

AGENDA

REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!

TUESDAY NOVEMBER 5, 2024

COMMISSIONERS ROOM, GOVERNMENT CENTER

REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, Government Agencies, and the public bringing items forward between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order: Pledge of Allegiance
- Open Forum
- Review and approve November 5th meeting agenda.
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
 - October 15th Minutes
 - Bills

8:30 a.m.

- **TECHNOLOGY**
Paul Parsons
 - 1) Management Control Agreements

8:40 a.m.

- **Economic Development**
Grady Holtberg
 - 1) 2024 County-Wide Housing Study
 - 2) Contract for Sheriff's office recruitment video

8:50 a.m.

- **SHERIFF**
Jason Jacobson
 - 1) Civil Commitment Transport Discussion
 - 2) Sentence to Serve Quarterly Report July-September 2024
 - 3) September 2024 Jail Population

9:10 a.m.

- **VETERAN SERVICES**
Ryan Schweiss
 - 1) Operation Green Light for Veterans

Agenda
Board of Commissioners
November 5, 2024

9:15 a.m.

➤ **BREAK**

9:25 a.m.

➤ **United Community Action Partnership**

Angela Larson

- 1) Local Homeless Prevention

9:40 a.m.

➤ **ENVIRONMENTAL**

Nick Brozek

- 1) 2025 Septic Grant Agreement
- 2) Petition for Authority to Use 4 County Ditch 28 as an outlet- Leroy Harnack

9:50 a.m.

➤ **PLANNING AND ZONING**

Jeanette Pidde

- 1) Interim Use Permit #9-24- Craig Serbus
- 2) Interim Use Permit #10-24- Brent Prouty
- 3) Conditional Use Permit #8-24- Eric Linsmeier

10:15 a.m.

➤ **BREAK**

10:25 a.m.

➤ **ROAD & BRIDGE**

Anthony Sellner

- 1) Budget Report
- 2) Bills
- 3) Bid for equipment rental with operator in Belview/Delhi area
- 4) Advertise for Walnut Grove Maintenance Contract
- 5) Construction Cost Inflation Update
- 6) Advertise for 2025 and 2026 projects
- 7) Declare excess equipment

10:40 a.m.

➤ **ADMINISTRATION**

- 1) Resolution Appropriating ARPA Funds to Redwood Co. Historical Society
- 2) 2025 Tobacco License- Expressway- Sanborn & Meadowland Farmers Coop- Belview
- 3) 2025 Tobacco License- Farmers Coop- Milroy
- 4) 2025 Tobacco License- Grandview Winery- Belview

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10:50 a.m.

➤ ***Personnel***

- 1) Cadet Position and Set Salary Grade
- 2) Request to post Cadet position
- 3) Resolution to adjust 2024 Auditor-Treasurer Salary
- 4) Resolution to adjust 2024 County Attorney Salary
- 5) Resolution for Elected Official Salaries for 2025
- 6) New Hires
- 7) Resignation

Commissioner Items:

Commissioner's Reports

ADJOURN:

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

OFFICIAL NOTICES/ UPCOMING MEETINGS

November 5th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

November 19th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

December 3rd – 4:00 p.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

December 3rd – 6:00 p.m. –Redwood County Truth in Taxation Meeting– Redwood County Government Center Board Room

December 9–11th –Association of Minnesota Counties Annual Conference– Bloomington, MN

December 17th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

REDWOOD COUNTY, MINNESOTA

October 15, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Assistant County Attorney Marissa Pacheco, Redwood County Auditor Treasurer Jean Price, Human Resource Director Michelle Koenig, Redwood County Sheriff Jason Jacobson, Environmental Director Nick Brozek, Economic Development Coordinator Grady Holtberg.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the October 15 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. None.

CONSENT AGENDA

- On motion Wakefield, second by Groebner, the Board voted unanimously to approve the following:
 - October 1st Minutes
 - Payment of bills

General Fund	\$ 198,540.45
Ditch Fund	\$ 23,424.08
Solid Waste Fund	\$ 302.92
Soil & Water	\$ 20,222.97
EDA	\$ 194.89
State Revenue	\$ 280.00
Insurance	\$ 325.00

○ **Bills**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	10,351.21
CENTRALSQUARE TECHNOLOGIES LLC	96,280.64
COUNTY OF RENVILLE	12,715.85
ELECTION SYSTEMS & SOFTWARE INC	8,198.61
FREEBURG/DAVID	15,722.97
GEOCOMM	5,501.00
ISG	12,043.79
KO FARM DRAINAGE	4,792.61
L & S CONSTRUCTION CORP	4,400.00
MORRIS ELECTRONICS INC	8,500.50
NORTHERN SAFETY TECHNOLOGY INC	10,205.76
REDWOOD COUNTY HIGHWAY DEPT	4,697.07
SEACHANGE PRINT INNOVATIONS	13,049.99

TKDA	3,898.88
ZWACH/TIM	4,500.00
82 Payments less than 2 0 0 0	26,813.53
Final Total:	241,672.41

DITCH AUTHORITY

- Entered into Ditch Authority at 8:30 a.m.
- On motion by Braun, second by Wakefield, the Board voted unanimously to approve the agenda for Ditch Authority.
- On motion by Braun, second by Wakefield, the Board voted unanimously to adopt findings and order for petition for impound, reroute, diverting and partial abandonment of JD 17.
- On motion by Wakefield, second by Groebner, the board voted unanimously to approve July 9 and August 20, 2024, meeting minutes.
- Ditch Authority adjourned at 8:33 a.m. and the regular session continued.

EMPLOYEE RECOGNITION

- The Board recognized Brad Zimmer, Property Appraiser, for 10 years of service with Redwood County.
- The Board recognized Angela Sandgren, Redwood County Dispatcher for 5 years of service with Redwood County.
- The Board recognized Curt Scharfencamp, Highway Maintenance, for 5 years of service with Redwood County

AUDITOR-TREASURER

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and September 2024 Disbursements in the amount of \$2,342,940.98.
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	34,595.29
BLUE CROSS BLUE SHIELD OF MINNESO	90,357.93
BLUE CROSS BLUE SHIELD OF MINNESO	63,070.27
BLUE CROSS BLUE SHIELD OF MINNESO	16,791.67
BLUE CROSS BLUE SHIELD OF MINNESO	13,594.30
MINNESOTA DEPARTMENT of REVENUE	23,047.10
PAYCOM CORPORATE HEADQUARTERS	2,272.10
REDWOOD COUNTY LICENSE CENTER	2,038.21
REDWOOD COUNTY LICENSE CENTER	2,983.94
REDWOOD COUNTY LICENSE CENTER	2,112.00
REDWOOD COUNTY LICENSE CENTER	4,000.25
REDWOOD ELECTRIC COOPERATIVE	2,850.85
WEX LEAP	7,603.19
WEX LEAP	2,601.09
WEX LEAP	7,603.19
33 Payments less than 2 0 0 0	21,267.55
Final Total:	296,788.93
<u>Vendor Name</u>	<u>Amount</u>
7 Payments less than 2 0 0 0	1,802.41
Final Total:	1,802.41

<u>Vendor Name</u>	<u>Amount</u>
CENTRAL SPECIALTIES INC	57,000.00
FARMWARD COOPERATIVE	2,504.40
3 Payments less than 2000	190.61
Final Total:	59,695.01

<u>Vendor Name</u>	<u>Amount</u>
JD PLUMBING & HEATING & ERIC A DOLA	19,455.00
MEDICAREBLUE RX	2,898.00
9 Payments less than 2 0 0 0	2,731.75
Final Total:	25,084.75

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	2,839.55
JOHN RILEY CONSTRUCTION INC	1,627,463.06
5 Payments less than 2 0 0 0	2,822.28
Final Total:	1,633,124.89

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	3,916.23
11 Payments less than 2 0 0 0	3,035.70
Final Total:	6,951.93

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	3,953.48
SOUTHWEST HEALTH & HUMAN SERVICE	4,259.60
8 Payments less than 2 0 0 0	1,777.77
Final Total:	9,990.85

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	21,173.50
MEADOWLAND FARMERS COOP	2,995.00
TRUCK CENTER COMPANIES	152,290.28
WEELBORG FORD INC	113,268.88
ZIEGLER INC	5,275.00
9 Payments less than 2 0 0 0	864.41
Final Total:	295,867.07

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	4,353.50
SOUTHWEST HEALTH & HUMAN SERVICE	6,627.57
8 Payments less than 2 0 0 0	1,870.84
Final Total:	12,851.91

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2 0 0 0	783.23
Final Total:	783.23

- Price updated the Board on the temporary Ditch Fund Transfers from the general fund to the Ditch Fund.
- Price updated the Board on the 2024 Forfeited Tax Sale Parcels status.

SHERIFF

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the annual maintenance agreement for radio and paging equipment with Alpha Wireless Communication in the amount of \$47,903.40.
- On motion Van Hee, second by Wakefield, the Board voted unanimously to approve the contract for on call law enforcement services with the City of Morgan.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the purchase of Axon Body Worn Cameras on State Contract #247327 and required software for use in the Redwood County Jail in the amount of \$20,070.36 to be paid with ARPA funds.
- On motion by Groebner, second by Van Hee, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Redwood County (“County”) received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (“ARP”), to provide relief to the county impacted by the coronavirus disease 2019 (“COVID-19”);

WHEREAS, County Sheriff, Jason Jacobson has identified a necessary purchase of portable recording system for law enforcement;

WHEREAS, the authority under the ARP Act allows this expenditure, per the Department of the U.S. Treasury Frequently Asked Questions (“FAQ”) dated June 24, 2021; under Section 4.8, bullet 2, sub-bullet 4:

How can I use CSFRF/CLFRF funds to prevent and respond to crime, and support public safety in my community? [6/23] (Bullet 2) In communities where an increase in violence or increased difficulty in accessing or providing services to respond to or mitigate the effects of violence, is a result of the pandemic they may use funds to address that harm. (Sub-bullet 4) This spending may include: Investing in technology and equipment to allow law enforcement to more efficiently and effectively respond to the rise in gun violence resulting from the pandemic.

WHEREAS, the purchase of the portable recording system will allow law enforcement to more efficiently and effectively respond to violence within the County, where it is increasingly more difficult to provide services due to law enforcement personnel limitations;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing the purchase of a portable recording system, through Axon Enterprise, Inc. under state contract #010720-AXN, not to exceed \$20,175, within compliance of Minnesota Statute 626.8473 (appendix A) and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on October 15, 2024

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve to submit application for the First Children's Finance, Rural Child Care Initiative Program.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to match funds for Child Care Economic Development Grant to support the City of Lamberton childcare facility in the amount of \$15,000, contingent upon the City of Lamberton's successful grant award.

PUBLIC HEARING- DITCH LEVY

- Entered into Ditch Authority at 10:03 a.m.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to adopt the October 15, 2024, Drainage Authority Agenda.
- Brozek presented the Affidavit of Publication.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the 2025 Ditch Levies as presented.
- Ditch Authority adjourned at 10:07.

Personnel

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve hiring Patrick Wendinger as Highway Maintenance Specialist, on the AFSCME Non-Union salary schedule Grade 10/Step 1 at \$23.57, effective November 12, 2024.

COMMISSIONERS

- 1) The Board discussed the district 8 AMC Fall Meeting and the employee appreciation picnic.

Wakefield: RCRC/CA/Area II, LINC, Economic Development Authority

Salfer: Southwest Health & Human Services, SW MN Adult Mental Health Consortium

Groebner: Redwood Renville Regional Solid Waste Authority, Soil & Water Conservation District

Forkrud: Redwood Renville Regional Solid Waste Authority

Van Hee: Hungry & Homeless, SW Regional Development Commission, Economic Development Authority

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:10 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

RACHELW
11/1/24 1:13PM

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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Print List in Order By: 2 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept) Page Break By: 1 1 - Page Break by Fund
3 - Vendor Number 2 - Page Break by Dept
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RACHELW
11/1/24 1:13PM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
31	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COUNTY ADMINISTRATION			
38	01-031-000-2867-6242		845.89	SAFETY TRAINING - R&B 09/18/2024 09/18/2024	3149	DUES & REGISTRATIONS	N
49	01-031-000-0000-6564		33.28	FUEL @ MACA CON 10/04/2024 10/04/2024	STMT	COUNTY VEHICLE EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		879.17	2 Transactions			
31	DEPT Total:		879.17	COUNTY ADMINISTRATION	1 Vendors	2 Transactions	
43	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			LICENSE CENTER			
48	01-043-000-0000-6401		43.45	TELEPHONE HEADSET 09/26/2024 09/26/2024	0264235 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-043-000-0000-6401		199.99	SANITIZING WIPES 09/27/2024 09/27/2024	9202637 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		243.44	2 Transactions			
43	DEPT Total:		243.44	LICENSE CENTER	1 Vendors	2 Transactions	
61	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ADMINISTRATOR			
54	01-061-000-0000-6401		25.44	LYSOL WIPES 10/09/2024 10/09/2024	1289030 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
45	01-061-000-0000-6401		9.79	RECEIPT BOOK 09/25/2024 09/25/2024	1809827 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
61	01-061-000-0000-6401		9.89	PAPER CLIPS 10/18/2024 10/18/2024	6973019 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		45.12	3 Transactions			
61	DEPT Total:		45.12	ADMINISTRATOR	1 Vendors	3 Transactions	
63	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ELECTIONS			
40	01-063-000-0000-6899		97.90	CABLE MGMT ORGANIZER 09/18/2024 09/18/2024	2580268 2425	MISCELLANEOUS	N
39	01-063-000-0000-6899		16.32	CLEANING CLOTHS 09/20/2024 09/20/2024	9149004 2425	MISCELLANEOUS	N

RACHELW
11/1/24 1:13PM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		114.22		2 Transactions		
63	DEPT Total:		114.22	ELECTIONS	1 Vendors	2 Transactions	
64	DEPT			COMPUTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
58	01-064-000-0000-6401		82.16	INTERNAL HARD DRIVE 10/14/2024	0530629 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
43	01-064-000-0000-6401		559.96	MONITORS 09/25/2024	1930646 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
60	01-064-000-0000-6401		259.99	UPS BATTERY 10/14/2024	2693866 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
59	01-064-000-0000-6401		22.16	TONER 10/08/2024	5798609 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
57	01-064-000-0000-6401		100.87	PHONE DISPLAY PORT 10/07/2024	7579467 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
46	01-064-000-0000-6401		214.50	HARD DRIVE 09/04/2024	8158619 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
52	01-064-000-0000-6401		142.00	LAER PRINTER 10/08/2024	8788240 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
56	01-064-000-0000-6401		130.00	INTERNAL DRIVE 10/08/2024	8832260 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,511.64		8 Transactions		
64	DEPT Total:		1,511.64	COMPUTER	1 Vendors	8 Transactions	
91	DEPT			ATTORNEY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
41	01-091-000-0000-6401		32.50	KLEENEX 09/23/2024	0641045 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
51	01-091-000-0000-6401		55.86	WALL CLOCK 10/04/2024	0953803 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
27	01-091-000-0000-6334		204.74	LODGING @ MCAA CON - JP 09/25/2024	100103132 09/26/2024	LODGING/MILEAGE	N
92	01-091-000-0000-6334		145.29	LODGING @ BCA CON - JP 10/01/2024	43507417 10/02/2024	LODGING/MILEAGE	N
42	01-091-000-0000-6401		32.11	NOTE PADS 09/23/2024	4592256 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

RACHELW
11/1/24 1:13PM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
30	01-091-000-0000-6334			10.00	PARKING @ BCA CON - JP 10/01/2024 10/01/2024	5205	LODGING/MILEAGE	N
29	01-091-000-0000-6334			10.00	PARKING @ BCA CON - JP 10/02/2024 10/02/2024	5316	LODGING/MILEAGE	N
26	01-091-000-0000-6334			18.31	MEAL @ MCAA CON - JP 09/26/2024 09/26/2024	STMT	LODGING/MILEAGE	N
28	01-091-000-0000-6334			32.32	MEAL @ BCA CON - JP 10/01/2024	STMT	LODGING/MILEAGE	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				541.13		9 Transactions		
91	DEPT Total:			541.13	ATTORNEY	1 Vendors	9 Transactions	
101	DEPT				RECORDER			
2	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-101-000-0000-6334			155.71	LODGING @ CON - AG 10/14/2024 10/15/2024	3139881216	LODGING & EXPENSE	N
1	01-101-000-0000-6401			21.95	POSTAGE 10/08/2024	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				177.66		2 Transactions		
101	DEPT Total:			177.66	RECORDER	1 Vendors	2 Transactions	
118	DEPT				COURTHOUSE MAINTENANCE			
5	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-118-000-0000-6301			31.98	CUTTING PLIERS 09/27/2024 09/27/2024	2971423 2425	EQUIPMENT & BUILDING MAINTENAN	N
8	01-118-000-0000-6301			584.84	SWEEPER REPAIR 10/01/2024	4289108	EQUIPMENT & BUILDING MAINTENAN	N
7	01-118-000-0000-6301			207.68	WATER FILTERS 09/27/2024 09/27/2024	4986631 2425	EQUIPMENT & BUILDING MAINTENAN	N
3	01-118-000-0000-6301			33.99	PORTABLE WATER MISTER 09/27/2024 09/27/2024	5106620 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301			299.99	VACUUM FLOOR WASHER 10/05/2024 10/05/2024	5201052 2425	EQUIPMENT & BUILDING MAINTENAN	N
4	01-118-000-0000-6301			59.77	ALLEN WRENCH SET 09/27/2024 09/27/2024	6090631 2425	EQUIPMENT & BUILDING MAINTENAN	N
10	01-118-000-0000-6301			43.18	FLOOR CLEANING SOLUTION 10/05/2024 10/05/2024	9471427 2425	EQUIPMENT & BUILDING MAINTENAN	N

RACHELW
11/1/24 1:13PM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6	01-118-000-0000-6301			29.00	SCREW DRIVER SET 09/27/2024 09/27/2024	9940208 2425	EQUIPMENT & BUILDING MAINTENAN	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				1,290.43	8 Transactions			
118	DEPT Total:			1,290.43	COURTHOUSE MAINTENANCE	1 Vendors	8 Transactions	
201	DEPT				SHERIFF			
21275 ELAN CORPORATE PAYMENT SYSTEMS								
62	01-201-000-0000-6334			475.60	LODGING @ K9 TR - CK 09/23/2024 09/27/2024	53805	LODGING & EXPENSE	N
63	01-201-000-0000-6334			475.60	LODGING @ K9 TR - CK 08/26/2024 09/30/2024	53813	LODGING & EXPENSE	N
64	01-201-000-0000-6334			591.82	LODGING @ K9 TR - CK 09/30/2024 10/04/2024	952530942	LODGING & EXPENSE	N
65	01-201-000-0000-6334			490.08	LODGING @ K9 TR - CK 10/07/2024 10/11/2024	953307854	LODGING & EXPENSE	N
68	01-201-000-0000-6334			476.68	LODGING @ K9 TR - CK 10/14/2024 10/18/2024	953308556	LODGING & EXPENSE	N
82	01-201-000-0000-6401			38.33	DATA REQUEST BOOK 10/17/2024 10/17/2024	NQLH8D1MP	OFFICE SUPPLIES & EQUIPMENT MAI	N
70	01-201-000-0000-6242			25.00	REG @ SPEAKER - ML 09/25/2024 09/25/2024	STMT	DUES & REGISTRATION FEES	N
81	01-201-000-0000-6242			50.00	REG @ BCA TR - KS 10/07/2024 10/07/2024	STMT	DUES & REGISTRATION FEES	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				2,623.11	8 Transactions			
201	DEPT Total:			2,623.11	SHERIFF	1 Vendors	8 Transactions	
249	DEPT				OTHER PUBLIC SAFETY			
21275 ELAN CORPORATE PAYMENT SYSTEMS								
69	01-249-000-2815-6802			127.92	EGG CRATES 09/24/2024 09/24/2024	1229161-N	CANTEEN EXPENSES	N
80	01-249-000-2872-6275			113.10	K9 FOOD 09/28/2024 09/28/2024	1567169259	LAW ENFORCEMENT DOG FUND	N
83	01-249-000-2872-6275			113.10	K9 FOOD 10/19/2024 10/19/2024	1576658072	LAW ENFORCEMENT DOG FUND	N
71	01-249-000-2815-6802			20.00	CANTEEN SUPPLIES 09/27/2024 09/27/2024	1880087	CANTEEN EXPENSES	N

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	01-249-000-2815-6802			96.12	CANTEEN SUPPLIES 09/27/2024 09/27/2024	1880132	CANTEEN EXPENSES	N
74	01-249-000-2815-6802			43.12	CANTEEN SUPPLIES 10/01/2024 10/01/2024	1880814	CANTEEN EXPENSES	N
76	01-249-000-2815-6802			5.00-	CANTEEN SUPPLIES 09/27/2024 09/27/2024	1881262	CANTEEN EXPENSES	N
78	01-249-000-2815-6802			225.36	CANTEEN SUPPLIES 10/21/2024 10/21/2024	1886764	CANTEEN EXPENSES	N
75	01-249-000-2815-6802			53.64	CANTEEN- BOOKS 10/01/2024 10/01/2024	58405053	CANTEEN EXPENSES	N
79	01-249-000-2815-6802			19.98	TRAVEL SIZE BOTTLES 09/24/2024 09/24/2024	6715400 2425	CANTEEN EXPENSES	N
66	01-249-000-2815-6802			127.50	CANTEEN SUPPLIES 10/14/2024 10/14/2024	STMT	CANTEEN EXPENSES	N
67	01-249-000-2815-6802			108.83	CANTEEN SUPPLIES 10/14/2024 10/14/2024	STMT	CANTEEN EXPENSES	N
73	01-249-000-2815-6802			41.25	CANTEEN SUPPLIES 10/01/2024 10/01/2024	STMT	CANTEEN EXPENSES	N
77	01-249-000-2815-6802			107.88	CANTEEN - GAMES 10/10/2024 10/10/2024	STMT	CANTEEN EXPENSES	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				1,192.80		14 Transactions		
249	DEPT Total:			1,192.80	OTHER PUBLIC SAFETY	1 Vendors	14 Transactions	
601	DEPT				AGRICULTURAL INSPECTION			
21275 ELAN CORPORATE PAYMENT SYSTEMS								
31	01-601-000-0000-6242			17.17	TELECOM SOFTWARE - ZOOM 09/23/2024 10/22/2024	274097130	DUES & REGISTRATION FEES	N
35	01-601-000-0000-6334			308.24	LODGING @ CON - JP 10/02/2024 10/04/2024	65621	LODGING & EXPENSE	N
34	01-601-000-0000-6334			308.24	LODGING @ CON - NB 10/02/2024 10/04/2024	67651	LODGING & EXPENSE	N
32	01-601-000-0000-6334			429.57	LODGING @ CON - CB 10/01/2024 10/04/2024	894766	LODGING & EXPENSE	N
33	01-601-000-0000-6334			3.60-	LODGING @ CON - CB 10/01/2024 10/04/2024	894766	LODGING & EXPENSE	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				1,059.62		5 Transactions		

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601	DEPT Total:			1,059.62	AGRICULTURAL INSPECTION	1 Vendors	5 Transactions	
602	DEPT 21275				EXTENSION			
	ELAN CORPORATE PAYMENT SYSTEMS							
36	01-602-000-0000-6401			29.99	FOOTREST 09/18/2024 09/18/2024	3309010 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
55	01-602-000-0000-6401			51.21	PRINTER POSTCARDS 10/08/2024 10/08/2024	6621821 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
37	01-602-000-0000-6401			109.98	OFFICE CHAIR 09/18/2024 09/18/2024	9766647 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			191.18		3 Transactions		
602	DEPT Total:			191.18	EXTENSION	1 Vendors	3 Transactions	
620	DEPT 21275				SOIL AND WATER CONSERVATION DISTI			
	ELAN CORPORATE PAYMENT SYSTEMS							
88	01-620-000-0000-6401			1,781.98	DELL MOBILE 05/28/2024 05/28/2024	2404088	OFFICE SUPPLIES & EQUIP MNTCE	N
86	01-620-000-0000-6334			373.47	LODGING @ TR - JP 09/26/2024 09/26/2024	82660	LODGING & EXPENSE	N
85	01-620-000-0000-6334			373.00	LODGING @ TR - BB 09/26/2024 09/26/2024	82661	LODGING & EXPENSE	N
87	01-620-000-0000-6334			0.47	LODGING @ TR - JP 09/26/2024 09/26/2024	82661	LODGING & EXPENSE	N
91	01-620-000-0000-6334			373.47	LODGING REFUND 10/08/2024 10/08/2024	STMT	LODGING & EXPENSE	N
84	01-620-000-0000-6401			10.72	POSTAGE 09/23/2024 09/23/2024	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
89	01-620-000-0000-6401			12.29	POSTAGE 10/08/2024 10/08/2024	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
90	01-620-000-0000-6401			11.82	POSTAGE 10/08/2024 10/08/2024	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			2,190.28		8 Transactions		
620	DEPT Total:			2,190.28	SOIL AND WATER CONSERVATION DIST	1 Vendors	8 Transactions	
1	Fund Total:			12,059.80	GENERAL		74 Transactions	

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301	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			ROAD & BRIDGE ADMINISTRATION			
12	03-301-000-0000-6401			56.99	WIRELESS MOUSE 09/24/2024 09/24/2024	0267424 2425	OFFICE SUPPLIES	N
24	03-301-000-0000-6401			80.99	FRAME, SHREDDERS 10/14/2024 10/14/2024	1378629 2425	OFFICE SUPPLIES	N
25	03-301-000-0000-6401			43.98	PHONE SCREEN PROTECTOR 10/21/2024 10/21/2024	2002546226 2425	OFFICE SUPPLIES	N
19	03-301-000-0000-6401			16.78	COMMAND HOOKS 10/14/2024 10/14/2024	2428252 2425	OFFICE SUPPLIES	N
15	03-301-000-0000-6332			250.00	REG @ BITUMINOUS ST INSPECT 10/01/2024 10/01/2024	520497	STAFF DEVELOPMENT	N
18	03-301-000-0000-6332			120.00	NOTARY - JB 10/08/2024 10/08/2024	MN8055003629376	STAFF DEVELOPMENT	N
14	03-301-000-0000-6332			1,050.00	REG @ TRAININGS - JB,RB,BH, AS 10/01/2024 10/01/2024	STMT	STAFF DEVELOPMENT	N
16	03-301-000-0000-6332			750.00	REG @ TRAININGS - JB,RB,RH 11/01/2024 11/01/2024	STMT	STAFF DEVELOPMENT	N
17	03-301-000-0000-6332			750.00	REG @ TRAININGS - JB,RB,RH 01/30/2025 01/30/2025	STMT	STAFF DEVELOPMENT	N
23	03-301-000-0000-6334			15.37	MEAL @ MEETING - AS 10/17/2024	STMT	LODGING & EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS		3,134.11		10 Transactions		
301	DEPT Total:			3,134.11	ROAD & BRIDGE ADMINISTRATION	1 Vendors	10 Transactions	
320	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			HIGHWAY CONSTRUCTION & ENGINEER			
13	03-320-000-0000-6505			43.98	LASER MEASURE 09/23/2024 09/23/2024	4179454 2425	ENG. & CONST.MATERIALS & SUPPLII	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS		43.98		1 Transactions		
320	DEPT Total:			43.98	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	1 Transactions	
330	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			EQUIPMENT MAINTENANCE & SHOP			
20	03-330-000-0000-6305			332.97	BLINDS 10/15/2024 10/15/2024	10166977	BLDG - REPAIRS & MAINTENANCE	N

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22	03-330-000-0000-6291			155.00	FMC RECERT 10/16/2024 10/16/2024	96251	PROFESSIONAL & TECHNICAL SERVI	N
11	03-330-000-0000-6503			14.00	CAR WASH - UNIT 1245 09/20/2024 09/20/2024	STMT	EQUIPMENT REPAIR PARTS & SUPPL	N
21	03-330-000-0000-6503			14.00	CAR WASH 10/15/2024 10/15/2024	STMT	EQUIPMENT REPAIR PARTS & SUPPL	N
21275 ELAN CORPORATE PAYMENT SYSTEMS				515.97	4 Transactions			
330	DEPT Total:			515.97	EQUIPMENT MAINTENANCE & SHOP	1 Vendors	4 Transactions	
3	Fund Total:			3,694.06	ROAD AND BRIDGE		15 Transactions	

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Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
704	DEPT				OTHER ECONOMIC DEVELOPMENT			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
44	13-704-000-0000-6242			10.00	REG @ INCLUSIVE TR - GH 09/26/2024 09/26/2024	STMT	EDA DUES AND REGISTRATIONS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			10.00	1 Transactions			
704	DEPT Total:			10.00	OTHER ECONOMIC DEVELOPMENT	1 Vendors	1 Transactions	
13	Fund Total:			10.00	EDA		1 Transactions	

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73 INSURANCE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS				NON-DEPARTMENTAL			
50	73-801-000-0000-6178			88.10	WELCOME EVENT - SH 10/07/2024 10/07/2024	STMT	EMPLOYEE WELLNESS	N
53	73-801-000-0000-6178			113.99	EMPLOYEE PICNIC 10/09/2024 10/09/2024	STMT	EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			202.09	2 Transactions			
801	DEPT Total:			202.09	NON-DEPARTMENTAL	1 Vendors	2 Transactions	
73	Fund Total:			202.09	INSURANCE		2 Transactions	
	Final Total:			15,965.95	18 Vendors	92 Transactions		

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Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	12,059.80	GENERAL
	3	3,694.06	ROAD AND BRIDGE
	13	10.00	EDA
	73	202.09	INSURANCE
	All Funds	15,965.95	Total

Approved by,
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Print List in Order By: 2 1 - Fund (Page Break by Fund)
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4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT				LAW LIBRARY			
93610	THOMSON REUTERS - WEST OR WEST							
79	01-023-000-0000-6899			731.22	2024 SEP - LIBRARY PLAN 09/01/2024 09/30/2024	850849479	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST OR WEST			731.22	1 Transactions			
23	DEPT Total:			731.22	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT				COUNTY ADMINISTRATION			
11832	CHERRYROAD MEDIA							
11	01-031-000-0000-6230			727.20	2023 FINANCIAL TAB INSERTS 10/15/2024 10/15/2024	28351	PRINTING & PUBLISHING	N
	11832 CHERRYROAD MEDIA			727.20	1 Transactions			
13055	COLUMN SOFTWARE PBC							
14	01-031-000-0000-6230			90.04	2025 NEWSPAPER BID 10/28/2024 10/28/2024	1F46724E-0047	PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC			90.04	1 Transactions			
24500	FALLS AUTOMOTIVE							
28	01-031-000-0000-6564			19.99	2012 IMPALA HEADLIGHTS 10/14/2024 10/14/2024	823034	COUNTY VEHICLE EXPENSE	N
	24500 FALLS AUTOMOTIVE			19.99	1 Transactions			
43191	JONES LAW OFFICE							
42	01-031-000-0000-6266			60.00	2024 SEP - RB PR0910 09/05/2024 09/09/2024	2009177	COURT APPOINTED ATTORNEYS	Y
43	01-031-000-0000-6266			20.00	2024 SEP - RB PR07188 09/10/2024 09/18/2024	2009178	COURT APPOINTED ATTORNEYS	Y
40	01-031-000-0000-6266			130.00	2024 SEP - MC PR17485 09/05/2024 09/09/2024	2009179	COURT APPOINTED ATTORNEYS	Y
41	01-031-000-0000-6266			20.00	2024 SEP - BW PR0688 09/09/2024 09/09/2024	2099180	COURT APPOINTED ATTORNEYS	Y
	43191 JONES LAW OFFICE			230.00	4 Transactions			
74883	QUARNSTROM & DOERING PA							
56	01-031-000-0000-6266			100.00	2024 SEP - WH 64P995354 09/19/2024 09/19/2024	88433	COURT APPOINTED ATTORNEYS	Y

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74883	QUARNSTROM & DOERING PA			100.00		1 Transactions		
58	74159 QUINLIVAN & HUGHES PA 01-031-000-0000-6263			255.00	2024 SEP - LEGAL SERVICES 09/01/2024 09/30/2024	87599	PERSONNEL & LABOR NEGOTIATIONS Y	
74159	QUINLIVAN & HUGHES PA			255.00		1 Transactions		
60	76768 REDWOOD VALLEY LAW LTD 01-031-000-0000-6266			100.00	2024 SEP - SB JV2455 09/03/2024 09/20/2024	45297	COURT APPOINTED ATTORNEYS Y	
64	01-031-000-0000-6266			300.00	2024 SEP - ARD PR24665 09/05/2024 09/17/2024	45301	COURT APPOINTED ATTORNEYS Y	
61	01-031-000-0000-6266			140.00	2024 AUG-SEP - JMN PR24590 08/30/2024 09/09/2024	45318	COURT APPOINTED ATTORNEYS Y	
63	01-031-000-0000-6266			40.00	2024 SEP - TLS JV2440 09/06/2024 09/20/2024	45323	COURT APPOINTED ATTORNEYS Y	
67	01-031-000-0000-6266			150.00	2024 SEP - RDW PR23743 09/06/2024 09/20/2024	45332	COURT APPOINTED ATTORNEYS Y	
65	01-031-000-0000-6266			50.00	2024 AUG-SEP - JBE JV2433 08/27/2024 09/05/2024	45340	COURT APPOINTED ATTORNEYS Y	
66	01-031-000-0000-6266			120.00	2024 SEP - JLM JV2460 09/19/2024 09/19/2024	45345	COURT APPOINTED ATTORNEYS Y	
62	01-031-000-0000-6266			1,380.00	2024 SEP - KS JV2446 09/09/2024 09/18/2024	45347	COURT APPOINTED ATTORNEYS Y	
76768	REDWOOD VALLEY LAW LTD			2,280.00		8 Transactions		
69	77020 RICKY J'S CAR WASH 01-031-000-0000-6564			68.00	2024 SEP - CAR WASHES 09/24/2024 09/26/2024	86817	COUNTY VEHICLE EXPENSE N	
77020	RICKY J'S CAR WASH			68.00		1 Transactions		
74	33490 STARK PRINTING INC DBA HENLE PRINTIN 01-031-000-0000-6230			6,738.60	2024 FALL - CO NEWSLETTER 10/25/2024 10/25/2024	178345	PRINTING & PUBLISHING N	
33490	STARK PRINTING INC DBA HENLE PRINTIN			6,738.60		1 Transactions		
80	90477 UNITED COMMUNITY ACTION PARTNERSH 01-031-000-2801-6899			3,161.56	LOCAL HOMELESS PREVENTION 07/01/2024 08/31/2024	STMT	LOCAL HOMELESS PREVENTION AID Y	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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90477	UNITED COMMUNITY ACTION PARTNERSH			3,161.56	1 Transactions			
31	DEPT Total:			13,670.39	COUNTY ADMINISTRATION	10 Vendors	20 Transactions	
41	DEPT				AUDITOR-TREASURER			
13235	COUNTIES PROVIDING TECHNOLOGY							
19	01-041-000-2758-6401			470.00	2024 OCT - TAX WEB HOST JAN-JU 10/01/2024 10/31/2024	2412	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY			470.00	1 Transactions			
73944	QUADIENT INC							
55	01-041-000-0000-6401			175.75	POSTAGE MACHINE INK 10/08/2024 10/08/2024	17506717	OFFICE SUPPLIES & EQUIPMENT MAI	N
	73944 QUADIENT INC			175.75	1 Transactions			
41	DEPT Total:			645.75	AUDITOR-TREASURER	2 Vendors	2 Transactions	
42	DEPT				ASSESSOR			
13235	COUNTIES PROVIDING TECHNOLOGY							
20	01-042-000-2758-6401			365.00	2024 OCT - CAMA MONTHLY 10/01/2024 10/31/2024	2412	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY			365.00	1 Transactions			
42	DEPT Total:			365.00	ASSESSOR	1 Vendors	1 Transactions	
61	DEPT				ADMINISTRATOR			
3402	ASSN OF MN COUNTIES							
3	01-061-000-0000-6242			350.00	REG @ MACA-MCHRMA CON - VK, MK 10/02/2024 10/04/2024	69981.69968	DUES & REGISTRATION FEES	N
	3402 ASSN OF MN COUNTIES			350.00	1 Transactions			
10059	CAPITAL ONE BANK (USA), N.A.							
7	01-061-000-0000-6401			16.42	3 DRAWER CART 10/10/2024 10/10/2024	635813	OFFICE SUPPLIES & EQUIPMENT MAI	N
	10059 CAPITAL ONE BANK (USA), N.A.			16.42	1 Transactions			
64868	ONE OFFICE SOLUTION							
52	01-061-000-0000-6401			42.55	NOTARY PUBLIC STAMP - LS	580949-00	OFFICE SUPPLIES & EQUIPMENT MAI	N

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
64868	ONE OFFICE SOLUTION			42.55	10/25/2024 10/25/2024 1 Transactions			
61	DEPT Total:			408.97	ADMINISTRATOR	3 Vendors	3 Transactions	
63	DEPT				ELECTIONS			
16	13055 COLUMN SOFTWARE PBC 01-063-000-0000-6899			33.85	CANVASSING BOARD NOTICE 10/09/2024 10/09/2024 1 Transactions	C3A0B464-0010	MISCELLANEOUS	N
	13055 COLUMN SOFTWARE PBC			33.85				
63	DEPT Total:			33.85	ELECTIONS	1 Vendors	1 Transactions	
64	DEPT				COMPUTER			
18	13235 COUNTIES PROVIDING TECHNOLOGY 01-064-000-0000-6264			4,255.00	2024 OCT - DATA PROCESSING 10/01/2024 10/31/2024 1 Transactions	2412	PROGRAMMING EXPENSES	N
	13235 COUNTIES PROVIDING TECHNOLOGY			4,255.00				
64	DEPT Total:			4,255.00	COMPUTER	1 Vendors	1 Transactions	
91	DEPT				ATTORNEY			
5	9008 BUREAU OF CRIMINAL APPREHENSION 01-091-000-0000-6420			600.00	CJDN ACCESS FEE 07/01/2024 06/30/2025 1 Transactions	823775	LEGAL RESOURCES	N
	9008 BUREAU OF CRIMINAL APPREHENSION			600.00				
59	76172 REDWOOD COUNTY BAR ASSOCIATION 01-091-000-0000-6242			200.00	MEMBERSHIP DUES X 4 10/21/2024 10/21/2024 1 Transactions	STMT	DUES & REGISTRATION FEES	N
	76172 REDWOOD COUNTY BAR ASSOCIATION			200.00				
72	82467 SMITH & JOHNSON 01-091-821-2718-6266			4,125.00	2024 OCT - REV REPLACE 6.1 10/01/2024 10/31/2024 1 Transactions	STMT	ARPA: COURT APPOINTED ATTORNE' Y	
	82467 SMITH & JOHNSON			4,125.00				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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91	DEPT Total:			4,925.00	ATTORNEY	3 Vendors	3 Transactions	
101	DEPT				RECORDER			
51	63675 NORTHSTAR COMPUTER FORMS INC			38.56	VITALS PAPER 09/27/2024	51584237	OFFICE SUPPLIES & EQUIPMENT MAI	N
	63675 NORTHSTAR COMPUTER FORMS INC			38.56		1 Transactions		
101	DEPT Total:			38.56	RECORDER	1 Vendors	1 Transactions	
118	DEPT				COURTHOUSE MAINTENANCE			
37	5008 B&N PLUMBING-N-HEATING dba GOPHER :			175.00	BACK FLOW VALVE - MUSEUM 10/11/2024	6958	EQUIPMENT & BUILDING MAINTENAN	N
	5008 B&N PLUMBING-N-HEATING dba GOPHER :			175.00		1 Transactions		
6	10059 CAPITAL ONE BANK (USA), N.A.			49.96	DETAILING TOWELS, CLEANERS 09/27/2024	600443	EQUIPMENT & BUILDING MAINTENAN	N
	10059 CAPITAL ONE BANK (USA), N.A.			49.96		1 Transactions		
13	13037 COLE PAPERS INC			108.35	GLASS CLEANER 10/22/2024	10501034	FLOOR & CLEANING SUPPLIES	N
	13037 COLE PAPERS INC			108.35		1 Transactions		
27	20730 ECOWATER SYSTEMS OF REDWOOD FALL			25.30	SOFTENER SALT - PH 10/25/2024	127769	UTILITIES - HS & PHS	N
	20730 ECOWATER SYSTEMS OF REDWOOD FALL			25.30		1 Transactions		
31	27425 G & R CONTROLS INC			860.00	SUPER UNIVERSAL POINTS 10/09/2024	146992	EQUIPMENT & BUILDING MAINTENAN	N
30	01-118-000-0000-6301			10,085.00	2024 4TH QTR MAINT AGREEMENT 10/01/2024	S11634	EQUIPMENT & BUILDING MAINTENAN	N
	27425 G & R CONTROLS INC			10,945.00		2 Transactions		

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73	83302 SOUTHWEST SALES & SERVICE 01-118-000-0000-6301			78.87	OIL CHANGE - SIERRA 10/10/2024 10/10/2024	22996	EQUIPMENT & BUILDING MAINTENAN	N
	83302 SOUTHWEST SALES & SERVICE			78.87	1 Transactions			
76	83965 SUMMIT FIRE PROTECTION 01-118-000-0000-6254			420.00	FIRE ALARM MONITORING - GC 10/25/2024 10/25/2024	2768339	UTILITIES - GOVERNMENT CENTER	N
	83965 SUMMIT FIRE PROTECTION			420.00	1 Transactions			
82	99290 ZIEGLER INC 01-118-000-0000-6301			276.28	SKIDS PARTS 10/16/2024 10/16/2024	1671587	EQUIPMENT & BUILDING MAINTENAN	N
	99290 ZIEGLER INC			276.28	1 Transactions			
118	DEPT Total:			12,078.76	COURTHOUSE MAINTENANCE	8 Vendors	9 Transactions	
129	DEPT				VETERAN SERVICE OFFICER			
44	53227 LOFFLER COMPANIES INC 01-129-000-0000-6401			31.67	COPIER OVRAGE 09/01/2024 09/30/2024	4819976	OFFICE SUPPLIES & EQUIPMENT MAI	N
	53227 LOFFLER COMPANIES INC			31.67	1 Transactions			
129	DEPT Total:			31.67	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT				SHERIFF			
2	545 ADVANCED CORRECTIONAL HEALTHCARE 01-201-000-0000-6355			3,862.50	TELEHEALTH 07/20/2024 09/28/2024	INV-001132	BOARDING PRISONER MEDICAL EXPI	N
1	01-201-000-0000-6355			1,087.50	TELEHEALTH 10/01/2024 10/10/2024	INV-001254	BOARDING PRISONER MEDICAL EXPI	N
	545 ADVANCED CORRECTIONAL HEALTHCARE			4,950.00	2 Transactions			
4	4492 AXON ENTERPRISE INC 01-201-821-2718-6611			20,070.36	BODY CAMERAS 10/29/2024 10/29/2024	INUS291367	ARPA: CAPITAL OUTLAY	N
	4492 AXON ENTERPRISE INC			20,070.36	1 Transactions			

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10413	CENTRACARE							
8	01-201-000-0000-6355			5.70	INMATE MEDICAL - RJR 09/27/2024 09/27/2024	STMT	BOARDING PRISONER MEDICAL EXP	6
9	01-201-000-0000-6355			405.97	INMATE MEDICAL - RJR 09/19/2024 09/26/2024	STMT	BOARDING PRISONER MEDICAL EXP	6
10	01-201-000-0000-6355			176.71	INMATE MEDICAL - NB 10/21/2024 10/21/2024	STMT	BOARDING PRISONER MEDICAL EXP	6
10413	CENTRACARE			588.38		3 Transactions		
13916	COUNTY OF WRIGHT - SHERIFF							
23	01-201-000-0000-6354			2,250.00	2024 OCT - INMATE BOARDING 10/01/2024 10/31/2024	45536	BOARDING PRISONERS	N
24	01-201-000-0000-6355			21.35	2024 OCT - INMATE MEDICAL 10/01/2024 10/31/2024	45536	BOARDING PRISONER MEDICAL EXP	N
13916	COUNTY OF WRIGHT - SHERIFF			2,271.35		2 Transactions		
14050	CREATIVE DETAILS							
25	01-201-000-0000-6343			212.50	GRAPHICS REMOVAL 10/23/2024 10/23/2024	27771	PATROL CAR LEASE	Y
14050	CREATIVE DETAILS			212.50		1 Transactions		
25810	FLEET SERVICES DIVISION-DEPT OF ADM							
29	01-201-000-0000-6343			15,325.87	2024 SEP - PATROL CAR LEASE 09/01/2024 09/30/2024	2025030032	PATROL CAR LEASE	N
25810	FLEET SERVICES DIVISION-DEPT OF ADM			15,325.87		1 Transactions		
27495	GALLS LLC							
32	01-201-000-0000-6302			90.00	NEW HIRE UNIFORM - BS 09/18/2024 09/18/2024	029109880	POLICE EQUIPMENT MAINTENANCE	Y
27495	GALLS LLC			90.00		1 Transactions		
27545	GARCIA CLINICAL LABORATORY INC							
35	01-201-000-0000-6355			34.50	INMATE MEDICAL - TL 08/10/2024 08/10/2024	69884	BOARDING PRISONER MEDICAL EXP	N
36	01-201-000-0000-6355			3.00	INMATE MEDICAL - SS 08/10/2024 08/10/2024	69884	BOARDING PRISONER MEDICAL EXP	N
33	01-201-000-0000-6355			18.00	INMATE MEDICAL - SB 09/04/2024 09/04/2024	70117	BOARDING PRISONER MEDICAL EXP	N
34	01-201-000-0000-6355			10.00	INMATE MEDICAL - JS	70117	BOARDING PRISONER MEDICAL EXP	N

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27545	GARCIA CLINICAL LABORATORY INC			65.50	09/04/2024 09/04/2024 4 Transactions			
55924	MCKESSON MEDICAL-SURGICAL							
46	01-201-000-0000-6355			259.79	2024 OCT - MEDICAL SUPPLIES 10/01/2024 10/31/2024	55346131	BOARDING PRISONER MEDICAL EXPI	N
55924	MCKESSON MEDICAL-SURGICAL			259.79	1 Transactions			
58015	MJ MECHANICAL LLC							
47	01-201-000-0000-6301			579.89	FAUCET FIX 10/18/2024 10/18/2024	11347	EQUIPMENT & BUILDING MAINTENAN	N
58015	MJ MECHANICAL LLC			579.89	1 Transactions			
63622	NORTHERN SAFETY TECHNOLOGY INC							
49	01-201-000-0000-6302			4,631.85	SQUAD CAR EQUIP - 12585 10/10/2024 10/10/2024	58374	POLICE EQUIPMENT MAINTENANCE	N
50	01-201-000-0000-6302			2,261.90	SQUAD CAR EQUIP - 12586 10/10/2024 10/10/2024	58375	POLICE EQUIPMENT MAINTENANCE	N
63622	NORTHERN SAFETY TECHNOLOGY INC			6,893.75	2 Transactions			
72370	PITNEY BOWES CORP							
53	01-201-000-0000-6401			63.90	INK 10/08/2024 10/08/2024	1026213346	OFFICE SUPPLIES & EQUIPMENT MAI	N
54	01-201-000-0000-6401			65.37	POSTAGE METER REFILL 09/16/2024 12/15/2024	3106897368	OFFICE SUPPLIES & EQUIPMENT MAI	N
72370	PITNEY BOWES CORP			129.27	2 Transactions			
74900	QUILL LLC							
57	01-201-000-0000-6401			75.98	NOTARY STAMP 10/01/2024 10/01/2024	40840880	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL LLC			75.98	1 Transactions			
77020	RICKY J'S CAR WASH							
70	01-201-000-0000-6565			54.00	2024 SEP - CAR WASHES 09/05/2024 09/26/2024	86816	PATROL CAR EXPENSES-OWNED	N
77020	RICKY J'S CAR WASH			54.00	1 Transactions			
83965	SUMMIT FIRE PROTECTION							
75	01-201-000-0000-6301			233.85	EXTINGUISHER	2759496	EQUIPMENT & BUILDING MAINTENAN	N

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83965	SUMMIT FIRE PROTECTION			233.85	10/04/2024 10/04/2024 1 Transactions			
77	84150 SWARD-KEMP DRUG 01-201-000-0000-6355			651.99	2024 SEP - INMATE MEDICAL 09/01/2024 09/30/2024 1 Transactions	020368	BOARDING PRISONER MEDICAL EXPI	N
78	84150 SWARD-KEMP DRUG 86590 THE MARKET AT REDWOOD LLC 01-201-000-0000-6356			8,300.33	2024 SEP - INMATE MEALS 09/01/2024 09/30/2024 1 Transactions	240427	BOARDING PRISONER MEAL EXPENS	N
81	91492 VOYAGER FLEET SYSTEMS INC 01-201-000-0000-6343			520.96	2024 OCT - FUEL 10/01/2024 10/31/2024 1 Transactions	8691019802443	PATROL CAR LEASE	N
201	DEPT Total:			61,273.77	SHERIFF	18 Vendors	27 Transactions	
212	DEPT 13725 COUNTY OF RAMSEY				CORONER			
21	01-212-000-0000-6899			1,561.00	POSTMORTEM EXAM - ICR#24107238 09/06/2024 09/06/2024	MEDEX-037276	MISCELLANEOUS	N
22	01-212-000-0000-6899			1,581.00	POSTMORTEM EXAM - ICR#20242675 09/03/2024 09/03/2024 2 Transactions	MEDEX-037308	MISCELLANEOUS	N
212	DEPT Total:			3,142.00	CORONER	1 Vendors	2 Transactions	
251	DEPT 999999930 NICHOLS, DOUGLAS				PROBATION AND PAROLE			
48	01-251-000-0000-6369			127.50	2024 SEP - DRUG COURT 10/18/2024 10/18/2024 1 Transactions	102	DRUG TESTING	N
251	DEPT Total:			127.50	PROBATION AND PAROLE	1 Vendors	1 Transactions	

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270	DEPT				SENTENCE TO SERVE			
12	13000 CLEMENTS LUMBER INC-RF			76.50	BULK TORK SCREWS 10/29/2024 10/29/2024	04171683	SUPPLIES & EQUIPMENT	N
	13000 CLEMENTS LUMBER INC-RF			76.50	1 Transactions			
26	14050 CREATIVE DETAILS			90.00	STS VEHICLES LETTERING 09/20/2024 09/20/2024	27695	TRAVEL/VEHICLE	Y
	14050 CREATIVE DETAILS			90.00	1 Transactions			
270	DEPT Total:			166.50	SENTENCE TO SERVE	2 Vendors	2 Transactions	
520	DEPT				PARKS			
39	43095 JOHN DEERE FINANCIAL			12.58	CAP, O RING 10/29/2024 10/29/2024	12949714	EQUIPMENT & BUILDING MAINTENAN	N
	43095 JOHN DEERE FINANCIAL			12.58	1 Transactions			
520	DEPT Total:			12.58	PARKS	1 Vendors	1 Transactions	
601	DEPT				AGRICULTURAL INSPECTION			
15	13055 COLUMN SOFTWARE PBC			218.20	CUP - PROUTY & SERBUS 10/10/2024 10/10/2024	CEACC7F9-0120,01:	PLANNING/ZONING COMMITTEE EXPI	N
	13055 COLUMN SOFTWARE PBC			218.20	1 Transactions			
17	13187 COORDINATED BUSINESS SYSTEMS LTD			88.70	09/24-10/23 COPIER LEASE 09/24/2024 10/23/2024	416569	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD			88.70	1 Transactions			
601	DEPT Total:			306.90	AGRICULTURAL INSPECTION	2 Vendors	2 Transactions	
602	DEPT				EXTENSION			
68	76778 REGENTS OF THE UNIVERSITY OF MINNES			20,162.00	2024 JUL-SEP - MOA BILLING 07/01/2024 09/30/2024	0300035582	CONTRACTED SALARIES	N

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
76778	REGENTS OF THE UNIVERSITY OF MINNES		20,162.00				
				1 Transactions			
602	DEPT Total:		20,162.00	EXTENSION	1 Vendors	1 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DISTI			
30480	GREAT AMERICAN FINANCIAL SERVICES						
38	01-620-000-0000-6401		221.42	09/16-10/15 COPIER LEASE	37691540	OFFICE SUPPLIES & EQUIP MNTCE	N
				09/16/2024 10/15/2024			
30480	GREAT AMERICAN FINANCIAL SERVICES		221.42				
				1 Transactions			
79500	RUNNINGS FARM & FLEET						
71	01-620-000-0000-6564		10.59	EXTINGUISHER TAGS	33980	VEHICLE EXPENSES	N
				10/28/2024 10/28/2024			
79500	RUNNINGS FARM & FLEET		10.59				
				1 Transactions			
620	DEPT Total:		232.01	SOIL AND WATER CONSERVATION DIST	2 Vendors	2 Transactions	
1	Fund Total:		122,607.43	GENERAL		81 Transactions	

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 10 BUILDING FUND

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119	DEPT				BUILDINGS AND PLANT			
5008	B&N PLUMBING-N-HEATING dba GOPHER :							
83	10-119-000-0000-6899			2,507.40	BACK FLOW VALVE - MUSEUM 09/16/2024 09/16/2024	6918	MISCELLANEOUS	Y
	5008 B&N PLUMBING-N-HEATING dba GOPHER :			2,507.40	1 Transactions			
58015	MJ MECHANICAL LLC							
84	10-119-000-2720-6619			896.49	BYPASS LINE - LEC 10/18/2024 10/18/2024	11346	ADDITION: JUSTICE CENTER	N
	58015 MJ MECHANICAL LLC			896.49	1 Transactions			
119	DEPT Total:			3,403.89	BUILDINGS AND PLANT	2 Vendors	2 Transactions	
10	Fund Total:			3,403.89	BUILDING FUND		2 Transactions	

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704	DEPT 7570 BOLTON & MENK INC				OTHER ECONOMIC DEVELOPMENT			
95	13-704-000-2849-6802			5,667.60	HOUSING STUDY 09/30/2024 09/30/2024	0347373	COUNTYWIDE COMPREHENSIVE HOUSING	
	7570 BOLTON & MENK INC			5,667.60	1 Transactions			
704	DEPT Total:			5,667.60	OTHER ECONOMIC DEVELOPMENT	1 Vendors		1 Transactions
13	Fund Total:			5,667.60	EDA			1 Transactions

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611	DEPT				DITCH MAINTENANCE			
13187	COORDINATED BUSINESS SYSTEMS LTD							
85	15-611-000-0000-6401			88.70	09/24-10/23 COPIER LEASE 09/24/2024 10/23/2024	416569	OFFICE SUPPLIES & EQUIPMENT MAI N	
	13187			88.70	1 Transactions			
13242	COUNTRY ENTERPRISES INC							
86	15-611-000-0000-6899			35.97	JD 36 R&B SINGLE WALL TEE 10/22/2024 10/22/2024	89353	MISCELLANEOUS	N
	13242			35.97	1 Transactions			
35252	HOLMBERG/DANIEL							
87	15-611-000-0000-6899			450.00	JD 91 SALARY 2024 01/01/2024 12/31/2024	STMT	MISCELLANEOUS	Y
	35252			450.00	1 Transactions			
43146	JOHNSON/STEVEN M							
88	15-611-000-0000-6899			123.76	JD 6 DITCH VIEWING 08/29/2024 08/29/2024	STMT	MISCELLANEOUS	Y
89	15-611-000-0000-6899			123.76	CD 98 DITCH VIEWING 08/29/2024 08/29/2024	STMT	MISCELLANEOUS	Y
90	15-611-000-0000-6899			123.76	CD 103 DITCH VIEWING 08/29/2024 08/29/2024	STMT	MISCELLANEOUS	Y
91	15-611-000-0000-6899			123.76	CD 106 LAT A DITCH VIEWING 08/29/2024 08/29/2024	STMT	MISCELLANEOUS	Y
	43146			495.04	4 Transactions			
77350	RINKE-NOONAN LTD							
92	15-611-000-0000-6899			615.50	JD 5 PETITION 10/29/2024 10/29/2024	379431	MISCELLANEOUS	Y
	77350			615.50	1 Transactions			
82475	SMITH PARTNERS PLLP							
93	15-611-000-0000-6899			77.70	LEGALS SERVICES - CD 20 10/10/2024 10/10/2024	45273	MISCELLANEOUS	Y
94	15-611-000-0000-6899			330.00	LEGAL SERVICES - CD 93 10/10/2024 10/10/2024	45274	MISCELLANEOUS	Y
	82475			407.70	2 Transactions			

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	<u>No.</u>	<u>Account/Formula</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
611	DEPT Total:			2,092.91	DITCH MAINTENANCE	6 Vendors	10 Transactions
15	Fund Total:			2,092.91	DITCH		10 Transactions

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73 INSURANCE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT				NON-DEPARTMENTAL			
	55634 MARSH & MCLENNAN AGENCY LLC							
45	73-801-000-0000-6178			436.00	2024 NOV - WELLNESS FEE 11/01/2024 11/30/2024	2847921	EMPLOYEE WELLNESS	N
	55634 MARSH & MCLENNAN AGENCY LLC			436.00	1 Transactions			
801	DEPT Total:			436.00	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:			436.00	INSURANCE		1 Transactions	

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620	DEPT				SOIL AND WATER CONSERVATION DISTI			
999999930	A&D FARMS INC							
96	85-620-993-0000-6899			2,400.00	COVER CROP 10/17/2024	STMT 10/17/2024	SOIL HEALTH DELIVERY 2025 EXPEN: N	
	999999930 A&D FARMS INC			2,400.00		1 Transactions		
999999930	ALTERMATT/COLE							
98	85-620-965-0000-6802			2,546.27	COVER CROP 10/17/2024	STMT 10/17/2024	SWCD CHECKING EXPENSES	N
99	85-620-965-0000-6802			653.73	COVER CROP 10/17/2024	STMT 10/17/2024	SWCD CHECKING EXPENSES	N
97	85-620-993-0000-6899			4,800.00	COVER CROP 10/17/2024	STMT 10/17/2024	SOIL HEALTH DELIVERY 2025 EXPEN: N	
	999999930 ALTERMATT/COLE			8,000.00		3 Transactions		
2876	ANDERSON/GREG C							
100	85-620-993-0000-6899			4,800.00	COVER CROP 10/18/2024	STMT 10/18/2024	SOIL HEALTH DELIVERY 2025 EXPEN: Y	
	2876 ANDERSON/GREG C			4,800.00		1 Transactions		
6051	BENEDICT/RYAN							
102	85-620-993-0000-6802			580.00	COVER CROP 10/17/2024	STMT 10/17/2024	SOIL HEALTH COST SHARE POLICY E	Y
101	85-620-993-0000-6899			1,820.00	COVER CROP 10/17/2024	STMT 10/17/2024	SOIL HEALTH DELIVERY 2025 EXPEN: Y	
	6051 BENEDICT/RYAN			2,400.00		2 Transactions		
999999930	BK FARMS INC							
103	85-620-993-0000-6899			4,254.00	COVER CROP 10/17/2024	STMT 10/17/2024	SOIL HEALTH DELIVERY 2025 EXPEN: N	
	999999930 BK FARMS INC			4,254.00		1 Transactions		
11968	CHRISTENSEN/JOHN WILLIAM							
104	85-620-995-0000-6802			500.00	SOIL & WATER EVENT 10/11/2024	110 10/11/2024	LCCMR GRANT EXPENSES	Y
	11968 CHRISTENSEN/JOHN WILLIAM			500.00		1 Transactions		
999999930	GOLDADE/ADAM							
105	85-620-993-0000-6899			1,395.00	COVER CROP	STMT	SOIL HEALTH DELIVERY 2025 EXPEN: N	

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999999930	GOLDADE/ADAM			1,395.00	10/16/2024 10/16/2024	1 Transactions		
999999930	HEILING/MITCHELL							
107	85-620-965-0000-6802			3,200.00	COVER CROP 10/17/2024 10/17/2024	STMT	SWCD CHECKING EXPENSES	N
106	85-620-993-0000-6899			4,800.00	COVER CROP 10/17/2024 10/17/2024	STMT	SOIL HEALTH DELIVERY 2025 EXPEN:	N
999999930	HEILING/MITCHELL			8,000.00		2 Transactions		
55326	MACHOLDA/STEVEN D							
109	85-620-965-0000-6802			3,200.00	COVER CROP 10/17/2024 10/17/2024	STMT	SWCD CHECKING EXPENSES	Y
108	85-620-993-0000-6899			4,800.00	COVER CROP 10/17/2024 10/17/2024	STMT	SOIL HEALTH DELIVERY 2025 EXPEN:	Y
55326	MACHOLDA/STEVEN D			8,000.00		2 Transactions		
57678	MINNESOTA SOIL HEALTH COALITION							
110	85-620-995-0000-6802			3,564.33	CI MEETING 10/11/2024 10/11/2024	STMT	LCCMR GRANT EXPENSES	N
57678	MINNESOTA SOIL HEALTH COALITION			3,564.33		1 Transactions		
999999930	PFARR/ROGER							
111	85-620-993-0000-6899			750.00	COVER CROP 10/17/2024 10/17/2024	STMT	SOIL HEALTH DELIVERY 2025 EXPEN:	N
999999930	PFARR/ROGER			750.00		1 Transactions		
71397	PLOTZ/ALAN							
112	85-620-993-0000-6899			3,840.00	COVER CROP 10/17/2024 10/17/2024	STMT	SOIL HEALTH DELIVERY 2025 EXPEN:	Y
71397	PLOTZ/ALAN			3,840.00		1 Transactions		
76350	REDWOOD COUNTY RECORDER							
115	85-620-975-0000-6802			46.00	RECORDING FEES - CLOUSE 10/24/2024 10/24/2024	2024-1385	BWSR RIM-EASEMENTS EXPENSES	N
76350	REDWOOD COUNTY RECORDER			46.00		1 Transactions		
83010	SOBOCINSKI/PAUL							
114	85-620-965-0000-6802			120.00	COVER CROP	STMT	SWCD CHECKING EXPENSES	Y

RACHELW
 11/1/24 1:12PM
 85 SOIL & WATER CONSERVA

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
113	85-620-993-0000-6899			180.00	COVER CROP 10/17/2024 10/17/2024	STMT	SOIL HEALTH DELIVERY 2025 EXPEN: Y	
	83010 SOBOCINSKI/PAUL			300.00		2 Transactions		
999999930	TEWS FARM INC							
116	85-620-993-0000-6899			3,000.00	COVER CROP 10/16/2024 10/16/2024	2024-1385	SOIL HEALTH DELIVERY 2025 EXPEN: N	
	999999930 TEWS FARM INC			3,000.00		1 Transactions		
620	DEPT Total:			51,249.33	SOIL AND WATER CONSERVATION DIST	15 Vendors	21 Transactions	
85	Fund Total:			51,249.33	SOIL & WATER CONSERVATION		21 Transactions	
	Final Total:			185,457.16	85 Vendors	116 Transactions		

RACHELW
11/1/24 1:12PM

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	122,607.43	GENERAL	
	10	3,403.89	BUILDING FUND	
	13	5,667.60	EDA	
	15	2,092.91	DITCH	
	73	436.00	INSURANCE	
	85	51,249.33	SOIL & WATER CONSERVATION I	
All Funds		185,457.16	Total	Approved by,
			
			



REQUEST FOR BOARD ACTION

Requested Board Date:	11-05-2024	Originating Dept.:	Technology
Preferred 2nd Date:			
Discussion Item:		Presenter:	Paul Parsons
	Management Control Agreements	estimated time needed:	Four Minutes
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Please review and approve the Local Law Enforcement Management Control Agreements that the MN BCA is requiring us to have in motion according to Criminal Justice Information Services (CJIS) Security Policy section 5.1.1.4.

Background Information:

There are five Agencies that we support.
 Redwood Falls PD
 Walnut Grove PD
 Morgan PD
 Lamberton PD
 Lower Sioux PD

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 08-29-2024

Date Requestor Requires Review Completion: 10-22-2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Management Control Agreement

Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network Redwood County Criminal Justice Data Network (CJDN) for the interstate exchange of criminal history/criminal justice information, the Lamberton Police Department shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities.
- (2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the Lamberton Police Department Policies and CJIS Security Policy in the operation of all information received.

“Responsibility for management of security control shall remain with the criminal justice agency.”
Section 5.1.1.4

This agreement covers the overall supervision of all Lamberton Police Department systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Lamberton Police Department systems to include NCIC Programs that may be subsequently designed and/or implemented within the Lamberton Police Department.

Redwood County

Date

Lamberton Police Dept.
Chief of Police
(Criminal Justice Agency)

Date

Management Control Agreement

Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network Redwood County Criminal Justice Data Network (CJDN) for the interstate exchange of criminal history/criminal justice information, the Morgan Police Department shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities.
- (2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the Morgan Police Department Policies and CJIS Security Policy in the operation of all information received.

“Responsibility Management control of the criminal justice function remains solely with the Criminal Justice Agency.” Section 5.1.1.4

This agreement covers the overall supervision of all Morgan Police Department systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Morgan Police Department system to include NCIC Programs that may be subsequently designed and/or implemented within the Morgan Police Department.

Redwood County

Date

Morgan PD
City of Morgan Chief of Police

Date

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 10.22.2024 | _____

Management Control Agreement

Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network Redwood County Criminal Justice Data Network (CJDN) for the interstate exchange of criminal history/criminal justice information, the Redwood Falls Police Department shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities.
- (2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the Redwood Falls Police Department Policies and CJIS Security Policy in the operation of all information received.

“Responsibility Management control of the criminal justice function remains solely with the Criminal Justice Agency.” Section 5.1.1.4

This agreement covers the overall supervision of all Redwood Falls Police Department systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Redwood Falls Police Department system to include NCIC Programs that may be subsequently designed and/or implemented within the Redwood Falls Police Department.

Redwood County

Date

City of Redwood Falls
Redwood Falls Police Department

Date

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 10.22.2024 | _____

Management Control Agreement

Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network Redwood County Criminal Justice Data Network (CJDN) for the interstate exchange of criminal history/criminal justice information, the Walnut Grove Police Department shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities.
- (2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the Walnut Grove Police Department Policies and CJIS Security Policy in the operation of all information received.

“Responsibility Management control of the criminal justice function remains solely with the Criminal Justice Agency.” Section 5.1.1.4

This agreement covers the overall supervision of all Walnut Grove Police Department systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Walnut Grove Police Department system to include NCIC Programs that may be subsequently designed and/or implemented within the Walnut Grove Police Department.

Redwood County

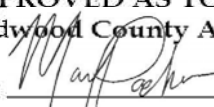
Date

City of Walnut Grove
Walnut Grove Police Department

Date

APPROVED AS TO FORM
Redwood County Attorney's Office

06/01/2020
CJISD-ITS-DOC-08140-5.9

By:  _____

Title: Assistant Redwood County Attorney

Date: 10.22.2024



REQUEST FOR BOARD ACTION

Requested Board Date: 11/5/24	Originating Dept.: EDA
Preferred 2nd Date:	
Discussion Item:	Presenter: Grady Holtberg
Adopt the 2024 County-Wide housing Study	estimated time needed: 10 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Adopt the 2024 County-Wide housing study completed by Bolton & Menk on 10/30/24 and make it available to the public on the Redwood County EDA website.

Background Information:

The county-wide housing study for Redwood County has been completed and the final report of the study was received from Bolton & Menk on October 30th 2024. This study and it's findings will guide the Redwood County EDA board members, as they continue to support housing opportunities across the county. The final report will also be made available on the county EDA website for public viewing and a press release will be issued to inform constituents.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/24	Originating Dept.:	RCSO
Preferred 2nd Date:			
Discussion Item:	Presenter: Jason Jacobson, Grady Holtberg		
Approve contract for Sheriff's office recruitment video	estimated time needed:	10 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve contract between Redwood County Sheriff's office and Flying Buttress Media for the completion of a recruitment video for the RCSO.

Background Information:

This recruitment video will serve as a tool for the RCSO to showcase the benefits of working and living in Redwood county at career fairs, on social media platforms and other advertising opportunities. This contract includes a 3 minute recruitment video, with options for additional 1-minute, and 30-second videos for additional advertisement opportunities/exposure. \$4,000 was set aside for this project from the 2023 public safety funds. The remaining funds will come from the RCSO pre-employment budget.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 10/25/24

Date Requestor Requires Review Completion: 11/5/24

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Media Contract

This contract ("Contract") made and entered into as of the ____ day of October, 2024, by and between Flying Buttress Media, LLC, ("Contractor") and Redwood County Sheriff's Office, ("Client.")

Recitals

1. Contractor is experienced in the creation and production of media based promotional materials, including video productions;

2. Client is in the business of promoting Redwood County Sheriff's Office as a desirable employment opportunity.

3. Client desires to retain the services of Contractor to create and produce promotional materials to further Client's efforts in broadening the promotion of Redwood County Sheriff's Office as a desirable employment opportunity.

Agreement

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties hereto, the receipt and sufficiency of which is acknowledged by each party, Client and Contractor agree as follows:

1. The Work. Client hereby retains and hires Contractor to create and produce certain videos (the "Work"), as follows:

a. One 3 minute video (featuring video footage, off camera voiceover, 3 – 4 on camera interviews) promoting Redwood County Sheriff's Office as a desirable employment opportunity.

b. One 1 minute version of the 3 minute video.

c. One 30 second version of the 3 minute video.

Contractor will take on responsibilities of pre-production, production and post-production for the video.

2. Relationship. Contractor and Client agree that independent contractor relationship is the only defined relationship between the two, and that Contractor is not to be considered or classified as an employee of Client. As such, Client is not required to provide benefits, including insurance, paid vacation, or sick leave, to Contractor.

3. Length of Contract. This Contract begins on the date listed above, and ends on April 1, 2025. Should both parties agree, Contract may be amended to extend its duration, provided that both Client and Contractor sign and date the amendment.

4. Deadlines. Contractor agrees to provide Client with the following:

a. The 3 minute video on or before March 5, 2025.

b. The 1 minute and 30 second videos on or before April 1, 2025.

Should both parties agree, Contract may be amended to extend deadlines for the Work, provided that both Client and Contractor sign and date the amendment.

5. Payment. Client agrees to pay Contractor the sum of \$4,900.00 for the Work, such sum to be payable as follows: an initial payment of \$1,225 at the beginning of the Contract term, a second payment of \$1,225 in January, 2025, and the remaining balance to be paid after Client's approval and acceptance of the final Work.

In addition, Client agrees to reimburse the mileage driven by Contractor on filming dates at \$0.50 per mile. Contractor agrees not to bill mileage for the first two filming dates, provided the travel is within 50 miles of New Ulm, Minnesota.

6. Insurance. Contractor is therefore responsible for any insurance required by applicable state and/or federal laws, such disability and/or automobile insurance. Contractor further agrees to waive his/her right to hold Client responsible for any injuries that occur as a result of Work during the duration of this contract.

a. Contractor shall indemnify, hold harmless and defend Client from and against any and all claims for injury or death to persons or damage to property arising from Contractor's performance of its duties hereunder in creation of the Work.

b. Client shall indemnify, hold harmless and defend Contractor from and against any and all claims for injury or death to persons or damage to property caused by Client from the creation of the Work.

7. Confidentiality. Contractor understands that entering into this Contract with Client means that Contractor will possibly come into contact and/or learn about privileged information

pertaining to Client. Contractor agrees not to divulge any of this confidential information to any third party without the expressed written consent of Client. Contractor and its employees, agents, successors and assigns shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA) and/or the Health Information Technology for Economic and Clinical Health Act (HITECH).

Contractor and its employees, agents, successors and assigns must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) as it applies to all data provided to Contractor by Client under this Agreement and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Contractor pursuant to this Agreement. If Contractor receives a request to release data, Contractor shall notify Client immediately and consult with Client as to how Contractor should respond to the request. Contractor's response shall comply with applicable law.

8. Ownership and Copyright. Contractor agrees that the finished Work it creates for the Client pursuant to this Contract shall belong entirely to the Client. This includes any copyrights that pertain to the Work, since the work will be "made for hire" as defined by the United States Copyright Act. Raw footage collected during this Contract, including footage that is in the final Work and footage that is not, shall belong to the Contractor.

a. Notwithstanding the provisions of this section, Contractor shall be entitled to use the Work produced by it pursuant to this agreement as promotional material to illustrate for potential future clients of Contractor the nature and extent of Contractor's creative and production talents.

9. Jurisdiction. This Contract is subject to and enforced under the laws of the State of Minnesota.

10. Termination. Client reserves the right to terminate this Contract without cause at any time prior to January 1st, 2025 by giving written notice to the Contractor. Upon receipt of notice of such termination, the Consultant shall take all action necessary to discontinue work or further commit Client's funds.

Client reserves the right to terminate this Contract at any time should Contractor violate any of the terms or conditions of this Contract as determined by the Client. In the event the County exercises its right to suspend or terminate this Agreement, the County shall submit written notice

to the Consultant specifying the extent of the suspension or termination and the reasons therefore, and the date upon which suspension or termination becomes effective.

Any money paid by Client to Contractor prior to Client's termination of this Contract is non-refundable.

11. This Contract constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendments or modification to this Contract shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Contract.

Flying Buttress Media, LLC

By: _____

Its: Chief Manager

Redwood County Sheriff's Office

By: _____

Its: _____

APPROVED AS TO FORM
Redwood County Attorney

By: _____

Its _____

VIDEO RELEASE FORM

I, _____, hereby grant permission to Flying Buttress Media LLC and Redwood County Sheriff's Office, the rights of my image, in video or still, and of the likeness and sound of my voice as recorded on audio or video tape without payment. I understand that my image may be edited, copied, exhibited, published or distributed and waive the right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my image or recording. I also understand that this material may be used in diverse settings within an unrestricted geographic area.

By signing this release, I understand this permission signifies that photographic or video recordings of me may be electronically displayed via the Internet, via television or in the public setting.

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed.

By signing this release, I acknowledge that I have completely read and fully understand the above release and agree to be bound thereby. I hereby release any and all claims against any person or organization utilizing this material.

Full Name _____

Phone _____

Email Address _____

Signature _____ Date _____

If this release is obtained from a presenter under the age of 18, then the signature of that presenter's parent or legal guardian is also required.

Parent's Signature _____ Date _____



REQUEST FOR BOARD ACTION

Requested Board Date: November 5, 2024	Originating Dept.: Sheriff/SWHHS
Preferred 2nd Date:	
Discussion Item:	Presenter: Sheriff Jacobson/Commissioners
Civil Commitment Transport discussion	estimated time needed:
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

After discussion, Board decision regarding transportation of mental health clients and financial obligations

Background Information:

Discussion has been ongoing Sheriff and Southwest Health and Human Services regarding who will pay for the transport of a civilly committed person.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Offices Located in:

Redwood Falls, MN • 507-637-4041
Ivanhoe, MN • 507-694-1452 Slayton, MN • 507-836-6144
Pipestone, MN • 507-825-6720 Luverne, MN • 507-283-5070
Marshall, MN • Human Services 507-537-6747 • Health Services 507-537-6713

September 23, 2024

Dear County Administrators:

This letter is being sent out as concerns have risen regarding who will pay for the transport of a civilly committed person. Prior to 2020, county law enforcement was working this cost into their budget. Several still are. In 2020, Murray County board approved a fee schedule in which a line item had been added that made Civil transport the responsibility of Southwest Health and Human Services (SWHHS). SWHHS was notified of this change with the presentation of a transport invoice, noting it was now the responsibility of SWHHS to pay. In 2022, Redwood county Sheriff's department began sending similar bills for payment to SWHHS. SWHHS recently received a bill for Civil commitment transport from Pipestone county. These increasing bills, that are not part of the SWHHS budget, prompted a conversation on whose responsibility these transport bills are.

The Southwest Health and Human Services Governing Board met Wednesday, September 18 and discussed the issue of Mental Health Civil Commitment transportation. It appears that there may be some miscommunication and misinformation related to the responsibility of these transports, as well who is financially responsible for those transports.

The County Boards of Lincoln, Lyon, Murray, Pipestone, Redwood and Rock have designated Southwest Health and Human Service (SWHHS) (253B.02 subd 5) to perform the Social Services tasks noted within MN Statute 253B. Under 253b.10 Subd 2a., *the court may order the designated agency, treatment facility, state-operated treatment program, or community-based treatment program, or any responsible adult to transport the patient. A protected transport provider may transport the patient according to section 256B.0625, subdivision 17. Whenever possible, a peace officer who provides the transportation shall not be in uniform and shall not use a vehicle visibly marked as a law enforcement vehicle. The proposed patient may be accompanied by one or more interested persons.*

For many years now, our District 5 Courts, in all six counties have designated the Sheriff's department as a secure transport service to be the agency to transport committed person when inpatient residential treatment is indicated. SWHHS is currently communicating and coordinating with the Sheriff's departments and inpatient residential settings to follow court orders to securely and safely get person under Civil Commitment experiencing a mental health event to the appropriate level of care. Southwest Health and Human Services is not considered the designated agency for directly providing transport.

The SWHHS Governing Board unanimously voted to bring this issue back to each individual county with the express intent that the full responsibility of mental health transports is with each county.

Please feel free to reach out to SWHHS Board members with questions or concerns.
Thank you.

Sincerely,

Beth M. Wilms

REDWOOD COUNTY

SENTENCE TO SERVICE PROGRAM

Operated by the Redwood County Sheriff Department

QUARTERLY REPORT

FOR

July, August, September 2024

Jay Baune, Coordinator/ Crew Leader

Department of Corrections
Work Service Daily Crew Detail Report
7/1/2024 to 9/30/2024

Printed by: Jay V Baune
10/02/2024 04:26 PM

Crew Leader: Baune, Jay V
Crew Leader: Jay V Baune

Crew Date	Agency	Site	Project	Crew Size	Hours Worked	No Credit Hours
7/1/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
7/2/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	17.00	0.00
7/3/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
7/8/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
7/9/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	3	7.00	0.00
7/9/2024	Redwood County	Red-Plum Creek Park	Cabin Maintenance and Repairs.	3	24.00	0.00
7/10/2024	Redwood County	Red-Plum Creek Park	Cabin Maintenance and Repairs.	2	8.00	0.00
7/10/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	2	4.00	0.00
7/10/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	12.00	0.00
7/11/2024	Redwood County	Red-Plum Creek Park	Trim down campsite bushes	2	24.00	0.00
7/15/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	21.50	0.00
7/16/2024	Redwood County	Red-Plum Creek Park	Trim Trees	3	32.00	0.00
7/17/2024	Redwood County	Red-Plum Creek Park	Trim Trees	3	30.00	0.00
7/17/2024	Non-Profit	Red-Museum	Grass and Weed Trimming, Mowing	3	3.00	0.00
7/20/2024	Non-Profit	Red-Gilfillan	Grass and Weed Trimming	5	48.00	0.00
7/21/2024	Non-Profit	Red-Gilfillan	Split Firewood	1	8.00	0.00
7/23/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	3	6.00	0.00
7/23/2024	Redwood County	Red-Plum Creek Park	General park maintenance	3	24.00	0.00
7/24/2024	Non-Profit	Red-Gilfillan	Painting	2	24.00	0.00
7/27/2024	School District	Red-ISD 2897	Painting	5	42.50	0.00
7/29/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	24.00	0.00
7/30/2024	School District	Red-ISD 2897	Painting	5	48.00	0.00
7/31/2024	Non-Profit	Red-Gilfillan	Grass and Weed Trimming	5	24.00	0.00
7/31/2024	School District	Red-ISD 2897	Painting	5	20.00	0.00
8/3/2024	Non-Profit	Red-Gilfillan	Grass and Weed Trimming	3	24.00	0.00
8/3/2024	School District	Red-ISD 2897	Painting	3	8.00	0.00
8/5/2024	School District	Red-ISD 2897	Painting	1	10.00	0.00
8/6/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	1	8.00	0.00
8/6/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	8.00	0.00

Department of Corrections
Work Service Daily Crew Detail Report
7/1/2024 to 9/30/2024

Printed by: Jay V Baune
10/02/2024 04:26 PM

Crew Date	Agency	Site	Project	Crew Size	Hours Worked	No Credit Hours
8/7/2024	Non-Profit	Red-Musuem	Grass and Weed Trimming, Mowing	0	8.00	0.00
8/10/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	4	39.00	0.00
8/12/2024	Non-Profit	Red-Musuem	Grass and Weed Trimming, Mowing	0	4.00	0.00
8/13/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	1	14.00	0.00
8/14/2024	Redwood County	Red-Paxton Twsp.	Weed Control for Seal Coating	0	8.00	0.00
8/15/2024	Non-Profit	Red-Giffillan	Painting	1	16.00	0.00
8/17/2024	Non-Profit	Red-Giffillan	Grass and Weed Trimming	1	8.00	0.00
8/19/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
8/20/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	5	45.00	0.00
8/21/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	4	41.00	0.00
8/22/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	2	15.00	0.00
8/26/2024	Redwood County	Red-Plum Creek Park	Cabin Maintenance and Repairs.	3	16.00	0.00
8/26/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	3	3.00	0.00
8/26/2024	Redwood County	Red-Plum Creek Park	General park maintenance	3	12.00	0.00
8/27/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	22.00	0.00
8/28/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
8/31/2024	Non-Profit	Red-Giffillan	Grass and Weed Trimming	4	16.00	0.00
8/31/2024	Non-Profit	Red-Lamberton Blacksmith shop	Lamberton Blacksmith Shop	4	20.00	0.00
9/3/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	2	6.00	0.00
9/3/2024	Redwood County	Red-Plum Creek Park	Cabin Maintenance and Repairs.	2	8.00	0.00
9/3/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	8.00	0.00
9/4/2024	Redwood County	Red-Plum Creek Park	Cabin Maintenance and Repairs.	2	10.00	0.00
9/4/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	2	8.00	0.00
9/7/2024	RoadSide Clean-State	Red-Adopt-A-Hiway	Minnesota DOT Adopt-A-Hiway Program	3	32.00	0.00
9/10/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	16.00	0.00
9/11/2024	Redwood County	Red-Plum Creek Park	General park maintenance	1	12.00	0.00
9/11/2024	Non-Profit	Red-Musuem	Grass and Weed Trimming, Mowing	1	4.00	0.00
9/12/2024	Redwood County	Red-Plum Creek Park	Stack firewood	1	14.50	0.00
9/16/2024	Non-Profit	Red-Giffillan	Grass and Weed Trimming	2	24.00	0.00
9/17/2024	Redwood County	Red-Plum Creek Park	General park maintenance	2	19.00	0.00
9/21/2024	Redwood County	Red-Giffillan	Firewood Project	5	24.00	0.00
9/21/2024	Redwood County	Red-Plum Creek Park	Cut up trees for firewood	5	16.00	0.00

Department of Corrections
Work Service Daily Crew Detail Report
7/1/2024 to 9/30/2024

Printed by: Jay V Baune
10/02/2024 04:26 PM

Crew Date	Agency	Site	Project	Crew Size	Hours Worked	No Credit Hours
9/21/2024	Non-Profit	Red-Gilfillan	Misc.equipment clean-up and storage	5	8.00	0.00
9/25/2024	Redwood County	Red-Plum Creek Park	General park maintenance	3	27.00	0.00
9/26/2024	Redwood County	Red-Plum Creek Park	Cut up trees for firewood	1	10.00	0.00
9/27/2024	Redwood County	Red-Plum Creek Park	Cut up trees for firewood	1	12.00	0.00
9/28/2024	Non-Profit	Red-Gilfillan	Grass and Weed Trimming	1	8.00	0.00
9/30/2024	Redwood County	Red-Plum Creek Park	General park maintenance	3	20.00	0.00
9/30/2024	Redwood County	Red-Plum Creek Park	Split & bundle campfire wood	3	8.00	0.00

Crew Leader Summary:

Total Number of Crew Days:	50
Average Size of Crew:	2.20
Total Hours Worked:	1170.50
Total No Credit Hours:	0.00

Department of Corrections
Work Service Summary Report
7/1/2024 to 9/30/2024

Printed by: Jay V Baune
10/02/2024 04:30 PM

County: Redwood
WS Types: ALL WS Types
Crew Leader: Baune, Jay V

	Number of Males	Number of Females
Open work service assignments at the start of the reporting period:		
Closed:	9	4
Open:	1	1
Total:	<u>10</u>	<u>5</u>
New work service assignments during the reporting period:	12	3
Work service assignments served during the reporting period:	22	8
Work service assignments that closed during the reporting period:		
Successful Completion:	12	5
Unsuccessful Completion:	3	1
Total:	<u>15</u>	<u>6</u>

	Male		Dollar Value	Female		Dollar Value
	Hours	Days		Hours	Days	
Work service hours:	574.50	71.81		189.00	23.63	
Hours worked in lieu of jail (Jail days saved):	0.00	0.00		0.00	0.00	
Fine hours worked (Dollar Value):	0.00	0.00	\$0.00	0.00	0.00	\$0.00
Restitution hours worked (Dollar Value):	0.00	0.00	\$0.00	0.00	0.00	\$0.00
Fee hours worked (Dollar Value):	0.00	0.00	\$0.00	0.00	0.00	\$0.00
Total hours:	<u>574.50</u>	<u>71.81</u>		<u>189.00</u>	<u>23.63</u>	

Agency Breakdown	Work		No Credit		Total	
	Hours	Days	Hours	Days	Hours	Days
City	0.00	0.00	0.00	0.00	0.00	0.00
County	0.00	0.00	0.00	0.00	0.00	0.00
Department of Natural Resources	0.00	0.00	0.00	0.00	0.00	0.00
Federal	0.00	0.00	0.00	0.00	0.00	0.00
Non-Profit	1010.00	126.25	0.00	0.00	1010.00	126.25
Private	0.00	0.00	0.00	0.00	0.00	0.00
School District	128.50	16.06	0.00	0.00	128.50	16.06
State	32.00	4.00	0.00	0.00	32.00	4.00
Township	0.00	0.00	0.00	0.00	0.00	0.00
Total:	<u>1170.50</u>	<u>146.31</u>	0.00	0.00	1170.50	146.31

Department of Corrections
Work Service Summary Report
7/1/2024 to 9/30/2024

Printed by: Jay V Baune
10/02/2024 04:30 PM

Agency Breakdown	Work		No Credit		Total	
	Hours	Days	Hours	Days	Hours	Days

Sum of Project Work Hours Completed times the Project's Rate per Hour: \$17,722.50

Estimated Value of Projects completed during Report Period: \$0.00

10/24/2024

Summer here and gone and Fall is upon us.

This summer we finished up a project we started last Fall, which was scrapping the old blacksmith building in Lamberton and painting a primer coat and a final coat of paint on the entire building and painting the trim in another color. A big project that turned out well.

We also scrapped and painted four more buildings out at the Gilfillan site along with a tremendous amount of time spent weed whipping. Because of the amount of rain the area received we were mowing and weed whipping every week.

The Museum was also another busy area that needed a lot of attention with mowing and weed whipping and picking up branches. With the Oak trees getting older it seems like every time the wind blows bigger branches are breaking and falling to the ground.

We also completed our annual highway pick-up which consist of 8 ditch miles that we cover picking up 9 full bags of litter.

Another ongoing painting project is at the high school. So far we painted 2 class rooms, teachers' lounge, and numerous hallways.

The largest share of our work schedule is at Plum Creek Park starting with every Monday we do an entire cleaning and sanitizing of both bathrooms and shower areas in the upper park and the bathroom in the lower park pavilion along with the 3 concrete bathrooms. With the amount of firewood that is consumed by campers, bundling and splitting firewood is always ongoing. Again, with the amount of rain and wind, picking up branches and weed whipping was never-ending.

That about sums up the STS summer schedule which wouldn't be possible without the great help from STS clients.

Please, reach out to me with any questions or concerns you may have.

Respectively Submitted.

A handwritten signature in cursive script that reads "Jay Baune".

Jay Baune

REDWOOD COUNTY JAIL POPULATION September 2024

DATE	UN-SENTENCED		UN-SENTENCED		TOTAL	SENTENCED		UN-SENTENCED		TOTAL	TOTAL	GRAND	ADP
	IN COUNTY		IN COUNTY			OUT COUNTY		OUT COUNTY					
	MALE	FEMALE	MALE	FEMALE		MALE	FEMALE	MALE	FEMALE				
1	2	0	7	2	11	0	0	2	1	3	28	28	28.0
2	2	0	8	3	13	0	0	2	1	3	16	44	22.0
3	2	0	8	2	12	0	0	1	1	2	14	58	19.3
4	2	1	7	2	12	0	0	1	1	2	14	72	18.0
5	2	1	6	2	11	0	0	1	1	2	13	85	17.0
6	2	1	6	3	12	0	0	1	1	2	14	99	16.5
7	2	1	6	3	12	0	0	1	1	2	14	113	16.1
8	2	1	6	2	11	0	0	1	1	2	13	126	15.8
9	4	1	10	2	17	0	0	1	1	2	19	145	16.1
10	5	2	11	1	19	0	0	1	1	2	21	166	16.6
11	5	2	9	1	17	0	0	2	1	3	20	186	16.9
12	2	2	8	1	13	0	0	2	1	3	16	202	16.8
13	3	2	8	2	15	0	0	2	1	3	18	220	16.9
14	3	2	8	2	15	0	0	2	1	3	18	238	17.0
15	3	2	8	2	15	0	0	2	1	3	18	256	17.1
16	3	1	8	2	14	0	0	2	1	3	17	273	17.1
17	3	2	11	1	17	0	0	2	1	3	20	293	17.2
18	2	2	10	2	16	0	0	2	1	3	19	312	17.3
19	1	2	9	1	13	0	0	5	2	7	20	332	17.5
20	1	2	9	2	14	0	0	5	2	7	21	353	17.7
21	2	3	8	1	14	0	0	5	2	7	21	374	17.8
22	4	1	10	2	17	1	0	5	2	8	25	399	18.1
23	4	1	10	2	17	1	0	5	2	8	25	424	18.4
24	3	1	9	2	15	0	1	5	2	8	23	447	18.6
25	3	1	10	0	14	0	1	5	4	10	24	471	18.8
26	2	1	10	0	13	0	1	5	4	10	23	494	19.0
27	2	1	10	0	13	0	1	5	4	10	23	517	19.1
28	2	1	11	1	15	0	1	5	4	10	25	542	19.4
29	1	1	13	1	16	0	1	5	4	10	26	568	19.6
30	1	1	13	1	16	0	1	5	4	10	26	594	19.8
31	0	0	0	0	0	0	1	0	0	1	1	595	19.2
TOTALS	75	39	267	48	429	2	8	88	54	152	595		
Ave.	2.4	1.3	8.6	1.5	13.8	0.1	0.3	2.8	1.7	4.9	19.2		



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Operation Green Light for Veterans		
	Presenter:	VSO Ryan Schweiss	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Adopt Resolution declaring Redwood County's participation in Operation Green Light for Veterans

Background Information:

Once again this Veterans Day, the National Association of Counties (NACo) and the National Association of County Veterans Service Officers (NACVSO) invite the nation's 3,069 counties, parishes, and boroughs to join Operation Green Light and show support for veterans by lighting our buildings green from November 4-11, 2024. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Maintenance and Veteran Service Office staff will be working to implement the lighting on our buildings, and a media notifications will be published to bring awareness to our county residents.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



Supporting Operation Green Light for Veterans

WHEREAS, the residents of Redwood County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Redwood County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

1st District
RICK WAKEFIELD
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2nd District
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3rd District
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4th District
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5th District
DAVE FORKRUD
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WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Redwood County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Redwood County hereby declares during November through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Redwood County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Jim Salfer, Chair
Redwood County Board of Commissioners

11-7-23
Date

Vicki Kletscher
Redwood County Administrator

11-7-23
Date

1st District
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REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	2025 Septic Grant Agreement		
	Presenter:	Nick B.	
	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve 2025 Septic Grant Agreement with the Board of Water and Soil Resources (BWSR).

Background Information:

For 2025 the State of Minnesota is proposing to give Redwood County \$21,200.00 toward administrative costs of the county septic (SSTS) program. This is an increase from \$18,600.00 received in previous years. These funds go toward staff time for septic inspections, design review, and responding to inquiries and complaints from the public. Redwood is also receiving \$50,000.00 in grant funds for the low income septic grant program, which pays 50% or 75% of the cost of a new septic for qualifying landowners. This is an increase from \$40,000.00 received in previous years.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 10/2/24

Date Requestor Requires Review Completion: 10/25/24

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



**FY 2025 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
MPCA SSTS PROGRAM
GRANT AGREEMENT**

Vendor:	0000197342
PO#:	3000017960

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Redwood County, PO Box 130, Redwood Falls MN 56283 (Grantee).

Grant ID	Grant Title	Awarded Amt
P25-0722	2025 - Septic Treatment Systems - NRBG (Redwood County)	\$21,200.00
P25-0788	2025 - Septic Treatment Systems Upgrade - NRBG (Redwood County)	\$50,000.00

Total Grant Awarded: \$71,200.00

Recitals

1. The Minnesota Pollution Control Agency (MPCA) transferred to the Board funds for their 2025 Subsurface Sewage Treatment System (SSTS) Program.
2. Minnesota Statutes § 103B.101, Subd. 9(1), and Minn. Stat. § 103B.3369, Subd. 5 authorize the Board to award grants.
3. The Grantee has met the criteria established by statute, the Board, and the MPCA and is eligible to receive MPCA SSTS Grant funds.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the State.
5. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State’s Authorized Representative is Aaron Jensen, MPCA Subsurface Sewage Treatment System Program Supervisor, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 757-2544, or his successor, and has the responsibility to monitor the Grantee’s performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee’s Authorized Representative is:

TITLE

ADDRESS

CITY

TELEPHONE NUMBER

If the Grantee’s Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. **Terms of the Grant Agreement.**
 - 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
 - 1.2. **Expiration date:** December 31, 2027 or until all obligations have been satisfactorily fulfilled, whichever comes first.
 - 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 19. Intellectual Property Rights.

2. **Grantee's Duties.**

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

2.1 **Reporting:** All data and information provided in a Grantee's report shall be considered public.

2.1.1 The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.

2.1.2 The Grantee must display on its website the previous calendar year's detailed information on the expenditure of grant funds and measurable outcomes as a result of the expenditure of funds according to the format specified by the Board, by March 15 of each year.

2.1.3 The Grantee will submit a final progress report to the Board by February 1, 2028. Information provided must conform to the requirements and formats set by the Board.

2.1.4 A late or incomplete annual progress or final report will result in the withholding of any future allocations.

2.2 **Compliance:** The Grantee will comply with Minnesota Rules Chapter 7082.0040 through 7082.0700; and amendments thereto, for Subsurface Sewage Treatment Systems.

3. **Time.**

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. **Terms of Payment.**

4.1. All grant funds will be distributed in one installment promptly after the execution of the Grant Agreement.

4.2. All costs must be incurred within the grant period. All incurred costs should be calculated or determined before the final report is completed or returning funds.

4.3. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.

4.4. Once final reporting has been completed funds may not be re-requested as funds may not be available.

4.5. The obligation of the State under this Grant Agreement will not exceed the amount listed above.

4.6. This grant is an advance payment. Advance payments allow the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.**

All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, and regulations. The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law. Costs charged to the grant must be direct and necessary to produce the outcomes funded by the grant. Charges to the grant must be itemized and documented.

6. **Assignment, Amendments, Work Plan Revisions, and Waiver.**

6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2. **Amendments and Work Plan Revisions.** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto. All work plan revisions must be documented. The Board reserves the right to require a work plan revision or grant agreement amendment for changes in the scope of the grant.

6.2.1. Board approval is required of work plan revisions on grants less than \$50,000 if the cumulative budget adjustment is greater than \$5,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is greater than 10% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is greater than \$50,000.

6.2.2. An amendment to the Grant Agreement is required on grants less than \$50,000 if the cumulative budget adjustment is equal to or greater than \$20,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is equal to or greater than 40% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is equal to or greater than \$200,000.

6.2.3. Revisions that do not meet the thresholds identified in 6.2.1. or 6.2.2. are permitted without prior approval from the Board provided that such revision is documented and that the total obligation of the Board for all compensation and reimbursements to the Grantee shall not exceed the total grant award amount.

6.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7. Liability.

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8. State Audits.

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

9. Government Data Practices.

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10. Workers' Compensation.

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11. Publicity and Endorsement.

11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

12. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination.

13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. Prevailing Wage.

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. Municipal Contracting Law.

Per Minn. Stat. § 471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee’s financial records, including support documentation justifying a single/sole source bid, if applicable.

17. Constitutional Compliance.

It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding the use of Clean Water Funds to supplement traditional sources of funding.

18. Signage.

It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, Article 3, Section 5(b) for Clean Water Fund projects.

19. Intellectual Property Rights.

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State’s request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Redwood County

Board of Water and Soil Resources

By: _____

By: _____

(signature)

(signature)

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 10.23.2024 | _____



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Petitioner: Nick B.		
Petition for Authority to Use County Ditch 28 as an Outlet - Leroy Harnack	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Set public hearing on Petition for Authority to Use County Ditch 28 as an Outlet for Tuesday, December 3 at 9:00 am.

Background Information:

Redwood County landowner Leroy Harnack submitted a petition to outlet part of the Southeast quarter of Section 23, North Hero Township, into CD 28. Seven acres in that quarter already drain and pay benefits into CD 28. The remaining acres in the SE 1/4 currently drain into CD 45. Mr. Harnack plans to work with his neighbor to the west to tile into the CD 28 open ditch on the west edge of section 23. Bill Moldestad was appointed viewer. He has determined that the new acres will have a benefit on \$38,340.76 and set the outlet fee at \$17,200.00.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 10/2/24

Date Requestor Requires Review Completion: 10/25/24

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

STATE of MINNESOTA
Before the
REDWOOD COUNTY BOARD OF COMMISSIONERS
Sitting as the drainage authority for:
Ditch # 28

In the Matter of:

Leroy Harnack
12026 Frontier Ave.
Revere, MN 56166

Petition for Authority to Use
Ditch # 28 as an Outlet

507-920-7673

I would like to petition for an outlet into Redwood County Ditch # 28 located in the SW ¼ Section 23 of T109N R38W (North Hero). The purpose of this would be to drain the SE ¼ Section 23 of T109N R38W (North Hero).

I have an outlet going Southeast into Pell Creek on the South edge of Revere, MN that is not adequate. The cost to improve this outlet would be much more costly and difficult permits to cross State Highway 14 and the Railroad.

State of Minnesota

County of Redwood

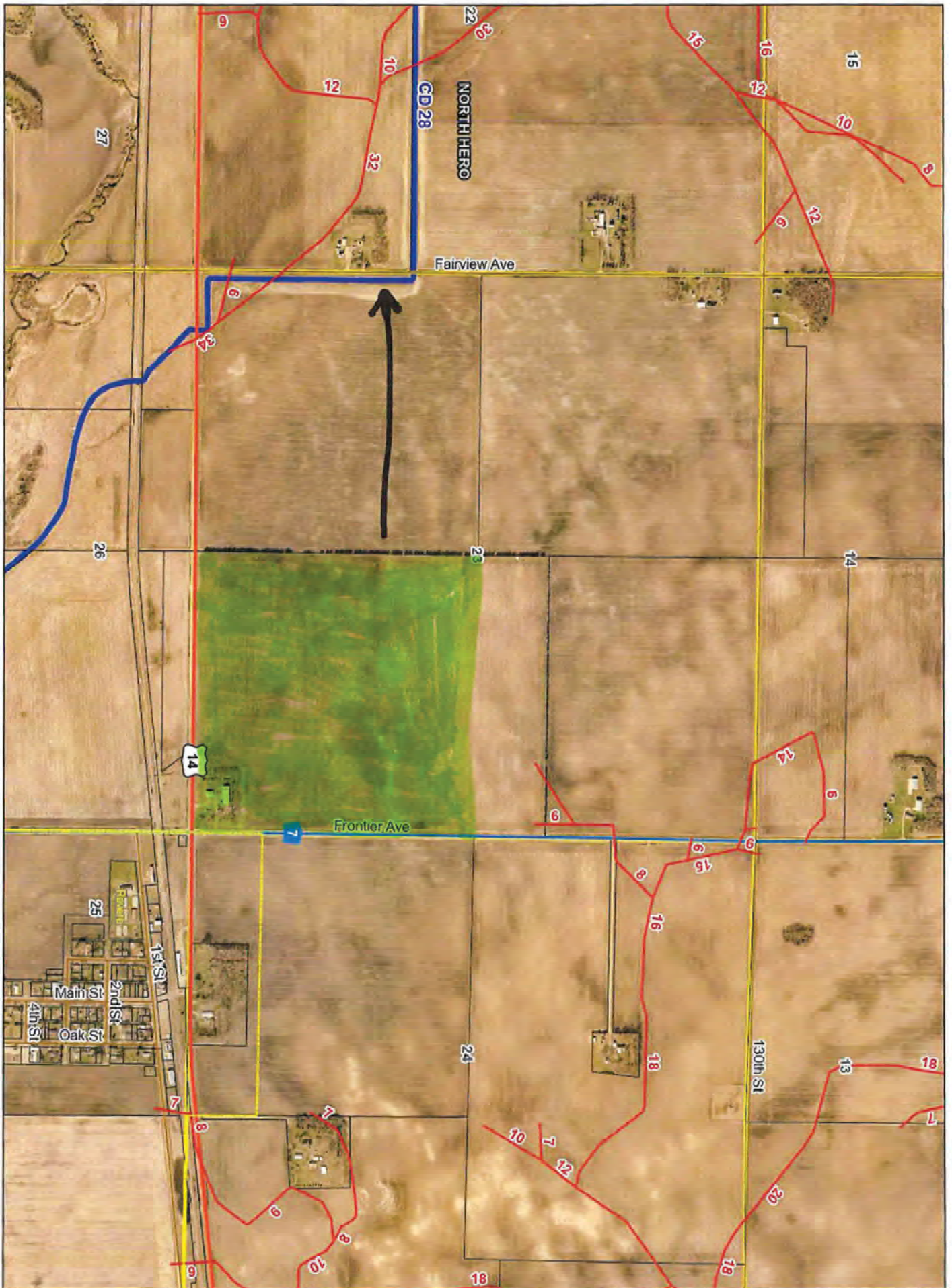
Respectfully submitted this 15 day of August, 2024 by: Leroy Harnack
Leroy Harnack

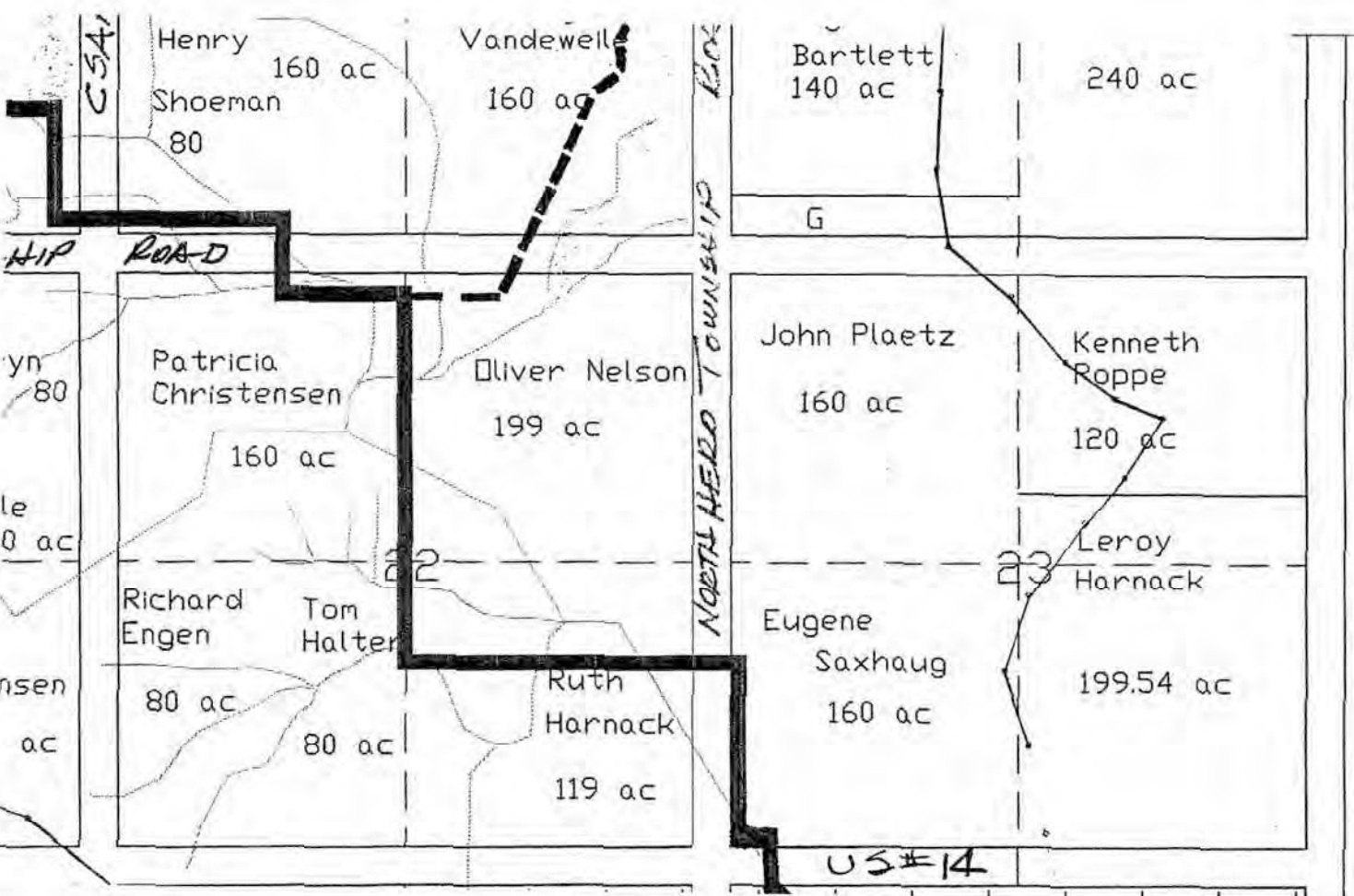
Rachel A. Imker
Notary Public Signature

Rachel A. Imker
Notary Public Printed Name

08/15/2024
Date Notarized







Re: Leroy Harnack Petition to use **Redwood County Ditch 28**
 as an outlet for a private drainage system to benefit a portion (SE1/4 Section 23)
 of parcel **61-023-1040** in North Hero Township

In accordance with Minnesota Statute 103E.401, I herewith submit the following report.

Currently, seven acres in the NW1/4 SE1/4 Sec. 23-109N-38W were assessed improvement benefits and an improvement cost for the construction of the open ditch portion of County Ditch 28. This report will determine the additional benefits and outlet charge for the remaining acreage of the SE1/4 of Section 23. Included with this report is an aerial photo using digital elevation modeling to help visualize the relative elevations of the petitioned area. Also, the photo indicates the area previously assessed and two small areas along the north side which drain to the north and will not be assessed.

County Ditch 28 had an open ditch improvement project that was constructed in approximately 1996 at an assessed cost of \$390,208.27 to the landowners. In determining benefits for the petitioned parcel, I made an effort to use a method similar to that used by the appointed viewers in their redetermination and improvement reports which were done in 1995.

The following chart shows the proposed additional benefits for the petitioned parcel.

Petitioned Parcel SE1/4 Section 23	Current Watershed Acres	Added Watershed			Total Additional Maintenance Benefits After Petition
		Acres	Improvement Benefits	Redetermined Benefits	
NW1/4 SE1/4	7	30	\$1,969.92	\$1,313.28	\$3,283.20
NE1/4 SE1/4	0	38	\$6,474.24	\$4,046.40	\$10,520.64
SE1/4 SE1/4	0	37	\$7,256.16	\$4,837.44	\$12,093.60
SW1/4 SE1/4	0	38	\$7,319.60	\$5,123.72	\$12,443.32
Totals	7	143	\$23,019.92	\$15,320.84	\$38,340.76

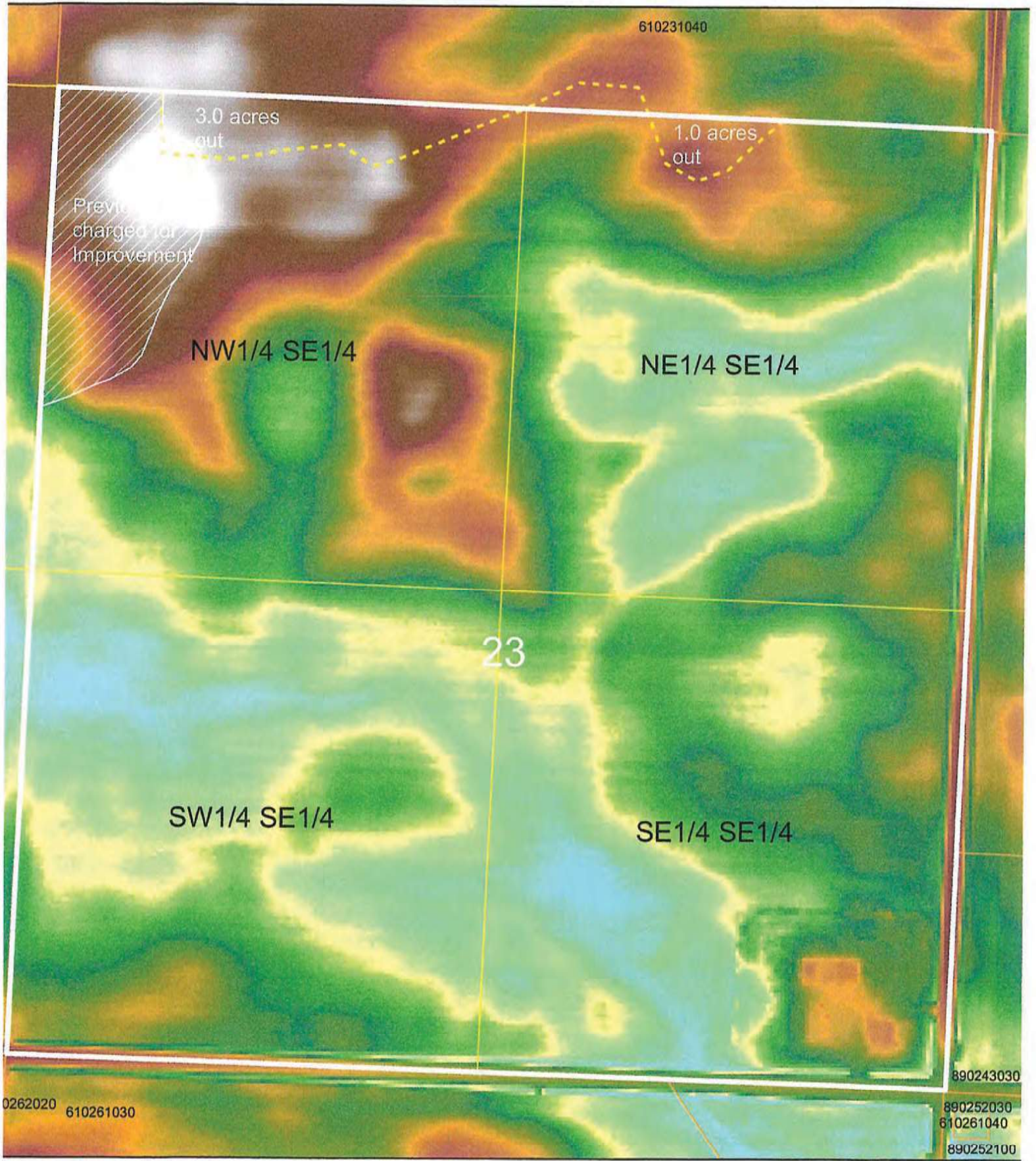
An outlet charge for the entire petitioned parcel was determined to be \$17,200.00. This amount would have been the added acres share of the original construction cost adjusted for inflation.

This report is respectfully submitted to the Redwood County Drainage Authority by:



William Moldestad

SE 1/4 Section 23





REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette Pidde		
Craig Serbus - Interim Use Permit #9-24	estimated time needed:	5 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Extraction Interim Use Permit #9-24 to continue operation of a gravel pit in Section 28 of Paxton (formerly Honner) Township, with conditions proposed by staff, as amended to add the following condition:

4. The permit holder shall enter into and abide by a road maintenance agreement with the Paxton Township Board of Supervisors.

Background Information:

Craig Serbus of Gordy Serbus & Sons Gravel, on behalf of landowner Scott Haas is seeking to re-permit a gravel pit site for extraction, processing, and stockpiling of hard rock and gravel material. The site is located in Section 28 of Paxton (formerly Honner) Township, and has been in operation since 1990. The pit is located on the south side of, and abuts, Front Street. There are no dwelling sites within one-half mile of the extraction area.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Conditions for Permit No. 9-24 (Craig Serbus – Haas Pit)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. Proper warning signs shall be posted on Front Street and CSAH 101 during periods of continuous hauling. The warning signs shall conform to the guidelines provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. The permit holder shall enter into and abide by a road maintenance agreement with the Paxton Township Board of Supervisors.
5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
6. All waste and refuse generated by or from the use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.
7. The permit holder shall take appropriate and reasonable measures to ensure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
8. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit*. The maximum average depth of excavation will not go below 834 feet above mean sea level. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted.
9. A setback of at least 100 feet shall be maintained between the excavated and disturbed areas of the interim use and the open pond wetland on the south edge of the site, shown on the National Wetland Inventory map attached to the permit.
10. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
11. The permit holder shall not allow the extraction interim use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken, both on the permitted site and also on the various haul roads used, to prevent or

control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.

12. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not be dangerous from caving or sliding banks.
13. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed and sloped to a 4:1 slope, and thereafter, seeded with approved seed where required to avoid erosion and an unsightly mar on the landscape. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Interim Use Permit* reaches its completion date.
14. The permit holder shall remove excavated material from any pit or excavation away from the premises upon and along such highways, streets, or other public ways as the Board of Commissioners shall order and direct.
15. Hours of operation shall be from 7:00 a.m. to 7:00 pm., Monday through Saturday.
16. The permit holder shall post a bond or irrevocable letter of credit in the amount of \$60,000.00 as security to Redwood County. Further, the bond or irrevocable letter of credit shall remain in full force and effect for a minimum of one year beyond the completion date of the *Extraction Interim Use Permit*. The completion date of this permit shall be November 5, 2034.
17. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
18. No excavation or stockpiling shall occur until the permit holder, or permit holder's agent, provides the \$60,000.00 reclamation security and proof of bodily injury, property damage, and public liability insurance, to the Redwood County Environmental Office.
19. The Redwood County Planning Commission shall review the extraction interim use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the permit and/or requiring the permit holder to reapply for a permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette Pidde		
Brent Prouty - Interim Use Permit #10-24	estimated time needed:	5 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Extraction Interim Use Permit #10-24 to continue an extraction operation to remove overburden/fill material in Section 3 of Paxton Township, with conditions proposed by staff, as amended to include the following condition:

1. The permit holder shall enter into and abide by a road maintenance agreement with the Paxton Township Board of Supervisors.

Background Information:

The site was originally permitted in 2004 and renewed in 2014. The site is the location of a large stockpile of earthen fill material which was removed many years ago from the nearby former kaolin clay pit. Prouty has been gradually excavating and removing the stockpiled fill material as needed and as opportunity for sale of said material arises. No processing of material will occur on site.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Conditions for Permit No. 10-24 (Brent Prouty)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. Proper warning signs shall be posted along 340th Street and US Hwy 71/State 19 during times of continuous hauling. The warning signs shall conform to the guidelines provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. The permit holder shall enter into and abide by a road maintenance agreement with the Paxton Township Board of Supervisors.
5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
6. All waste and refuse generated by or from the use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.
7. The permit holder shall take appropriate and reasonable measures to ensure that all surface water runoff satisfies all applicable local, state, and federal discharge standards and to prevent erosion from surface water runoff.
8. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit*. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted.
9. No extraction, stockpiling, or storage of material or equipment shall occur in the Shoreland District as defined by Redwood County Zoning Ordinance.
10. Applicant shall apply for and obtain a separate Interim Use Permit prior to placing any equipment (i.e. hotmix plant, etc.) other than excavation equipment used at the site. Applicant shall apply for and obtain a separate Interim Use Permit prior to using the site for storage of materials (i.e. recycled concrete or asphalt, etc.) brought in from other sites or locations.
11. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
12. The permit holder shall not allow the extraction interim use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures

shall be taken, both on the permitted site and also on the various haul roads used, to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.

13. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not be dangerous from caving or sliding banks.
14. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed and sloped to a 4:1 slope, and thereafter, seeded with approved seed where required to avoid erosion and an unsightly mar on the landscape. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Interim Use Permit* reaches its completion date.
15. The permit holder shall remove excavated material from any pit or excavation away from the premises upon and along such highways, streets, or other public ways as the Board of Commissioners shall order and direct. Any materials that are deposited onto 340th Street or US Hwy71/State 19 shall be removed daily.
16. Hours of operation shall be from 7:00 a.m. to 7:00 pm., Monday through Saturday.
17. The permit holder shall post a bond or irrevocable letter of credit in the amount of \$32,000 as security to Redwood County. Further, the bond or irrevocable letter of credit shall remain in full force and effect for a minimum of one year beyond the completion date of the *Extraction Interim Use Permit*. The completion date of the permit shall be October 31, 2034.
18. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000.00 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
19. No excavation or stockpiling shall occur until the permit holder, or permit holder's agent, provides the \$32,000.00 reclamation security and proof of bodily injury, property damage, and public liability insurance, to the Redwood County Environmental Office.
20. The Redwood County Planning Commission shall review the extraction interim use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the permit and/or requiring the permit holder to reapply for a permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette Pidde		
Conditional Use Permit #8-24 - Linsmeier	estimated time needed:	10 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Deny Conditional Use Permit #4-24 for an Ag-related trucking business, pursuant to the recommendation of the Planning Commission. Denial of the permit was recommended on a 6-1 vote. Noise studies were conducted, and the PC reviewed the results. They heard further testimony regarding noise. The PC questioned whether commercial hauling was truly an ag-related business, and some did not believe that the application fit the Rural-Oriented Commercial Use. A concern was raised that the use did not fit the location, even if it did qualify as a Rural-Oriented Commercial Use. The Planning Commission reviewed each condition. A suggestion was made to have hours of operation from 7a.m. to 7p.m., since the property is adjacent to a residential area, and those are the hours of the nearby pit that was recommended for re-permitting. Mr. Linsmeier suggested 5 a.m. to 10 p.m. Concerns were unresolved. +

Background Information:

Mr. Linsmeier sought to build a 60'x104' pole barn to store and service his trucking business that hauls ag commodities. He planned to run his business from the site, including having owner-operator(s). He expected to have around 5 semi-trucks on-site. Rural-oriented commercial use is a conditional use in Ag district. The property is adjacent to an R-1 residential neighborhood, with the closest dwelling approximately 350' south of the site.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Budget Report		estimated time needed:	5 minutes
Board Action:		<input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

For information only.

Background Information:

See attached budget report.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

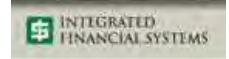
Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

IFX
10/29/24 8:05AM

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report:	2024 BUDGET (ACTIVE)	Page Break Option:	1	1 - Page Break by FUND
Include on the Report:	1 B - Both Revenues And Expenditures			2 - Page Break by DEPT
	E - Expenditure Accounts Only	Report Basis:	2	1 - Cash
	R - Revenue Accounts Only			2 - Modified Accrual
Report Thru:	10/2024			3 - Full Accrual
Save Report:	N			
Comment:				

IFX
10/29/24 8:05AM

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2024

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	83% % of BDG
3 FUND ROAD AND BRIDGE					
301 DEPT ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001	PROPERTY TAXES-CURRENT	0.00	1,603,317.54-	2,768,162.00-	58
03-301-000-0000-5004	PROPERTY TAXES-DELINQUENT	0.00	5,530.82-	0.00	0
03-301-000-0000-5015	WHEELAGE TAX	0.00	200,898.15-	360,000.00-	56
03-301-000-0000-5016	LOCAL SALES TAX	100,702.02-	722,732.79-	1,174,000.00-	62
03-301-000-0000-5020	SEVERED MINERAL TAXES	0.00	5.14-	6.00-	86
03-301-000-0000-5201	COUNTY PROGRAM AID	0.00	217,500.00-	435,000.00-	50
03-301-000-0000-5205	DISPARITY REDUCTION AID	0.00	3,760.22-	7,405.00-	51
03-301-000-0000-5208	MARKET VALUE CREDIT	0.00	0.00	66,936.00-	0
03-301-000-0000-5225	SPECIAL TOWN BRIDGE	0.00	915,249.80-	2,601,531.00-	35
03-301-000-0000-5230	TOWN BRIDGE REVENUE	0.00	999,151.10-	1,511,000.00-	66
03-301-000-0000-5235	TOWN ROAD REVENUE	0.00	720,556.00-	728,000.00-	99
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.	0.00	2,200,673.50-	2,302,595.00-	96
03-301-000-0000-5242	ST. OF MN. - MUN.MAINT.	0.00	292,530.19-	319,121.00-	92
03-301-000-0000-5244	ST. OF MN. - REG.CONST.	0.00	3,205,559.34-	3,462,813.00-	93
03-301-000-0000-5246	ST. OF MN - MUN. CONST.	0.00	0.00	478,724.00-	0
03-301-000-0000-5333	BRIDGE BONDING REVENUE	535,926.00-	1,077,269.33-	2,609,658.00-	41
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY	24,043.12-	91,250.49-	450,680.00-	20
03-301-000-0000-5502	FEES & SERVICES	10,890.00-	11,165.00-	13,850.00-	81
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS	300.00-	26,250.00-	23,600.00-	111
03-301-000-0000-5830	MISCELLANEOUS REVENUE (VARIOUS FUNDS)	0.00	185.84-	0.00	0
03-301-000-0000-5850	SALES OF MATERIALS	7,095.60-	108,019.93-	158,920.00-	68
03-301-000-0000-5920	SALE OF CAPITAL ASSET	21,621.50-	220,756.27-	100,000.00-	221
----- EXPENDITURES -----					
03-301-000-0000-6103	SALARIES & WAGES-REGULAR	0.00	241,045.28	340,411.00	71
03-301-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	19.87	58.00	34
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	0.00	38,205.57	49,122.00	78
03-301-000-0000-6163	PERA-COUNTY SHARE	0.00	18,078.40	25,531.00	71
03-301-000-0000-6172	WORKERS' COMPENSATION	0.00	36,897.00	37,000.00	100
03-301-000-0000-6175	FICA-COUNTY SHARE	0.00	14,174.19	21,106.00	67
03-301-000-0000-6176	MEDICARE-COUNTY SHARE	0.00	3,314.92	4,936.00	67
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE	1,566.40	15,926.80	19,971.00	80
03-301-000-0000-6210	POSTAGE	0.00	1,382.37	2,626.00	53
03-301-000-0000-6230	PRINTING & PUBLISHING	0.00	1,248.92	2,039.00	61
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS	0.00	5,346.35	20,610.00	26

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2024

Report Basis: Modified Accrual

			Percent of Year		83%
<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
03-301-000-0000-6241	SUBSCRIPTIONS	0.00	0.00	65.00	0
03-301-000-0000-6242	DUES	0.00	3,433.00	5,925.00	58
03-301-000-0000-6262	STATE AUDIT	668.00	668.00	125.00	534
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	775.00	15,679.22	14,649.00	107
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	84.74	1,841.28	3,135.00	59
03-301-000-0000-6331	MILEAGE	0.00	0.00	347.00	0
03-301-000-0000-6332	STAFF DEVELOPMENT	616.67	3,968.16	7,182.00	55
03-301-000-0000-6334	LODGING & EXPENSE	0.00	1,895.55	1,880.00	101
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	0.00	99,384.00	97,500.00	102
03-301-000-0000-6401	OFFICE SUPPLIES	214.40	2,440.96	6,694.00	36
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	953.24	2,191.74	1,415.00	155
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	805.98-	4,968.16-	9,642.00-	52
0 PROGRAM	Totals ...	Revenue 700,578.24-	12,622,361.45-	19,572,001.00-	64
		Expend. 4,072.47	502,173.42	652,685.00	77
		Net 696,505.77-	12,120,188.03-	18,919,316.00-	64
301 DEPT	Totals ROAD & BRIDGE ADMINISTRATION	Revenue 700,578.24-	12,622,361.45-	19,572,001.00-	64
		Expend. 4,072.47	502,173.42	652,685.00	77
		Net 696,505.77-	12,120,188.03-	18,919,316.00-	64
310 DEPT	HIGHWAY MAINTENANCE				
----- REVENUES -----					
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	12,100.63-	9,845.00-	123
03-310-000-0000-5301	STATE GRANTS	0.00	332.57-	0.00	0
----- EXPENDITURES -----					
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	0.00	728,403.25	1,099,080.00	66
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	33,994.77	39,426.00	86
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	0.00	22,196.60	38,199.00	58
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	132.36	120.00	110
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	0.00	195,045.00	287,066.00	68
03-310-000-0000-6163	PERA-COUNTY SHARE	0.00	54,915.07	85,296.00	64
03-310-000-0000-6175	FICA-COUNTY SHARE	0.00	44,397.25	72,956.00	61
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	0.00	10,383.21	17,062.00	61
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	0.00	270.00	360.00	75
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	108,009.64	106,184.00	102
03-310-000-0000-6332	STAFF DEVELOPMENT	0.00	7,200.00	0.00	0
03-310-000-0000-6341	EQUIPMENT RENTAL	2,100.00	37,541.93	155,000.00	24
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	112,971.73	673,779.11	990,242.00	68
03-310-000-0000-6506	MINOR EQUIP. PURCHASES	0.00	24,384.00	0.00	0

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2024

Report Basis: Modified Accrual

		Status	Quarter To Date	Year To Date	Percent of Year Budget	83% % of BDG
3	FUND	ROAD AND BRIDGE				
	<u>Account Number</u>					
	03-310-000-0000-6507	MISCELLANEOUS EXPENSES	61.16	5,820.41	16,956.00	34
	03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	720,556.00	728,000.00	99
	03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	1,952,111.01	935,312.00	209
	0 PROGRAM	Totals ...	Revenue	12,433.20-	9,845.00-	126
			Expend.	115,132.89	4,571,259.00	101
			Net	115,132.89	4,561,414.00	101
	310 DEPT	Totals HIGHWAY MAINTENANCE	Revenue	12,433.20-	9,845.00-	126
			Expend.	115,132.89	4,571,259.00	101
			Net	115,132.89	4,561,414.00	101
	320 DEPT	HIGHWAY CONSTRUCTION & ENGINEERING				
	----- REVENUES -----					
	03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	99,164.00-	160,000.00-	62
	03-320-000-0000-5383	MN IT SERVICES GEOSPATIAL INFO OFF GRAN	0.00	7,834.05-	0.00	0
	----- EXPENDITURES -----					
	03-320-000-0000-6103	SALARIES & WAGES-REGULAR	0.00	165,399.65	234,228.00	71
	03-320-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	5,584.41	13,500.00	41
	03-320-000-0000-6107	SALARIES & WAGES-OVERTIME	0.00	14,908.08	20,949.00	71
	03-320-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	51.29	47.00	109
	03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	0.00	48,790.32	66,408.00	73
	03-320-000-0000-6163	PERA-COUNTY SHARE	0.00	13,512.62	19,138.00	71
	03-320-000-0000-6175	FICA-COUNTY SHARE	0.00	10,407.88	16,658.00	62
	03-320-000-0000-6176	MEDICARE-COUNTY SHARE	0.00	2,434.11	3,896.00	62
	03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	53,932.09	508,287.22	1,007,618.00	50
	03-320-000-0000-6292	CONTRACT PAYMENTS	586,170.53	6,111,020.75	12,680,279.00	48
	03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS	11,357.08	3,832,807.05	4,775,288.00	80
	03-320-000-0000-6331	MILEAGE	0.00	46.74	0.00	0
	03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS	0.00	0.00	100,000.00	0
	03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER	121.98	2,983.53	40,000.00	7
	03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS	23.94	114,277.04	48,000.00	238
	03-320-000-0000-6507	MISCELLANEOUS EXPENSES	9,910.23	9,910.23	0.00	0
	----- REVENUES -----					
	03-320-000-2720-5240	2021A GO BOND INTEREST REIM - REG MAINT	0.00	212,400.00-	0.00	0
	03-320-000-2720-5244	2021A GO BOND PRINCIPAL REIM - REG CONST	0.00	310,000.00-	310,000.00-	100
	03-320-000-2720-5249	2021A GO BOND INTEREST REIM - REG MAINT	0.00	0.00	212,400.00-	0
	----- EXPENDITURES -----					
	03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS	0.00	310,000.00	310,000.00	100
	03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS	0.00	212,400.00	212,400.00	100

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*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2024

Report Basis: Modified Accrual

		Status	Quarter To Date	Year To Date	Percent of Year Budget	83% % of BDG
3 FUND ROAD AND BRIDGE						
----- REVENUES -----						
03-320-000-2723-5710	2023A GENERAL OBLIGATION BONDS INTEREST		0.00	18,291.67-	0.00	0
0 PROGRAM	Totals ...	Revenue	0.00	647,689.72-	682,400.00-	95
		Expend.	661,515.85	11,362,820.92	19,548,409.00	58
		Net	661,515.85	10,715,131.20	18,866,009.00	57
320 DEPT	Totals HIGHWAY CONSTRUCTION & ENGINEERING	Revenue	0.00	647,689.72-	682,400.00-	95
		Expend.	661,515.85	11,362,820.92	19,548,409.00	58
		Net	661,515.85	10,715,131.20	18,866,009.00	57
330 DEPT EQUIPMENT MAINTENANCE & SHOP						
----- REVENUES -----						
03-330-000-0000-5980	INSURANCE RECOVERIES		0.00	150,284.57-	0.00	0
----- EXPENDITURES -----						
03-330-000-0000-6103	SALARIES & WAGES-REGULAR		0.00	77,391.47	137,309.00	56
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME		0.00	1,625.53	5,010.00	32
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		0.00	13,958.00	24,561.00	57
03-330-000-0000-6163	PERA-COUNTY SHARE		0.00	5,926.27	10,674.00	56
03-330-000-0000-6175	FICA-COUNTY SHARE		0.00	4,740.09	8,824.00	54
03-330-000-0000-6176	MEDICARE-COUNTY SHARE		0.00	1,108.57	2,064.00	54
03-330-000-0000-6251	UTILITIES		1,177.16	51,328.26	81,619.00	63
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE		2,911.67	191,922.53	89,486.00	214
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT		3,679.03	27,131.32	29,475.00	92
03-330-000-0000-6332	STAFF DEVELOPMENT		25.98	63.54	220.00	29
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES		13,624.22	50,725.26	72,185.00	70
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES		38,723.40	171,715.13	239,296.00	72
03-330-000-0000-6504	FUEL		2,983.00	215,015.91	462,526.00	46
0 PROGRAM	Totals ...	Revenue	0.00	150,284.57-	0.00	0
		Expend.	63,124.46	812,651.88	1,163,249.00	70
		Net	63,124.46	662,367.31	1,163,249.00	57
330 DEPT	Totals EQUIPMENT MAINTENANCE & SHOP	Revenue	0.00	150,284.57-	0.00	0
		Expend.	63,124.46	812,651.88	1,163,249.00	70
		Net	63,124.46	662,367.31	1,163,249.00	57
3 FUND	Totals ROAD AND BRIDGE	Revenue	700,578.24-	13,432,768.94-	20,264,246.00-	66
		Expend.	843,845.67	17,296,785.83	25,935,602.00	67
		Net	143,267.43	3,864,016.89	5,671,356.00	68

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***** Redwood County *****



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2024

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year		
				<u>Budget</u>	<u>% of</u> <u>BDG</u>	
FINAL TOTALS	102 Accounts	Revenue	700,578.24-	13,432,768.94-	20,264,246.00-	66
		Expend.	843,845.67	17,296,785.83	25,935,602.00	67
		Net	143,267.43	3,864,016.89	5,671,356.00	68



REQUEST FOR BOARD ACTION

Requested Board Date:	11/05/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Approve bills		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve Highway Department bills.

Background Information:

.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

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10/30/24 12:37PM

***** Redwood County *****

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76720	AUTO VALUE OF REDWOOD FALLS							
6	03-330-000-0000-6502			34.85	Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
1	03-330-000-0000-6503			43.96	Anti-Freeze		EQUIPMENT REPAIR PARTS & SUPP	N
2	03-330-000-0000-6503			23.47	Fuel Filter		EQUIPMENT REPAIR PARTS & SUPP	N
3	03-330-000-0000-6503			10.99	Fluorescent Dye		EQUIPMENT REPAIR PARTS & SUPP	N
4	03-330-000-0000-6503			288.32	Oil Filter		EQUIPMENT REPAIR PARTS & SUPP	N
5	03-330-000-0000-6503			38.99	Sensor		EQUIPMENT REPAIR PARTS & SUPP	N
76720	AUTO VALUE OF REDWOOD FALLS			440.58				6 Transactions
7570	BOLTON & MENK INC							
7	03-320-000-0000-6291			149.00	Consult Engineering	345721	PROFESSIONAL & TECHNICAL SERV	N
8	03-320-000-0000-6291			18,185.00	Bridge Inspections	347141	PROFESSIONAL & TECHNICAL SERV	N
9	03-320-000-0000-6291			6,036.00	Consult Engineering	347144	PROFESSIONAL & TECHNICAL SERV	N
10	03-320-000-0000-6291			596.00	Consult Engineering	347146	PROFESSIONAL & TECHNICAL SERV	N
7570	BOLTON & MENK INC			24,966.00				4 Transactions
9197	BUNTING/DOUG							
11	03-310-000-0000-6507			200.00	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
9197	BUNTING/DOUG			200.00				1 Transactions
10084	CARS ON PATROL SHOP & TOWING							
12	03-330-000-0000-6306			840.00	Installed Lights & Switches	26635	MAINTENANCE - EQUIPMENT	N
13	03-330-000-0000-6503			923.39	Lights & Switches	26635	EQUIPMENT REPAIR PARTS & SUPP	N
14	03-330-000-0000-6306			660.00	Installed Lights & Switches	26660	MAINTENANCE - EQUIPMENT	N
15	03-330-000-0000-6503			923.39	Lights & Switches	26660	EQUIPMENT REPAIR PARTS & SUPP	N
10084	CARS ON PATROL SHOP & TOWING			3,346.78				4 Transactions
11941	CHRISTENSEN/BOB							
16	03-330-000-0000-6305			50.00	Lawn Mowing - Lucan	690174	BLDG - REPAIRS & MAINTENANCE	Y
11941	CHRISTENSEN/BOB			50.00				1 Transactions
12702	CLEMENTS LUMBER INC-MORGAN							
17	03-330-000-0000-6305			199.62	Plywood - Morgan Salt Shed	104994	BLDG - REPAIRS & MAINTENANCE	N
12702	CLEMENTS LUMBER INC-MORGAN			199.62				1 Transactions
14080	CRYSTEEL TRUCK EQUIPMENT INC							
20	03-310-000-0000-6601			3,008.00	Hoist Change	L34043A	CAPITAL OUTLAY (\$5,000 AND OVER)	N
21	03-310-000-0000-6601			2,562.00	Falls Sander	L34043B	CAPITAL OUTLAY (\$5,000 AND OVER)	N
22	03-330-000-0000-6306			135.00	DOT Inspection	L34043C	MAINTENANCE - EQUIPMENT	N
18	03-310-000-0000-6601			1,600.00	Mountain Tarp Kit	LP220848	CAPITAL OUTLAY (\$5,000 AND OVER)	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19	03-310-000-0000-6601			1,485.98	Weatherguard Toolbox	LP221158	CAPITAL OUTLAY (\$5,000 AND OVER)	N
	14080	CRYSTEEL TRUCK EQUIPMENT INC		8,790.98	5 Transactions			
	14901	D & G EXCAVATING INC						
23	03-310-000-0000-6501			18,269.40	Gravel	98613	ROAD MAINTENANCE SUPPLIES & M	N
	14901	D & G EXCAVATING INC		18,269.40	1 Transactions			
	15560	DIAMOND MOWERS LLC						
24	03-330-000-0000-6503			1,920.44	Skid Shoes	274306	EQUIPMENT REPAIR PARTS & SUPP	N
	15560	DIAMOND MOWERS LLC		1,920.44	1 Transactions			
	18802	DUININCK INC						
25	03-310-000-0000-6501			21,546.57	Gravel	562668	ROAD MAINTENANCE SUPPLIES & M	N
26	03-310-000-0000-6501			2,218.12	Gravel	562840	ROAD MAINTENANCE SUPPLIES & M	N
	18802	DUININCK INC		23,764.69	2 Transactions			
	20730	ECOWATER SYSTEMS OF REDWOOD FALL:						
27	03-301-000-0000-6401			78.00	Office Supply		OFFICE SUPPLIES	N
	20730	ECOWATER SYSTEMS OF REDWOOD FALL:		78.00	1 Transactions			
	21500	ELECTRIC MOTOR COMPANY						
28	03-330-000-0000-6503			55.88	Propane Tank Fill	143936	EQUIPMENT REPAIR PARTS & SUPP	N
	21500	ELECTRIC MOTOR COMPANY		55.88	1 Transactions			
	22283	ETTERMAN ENTERPRISES INC						
29	03-330-000-0000-6502			340.30	Shop Supplies	360508	SHOP MATERIALS & SUPPLIES	N
	22283	ETTERMAN ENTERPRISES INC		340.30	1 Transactions			
	24500	FALLS AUTOMOTIVE						
30	03-330-000-0000-6503			20.40	Lens Cover		EQUIPMENT REPAIR PARTS & SUPP	N
31	03-330-000-0000-6503			151.99	Sensor		EQUIPMENT REPAIR PARTS & SUPP	N
	24500	FALLS AUTOMOTIVE		172.39	2 Transactions			
	24589	FARMWARD COOPERATIVE						
32	03-330-000-0000-6502			501.15	DEF - Clements Shop	11105041	SHOP MATERIALS & SUPPLIES	N
	24589	FARMWARD COOPERATIVE		501.15	1 Transactions			
	24594	FASTENAL COMPANY						
33	03-310-000-0000-6501			24.17	Drill Bits		ROAD MAINTENANCE SUPPLIES & M	N
34	03-330-000-0000-6502			35.59	Shop Supply		SHOP MATERIALS & SUPPLIES	N

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3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24594	FASTENAL COMPANY			59.76		2 Transactions		
35	24700 FIALA/ERNEST G 03-320-000-0000-6291			900.00	Bridge Inspection for Asbestos	2407	PROFESSIONAL & TECHNICAL SERV	Y
	24700 FIALA/ERNEST G			900.00		1 Transactions		
36	30519 GREEN PRO SOLUTIONS 03-330-000-0000-6502			618.74	Tar & Asphalt Remover	25211	SHOP MATERIALS & SUPPLIES	N
	30519 GREEN PRO SOLUTIONS			618.74		1 Transactions		
37	31525 GUETTER/MATTHEW 03-310-000-0000-6507			188.92	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
	31525 GUETTER/MATTHEW			188.92		1 Transactions		
38	35806 HUBERT/LARRY 03-310-000-0000-6507			200.00	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
	35806 HUBERT/LARRY			200.00		1 Transactions		
39	37640 INNOVATIVE SOLUTIONS LLC 03-301-000-0000-6401			1,649.19	Desk Hardware	CIN124799	OFFICE SUPPLIES	N
40	03-301-000-0000-6401			103.07	Misc Office Supplies	IN4659662	OFFICE SUPPLIES	Y
	37640 INNOVATIVE SOLUTIONS LLC			1,752.26		2 Transactions		
41	43095 JOHN DEERE FINANCIAL 03-330-000-0000-6503			210.46	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	43095 JOHN DEERE FINANCIAL			210.46		1 Transactions		
42	50050 L & S CONSTRUCTION CORP 03-310-000-0000-6501			4,730.61	Gravel		ROAD MAINTENANCE SUPPLIES & M	N
	50050 L & S CONSTRUCTION CORP			4,730.61		1 Transactions		
44	53100 LOCATORS & SUPPLIES INC 03-310-000-0000-6507			1,905.21	Gloves, Sweatshirts		MISCELLANEOUS EXPENSES	N
	53100 LOCATORS & SUPPLIES INC			1,905.21		1 Transactions		
43	53227 LOFFLER COMPANIES INC 03-301-000-0000-6310			126.08	Copier Contract		OFFICE EQUIPMENT REPAIR & MAIN	N
	53227 LOFFLER COMPANIES INC			126.08		1 Transactions		
	55610 M-R SIGN CO INC							

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
45	03-310-000-0000-6501			144.55	Double Arrow Signs	225856	ROAD MAINTENANCE SUPPLIES & M	N
	55610 M-R SIGN CO INC			144.55	1 Transactions			
46	03-330-000-0000-6502			577.40	Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	55389 MARC			577.40	1 Transactions			
47	03-330-000-0000-6502			61.97	Shop Supplies - Walnut Grove		SHOP MATERIALS & SUPPLIES	N
	56913 MIDWEST SUPPLY OF TRACY INC			61.97	1 Transactions			
48	03-330-000-0000-6503			152.10	Belt	87704S	EQUIPMENT REPAIR PARTS & SUPP	N
	57284 MILLER SELLNER IMPLEMENT INC			152.10	1 Transactions			
49	03-330-000-0000-6305			50.00	Pressure Vessels		BLDG - REPAIRS & MAINTENANCE	N
	57390 MN DEPT OF LABOR & INDUSTRY			50.00	1 Transactions			
50	03-320-000-0000-6291			14,587.37	Materials Testing & Inspection	P00019193	PROFESSIONAL & TECHNICAL SERV	N
	57397 MN DEPT OF TRANSPORTATION			14,587.37	1 Transactions			
51	03-330-000-0000-6502			494.64	Cables	255860	SHOP MATERIALS & SUPPLIES	Y
52	03-330-000-0000-6502			786.60	Noregon Trailer Diagnostic Ada	258606	SHOP MATERIALS & SUPPLIES	Y
	63480 NOREGON SYSTEMS LLC			1,281.24	2 Transactions			
53	03-330-000-0000-6503			292.30	Solenoid Valve		EQUIPMENT REPAIR PARTS & SUPP	N
54	03-330-000-0000-6503			50.91	Back up Alarm	589619	EQUIPMENT REPAIR PARTS & SUPP	N
55	03-330-000-0000-6503			21.57	Tail Light	590811	EQUIPMENT REPAIR PARTS & SUPP	N
	63540 NORTH CENTRAL INTERNATIONAL INC			364.78	3 Transactions			
56	03-301-000-0000-6401			43.99	Notary Stamp	580483-00	OFFICE SUPPLIES	N
	64868 ONE OFFICE SOLUTION			43.99	1 Transactions			
57	03-301-000-0000-6210			164.79	Postage Machine Lease		POSTAGE	N
	71300 PITNEY BOWES GLOBAL							

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
71300	PITNEY BOWES GLOBAL			164.79		1 Transactions		
58	76038 RED ROCK QUARRY INC 03-310-000-0000-6501			41,012.52	Seal Coat Chips		ROAD MAINTENANCE SUPPLIES & M	N
	76038 RED ROCK QUARRY INC			41,012.52		1 Transactions		
59	76150 REDWOOD BUILDING CENTER INC 03-330-000-0000-6503			26.32	Vycor Tape		EQUIPMENT REPAIR PARTS & SUPP	N
	76150 REDWOOD BUILDING CENTER INC			26.32		1 Transactions		
61	17132 ROCKMOUNT RESEARCH AND ALLOYS INC 03-330-000-0000-6502			628.96	Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
60	03-330-000-0000-6503			403.92	Wear Plate		EQUIPMENT REPAIR PARTS & SUPP	N
62	03-330-000-0000-6503			142.52	Wear Plate	1289718	EQUIPMENT REPAIR PARTS & SUPP	N
	17132 ROCKMOUNT RESEARCH AND ALLOYS INC			1,175.40		3 Transactions		
63	78815 RSS GROUP INTERNATIONAL INC 03-310-000-0000-6507			96.83	Safety Glasses		MISCELLANEOUS EXPENSES	N
64	03-330-000-0000-6305			560.72	Replaced Fuel Nozzle-Lamberton		BLDG - REPAIRS & MAINTENANCE	N
	78815 RSS GROUP INTERNATIONAL INC			657.55		2 Transactions		
65	79500 RUNNINGS FARM & FLEET 03-310-000-0000-6501			67.96	Batteries		ROAD MAINTENANCE SUPPLIES & M	N
66	03-330-000-0000-6502			34.19	Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
67	03-330-000-0000-6503			20.28	Anchor Bolts		EQUIPMENT REPAIR PARTS & SUPP	N
	79500 RUNNINGS FARM & FLEET			122.43		3 Transactions		
68	80075 SAFETY-KLEEN SYSTEMS INC 03-330-000-0000-6502			135.48	Parts Washer		SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC			135.48		1 Transactions		
69	82465 SMI & HYDRAULICS INC 03-330-000-0000-6306			95.00	Replace Seals	36850	MAINTENANCE - EQUIPMENT	N
70	03-330-000-0000-6503			27.43	O'Rings	36850	EQUIPMENT REPAIR PARTS & SUPP	N
71	03-330-000-0000-6306			190.00	Replace Seals	36851	MAINTENANCE - EQUIPMENT	N
72	03-330-000-0000-6503			125.72	Seal Kit	36851	EQUIPMENT REPAIR PARTS & SUPP	N
	82465 SMI & HYDRAULICS INC			438.15		4 Transactions		
73	83324 SQUEEGEE BROS 03-330-000-0000-6305			310.00	Washed Windows	130478	BLDG - REPAIRS & MAINTENANCE	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
83324	SQUEEGEE BROS			310.00		1 Transactions		
79	86020 TBEI INC 03-330-000-0000-6503			849.76	Shurco Tarp & Roller Kit	91795	EQUIPMENT REPAIR PARTS & SUPP	N
	86020 TBEI INC			849.76		1 Transactions		
74	88743 TRUCK CENTER COMPANIES 03-330-000-0000-6503			1,000.00	Seat Assembly		EQUIPMENT REPAIR PARTS & SUPP	Y
75	03-330-000-0000-6503			391.26	Sensors		EQUIPMENT REPAIR PARTS & SUPP	Y
76	03-330-000-0000-6503			292.63	Filter		EQUIPMENT REPAIR PARTS & SUPP	Y
77	03-330-000-0000-6503			859.80	Misc Filters		EQUIPMENT REPAIR PARTS & SUPP	Y
78	03-330-000-0000-6503			865.88	Fuel Filter Kit, Air Filter		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES			3,409.57		5 Transactions		
80	89002 TURBES AG SALES & SERVICE LLC 03-330-000-0000-6306			60.00	Tire Repair	28627	MAINTENANCE - EQUIPMENT	Y
81	03-330-000-0000-6503			10.00	Tire Patch	28627	EQUIPMENT REPAIR PARTS & SUPP	Y
	89002 TURBES AG SALES & SERVICE LLC			70.00		2 Transactions		
82	90875 UPWARD HOIST INSTALLERS LLC 03-330-000-0000-6601			2,151.00	Added Hoist in Shop	100928	CAPITAL OUTLAY (\$5,000 AND OVER)	N
83	03-330-000-0000-6305			500.00	Hoist Inspections	100933	BLDG - REPAIRS & MAINTENANCE	N
	90875 UPWARD HOIST INSTALLERS LLC			2,651.00		2 Transactions		
84	91159 VAULT HEALTH 03-310-000-0000-6507			176.30	Random Drug Testing	L9978	MISCELLANEOUS EXPENSES	N
	91159 VAULT HEALTH			176.30		1 Transactions		
85	91230 VESTIS SERVICES LLC 03-330-000-0000-6502			262.95	Uniforms, Mats, Shop Towels		SHOP MATERIALS & SUPPLIES	Y
	91230 VESTIS SERVICES LLC			262.95		1 Transactions		
87	92281 WALMART COMMUNITY 03-301-000-0000-6401			52.31	Misc Office Supplies		OFFICE SUPPLIES	N
86	03-330-000-0000-6502			9.09	Storage Bags - Shop		SHOP MATERIALS & SUPPLIES	N
	92281 WALMART COMMUNITY			61.40		2 Transactions		
88	92945 WEE'S CLEANING SERVICE LLC 03-330-000-0000-6305			2,010.00	Carpet/Tile Cleaning		BLDG - REPAIRS & MAINTENANCE	Y

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
92945	WEE'S CLEANING SERVICE LLC			2,010.00		1 Transactions		
89	93070 WELTSCH EQUIPMENT INC	03-320-000-0000-6503		4,946.67	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	93070 WELTSCH EQUIPMENT INC			4,946.67		1 Transactions		
90	93110 WIDSETH SMITH NOLTING & ASSOCIATES I	03-320-000-0000-6291		5,848.75	Consult Engineering	232860	PROFESSIONAL & TECHNICAL SERV	N
91		03-320-000-0000-6291		1,347.50	Consult Engineering	232861	PROFESSIONAL & TECHNICAL SERV	N
92		03-320-000-0000-6291		1,965.00	Consult Engineering	232862	PROFESSIONAL & TECHNICAL SERV	N
93		03-320-000-0000-6291		1,227.15	Consult Engineering	232863	PROFESSIONAL & TECHNICAL SERV	N
94		03-320-000-0000-6291		1,621.04	Consult Engineering	232864	PROFESSIONAL & TECHNICAL SERV	N
95		03-320-000-0000-6291		2,338.75	Consult Engineering	232865	PROFESSIONAL & TECHNICAL SERV	N
96		03-320-000-0000-6291		1,299.49	Consult Engineering	233410	PROFESSIONAL & TECHNICAL SERV	N
97		03-320-000-0000-6291		2,670.00	Consult Engineering	233411	PROFESSIONAL & TECHNICAL SERV	N
98		03-320-000-0000-6291		1,694.03	Consult Engineering	233412	PROFESSIONAL & TECHNICAL SERV	N
99		03-320-000-0000-6291		1,365.00	Consult Engineering	233413	PROFESSIONAL & TECHNICAL SERV	N
100		03-320-000-0000-6291		4,570.00	Consult Engineering	233414	PROFESSIONAL & TECHNICAL SERV	N
101		03-320-000-0000-6291		1,076.99	Consult Engineering	233415	PROFESSIONAL & TECHNICAL SERV	N
102		03-320-000-0000-6291		3,176.98	Consult Engineering	233416	PROFESSIONAL & TECHNICAL SERV	N
103		03-320-000-0000-6291		1,019.67	Consult Engineering	233417	PROFESSIONAL & TECHNICAL SERV	N
104		03-320-000-0000-6291		5,854.94	Consult Engineering	233418	PROFESSIONAL & TECHNICAL SERV	N
105		03-320-000-0000-6291		6,362.25	Consult Engineering	233548	PROFESSIONAL & TECHNICAL SERV	N
106		03-320-000-0000-6291		2,010.00	Consult Engineering	234030	PROFESSIONAL & TECHNICAL SERV	N
107		03-320-000-0000-6291		1,499.18	Consult Engineering	234302	PROFESSIONAL & TECHNICAL SERV	N
108		03-320-000-0000-6291		1,568.75	Consult Engineering	234303	PROFESSIONAL & TECHNICAL SERV	N
109		03-320-000-0000-6291		2,268.40	Consult Engineering	234304	PROFESSIONAL & TECHNICAL SERV	N
110		03-320-000-0000-6291		1,658.75	Consult Engineering	234305	PROFESSIONAL & TECHNICAL SERV	N
111		03-320-000-0000-6291		1,276.25	Consult Engineering	234306	PROFESSIONAL & TECHNICAL SERV	N
112		03-320-000-0000-6291		1,943.40	Consult Engineering	234307	PROFESSIONAL & TECHNICAL SERV	N
113		03-320-000-0000-6291		5,200.00	Consult Engineering	234308	PROFESSIONAL & TECHNICAL SERV	N
	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			60,862.27		24 Transactions		
114	99290 ZIEGLER INC	03-330-000-0000-6503		903.29	Main Power Relay	1582949	EQUIPMENT REPAIR PARTS & SUPP	N
115		03-330-000-0000-6503		1,275.79	Repair Parts	1659216	EQUIPMENT REPAIR PARTS & SUPP	N
116		03-330-000-0000-6503		6.22	Knob	1680443	EQUIPMENT REPAIR PARTS & SUPP	N
	99290 ZIEGLER INC			2,185.30		3 Transactions		

3 Fund Total: 232,579.51 ROAD AND BRIDGE 54 Vendors 116 Transactions

IFX
10/30/24 12:37PM
3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		232,579.51	54 Vendors	116 Transactions	

*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	232,579.51	ROAD AND BRIDGE
All Funds	232,579.51	Total

Approved by,

.....

.....



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Award bid for equipment rental with operator in Belview/Delhi area		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Award bid for equipment rental with operator in Belview/Delhi area to Zimmerman Maintenance, pending attorney review.

Background Information:

Bidding occurred September 10 to October 4, 2024. Bids were opened on October 4, 2024. The low bidder failed to provide a certificate of insurance for the maintenance contract and a contract award cannot be made; therefore award goes to the next lowest bidder, Zimmerman Maintenance.

Yearly Redwood County enters into a contract for Seasonal Equipment Rental in the Belview/Delhi Maintenance Area to provide various snow removal, grading, and maintenance activities and has continued yearly contracting of these services with area contractors.

From 2013 to September 2024 the average yearly cost for these services is \$47,007.51 with previous contracting through Zimmermann Maintenance. Continuing this contract will sustain efficient and timely road services to this area.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

BID OPENING RECORD

Project No. Equipment Rental with Operator **CSAH No.** Belview/Delhi Area
Type of Work (Seasonal Requirements)
Project Location Belview / Delhi Area
Proposed Contract _____ **Total Length** _____
Start Date _____ **End Date** _____
Bid Opening Date 10/4/2024 **Time** 10:00 AM **Engr. Est. \$** N/A UNTIL BOARD AWARDS

BIDDER'S NAME	Address	EEO SIGNED	BID BOND	Addendum	AMOUNT OF BID
Zimmermann Maintenance, Inc.	32301 State Highway 19	X	--	N/A	\$71,255.00
	Redwood Falls, MN 56283				
Valley Earthworks Inc	301 E Elevator Ave	--	--	N/A	\$68,105.00
	Belview, MN 56214				
	507-938-4184				
Johanneck Rockway	P.O. Box 114	--	--	N/A	No Bid
	Wabasso, MN 56293				
Gordy Serbus & Sons Gravel	71731 310th St.	--	--	N/A	No Bid
	Redwood Falls, MN 56283				



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Authorization to advertise for Walnut Grove Maintenance Contract		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorization to advertise for Walnut Grove Maintenance Contract.

Background Information:

To date the Highway Department has not been able to hire any personnel for the Walnut Grove Maintenance Specialist Position. The Highway Department is proposing to contract snow removal, grading, and maintenance activities until a full time operator can be hired.

This will include 27 miles of roadways, to include CR 57 (17 miles), CR 52 (4 miles), CR 75 (4 miles) and CR 80 (2 miles).

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

[Empty comment box]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Construction Cost Inflation Update		estimated time needed:	5 minutes
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

See attached construction cost inflation for discussion. Key points taken from the document are listed below.

Background Information:

Per the US Department of Commerce, Bureau of Economic Analysis, 2000-2019 saw 5% construction cost inflation per year, average. The years of 2020-2024 saw a total of 25% construction cost increase, also averaging 5% construction cost inflation per year. Long range projections include a 1% inflationary increase for 2025, followed by 3% each year thereafter under current market conditions.

With the injection of IJA infrastructure funds throughout the Country, there are 45% more dollars spent per year (as compared to 2020) on infrastructure based on a sampling of 15 states. Highway construction cost inflation has minimized the impact of the additional federal spending nationwide.

Widespread inflation concerns that have bedeviled the otherwise strong post-pandemic recovery may finally be decisively fading. Although the tide of rising prices has been stemmed, absolute price levels for most items and services are starkly higher than pre-2020 reference points, weighing on consumer confidence. To date, collateral damage from inflation-fighting monetary policy has been bearable—and less severe than initially feared—but it remains to be seen if this incremental creep of unemployment rates can be controlled before hitting a recessionary tipping point.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Memo

To: Transportation Programming & Investment Committee

From: John Wilson
Economic Policy Analyst

Date: Oct. 23, 2024

RE: Construction Inflation Projections for SFY 2026 - 2035

Please find attached an annual update of recommended Construction Cost Index (CCI) inflation rates covering the upcoming 10-year CHIP, including the STIP (2026 - 2029) and accompanying 6-year planning period ending in 2035. Communication of inflation factors to District estimators will follow TP&IC consideration and resolution on approved levels.

I'd be happy to answer any questions on this analysis and welcome suggestions for future inflation forecasts.

Construction Inflation Projections for SFY 2026 - 2035

based on trends and available forecasting through September 2024

Recommended Action: Approve inflation projections of the Construction Cost Index (CCI) for individual SFYs of 2026 - 2029 STIP and the six-year planning period which follows (2030 - 2035) in aggregate. See shaded Forecast rows of the table below—recommendations appear with **bold highlight** in the rightmost column.

Recent Context & Projection Rationale

- Headline SFY 2024 CCI inflation of +0.7% was just a tenth of the prior year rate. As charted at the top of Page 9, roadway excavation and structural concrete contributed the most upward pricing pressure, offset by easing prices for bituminous surfacing. For the sixth straight year, ¾+ of last year’s index-eligible construction program went to pavement work—a far higher share than in the fixed-weight CCI’s base year.
- The results from the following bottom-up analysis can be considered alongside a benchmark price index for all domestic government highway investment. This independent national index typically tracks MnDOT’s CCI within a precision of a percentage point when averaged over multiyear periods.

CCI Inflation History & Projections

	SFY	Change in Price Index for Gross Government Fixed Investment in Highways & Streets (Benchmark) ¹	Actual CCI Inflation ²	Oct. 2023 STIP+6 Guidance	Oct. 2024 STIP+6 Recommendation
ACTUAL	2000 – 2019	+5%	+5%	-	-
	2020	+1%	+5.6%	-	-
	2021	+5%	(10.0%)	-	-
	2022	+11%	+13.3%	-	-
	2023	+7%	+7.2%	-	-
	2024	+1%	+0.7%	+4%	-
	2020 – 2024	+5%	+3%	-	-
FORECAST	2025	+1%	-	+1%	+3%
	2026	+3%	-	+3%	+2%
	2027	+3%	-	+4%	+3%
	2028	+3%	-	+4%	+3%
	2029	+3%	-	+3%	+4%
	2026 – 2029	+3%	-	+3%	+3%
	2030 – 2035	+3%	-	+4%	+4%
	2026 – 2035	+3%	-	+4%	+4%

¹ S&P Global Market Intelligence (history from U.S. Department of Commerce, Bureau of Economic Analysis)

² MnDOT, Office of Project Management & Technical Support

Backdrop & High-Level Notes on Inflation

1. Widespread inflation concerns that have bedeviled the otherwise strong post-pandemic recovery may finally be decisively fading. Although the tide of *rising* prices has been stemmed, absolute price levels for most items and services are starkly higher than pre-2020 reference points, weighing on consumer confidence. To date, collateral damage from inflation-fighting monetary policy has been bearable—and less severe than initially feared—but it remains to be seen if this incremental creep of unemployment rates can be controlled before hitting a recessionary tipping point.
2. To that end, with the Federal Reserve increasing its target federal funds rate more than five percentage points between March 2022 and July 2023, this September turned a new leaf with a sharp move downwards of half a percentage point (anything faster than the routine quarter-point rate of change speaks volumes to market-watchers). An accompanying statement read,

*Recent indicators suggest that economic activity has continued to expand at a solid pace. Job gains have slowed, and the unemployment rate has moved up but remains low. Inflation has made further progress toward the [Federal Open Market] Committee's 2 percent objective but remains somewhat elevated. The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. The Committee has gained greater confidence that inflation is moving sustainably toward 2 percent, and judges that the risks to achieving its employment and inflation goals are roughly in balance.*³

3. Congressional passage in 2021 of the Infrastructure Investment & Jobs Act (IIJA) ensures known, substantially higher federal funding levels through FFY 2026 (contingent on their implementation in annual appropriations bills). Most recently, SFY 2024 road, highway, and bridge lettings for a national sample of 15 states (not including Minnesota), plateaued (falling less than 1%) versus SFY 2023—but were much higher than SFY 2020 [+46%] and even SFY 2022 [+25%].⁴ These comparisons reflect the combined effects of IIJA additions and inflation. Despite this hard-fought breakthrough to recalibrate the size and scope of federal infrastructure investment, the authorization schedule still lacks a fundamental mechanism to protect purchasing power from proven inflationary forces. By continuing to include nominal adjustments of just below +2% each year, IIJA does not “change the game” in one important respect: keeping pace with MnDOT’s (and other state DOTs’) highway construction cost escalation.
4. In years past, close correlations have either been confirmed (items a-d, below) or are hypothesized (newly-introduced series, items e-g) between MnDOT’s CCI and several other national construction inflation indexes. The last, Twin Cities-specific reference (item h) is shown as an expansive, local indicator, but one that has not behaved like CCI in the past. Performance in these tracking indexes again implied values across an exceptionally wide spectrum for MnDOT’s CCI in SFY 2024. But collapsing this range into the median value (diminishing the impact of extreme outliers) yields +1.5%, only slightly higher than our CCI reading—bearing out the “wisdom of crowds” concept:
 - a. Price Index for Gross Government Fixed Investment in Highways & Streets (BEA), (1%)

³ <https://www.federalreserve.gov/newsevents/pressreleases/monetary20240918a.htm>

⁴ Thompson Research Group, State Lettings Update, Aug. 5, <https://tinyurl.com/4y8x8jld> (cited in *AGC Data DIGest*)

- b. National Highway Construction Cost Index (NHCCI) 2.0 (FHWA), +44%
 - c. Goods Inputs to (All) New Construction Producer Price Index (PPI) (Bureau of Labor Statistics [BLS]), +17%
 - d. Non-Manufacturing Prices Index (Institute for Supply Management), +5%
 - e. Construction for Government PPI (BLS), +1%
 - f. Goods Inputs to New (Highway, Other Heavy) Construction PPI (BLS), -flat-
 - g. Goods and Services Inputs to Highways and Streets PPI (BLS), +1%
 - h. *Engineering News-Record* City Construction Cost Index for Minneapolis, +2%
5. Into the second half of SFY 2026—and IJJA’s home stretch—Midwest transportation construction firms again self-report as one of the most confident private business segments (rating a 74) in the most upbeat region (averaging 49)—with 50 defined as stable prospects and a value well above 50 suggesting a rapidly expanding market. Both scores characterizing MnDOT’s operating environment exceed the national perception of the big-picture economy (44).⁵
 6. After seasonal adjustment, a key measure of total compensation—made up of wages, salaries, and benefits—within the nationwide construction industry fell sequentially this spring (second calendar quarter of 2024 compared with the first) for the first time ever. The BLS Employment Cost Index has been published for 24 years.⁶

Bituminous Surfacing

1. Bituminous surfacing makes up 43% of the CCI in the fixed-quantity weighting established in the base year of 1987, but grew to 55% during SFY 2024.
2. MnDOT’s unit pricing for asphalt fell (4%), undercutting the PPI change both over the entire past year [+1%] and for just the second calendar quarter (April - June) [+3%], which is traditionally the best predictor of MnDOT inflation.
3. Brent crude spot prices continued to drift lower, down (3%) in SFY 2024, thanks to a combination of weak demand—notably in an electrifying China (with respect to its transportation fleet... as opposed to its GDP statistics) but also lackluster European activity—and growing supply from non-OPEC producers. An annual Energy Information Administration (EIA) survey⁷ showed that total national atmospheric crude oil distillation capacity, a common measure of refinery size, stood at 18.4 million barrels per calendar day as of January 2024—with incremental additions for the second straight year still leaving the statistic somewhat below the 19.0-million-barrel level offered in 2020. Announced/initiated capacity changes since the start of the year are mostly found along the Gulf Coast of Texas in prime position for product export.
4. A major Canadian pipeline capacity addition opened in May after years of planning, regulatory scrutiny, and construction. The Trans Mountain Expansion (TMX) project nearly triples available throughput—to just short of a million barrels per day—from Alberta’s oil sands to the Pacific Coast and transoceanic shipping.⁸ Development of this westbound trade option is expected to erode the crude pricing

⁵ *Engineering News-Record* article, July 1, p. 51 (behind subscription paywall)

⁶ *AGC Data Digest*, Vol. 24, No. 28, Aug. 2, https://agca.informz.net/AGCA/pages/DataDigest_8022024

⁷ *Energy Information Administration* “Today in Energy” article, June 18, <https://tinyurl.com/3hbscfnr>

⁸ *Oil Price* article, May 9, <https://tinyurl.com/2zhbaamd>

advantage that has historically boosted margins for US Midwest refiners. By narrowing the gap between the respective Canadian and US oil benchmarks—Western Canada Select and West Texas Intermediate—Minnesota asphalt and other regional end products face a new source of upward pricing pressure.

5. Against a national capacity backdrop of mild year-over-year decline [(2%)], our two in-state refiners gained asphalt and road oil (ARO) market share. St. Paul Park saw a capacity addition of 15% while Flint Hills held steady and kept its title as the nation’s largest manufacturer. Combined, the two plants make up 10% of the U.S. industrial base for asphalt and position Minnesota as the second-highest producing state (behind Louisiana).⁹ And the growth trend extended just across our state border, with operating capacity up 25% at Cenovus’s facility in Superior, to roughly match St. Paul Park’s available volume.
6. Asphalt production in the Minnesota-Wisconsin-Dakotas refining district soared +30% in SFY 2024 with the annualized return of availability from Superior. Compounding this favorability, Midwest ARO demand subsided (6%).
7. No direct forecast of liquid asphalt pricing available to the public has been discovered. (S&P Global Market Intelligence coverage can be obtained for a separate subscription fee but is only irregularly quoted in the *Engineering News-Record*.)
8. Indirectly, the prices for asphalt and oil products are expected—and were proven—to move together for two reasons:
 - a. asphalt binder (refined bitumen) is derived from distillation of crude oil or recovered from naturally-occurring (e.g. Canadian oil sands) deposits
 - b. fuel represents a sizable fraction of the delivered price for asphalt
9. Given both the manufacture and transport explanatory effects, asphalt inflation is modeled as a function of the crude oil forecast (Brent benchmark). Additional analysis by Parsons Brinckerhoff has identified overall domestic macroeconomic output (expressed by real gross domestic product [GDP]) as a second important independent variable.
10. Signs noted in last year’s guidance pointing to outright asphalt deflation in SFY 2024 have been realized but are not expected to persist—forward modeling suggests the current price level will be a floor for moderate growth over the course of the CHIP.

Structural Concrete & Concrete Surfacing

1. All concrete applications constitute 31% of the CCI, split roughly ½ pavement, ¾ structures. The past fiscal year featured a similar overall share for concrete, but with the distribution now flipped to favor pavement.
2. The five largest concrete surfacing projects let across the state—one each in Districts 1, 2, 3, 4, and 6—and throughout the year (only void in the first SFY quarter) made up more than 90% of the annual program cubic yardage. Four of these five jobs had unit costs significantly lower even than the SFY 2023 level, anchoring the overall weighted average.
3. Minnesota concrete paving prices rose +4%, well below both the national [+8%] and Midwest regional [+14%] ready-mixed concrete PPIs.
4. SFY 2024 structural concrete unit cost growth was more in line with the PPI trend, up +7%.

⁹ Energy Information Administration “Refinery Capacity Report,” June 14, <https://tinyurl.com/y4wn43i4> (Table 4)

5. Previous consultations with a Bridge Office estimator have identified the following partial list of confounding factors contributing to a wide scatter for bidding outcomes commonly seen with structural concrete, presenting difficulties for a commodity-driven, statewide model:
 - a. Distribution of effort among footing (lowest cost, fewest forms), substructure, and superstructure/deck (most expensive, labor-intensive) work
 - b. Contractor experience and strategic allocation of indirect costs (e.g. crane rental, idle much of the time while onsite) between CCI work items
 - c. Treatment of historic structures
 - d. Materials (ready-mix concrete) placement at very remote construction sites
 - e. Project schedule compression
6. With respect to forecasting procedure, year-to-year variability in the inflation rate for concrete surfacing is governed by lagged diesel (delivery) prices. Structural concrete continues to be handled separately through a regression relationship formulated by Parsons Brinckerhoff that weights component pricing changes in cement (primary) and rebar (lesser influence). These commodity inputs suggest accelerating structural concrete inflation beyond the STIP years, pulling up composite CCI—with short-run fluctuations created by both local (cement) and global (steel) market forces.

Roadway Excavation

1. Excavation holds a 14% share of the CCI but shrank to just a tenth of SFY 2024's purchases.
2. SFY 2024 unit costs leapt +12% higher—about double the historical rate—but a welcome slowing from the prior year's surge of +21%. The ongoing upwards momentum towards a return to the long-run growth path was mitigated last year by low bids for two high-volume District 7 projects.
3. Until/unless engineering or environmental specifications drastically tighten to the point of overturning long-standing economic correlations, transitory inflation boom/busts must be considered part of the excavation cost landscape: an artifact of project-level variability that frequently fails to converge to expected averages within the small sample of a single fiscal year.
4. Forward-looking compound annual growth rates (CAGRs)—calibrated to historical performance—clearly rank excavation as the highest-inflation CCI item, in excess of +6.0%.
5. We continue to look to GDP as a proxy for escalating complexity (e.g. environmental regulation, urbanization) that intuitively contributes to costlier construction site preparation. Residual variation in the year-to-year rates is explained by differences in the material being excavated, removal location, replacement/embankment specifications, staging, movement efficiency (i.e. how many times the excavated material is "touched"), and other project parameters that are far from finalized for construction scheduled many years from now.

Reinforcing & Structural Steel

1. For the fifth consecutive year, steel's CCI fixed-basket weighting of 11% tumbled into the low single digits [3%] for recent as-spent index line items. Furthermore, there were again no eligible, representative jobs employing structural steel last year, leading it to be ignored when figuring year-over-year comparisons of the composite index. Since 2012, 70% of fiscal years have now been void of design-bid-build steel bridgework.

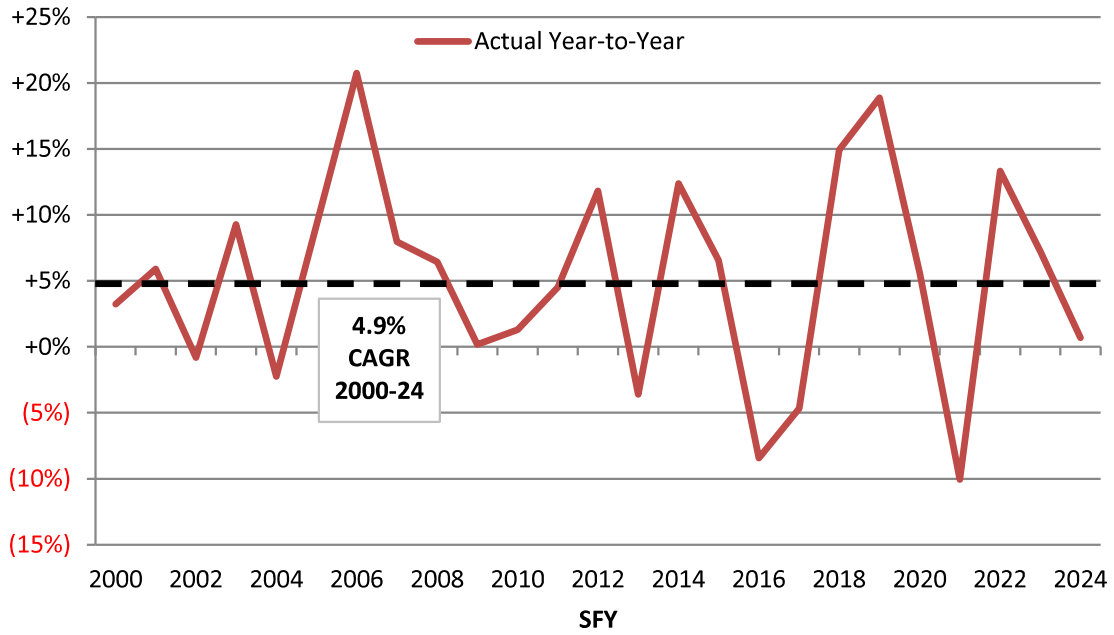
2. Minnesota’s reinforcing steel prices declined (11%) last year, exceeding the national PPI move downward of (6%).
3. Hanging over the broader steel sector is who will emerge as the ultimate victor in the tug-of-war match between Nippon Steel and Cleveland-Cliffs to acquire all or part of U.S. Steel. At publication time, a bid from Nippon—the world’s fourth-largest steel manufacturer—remains alive but under heavy resistance from the union workforce and both presidential candidates, opposed to the prospect of foreign (Japanese) ownership in such a politically- and economically-charged industry. Construction contractor associations are either uncertain or somewhat optimistic on the (lower) pricing implications if U.S. Steel (third-ranked domestic producer) is eventually absorbed by the much-larger Nippon.¹⁰
4. Steel costs are modeled over the CHIP time frame as tracking with the S&P Global Market Intelligence inflation factor for metals and metal products, anchored to the long-term average inflation rates historically experienced by MnDOT for reinforcing and structural steel. Structural also incorporates a GDP term, as recommended by the PB study previously cited.

Uncertainty

- Price jumps, and eventual drops during reversion to the long-term trend, are inherently difficult to anticipate years in advance. Continual, year-round monitoring of underlying market forces and recorded prices will continue to be performed with the aim of detecting sizable departures from forecast.

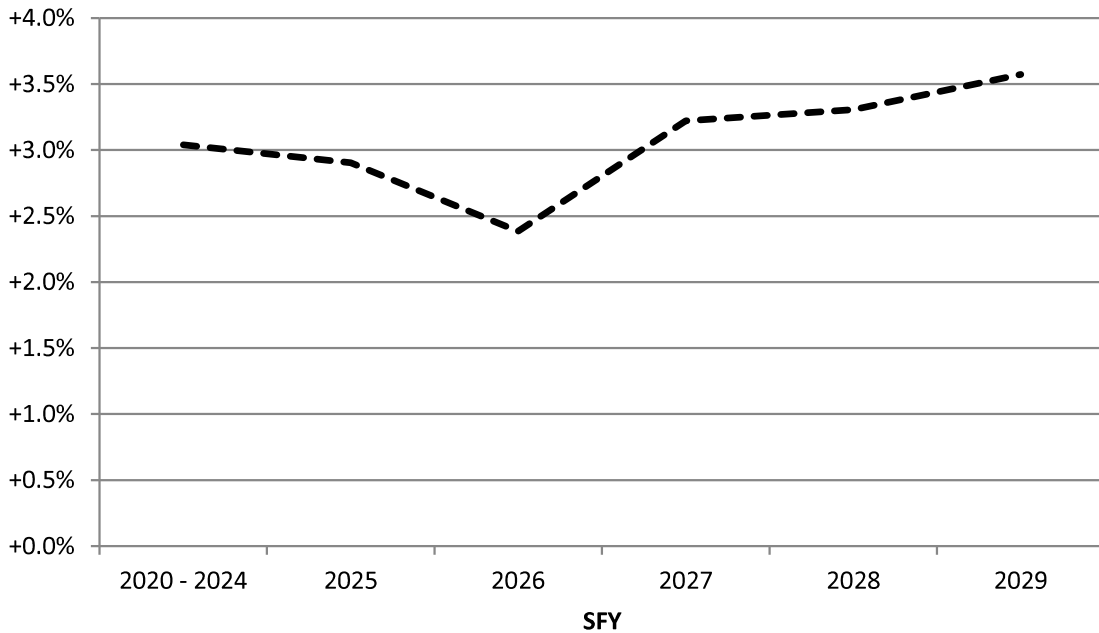
¹⁰ *Engineering News-Record* article, July 1, p. 53 (behind subscription paywall)

CCI Inflation History & Compound Annual Growth Rates

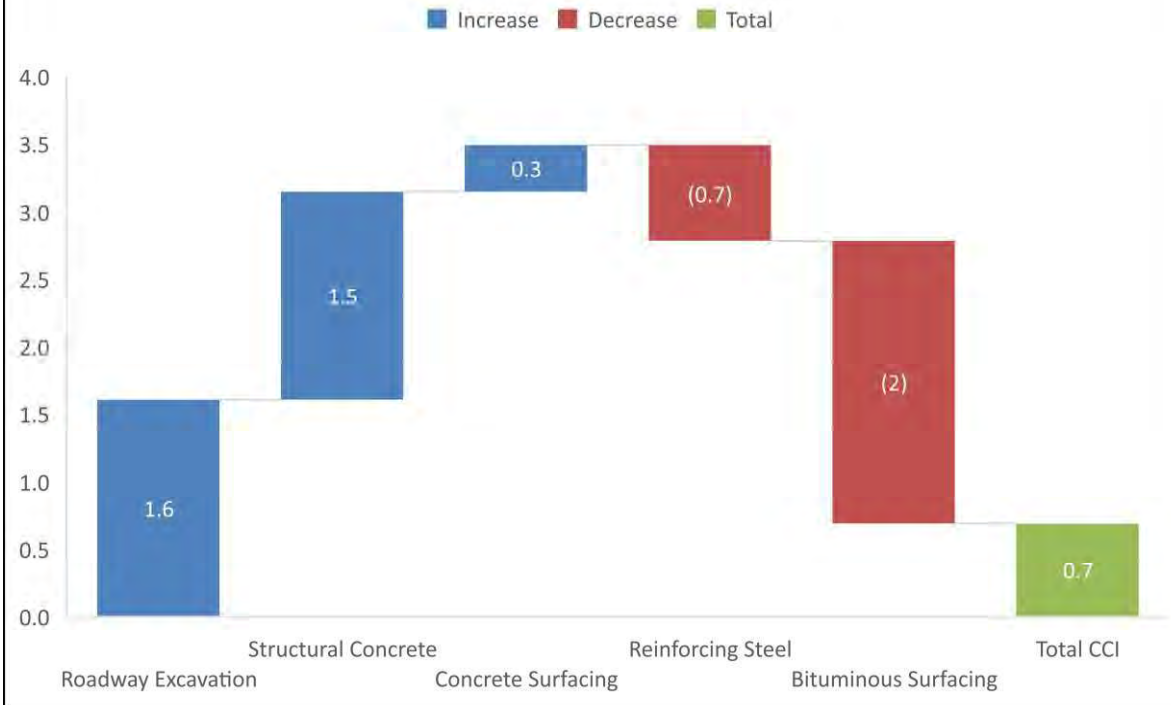


CCI Inflation STIP Projection

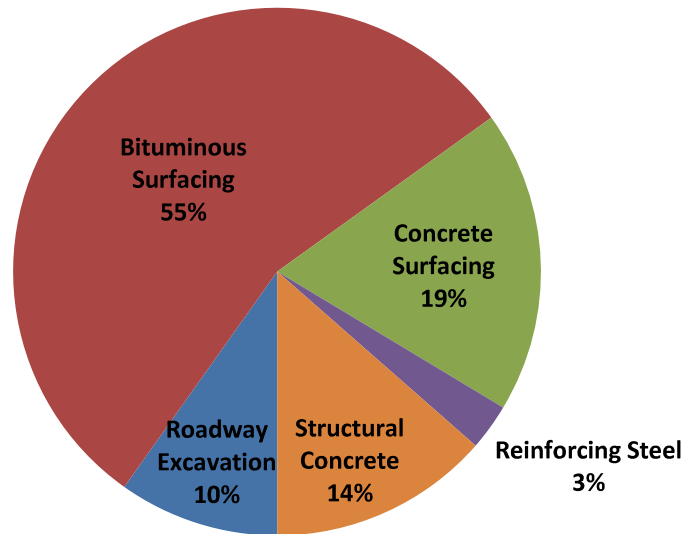
October 2024 outlook



Waterfall Breakdown of 2024 +0.7% Inflation



SFY 2024 Program Dollar Distribution (rounded)





REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Authorization to advertise for 2025 and 2026 projects.		estimated time needed:	5 minutes
Board Action: <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorization to advertise for 2025 and 2026 Highway Department projects with individual letting dates to be determined by the County Engineer.

Background Information:

Construction projects that the Highway Department is requesting authorization to advertise for, as funding is secured, are shown in the attached document and map. The project list includes:
 2025 Bituminous Mill and Overlays
 2025-2026 Bridge and Box Culvert Projects
 2025 Chip Sealing Project (SAP 064-030-020) (Chip supply only)
 2025 Bituminous Road Repair Materials Quotes
 2025 Annual Road Striping Project (25-CPM)
 2026 Belview/Delhi Area Maintenance Contract
 2026 Belview CSAH 7 & 9 Local Road Improvement Program (LRIP) Reconstruction Project

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Bridge Replacements Key - Pending Design and/or Funding

● = 2025 Location

● = 2026 Location

● = 2027-2029 Location

2025-2026 Bridge List

1. Br. 89830 CSAH 10 (funds secured)
 2. 92859 CSAH 45 Box (funds secured)
 3. 94129 CSAH 7 Box (funds secured) (40-40-40)
 4. 4329 CSAH 1 D. Box (fund secured)
 5. 89872 CR 57 Box (funds secured)
 6. 93245 CR 71 D. Box (funds secured)
 7. L9522 Three Lakes 270th St Box (funds secured) (12-20-20)
 8. L9886 Gales 170th Box (funds secured) (18-32-32)
 9. L9348 Sherman Porter Ave Box (funds secured) (10-18-18)
 10. L6933 Kintire Harvest Ave Box (funds secured) (14-24-24)
 11. 64511 CSAH 7 Triple Box (design in progress) (8-20-20)
 12. Br. 64532 CSAH 5 (design in progress) (16-30-30)
 13. 1195 CSAH 20 Box (funds secured, design in progress) (14-26-26)
 14. Br. 64505 Brookville Prairie Ave (design in progress) (30-40-40)
 15. Br. L6945 Delhi Impala Ave (design in progress) (28-40-40)
 16. L8563 Westline Bunker Ave Box (design in progress)
 17. L8764 Granite Rock Duncan Ave Box (design in progress)
 18. Br. 64513 CR 70 TBD (design in progress)
 19. Br. 64501 CSAH 11 (design TBD) (26-40-40)
 20. 92202 CSAH 5 Box (design TBD)
 21. Br. 89850 CSAH 17 Goldmine (funds secured, design in progress) (Closed)
- Target Year: 2025
- Target Year: 2026

2027-2029 Bridge List

22. L8558 Waterbury Grandview Ave RILB (TBD yr) (Township decision req'd) (16-24-24)
23. L8797 Waterbury 200th St RILB (TBD yr) (Township decision req'd)
24. L6880 Springdale 140th St Box (TBD yr) (design in progress - DNR) (12-22-22)
25. L6909 Springdale Crown Ave Box (TBD yr) (Township decision req'd) (3-0-0)
26. L6892 Springdale Aspen Ave Box (TBD yr) (design in progress - DNR) (10-16-16)
27. Br. 89888 CR 65 (2027) (design in progress) (22-38-38)
28. 89844 CSAH 16 Box (design in progress) (2029)
29. 92194 CSAH 101 Box (design in progress) (2029)
30. Br. 5745 CSAH 6 (2029) (design TBD)

Bridges Under Design - TBD Build Year (NOT ON MAP)

31. Br. L8766 Granite Rock Frontier Ave (TBD yr) (design in progress)
32. Br. L8767 Granite Rock Fairview Ave (TBD yr) (design in progress)
33. L9684 Charlestown Knox Ave Box (TBD yr) (design in progress)
34. L9778 Springdale Bunker Ave Box (TBD yr) (design in progress)
35. 95578 Springdale 160th St. Box (TBD yr) (design in progress)
36. L8763 Granite Rock Eagle Ave Box (TBD yr) (design in progress)
37. L8770 Granite Rock 230th Ave Box (TBD yr) (design in progress)
38. L8562 Westline 230th St. Box (TBD yr) (design in progress)
39. L9687 Springdale 110th St Box (TBD yr) (design in progress)
40. Br. 64527 Delhi Kenwood Ave (TBD yr) (design in progress)
41. Br. 64538 Willow Lake Kenwood Ave (TBD yr) (design in progress) (24-40-40)
42. Br. L9347 Paxton 300th St TBD (TBD yr) (design in progress) (34-0-0)
43. Br. 3824 CSAH 2 (TBD yr) (design in progress) (22-34-34)
44. Br. 4065 CSAH 2 (TBD yr) (design in progress) (40-40-40)



REQUEST FOR BOARD ACTION

Requested Board Date:	11/5/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Declare excess equipment		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Declare 2014 Marathon Mastic Mixer, Model MM250DT and mastic material excess and authorize for sale or auction.

Background Information:

The mastic machine was purchased in 2017 from Cottonwood County for the purchase amount of \$24,000. Due to the slow material feed and large amount of roads needing crack filled each year, the Highway Department is not able to use the machine and meet crack filling timelines required. The County instead uses the 2022 Cimline M1 Crackmelter.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****





REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Resolution appropriating ARPA funds to Redwood County Historical Society		
	Presenter:	Vicki K	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Adopt Resolution appropriating ARPA funds to the Redwood County Historical Society for the Septic Treatment project at Gilfillan Estates

Background Information:

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Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Project was discussed at the April 9, 2022 Board meeting. Projected cost was estimated to be \$60,000 of which the Board, by consensus, obligated those funds for the project's completion.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street

P.O. Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



RESOLUTION 2024-04

A RESOLUTION TO EXPEND CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS UNDER THE AMERICAN RESCUE PLAN ACT FOR REDWOOD COUNTY HISTORICAL SOCIETY-GILFILLAN ESTATE WATER AND SEPTIC PROJECT

WHEREAS, Redwood County (“County”) received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (“ARP”), to provide relief to the county impacted by the coronavirus disease 2019 (“COVID-19”); and

WHEREAS, Redwood Soil and Water Conservation District Administrator, Nick Brozek has identified a necessary expense to manage and treat sewage at the Redwood County Historical Society historic Gilfillan Estate public campground, located within Redwood County, to protect the public health and welfare and improve ground water quality; and

WHEREAS, the Redwood County Board of Commissioners accepted financial responsibility for the Gilfillan Estate Buildings and tangible personal property by resolution dated November 6, 1990; and

WHEREAS, the authority under the ARP Act allows this expenditure, per the Department of the U.S. Treasury Frequently Asked Questions (“FAQ”) dated January 2022; under Section 6.1, paragraph 1 and 3:

6.1. What types of water and sewer projects are eligible uses of funds? The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency’s Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the CWSRF, categories of eligible projects include: construction of publicly owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, storm water systems, water conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

WHEREAS, the identified septic treatment project has an estimated cost of \$60,000 which will be provided by ARP funds;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is encumbering \$60,000 to be used to complete the identified water septic treatment project and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on November 5, 2024.

REDWOOD COUNTY BOARD CHAIR

Dated _____

Attest _____
VICKI KLETSCHER, ADMINISTRATOR

Dated _____

1st District
RICK WAKEFIELD
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(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
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Clements, MN 56224
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Dennis_G@co.redwood.mn.us

4th District
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5th District
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Dave_F@co.redwood.mn.us

AMERICAN RESCUE PLAN ACT: Coronavirus Local Fiscal Recovery Fund - Redwood County

Tranche 1: Received 5/12/2021 1,473,297.50
 Tranche 2: Anticipated to receive 5/2022 1,473,297.50
GRAND TOTAL \$ 2,946,595

EXPENSE	ALLOCATED AMOUNT	TOTAL EXPENDED as of 1/17/2024	DIFFERENCE	NOTES	RESOLUTION #	BOARD APPROVAL DATE	PROJECT DESCRIPTION
County received funds 5/12/2021	1,473,297.50						Funds received from Treasury
County received funds 6/15/2022	1,473,291.50				2021-01	7/20/2021	
Environmental: GIS Aerial Imagery	141,952				2021-07	10/5/2021	2023 Fly-Over
Environmental: Rescind GIS Imagery	(141,952)						Resolution rescinded 3/1/2022
Attorney: File Management System	62,500	55,999.92	9,400.08	complete	2021-02	7/20/2021	File management system to allow Attorney and staff ability to access and
Attorney: Amendment File Management System	2,500		(141.17)	complete	2021-06	8/17/2021	File management system to allow Attorney and staff ability to access and
Technology: Media Upgrades	107,000	107,141.17	(141.17)	complete	2021-03	9/7/2021	Media upgrades to two public areas to allow virtual meetings to be
Sheriff: Body Cameras	124,754	124,752.71	1.29	complete	2021-04	8/17/2021	Implementation of portable recording device for Sheriffs office.
Auditor/Treasurer: Election Judge Training	7,650	2,454.75	5,195.25	more expenses will be forthcoming	2021-05	8/3/2021	Virtual training for election judges to prevent COVID transmission when gathered.
Attorney: Contract for Attorney Services	144,000	94,500.00	49,500.00	more expenses will be forthcoming	2021-08	12/14/2021	Contract for Attorney services to address backlog of court cases in Attorneys office
Environmental: Plum Creek Park Electrical Infrastructure upgrades	63,990	63,990.00	-	complete	2022-02	4/9/2022	Electrical infrastructure improvement for seasonal RV campsites at County Park, Plum Creek park
Admin: County Fair Board 2023 Funding	30,000	30,000.00	-	complete	2023-01	1/17/2023	Funding support to the nonprofit Redwood County Ag Society for the 2023 150th Redwood County Fair
Environmental: Plum Creek Park Septic System Construction	45,700	45,700.00	-	complete	2022-03	9/6/2022	Replacement of noncompliant septic system at county park, Plum Creek
Environmental: Plum Creek Park Expansion	90,949			project has not started	2023-02	1/17/2023	Improvements to the waterfront at county park, Plum Creek local match for Greater MN Parks grant
SWCD Water Retention Projects: Walnut Grove \$46,000, Vesta \$18,750	65,000		18,750.00	WG project will be completed, Vesta will not be completed	2022-01	3/1/2022	Storm water management in the cities of Vesta and Walnut Grove to protect city infrastructure and downstream property, and improve water quality.
EDA: Arvig Broadband Grant	1,914,987	1,275,381.00	639,606.00	Final payment will be issued summer 2024	2023-04	6/21/2022	Funding approved at 6/21/2022 board meeting, resolution adopted for awarded BtB grant.
Highway: Road and Bridge Levy Reduction	180,000	180,000.00	-	complete	2023-03	12/13/2022	Anthony will provide info.
Environmental: Water and Septic Giffillan	60,000			project slated for spring 2024	Project Pending	4/9/2022	project pending ground thaw. Brent and Nick will evaluate Spring 2023 and identify cost
Sheriff: Body Cameras for Correctional Officers	-			Grant app submitted	Grant pending	2/20/2024	Project pending grant award. Total project cost \$34,469.20-unknown award time, Board approved to purchase 6 cameras 10/15/24
Environmental: Plum Creek Park Final Engineering Design TKDA	37,950			Project slated for summer	2024-01	5/7/2024	Funding approved at 5/7/24 board meeting, resolution adopted
Safety Program: Panic Button project	20,000			Project slated Nov 2024	2024-02	7/16/2024	Funding approved at 7/16/24 board meeting, resolution adopted
Sheriff: Body Cameras for Correctional Officers	20,175			Replacing grant app	2024-02	10/15/2024	Funding approved at 10/15/24 board meeting, resolution adopted
TOTAL APPROVED EXPENSES	2,977,555	1,979,919.55	722,311.45				
REMAINING BALANCE	(30,960)						

5195.25 (-1,500 A/T final cost est) = \$3,700 remaining

As of 9/30/2024:
 (30,960.00)
 Balance available of designated ARPA funds (complete project) 28,010.20
 Available ARPA funds to expend by EOY 2024 (2,949.80)
 Designated ARPA funds not yet expended 694,301.25



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	2025 Tobacco License Applications		
	Presenter:	Vicki K	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Tobacco License Applications for Staples Enterprises dba: Expressway-Sanborn and Meadowland Farmers Coop-Belview

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

License # 64-25-37
License Fee \$100.00

Tobacco Retailer's License

License is hereby granted to

Staples Enterprises Inc
dba: Expressway-Sanborn

to sell at retail

Tobacco, Tobacco Products, & Tobacco Related Devices

at the nonmoveable retail establishment located at Sanborn, MN 56288, in Redwood County, State of Minnesota, having given satisfactory evidence that the licensee is at least eighteen years of age, has had no tobacco license revoked within the last twelve months, and has had no convictions of a federal, state or local law, ordinance provision, or other regulation relating to tobacco within the last five years for the period

Commencing 1st day of January, 2025, and **Terminating** 31st day of December, 2025

This license is granted pursuant to application and payment of fee therefor and is subject to all of the provisions and conditions of the laws of the United States of America, the State of Minnesota, and the County of Redwood pertaining to such sale, and is revocable for the violation thereof. Not transferable.

Witness the Governing Body of the County of Redwood and the seal thereof on this 5th day of November, 2024. —

By: _____
Redwood County Board of Commissioners, Chairperson

Attest: _____
Redwood County Auditor-Treasurer

REDWOOD COUNTY TOBACCO ORDINANCE LICENSE APPLICATION

RECEIVED

SEP 30 2024

REDWOOD COUNTY
REGISTERED


Instructions:

- Type or print legibly in black ink.
- Complete entire application
- Remit application plus \$100 license fee payable to:
Redwood County Treasurer
PO Box 130
Redwood Falls, MN 56283
- Return 2025 Application Packet by: **Monday, October 14, 2024.**

Business Name:	Staples Enterprises Inc.	dba: Expressway Sanborn
Business Address:	12949 US Hwy 71	Sanborn, MN 56083
	(Street)	(City) (State) (Zip)
Business Phone:	(507) 648 - 3300	
Owner/Manager Name:	Staples Brent	
	(Last)	(First)
Owner/Manager Address:	86233 510th Ave Jackson MN 56143	
	(Street)	(City) (State) (Zip)
Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you had a tobacco license revoked within the last 12 months?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you been convicted, within the past five years, of any violation of a federal, state or local law, ordinance provision, or any other regulations relating to tobacco?

I affirm that all of the information I have provided on this application is true and correct.
I agree to abide by the provisions of the Redwood County Tobacco Licensing Ordinance.

9-27-2024
(Date)


(Signature)

Tobacco Retailer's License

License is hereby granted to
Meadowland Farmers Coop
to sell at retail

Tobacco, Tobacco Products, & Tobacco Related Devices

at the nonmoveable retail establishment located at Belview, MN 56214, in Redwood County, State of Minnesota, having given satisfactory evidence that the licensee is at least eighteen years of age, has had no tobacco license revoked within the last twelve months, and has had no convictions of a federal, state or local law, ordinance provision, or other regulation relating to tobacco within the last five years for the period

Commencing 1st day of January, 2025, and **Terminating** 31st day of December, 2025

This license is granted pursuant to application and payment of fee therefor and is subject to all of the provisions and conditions of the laws of the United States of America, the State of Minnesota, and the County of Redwood pertaining to such sale, and is revocable for the violation thereof. Not transferable.

Witness the Governing Body of the County of Redwood and the seal thereof on this 5th day of November, 2024.

By: _____
Redwood County Board of Commissioners, Chairperson

Attest: _____
Redwood County Auditor Treasurer

REDWOOD COUNTY TOBACCO ORDINANCE LICENSE APPLICATION

Instructions:

- Type or print legibly in black ink.
- Complete entire application.
- Remit application plus \$100 license fee payable to:
 Redwood County Treasurer
 PO Box 130
 Redwood Falls, MN 56283
- Return 2025 Application Packet by: **Monday, October 14, 2024.**

Business Name:	Meadowland Farmers Coop			
Business Address:	110 N Main St	Belview, MN 56214		
	(Street)	(City)	(State)	(Zip)
Business Phone:	(507) 938 - 3069			
Owner/Manager Name:	Abel	Darin		
	(Last)	(First)		
Owner/Manager Address:	210 Broadway	Vesta	MN	56297
	(Street)	(City)	(State)	(Zip)
Yes	No			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you had a tobacco license revoked within the last 12 months?		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you been convicted, within the past five years, of any violation of a federal, state or local law, ordinance provision, or any other regulations relating to tobacco?		

RECEIVED

SEP 23 2024

REDWOOD COUNTY
AUDITOR - 11-13

I affirm that all of the information I have provided on this application is true and correct.
 I agree to abide by the provisions of the Redwood County Tobacco Licensing Ordinance.

9/16/2024
 (Date)

Darin Abel
 (Signature)



REQUEST FOR BOARD ACTION

Requested Board Date:	November 5, 2024	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
2025 Tobacco License Applications with violations	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Redwood County Ordinance Chapter 112:Tobacco; 112.22 Action: The County Board may either approve or deny the license application; or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary.

Background Information:

Grandview Winery background check found a tobacco compliance violation on 6/28/24
 Farmers Cooperative Assn-Milroy background check found tobacco compliance violation on 6/28/24.
 Given there have been violations within the last 12 months, County Attorney is unable to recommend the Applicant(s) for licensure at this time.
 Board options:
 1) Approve and issue the license(s)
 2) Deny the license(s) (this does not preclude the applicant from applying again)
 3) Delay action for such reasonable period of time as necessary to complete any investigation of the applicant or applicant as the Board deems necessary

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

License # 64-25-35
License Fee \$100.00

Tobacco Retailer's License

License is hereby granted to

Farmers Cooperative Association of Milroy

to sell at retail

Tobacco, Tobacco Products, & Tobacco Related Devices

at the nonmoveable retail establishment located at Milroy, MN 56263, in Redwood County, State of Minnesota, having given satisfactory evidence that the licensee is at least eighteen years of age, has had no tobacco license revoked within the last twelve months, and has had no convictions of a federal, state or local law, ordinance provision, or other regulation relating to tobacco within the last five years for the period

Commencing 1st day of January, 2025, and **Terminating** 31st day of December, 2025

This license is granted pursuant to application and payment of fee therefor and is subject to all of the provisions and conditions of the laws of the United States of America, the State of Minnesota, and the County of Redwood pertaining to such sale, and is revocable for the violation thereof. Not transferable.

Witness the Governing Body of the County of Redwood and the seal thereof on this 5th day of November, 2024.

By: _____
Redwood County Board of Commissioners, Chairperson

Attest: _____
Redwood County Auditor-Treasurer

REDWOOD COUNTY TOBACCO ORDINANCE LICENSE APPLICATION

Instructions:

- Type or print legibly in black ink.
- Complete entire application
- Remit application plus \$100 license fee payable to:
Redwood County Treasurer
PO Box 130
Redwood Falls, MN 56283
- Return 2025 Application Packet by: **Monday, October 14, 2024.**

RECEIVED

SEP 23 2024

REDWOOD COUNTY
AUDITOR-TREASURER

Business Name:	Farmers Cooperative Association of Milroy			
Business Address:	504 Euclid Ave, PO Box 100		Milroy, MN 56263	
	(Street)	(City)	(State)	(Zip)
Business Phone:	(507) 336 - 2555			
Owner/Manager Name:	Lightfoot		Benjamin	
	(Last)	(First)		
Owner/Manager Address:	21490 Bunker Ave		Milroy	MN 56263
	(Street)	(City)	(State)	(Zip)
Yes	No			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you had a tobacco license revoked within the last 12 months?		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you been convicted, within the past five years, of any violation of a federal, state or local law, ordinance provision, or any other regulations relating to tobacco?		

I affirm that all of the information I have provided on this application is true and correct.
I agree to abide by the provisions of the Redwood County Tobacco Licensing Ordinance.

9-19-24
(Date)


(Signature)



250 South Jefferson Street * PO Box 130
Redwood Falls, MN 56283
Ph.: (507) 637-4010 * Fax: (507) 637-1386

Office of the County Attorney

Jenna M. Peterson
Redwood County Attorney

Amy M. Busse
Shannon Ness
Marissa P. Pacheco
Assistant County Attorneys

MEMORANDUM

To: Redwood County Commissioners
From: Marissa Pacheco
CC: Vicki Knobloch Kletscher
Date: October 22, 2024
Re: Farmers Cooperative Association of Milroy Tobacco License

I've reviewed the Application as provided by the above referenced Applicant. In review of the Applicant's history of compliance, I found that Applicant had a violation of Redwood County Ordinance § 112.51.

On June 28, 2024, RCSO conducted a compliance check at Farmers Cooperative of Milroy. During this check, an employee sold a pack of cigarettes to an 18 year old individual. The cashier did not request identification from the 18 year old prior to completing the sale. An administrative citation was issued pursuant to a violation of section 112.51. The citation fee of \$300 has been paid in full.

Given that there has been a violation within the last twelve months, I am unable to recommend the Applicant for licensure at this time.

If there are any questions, please let me know.

Marissa P. Pacheco
Assistant County Attorney



REDWOOD COUNTY SHERIFF'S OFFICE
JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

October 1, 2024

To Whom It May Concern:

Upon completion of the background check regarding the tobacco application. It was found that on 6/28/2024, there was a tobacco compliance violation at Farmers Co-op Association of Milroy. Due to the violation, an administrative citation for a violation of ordinance 112.51 was issued to the license holder Benjamin Lightfoot. This citation resulted in a fee of \$300 and has been paid in full.

If you have any questions, please feel free to contact our office.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Thoof".

Stephanie Thoof
Clerk



License # 64-25-16
License Fee \$100.00

Tobacco Retailer's License

License is hereby granted to

Grandview Valley Winery Idba Grandview Valley Winery

to sell at retail

Tobacco, Tobacco Products, & Tobacco Related Devices

at the nonmoveable retail establishment located at Township of Swedes Forest, MN 56214, in Redwood County, State of Minnesota, having given satisfactory evidence that the licensee is at least eighteen years of age, has had no tobacco license revoked within the last twelve months, and has had no convictions of a federal, state or local law, ordinance provision, or other regulation relating to tobacco within the last five years for the period

Commencing 17th day of January, 2025, and **Terminating** 31st day of December, 2025

This license is granted pursuant to application and payment of fee therefor and is subject to all of the provisions and conditions of the laws of the United States of America, the State of Minnesota, and the County of Redwood pertaining to such sale, and is revocable for the violation thereof. Not transferable.

Witness the Governing Body of the County of Redwood and the seal thereof on this 5th day of November, 2025.

By: _____
Redwood County Board of Commissioners, Chairperson

Attest: _____
Redwood County Auditor-Treasurer

REDWOOD COUNTY TOBACCO ORDINANCE LICENSE APPLICATION

Instructions:

- Type or print legibly in black ink.
- Complete entire application
- Remit application plus \$100 license fee payable to:
 Redwood County Treasurer
 PO Box 130
 Redwood Falls, MN 56283
- Return 2025 Application Packet by: **Monday, October 14, 2024**

Business Name:	Grandview Valley Winery Inc	dba: Grandview Valley Winery
Business Address:	42703 Grandview Ave	Belview MN 56214
	(Street)	(City) (State) (Zip)
Business Phone:	507-938-3355	
Owner/Manager Name:	Rigge	Jonathan
	(Last)	(First)
Owner/Manager Address:	same	
	(Street)	(City) (State) (Zip)
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Have you had a tobacco license revoked within the last 12 months?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have you been convicted, within the past five years, of any violation of a federal, state or local law, ordinance provision, or any other regulations relating to tobacco?

I affirm that all of the information I have provided on this application is true and correct.
 I agree to abide by the provisions of the Redwood County Tobacco Licensing Ordinance.

9/17/24 _____
 (Date) (Signature)



250 South Jefferson Street * PO Box 130
Redwood Falls, MN 56283
Ph.: (507) 637-4010 * Fax: (507) 637-1386

Office of the County Attorney

Jenna M. Peterson
Redwood County Attorney

Amy M. Busse
Shannon Ness
Marissa P. Pacheco
Assistant County Attorneys

MEMORANDUM

To: Redwood County Commissioners

From: Marissa Pacheco

CC: Vicki Knobloch Kletscher

Date: October 22, 2024

Re: Grandview Valley Winery Inc. d/b/a Grandview Valley Winery Tobacco License

I've reviewed the Application as provided by the above referenced Applicant. In review of the Applicant's history of compliance, I found that Applicant had a violation of Redwood County Ordinance § 112.51.

On June 28, 2024, RCSO conducted a compliance check in the Rivendell at the Grandview Valley Winery. During this check, an employee sold a "flathead" cigar to an 18 year old individual. The cashier did not request identification from the 18 year old prior to completing the sale. An administrative citation was issued pursuant to a violation of section 112.51. The citation fee of \$300 has been paid in full.

Given that there has been a violation within the last twelve months, I am unable to recommend the Applicant for licensure at this time.

If there are any questions, please let me know.

Marissa P. Pacheco
Assistant County Attorney



REDWOOD COUNTY SHERIFF'S OFFICE
JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

October 2, 2024

To Whom It May Concern:

Upon completion of the background check regarding the tobacco application. It was found that on 6/28/2024, there was a tobacco compliance violation at Grandview Valley Winery, Inc. Due to the violation, an administrative citation for a violation of ordinance 112.51 was issued to the license holder Johnathan Rigge. This citation resulted in a fee of \$300 and has been paid in full.

If you have any questions, please feel free to contact our office.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Thoof".

Stephanie Thoof
Clerk

