

REDWOOD COUNTY, MINNESOTA

October 1, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Redwood County Engineer Anthony Sellner, Redwood County Sheriff Jason Jacobson, Human Resource Director Michelle Koenig, Economic Development Coordinator Grady Holtberg, Sarah Swedburg, Mojra Hauenstein, Eric Linsmeier, Heidi Linsmeier, Rodney Paskewitz, Dedra Lecy, Betty Lecy, Mike Preuss, Joey Lecy, Keith Muetzel, Planning & Zoning Board member Jeff Huseby, Brent & Hope Lang.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the October 1 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
 - September 17th Minutes
 - Bills

General Fund	\$ 224,984.03
Ditch Fund	\$ 19,142.19
Soil & Water	\$ 3,600.00
EDA	\$ 27.71
R & B Fund	\$ 619.62
Insurance	\$ 277.74

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	12,234.10
Final Total:	12,234.10

<u>Vendor Name</u>	<u>Amount</u>
3 LAKES FARMS LLC	2,850.00
ACE OF SOUTHWEST MINNESOTA	9,298.00
ALPHA WIRELESS COMMUNICATIONS CO	5,604.00

AUDIO & SECURITY ENGINEERS	5,237.84
COLE PAPERS INC	5,330.57
COUNTY OF RENVILLE	12,101.00
DELL MARKETING LP	21,997.02
FLEET SERVICES DIVISION-DEPT OF ADM	15,604.83
GALLS LLC	3,202.54
HOUSTON ENGINEERING INC	4,000.00
ISG	2,010.00
LAMBERTON PUBLIC LIBRARY	3,942.19
MINNESOTA STATE AUDITOR	45,221.50
MORGAN PUBLIC LIBRARY	7,374.75
MORRIS ELECTRONICS INC	6,431.25
NORTHERN SAFETY TECHNOLOGY INC	6,506.25
NORTHLAND BUSINESS SYSTEMS	2,751.67
REDWOOD FALLS PUBLIC LIBRARY	20,614.60
SMITH & JOHNSON	4,125.00
STANTEC CONSULTING SERVICES INC	9,232.03
THE MARKET AT REDWOOD LLC	7,969.22
WABASSO PUBLIC LIBRARY	21,104.96
31 Payments less than 2 0 0 0	13,907.97
Final Total:	236,417.19

EMPLOYEE RECOGNITION

- Redwood County Engineer Anthony Sellner was recognized for 5 years of service with Redwood County.

DITCH AUTHORITY

- Entered into ditch authority at 8:33a.m.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to Set the Hearing date for 2025 Ditch Levy amounts to October 15th at 10:00 a.m.
- On motion by Salfer, second by Groebner, the board voted unanimously to approve the Petition to Outlet CD 28, submitted by landowner Leroy Harnack and appoint Bill Moldestad viewer.
- Adjourned Ditch Authority at 8:38 a.m.

ENVIRONMENTAL

- On motion by Forkrud, second by Groebner, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

Resolution to Submit, Adopt and Implement Cottonwood Middle Minnesota Comprehensive Watershed Management Plan

Whereas, Redwood County entered into a planning Memorandum of Agreement to develop the Cottonwood- Middle Minnesota One Watershed, One Plan (Plan); and

Whereas, Redwood County has been an active participant on the Cottonwood Middle Minnesota Policy Committee to oversee the development of the; and

Whereas, the Cottonwood Middle Minnesota Policy Committee submitted the Plan for 60-day formal review on July 1, 2024, and hosted a public hearing on September 18, 2024; and

Whereas, all comments received during the 60-day review and public hearing have been addressed by the Cottonwood Middle Minnesota Policy Committee; and

Whereas, the Cottonwood Middle Minnesota Policy Committee recommended approval of the Plan to each of the participating boards and councils at their September 18, 2024, meeting; and

Whereas, Minnesota Statutes §103B.101, subd. 14 allows a local water management plan developed or amended, approved and adopted, according to chapter 103B to be replaced with a comprehensive watershed management plan but only to the geographic area of the Plan and consistent with the One Watershed, One Plan suggested boundary map.

Now Therefore Be it Resolved, Redwood County approves submission of the Plan to the Board of Water and Soil Resources (BWSR). Contingent on BWSR approval (according to Minnesota Statutes §103B.801) Redwood County hereby adopts and will begin implementation of the approved Plan for the area of the county identified within the Plan. The approved Plan will replace the local water management plan for that geographic area of the county within the Plan for the duration of the state approved Plan.

Be it Further Resolved after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to Plan.

Be it Further Resolved after the adoption of the Plan or amendments to the plan, Redwood County shall notify local units of government within the Plan area. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

Be it Further Resolved that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Plan. Redwood County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Plan.

Be it Further Resolved if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to BWSR.

Be it Further Resolved after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official

controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

PLANNING & ZONING

- On motion by Van Hee, second by Groebner, the Board voted unanimously to Table the Conditional Use Permit #8-24 from Eric Linsmeier to November 5th, 2024.
- On motion by Wakefield, second by Groebner, with Forkrud opposed, the Board voted to approve Duro Rock Supply amended Extraction Interim Use Permit Application #6-24 from Rodney Paskewitz.

SHERIFF

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Jail Copier Maintenance Agreement with Marco.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Co-Responder program with Western Mental Health Center to assist law enforcement officers on scene with mental health aspects of a call.

ECONOMIC DEVELOPMENT

- Holtberg, Swedburg, and Hauenstein presented the Redwood County Housing Study Report.

ROAD & BRIDGE

- On motion by Forkrud, second by Van Hee, excluding the bill with Turbes Ag Sales in the amount of \$1,440.00 that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$196,629.28.
- On a motion by Van Hee, second by Forkrud, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$1,440.00.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	33,828.88
H & L MESABI CO	16,100.00
L & S CONSTRUCTION CORP	66,085.47
MN DEPT OF TRANSPORTATION	18,130.71
NEWMAN SIGNS INC	2,101.16
NOREGON SYSTEMS LLC	8,429.79
R & G CONSTRUCTION CO	2,950.00
RED ROCK RURAL WATER SYSTEM	6,960.23
SCOTTS LAWN SERVICE & SNOW REMOV	2,100.00
SUMMIT FIRE PROTECTION	2,293.05
TRUCK CENTER COMPANIES	2,743.37
ZIEGLER INC	3,534.27
ZIEGLER INC	13,100.00
38 Payments less than 2 0 0 0	19,672.35
Final Total:	198,029.28

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Final Pay Request for Construction Contract 22-1 to Central Specialties, Inc. in the amount of \$33,623.23.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Final Pay Request for Construction Contract 22-4 to R&G Construction in the amount of \$98,797.31.
- Sellner updated the Board on the Highway Department vacant positions including Maintenance Specialist for Walnut Grove, Clements, and Wabasso.

ADMINISTRATION

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Redwood County Connection Fall 2024 newsletter.
- On motion by Groebner, second by Salfer, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

RESOLUTION RECOMMENDING THAT JANICE MOEN, RYAN BLOM, AND JEFF DAVIS BE APPOINTED TO THE

LINCOLN PIPESTONE RURAL WATER SYSTEM BOARD OF COMMISSIONERS

WHEREAS, Janice Moen's 4-year term as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRW") Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Francis Engels' 4-year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Francis Engels does not want to be re-appointed to another 4 year term; and

WHEREAS, Brent J. Feikema's 4 year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Brent J. Feikema does not want to be re-appointed to another 4 year term;

and

WHEREAS, the LPRW Board of Commissioners conducted a search to replace both Francis Engels and Brent J. Feikema on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioners unanimously passed a Motion which recommends that Janice Moen be re-appointed to another 4 year term on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioner unanimously passed a Motion which recommends that Ryan Blom replace Brent J. Feikema on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioners unanimously passed a Motion which recommends that Jeff Davis replace Francis Engels on the LPRW Board of Commissioners; and

WHEREAS, the County Board of Commissioners believes that Janice Moen, Ryan Blom, and Jeff Davis are all qualified to act as Commissioners on the LPRW Board of Commissioners and all are worthy of appointment to said position.

BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Southwest Minnesota Adult Mental Health Consortium Joint Powers Agreement.
- Commissioner Wakefield was appointed to the Cannabis Ordinance Committee.

Personnel

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to Set the 2025 Health Insurance Premiums.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve a one-time use of reserves to fund the 12% insurance premiums increase.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to set the monthly 2025 Cafeteria Contributions.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to set the 2025 VEBA Contributions in the amount of \$125 family, \$125 for EE + Dependents, \$125 EE + Spouse, and \$125 for Single.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the 2025 BlueCross Blue Shield Minnesota Sr. Gold Medicare Supplemental Insurance Plans for Redwood County Retirees.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve Lincoln Financial as carrier for Life, Long- Term Disability, Accident, Critical Illness, and Hospital Insurance.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the retirement of Larry Hubert, Highway Maintenance Supervisor, effective October 31, 2024.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to authorize the destruction of Compensation, Salary Schedules, Benefit plans and Enrollments, Personnel, and Safety records from 1977-2018.

Flex Account Statements, Plans, Letters of Understanding, Reimbursements, & Renewals from 2003 – 2021 13.43	M.S. 13.42 & 13.43
Benefit Open Enrollment Forms & Plans from 2003 – 2016	M.S. 13.42
Health Insurance Proposals from 2003 – 2014	M.S. 13.42
Salary Schedules from 1979 – 2010	M.S. 13.03
Compensation Plans from 1980 – 1999	M.S. 13.03
Safety Training Sign-in Sheets from 1998 – 2014 1977 – 2015 Department of Labor	HRS 02600
Monthly Employee Statistics Report	M.S. 13.03
Energy Grants 1978 – 1980	M.S. 13.43
1982 – 2011 MCIT Premiums & Dividends/Payroll Audits	M.S. 13.43
1988 – 2013 PERA Correspondence (Explanation of Benefits, Exclusions, Retro Pay, Status VOE, Etc.)	M.S. 13.43
1993 – 2000 Extension Budget & Pay Adjustment to Memorandum Agreement	M.S. 13.03
1999 – 2004 Payroll State Audit Reports	M.S. 13.43
1999 – 2013 Safety Agendas & Minutes	HRS 02600
2001 – 2013 MCIT EAP Utilization	M.S. 13.43
2002 Public Health Services Correspondence	M.S. 13.43
2003 – 2012 State Employee Invoices	M.S. 13.43
2006 Performance Evaluation Training	
2006 Evaluation Cost Allocation Plan	M.S. 13.03
2006 MCIT reimbursement for Courthouse	M.S. 13.42
Power Outage/Surge Damage	M.S. 13.43
2007 GASB Study	M.S. 13.43
2008 VEBA Grants	M.S. 13.42
2008, 2015, 2017 Comp Studies	M.S. 13.03
2009 – 2012 Public Health Services TB Records	M.S. 13.43

2010 Child Support Benefit Enrollment Verifications	M.S. 13.43
2011 Salary Survey	M.S. 13.03
2012 & 2013 VOES	M.S. 13.43
2014 Job Description Evaluations	M.S. 13.03
2015 Child Advocacy Applications and Ads	M.S. 13.43
2016 & 2017 Clothing Program Orders	M.S. 13.43

COMMISSIONERS

- On motion by Groebner, second by Van Hee, with Wakefield and Forkrud opposed, the Board approved County Engineer Anthony Sellner’s Salary Adjustment Request. Set Salary with a 2 Step Increase to now be Grade 21, Step 8 for an annual salary of \$140,243.36 effective October 1, 2024.

Wakefield: Southwest Health & Human Services, Corrections Advisory Board, Emergency Communication Board

Salfer: Southwest Health & Human Services, Western Mental Health

Groebner: Minnesota Valley Regional Railroad Authority, Friends of Gilfillan, Rural Energy Board, Southwest Regional Solid Waste

Forkrud: Planning & Zoning, Murray Co. Open House R&B Building, Regional Landfill Meeting

Van Hee: MN Rural Counties

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:25 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator