1.39/gallon (\$13,900)

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve Construction Contract 25-5 for culver replacement with Noomen Excavating, LLC for \$899,179.58.

Other Bids Received:

• Company	Bid Amount
R & G Construction Co.	\$912,036.62
Towne & Country Excavating, LLC	\$917,593.62
A&C Excavating, LLC	\$1,063,729.12
Midwest Contracting, LLC	\$1,099,153.60
Mathiowetz Construction Company	\$1,133,570.98
Crow River Construction LLC	\$1,381,748.25
Urban Companies LLC	\$2,736,931.60

- On motion by Van Hee, second by Groebner, the Board voted unanimously to authorize the Board Chair and Administrator to sign Construction Contract 25-5.

ADMINISTRATION

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2025 Fall Redwood County Connection Newsletter.
- On motion by Groebner, second by Theis, the Board voted unanimously to authorize Administrator to sign the MN DNR Conflict of Interest Disclosure form for Grantees for sponsorship of MN Valley Snow Riders.

Personnel

- On motion by Theis, second by Salfer, the Board voted unanimously to approve to add 5000 HAS and 5000 VEBA plans as insurance options for employees.
- On motion by Theis, second by Wakefield, the Board voted unanimously to set the 2026 Health Insurance Premiums.
- On motion by Wakefield, second by Theis, the Board voted unanimously to set the 2026 Cafeteria Contributions.
- ON motion by Salfer, second by Groebner, the Board voted unanimously to set the 2026 VEBA Contributions to \$125 monthly for family, EE + dependents, EE + Spouse, and single.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the 2026 Dental rates with MetLife.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve MetLife as carrier for Short-Term Disability, Accident, Critical Illness, and Hospital Insurance.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve 2-year renewal with EyeMed as carrier for Vision Insurance.

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve 2-year renewal rates with LegalShield.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to acknowledge hiring Rex Lund as Part Time Cadet on Non-Union Salary Schedule Grade7/Step 1 \$19.09 effective September 29, 2025, resignation of Alexander Vang Assistant County Attorney effective September 26, 2025, resignation of Roxanna Rodriquez Correctional Officer effective October 2, 2025.

COMMISSIONERS

- The Board discussed updating the Cannabis ordinance to include lower-potency hemp edibles.

CLOSED SESSION

- On motion by Theis, second by Groebner, the Board voted unanimously to enter into closed session for Negotiation Strategies at 11:03 a.m.
- Closed Session ended at 11:46 a.m.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve a strategy utilizing data from the 2025 Market Compensation Analysis and will prepare a memo to disseminate the information in the study and directed the County Attorney to analyze disclosure under the Data Practices Act.

ADJOURN

- There being no further business, Chair Wakefield declared the meeting adjourned at 11:48 a.m.

Rick Wakefield, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator