

REDWOOD COUNTY, MINNESOTA

June 3, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Jim Salfer, Corey Theis, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Environmental Director Nick Brozek, County Engineer Anthony Sellner, Human Resource Coordinator Michelle Koenig, A.C.E Director Michelle Baumhoefner, Susann Zeug-Hoese, Drug Court Coordinator Alizon Salazar, Marsh McLennan Health Management Consultant Karla Sohre, Tom Daub, Brian Johnson. Brent Lang, Matt Mumme, Clarence Jr. Wurtz, and Commissioner Van Hee was absent.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the June 3 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. Groebner identified a conflict of interest with road & bridge bills.

CONSENT AGENDA

- On motion by Theis, second by Groebner, the Board voted unanimously to approve the following:
 - May 20th Board Minutes
 - Bills

| | |
|--------------------|--------------|
| General Fund | \$ 67,873.32 |
| Ditch Fund | \$ 21,997.44 |
| Soil & Water | \$ 17,604.75 |
| EDA | \$ 10,560.00 |
| Road & Bridge Fund | \$ 600.56 |

- **Bills exceeding \$2,000:**

| <u>Vendor Name</u> | <u>Amount</u> |
|-------------------------------------|------------------|
| ELAN CORPORATE PAYMENT SYSTEMS | 11,700.10 |
| Final Total: | 11,700.10 |
| <u>Vendor Name</u> | <u>Amount</u> |
| ADVANCED CORRECTIONAL HEALTHCAR | 3,000.00 |
| ALTERMATT FARMS INC | 17,604.75 |
| BAIER CONSTRUCTION INC | 6,233.75 |
| COUNTY OF NOBLES AUDITOR TREASUR | 2,800.00 |
| FLEET SERVICES DIVISION-DEPT OF ADM | 12,443.70 |
| KERKHOFF BROS INC | 5,944.00 |
| MINNESOTA POLLUTION CONTROL AGEN | 4,564.64 |
| MINNESOTA STATE AUDITOR | 20,298.00 |
| RACF-LINC REDWOOD COUNTY | 8,000.00 |

| | |
|-------------------------------|-------------------|
| RANGER PUMP COMPANY | 5,800.00 |
| SCHMIESING FLOWER FARM | 2,200.00 |
| SMITH & JOHNSON | 5,000.00 |
| TNT CONSTRUCTION-KERKHOFF INC | 2,658.18 |
| 34 Payments less than 2 0 0 0 | 10,314.24 |
| Final Total: | 106,861.26 |

A.C.E

- Baumhofner and Zeug-Hoese updated the Board on the 2024 A.C.E. of Southwest Minnesota annual report.

DITCH AUTHORITY

CD 70

- Entered into Ditch authority at 9:00 a.m.
- On motion by Salfer, second by Theis, the Board voted unanimously to adopt the June 3, 2025, CD 70 agenda.
- Brozek presented the Affidavit mailing and posting.
- On motion by Groebner, second by Theis, the Board voted unanimously to approve petition to partially abandon CD 70 submitted by Rosewood Hutterian Brethren and Ryan and Elizabeth Benedict.
- On motion by Salfer, second by Groebner, the Board voted unanimously to direct Brozek to draft findings and order.

CD 20

- On motion by Theis, second by Wakefield, the Board voted unanimously to adopt the June 3, 2025, CD 20 agenda.
- On motion by Groebner, second by Salfer, the Board voted unanimously to Set hearing date for July 15, 2025, at 10:00 a.m to review Preliminary Engineer's report per the improvement project of CD 20.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the September 3, 2024, CD 20 minutes.

JD 36- Dauer

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve payment of \$810.49 to Dauer's for JD36 for seeding expenses.
- Adjourned Ditch authority at 9:18 a.m.

PLANNING & ZONING

- On motion by Groebner, second by Theis, the Board voted unanimously to approve conditional use permit #3-25- Jeremy Pierson for a dog boarding and breeding business.

DRUG COURT

- On motion by Wakefield, second by Salfer, the Board voted unanimously to approve the 2026 Drug Court budget in the amount of \$5,304.

ADMINISTRATION

- On motion by Salfer, second by Groebner in a roll call vote with Salfer, Theis, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: _____ Redwood County _____

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): ___ 0064-91 _____

Superintendent or Exec. Director Name: ___ Rick Wakefield _____

Will act as the Iowa? _____ Yes, ___X___ No

If no, identify below the individual who will act as the Iowa for your organization.

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (Iowa) for this organization:

Print Name: Jean Price

Title: Auditor-Treasurer

ROAD & BRIDGE

➤ **Public Hearing- 5-year Road & Bridge Plan**

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Five-Year Road & Bridge Plan
- On motion by Salfer, second by Theis, excluding the bill with Turbes Ag Sales that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$94,438.35.

| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------------|------------------|
| BOLTON & MENK INC | 32,756.00 |
| COUNTRY ENTERPRISES INC | 3,517.12 |
| DUININCK INC | 22,187.21 |
| H & R CONSTRUCTION CO | 9,160.34 |
| LAMBERTON HEATING & PLUMBING INC | 3,649.60 |
| NORTHLAND EROSION CONTROL | 9,551.40 |
| TURBES AG SALES & SERVICE LLC | 2,390.00 |
| 33 Payments less than 2 0 0 0 | 13,616.68 |
| Final Total: | 96,828.35 |

- On a motion by Salfer, second by Theis, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$2,390.
- On motion by Theis, second by Groebner, the Board voted unanimously to award Construction Contract 25-3 Bridge Deck Bituminous Mill & Overlay to MR Paving in the amount of \$209,818.

Other Bids Received:

| <u>Company</u> | <u>Bid Amount</u> |
|--------------------------|-------------------|
| Duininck, Inc. | \$276,660.70 |
| OMG Midwest Inc. | \$314,878.75 |
| Central Specialties Inc. | \$321,691.35 |

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Board Chair and Administrator to sign Construction Contract 25-3, pending County Attorney approval.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve purchase of three 500S 48” Ferris Mowers from Weltsch Equipment for a total amount of \$17,827.14.

Other Bids Received:

| <u>Company</u> | <u>Bid Amount</u> |
|--------------------------------|-------------------|
| John Deere – Midwest Machinery | \$7,099.00 each |

- On motion by Theis, second by Salfer, the Board voted unanimously to approve purchase of ISX 3300 72’ Ferris Lawn Mower from Weltsch Equipment in the amount of \$15,188.17.

| Company | Bid Amount |
|--------------------------------|-------------|
| John Deere – Midwest Machinery | \$16,000.00 |

- On motion by Salfer, second by Theis, the Board voted unanimously to approve purchase of a 950 Whell Loader from Ziegler CAT in the amount of \$370,054.15 from MnDOT State Contract #239130.
- On motion by Theis, second by Salfer, the Board voted unanimously to approve purchase of a John Deere 6R155 Tractor from Kibble Equipment in the amount of \$220,687.72 from Sourcewell State Contract #082923-DAC.
- On motion by Theis, second by Wakefield, the Board voted unanimously to deny the purchase of one Lorenz 96” 8101 snowblower from Kibble Equipment in the amount of \$11,500.00.

| Company | Bid Amount |
|-------------------------|-------------|
| Fair Manufacturing Inc. | \$21,887.50 |

- On motion by Salfer, second by Theis, the Board voted unanimously to declare the 2001 John Deere 6410 tractor with Miller loader as excess equipment and authorized disposal by sale.
- On motion by Groebner, second by Theis, the Board voted unanimously to approve the purchase of one Miller stump grinder from Farm-Rite Equipment, Inc in the amount of \$21,353 from State Contract #246980.
- On motion by Salfer, second by Theis, the Board voted unanimously to approve the 2024 Highway Department Annual Report.

MARSH MCLENNAN

- Sohre presented a Preventative Care Program which includes a yearlong preventative care campaign with a goal of better health outcomes for County employees.
- On motion by Theis, second by Salfer, the Board voted unanimously to authorize a 4 hour wellness incentive for the 2026 wellness program being developed.

Personnel

- On motion by Wakefield, second by Theis, the Board voted unanimously to approve the revisions to 6.20 of the Personnel Policy for the Wellness Program.

- On motion by Theis, second by Groebner, the Board voted unanimously to approve hiring Ashton Stephens as Correctional Officer LELS Non-Licensed Co/Step 1 \$23.92 effective May 27th, 2025 and hiring Thomas Hazuka as Sentence to Service Crew Leader AFSCME/Non-Union Grade 10/Step 8 \$29.27 due to experience, effective July 7th, 2025, and acknowledge the resignation/retirement of Deb Kottschade, Dispatcher, effective August 15th, 2025.

CLOSED SESSION- Client Attorney Privilege

- Entered Closed Session at 11:55 a.m.
- Out of Closed Session at 12:02 p.m.
- On motion by Theis, second by Wakefield, the Board voted unanimously to approve Taft Stettinius & Hollister LLP Retainer Agreement for River Valley Health and Rehabilitation Center LLC tax appeal.

COMMISSIONERS

- The Board discussed the upcoming AMC District 8 meeting.
- Board chair Wakefield authorized the Rural Child Care Innovation Program committee and appointed himself to serve on that committee.

ADJOURN

- There being no further business, Chair Wakefield declared the meeting adjourned at 12:04 p.m.

Rick Wakefield, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator