

REDWOOD COUNTY, MINNESOTA

November 5, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Redwood County Engineer Anthony Sellner, Redwood County Sheriff Jason Jacobson, Human Resource Director Michelle Koenig, Economic Development Coordinator Grady Holtberg, Veteran Service Officer Ryan Schweiss, United Community Action Angela Larson, Eric Linsmeier, Heidi Linsmeier, Denny Prescott, Joyce Anderson, Brent and Hope Lang.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the November 4 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following:
 - October 15th Minutes
 - Bills

General Fund	\$ 134,682.18
Building Fund	\$ 3,403.89
Ditch Fund	\$ 2,092.91
Soil & Water	\$ 51,249.33
EDA	\$ 5,677.60
R & B Fund	\$ 3,694.06
Insurance	\$ 638.09

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	15,965.95
Final Total:	15,965.95
<u>Vendor Name</u>	<u>Amount</u>
A & D FARMS INC	2,400.00
ADVANCED CORRECTIONAL HEALTHCAR	4,950.00
ALTERMATT/COLE	8,000.00
ANDERSON/GREG C	4,800.00

AXON ENTERPRISE INC	20,070.36
B&N PLUMBING-N-HEATING dba GOPHER	2,682.40
BENEDICT/RYAN	2,400.00
BK FARMS INC	4,254.00
BOLTON & MENK INC	5,667.60
COUNTIES PROVIDING TECHNOLOGY	5,090.00
COUNTY OF RAMSEY	3,142.00
COUNTY OF WRIGHT - SHERIFF	2,271.35
FLEET SERVICES DIVISION-DEPT OF ADM	15,325.87
G & R CONTROLS INC	10,945.00
HEILING/MITCHELL	8,000.00
MACHOLDA/STEVEN D	8,000.00
MINNESOTA SOIL HEALTH COALITION	3,564.33
NORTHERN SAFETY TECHNOLOGY INC	6,893.75
PLOTZ/ALAN	3,840.00
REDWOOD VALLEY LAW LTD	2,280.00
REGENTS OF THE UNIVERSITY OF MINN	20,162.00
SMITH & JOHNSON	4,125.00
STARK PRINTING INC DBA HENLE PRINTI	6,738.60
TEWS FARMS INC	3,000.00
THE MARKET AT REDWOOD LLC	8,300.33
UNITED COMMUNITY ACTION PARTNERS	3,161.56
51 Payments less than 2 0 0 0	15,393.01
Final Total:	185,457.16

TECHNOLOGY

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Local Law Enforcement Management Control Agreements required from MN BCA for Redwood Falls Police, Walnut Grove, Morgan, Lamberton, and Lower Sioux Police Departments.

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the 2024 County-Wide housing study that was completed by Bolton & Menk and made available to the public on the Redwood County Website.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the contract between Redwood County Sheriff’s office and Flying Buttress Media for the completion of a recruitment video for the Redwood County Sheriff Office, pending Co. Attorney Approval.

SHERIFF

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve Civil Commitment Transports of mental health clients and to add a line item to Sheriff’s Budget for this expense.
- Jacobson presented to the Board the Sentence to Service Quarterly report for July-September 2024.
- Jacobson discussed the September 2024 Jail Population with the Board.

VETERAN SERVICES

- On motion by Van Hee, second by Groebner, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, the residents of Redwood County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Redwood County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Redwood County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Redwood County hereby declares during November through Veterans Day, November 11th, 2023, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Redwood County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence

UNITED COMMUNITY ACTION PARTNERSHIP

- Larson updated the Board on the Local Homeless Prevention Program.

ENVIRONMENTAL

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the 2025 Septic Grant Agreement with the Board of Water and Soil Resources in the amount of \$71,200.00.

DITCH AUTHORITY

- Entered into ditch authority at 9:50 a.m.
- On motion by Salfer, second by Groebner, the Board voted unanimously to Set the Hearing date for Petition for Authority to Use County Ditch 28 as an Outlet for Tuesday, December 3rd at 4:00 p.m.
- Adjourned Ditch Authority at 9:52 a.m.

PLANNING & ZONING

- On motion by Van Hee, second by Groebner, the Board voted unanimously approve Interim Use Permit #9-24 for Craig Serbus to continue operation of a gravel pit in Section 28 of Paxton Township.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Interim use Permit #10-24 for Brent Prouty to continue operation to remove overburden/fill material in Section 3 of Paxton Township.
- On motion by Forkrud, second by Wakefield with a 4-1 vote, and Van Hee voting nay, the Board voted to deny Conditional Use Permit #8-24 for Eric Linsmeier for an Ag-related trucking business.

ROAD & BRIDGE

- On motion by Wakefield, second by Van Hee, excluding the bill with Turbes Ag Sales in the amount of \$70.00 that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$232,579.51.
- On a motion by Wakefield, second by Salfer, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$70.00.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	24,966.00
CARS ON PATROL SHOP & TOWING	3,346.78
CRYSTEEL TRUCK EQUIPMENT INC	8,790.98
D & G EXCAVATING INC	18,269.40

DUININCK INC	23,764.69
L & S CONSTRUCTION CORP	4,730.61
MN DEPT OF TRANSPORTATION	14,587.37
RED ROCK QUARRY INC	41,012.52
TRUCK CENTER COMPANIES	3,409.57
UPWARD HOIST INSTALLERS LLC	2,651.00
WEE'S CLEANING SERVICE LLC	2,010.00
WELTSCH EQUIPMENT INC	4,946.67
WIDSETH SMITH NOLTING & ASSOCIATE	60,862.27
ZIEGLER INC	2,185.30
40 Payments less than 2 0 0 0	17,046.35
Final Total:	232,579.51

- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the bid for equipment rental with operator in Belview/Delhi area to Valley Earthworks LLC in the amount of \$68,105.00 per year.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Zimmerman Maintenance Inc.	\$71,255.00

- On motion by Groebner, second by Wakefield, the Board voted unanimously to authorize advertising Walnut Grove Maintenance Contract work for snow removal, grading, and maintenance until a full-time operator is hired.
- Sellner updated the Board on the Construction Cost Inflation.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to authorize advertising for 2025 and 2026 Highway Department projects with individual letting dates to be determined by the County Engineer.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to declare the 2014 Marathon Mastic Mixer, Model MM250DT and mastic material excess equipment and authorized for sale or auction.

ADMINISTRATION

- On motion by Groebner, second by Forkrud, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Redwood County (“County”) received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (“ARP”), to provide relief to the county impacted by the coronavirus disease 2019 (“COVID-19”); and

WHEREAS, Redwood Soil and Water Conservation District Administrator, Nick Brozek has identified a necessary expense to manage and treat sewage at the Redwood County Historical Society historic Gilfillan Estate public campground, located within Redwood County, to protect the public health and welfare and improve ground water quality; and

WHEREAS, the Redwood County Board of Commissioners accepted financial responsibility for the Gilfillan Estate Buildings and tangible personal property by resolution dated November 6, 1990; and

WHEREAS, the authority under the ARP Act allows this expenditure, per the Department of the U.S. Treasury Frequently Asked Questions (“FAQ”) dated January 2022; under Section 6.1, paragraph 1 and 3:

6.1. What types of water and sewer projects are eligible uses of funds? The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency’s Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the CWSRF, categories of eligible projects include construction of publicly owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, storm water systems, water conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

WHEREAS, the identified septic treatment project has an estimated cost of \$60,000 which will be provided by ARP funds;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is encumbering \$60,000 to be used to complete the identified water septic treatment project and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on November 5, 2024.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve 2025 Tobacco License for Expressway in Sanborn and Meadowland Farmer’s Coop in Belview.
- On motion Groebner, second by Wakefield, the Board voted unanimously to approve the 2025 Tobacco License for Farmer’s Coop in Milroy and Grandview Winery in Belview and to send a copy of the Tobacco Ordinance with the applications.

Personnel

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Cadet Position job description for the Sheriff’s Department and Set to Non-Union Salary Schedule at the Grade 7.

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve to post newly created Cadet Position for the Sheriff's Department.
- On motion by Wakefield, second by Van Hee in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the Auditor-Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Auditor-Treasurer shall be adjusted by a one-time lump sum payment \$1832.00 to bring the adjusted 2024 annual salary for the Auditor-Treasurer to be: \$126,332.00.

BE IT FURTHER RESOLVED that the adjusted fiscal year 2024 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer Adjustment \$1,832.00

- On motion by Van Hee, second by Wakefield in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2024 annual salary for the Redwood County Attorney shall be adjusted to be: \$140,243.36.

BE IT FURTHER RESOLVED that the adjusted fiscal year 2024 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 388.18, Subd. 1.

County Attorney: \$140,243.36

- On motion by Van Hee, second by Salfer in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the Auditor-Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the 2025 salary for the Redwood County Auditor-Treasurer shall be effective January 1, 2025:

BE IT FURTHER RESOLVED that the 2025 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer \$130,186.80

- On motion by Van Hee, second by Wakefield in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2025 salary for the Redwood County Attorney shall be effective January 1, 2025:

BE IT FURTHER RESOLVED that the 2025 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney \$146,556.72

- On motion by Van Hee, second by Groebner in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2025 salary for the Redwood County Sheriff shall be as follows, effective January 1, 2025:

BE IT FURTHER RESOLVED that the 2025 for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff \$142,485.12

- On motion by Groebner, second by Forkrud in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the 2025 salary for the Redwood County Commissioners shall be effective January 1, 2025.

THEREFORE, BE IT RESOLVED that the salary of the Redwood County Commissioners be set for 2025 as listed below per Minnesota Statute 375.055:

County Commissioners \$26,915.00

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the hire of Michael Faison Custodian II for the Maintenance Department on AFSCME Salary Schedule, at Grade 8 Step 1 at \$20.21, effective November 6, 2024 and Cory Ahlness Highway Maintenance Specialist on non-union Department Head Salary Schedule, at Grade 10, Step 1 at \$23.57, effective November 12, 2024.

- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Alex Esser Deputy Sheriff I for Redwood County, effective November 14, 2024.

COMMISSIONERS

Wakefield: Southwest Health & Human Services, Plum Creek Library System, Cannabis Ordinance, Personnel Sub Committee

Salfer: Southwest Health & Human Services, Personnel Sub Committee, AMC District 8

Groebner: Friends of Gilfillan

Forkrud: A.C.E., Planning & Zoning, AMC District 8

Van Hee: Prime West, AMC District 8, United Community Action Partnership

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:07 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator