

REDWOOD COUNTY, MINNESOTA

February 4, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner (remote), Jim Salfer, and Corey Theis. County Administrator Vicki Kletscher, EDA Coordinator Grady Holtberg, Crime Victim Services Coordinator Denise Kerkhoff, Assistant County Engineer Jeff Bommersbach, Assistant County Attorney Marissa Pacheco, Land Use and Zoning Supervisor Jeanette Pidde and Human Resource Director Michelle Koenig. Commissioners Van Hee and Wakefield were absent.

Vice-Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the February 4th agenda.

Vice-Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

**CONSENT AGENDA**

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the following:
  - January 21<sup>st</sup> Board Minutes.
  - Payment of bills.

General Fund	\$ 139,285.39
Ditch Fund	\$ 31,875.02
Soil & Water	\$ 2,806.75
R & B Fund	\$ 214.47
Forfeited Tax Sale	\$ 145.20
Insurance	\$ 356.93

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	14,565.89
<b>Final Total:</b>	<b>14,565.89</b>

<u>Vendor Name</u>	<u>Amount</u>
ACE OF SOUTHWEST MINNESOTA	9,760.75
COLE PAPERS INC	2,356.99
FLEET SERVICES DIVISION-DEPT OF ADM	2,816.85
L & S CONSTRUCTION CORP	7,070.10
MORRIS ELECTRONICS INC	14,808.00
NORTHERN SAFETY TECHNOLOGY INC	6,423.31
ONSOLVE LLC	10,250.00
PLUM CREEK LIBRARY SYSTEM	3,250.00
REDWOOD VALLEY LAW LTD	2,806.75
SCHMIDT CONSTRUCTION INC	23,648.16
SCHNEIDER GEOSPATIAL LLC	15,744.00
SMITH & JOHNSON	5,000.00
SOUTHWEST SALES & SERVICE	2,831.52
SUNSET LAW ENFORCEMENT LLC	4,990.80
TRIACTIVE USA FITNESS EQUIPMENT CC	8,363.00
TRIMIN SYSTEMS INC	23,407.00
37 Payments less than 2000	16,590.64
<b>Final Total:</b>	<b>160,117.87</b>

#### **ATTORNEY OFFICE**

- On motion by Salfer, second by Groebner, and in roll call vote with all members voting Aye, the Board approved the Joint Powers Agreement with the City of Redwood Falls for Enforcement and Regulation of Cannabis.

#### **ECONOMIC DEVELOPMENT**

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the 2025 annual membership to EDAM.
- On motion by Salfer, second by Theis, and in a roll call vote with all members voting Aye, the Board set a public hearing for the Housing Trust Fund Ordinance for March 18 at 9:00 a.m.
- Holtberg updated the Board on current EDA projects including Broadband, Housing and Childcare.

#### **CRIME VICTIM SERVICES**

- On motion by Theis, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved the out of state travel request for Denise Kerkhoff, Amy Busse and Henry Borgstrom to attend the International Conference on Sexual Assault, Domestic Violence, and Forging New Pathways in Anaheim CA in April, 2025.

#### **PLANNING AND ZONING**

- On motion by Groebner, second by Theis, and in a roll call vote with Theis and Groebner voting Aye and Salfer voting Nay, the Board approved Conditional Use Permit #1-25 filed by Colin O'Neil o/b/o RedwoodSun and landowners Richard and Lynn Green for the construction of 5 megawatt solar array in Morgan Township.
- On motion by Theis, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved Conditional use permit #11-24 filed by Blair Ransom of Buell

Consulting, o/b/o Verizon Wireless to construct a 250-foot communications tower near Vesta.

**ROAD & BRIDGE**

- On motion by Groebner, second by Theis, and in a roll call vote with all members voting Aye, the Board approved the Road & Bridge bills in the amount of \$125,436.10.

<u>Vendor Name</u>	<u>Amount</u>
ALPHA WIRELESS COMMUNICATIONS CO	6,528.00
FRONTIER PRECISION, INC	5,354.00
LITTLE FALLS MACHINE INC	13,880.00
MN TRANSPORTATION ALLIANCE	2,920.00
REDWOOD COUNTY AUD-TREAS	41,933.50
ZIEGLER INC	7,984.11
42 Payments less than 2000	15,564.68
<b>Final Total:</b>	<b>94,164.29</b>

- On motion by Theis, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved the Road & Bridge AP bills in the amount of \$13,849.29.
- Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
TOWNSHIP OF SHERMAN	4,702.48
1 Payments less than 2000	1,895.52
<b>Final Total:</b>	<b>6,598.00</b>

**ADMINISTRATION**

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the 2025 Legal Fee Agreement with Quinlivan & Hughes, P.A.
- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the 2024 Audit Engagement Letter with the Office of the State Auditor.

**Personnel**

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the 2025 Health Care Savings Plan Memorandum of Agreement with LELS #404 effective 2/1/25 – 1/31/27.
- On motion by Salfer, second by Theis, and in a roll call vote with all members voting Aye, the Board acknowledged the promotion of Tyler Agre to Deputy Sheriff Patrol Sergeant effective February 3, 2025 at the \$275 patrol sergeant stipend.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Salfer: Nurse Family Partnership, Counties Providing Technology, Western Mental Health

Groebner: Rural Minnesota Energy Board, Regional Solid Waste, Redwood/Renville Regional Solid Waste

Theis: Redwood/Renville Regional Solid Waste, Planning & Zoning, AMC County Government 101 Training

**ADJOURN**

- There being no further business, Vice Chair Salfer declared the meeting adjourned at 9:35 a.m.

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Jim Salfer, Vice-Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator