AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS
Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!
TUESDAY OCTOBER 1, 2024
COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, Government Agencies, and the public bringing items forward between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order: Pledge of Allegiance
- Open Forum
- Review and approve October 1st meeting agenda.
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
  -September 17th Minutes
  -Bills

8:30 a.m.

- **EMPLOYEE RECOGNITION**
  1) Anthony Sellner- County Engineer- 5 years of service

8:30 a.m.

- **DITCH AUTHORITY**
  Nick Brozek
  1) Set Hearing date for 2025 Ditch Levy amounts
  2) Petition to Outlet-CD 28-Leroy Harnack

8:35 a.m.

- **ENVIRONMENTAL**
  Nick Brozek
  1) Cottonwood River Comprehensive Water Management Plan

8:40 a.m.

- **PLANNING & ZONING**
  Nick Brozek
  2) Conditional Use Permit #8-24- Linsmeier
  3) Duro Rock Supply- Amended EIUP #6-24

8:45 a.m.

- **SHERIFF**
  Jason Jacobson
  4) Jail Copier Maintenance Agreement
  5) Co-Responder program with Western Mental Health Center

Agenda
Board of Commissioners
October 1, 2024

8:50 a.m.

- **ECONOMIC DEVELOPMENT**
  Grady Holtberg & Sarah Swedburg
  1) Presentation of Housing Study Report

9:20 a.m.

- **ROAD & BRIDGE**
  Anthony Sellner
  1) Budget Report
  2) Bills
  3) Final Pay Request for Construction Contract 22-1 Central Specialties, Inc
  4) Final Pay Request for Construction Contract 22-4 to R&G Construction
  5) Highway Department Vacant Position Update

9:30 a.m.

- **BREAK**

9:40 a.m.

- **ADMINISTRATION**
  1) Redwood County Connection Fall 2024 Newsletter
  2) Resolution Appointing LPRW Board of Commissioners
  3) Southwest MN Adult Mental Health Consortium JPA
  4) Cannabis Ordinance Committee

Personnel Action Items:

1) Request to set 2025 Health Insurance Rates
2) Funding for 2025 Insurance Premium Increase
3) Request to set 2025 Cafeteria Contributions
4) Request to set 2025 VEBA Contributions
5) Request to approve 2025 approve BCBS MN Sr Gold Medicare Supplemental Insurance
6) Request to approve New Carrier for Life, LTD, Critical Illness, Accident, and Hospital Insurance
7) Acknowledge Retirement
8) Authorization to destroy records

Commissioner Items:

1) Redwood County Engineer Salary Adjustment Request

Commissioner's Reports

Agenda
Board of Commissioners
October 1, 2024

ADJOURN:

****OPEN FORUM****
OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the “Golden Rule” during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

POSTED 9/27/24

OFFICIAL NOTICES/ UPCOMING MEETINGS

October 1st – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

October 9th – 11:00 a.m. – 1:00 p.m. –Employee Appreciation Picnic–Redwood County Government Center

October 15th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

October 24th – 8:00 a.m. – 12:00 p.m. – AMC District 8 Fall Meeting– Lake Benton Event Center Lake Benton, MN

November 5th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

November 19th – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center Board Room

REQUEST FOR BOARD ACTION

Requested Board Date:	October 1, 2024	**Originating Dept.:**	Environmental
Preferred 2nd Date:			
Discussion Item:		**Presenter:**	Nick B.
Set hearing date for 2025 Ditch Levy amounts.		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Review proposed ditch levy amounts for 2025 and set public hearing date for October 15, 2024 at 10:00 a.m.

Background Information:

A list of recommended ditch levies has been compiled to be placed on different drainage systems. These are percentages that will be reflected on individuals 2025 taxes. Levies are placed to either bring a ditch system out of a negative balance, or to build a balance in anticipation of more extensive work. 2025 proposed levy is a total of $1,374,373.87 which is $876,300 less than was levied in 2024.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

REVISED: 8/6/2024

2024 DITCH ACCOUNT REVIEW FOR 2025 TAX COLLECTION

make a tab of this spreadsheet namming it 2027 FINAL and send to ENVIRONMENTAL. When Environmental returns, delete the UNASSESSED ditches and save.

column I is included in column H

DITCH CODE	DITCH NAME	LANDS	OTHER	ORIGINAL BENEFITS	8/1/2024 BALANCE	COMM DISTRICT	TOTAL LEVY% (50 YRS) (includes '24)	2024 LEVY%	for ENVIRONMENTAL USE 2025 LEVY %	2025 LEVY $	REMARKS	for AUDITOR-TREASURERS USE LANDS	OTHER	TOTALS	UPDATED BENEFITS
16	COUNTY 12	4,844,129.83	5,372,746.73	10,216,876.56	19,463.73	5	127.65	0.25%	0.125%	12,771.10		6,055.16	6,715.93	12,771.10	
24	CD 12, LAT A, BR A, BR 5	416,700.00	126,184.25	542,884.25	4,381.68	5	86.5	0.50%	0.75%	4,071.63		3,125.25	946.38	4,071.63	
48	COUNTY 14 AND 14-1	4,125,058.00	108,274.00	4,233,332.00	(6,339.54)	3	34.25	0.25%	0.125%	5,291.67		5,156.32	135.34	5,291.67	
60	COUNTY 18	94,528.10	13,104.00	107,632.10	13,945.89	2	59	12.00%	3%	3,228.96		2,835.84	393.12	3,228.96	
68	COUNTY 21	102,719.30	5,293.50	108,012.80	14,322.38	1-2	87	10.00%	3%	3,240.38		3,081.58	158.81	3,240.38	
72	COUNTY 22	189,423.00	15,956.00	205,379.00	7,206.93	3-5	115	10.00%	3%	6,161.37		5,682.69	478.68	6,161.37	
84	COUNTY 24	16,177,102.95	494,062.25	16,671,165.20	(44,970.06)	2-3	119.875	0.30%	0.85%	141,704.90		137,505.38	4,199.53	141,704.90	
88	COUNTY 25	25,368.00	1,010.00	26,378.00	(10,221.13)	3	50	6.00%	20%	5,275.60		5,073.60	202.00	5,275.60	
92	COUNTY 26	74,532.00	3,700.00	78,232.00	(16,256.99)	2-3	184	20.00%	25%	19,558.00		18,633.00	925.00	19,558.00	
96	COUNTY 27	212,541.06	15,257.05	227,798.11	7,230.89	3	137		0.50%	1,138.99		1,062.71	76.29	1,138.99	
100	COUNTY 28 - changed per Nick 9/16/24	1,592,469.60	3,551.64	1,596,021.24	(21,893.49)	1	75.45	3.00%	1.50%	23,940.32		23,887.04	53.27	23,940.32	
116	COUNTY 33	106,998.00	19,504.00	126,502.00	5,963.42	1	85	5.00%	5%	6,325.10		5,349.90	975.20	6,325.10	
124	COUNTY 33, LAT 1, BR 1	22,870.80	858.00	23,728.80	446.70	1	33	5.00%	20%	4,745.76		4,574.16	171.60	4,745.76	
136	COUNTY 35A	77,787.00	351.00	78,138.00	(17,921.40)	1	128	5.00%	20%	15,627.60		15,557.40	70.20	15,627.60	
140	COUNTY 37	1,096,444.28	1,549.20	1,097,993.48	(4,965.61)	1	72	5.00%	0.75%	8,234.95		8,223.33	11.62	8,234.95	
144	COUNTY 38	101,439.00	6,392.00	107,831.00	(18,690.40)	2-3	147	10.00%	20%	21,566.20		20,287.80	1,278.40	21,566.20	
152	COUNTY 40 AND 40A	647,591.34	65,202.93	712,794.27	4,953.44	5	150.5	2.00%	0.75%	5,345.96		4,856.94	489.02	5,345.96	
156	COUNTY 41	1,929,780.10	89,185.37	2,018,965.47	3,049.94	1	101		0.125%	2,523.71		2,412.23	111.48	2,523.71	
160	COUNTY 42	1,299,890.94	506,851.20	1,806,742.14	16,872.05	1	170.25	0.75%	1.50%	27,101.13		19,498.36	7,602.77	27,101.13	
172	COUNTY 45	672,167.09	712.81	672,879.90	16,381.15	1-2	50		0.125%	841.10		840.21	0.89	841.10	
176	COUNTY 47	257,161.73	23,490.00	280,651.73	1,707.60	5	351	4.00%	1%	2,806.52		2,571.62	234.90	2,806.52	
184	COUNTY 49	149,597.00	14,401.00	163,998.00	2,946.16	2	89	10.00%	4%	6,559.92		5,983.88	576.04	6,559.92	
188	COUNTY 50	822,457.00	30,375.00	852,832.00	(2,493.36)	1	74	1.00%	0.50%	4,264.16		4,112.29	151.88	4,264.16	
196	COUNTY 52	8,829,353.00	2,115,149.00	10,944,502.00	(17,954.14)	3-4-5	82.75	0.75%	0.125%	13,680.63		11,036.69	2,643.94	13,680.63	7/16/2024
207	COUNTY 54	236,674.00	19,152.00	255,826.00	(6,581.85)	2	65	4.00%	2%	5,116.52		4,733.48	383.04	5,116.52	
219	COUNTY 60	120,983.00	8,300.00	129,283.00	(17,934.42)	1	133	21.00%	10%	12,928.30		12,098.30	830.00	12,928.30	

227	COUNTY 64	27,181,541.30	1,114,794.73	28,296,336.03	2,715.41	2-3-5	211.3	0.30%	0.125%	35,370.42		33,976.93	1,393.49	35,370.42	
236	COUNTY 64-27	11,540.00	1,160.00	12,700.00	672.07	3	28		10%	1,270.00		1,154.00	116.00	1,270.00	
252	COUNTY 64-37	37,778.00	1,653.00	39,431.00	461.85	3	39	5.00%	3%	1,182.93		1,133.34	49.59	1,182.93	
256	COUNTY 64-42	37,260.00	1,960.00	39,220.00	823.81	2-3-5	100	8.00%	3%	1,176.60		1,117.80	58.80	1,176.60	
271	COUNTY 65	416,224.76	5,791.70	422,016.46	(2,390.56)	5	78		1%	4,220.16		4,162.25	57.92	4,220.16	
276	COUNTY 66	29,008.00	2,575.00	31,583.00	(3,241.41)	2-5	77	26.00%	10%	3,158.30		2,900.80	257.50	3,158.30	
280	COUNTY 68	3,539,966.57	294,955.52	3,834,922.09	14,728.67	2	34.75	0.25%	0.125%	4,793.65		4,424.96	368.69	4,793.65	
284	COUNTY 68, LAT A	1,517,450.90	81,388.25	1,598,839.15	7,327.36	2	96.35	0.25%	0.125%	1,998.55		1,896.81	101.74	1,998.55	
288	COUNTY 69	768,376.00	2,758.00	771,134.00	(1,178.88)	1-2	45.75	0.25%	0.75%	5,783.51		5,762.82	20.69	5,783.51	
292	COUNTY 70	771,853.07	82,667.23	854,520.30	(54,072.42)	2	178.5	5.50%	5%	42,726.02		38,592.65	4,133.36	42,726.02	
296	COUNTY 72	620,678.15	23,697.90	644,376.05	(3,295.07)	3	28.505	1.50%	1%	6,443.76		6,206.78	236.98	6,443.76	
300	COUNTY 73	23,122.00	4,840.00	27,962.00	(274.49)	2	124	5.00%	5%	1,398.10		1,156.10	242.00	1,398.10	
304	COUNTY 74	11,130.00	1,400.00	12,530.00	(3,196.71)	5	160	60.00%	10%	1,253.00		1,113.00	140.00	1,253.00	
308	COUNTY 80 - change per Nick 9/16/24	62,568.00	8,921.00	71,489.00	9,903.19	1	77		10%	7,148.90		6,256.80	892.10	7,148.90	
312	COUNTY 81	45,199.00	3,665.00	48,864.00	(5,540.72)	1	163		20%	9,772.80		9,039.80	733.00	9,772.80	
316	COUNTY 85	48,082.00	6,600.00	54,682.00	(674.51)	3	51	5.00%	3%	1,640.46		1,442.46	198.00	1,640.46	
328	COUNTY 90	37,687.52	9,632.01	47,319.53	3,540.44	2-5	95	5.00%	5%	2,365.98		1,884.38	481.60	2,365.98	
368	COUNTY 98 - added redetermination	361,874.58	60,182.26	422,056.84	1,645.02	5	16	10.00%	0.750%	3,165.43		2,714.06	451.37	3,165.43	
372	COUNTY 99	107,480.00	3,116.00	110,596.00	113.04	1	29	1.00%	4%	4,423.84		4,299.20	124.64	4,423.84	
376	COUNTY 100	1,914,393.00	61,393.00	1,975,786.00	257.51	1	42.75	0.75%	0.125%	2,469.73		2,392.99	76.74	2,469.73	
384	COUNTY 102	159,934.13	28,458.50	188,392.63	(4,247.22)	2	97	5.00%	10%	18,839.26		15,993.41	2,845.85	18,839.26	
388	COUNTY 103- added redetermination	312,834.00	11,124.96	323,958.96	4,494.93	3	12		0.750%	2,429.69		2,346.26	83.44	2,429.69	
400	COUNTY 106	5,017,988.70	85,855.93	5,103,844.63	8,476.01	3-5	134.7	0.25%	0.25%	12,759.61		12,544.97	214.64	12,759.61	
404	COUNTY 106, LAT A - added redetermina	219,005.66	-	219,005.66	1,885.65	3	19		0.950%	2,080.55		2,080.55	-	2,080.55	
408	COUNTY 109	13,690,629.28	2,301,244.05	15,991,873.33	(39,564.33)	3	139.575	0.125%	0.25%	39,979.68		34,226.57	5,753.11	39,979.68	
600	JUD 3, L, YM & R	23,731.00	5,150.00	28,881.00	8,163.16	1	57		20%	5,776.20		4,746.20	1,030.00	5,776.20	
604	JUD 5, B & R - Changed % per Nick	508,997.00	13,994.00	522,991.00	(125,632.56)	3	110	22.00%	0%	-		-	-	-	
612	JUD 5-1, KUNKEL	1,081,138.00	21,927.00	1,103,065.00	7,862.34	5	72.5	2.50%	0.75%	8,272.99		8,108.54	164.45	8,272.99	
616	JUD 5-1, NELSON - changed per Nick 9/16/	4,441,424.00	279,630.00	4,721,054.00	20,106.54	5	97.75	0.75%	0.75%	35,407.91		33,310.68	2,097.23	35,407.91	
620	JUD 6, RWF TWP - added redetermination	216,880.50	8,999.69	225,880.19	779.54	5	17		1%	2,258.80		2,168.81	90.00	2,258.80	
630	JUD 10, YM, L & R	10,993.00	382,979.00	393,972.00	(1,890.32)	1	3	1.00%	0.50%	1,969.86		54.97	1,914.90	1,969.86	
636	JUD 12, R & L	133,925.00	62,670.00	196,595.00	(5,190.54)	1	74	6.00%	7%	13,761.65		9,374.75	4,386.90	13,761.65	

Redwood County Drainage Authority

Agenda

In the Matter of Establishing 2025 Ditch Levies
October 1, 2024
Redwood County Government Center
Redwood Falls, Minnesota

I. Adopt Agenda

II. Review proposed levies

III. Set public hearing date on ditch levies – October 15, 2024, at 10:00 a.m.

IV. Adjournment

REQUEST FOR BOARD ACTION

Requested Board Date:	October 1, 2024	**Originating Department:**	Environmental
Preferred 2nd Date:	October 15, 2024		
Discussion Item:		**Presenter:**	Nick B.
Petition to Outlet - CD 28 - Leroy Harnack		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Accept Petition for Authority to Use County Ditch 28 as an Outlet, submitted by landowner Leroy Harnack.

Appoint Bill Moldestad viewer.

Background Information:

Leroy Harnack owns the Southeast Quarter of Section 23, North Hero Township. The farm's drainage benefits are divided between CD28 and CD45.

Harnack is seeking to redirect water currently flowing into CD 45, into CD28. He is working with his neighbor to the west to tile across into the CD28 open ditch (see map attached to the petition).

Supporting Documents: ☑ Attached ☐ None

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

STATE of MINNESOTA
Before the
REDWOOD COUNTY BOARD OF COMMISSIONERS
Sitting as the drainage authority for:
Ditch # 28

In the Matter of:	**Leroy Harnack** **12026 Frontier Ave.** **Revere, MN 56166**
Petition for Authority to Use Ditch # 28 as an Outlet	**507-920-7673**

I would like to petition for an outlet into Redwood County Ditch # 28 located in the SW ¼ Section 23 of T109N R38W (North Hero). The purpose of this would be to drain the SE ¼ Section 23 of T109N R38W (North Hero).

I have an outlet going Southeast into Pell Creek on the South edge of Revere, MN that is not adequate. The cost to improve this outlet would be much more costly and difficult permits to cross State Highway 14 and the Railroad.

State of Minnesota

County of Redwood

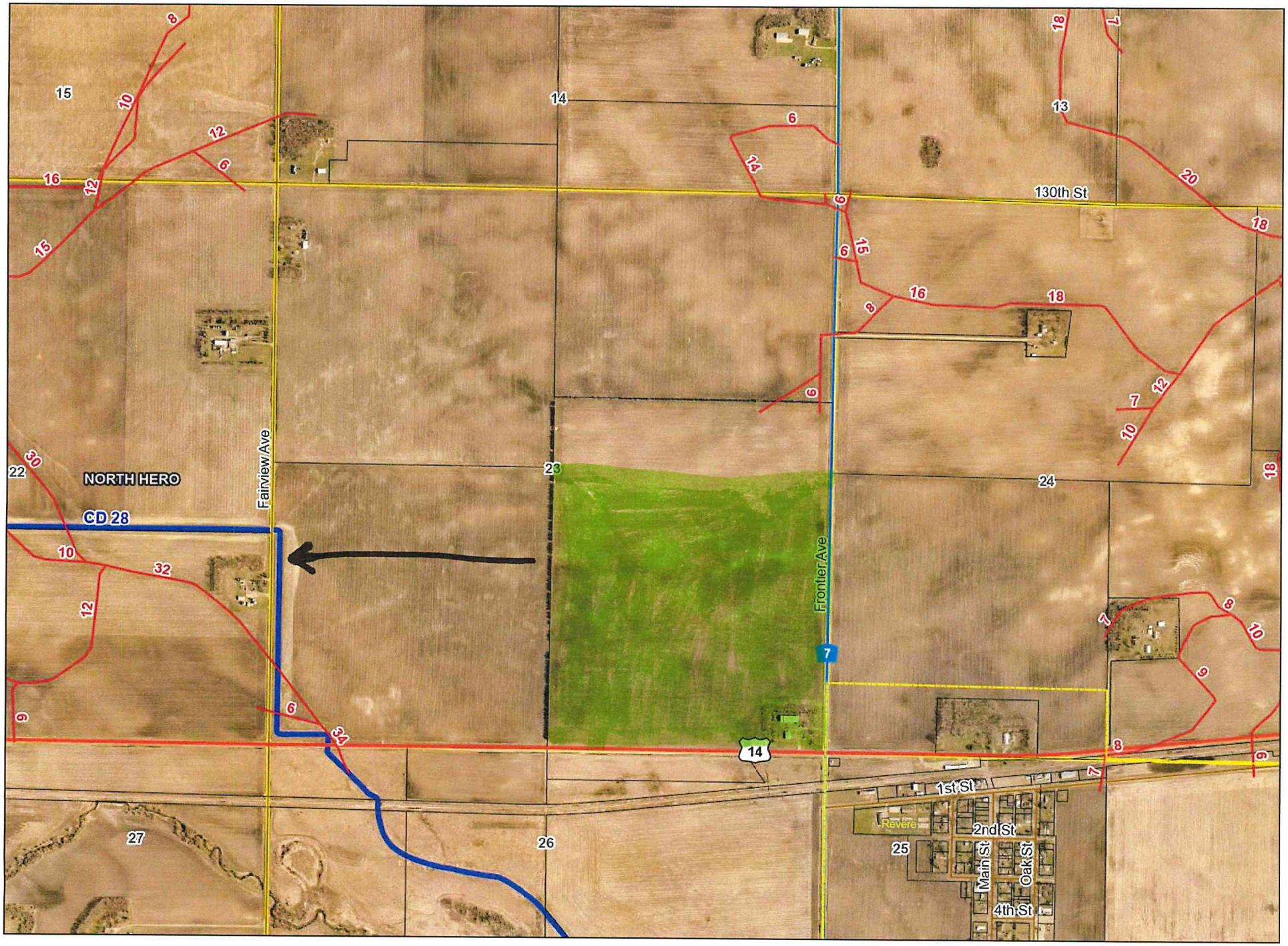
Respectfully submitted this 15 ***day of*** August, 2024 ***by:*** Leroy Harnack
Leroy Harnack

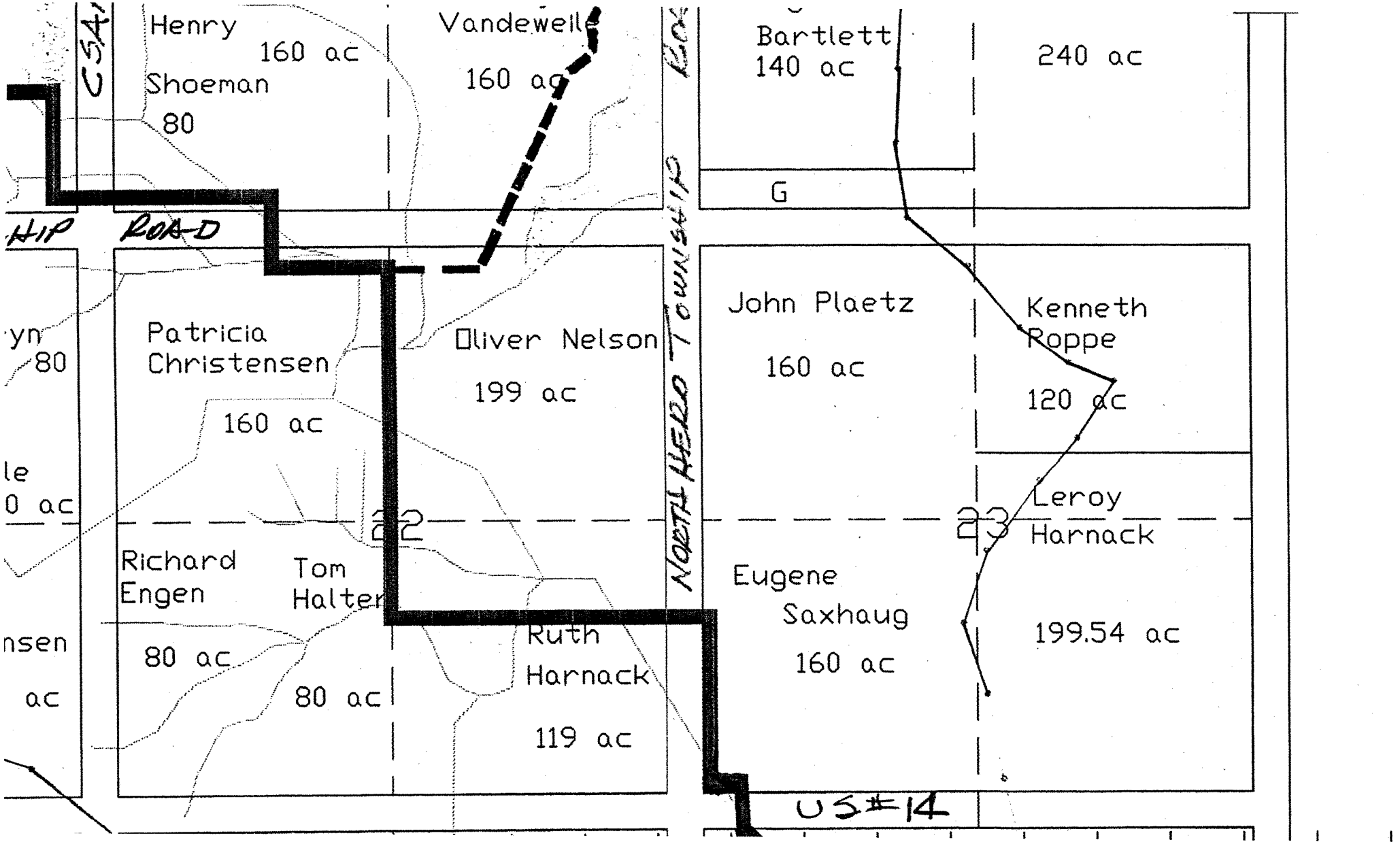
Rachel A. Imker
Notary Public Signature

Rachel A. Imker
Notary Public Printed Name

08/15/2024
Date Notarized

RACHEL ANN IMKER
Notary Public
Minnesota
My Commission Expires
Jan 31, 2028


NORTH HERO
CD 28
Fairview Ave
Frontier Ave
130th St
1st St
2nd St
Main St
Oak St
4th St
Revere
14
7
15
14
13
22
23
24
25
26
27


CSAH
Henry
160 ac
Shoeman
80
Vandewiele
160 ac
Bartlett
140 ac
240 ac
G
HIP ROAD
NORTH HERO TOWNSHIP
Patricia
Christensen
160 ac
Oliver Nelson
199 ac
John Plaetz
160 ac
Kenneth
Roppe
120 ac
22
23
Leroy
Harnack
Richard
Engen
80 ac
Tom
Halter
80 ac
Ruth
Harnack
119 ac
Eugene
Saxhaug
160 ac
199.54 ac
US#14

Agenda

CD 28 Drainage Authority
In the Matter of the Petition for Authority to Use CD 28 as an Outlet
Leroy Harnack, Petitioner
October 1, 2024
Redwood County Government Center
Redwood Falls, Minnesota

1. Adopt Agenda

2. Review Petition

3. Possible Action by Drainage Authority
    - Accept Petition
    - Continue Hearing for Further Information or Amendments
    - Reject Petition

4. Appoint ditch viewer to evaluate drainage benefits
    - Staff has confirmed that Bill Moldestad is available to do the viewing

5. Adjourn

REQUEST FOR BOARD ACTION

Requested Board Date: **Preferred 2nd Date:**	October 1, 2024	**Originating Dept.:**	Environmental
Discussion Item:		**Presenter:**	Nick B.
Cottonwood River Comprehensive Water Management Plan		**estimated time needed:**	10 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve Resolution to Submit, Adopt and Implement Cottonwood Middle Minnesota Comprehensive Watershed Management Plan.

Background Information:

This water planning process is also referred to as "One Watershed One Plan." The County Board signed a Memorandum of Agreement to participate in the Planning Process on December 13, 2022. A final draft of the plan is attached for your review. The purpose of the plan is to conduct water management planning based on watershed boundaries. The Soil & Water office will be primarily responsible for enacting the plan, and their Board is also considering a similar resolution.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Resolution to Submit, Adopt and Implement
Cottonwood Middle Minnesota
Comprehensive Watershed Management Plan

Whereas, Redwood County entered into a planning Memorandum of Agreement to develop the Cottonwood-Middle Minnesota One Watershed, One Plan (Plan); and

Whereas, Redwood County has been an active participant on the Cottonwood Middle Minnesota Policy Committee to oversee the development of the; and

Whereas, the Cottonwood Middle Minnesota Policy Committee submitted the Plan for 60-day formal review on July 1, 2024, and hosted a public hearing on September 18, 2024; and

Whereas, all comments received during the 60-day review and public hearing have been addressed by the Cottonwood Middle Minnesota Policy Committee; and

Whereas, the Cottonwood Middle Minnesota Policy Committee recommended approval of the Plan to each of the participating boards and councils at their September 18, 2024, meeting; and

Whereas, Minnesota Statutes §103B.101, subd. 14 allows a local water management plan developed or amended, approved and adopted, according to chapter 103B to be replaced with a comprehensive watershed management plan but only to the geographic area of the Plan and consistent with the One Watershed, One Plan suggested boundary map.

Now Therefore Be it Resolved, Redwood County approves submission of the Plan to the Board of Water and Soil Resources (BWSR). Contingent on BWSR approval (according to Minnesota Statutes §103B.801) Redwood County hereby adopts and will begin implementation of the approved Plan for the area of the county identified within the Plan. The approved Plan will replace the local water management plan for that geographic area of the county within the Plan for the duration of the state approved Plan.

Be it Further Resolved after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to Plan.

Be it Further Resolved after the adoption of the Plan or amendments to the plan, Redwood County shall notify local units of government within the Plan area. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

Be it Further Resolved that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Plan. Redwood County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Plan.

Be it Further Resolved if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to BWSR.

Be it Further Resolved after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

Jim Salfer, Board Chair

CERTIFICATION

STATE OF MINNESOTA
Redwood County

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by Redwood County at a duly authorized meeting thereof held on the 1st of October 2024.

Vicki Kletscher, County Administrator

REQUEST FOR BOARD ACTION

Requested Board Date: **Preferred 2nd Date:**	October 1, 2024	**Originating Department:**	Environmental
Discussion Item:		**Presenter:**	Nick Brozek
Conditional Use Permit #8-24 - Linsmeier		**estimated time needed:**	10 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Deny Conditional Use Permit #4-24 for an Ag-related trucking business, pursuant to the recommendation of the Planning Commission. Denial of the permit was recommended on a 4-2 vote. Stated reasoning for the recommendation was Mr. Linsmeier's "ambivalence" regarding his ability to follow the proposed permit conditions, including noise restrictions.
For residential locations (such as the adjacent neighborhood), the daytime (7 a.m.-10 p.m.) noise limits are 65 dBA for not more than six minutes per hour and 60 dBA for not more than 30 minutes per hour for non-impulsive noises. A proposed condition was that Mr. Linsmeier could not have more than 1 truck at a time idling outside on the property during daytime hours (up to 30 minutes per hour), and no idling during nighttime hours when the decibel limits are more restrictive.

Background Information:

Mr. Linsmeier sought to build a 60'x104' pole barn to store and service his trucking business that hauls ag commodities. He expected to have around 5 semi-trucks on-site. Rural-oriented commercial use is a conditional use in Ag district. The property is adjacent to an R-1 residential neighborhood, with the closest dwelling approximately 350' south of the site.
MPCA guidance provides that local governments “are required to take reasonable measures to prevent the approval of land use activities that will violate the state noise standard immediately upon establishment of the land use (Minn. R. 7030.0030).”

Supporting Documents: ☐ Attached ☑ None

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

REQUEST FOR BOARD ACTION

Requested Board Date: **Preferred 2nd Date:**	October 1, 2024	**Originating Department:**	Environmental
Discussion Item:		**Presenter:**	Nick Brozek
Duro Rock Supply - Amended EIUP #6-24		**estimated time needed:**	10 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approve Extraction Interim Use Permit Application #6-24 with conditions proposed by staff, as amended to include the following conditions:

9. Hours of operation shall be 8:00 a.m. to 5:00 p.m. Days of operation shall be Monday through Friday.
18. No excavation shall occur more than six feet below the ground surface or below elevation 924', whichever is more restrictive. The permit holder shall stay within the Wetland Conservation Act (WCA) guidelines in maintaining a setback from the wetlands.

Background Information:

Rodney Pasekwitz submitted an amended application to extract boulders and remove an existing pile of quarry overburden rock in Section 18 of Swedes Forest Township. The proposed project area includes approximately 1 acre of overburden removal and approximately 14 acres of boulder extraction. There are wetlands on the property and two plant species of note. Paskewitz will obtain an avoidance plan for the plants and complete a WCA No Loss Wetland Application.

Additional attachments include correspondence received during the public hearing 9/24/24.

Supporting Documents: ☑ Attached ☐ None

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Conditions for Permit No. 6-24 (Duro Rock Supply Co. – Swedes Forest Quarry)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time. The permit holder shall abide by all MSHA requirements. The permit holder shall comply with all federal, state and local laws and rules regarding wetlands.

2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.

3. The permit holder shall have proper warning signs posted along County Hwy 27 during times that material is being hauled into or out of the site. The warning signs shall conform to the requirements and guidelines as provided in the Minnesota Manual on Uniform Traffic Control Devices.

4. All waste and refuse generated by or from the conditional use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.

5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.

6. The permit holder shall obtain a Threatened and Endangered Species Avoidance Plan and coordinate with the DNR regarding the Wolf's spikerush located on the property.

7. The permit holder shall complete a Wetland Conservation Act (WCA) No Loss Wetland Application to determine the wetland impacts of the project, if any, and obtain any needed replacement plan.

8. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.

9. Hours of operation shall be 8:00 a.m. to 5:00 p.m. Days of operation shall be Monday through Friday.

10. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit.* The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted. The completion date of this *Extraction Interim Use Permit* will be September 30, 2034.

11. The excavation site shall not be used for a demolition landfill site.

12. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.

13. The permit holder shall remove the trees from his property along County Hwy 27, as indicated on the "Extraction Areas" map(s) included with the amended permit application, to improve sightlines for entering and exiting traffic.

14. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not be dangerous from caving or sliding banks. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed back to pasture according to the reclamation plan included in the *Extraction Interim Use Permit* pasture. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Interim Use Permit* reaches its completion date.

15. The permit holder shall post a bond, cash deposit, irrevocable letter of credit, or other security in the amount of $30,000.00. Further, the bond, cash deposit, irrevocable letter of credit, or other security shall remain in full force and effect for a minimum of one year beyond the completion date of *Extraction Interim Use Permit*.

16. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least $1,500,000 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.

17. No excavation or stockpiling shall occur until the permit holder, or permit holder's agent, provides the $30,000.00 reclamation security and proof of bodily injury, property damage, and public liability insurance, to the Redwood County Environmental Office.

18. No excavation shall occur more than six feet below the ground surface or below elevation 924', whichever is more restrictive. The permit holder shall stay within the Wetland Conservation Act (WCA) guidelines in maintaining a setback from the wetlands.

19. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

Dear Committee Members,

Thank you for putting your time and efforts into this matter. I am Andy Holt, and I oppose the project that Mr. Paskewitz is applying for. I am unable to attend the meeting today, but I am a direct neighbor to his property on the western border.

I believe the disturbances and pollution would be a huge negative to my property and the surrounding area. With my property being small, I don't have "room to run" from the disturbances. Would wildlife still use my property? Maybe at night, but definitely not in the same way or with the same ease that allows us to have good hunting and other recreational activities. My family, including my 4 young nieces use our property in many ways, including foraging, gardening, maple syrup production, along with hunting deer, turkey, coyote, squirrel and rabbits. I look to be involved with 4 different youth hunters and 3 additional youth observers this year, which would be a typical year for us. Will we completely lose the ability to do these activities if this project is approved? Probably not. Would these activities be negatively impacted in a significant way due to noise, dust, and activity? I sure think so.

I also produce food for myself, family, friends, and the wildlife that use my property and those surrounding us. My family is concerned about possible pollution affecting our ability to continue producing food on this property. We currently grow garden plots for ourselves and the wildlife. We also harvest grapes, maple sap for syrup production, and forage for mushrooms on our property. We have a small field that is also used to produce livestock feed.

Many of us in the area love and cherish the riverbottom, and don't want to see it disturbed. I wish Mr. Paskewitz well, and hope that we can be neighborly no matter how this issue is resolved. In order that Mr. Paskewitz or the Committee may reach out to me for more information or questions, I have included my contact information below.

Thank you again for your time and efforts. I hope that you will choose to deny this project.

Andrew Holt
aholt1420@gmail.com
507-430-1420

9-24-2024

TO: Redwood County Land Use and Planning Board.

Thank you for hearing our concerns today. We are Mike and Mary Preuss. We live in Yellow Medicine County, Sioux Agency township -- less than 1,000 feet up the river bluff from the site.

While the Duro Rock application has been amended to eliminate blasting, crushing and hard rock mining, our concerns are still many. The proposal of removing "overburden" from the old quarry is not simply loading cut blocks from a pile of rock. The pile resides on the very west end of the large wetland of which most of the rock abuts the water's edge from the SE side around to the NE side of it. It is also intermixed with finer "grout" which has made for trees and vegetation to grow in it the past 80+ years. This growth has held it all together and protected the embedded silica dust with a layer of now almost dirt. Over time, much of that will have to be removed to get to the blocks that they want. This will leave the site vulnerable to heavy rains that would wash the fines into the adjoining wetland which is several feet below the site.

Also, the removal of "boulders" by digging down to 6' in and near the wetlands is of great concern. The area is directly abutting the large wetland and heavy rain runoff will surely run into it. It is now a thick mat of grasses and other vegetation filtering and stopping anything from washing into the wetland which is some feet below grade.

I'm sure that if a boulder isn't quite accessible at 6' down but a few more feet would loosen it that will happen. 10'? 12' if there has already been significant effort put into it? Who monitors that?

An EAW still needs to be part of the plan as just eliminating the blasting and hard rock quarrying does not take away the fact that the activity is still proposed in and around many wetland and protected plant species areas.

I urge you to please vote to deny this application.

Thank you for your time.

Sincerely,

Mike and Mary Preuss

Michael A Preuss Mary Preuss

To: Jeanette Pidde, Land Use and Zoning Supervisor
FR: Swede's Forest Citizen Coalition
Date: Sept 24, 2024
RE: Rodney Paskewitz Application for Extraction Interim Use Permit

We have received notice of the amended Application for Extraction Interim Use Permit submitted by Rodney Paskewitz on behalf of Duro Rock Supply.

The application does not articulate enough information to determine what the actual plan is, our concerns are as follows:

1) We believe the information supplied on the permit does not adequately articulate the project.
2) The maps do not include the quarries or the full impacted wetland.
3) The application does not indicate if the appropriate permits have been obtained by the applicant to work in or adjacent to the wetland.
4) The applicant reports that he will not need to use water but with the extraction rock there will be airborne dust from the grout pile, how will that be managed?
5) The application does not address how much vegetation will be removed – currently providing a buffer between the grout pile and the wetland. How runoff from rains will be managed so the silt/silica from the grout pile with be contained and/or managed.

The Swede's Forest Citizen Coalition would respectfully ask that the Land Use and Zoning board request an EAW for the project based on the extent of the project and the potential air, soil and water risks associated with the project. On July 30th, we supplied the board with a petition of 526 people who signed in opposition to this permit. We believe that an outside expert could provide valuable and necessary information to aid in the decision to grant this permit.

Land Owner
43512 County Highway 7
Belview, MN 56214

September 23, 2024

Planning and Zoning Commissioners: Redwood County Commissioners
Redwood County Government Center
P.O. Box 130
Redwood Falls, MN 56283

To Whom it May Concern:

Please consider my concerns for denying the amended permit application for Rodney Paskewitz, Duro Rock.

The permit denial due to no EAW completed, no avoidance plan submitted or permit to take completed. He has dropped the blasting, sawing, excavating and crushing from his permit. His request to take boulders and dig down six feet to extract them still endangers us all. The EAW still needs to be completed so all aspects of the environmental effects are considered before it is all dug up and destroyed. His extraction areas are all in wetland areas and right next to the 84-acre type 5 wetland. Digging apart the grout piles that have established vegetation holding silicate dust particles in place would not protect the local citizens from the prevailing winds. The rain and snow and wind blowing into the wetland area and the outdoor environmental classroom is unacceptable. What are the wetland regulations on dirt removal from areas surrounding a wetland?

Secondly, the zoning district is rural vacant land-agricultural. Redwood county has this listed as agricultural. Did the rural vacant land get added because there is no noise regulation for rural vacant land? Since he is planning to mine the granite rock this should be zoned as industrial mining to represent the operations at this location. Will Mr. Paskewitz have to follow Minnesota's Mining and Extraction Laws and safety regulations if it is zoned as vacant land? How many of Redwood County Excavation and Extraction of Earth Material points have been addressed in his permit?

In Conditions for Permit No. 5, it states: The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental office upon request. He contacted the Hydrologist and had a Wetlands Conservation Act report completed on 11/28/2022 and two in either Redwood County or Yellow Medicine County. This is different than a Wetlands Delineation report that should also be required working on and next to so many different types of wetlands. The Clean Water Act protects the surface and ground water and vegetation that filters and cleans the water that we all depend on.

Mr. Paskewitz submitted an email from Rebecca Horton to Melisa Barret that states he has a plant species of special concern and another on the state listed as threatened. He has not submitted his avoidance plan or a permit to take for these species. Due to industrial mining extraction, he will perform

on his property, it should be assessed for birds, mammals, amphibians and reptiles and Native American artifacts.

Mr. Paskewitz is planning to go to Yellow Medicine County for his dewatering permit and states "We have applied for a Dewatering permit for up to 5 million gallons per year. No permit has been filed yet in Yellow Medicine County. Will Mr. Paskewitz apply to make sure he can use water to keep the dust down on this permit?

Mr. Paskewitz provided maps for extraction that are right next to the Type 5 wetlands marked 3 and taking place on all other wetlands marked 4 and 5 in his permit. Mr. Paskewitz should be required to follow the state of Minnesota's wetland guidelines with them clearly stated in the permit.

The faithful residents of Swedes Forest Township and Sioux Agency Township have worked their whole lives creating, maintaining and protecting the area that is so unique and rich in resources for teaching and learning with unlimited potential. Please protect the corner of your county that lies in the Minnesota River Valley and protect it with the Minnesota Wild and Scenic Rivers Act.

Thank you for your time and consideration and support for denying the amended permit to Mr. Rodney Paskewitz, Duro Rock Co., and Artesian Properties.

Respectfully submitted,



Deidra Lecy

507-430-8671


IVERSON
TREE FARM
Choose & Cut Christmas Trees • Shade Trees
Evergreens • Large Tree Transplanting
Fall Festival
FOR SALE
IVERSON
TREE FARM

Land Owner
43512 County Highway 7
Belview, MN 56214

September 24, 2024

Planning and Zoning Commissioners: Redwood County Commissioners
Redwood County Government Center
P.O. Box 130
Redwood Falls, MN 56283

To Whom it May Concern:

I would like to make a note in the record of the information that was made public after the last Planning and Zoning meeting. The area is zoned for recreation and entertainment so a permit of any kind would have a lasting effect on this business with present landowners and any prospective buyers.

As current landowners surrounding this projected permitted site, we ask you to please deny his permit to extract. He will be degrading the environment, recreation and the property values of all the citizens in the immediate area and those that visit his business along with the Grand View Winery to enjoy the beautiful Minnesota River Valley.

The value of our community to protect, enjoy and educate citizens of the beautiful area in the northern corner of Redwood County will continue as it has for decades. This area is rich in fresh water and wildlife, as an asset to the county is appreciated by all of citizens in Swedes Forest and Sioux Agency in Yellow Medicine County and our cities down river not only in Minnesota but to Louisiana. It is one of the areas where Per- and polyfluoroalkyl substances (PFA) are not detected. Let's keep the water clean and the environment protected.

Please deny any further action on this permit.

Respectfully submitted,

Deidra Lecy

Deidra Lecy

507-430-8671

September 24,2024 Planning and Zoning Committee meeting: 1:00 pm.

Fact checking:

9/23/2024- No Dewatering permit has been applied for from the Hydrologist in Marshall

9/24/2024- No Avoidance Plan or Permit to Take request applied from Regional DNR representative.

9/24/2024- No permits filed in Yellow Medicine County.

9/23/2024- The EAW is still required. Does this permit reset the count down clock of 120 days for the County to make a decision?

9/24/2024- Silicate is in all rocks of Minnesota In Response to Mike Scheffler's last comment at the Planning and Zoning meeting on July 7th, 2024 that he didn't want hearsay he wanted facts and he wasn't sure there was any silicate in Mr. Paskewitz granite rock.

Granite is an igneous rock that typically contains 70-77% silica. The chemical composition of granite also includes:

11-13% alumina

3-5% potassium oxide

3-5% soda

1% lime

2-3% total iron

Less than 1% magnesia and titania

Granite is a felsic rock, which means it has a high silica content. It is made up of three major silicate minerals: quarts, mica, and feldspar.

9/24/2024- Mike Scheffler's conflict of interest on the sale of his aggregate conveyors on Mr. Paskewitz property. Please remove his vote from the planning and zoning board on this issue.



Land Owner
43512 County Highway 7
Belview, MN 56214

September 23, 2024

To: The Redwood County Planning and Zoning Committee and Commissioners
Redwood County Government Center
P.O. Box 130
Redwood Falls, MN 56283

I am a resident in Swedes Forest township and continue to have concerns with the ongoing permit process to remove granite from our area. As stated in other meetings and letters, allowing such a permit would bring a host of environmental, economic, and health concerns to the community and the surrounding communities.

An EAW was to be performed before any permit was to be issued. It is our understanding that all are in agreement that this is a fragile and special piece of land that has a grand impact on a major scale. Property values, health of residents, and the threat to countless species of wildlife and vegetation.

I strongly encourage you, as a governing committee, to deny any and all permit requests that will have an impact on all the concerns listed as well as other concerns of the residents and frequent guests to the area

Respectfully submitted:

Ben Lecy

Ben Lecy.

Two Carlson Parkway
Suite 110
Plymouth, MN 55447
P: 612-355-7726

moore engineering, inc.

9/12/2024

Yellow Medicine County Commissioners
180 8th Ave
Granite Falls, MN 56241

Dear County Commissioners,

Moore Engineering was hired by Rod Paskewitz (Applicant) to assist with the Conditional Use Permit (CUP) process for his property located north of County Road 27 in Swedes Forest (PID-68-018-3020) (Attachment 1). It is our understanding that the Applicant is seeking county approval for a CUP to retrieve boulders and materials available on the site for his landscape business.

As part of the original CUP application, mining operations such as blasting, crushing, etc. were proposed to be done as part of the day-to-day operations of a granite mine. Due to the sensitivity of the project, the Applicant proposed completing an Environmental Assessment Worksheet (EAW) to address concerns with noise, excessive pollutants, hydrology concerns, and threatened and endangered species/wildlife concerns. Since that time, the Applicant has decided to postpone the mining and corresponding mining activities which encouraged him to conduct the voluntary EAW and focus on retrieving materials on site such as boulders, previous mining materials, and other resources with standard hauling and picking equipment.

The proposed use for the property would be using equipment and machinery to pick surface and subsurface boulders (up to 5 feet deep) and remove piled materials of boulders and stone from previous ownership and operations. These activities would not require blasting, crushing, cutting, or deep excavation, therefore, the purpose to pursue the voluntary EAW process should not be required with the simplified actions taken on site.

A threatened and endangered (T&E) species survey/study was conducted throughout the property to discover if species are present or absent and if habitat for the T&E species is present. The study was completed by Midwest Natural Resources in 2021/2022. This was completed to ensure impacts to these species, or their habitat were avoided. The Applicant proposes to avoid sensitive areas where T&E species were observed. Proper precautions will be taken to ensure equipment and impacts stay out of these sensitive areas.

A wetland delineation was completed and approved in 2021 (Attachment 2). This delineation depicts the wetland boundaries and types throughout the property. For the anticipated boulder picking, permanent wetland impacts are not proposed to occur. If any future permanent direct or indirect impacts are proposed, the Applicant will follow the proper permitting process. For one specific area onsite, rock/boulder material was historically placed within the wetland during previous mining activities. The Applicant is proposing to remove this material which would remove historic fill from the wetland. Any temporary wetland impacts with equipment usage would be restored to its original conditions by following the Wetland Conservation Act (WCA) guidance.

Native boulder materials on and near the surface are also located throughout the property and is proposed to be extracted by the Applicant up to 5 feet deep. Most of the native material will be acquired within upland areas but some material is located within the wetlands, primarily near the wetland fringe. As part of this CUP process, the Applicant is proposing to retrieve boulders within the wetlands, with the understanding that a separate permitting process will need to occur with the Local Government Unit (LGU) and Technical Evaluation Panel (TEP) before this work can begin. The TEP meeting and permitting would evaluate the process to retrieve the boulders and ensure it meets the WCA No Loss or Exemption standards and would restore any wetland impacts to their original state once the work ends.

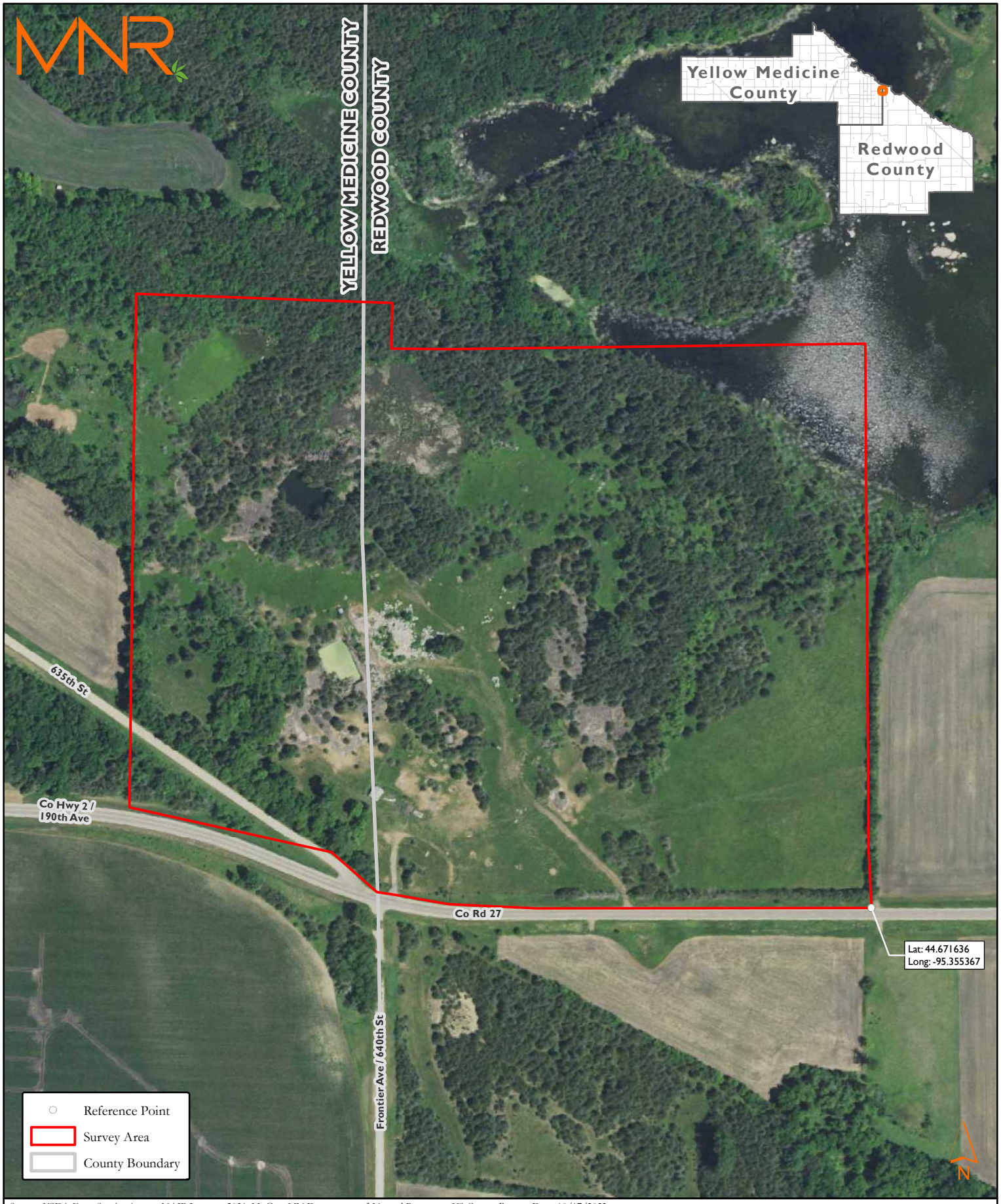
In closing, with the data collected to date on site and the proposed work to be completed by the Applicant, Moore Engineering recommends not conducting or providing an EAW. The Applicant is aware of sensitive areas and wetlands throughout the property to avoid and/or conduct the proper permitting, if needed, to complete the tasks he is proposing. In our opinion, an EAW would provide excessive information for what the Applicant plans to do on site as part of this CUP.

I am happy to answer any questions the committee may have regarding the proposed CUP or past environmental data collected on site.

Sincerely,

Lucas Mueller
Senior Environmental Scientist
Moore Engineering

Attachment



Source: USDA Farm Service Agency NAIP Imagery, 2021, MnGeo, MN Department of Natural Resources, US Census Bureau, Date: 10/17/2022

0 200 400 Feet

Figure 1

Proposed Survey Area
Rare Plant Survey
Quarry Utilization Project (Duro Rock Supply Company)
Redwood and Yellow Medicine counties, Minnesota

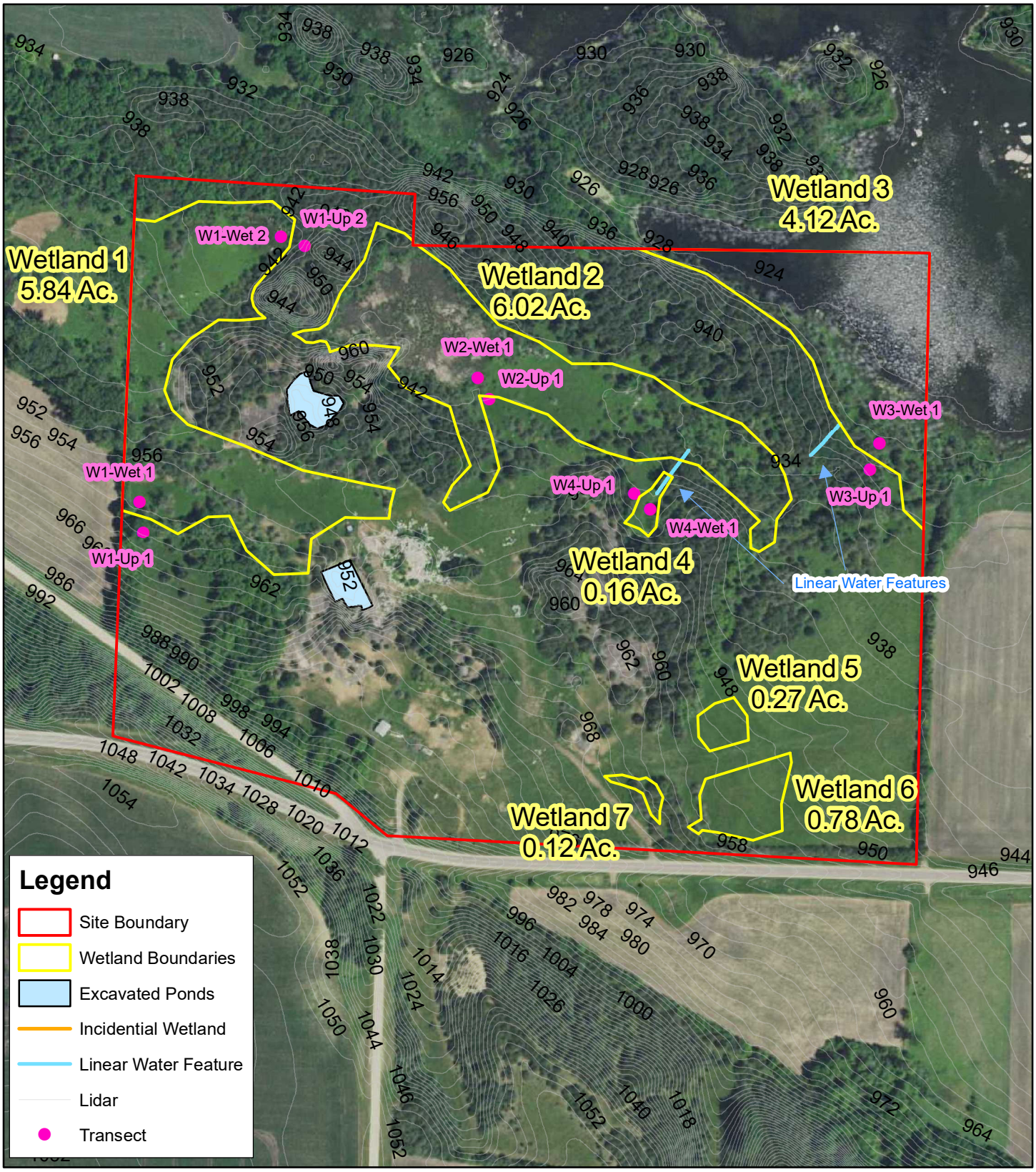


Figure 2 - Existing Conditions - Post TEP Review (2021 FSA Photo)

N

0 500 Feet

KJOLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: MNGEO Spatial Commons, USFWS

Duro Rock Supply Co (KES 2022-134)
Sioux Agency and Swedes Forest Township, MN

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

REQUEST FOR BOARD ACTION

Requested Board Date: 10/01/24 **Preferred 2nd Date:**		**Originating Dept.:** Sheriff	
Discussion Item:		**Presenter:** Sheriff Jacobson	
Jail Copier Maintenance Agreement		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve a Marco Equipment Maintenance Agreement for the jail copy machine.

Background Information:

The jail copy machine is in need of repair. The I.T.department has worked with Marco and learned a 12 month maintenance agreement would be financially beneficial to the county. The agreement is all inclusive and should pay for itself through toner use and the current repair.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☑ **Completed** ☐ **In Progress** ☐ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Docusign Envelope ID: E342A058-66E0-4069-8EE1-B7D1662D84AB

Equipment Maintenance Agreement

PO #

CONTRACT #

Sales Representative: Erin VanderVeen

Meter Reading Contact Person: -

Equipment Maintenance Agreement — Phone: 800.892.8548 | Fax: 800.847.3087

The words you and your refer to the customer. The words Owner, we, us and our refer to Marco Technologies LLC. Every attempt has been made to eliminate confusing language and create a simple, easy-to-read document.

CUSTOMER INFORMATION

FULL LEGAL NAME	STREET ADDRESS
REDWOOD COUNTY	403 S MILL ST

CITY	STATE	ZIP	PHONE
REDWOOD FALLS	MN	56283-1672	

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

ACCOUNT # RC1184

EQUIPMENT WITH CONSOLIDATED MINIMUMS

	MAKE/MODEL/ACCESSORIES	SERIAL #	Starting Meter Color	Starting Meter B&W
1	HP-M480F COLOR LASERJET - [403 S MILL ST, REDWOOD FALLS, MN, 56283-1672]	CNCRR376GD		
2				
3				
4				
5				
6				
7				
8				

In Process

Minimum Payment* $ 40.00

Color Print Allowance 154 — Excess Color Print Charge* $ 0.160500

B&W Print Allowance 750 — Excess B&W Print Charge* $ 0.020300

plus applicable taxes

MARCO SUPPORT DESK *(By selecting "YES" you agree that the Marco Support Desk Monthly Fee will be added to this Agreement's monthly invoice.)*

Do you wish to enroll in the Marco Support Desk for equipment listed herein? ☐ Yes OR ☑ No

Number of Devices Enrolled: 1

Marco Support Desk Device Monthly Fees

1 - 5 Devices: $10	6 - 15 Devices: $20	16+ Devices: $30

If enrolled, the equipment on this Agreement will qualify for Marco Support Desk. If no box is checked, then you have elected to waive Marco Support Desk coverage for equipment listed herein.

FREQUENCY OF MINIMUM PAYMENT

Please Check One: ☑ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually

(If no box is checked, frequency will be Monthly)

METER READING FREQUENCY

Please Check One: ☐ Monthly ☐ Quarterly ☑ Semi-Annually ☐ Annually

(If no box is checked, frequency will be Monthly)

TERM AND PAYMENT SCHEDULE

Term in Months 12

The contract payment ("Minimum Payment") period is monthly unless otherwise indicated.

SUPPLIES COVERAGE LEVELS

Please Check One: ☑ All Inclusive ☐ HP OEM ☐ No Supplies Included

(If no box is checked, no supplies will be included) *(Billed at Standard Pricing)*

(See Page 2 for details on Coverage Levels)

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

MARCO ACCEPTANCE

Marco Technologies LLC			
OWNER	SIGNATURE	TITLE	DATED

PRIVACY AND INFORMATION SECURITY

You acknowledge that the Equipment you have received may be equipped with a hard drive that may store personal and confidential information ("PCI") and you understand the privacy and information security risks associated with PCI that may be stored on your Equipment. You agree to be responsible for safeguarding any PCI and you agree to indemnify and hold Marco Technologies LLC harmless from any loss, misappropriation or breach of the PCI that may be stored on your Equipment.

REDWOOD COUNTY	X	TITLE	
		DATED	
CUSTOMER (as referenced above)	SIGNATURE		

CUSTOMER ACCEPTANCE

By signing below, you certify to Owner that you have received, read, and agree to all terms and conditions on this page and on the second page of this two-page Agreement.

REDWOOD COUNTY	X	TITLE	
		DATED	
CUSTOMER (as referenced above)	SIGNATURE		

FEDERAL TAX I.D. # PRINT NAME

1. AGREEMENT: You agree to all of the terms and conditions contained in this Equipment Maintenance Agreement and any schedule incorporating the terms of this agreement by reference which together are a complete statement of our agreement regarding the listed Equipment ("Agreement"). Marco agrees to provide maintenance on the equipment specified in this Agreement at the address specified. This Agreement may be modified only by written agreement and not by course of performance. The terms and conditions of this Agreement take effect as of the date this Agreement is signed by You or the Equipment is delivered to you, whichever is first, and will continue for the amount of months shown on the first page in the "Term in Months" section ("Term"). In order to facilitate an orderly transition, the start date for invoicing will be the date the Equipment is delivered, the date services begin, or another date designated by us ("Invoice Start Date"), which will be shown on the first invoice. In addition to all Payments and other amounts due hereunder, you agree to pay us a transitional payment equal to 1/30th of the Payment, multiplied by the number of days between the date the Equipment is delivered to you and the Invoice Start Date. The first Payment is due 30 days after the Invoice Start Date and each Payment thereafter shall be due on the same day of each month. The Term will be extended automatically for successive 12 month periods ("Renewal Term") unless you send us written notice, no less than 30 days before the end of any Term or Renewal Term of your intent to cancel. Marco may also cancel this Agreement at any time subject to a 30 day notice. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.

2. PAYMENTS: Payments are required to be made based on the frequency indicated on the front of this Agreement and based on the rates currently in effect plus any applicable sales tax, use tax, or property tax. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. Marco reserves the right to delay or hold service if your account with us is delinquent. If for any reason, your check is returned for nonpayment, a NSF charge will be assessed.

3. MAINTENANCE AND SUPPLIES: The charges established by this Agreement include payment for maintenance and travel charges during normal business hours (8:00 a.m. – 5:00 p.m. Monday through Friday); inspection, adjustment, parts replacement (worn or broken through normal use andexcluding ink print heads), drums and cleaning material required for the proper operation. All service calls will be responded to by factory authorized technicians within eight working hours of the time a call is placed. Parts or labor for repairs made necessary by accident, negligence, theft, vandalism, lightning, loss of power or current fluctuation, fire, water or other casualty, repairs made necessary by service performed by personnel other than those of Marco, are excluded from this agreement. Service performed at the specific request of the customer which commences outside normal working hours or extends more than one hour past the close of the normal work day will be charged at published rates for labor and expense but without charge for parts covered by this Agreement. Paper, staples and MICR cartridges must be separately purchased by you. Device network support on connected Equipment is not included and will be billable at the current hourly rate, at your expense. Changes to your network including but not limited to different or upgraded network operating systems that require reconfiguring your imager are not included in this agreement. Supplies for units may or may not be included in this Agreement. If necessary, the service and supply portion of this Agreement may be assigned. This agreement is based on the industry standard and the manufacturer estimated yield for black toner and developer is based on an average per page coverage of 6% and for color toner and developer is based on an average per page coverage of 20%. In the event that your black toner and developer exceeds the 6% per page coverage standard and/or your color toner and developer exceeds the 20% per page coverage, Marco Technologies LLC in its sole discretion reserves the right to amend this contract in order to adjust for any increased toner and developer usage in excess of the industry standard. Toner, developer and/or drums for facsimiles are not covered by this agreement. We may charge you a monthly Supply Freight Fee to help offset our costs of delivering supplies to you. Should any of the equipment included in this Agreement be traded in for a new device from Marco during the life of this Agreement, the unused balance of copies on the old equipment will be prorated and allocated toward maintenance of the new machine(s).

4. WARRANTIES: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. Notwithstanding any other terms and conditions of the Agreement, you agree that as to software only: a) We have not had, do not have, nor will have any title to such software, b) You may have executed or may execute a separate software license agreement and we are not a party to and have no responsibilities whatsoever in regard to such license agreement, if we have been instructed by you to set up the Equipment for you, the software license agreement may be accepted for you on your behalf in that process, c) You have selected such software and WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR NATURE OF SUCH SOFTWARE.

5. LOCATION OF EQUIPMENT: You will keep and use the Equipment at the address shown above and you agree to notify us of any movement of equipment covered under this Agreement.

6. INDEMNITY: We are not responsible for any loss or injuries caused by the installation or use of the Equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury caused by the Equipment.

7. LIMITATION OF LIABILITY: In no event shall Marco be liable for any damages caused by the customer's failure to perform customer's responsibilities under this contract. Marco will not be responsible to customers for any lost profits or consequential damages, even if Marco has been advised of the possibility of such damages. Marco will perform repairs consistent with usual and customary practices in the industry. In the event the customers established that Marco failed to make repairs consistent with this standard, customer's sole remedy shall be limited to a refund of amounts paid to Marco for the repairs; in no event shall the amount of any refund exceed the damages actually incurred by the customer. Marco's liability in regards to parts supplied shall be limited to any warranty expressly agreed to in a purchase agreement for such parts or supplies. There shall be no warranty for parts or supplies unless a purchase agreement is executed in writing and the purchase agreement explicitly provides such warranty. Marco will not be held responsible for any damage to software or customer information.

8. TAXES AND FEES: You agree to pay when due all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. If we pay any of the above for you, you agree to reimburse us and to pay us a processing fee for each payment we make on your behalf.

9. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, OR ASSIGN THIS AGREEMENT. We may sell, assign, or transfer this Agreement without notice.

10. DEFAULT AND REMEDIES: If you do not pay any payment or other sum due to us or any other party in connection with this Agreement when due or if you break any of your promises in the Agreement or any other Agreement with us, you will be in default. If any part of a payment is late, you agree to pay a late charge of up to 18% of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we can terminate or cancel this Agreement immediately and require that you pay the unpaid balance of this Agreement. We may also use any of the remedies available to us under the Uniform Commercial Code as enacted in the State of Minnesota or its Assignee or any other law. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorney's fees and actual court costs. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive customer's rights under Article 2A (508-522) of the UCC.

11. CONSENT TO LAW, JURISDICTION, AND VENUE: This Agreement and any schedule or supplement shall be governed by the internal laws for the State of Minnesota. IF THIS AGREEMENT IS ASSIGNED, YOU AGREE THAT ANY DISPUTE ARISING UNDER OR RELATED TO THIS AGREEMENT WILL BE ADJUDICATED IN THE FEDERAL OR STATE COURT WHERE THE ASSIGNEE'S CORPORATE HEADQUARTERS ARE LOCATED AND WILL BE GOVERNED BY THE LAWS OF THAT STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN THAT COURT AND WAIVE ANY RIGHT TO TRANSFER VENUE. EACH PARTY WAIVES ANY RIGHT TO A TRIAL BY JURY.

12. OVERAGES AND COST ADJUSTMENTS: You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of overage billing cycle. You agree to provide us with periodic meter readings on any Equipment capable of reporting meters electronically using our electronic meter collection method. You consent to implementation of a data collection agent ("DCA") for such purposes. For any Equipment that does not report into the DCA, you agree to provide the meters in a manner satisfactory to us. If we are unable to gather a meter reading using the above method, you will be assessed a $3 fee per device per overage billing cycle for us to collect your meter reads. Equipment listed on the non-metered service pool will be subject to the flat monthly fee stated in the non-metered devices. At the end of the first year of the Agreement, and with each successive period, not to exceed 12 months, we may increase the base usage charge per print and the excess print charge per print by a maximum of 15% of the existing charge.

13. SUPPLIES LEVEL COVERAGE INFORMATION: All Inclusive is defined as including all colors (cyan, magenta, yellow and black) of toners, developers, drums and drums kits. HP OEM is defined as including all colors (cyan, magenta, yellow and black) of HP Original Equipment Manufacturer toners, developers, drums and drums kits. No Supplies Included is defined as not including any toners, developers, drums or drums kits.

FOR MUNICIPALITIES ONLY

14-A. CUSTOMER COVENANTS: You covenant and warrant that (1) you have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the payments scheduled to come due and to meet its other obligations under the Agreement and such funds have not been expended for other purposes; and (2) that there is no action, suit, proceeding or investigation pending, or threatened in any court or other tribunal or competent jurisdiction, state or federal or before any public board or body, which in any way would (a) restrain or enjoin the delivery of the Agreement or the ability of you to make its Payments (as set out above); (b) contest or affect the authority for the execution or delivery of, or the validity of, the Agreement; or (c) contest the existence and powers of you; nor is there any basis for any such action, suit, proceeding or investigation; and (3) That the Equipment will be operated and controlled by you and will be used for essential government purposes and will to be essential for the term of the Agreement.

(4) You have not previously terminated an agreement for non-appropriation, except as specifically described in a letter appended hereto.

14-B. SIGNATURES: Each signor (two if monthly payment exceeds $1,200) warrants that he/she is fully conversant with the governing relevant legal and regulatory provisions and has full power and authorization to bind you. Signor(s) for you further warrant(s) its governing body has taken the necessary steps; including any legal bid requirements, under applicable law to arrange for acquisition of the Equipment; the approval and execution has been in accordance with all applicable open meeting laws; and that a resolution of the governing body of you authorizing execution of the Agreement has been duly adopted and remains in full force and effect.

14-C. NON APPROPRIATION: In the event you are in default under the Agreement because:

1. Funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all of your obligations under the Agreement during said fiscal period;
2. Such non-appropriation did not result from any act or failure to act of you;
3. You have exhausted all funds legally available for all payment due under the Agreement; and
4. There is no other legal procedure by which payment can be made to Marco.

Then, provided that (a) you have given Marco written notice of the occurrence of paragraph 1 above thirty (30) days prior to such occurrence; (b) Marco has received a written opinion from your counsel verifying the same within ten (10) days thereafter. Marco remedies for such default shall be to terminate the Agreement at the end of the fiscal period during which notice is given.

15. MARCO SUPPORT DESK: If indicated on page 1 of this Agreement, access to the Marco Help Desk, Monday-Friday from 8:00 am to 5:00 pm CST, is included on all Equipment. Marco Support Desk is included for all Equipment listed on this Agreement. Support Desk assistance is also available for equipment not listed on this Agreement at Marco's published prevailing rates. All Marco Support Desk is provided as phone or internet support. Any on-site support will be billed at Marco's prevailing published rates.

Marco Support Desk includes the following:

Changes to your network such as: replaced or upgraded workstations and/or servers, IP address changes etc. that require reconfiguring your imager(s) on your network for printing or scanning. This would also include a commercially reasonable attempt to reconfigure scan to email for changes made by your Internet Service Provider.Reinstallation and configuration of Manufacturer Companion Software and drivers on additional or upgraded workstations. Current Marco supported Manufacturer Companion Software includes: Sharpdesk, PC Fax Drivers, EFI Command Workstation, EFI Remote scan and Marco installed meter monitoring software.New or upgraded end user software that results in printing issues requiring updating print drivers or configurations.Additional training sessions for key operators and/or end users.Other

DocuSign

Certificate Of Completion

Envelope Id: E342A05866E040698EE1B7D1662D84AB
Subject: Complete with DocuSign-Redwood County
Customer Number:
Source Envelope:
Document Pages: 2 Signatures: 0
Certificate Pages: 1 Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Delivered

Envelope Originator:
Jennifer Bale
4510 Heatherwood Road
St. Cloud, MN 56301
jennifer.bale@marconet.com
IP Address: 47.12.164.196

Record Tracking

Status: Original
9/10/2024 1:18:21 PM

Holder: Jennifer Bale
jennifer.bale@marconet.com

Location: DocuSign

Signer Events	Signature	Timestamp
Brian Schulte Brian_S1@co.redwood.mn.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign		Sent: 9/10/2024 1:21:15 PM Viewed: 9/10/2024 1:51:46 PM

In Process

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Erin VanderVeen erin.nelson@marconet.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 9/10/2024 1:21:15 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/10/2024 1:21:15 PM
Certified Delivered	Security Checked	9/10/2024 1:51:46 PM

Payment Events	Status	Timestamps

APPROVED AS TO FORM
Redwood County Attorney's Office
By: _____
Title: Assistant Redwood County Attorney
Date: 09.24.2024

REQUEST FOR BOARD ACTION

Requested Board Date: 10/01/2024 **Preferred 2nd Date:**		**Originating Dept.:**	Sheriff
Discussion Item:		**Presenter:**	Sheriff Jacobson
Co-Responder program with Western Mental Health Center		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve MOU with Western Mental Health Center to provide Co-Responder services to Redwood County.

Background Information:

Law enforcement routinely responds to calls for service involving individuals who are experiencing difficulties with their mental health. The Co-Responder model allows WMHC staff to help address the mental health aspects of a call while assisting law enforcement on scene, once the scene is safe. WMHC can provide a wide variety of services to these individuals in crisis. They also provide follow up services to ensure members of the community are receiving the help they need to address their mental health. The program is grant funded through WMHC and will have minimal costs to the county, such as office use at the LEC.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☑ **Completed** ☐ **In Progress** ☐ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Co-Responder Program
MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made and entered into this 1st day of October 2024, by and between Western Mental Health Center, referred to as "WMHC" and the Redwood County Sherriff Office, referred to as “RCSO”

WITNESSETH:

WHEREAS the WMHC Co-Responder is a program coordinated by Western Mental Health Center and the Redwood County Sherriff Office, for implementation in the Redwood community and Redwood County; and,

WHEREAS the WMHC Co-Responder has partnered with a network of qualified agencies and treatment providers to offer high quality services and referrals for 'individuals who have called 911 or local law enforcement for a behavioral health related concern; and,

WHEREAS the WMHC Co-Responder commits to maintaining confidentiality and providing ongoing general service updates to partners and referral providers ongoing and as needed; and,

WHEREAS the WMHC Co-Responder will require ongoing collaboration between the signing members. This collaboration can be terminated by either party upon thirty days written notice to the other party.

WITH A VIEW TOWARD REACHING THE COMMON GOAL OF PROVIDING QUALITY MENTAL HEALTH SERVICES IN CONJUNCTION WITH LAW ENFORCEMENT, IT IS AGREED AS FOLLOWS:

1. WMHC's Team. WMHC shall staff a qualified Co-Responder to work in conjunction with the RCSO to provide field based mental health services within the Redwood County areas.

2. RCSO Coordination. The RCSO shall staff a qualified sworn officer to work in conjunction with WMHC Co-Responder to assist in providing field based mental health services within Redwood County areas.

3. Vetting of Team Members. The RCSO shall provide an in-depth vetting process of all members of the Co-Responder Team, to the same extent as the vetting of civilian police employees, prior to any member's activities or engagement on the Co-Responder team. The RCSO retains the right to deny any applicant based on information learned in the background check that may make them not suitable for access to the Sheriff’s Office and or Sheriff’s Office records.

4. Access to RCSO Facilities and Equipment. Upon completion of a police background check and fingerprinting, WMHC Member(s) shall be given access to RCSO facilities, including a workspace at Department headquarters, and possibly the use of police radios/body cams for direct communication to Co-Responder and other officers.

5. Access to Shared Information and Records. WMHC and RCSO agree that any information shared between them relating to health care or law enforcement data shall be held in confidence and subject to all data protections relevant to each agency including, but not limited to HIPAA, the Minnesota Health Records Act, and the Government Data Practices Act, except as otherwise required by law. The RCSO shall execute a Business Associate Agreement, as described in the HIPAA Privacy Rule, in acknowledgement of the responsibilities of the Privacy Rule. The RCSO shall only be given access to protected health information as allowed by state and federal law for law enforcement purposes. Co-Responder Team members shall be given access to certain medical or law enforcement records pertaining to behavioral health related instances necessary to perform the outreach services. All requests for information pursuant to the Government Data Practices Act will be initially reviewed by the RCSO staff and then disseminated to and processed by the agency that is the holder of the data being requested.

6. Hold Harmless. WMHC and RCSO each agree to indemnify, defend, and hold harmless the other party from and against any and all liability, expense (including court costs and attorney fees) and claims for damage of any nature whatsoever which either party may incur, suffer, become liable for as a result of the acts, errors or omissions of other party.

NOW THEREFORE the signee(s) of this Memorandum of Understanding agree to:

1. Participate as an active partner in any necessary meetings or commit to sending an agency representative when meeting conflicts arise.

2. Information sharing follows the regulations related to giving minimum necessary to assist in an emergency. Common agencies used as referral sources will have a signed Business Associate Agreement in place where applicable. They are encouraged to also obtain a general release of information from clients.

3. Collaborate with WMHC Co-Responder staff to ensure accurate collection of data. Both entities will collect data.

4. The Redwood County Sheriff Office and the WMHC Co-Responder will communicate any changes in capacity, services or contact information.

This agreement may be modified and/or terminated between and among partner agencies upon thirty (30) days written notice to relevant parties.

Dated: _____ Western Mental Health Center

By_ Sarah Ackerman_____
Its_ Executive Director_____

Dated: _____ County of Redwood

By_____
Its_____

Dated: _____ Redwood County Sheriff Office

By __Jason Jacobson_____
Its __Sheriff_____

APPROVED AS TO FORM
Redwood County Attorney's Office

By: _____

Title: Assistant Redwood County Attorney

Date: 09.23.2024

REQUEST FOR BOARD ACTION

Requested Board Date:	10/1/24	**Originating Dept.:**	EDA
Preferred 2nd Date:			
Discussion Item:		**Presenter:**	Bolton & Menk
Presentation of housing study report		**estimated time needed:**	30 minutes

Board Action: ☐ **Yes, action required** ☑ **No, informational only**

If Action, Board Motion Requested:

Background Information:

As the County-wide housing study comes to a close, project manager, Sarah Swedburg from Bolton & Menk would like to present the preliminary report of the study to the County Board.

Supporting Documents: ☐ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

REQUEST FOR BOARD ACTION

Requested Board Date:	10/01/2024	**Originating Dept.:**	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		**Presenter:**	Anthony Sellner, County Highway Engineer
Budget Report		**estimated time needed:**	5 minutes

Board Action: ☐ **Yes, action required** ☑ **No, informational only**

If Action, Board Motion Requested:

For information only.

Background Information:

See attached budget report.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

*** Redwood County ***

REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report:	2024 BUDGET (ACTIVE)	
Include on the Report:	1	B - Both Revenues And Expenditures E - Expenditure Accounts Only R - Revenue Accounts Only
Report Thru:	09/2024	
Save Report:	N	
Comment:		
Page Break Option:	1	1 - Page Break by FUND 2 - Page Break by DEPT
Report Basis:	2	1 - Cash 2 - Modified Accrual 3 - Full Accrual

*** Redwood County ***

REVENUES & EXPENDITURES BUDGET REPORT As of 09/2024

Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE

Account Number		Status	Quarter To Date	Year To Date	Budget	Percent of Year 75% % of BDG
301 DEPT	ROAD & BRIDGE ADMINISTRATION					
-------- REVENUES --------						
03-301-000-0000-5001	PROPERTY TAXES-CURRENT		635.33	1,603,317.54-	2,768,162.00-	58
03-301-000-0000-5004	PROPERTY TAXES-DELINQUENT		0.00	5,530.82-	0.00	0
03-301-000-0000-5015	WHEELAGE TAX		32,326.89-	200,898.15-	360,000.00-	56
03-301-000-0000-5016	LOCAL SALES TAX		332,250.65-	622,030.77-	1,174,000.00-	53
03-301-000-0000-5020	SEVERED MINERAL TAXES		0.00	5.14-	6.00-	86
03-301-000-0000-5201	COUNTY PROGRAM AID		217,500.00-	217,500.00-	435,000.00-	50
03-301-000-0000-5205	DISPARITY REDUCTION AID		3,760.22-	3,760.22-	7,405.00-	51
03-301-000-0000-5208	MARKET VALUE CREDIT		0.00	0.00	66,936.00-	0
03-301-000-0000-5225	SPECIAL TOWN BRIDGE		0.00	915,249.80-	2,601,531.00-	35
03-301-000-0000-5230	TOWN BRIDGE REVENUE		0.00	999,151.10-	1,511,000.00-	66
03-301-000-0000-5235	TOWN ROAD REVENUE		0.00	720,556.00-	728,000.00-	99
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.		887,298.00-	2,200,673.50-	2,302,595.00-	96
03-301-000-0000-5242	ST. OF MN. - MUN.MAINT.		0.00	292,530.19-	319,121.00-	92
03-301-000-0000-5244	ST. OF MN. - REG.CONST.		0.00	3,205,559.34-	3,462,813.00-	93
03-301-000-0000-5246	ST. OF MN - MUN. CONST.		0.00	0.00	478,724.00-	0
03-301-000-0000-5333	BRIDGE BONDING REVENUE		541,343.33-	541,343.33-	2,609,658.00-	21
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY		67,207.37-	67,207.37-	450,680.00-	15
03-301-000-0000-5502	FEES & SERVICES		0.00	275.00-	13,850.00-	2
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS		19,000.00-	22,650.00-	23,600.00-	96
03-301-000-0000-5830	MISCELLANEOUS REVENUE (VARIOUS FUNDS)		185.84-	185.84-	0.00	0
03-301-000-0000-5850	SALES OF MATERIALS		49,742.31-	94,665.03-	158,920.00-	60
03-301-000-0000-5920	SALE OF CAPITAL ASSET		64,204.39-	199,134.77-	100,000.00-	199
-------- EXPENDITURES --------						
03-301-000-0000-6103	SALARIES & WAGES-REGULAR		65,416.01	214,878.88	340,411.00	63
03-301-000-0000-6113	MEAL EXPENSE-TAXABLE		19.87	19.87	58.00	34
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		8,470.00	33,970.57	49,122.00	69
03-301-000-0000-6163	PERA-COUNTY SHARE		4,906.20	16,115.92	25,531.00	63
03-301-000-0000-6172	WORKERS' COMPENSATION		0.00	36,897.00	37,000.00	100
03-301-000-0000-6175	FICA-COUNTY SHARE		3,874.25	12,643.26	21,106.00	60
03-301-000-0000-6176	MEDICARE-COUNTY SHARE		906.08	2,956.89	4,936.00	60
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE		4,308.97	14,300.40	19,971.00	72
03-301-000-0000-6210	POSTAGE		164.79	1,382.37	2,626.00	53
03-301-000-0000-6230	PRINTING & PUBLISHING		121.50	1,248.92	2,039.00	61
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS		0.00	5,346.35	20,610.00	26

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Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE

Account Number		Status	Quarter To Date	Year To Date	Budget	Percent of Year 75% % of BDG
03-301-000-0000-6241	SUBSCRIPTIONS		0.00	0.00	65.00	0
03-301-000-0000-6242	DUES		0.00	3,433.00	5,925.00	58
03-301-000-0000-6262	STATE AUDIT		0.00	0.00	125.00	0
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES		6,801.22	14,904.22	14,649.00	102
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.		206.16	1,756.54	3,135.00	56
03-301-000-0000-6331	MILEAGE		0.00	0.00	347.00	0
03-301-000-0000-6332	STAFF DEVELOPMENT		817.96	3,351.49	7,182.00	47
03-301-000-0000-6334	LODGING & EXPENSE		130.65-	1,895.55	1,880.00	101
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY		1,155.00	99,384.00	97,500.00	102
03-301-000-0000-6401	OFFICE SUPPLIES		889.41	2,226.56	6,694.00	33
03-301-000-0000-6507	MISCELLANEOUS EXPENSES		0.00	1,238.50	1,415.00	88
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL		1,286.49-	3,658.01-	9,642.00-	38
301 DEPT	**Totals ROAD & BRIDGE ADMINISTRATION**	**Revenue**	**2,214,183.67-**	**11,912,223.91-**	**19,572,001.00-**	**61**
		Expend.	**96,640.28**	**464,292.28**	**652,685.00**	**71**
		Net	**2,117,543.39-**	**11,447,931.63-**	**18,919,316.00-**	**61**
310 DEPT	HIGHWAY MAINTENANCE					
-------- REVENUES --------						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC		12,100.63-	12,100.63-	9,845.00-	123
03-310-000-0000-5301	STATE GRANTS		0.00	332.57-	0.00	0
-------- EXPENDITURES --------						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR		206,910.51	658,998.45	1,099,080.00	60
03-310-000-0000-6105	SALARIES & WAGES-PART TIME		25,210.13	33,994.77	39,426.00	86
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME		3,206.24	21,622.01	38,199.00	57
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE		0.00	132.36	120.00	110
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		43,011.00	175,035.00	287,066.00	61
03-310-000-0000-6163	PERA-COUNTY SHARE		14,378.86	49,666.63	85,296.00	58
03-310-000-0000-6175	FICA-COUNTY SHARE		12,904.24	40,437.30	72,956.00	55
03-310-000-0000-6176	MEDICARE-COUNTY SHARE		3,017.89	9,457.07	17,062.00	55
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE		60.00	240.00	360.00	67
03-310-000-0000-6292	CONTRACT PAYMENTS		0.00	108,009.64	106,184.00	102
03-310-000-0000-6332	STAFF DEVELOPMENT		0.00	7,200.00	0.00	0
03-310-000-0000-6341	EQUIPMENT RENTAL		13,045.00	35,441.93	155,000.00	23
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS		408,972.54	560,422.98	990,242.00	57
03-310-000-0000-6506	MINOR EQUIP. PURCHASES		5,275.00	24,384.00	0.00	0
03-310-000-0000-6507	MISCELLANEOUS EXPENSES		2,216.99	5,759.25	16,956.00	34
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION		0.00	720,556.00	728,000.00	99
03-310-000-0000-6601	CAPITAL OUTLAY ($5,000 AND OVER)		265,559.16	1,952,111.01	935,312.00	209

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Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE

Account Number		Status	Quarter To Date	Year To Date	Percent of Year Budget	75% % of BDG
310 DEPT	**Totals HIGHWAY MAINTENANCE**	**Revenue**	**12,100.63-**	**12,433.20-**	**9,845.00-**	**126**
		Expend.	**1,003,767.56**	**4,403,468.40**	**4,571,259.00**	**96**
		Net	**991,666.93**	**4,391,035.20**	**4,561,414.00**	**96**
320 DEPT	HIGHWAY CONSTRUCTION & ENGINEERING					
-------- REVENUES --------						
03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC		0.00	99,164.00-	160,000.00-	62
03-320-000-0000-5383	MN IT SERVICES GEOSPATIAL INFO OFF GRAN		7,834.05-	7,834.05-	0.00	0
-------- EXPENDITURES --------						
03-320-000-0000-6103	SALARIES & WAGES-REGULAR		44,709.62	147,519.65	234,228.00	63
03-320-000-0000-6105	SALARIES & WAGES-PART TIME		5,175.56	5,584.41	13,500.00	41
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME		1,484.95	14,908.08	20,949.00	71
03-320-000-0000-6113	MEAL EXPENSE-TAXABLE		0.00	51.29	47.00	109
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		10,772.00	43,404.32	66,408.00	65
03-320-000-0000-6163	PERA-COUNTY SHARE		3,454.13	12,171.62	19,138.00	64
03-320-000-0000-6175	FICA-COUNTY SHARE		2,918.96	9,432.33	16,658.00	57
03-320-000-0000-6176	MEDICARE-COUNTY SHARE		682.67	2,205.96	3,896.00	57
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES		172,589.14	454,355.13	1,007,618.00	45
03-320-000-0000-6292	CONTRACT PAYMENTS		1,757,254.43	3,897,387.16	12,680,279.00	31
03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS		14,623.58	3,821,449.97	4,775,288.00	80
03-320-000-0000-6331	MILEAGE		0.00	46.74	0.00	0
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS		0.00	0.00	100,000.00	0
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER		1,912.52	2,861.55	40,000.00	7
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS		78,438.26	114,253.10	48,000.00	238
-------- REVENUES --------						
03-320-000-2720-5240	2021A GO BOND INTEREST REIM - REG MAINT		102,325.00-	212,400.00-	0.00	0
03-320-000-2720-5244	2021A GO BOND PRINCIPAL REIM - REG CONST		0.00	310,000.00-	310,000.00-	100
03-320-000-2720-5249	2021A GO BOND INTEREST REIM - REG MAINT		0.00	0.00	212,400.00-	0
-------- EXPENDITURES --------						
03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS		0.00	310,000.00	310,000.00	100
03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS		102,325.00	212,400.00	212,400.00	100
-------- REVENUES --------						
03-320-000-2723-5710	2023A GENERAL OBLIGATION BONDS INTEREST		14,125.00-	18,291.67-	0.00	0
320 DEPT	**Totals HIGHWAY CONSTRUCTION & ENGINEERING**	**Revenue**	**124,284.05-**	**647,689.72-**	**682,400.00-**	**95**
		Expend.	**2,196,340.82**	**9,048,031.31**	**19,548,409.00**	**46**
		Net	**2,072,056.77**	**8,400,341.59**	**18,866,009.00**	**45**
330 DEPT	EQUIPMENT MAINTENANCE & SHOP					
-------- REVENUES --------						

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Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE

Account Number		Status	Quarter To Date	Year To Date	Percent of Year Budget	75% % of BDG
03-330-000-0000-5980	INSURANCE RECOVERIES		32,026.71-	150,284.57-	0.00	0
-------- EXPENDITURES --------						
03-330-000-0000-6103	SALARIES & WAGES-REGULAR		23,936.00	67,817.07	137,309.00	49
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME		0.00	1,625.53	5,010.00	32
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		3,988.00	11,964.00	24,561.00	49
03-330-000-0000-6163	PERA-COUNTY SHARE		1,795.20	5,208.19	10,674.00	49
03-330-000-0000-6175	FICA-COUNTY SHARE		1,441.52	4,167.73	8,824.00	47
03-330-000-0000-6176	MEDICARE-COUNTY SHARE		337.13	974.72	2,064.00	47
03-330-000-0000-6251	UTILITIES		22,039.10	47,713.22	81,619.00	58
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE		32,384.84	189,010.86	89,486.00	211
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT		6,156.52	23,452.29	29,475.00	80
03-330-000-0000-6332	STAFF DEVELOPMENT		0.00	37.56	220.00	17
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES		12,052.82	37,101.04	72,185.00	51
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES		45,576.21	132,991.73	239,296.00	56
03-330-000-0000-6504	FUEL		81,014.32	209,193.36	462,526.00	45
330 DEPT	**Totals EQUIPMENT MAINTENANCE & SHOP**	**Revenue**	**32,026.71-**	**150,284.57-**	**0.00**	**0**
		Expend.	**230,721.66**	**731,257.30**	**1,163,249.00**	**63**
		Net	**198,694.95**	**580,972.73**	**1,163,249.00**	**50**
3 FUND	**Totals ROAD AND BRIDGE**	**Revenue**	**2,382,595.06-**	**12,722,631.40-**	**20,264,246.00-**	**63**
		Expend.	**3,527,470.32**	**14,647,049.29**	**25,935,602.00**	**56**
		Net	**1,144,875.26**	**1,924,417.89**	**5,671,356.00**	**34**
FINAL TOTALS	**101 Accounts**	**Revenue**	**2,382,595.06-**	**12,722,631.40-**	**20,264,246.00-**	**63**
		Expend.	**3,527,470.32**	**14,647,049.29**	**25,935,602.00**	**56**
		Net	**1,144,875.26**	**1,924,417.89**	**5,671,356.00**	**34**

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REQUEST FOR BOARD ACTION

Requested Board Date:	10/01/2024	**Originating Dept.:**	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		**Presenter:**	Anthony Sellner, County Highway Engineer
Approve bills		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve Highway Department bills

Background Information:

.

Supporting Documents: ☑ Attached ☑ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

*** Redwood County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By:	1	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name
Explode Dist. Formulas?:	Y	
Paid on Behalf Of Name on Audit List?:	N	
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List
Save Report Options?:	N	

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	76720	**AUTO VALUE OF REDWOOD FALLS**						
2		03-330-000-0000-6502		140.89	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
3		03-330-000-0000-6503		152.99	Battery		EQUIPMENT REPAIR PARTS & SUPF	N
4		03-330-000-0000-6503		35.99	Coil		EQUIPMENT REPAIR PARTS & SUPF	N
5		03-330-000-0000-6503		39.95	Wire Harness, Clearance Light		EQUIPMENT REPAIR PARTS & SUPF	N
6		03-330-000-0000-6503		45.98	Exhaust Clamp		EQUIPMENT REPAIR PARTS & SUPF	N
	76720	**AUTO VALUE OF REDWOOD FALLS**		**415.80**	**5** Transactions			
	4556	**AUTO VALUE TRACY**						
1		03-330-000-0000-6503		304.00	Battery	35171731	EQUIPMENT REPAIR PARTS & SUPF	N
	4556	**AUTO VALUE TRACY**		**304.00**	**1** Transactions			
	7570	**BOLTON & MENK INC**						
7		03-320-000-0000-6291		3,811.50	Consult Engineer Fees	0343642	PROFESSIONAL & TECHNICAL SER\	N
8		03-320-000-0000-6291		16,097.00	Consult Engineer Fees	0344994	PROFESSIONAL & TECHNICAL SER\	N
9		03-320-000-0000-6291		11,387.88	Consult Engineer Fees	0344995	PROFESSIONAL & TECHNICAL SER\	N
10		03-320-000-0000-6291		2,532.50	Consult Engineer Fees	0344996	PROFESSIONAL & TECHNICAL SER\	N
	7570	**BOLTON & MENK INC**		**33,828.88**	**4** Transactions			
	8464	**BRIGHTER HOMES STORE**						
11		03-330-000-0000-6305		85.00	Office Painting	43352	BLDG - REPAIRS & MAINTENANCE	Y
	8464	**BRIGHTER HOMES STORE**		**85.00**	**1** Transactions			
	11941	**CHRISTENSEN/BOB**						
12		03-330-000-0000-6305		75.00	Mowing - Lucan Shop	690172	BLDG - REPAIRS & MAINTENANCE	Y
	11941	**CHRISTENSEN/BOB**		**75.00**	**1** Transactions			
	16475	**DETCO INDUSTRIES, INC**						
13		03-330-000-0000-6502		1,192.77	Hand Cleaner, Glass Cleaner	072216	SHOP MATERIALS & SUPPLIES	Y
	16475	**DETCO INDUSTRIES, INC**		**1,192.77**	**1** Transactions			
	20730	**ECOWATER SYSTEMS OF REDWOOD FALL**						
14		03-301-000-0000-6401		113.00	Office Supply		OFFICE SUPPLIES	N
	20730	**ECOWATER SYSTEMS OF REDWOOD FALL**		**113.00**	**1** Transactions			
	21500	**ELECTRIC MOTOR COMPANY**						
15		03-330-000-0000-6502		229.00	Transfer Pump	142937	SHOP MATERIALS & SUPPLIES	N
16		03-330-000-0000-6502		1,175.95	Battery Charger	143010	SHOP MATERIALS & SUPPLIES	N
	21500	**ELECTRIC MOTOR COMPANY**		**1,404.95**	**2** Transactions			

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	22283	**ETTERMAN ENTERPRISES INC**						
17		03-330-000-0000-6502		330.18	Fuses & Connectors	359211	SHOP MATERIALS & SUPPLIES	N
	22283	**ETTERMAN ENTERPRISES INC**		**330.18**	**1** Transactions			
	24583	**FARM-RITE EQUIPMENT OF WILLMAR INC**						
18		03-330-000-0000-6503		555.98	Filters	P53119	EQUIPMENT REPAIR PARTS & SUPF	N
19		03-330-000-0000-6503		108.52	Coupler	P53119	EQUIPMENT REPAIR PARTS & SUPF	N
20		03-330-000-0000-6503		118.86	Oil	P53119	EQUIPMENT REPAIR PARTS & SUPF	N
	24583	**FARM-RITE EQUIPMENT OF WILLMAR INC**		**783.36**	**3** Transactions			
	26105	**FLESNER/TERRY & CAROL**						
21		03-320-000-0000-6367		121.98	Temp Easement		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	26105	**FLESNER/TERRY & CAROL**		**121.98**	**1** Transactions			
	26517	**FORCE AMERICA DISTRIBUTING LLC**						
22		03-330-000-0000-6503		85.58	Integrated PCB Assembly	1849680	EQUIPMENT REPAIR PARTS & SUPF	N
23		03-330-000-0000-6503		63.00	Integrated PCB Assembly	2001368	EQUIPMENT REPAIR PARTS & SUPF	N
	26517	**FORCE AMERICA DISTRIBUTING LLC**		**148.58**	**2** Transactions			
	81090	**GORDY SERBUS & SONS GRAVEL LLC**						
24		03-310-000-0000-6501		1,857.04	Gravel	13736	ROAD MAINTENANCE SUPPLIES & M	N
	81090	**GORDY SERBUS & SONS GRAVEL LLC**		**1,857.04**	**1** Transactions			
	31990	**H & L MESABI CO**						
25		03-330-000-0000-6503		16,100.00	Carbide Edges	13739	EQUIPMENT REPAIR PARTS & SUPF	N
	31990	**H & L MESABI CO**		**16,100.00**	**1** Transactions			
	37640	**INNOVATIVE SOLUTIONS LLC**						
26		03-301-000-0000-6401		4.06	Packing Tape	4645180	OFFICE SUPPLIES	Y
27		03-301-000-0000-6507		953.24	AED Replacement Parts	4645180	MISCELLANEOUS EXPENSES	N
	37640	**INNOVATIVE SOLUTIONS LLC**		**957.30**	**2** Transactions			
	43095	**JOHN DEERE FINANCIAL**						
28		03-330-000-0000-6503		129.06	Repair Parts	4435631	EQUIPMENT REPAIR PARTS & SUPF	N
29		03-330-000-0000-6503		971.56	Hoses & Fittings	4468276	EQUIPMENT REPAIR PARTS & SUPF	N
	43095	**JOHN DEERE FINANCIAL**		**1,100.62**	**2** Transactions			
	43138	**JOHNSON DECORATING LLC**						
30		03-330-000-0000-6305		270.00	Office Painting		BLDG - REPAIRS & MAINTENANCE	N

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	43138	**JOHNSON DECORATING LLC**		**270.00**	**1** Transactions			
	50050	**L & S CONSTRUCTION CORP**						
31		03-310-000-0000-6501		66,085.47	Gravel		ROAD MAINTENANCE SUPPLIES & M	N
	50050	**L & S CONSTRUCTION CORP**		**66,085.47**	**1** Transactions			
	53227	**LOFFLER COMPANIES INC**						
32		03-301-000-0000-6310		84.74	Copier Maint Contract	4795534	OFFICE EQUIPMENT REPAIR & MAIN	N
	53227	**LOFFLER COMPANIES INC**		**84.74**	**1** Transactions			
	55610	**M-R SIGN CO INC**						
33		03-310-000-0000-6501		94.60	Speed Sign 20mph	225622	ROAD MAINTENANCE SUPPLIES & M	N
34		03-310-000-0000-6501		136.75	Double Arrow	225622	ROAD MAINTENANCE SUPPLIES & M	N
35		03-310-000-0000-6501		136.75	Single Arrow	225622	ROAD MAINTENANCE SUPPLIES & M	N
	55610	**M-R SIGN CO INC**		**368.10**	**3** Transactions			
	56140	**MED COMPASS**						
36		03-301-000-0000-6291		775.00	Hearing Tests	46134	PROFESSIONAL & TECHNICAL SER\	Y
	56140	**MED COMPASS**		**775.00**	**1** Transactions			
	57170	**MINNESOTA STATE AUDITOR**						
37		03-301-000-0000-6262		668.00	2023 Audit	72382	STATE AUDIT	N
	57170	**MINNESOTA STATE AUDITOR**		**668.00**	**1** Transactions			
	57397	**MN DEPT OF TRANSPORTATION**						
38		03-320-000-0000-6291		18,130.71	Material Testing & Inspection	P00019079	PROFESSIONAL & TECHNICAL SER\	N
	57397	**MN DEPT OF TRANSPORTATION**		**18,130.71**	**1** Transactions			
	59080	**MURRAYS AUTO GLASS INC**						
39		03-330-000-0000-6306		175.00	Replace LH Door Glass	39137	MAINTENANCE - EQUIPMENT	N
	59080	**MURRAYS AUTO GLASS INC**		**175.00**	**1** Transactions			
	62010	**NEWMAN SIGNS INC**						
40		03-310-000-0000-6501		1,776.99	30" Solar Stop Ahead	055894	ROAD MAINTENANCE SUPPLIES & M	N
41		03-310-000-0000-6501		324.17	EC-Film Black	056558	ROAD MAINTENANCE SUPPLIES & M	N
	62010	**NEWMAN SIGNS INC**		**2,101.16**	**2** Transactions			
	63480	**NOREGON SYSTEMS LLC**						
42		03-330-000-0000-6502		8,429.79	Equipment Diagnostic Tool	255061	SHOP MATERIALS & SUPPLIES	Y

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	63480	**NOREGON SYSTEMS LLC**		**8,429.79**	**1** Transactions			
	63540	**NORTH CENTRAL INTERNATIONAL INC**						
43		03-330-000-0000-6503		46.75	Repair Part	589085	EQUIPMENT REPAIR PARTS & SUPF	N
	63540	**NORTH CENTRAL INTERNATIONAL INC**		**46.75**	**1** Transactions			
	71350	**PIZZA RANCH**						
44		03-301-000-0000-6332		126.67	Safety Meeting	25099172	STAFF DEVELOPMENT	N
	71350	**PIZZA RANCH**		**126.67**	**1** Transactions			
	75100	**R & G CONSTRUCTION CO**						
45		03-320-000-0000-6507		2,950.00	Fiber Relocation		MISCELLANEOUS EXPENSES	N
	75100	**R & G CONSTRUCTION CO**		**2,950.00**	**1** Transactions			
	76040	**RED ROCK RURAL WATER SYSTEM**						
46		03-320-000-0000-6507		6,960.23	Rural Water Relocation		MISCELLANEOUS EXPENSES	N
	76040	**RED ROCK RURAL WATER SYSTEM**		**6,960.23**	**1** Transactions			
	78815	**RSS GROUP INTERNATIONAL INC**						
47		03-330-000-0000-6502		191.88	Sawzall - WG Shop		SHOP MATERIALS & SUPPLIES	N
48		03-330-000-0000-6502		1,013.96	Misc Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	78815	**RSS GROUP INTERNATIONAL INC**		**1,205.84**	**2** Transactions			
	79500	**RUNNINGS FARM & FLEET**						
49		03-330-000-0000-6502		73.94	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
50		03-330-000-0000-6503		18.99	Weed Sprayer		EQUIPMENT REPAIR PARTS & SUPF	N
	79500	**RUNNINGS FARM & FLEET**		**92.93**	**2** Transactions			
	80075	**SAFETY-KLEEN SYSTEMS INC**						
53		03-330-000-0000-6502		135.48	Parts Washer	3237384	SHOP MATERIALS & SUPPLIES	N
	80075	**SAFETY-KLEEN SYSTEMS INC**		**135.48**	**1** Transactions			
	80695	**SCOTTS LAWN SERVICE & SNOW REMOVA**						
51		03-310-000-0000-6341		2,100.00	August Mowing - Normandale & D	10072	EQUIPMENT RENTAL	Y
	80695	**SCOTTS LAWN SERVICE & SNOW REMOVA**		**2,100.00**	**1** Transactions			
	82465	**SMI & HYDRAULICS INC**						
55		03-330-000-0000-6306		380.00	Cylinder Seals		MAINTENANCE - EQUIPMENT	N
54		03-330-000-0000-6503		147.48	Repair Parts		EQUIPMENT REPAIR PARTS & SUPF	N

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	82465	**SMI & HYDRAULICS INC**		**527.48**	**2** Transactions			
	83680	**STONEBROOKE ENGINEERING, INC**						
52		03-320-000-0000-6291		465.00	Consult Engineering Fees	00967.3	PROFESSIONAL & TECHNICAL SER\	N
	83680	**STONEBROOKE ENGINEERING, INC**		**465.00**	**1** Transactions			
	83735	**STREAMLINE ASSOCIATES LLC**						
56		03-320-000-0000-6291		400.00	Consult Engineering Fees	2024-011b	PROFESSIONAL & TECHNICAL SER\	Y
	83735	**STREAMLINE ASSOCIATES LLC**		**400.00**	**1** Transactions			
	83965	**SUMMIT FIRE PROTECTION**						
57		03-330-000-0000-6305		2,293.05	Annual Fire Extinguisher Inspe	654851	BLDG - REPAIRS & MAINTENANCE	N
	83965	**SUMMIT FIRE PROTECTION**		**2,293.05**	**1** Transactions			
	86020	**TBEI INC**						
63		03-330-000-0000-6503		562.89	Roller Bar Kit	91735	EQUIPMENT REPAIR PARTS & SUPF	N
	86020	**TBEI INC**		**562.89**	**1** Transactions			
	86590	**THE MARKET AT REDWOOD LLC**						
58		03-330-000-0000-6332		25.98	Safety Meeting	240750	STAFF DEVELOPMENT	N
	86590	**THE MARKET AT REDWOOD LLC**		**25.98**	**1** Transactions			
	87240	**TITAN MACHINERY - MARSHALL**						
59		03-330-000-0000-6503		560.30	Cylinder	0406564-1	EQUIPMENT REPAIR PARTS & SUPF	N
	87240	**TITAN MACHINERY - MARSHALL**		**560.30**	**1** Transactions			
	88743	**TRUCK CENTER COMPANIES**						
62		03-330-000-0000-6306		1,819.00	Replace Brake Drums & Alignmen		MAINTENANCE - EQUIPMENT	Y
60		03-330-000-0000-6502		425.00	Priming Pump		SHOP MATERIALS & SUPPLIES	Y
61		03-330-000-0000-6503		499.37	Drums		EQUIPMENT REPAIR PARTS & SUPF	Y
	88743	**TRUCK CENTER COMPANIES**		**2,743.37**	**3** Transactions			
	89002	**TURBES AG SALES & SERVICE LLC**						
65		03-330-000-0000-6306		1,200.03	Change Tires & Tire Disposal	28277	MAINTENANCE - EQUIPMENT	Y
64		03-330-000-0000-6503		89.97	O'Rings & Shop Supplies	28277	EQUIPMENT REPAIR PARTS & SUPF	Y
66		03-330-000-0000-6306		105.00	Service Call	28390	MAINTENANCE - EQUIPMENT	Y
67		03-330-000-0000-6503		45.00	Texas Seal	28390	EQUIPMENT REPAIR PARTS & SUPF	Y
	89002	**TURBES AG SALES & SERVICE LLC**		**1,440.00**	**4** Transactions			
	91159	**VAULT HEALTH**						

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
68	03-310-000-0000-6507		61.16	Drug Testing	645540	MISCELLANEOUS EXPENSES	N
91159	**VAULT HEALTH**		**61.16**	**1** Transactions			
91230	**VESTIS SERVICES LLC**						
69	03-330-000-0000-6502		264.12	Uniforms, Mats, Shop Towels		SHOP MATERIALS & SUPPLIES	Y
91230	**VESTIS SERVICES LLC**		**264.12**	**1** Transactions			
92281	**WALMART COMMUNITY**						
71	03-301-000-0000-6401		97.34	Office Supplies		OFFICE SUPPLIES	N
73	03-320-000-0000-6505		23.94	Memory Cards		ENG. & CONST.MATERIALS & SUPPL	N
72	03-330-000-0000-6502		4.76	Storage Bags		SHOP MATERIALS & SUPPLIES	N
70	03-330-000-0000-6503		10.88	Repair Parts		EQUIPMENT REPAIR PARTS & SUPF	N
92281	**WALMART COMMUNITY**		**136.92**	**4** Transactions			
48203	**WEELBORG FORD INC**						
74	03-330-000-0000-6503		638.50	Mud Flaps & Floor Liners	61832	EQUIPMENT REPAIR PARTS & SUPF	N
48203	**WEELBORG FORD INC**		**638.50**	**1** Transactions			
93070	**WELTSCH EQUIPMENT INC**						
75	03-330-000-0000-6503		644.41	PTO Safety Shield	54464	EQUIPMENT REPAIR PARTS & SUPF	N
93070	**WELTSCH EQUIPMENT INC**		**644.41**	**1** Transactions			
93110	**WIDSETH SMITH NOLTING & ASSOCIATES I**						
76	03-320-000-0000-6291		1,107.50	Consult Engineer Fees	232641	PROFESSIONAL & TECHNICAL SER\	N
93110	**WIDSETH SMITH NOLTING & ASSOCIATES I**		**1,107.50**	**1** Transactions			
99290	**ZIEGLER INC**						
77	03-330-000-0000-6503		416.59	Repair Parts		EQUIPMENT REPAIR PARTS & SUPF	N
78	03-330-000-0000-6503		1,732.75	Oil		EQUIPMENT REPAIR PARTS & SUPF	N
79	03-330-000-0000-6503		219.86	Hydraulic Filter		EQUIPMENT REPAIR PARTS & SUPF	N
80	03-330-000-0000-6503		271.16	Center Glass		EQUIPMENT REPAIR PARTS & SUPF	N
81	03-330-000-0000-6503		861.42	Door Glass		EQUIPMENT REPAIR PARTS & SUPF	N
82	03-330-000-0000-6503		32.49	Knob		EQUIPMENT REPAIR PARTS & SUPF	N
83	03-330-000-0000-6503		13,100.00	Motorgrader Plow - MCIT Claim	1627120	EQUIPMENT REPAIR PARTS & SUPF	N
99290	**ZIEGLER INC**		**16,634.27**	**7** Transactions			
3 Fund Total:			**198,029.28**	**ROAD AND BRIDGE**	**50 Vendors**	**83 Transactions**	
Final Total:			**198,029.28**	**50 Vendors**	**83 Transactions**		

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Recap by Fund	Fund	AMOUNT	Name
	3	198,029.28	ROAD AND BRIDGE
	All Funds	198,029.28	Total

Approved by, ...
. . . . . .
. . . . . .

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REQUEST FOR BOARD ACTION

Requested Board Date:	10/1/2024	**Originating Dept.:**	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		**Presenter:**	Anthony Sellner, County Highway Engineer
Approve final pay request for construction contract 22-1 to Central Specialties, Inc		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve final payment of $33,623.23 to Central Specialties Inc. for construction contract 22-1; CSAH 24 (SP 064-624-006) & CSAH 1 (SP 064-601-014) Full Depth Reclamation.

Background Information:

The project consisted of 3" mill, 8" full depth reclamation, 8" bituminous overlay, and aggregate shoulders on CSAH 24 between TH 67 and CSAH 2 for 4.977 miles and on CSAH 1 between TH 67 and TH 19/71 for 1.693 miles for a total of 6.670 miles.

The original construction contract bid was $4,293,780.47. The final construction amount was $4,295,626.37 with a deduction of $26,001.12 for liquidated damages for a final contract amount of $4,269,625.25.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

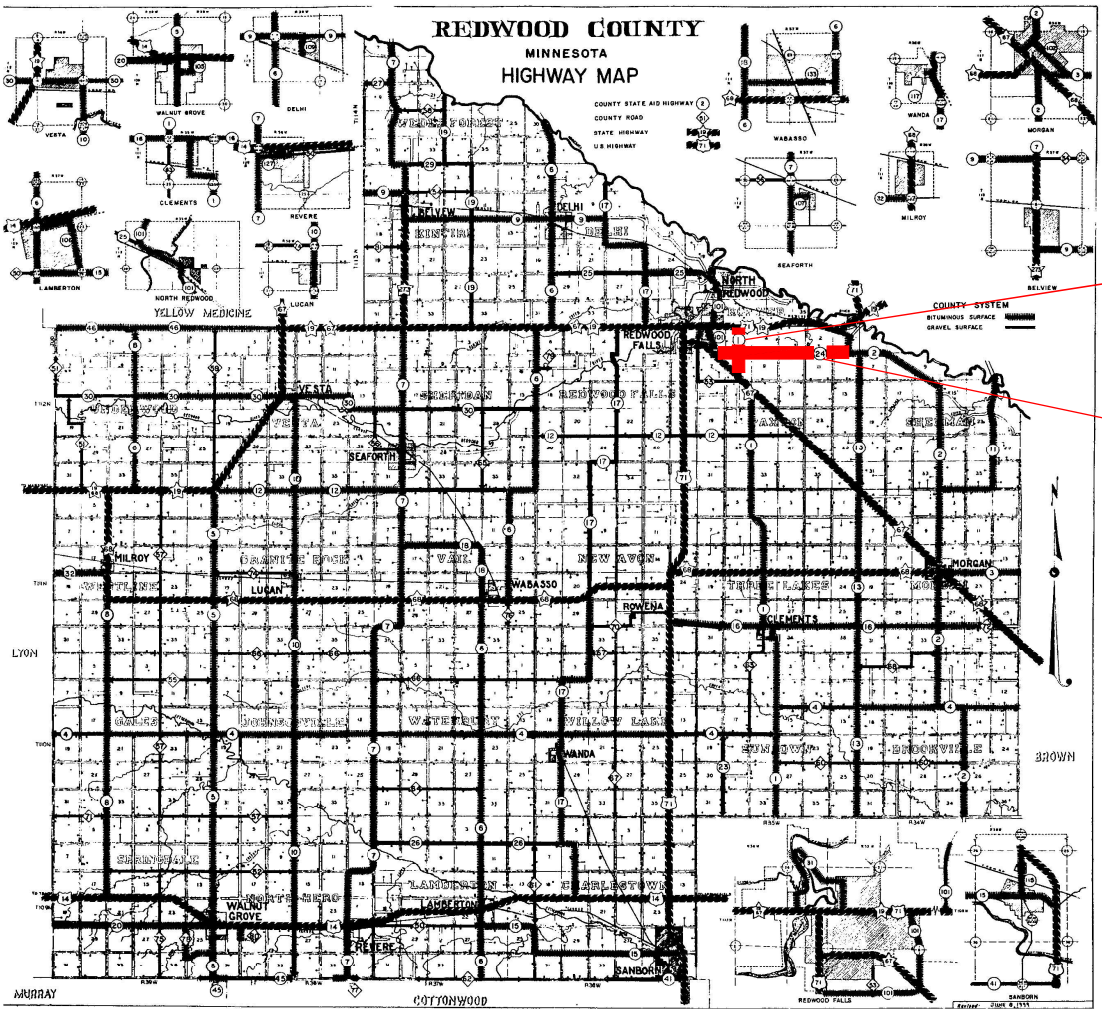
Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



PROJECT LOCATIONS

SP 064-601-014 CSAH 1
FDR, Bituminous Overlay, Aggregate Shoulders
Between TH 67 and TH 19/71

SP 064-624-006 CSAH 24
FDR, Bituminous Overlay, Aggregate Shoulders
Between TH 67 and CSAH 2

Contract Number: 22-1
Final Pay Request Number: 5

Project Number	Project Description
064-601-014	CSAH 1 FDR, Bituminous Overlay
064-624-006	CSAH 24 FDR, Bituminous Overlay

Contractor:	Central Specialties Inc. 6325 Co Rd 87 SW Alexandria, MN 56308	**Vendor Number:** **Up To Date:**	N/A 03/08/2024

Contract Amount		**Funds Encumbered**	
Original Contract	$4,293,780.47	Original	$4,293,780.47
Contract Changes	($26,001.12)	Additional	N/A
Revised Contract	$4,267,779.35	Total	$4,293,780.47

Work Certified To Date	
Base Bid Items	$4,295,626.37
Contract Changes	($26,001.12)
Material On Hand	$0.00
Total	$4,269,625.25

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
064-601-014	($6,511.92)	$1,083,537.31	($10,900.50)	$1,079,148.73	$4,388.58	$1,083,537.31
064-624-006	($2,652.75)	$3,186,087.94	($31,887.40)	$3,156,853.29	$29,234.65	$3,186,087.94

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
($9,164.67)	$4,269,625.25	$0.00	$4,236,002.02	$33,623.23	$4,269,625.25
	Percent: Retained: $0.00%			Percent Complete: 100.04%	
				Amount Paid this Final Pay Request: $33,623.23	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By
Anthony Sellner
County/City/Project Engineer
03/12/2024
Date

Approved By Central Specialties Inc.
Ross Larson
Contractor
07/31/2024
Date

Project No. : 064-601-014
Final Pay Request No. : 5
Contract No.: 22-1

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated September 13, 2024 Signature Anthony Sellner County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is $4,269,625.25 and agrees to the amount of $33,623.23 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Central Specialties Inc. By Jarod Felton Pres.

And Ross Carlson Vice Pres And _____ State of, Minnesota

On This _____ Day _____, _____, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Jarod Felton And Ross Carlson, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and Vice President of the Central Specialties Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors and said President and Vice President

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Douglas County

Seal Expires 1-31-25 Signature Nancy Knight

NANCY J KNIGHT
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2025

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Redwood County

Contract No: 22-1
Final Pay Request No. 5

Redwood County
Certificate of Final Acceptance
Board Acknowledgment

Contract Number: 22-1
Contractor: Central Specialties Inc.
Date Certified: 3l/08/2024
Payment Number: 5

Whereas; Contract No. 22-1 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Redwood County and authorize final payment as specified herein.

State of

I, _____, agency_name within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20___

At _____,

Signed By _____

Redwood County

(SEAL)

Contract Payment Summary

Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-05-24	$474,659.80	$23,732.99	$450,926.81
2	2022-06-20	$3,545,075.10	$177,253.76	$3,367,821.34
3	2022-08-02	$242,706.08	$12,135.30	$230,570.78
4	2023-01-11	$16,348.94	($170,334.15)	$186,683.09
5	2024-03-08	($9,164.67)	($42,787.90)	$33,623.23

Contract Funding Category Summary

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
064-601-014 Participating		$1,083,537.31	$0.00	$1,079,148.73	$4,388.58	$1,083,537.31
064-624-006 Participating		$3,186,087.94	$0.00	$3,156,853.29	$29,234.65	$3,186,087.94

Contract Funding Source Summary

Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
01 - Federal	Federal	$34,350.24	$3,435,024.00	$3,435,024.00	$3,435,024.00
02 - Sales Tax	Local / Local Option Sales Tax	($727.00)	$812,318.17	$822,283.29	$834,601.25
03 - CSAH Funds	Regular (CSAH) (SAAS Act. # 70)	($0.01)	$20,437.18	$36,473.18	$0.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
064-601-014	1	2021.501/0010	MOBILIZATION	LS	$75,000.00	1	0	$0.00	1	$75,000.00
064-601-014	2	2112.604/0010	SUBGRADE PREPARATION	S Y	$35.00	200	0	$0.00	0	$0.00
064-601-014	3	2123.510/0020	MOTOR GRADER	HOUR	$160.00	10	0	$0.00	2	$320.00
064-601-014	4	2123.510/0160	12 CU YD TRUCK	HOUR	$110.00	10	0	$0.00	0	$0.00
064-601-014	5	2123.510/0260	PNEUMATIC-TIRED ROLLER	HOUR	$130.00	10	0	$0.00	0	$0.00
064-601-014	6	2123.610/0370	SKID LOADER	HOUR	$150.00	10	0	$0.00	0	$0.00
064-601-014	7	2130.523/0010	WATER	MGAL	$25.00	10	0	$0.00	0	$0.00
064-601-014	8	2215.504/0010	FULL DEPTH RECLAMATION	S Y	$1.45	24900	0	$0.00	27799	$40,308.55
064-601-014	9	2221.509/0010	SHOULDER BASE AGGREGATE CLASS 1	TON	$18.00	3530	392	$7,056.00	3725.4	$67,057.20
064-601-014	10	2232.504/0120	MILL BITUMINOUS SURFACE (3.0")	S Y	$1.85	26985	0	$0.00	24041	$44,475.85

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
064-601-014	11	2360.509/13 300	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	$64.16	3200	0	$0.00	3451.82	$221,468.77
064-601-014	12	2360.509/23 300	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	$62.62	3200	0	$0.00	3533.16	$221,246.48
064-601-014	13	2360.509/23 205	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	$54.34	6555	30.5	$1,657.37	6532.51	$354,976.59
064-601-014	14	2554.603/05 579	RAISE GUARDRAIL	L F	$19.00	2326	0	$0.00	2213	$42,047.00
064-601-014	15	2563.601/00 010	TRAFFIC CONTROL	LS	$3,800.00	1	0	$0.00	1	$3,800.00
064-601-014	16	2574.508/00 011	FERTILIZER TYPE 1	LB	$1.00	35	0	$0.00	130	$130.00
064-601-014	17	2574.609/00 130	COMMON TOPSOIL BORROW	TON	$45.00	200	0	$0.00	303.81	$13,671.45
064-601-014	18	2575.505/00 021	SEEDING	ACRE	$5,000.00	0.2	0	$0.00	0.6	$3,000.00
064-601-014	19	2575.508/25 131	SEED MIXTURE 25-131	LB	$6.35	18	0	$0.00	30	$190.50
064-601-014	20	2575.508/25 142	SEED MIXTURE 25-142	LB	$4.89	4	0	$0.00	52	$254.28
064-601-014	21	2575.523/00 020	RAPID STABILIZATION METHOD 3	MGAL	$635.00	1.2	0	$0.00	3.3	$2,095.50
064-601-014	22	2582.503/10 104	4" SOLID LINE PAINT	L F	$0.09	11570	0	$0.00	12296	$1,106.64
064-601-014	23	2582.503/10 204	4" BROKEN LINE PAINT	L F	$0.09	1020	0	$0.00	970	$87.30
064-601-014	24	2582.503/10 106	6" SOLID LINE PAINT	L F	$0.12	17888	0	$0.00	18886	$2,266.32
064-624-006	1	2021.501/00 010	MOBILIZATION	LS	$150,000.00	1	0	$0.00	1	$150,000.00
064-624-006	2	2112.604/00 010	SUBGRADE PREPARATION	S Y	$35.00	400	2.67	$93.45	2.67	$93.45
064-624-006	3	2123.510/00 020	MOTOR GRADER	HOUR	$160.00	10	0	$0.00	2	$320.00
064-624-006	4	2123.510/00 160	12 CU YD TRUCK	HOUR	$110.00	10	0	$0.00	6	$660.00
064-624-006	5	2123.510/00 260	PNEUMATIC-TIRED ROLLER	HOUR	$130.00	10	0	$0.00	1	$130.00
064-624-006	6	2123.610/00 370	SKID LOADER	HOUR	$150.00	10	0	$0.00	0	$0.00
064-624-006	7	2130.523/00 010	WATER	MGAL	$25.00	10	0	$0.00	0	$0.00
064-624-006	8	2215.504/00 010	FULL DEPTH RECLAMATION	S Y	$1.45	89525	0	$0.00	89475	$129,738.75

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
064-624-006	9	2221.509/00 010	SHOULDER BASE AGGREGATE CLASS 1	TON	$18.00	10000	1108.41	$19,951.38	10546.63	$189,839.34
064-624-006	10	2232.504/00 120	MILL BITUMINOUS SURFACE (3.0")	S Y	$1.85	86200	0	$0.00	77209	$142,836.65
064-624-006	11	2360.509/13 300	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	$64.16	11155	0	$0.00	10837.25	$695,317.96
064-624-006	12	2360.509/23 300	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	$62.62	11155	0	$0.00	10615.26	$664,727.58
064-624-006	13	2360.509/23 205	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	$54.34	20830	10.99	$597.20	21091.13	$1,146,092.00
064-624-006	14	2563.601/00 010	TRAFFIC CONTROL	LS	$5,800.00	1	0	$0.00	1	$5,800.00
064-624-006	15	2574.508/00 011	FERTILIZER TYPE 1	LB	$1.00	58	0	$0.00	420	$420.00
064-624-006	16	2574.609/00 130	COMMON TOPSOIL BORROW	TON	$45.00	660	0	$0.00	1000.13	$45,005.85
064-624-006	17	2575.505/00 021	SEEDING	ACRE	$5,000.00	0.3	0	$0.00	1.95	$9,750.00
064-624-006	18	2575.508/25 131	SEED MIXTURE 25-131	LB	$6.35	46	0	$0.00	101	$641.35
064-624-006	19	2575.508/25 142	SEED MIXTURE 25-142	LB	$5.25	4	0	$0.00	173	$908.25
064-624-006	20	2575.523/00 020	RAPID STABILIZATION METHOD 3	MGAL	$635.00	1.7	0	$0.00	17	$10,795.00
064-624-006	21	2582.503/10 104	4" SOLID LINE PAINT	L F	$0.09	16258	0	$0.00	18036	$1,623.24
064-624-006	22	2582.503/10 204	4" BROKEN LINE PAINT	L F	$0.09	4727	0	$0.00	4564	$410.76
064-624-006	23	2582.503/10 106	6" SOLID LINE PAINT	L F	$0.12	50570	0	$0.00	53448	$6,413.76
064-624-006	24	2582.518/01 000	PAVT MSSG PAINT	S F	$1.50	528	0	$0.00	400	$600.00
Base Bid Totals:								**$29,355.40**		**$4,295,626.37**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
064-601-014	Participating 064-601-014	$8,713.37	$1,093,502.43
064-624-006	Participating 064-624-006	$20,642.03	$3,202,123.94

Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
064-601-014	BK1	26	2360.601 Pavement Density Incentive/Disincentive (LS)	($15,225.29)	1	($15,225.29)	ITM	1	($15,225.29)	1	($15,225.29)
064-624-006	BK1	28	2360.601 Pavement Density Incentive/Disincentive (LS)	($29,554.98)	1	($29,554.98)	ITM	1	($29,554.98)	1	($29,554.98)
064-601-014	CO1	25	2021.501 MOBILIZATION (LS)	$5,260.17	1	$5,260.17	ITM	0	$0.00	1	$5,260.17
064-624-006	CO1	25	2021.501 MOBILIZATION (LS)	$5,260.17	1	$5,260.17	ITM	0	$0.00	1	$5,260.17
064-624-006	CO1	26	2211.509 AGGREGATE BASE CLASS 5 (TON)	$30.00	66.62	$1,998.60	ITM	0	$0.00	66.62	$1,998.60
064-624-006	CO2	27	2563.601 TRAFFIC CONTROL (LS)	$6,260.21	1	$6,260.21	ITM	1	$6,260.21	1	$6,260.21
Contract Change Totals:									**($38,520.06)**		**($26,001.12)**

Contract Change Totals

Number	Description	Effective Date	Amount
1	Pavement Density - Incentive / Disincentive	03/07/2024	($15,225.29)
1	Pavement Density - Incentive / Disincentive	03/07/2024	($29,554.98)
1	Issue: After shoulder operations had been completed on SP 064-601-014 and SP 064-624-006 the Engineer has determined that the shoulder transition to the in-slope did not meet standards and additional shouldering was required for a safe transition. Resolution: The Engineer and the Contractor agreed to a LS Price to remobilize a shoulder crew to place 725 tons of Shoulder Base Aggregate Class 1 to be paid at the contract unit price to areas directed in the field by the Engineer. The Shoulder Base Aggregate Class 1 shall be paid under the body item of the original contract. Issue: During construction of SP 064-624-006 at the Jct. of CSAH 24 and Omega Avenue, the Engineer has determined that some Aggregate Base Class 5 was needed to build up the intersection and provide a smooth transition prior to paving the intersection. Resolution: The Engineer and the Contractor agreed to per ton price for Aggregate Base Class 5 to be placed at the direction of the Engineer. Payment for this work will be done at the negotiated lump sum and unit price, as provided in MnDot Specification 1904.3	07/08/2022	$5,260.17
1	Issue: After shoulder operations had been completed on SP 064-601-014 and SP 064-624-006 the Engineer has determined that the shoulder transition to the in-slope did not meet standards and additional shouldering was required for a safe transition. Resolution: The Engineer and the Contractor agreed to a LS Price to remobilize a shoulder crew to place 725 tons of Shoulder Base Aggregate Class 1 to be paid at the contract unit price to areas directed in the field by the Engineer. The Shoulder Base Aggregate Class 1 shall be paid under the body item of the original contract. Issue: During construction of SP 064-624-006 at the Jct. of CSAH 24 and Omega Avenue, the Engineer has determined that some Aggregate Base	07/08/2022	$7,258.77

Contract Change Totals

Number	Description	Effective Date	Amount
	Class 5 was needed to build up the intersection and provide a smooth transition prior to paving the intersection. Resolution: The Engineer and the Contractor agreed to per ton price for Aggregate Base Class 5 to be placed at the direction of the Engineer. Payment for this work will be done at the negotiated lump sum and unit price, as provided in MnDot Specification 1904.3		
2	Issue: On SP 064-624-006 During construction the County Engineer had determined that additional and specialty signs were needed for direction to local businesses on and along detour route. Resolution: The Engineer and the Contractor agreed to a LS price for additional signage for the detour. Payment for this work will be done at the negotiated lump sum price, as provided in MnDot Specification 1904.3	01/23/2023	$6,260.21

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining

Contract Total	**$4,269,625.25**

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-367-757-664
Submitted Date and Time:	15-Apr-2024 10:47:49 AM
Legal Name:	CENTRAL SPECIALTIES INC
Federal Employer ID:	41-1270987
User Who Submitted:	Ben Vangsness
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1006948352**
Minnesota ID:	6887345
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	064-624-006 & 064-601-014
Project Begin Date:	02-May-2022
Project End Date:	15-Jul-2022
Project Location:	REDWOOD COUNTY
Project Amount:	$4,269,625.25

Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL INC	4300984	927780864
ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.	3908651	693063680
H & R CONSTRUCTION CO	4592079	1288916992
SIR LINES-A-LOT INC	3509324	980373504
VAN ORT TURF & EROSION LLC	7474585	1113542656

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-634-626-912
Submitted Date and Time:	8-Apr-2024 12:26:21 PM
Legal Name:	ALL STATE TRAFFIC CONTROL INC
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**927780864**
Minnesota ID:	4300984
Project Owner:	REDWOOD COUNTY
Project Number:	SP 064-624-006, ETC.
Project Begin Date:	25-Apr-2022
Project End Date:	15-Jul-2022
Project Location:	REDWOOD CO 24, ETC.
Project Amount:	$14,385.79
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-163-913-568
Submitted Date and Time:	12-Jan-2024 9:02:54 AM
Legal Name:	ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.
Federal Employer ID:	47-3023160
User Who Submitted:	APRSINC
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**693063680**
Minnesota ID:	3908651
Project Owner:	MNDOT
Project Number:	SAP 064-624-006
Project Begin Date:	11-May-2022
Project End Date:	16-May-2022
Project Location:	REDWOOD COUNTY
Project Amount:	$34,588.72
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-164-319-072
Submitted Date and Time:	10-Jan-2024 11:51:13 AM
Legal Name:	H & R CONSTRUCTION CO
Federal Employer ID:	41-1440908
User Who Submitted:	gusign
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1288916992**
Minnesota ID:	4592079
Project Owner:	REDWOOD CO HWY DEPT
Project Number:	SAP 064-624-006
Project Begin Date:	22-Jun-2022
Project End Date:	14-Sep-2022
Project Location:	CSAH 1 - REDWOOD COUNTY
Project Amount:	$46,720.91
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-493-100-896
Submitted Date and Time:	11-Jan-2024 9:31:55 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**980373504**
Minnesota ID:	3509324
Project Owner:	REDWOOD COUNTY
Project Number:	SAP 064-624-006
Project Begin Date:	01-Jul-2022
Project End Date:	30-Jul-2022
Project Location:	CSAH 24 & 1 REDWOOD COUNTY
Project Amount:	$12,508.02
Subcontractors:	No Subcontractors

Important Messages

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Please print this page for your records using the print or save functionality built into your browser.

MN Revenue e-Services <eservices.mdor@state.mn.us> 11:16 PM (6 minutes ago)

to me

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary	
Confirmation Number:	0-483-416-416
Submitted Date and Time:	10-Jan-2024 11:16:19 PM
Legal Name:	VAN ORT TURF & EROSION LLC
Federal Employer ID:	86-3869307
User Who Submitted:	vanortturf
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1113542656**
Minnesota ID:	7474585
Project Owner:	MN DOT
Project Number:	064-624-006 ETC
Project Begin Date:	01-Jul-2022
Project End Date:	09-Jul-2022
Project Location:	REDWOOD
Project Amount:	$27,212.50
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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REQUEST FOR BOARD ACTION

Requested Board Date:	10/1/2024	**Originating Dept.:**	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		**Presenter:**	Anthony Sellner, County Highway Engineer
Approve final pay request for construction contract 22-4 to R&G Construction Co		**estimated time needed:**	5 minutes

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve final payment of $98,797.31 to R&G Construction Co. for construction contract 22-4; SAP 064-598-027, SAP 064-598-028, SAP 064-598-029, SAP 064-607-048, and SAP 064-608-029 bridge replacement projects.

Background Information:

This projected consisted of bridge replacements on CR 75 between the South County Line and CSAH 20 (SAP 064-598-027), on CR 68 between CSAH 13 and CSAH 2 (SAP 064-598-028), on CR 52 between CR 75 and CSAH 5 (SAP 064-598-029), on CSAH 7 between CSAH 30 and TH 19 (SAP 064-607-048), and on CSAH 8 between CSAH 4 and TH 68 (SAP 064-608-029).

The original construction contract bid was $2,012,844.62. The final construction amount was $1,975,946.17. Funding for the project included $1,303,312.09 in State of MN bridge bonds, $525,243.69 in CSAH funds and $147,390.39 in wheelage tax.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

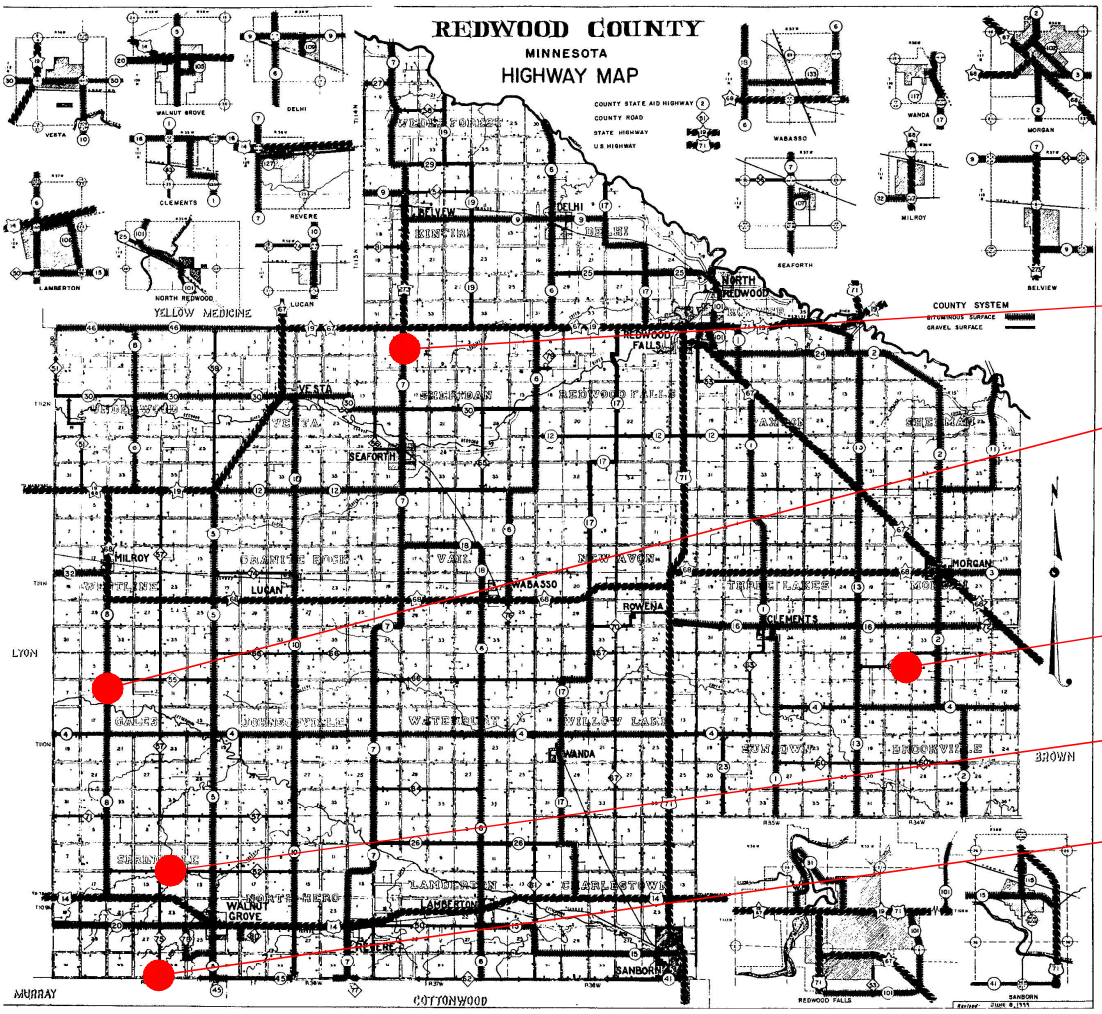
Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



PROJECT LOCATION

SAP 064-607-048 on CSAH 7.
Replace Br. 89812
Construct Br. 64J67

SAP 064-608-029 on CSAH 8.
Replace Br. 89825
Construct Br. 64J71

SAP 064-598-028 on CR 68.
Replace Br. 89893
Construct Br. 64J72

SAP 064-598-029 on CR 52.
Replace Br. 93246
Construct Br. 64J69

SAP 064-598-027 on CR 75.
Replace Br. 89903
Construct Br. 64J70

Contract Number: 22-4
Final Pay Request Number: 5

Project Number	Project Description
SAP 064-598-027	CR 75 Bridge Replacement
SAP 064-598-028	CR 68 Bridge Replacement
SAP 064-598-029	CR 52 Bridge Replacement
SAP 064-607-048	CSAH 7 Bridge Replacement
SAP 064-608-029	CSAH 8 Bridge Replacement

Contractor:	R and G Construction Co. 2694 County Road 6 Marshall, MN 56258	**Vendor Number:** **Up To Date:**	 09/20/2024

Contract Amount		**Funds Encumbered**	
Original Contract	$2,012,844.62	Original	$2,012,844.62
Contract Changes	($13,700.00)	Additional	N/A
Revised Contract	$1,999,144.62	Total	$2,012,844.62

Work Certified To Date	
Base Bid Items	$1,972,646.17
Contract Changes	$3,300.00
Material On Hand	$0.00
Total	$1,975,946.17

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 064-598-027	$0.00	$442,120.90	($22,106.04)	$420,014.86	$22,106.04	$442,120.90
SAP 064-598-028	$0.00	$401,564.36	($20,078.21)	$381,486.15	$20,078.21	$401,564.36
SAP 064-598-029	$0.00	$309,405.72	($15,470.28)	$293,935.44	$15,470.28	$309,405.72
SAP 064-607-048	$0.00	$454,847.06	($22,742.37)	$432,104.69	$22,742.37	$454,847.06
SAP 064-608-029	$0.00	$368,008.13	($18,400.41)	$349,607.72	$18,400.41	$368,008.13

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$0.00	$1,975,946.17	$0.00	$1,877,148.86	$98,797.31	$1,975,946.17
	Percent: Retained: $0.00%			Percent Complete: 98.84%	
				Amount Paid this Final Pay Request: $98,797.31	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By
Anthony Sellner
County/City/Project Engineer

Approved By R and G Construction Co.
Gregg Mothiowetz
Contractor

09/20/2024
Date

09/23/2024
Date

Project No. : SAP 064-598-027
Final Pay Request No. : 5
Contract No.: 22-4

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9/27/2024 Signature _____ (County)/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is $1,975,946.17 and agrees to the amount of $98,797.31 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: R and G Construction Co. By _____

And _____ And _____ State of, Minnesota

On This 23rd Day September, 2024, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Gregg Matthiowetz And Scott Matthiowetz to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and Vice President of the "No Seal" R and G Construction Co. Corporation named in the foregoing instrument, and that the ~~seal affixed to said instrument is the Corporate Seal of said Corporation~~, and the said instrument was signed and ~~sealed~~ in behalf of said Corporation by authority of its

Board of Directors and said Gregg Matthiowetz and Scott Matthiowetz

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Lyon County

Seal Expires 1/31/2025 Signature _____

NEIL JASON PETERSON
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2025

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Redwood County

Contract No: 22-4
Final Pay Request No. 5

Redwood County
Certificate of Final Acceptance
Board Acknowledgment

Contract Number: 22-4
Contractor: R and G Construction Co.
Date Certified: 9l/20/2024
Payment Number: 5

Whereas; Contract No. 22-4 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Redwood County and authorize final payment as specified herein.

State of

I, _____, agency_name within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20___

At _____,

Signed By _____

Redwood County

(SEAL)

Contract Payment Summary				
Payment Number	**Up To Date**	**Work Certified Per Request**	**Amount Retained Per Request**	**Amount Paid Per Request**
1	2022-10-06	$281,509.02	$14,075.45	$267,433.57
2	2022-11-16	$864,831.48	$43,241.58	$821,589.90
3	2023-07-06	$790,694.99	$39,534.74	$751,160.25
4	2023-10-04	$38,910.68	$1,945.54	$36,965.14
5	2024-09-20	$0.00	($98,797.31)	$98,797.31

Contract Funding Category Summary						
Funding Category Name	**Funding Category Number**	**Work Certified to Date**	**Less Amount Retained**	**Less Previous Payments**	**Amount Paid this Request**	**Total Amount Paid to Date**
064-598-027 Non-Participating		$34,341.30	$0.00	$32,624.24	$1,717.06	$34,341.30
064-598-027 Participating		$407,779.60	$0.00	$387,390.62	$20,388.98	$407,779.60
064-598-028 Non-Participating		$98,687.06	$0.00	$93,752.71	$4,934.35	$98,687.06
064-598-028 Participating		$302,877.30	$0.00	$287,733.44	$15,143.86	$302,877.30
064-598-029 Non-Participating		$14,286.43	$0.00	$13,572.11	$714.32	$14,286.43
064-598-029 Participating		$295,119.29	$0.00	$280,363.33	$14,755.96	$295,119.29
064-607-048 Non-Participating		$111,519.96	$0.00	$105,943.96	$5,576.00	$111,519.96
064-607-048 Participating		$343,327.10	$0.00	$326,160.73	$17,166.37	$343,327.10
064-608-029 Non-Participating		$110,938.66	$0.00	$105,391.73	$5,546.93	$110,938.66
064-608-029 Participating		$257,069.47	$0.00	$244,215.99	$12,853.48	$257,069.47

Contract Funding Source Summary					
Accounting Number	**Funding Source Name**	**Amount Paid this Request**	**Revised Contract Amount**	**Funds Encumbered to Date**	**Paid Contractor to Date**
01 - LBRP Funds	LBRP Funds (SAAS Acct. 360)	$65,165.61	$0.00	$1,323,882.50	$1,303,312.09
02 - CSAH Funds	Regular (CSAH) (SAAS Act. # 70)	$26,262.19	$0.00	$531,366.05	$525,243.69
03 - Local County	Local / County	$7,369.51	$0.00	$157,596.07	$147,390.39

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-598-027	1	2021.501	MOBILIZATION	LS	$5,000.00	1	0	$0.00	1	$5,000.00
SAP 064-598-027	2	2412.502	12X6 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	$22,000.00	4	0	$0.00	4	$88,000.00
SAP 064-598-027	3	2412.503	12X6 PRECAST CONCRETE BOX CULVERT	L F	$1,330.00	180	0	$0.00	180	$239,400.00
SAP 064-598-027	4	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	2942	0	$0.00	2942	$2,942.00
SAP 064-598-027	5	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$18.00	1864	0	$0.00	1864	$33,552.00
SAP 064-598-027	6	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$18.00	880	0	$0.00	880	$15,840.00
SAP 064-598-027	7	2451.609	PIPE BEDDING MATERIAL	TON	$38.00	545	0	$0.00	567.14	$21,551.32
SAP 064-598-027	8	2511.509	RANDOM RIPRAP CLASS III	TON	$52.00	240	0	$0.00	244.89	$12,734.28
SAP 064-598-027	9	2520.507	LEAN MIX BACKFILL	C Y	$170.00	26	0	$0.00	20	$3,400.00
SAP 064-598-027	10	2563.601	TRAFFIC CONTROL	LS	$1,200.00	1	0	$0.00	1	$1,200.00
SAP 064-598-027	11	2104.502	REMOVE SIGN	EACH	$20.00	4	0	$0.00	4	$80.00
SAP 064-598-027	12	2118.509	AGGREGATE SURFACING CLASS 5	TON	$13.00	327	0	$0.00	325.3	$4,228.90
SAP 064-598-027	13	2123.510	3.0 CU YD SHOVEL	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-598-027	14	2123.510	DOZER	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-598-027	15	2401.601	APPROACH GRADING	LS	$1,000.00	1	0	$0.00	1	$1,000.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-598-027	16	2442.501	REMOVE EXISTING BRIDGE	LS	$4,000.00	1	0	$0.00	1	$4,000.00
SAP 064-598-027	17	2573.501	EROSION CONTROL SUPERVISOR	LS	$500.00	1	0	$0.00	1	$500.00
SAP 064-598-027	18	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	$18.00	200	0	$0.00	0	$0.00
SAP 064-598-027	19	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	$3.17	635	0	$0.00	200	$634.00
SAP 064-598-027	20	2575.501	TURF ESTABLISHMENT	LS	$750.00	1	0	$0.00	1	$750.00
SAP 064-598-027	21	2575.504	RAPID STABILIZATION METHOD 4	S Y	$1.63	500	0	$0.00	0	$0.00
SAP 064-598-027	22	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	$1.51	1747	0	$0.00	4840	$7,308.40
SAP 064-598-028	1	2021.501	MOBILIZATION	LS	$8,500.00	1	0	$0.00	1	$8,500.00
SAP 064-598-028	2	2412.502	12X7 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	$20,000.00	2	0	$0.00	2	$40,000.00
SAP 064-598-028	3	2412.503	12X7 PRECAST CONCRETE BOX CULVERT	L F	$1,812.00	108	0	$0.00	108	$195,696.00
SAP 064-598-028	4	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	7092	0	$0.00	7092	$7,092.00
SAP 064-598-028	5	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$20.50	1478	0	$0.00	1478	$30,299.00
SAP 064-598-028	6	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$20.50	3480	0	$0.00	3480	$71,340.00
SAP 064-598-028	7	2451.609	PIPE BEDDING MATERIAL	TON	$32.00	345	0	$0.00	333.55	$10,673.60
SAP 064-598-028	8	2511.509	RANDOM RIPRAP CLASS III	TON	$45.00	225	0	$0.00	209.26	$9,416.70

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-598-028	9	2563.601	TRAFFIC CONTROL	LS	$1,200.00	1	0	$0.00	1	$1,200.00
SAP 064-598-028	10	2104.503	REMOVE PIPE CULVERTS	L F	$10.00	101	0	$0.00	101	$1,010.00
SAP 064-598-028	11	2118.509	AGGREGATE SURFACING CLASS 5	TON	$15.00	562	0	$0.00	454.23	$6,813.45
SAP 064-598-028	12	2123.510	3.0 CU YD SHOVEL	HOUR	$50.00	15	0	$0.00	0	$0.00
SAP 064-598-028	13	2123.510	DOZER	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-598-028	14	2401.601	APPROACH GRADING	LS	$1,000.00	1	0	$0.00	1	$1,000.00
SAP 064-598-028	15	2442.501	REMOVE EXISTING BRIDGE	LS	$4,000.00	1	0	$0.00	1	$4,000.00
SAP 064-598-028	16	2501.502	15" GS PIPE APRON	EACH	$300.00	2	0	$0.00	2	$600.00
SAP 064-598-028	17	2501.503	15" CS PIPE CULVERT	L F	$44.00	160	0	$0.00	160	$7,040.00
SAP 064-598-028	18	2573.501	EROSION CONTROL SUPERVISOR	LS	$500.00	1	0	$0.00	0	$0.00
SAP 064-598-028	19	2573.502	CULVERT END CONTROLS	EACH	$75.00	2	0	$0.00	2	$150.00
SAP 064-598-028	20	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	$3.13	243	0	$0.00	160	$500.80
SAP 064-598-028	21	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	$18.00	200	0	$0.00	0	$0.00
SAP 064-598-028	22	2575.501	TURF ESTABLISHMENT	LS	$750.00	1	0	$0.00	1	$750.00
SAP 064-598-028	23	2575.504	RAPID STABILIZATION METHOD 4	S Y	$1.63	500	0	$0.00	0	$0.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-598-028	24	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	$1.51	3008	0	$0.00	3631	$5,482.81
SAP 064-598-029	1	2021.501	MOBILIZATION	LS	$4,000.00	1	0	$0.00	1	$4,000.00
SAP 064-598-029	2	2412.502	12X7 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	$20,000.00	4	0	$0.00	4	$80,000.00
SAP 064-598-029	3	2412.503	12X7 PRECAST CONCRETE BOX CULVERT	L F	$1,455.00	116	0	$0.00	116	$168,780.00
SAP 064-598-029	4	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	1896	0	$0.00	1896	$1,896.00
SAP 064-598-029	5	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$17.00	1212	0	$0.00	1212	$20,604.00
SAP 064-598-029	6	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$17.00	40	0	$0.00	0	$0.00
SAP 064-598-029	7	2451.609	PIPE BEDDING MATERIAL	TON	$35.00	395	0	$0.00	86.17	$3,015.95
SAP 064-598-029	8	2511.509	RANDOM RIPRAP CLASS III	TON	$51.00	400	0	$0.00	256.34	$13,073.34
SAP 064-598-029	9	2520.507	LEAN MIX BACKFILL	C Y	$170.00	23	0	$0.00	15	$2,550.00
SAP 064-598-029	10	2563.601	TRAFFIC CONTROL	LS	$1,200.00	1	0	$0.00	1	$1,200.00
SAP 064-598-029	11	2104.502	REMOVE SIGN	EACH	$40.00	2	0	$0.00	2	$80.00
SAP 064-598-029	12	2118.509	AGGREGATE SURFACING CLASS 5	TON	$13.00	181	0	$0.00	247.9	$3,222.70
SAP 064-598-029	13	2123.510	3.0 CU YD SHOVEL	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-598-029	14	2123.510	DOZER	HOUR	$50.00	10	0	$0.00	2	$100.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-598-029	15	2442.501	REMOVE EXISTING BRIDGE	LS	$3,500.00	1	0	$0.00	1	$3,500.00
SAP 064-598-029	16	2573.501	EROSION CONTROL SUPERVISOR	LS	$500.00	1	0	$0.00	0	$0.00
SAP 064-598-029	17	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	$18.00	200	0	$0.00	0	$0.00
SAP 064-598-029	18	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	$3.13	210	0	$0.00	140	$438.20
SAP 064-598-029	19	2575.501	TURF ESTABLISHMENT	LS	$750.00	1	0	$0.00	1	$750.00
SAP 064-598-029	20	2575.504	RAPID STABILIZATION METHOD 4	S Y	$1.63	500	0	$0.00	0	$0.00
SAP 064-598-029	21	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	$1.51	918	0	$0.00	4103	$6,195.53
SAP 064-607-048	1	2021.501	MOBILIZATION	LS	$18,500.00	1	0	$0.00	1	$18,500.00
SAP 064-607-048	2	2412.502	14X8 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	$20,000.00	2	0	$0.00	2	$40,000.00
SAP 064-607-048	3	2412.503	14x8 PRECAST CONCRETE BOX CULVERT	L F	$2,220.00	94	0	$0.00	94	$208,680.00
SAP 064-607-048	4	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	5283	0	$0.00	5283	$5,283.00
SAP 064-607-048	5	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$21.00	1946	0	$0.00	1946	$40,866.00
SAP 064-607-048	6	2451.609	PIPE BEDDING MATERIAL	TON	$33.00	351	0	$0.00	345.7	$11,408.10
SAP 064-607-048	7	2511.509	RANDOM RIPRAP CLASS III	TON	$48.00	315	0	$0.00	311.25	$14,940.00
SAP 064-607-048	8	2563.601	TRAFFIC CONTROL	LS	$2,000.00	1	0	$0.00	1	$2,000.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-607-048	9	2104.502	REMOVE SIGN	EACH	$40.00	2	0	$0.00	2	$80.00
SAP 064-607-048	10	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	$5.00	48	0	$0.00	48	$240.00
SAP 064-607-048	11	2104.503	REMOVE PIPE CULVERTS	L F	$10.00	174	0	$0.00	174	$1,740.00
SAP 064-607-048	12	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	$3.00	568	0	$0.00	568	$1,704.00
SAP 064-607-048	13	2123.510	3.0 CU YD SHOVEL	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-607-048	14	2123.510	DOZER	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-607-048	15	2211.509	AGGREGATE BASE CLASS 5	TON	$16.00	724	0	$0.00	922.75	$14,764.00
SAP 064-607-048	16	2221.509	SHOULDER BASE AGGREGATE CLASS 1	TON	$18.00	512	0	$0.00	43.89	$790.02
SAP 064-607-048	17	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	$148.00	239	0	$0.00	225.23	$33,334.04
SAP 064-607-048	18	2442.501	REMOVE EXISTING BRIDGE	LS	$3,500.00	1	0	$0.00	1	$3,500.00
SAP 064-607-048	19	2501.502	15" GS PIPE APRON	EACH	$300.00	4	0	$0.00	4	$1,200.00
SAP 064-607-048	20	2501.503	15" CS PIPE CULVERT	L F	$43.00	320	0	$0.00	320	$13,760.00
SAP 064-607-048	21	2573.501	EROSION CONTROL SUPERVISOR	LS	$500.00	1	0	$0.00	1	$500.00
SAP 064-607-048	22	2573.502	CULVERT END CONTROLS	EACH	$75.00	4	0	$0.00	4	$300.00
SAP 064-607-048	23	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	$18.00	200	0	$0.00	0	$0.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-607-048	24	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	$3.13	140	0	$0.00	80	$250.40
SAP 064-607-048	25	2575.501	TURF ESTABLISHMENT	LS	$750.00	1	0	$0.00	1	$750.00
SAP 064-607-048	26	2575.504	RAPID STABILIZATION METHOD 4	S Y	$1.63	500	0	$0.00	0	$0.00
SAP 064-607-048	27	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	$1.51	1684	0	$0.00	4850	$7,323.50
SAP 064-607-048	28	2582.503	4" DOUBLE SOLID LINE PAINT	L F	$1.20	211	0	$0.00	300	$360.00
SAP 064-607-048	29	2582.503	4" SOLID LINE PAINT	L F	$0.60	422	0	$0.00	650	$390.00
SAP 064-607-048	30	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$21.00	1454	0	$0.00	1454	$30,534.00
SAP 064-608-029	1	2021.501	MOBILIZATION	LS	$14,500.00	1	0	$0.00	1	$14,500.00
SAP 064-608-029	2	2412.502	12X5 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	$12,500.00	4	0	$0.00	4	$50,000.00
SAP 064-608-029	3	2412.503	12X5 PRECAST CONCRETE BOX CULVERT	L F	$1,300.00	108	0	$0.00	108	$140,400.00
SAP 064-608-029	4	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	1361	0	$0.00	1361	$1,361.00
SAP 064-608-029	5	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	$1.00	434	0	$0.00	434	$434.00
SAP 064-608-029	6	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$20.00	790	0	$0.00	790	$15,800.00
SAP 064-608-029	7	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	$20.00	451	0	$0.00	451	$9,020.00
SAP 064-608-029	8	2451.609	PIPE BEDDING MATERIAL	TON	$37.00	325	0	$0.00	337.26	$12,478.62

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-608-029	9	2511.509	RANDOM RIPRAP CLASS III	TON	$55.00	275	0	$0.00	307.27	$16,899.85
SAP 064-608-029	10	2520.507	LEAN MIX BACKFILL	C Y	$180.00	11	0	$0.00	11	$1,980.00
SAP 064-608-029	11	2563.601	TRAFFIC CONTROL	LS	$2,000.00	1	0	$0.00	1	$2,000.00
SAP 064-608-029	12	2104.502	REMOVE SIGN	EACH	$40.00	4	0	$0.00	4	$160.00
SAP 064-608-029	13	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	$5.00	43	0	$0.00	43	$215.00
SAP 064-608-029	14	2104.503	REMOVE PIPE CULVERTS	L F	$10.00	106	0	$0.00	106	$1,060.00
SAP 064-608-029	15	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	$3.00	884	0	$0.00	884	$2,652.00
SAP 064-608-029	16	2106.507	EXCAVATION - COMMON (P)	C Y	$4.00	642	0	$0.00	642	$2,568.00
SAP 064-608-029	17	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	$4.00	1145	0	$0.00	1145	$4,580.00
SAP 064-608-029	18	2123.510	3.0 CU YD SHOVEL	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-608-029	19	2123.510	DOZER	HOUR	$50.00	10	0	$0.00	0	$0.00
SAP 064-608-029	20	2211.509	AGGREGATE BASE CLASS 5	TON	$15.00	1120	0	$0.00	1221.4	$18,321.00
SAP 064-608-029	21	2221.509	SHOULDER BASE AGGREGATE CLASS 1	TON	$18.00	232	0	$0.00	0	$0.00
SAP 064-608-029	22	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	$149.00	370	0	$0.00	346.64	$51,649.36
SAP 064-608-029	23	2442.501	REMOVE EXISTING BRIDGE	LS	$4,500.00	1	0	$0.00	1	$4,500.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-608-029	24	2501.502	15" GS PIPE APRON	EACH	$300.00	2	0	$0.00	2	$600.00
SAP 064-608-029	25	2501.503	15" CS PIPE CULVERT	L F	$45.00	62	0	$0.00	62	$2,790.00
SAP 064-608-029	26	2573.501	EROSION CONTROL SUPERVISOR	LS	$500.00	1	0	$0.00	1	$500.00
SAP 064-608-029	27	2573.501	CULVERT END CONTROLS	LS	$75.00	1	0	$0.00	1	$75.00
SAP 064-608-029	28	2573.503	SILT FENCE, TYPE MS	L F	$2.00	550	0	$0.00	0	$0.00
SAP 064-608-029	29	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	$3.13	420	0	$0.00	360	$1,126.80
SAP 064-608-029	30	2575.501	TURF ESTABLISHMENT	LS	$750.00	1	0	$0.00	1	$750.00
SAP 064-608-029	31	2575.504	RAPID STABILIZATION METHOD 4	S Y	$1.63	500	0	$0.00	0	$0.00
SAP 064-608-029	32	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	$1.51	2341	0	$0.00	6150	$9,286.50
SAP 064-608-029	33	2582.503	4" SOLID LINE PAINT	L F	$0.60	160	0	$0.00	225	$135.00
SAP 064-608-029	34	2582.503	4" SOLID LINE PAINT	L F	$0.60	760	0	$0.00	760	$456.00
SAP 064-608-029	35	2582.503	4" BROKEN LINE PAINT	L F	$0.60	76	0	$0.00	100	$60.00
Base Bid Totals:								**$0.00**		**$1,972,646.17**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
SAP 064-607-048	064-607-048 Participating	$0.00	$341,677.10
SAP 064-607-048	064-607-048 Non-Participating	$0.00	$111,519.96
SAP 064-608-029	064-608-029 Participating	$0.00	$255,419.47
SAP 064-608-029	064-608-029 Non-Participating	$0.00	$110,938.66
SAP 064-598-027	064-598-027 Participating	$0.00	$407,779.60
SAP 064-598-027	064-598-027 Non-Participating	$0.00	$34,341.30

SAP 064-598-028	064-598-028 Participating	$0.00	$302,877.30
SAP 064-598-028	064-598-028 Non-Participating	$0.00	$98,687.06
SAP 064-598-029	064-598-029 Participating	$0.00	$295,119.29
SAP 064-598-029	064-598-029 Non-Participating	$0.00	$14,286.43

Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-607-048	BK1	32	2412.602 PRECAST CONCRETE BOX CULVERT POP-OUTS (EACH)	($250.00)	10	($2,500.00)	ITM	0	$0.00	0	$0.00
SAP 064-608-029	BK1	37	2412.602 PRECAST CONCRETE BOX CULVERT POP-OUTS (EACH)	($250.00)	58	($14,500.00)	ITM	0	$0.00	0	$0.00
SAP 064-607-048	CO1	31	2563.601 TRAFFIC CONTROL (LS)	$1,650.00	1	$1,650.00	ITM	0	$0.00	1	$1,650.00
SAP 064-608-029	CO1	36	2563.601 TRAFFIC CONTROL (LS)	$1,650.00	1	$1,650.00	ITM	0	$0.00	1	$1,650.00
Contract Change Totals:									**$0.00**		**$3,300.00**

Contract Change Totals

Number	Description	Effective Date	Amount
1	Pop-Out Deduction of $250.00/pop-out	07/17/2024	($2,500.00)
1	Pop-Out Deduction of $250.00/pop-out	07/17/2024	($14,500.00)
1	Issue: During construction it was determined that the projects needed a road closure for paving operations. Resolution: The Redwood County Engineer and Contractor have agreed to a lump sum amount for Traffic Control on both projects for paving operations. Payment for this work will be at the negotiated unit prices, as provided in MnDOT specification 1904.3. Price includes 10% prime contractor allowance.	05/30/2023	$1,650.00
1	Issue: During construction it was determined that the projects needed a road closure for paving operations. Resolution: The Redwood County Engineer and Contractor have agreed to a lump sum amount for Traffic Control on both projects for paving operations. Payment for this work will be at the negotiated unit prices, as provided in MnDOT specification 1904.3. Price includes 10% prime contractor allowance.	05/30/2023	$1,650.00

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining

Contract Total	**$1,975,946.17**

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-416-302-816
Submitted Date and Time:	23-Sep-2024 8:49:21 AM
Legal Name:	R & G CONSTRUCTION COMP
Federal Employer ID:	41-1448342
User Who Submitted:	NJPeterson
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**238407680**
Minnesota ID:	4658695
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 064-598-027, ETC
Project Begin Date:	09-Sep-2022
Project End Date:	15-Jun-2023
Project Location:	REDWOOD COUNTY
Project Amount:	$1,975,946.17

Subcontractor Summary

Name	ID	Affidavit Number
DAVID A SWENSON CONSTRUCTION LLC	4545729	237326336
M R PAVING & EXCAVATING INC	1749531	2088980480
SIR LINES-A-LOT INC	3509324	1557745664
WARNING LITES OF MINNESOTA, INC	3086922	955600896

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-067-078-752
Submitted Date and Time:	18-Oct-2023 1:53:27 PM
Legal Name:	DAVID A SWENSON CONSTRUCTION LLC
Federal Employer ID:	81-2660563
User Who Submitted:	Monswe
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**237326336**
Minnesota ID:	4545729
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 064-598-027
Project Begin Date:	19-Sep-2022
Project End Date:	23-Jun-2023
Project Location:	REDWOOD COUNTY
Project Amount:	$43,829.53
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-503-829-600
Submitted Date and Time:	19-Oct-2023 2:54:58 PM
Legal Name:	M R PAVING & EXCAVATING INC
Federal Employer ID:	41-1791048
User Who Submitted:	mrpaving1994
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**2088980480**
Minnesota ID:	1749531
Project Owner:	REDWOOD COUNTY
Project Number:	SAP 064-598-027
Project Begin Date:	01-Jun-2023
Project End Date:	01-Jun-2023
Project Location:	REDWOOD COUNTY CSAH 7 & 8
Project Amount:	$99,383.40
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-847-965-792
Submitted Date and Time:	17-Oct-2023 9:41:46 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1557745664**
Minnesota ID:	3509324
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 64-598-27
Project Begin Date:	01-May-2023
Project End Date:	09-Jun-2023
Project Location:	REDWOOD COUNTY BRIDGE
Project Amount:	$3,401.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-308-641-376
Submitted Date and Time:	3-Nov-2023 1:52:43 PM
Legal Name:	WARNING LITES OF MINNESOTA INC
Federal Employer ID:	36-4762529
User Who Submitted:	jjjewels
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**955600896**
Minnesota ID:	3086922
Project Owner:	REDWOOD COUNTY
Project Number:	SAP 064-598-027
Project Begin Date:	21-Mar-2022
Project End Date:	30-Jul-2023
Project Location:	REDWOOD COUNTY
Project Amount:	$7,600.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

REQUEST FOR BOARD ACTION

Requested Board Date:	9/3/2024	**Originating Dept.:**	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		**Presenter:**	Anthony Sellner, County Highway Engineer
Highway Department Vacant Position Update		**estimated time needed:**	5 minutes

Board Action: ☐ **Yes, action required** ☑ **No, informational only**

If Action, Board Motion Requested:

None. For information only.

Background Information:

The current open positions at the Highway Department include:
1) Maintenance Specialist - Walnut Grove location
2) Maintenance Specialist - Clements Location
3) Maintenance Specialist - Wabasso Location

It is essential that all positions are filled prior to the first snow to ensure snowplow route coverage, since the County Highway Department does not have any backup plow or motor grader operators. Each fall and winter we post for seasonal backup drivers but have not received any applications in recent years.

Supporting Documents: ☐ Attached ☐ None ☑

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Southwest Minnesota
Redwood County

Redwood County Connection



The Official Newsletter of Redwood County Fall Edition 2024

K9 HOS WELCOMED TO REDWOOD COUNTY SHERIFF'S OFFICE

By: Sheriff Jason Jacobson

Sheriff Jason Jacobson is happy to announce the addition of K9 HOS to the patrol unit! HOS joins K9 Echo in the Sheriff's Department. The Redwood County Sheriff's Department received grant funding from the Opioid Settlement Funds through Southwest Health and Human Services. Grant received was used for the addition of a K9 to the department. K9 HOS was purchased this past summer through McDonough K9, located in Blaine, MN.





HOS (Head of Security) is a 15 month old Belgian Malinois from the Czech Republic. HOS is a dual purpose K9 trained to detect controlled substances and serve as a tracking/ apprehension dog. Deputy Carter Kaiser was selected as the handler for HOS. The duo is currently enrolled and participating in a 12-week training course. Upon completion, they will be actively patrolling the county.

The Sheriff's Office recently ran a poll on social media to determine the name for the newest K9 member. The community was able to pick from several names, with HOS gathering the most votes. Thank you to those who participated!

The addition of a second K9 unit provides valuable coverage in Redwood County. The Redwood County Sheriff's Office recognized great results since reestablishing the program last year. Both K9's and their handlers train to the United States Police Canine Association "USPCA" standards.

Watch for additional updates on the Redwood County Sheriff's Office Facebook page!

ROAD AND BRIDGE UPDATES

2025 Construction Plan: The project map shows planned construction of bridges over the next five years along with current mill, overlay and chip seal plans for 2025.

Bridge Update: The wet weather and flooding throughout spring to mid-summer drastically slowed contractors throughout the state's bridge building industry. Regardless of the weather, Redwood County is projecting to complete construction of 12 bridges this year, two of which are over the Redwood River on County Road 51 and 8. Despite all the bridge work, Redwood County continues to have the most bridges in poor condition of any county in Minnesota. Out of 280 bridges, 63 are rated in poor condition, 21 of which are county structures and 42 are township structures. Redwood County is second to St. Louis County (50 in poor condition out of 700 bridges), followed by Mower County (34 in poor condition out of 365 bridges), and then Ramsey County (22 in poor condition out of 137 bridges). As a means of comparison, Redwood County has the 11th most bridges of any county in the state. Needless to say, the Highway Department and Townships have their work cut out for them, all the while MnDOT continues to allocate extra bridge funds to us in support of bridge replacements.

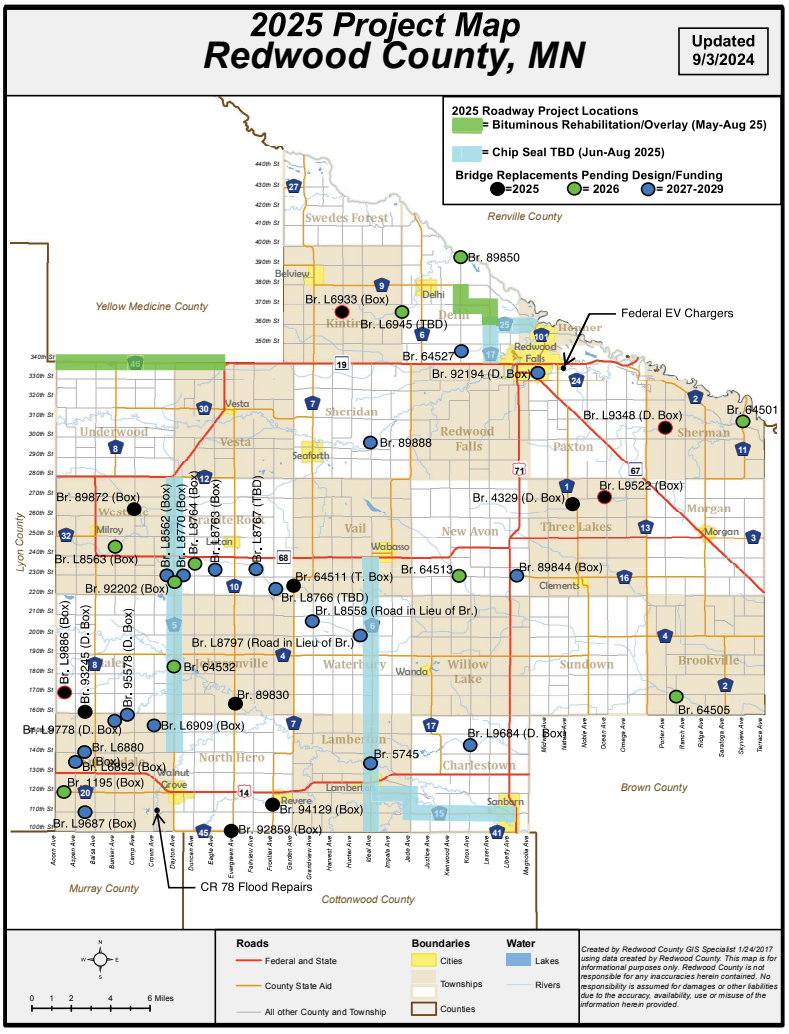
Road Update: As of 2024, Redwood County has 65 miles of needed roadway rehabilitation that is currently unfunded over the next five years, totaling $27,000,000. This includes portions of County Roads 4, 5, 7, 10, 17, 18, 78 and 133. With so many unfunded miles, road rehabilitation plans will continue to be flexible, recognizing road priorities may shift due to rapid changes in highway conditions, public input, priorities and budget constraints.

Section Corner Remonumentation Project: In 2024, Redwood County was awarded a $300,000 grant for a section corner remonumentation project from the State of Minnesota. This project will make section corners available to all residents and property owners, with the intent to save taxpayer dollars when private and public land is surveyed, and to allow for more accurate surveys within the County. The state has funded these county projects in order to support economic development of existing agricultural, commercial and residential land and build public confidence in real property records. The intent of the project is to go back and find the original monuments and to not change any property boundaries. Therefore, there will be excavation occurring with the project in order to find original monuments. With the funds, 218 section corners on gravel roadways will be restored in Brookville, Sundown and Morgan Townships. Of these, 179 will have new certificate of locations prepared with county coordinates and 39 corners will be recertified. Once complete, Redwood County will apply for additional grants and continue to address the rest of the County in a phased approach.

Maintenance Update: Due to the mild 2023-2024 winter winter, roadway conditions remained more stable and patching work has not been as severe in 2024 as it was in the summer of 2023. Crews crack filled over 63 miles of roadway this year, which occurred during May and June. A more typical year would be around 40 miles of pavement crack filling. The highway maintenance team has put a substantial effort into re-graveling roadways over the last four years. The amount of material hauled includes: 2021: 56,174 ton, 2022: 45,360 ton, 2023: 30,061 ton, and we are set to exceed 50,000 ton in 2024.

Seasonal Help Wanted: All of the above work occurs due to the diligent and dedicated work of our 27 person Highway Department team and seasonal help. As of today there are three full time openings in the Walnut Grove, Clements and Wabasso shops. We are always looking for seasonal help as well. If you are interested in working for the highway department please do not hesitate to reach out. We can always use a hand, whether that be blowing snow, mowing, patching, crack filling, flagging traffic, operating our equipment on various projects or assisting the engineering team with construction inspection and surveying.

If you ever have any questions regarding our work at the Highway Department, please do not hesitate to call our office at 507-637-4056.



WHY SHOULD I WORRY ABOUT A FAILING SEPTIC SYSTEM?

Failing septic systems can cause numerous negative effects to human health and the environment. Failing septic systems are the most frequently reported sources of groundwater contamination in the United States. Bacteria, viruses, and parasites are the types of pathogens in wastewater and are hazardous to humans. These pathogens may be transported rapidly to nearby drinking water supplies or surface waters. A properly working septic system is an effective way to treat wastewater and prevent possible health concerns.

Indicators your septic system is failing

- backup of sewage in the home
- Decreased drain flow in toilets, showers, and sinks
- Unpleasant odors in the home
- High solids accumulation in your septic tank
- If you have not pumped your tank in the last 10 years, chances are your system is failing
- Water accumulating in the drain field
- Extremely vibrant patches of green vegetation on your drain field
- Sewage smell outside the house

Redwood County Environmental Office

SEPTIC LOAN & GRANT PROGRAM

Do you have a failing septic system?



Learn more about a low interest loan or income-based grant program to help cover new septic construction expenses!

CONTACT US TODAY TO LEARN MORE!

(507) 637-4023

403 S. Mill St, Redwood Falls

environmental@co.redwood.mn.us

redwoodcounty-mn.us



ELECTION DAY

November 5th

Register to Vote

Absentee Voting

Find Your Polling Place

What's on my Ballot?

View Candidate Filings

sos.state.mn.us

TRAVELING SOON?



REDWOOD COUNTY IS YOUR LOCAL PASSPORT AGENCY!

Redwood County Government Center - Administration Office

403 South Mill Street, Redwood Falls

MONDAY - FRIDAY
8 AM TO 4:30 PM

(507) 637 - 4016

REDWOODCOUNTY-MN.US

Southwest Minnesota Redwood County

passport pictures can be taken too!



Greetings from Plum Creek Park!

by Adam Kletscher, Park Ranger

Summer has come and gone, and here we are in the midst of Fall. We had another wonderful camping season here at Plum Creek Park. We had over 700 reservations with visitors from 40 states, 5 Canadian Provinces, France, Sweden, Switzerland, and the Virgin Islands. It is great to see people traveling from all over the world to check out our beautiful park.

The park has been bustling all year long. The mild winter didn't allow much ice fishing, but people enjoyed hiking and a little bit of sledding. We once again held over 30 youth baseball games and hosted varsity softball this spring and summer. Thanks to local volunteers and many sponsors, a new scoreboard was installed before the start of softball season. If you haven't checked out a game in the Lower Park, put it on your to-do list. Once camping season got off to a start, it was busy all summer long. July was a busy month as people from all over the world visited the park while they were in town for the Laura Ingalls Wilder Pageant. We are thankful to be a great stopping point for people passing through, not just to stay but to experience nature.

We are getting closer to beginning work on our beachfront improvement project. We are nearing the end of engineering and design and will start work sometime next summer. A lot goes into these projects, and we are excited about the finished product.

Whether you camp or just like to get outdoors, Plum Creek Park has something for you. Take a drive and head to Walnut Grove to experience our one and only county park. Reservations for the 2025 camping season will open on Tuesday, January 14, at 10:00 AM. Check out our website, plumcreekpark.com, to make your reservations.



UPDATES FROM REDWOOD COUNTY CRIME VICTIM'S SERVICES:

The Redwood County Attorney's Office hosted "New Laws" training at the RACC in August. This is an annual training presented by Standpoint Minnesota which is a state coalition whose mission is to promote justice for domestic and sexual violence victims. The two-day training gathered attorneys, law enforcement, victims' advocates, social workers, probation agents, and even a forensic interviewer for two days to dissect changes to Minnesota law that impact sexual and domestic violence.

October is Domestic Violence Awareness Month!

The theme for 2024 is "Heal, Hold & Center". This is an intentional pause and moment of recognition for advocates and survivors. Each of us know someone who has been, or is, a victim/survivor of domestic violence. This October make an intentional connection with those you know. Take a moment to check in, encourage or just remind them you are in their corner. It's never too late to offer support, understanding, or assistance.

October is also a time to remember and honor those lost to domestic violence. In 2023, 40 Minnesota victims were killed at the hands of domestic violence. This is the highest number recorded since we began tracking domestic homicides in 1989. October 6th through the 13th, 2024, WoMen's Rural Advocacy Program will be displaying purple ribbons and the names of those 40 victims here in Redwood Falls at the falls in Ramsey Park. This visual is a powerful way for all of us to be a part of Domestic Violence Awareness Month.

To learn more about domestic violence and how you can support victims and survivors, contact Denise Kerkhoff, Crime Victim Services Coordinator with the Redwood County Attorney's office at 507-637-1399 or check out our website: https://redwoodcounty-mn.us/departments/attorney/

2025 Solid Waste Special Assessment Dollars: How Are They Used?

The Redwood-Renville Regional Solid Waste Authority (RRRSWA) uses solid waste special assessment dollars to provide services to manage and promote sustainable waste practices.
(Your solid waste special assessment is located on your tax statement.)
Here's how these dollars are used:

Operating a Multi-County Recycling Program:
Employ both County and contracted laborers to collect, load, and transport over 5,200 tons of recyclable materials annually, achieving a curbside recycling collection rate of more than 50% in Redwood and Renville Counties.

Operating Facilities and Services:
• Multi-County Transfer Facilities:
Manage Municipal Solid Waste, Demolition, and Recycling Transfer Facilities, along with a separately located Demolition Landfill Facility. These facilities cater to both commercial and residential haulers, transporting nearly 16,000 tons of county-produced garbage and demolition materials annually to area landfills, in addition to management of 3,600 tons of on-site demolition waste each year.
• Household Hazardous Waste (HHW) Facilities:
These facilities, located at the Renville County Demolition Landfill *(Olivia)* and the Redwood County HHW *(Redwood Falls)*, allow residents to safely dispose of all types of household hazardous waste materials such as used oil, unusable flammable fuels, florescent/LED bulbs, paints, stains, home/agriculture chemicals, batteries and more. These facilities also feature a "product exchange room" where residents can find, and reuse, good household items for free.

Additional Facility Services/ Programs Include:
• Daily residential and commercial deposit locations for recycling, demolition debris, and garbage.



• Free document destruction for residents *(small fee for businesses)*.
• Free scrap metal disposal at the RRRSWA and Renville County Landfill.
• Mattress recycling *(collection and transportation services)*.
• Recycling of holiday lights and electrical cords at yearly/seasonal drop sites.
• County sponsored bi-yearly tire recycling event for Renville County residents, and disposal throughout the year for Renville and Redwood County residents at the Renville County Demolition Landfill.
• Sale of backyard compost bins *(while supplies last)*.
• Pop bottle recycling bins at gas stations countywide.
• Provide recycling trailers/bins for town celebrations, sporting events, and at County Parks.
• Educational programs on recycling and solid waste management through various media channels for citizens, haulers, and contractors.
• Assist Co-ops and citizens with empty pesticide container disposal information and options.

Support for City/Resident/ Business Needs:
• Centralized contact for solid waste inquiries, disposal information, and hauler details.
• Manage and service twenty-six (26) rural/urban residential recycling sites across Redwood and Renville Counties.
• Inspections and coordination for residential and commercial demolition disposals.
• Assist with MPCA Permit by Rule Applications by providing paperwork/ guidance/site inspections.
• Tax forfeited parcel review and inspections.
• Host collection events for electronic waste and appliances from April through October in Redwood & Renville Counties.



A Redwood County rural recycling container, with a locking bar, new QR code sticker and bi-lingual stickers for our Hmong speaking neighbors.



IT'S TIME TO RAISE THE BAR!

In an effort to reduce litter in and around our rural recycling drop sites, The Redwood/Renville Regional Solid Waste Authority (RRRSWA) has installed bars and locking pins that are designed to hold the lids in a closed position, especially in times of high wind.

We ask that when you, as a rural resident, visit one of our recycling drop sites, please be sure to close the lids, raise the bar and slip the locking pin back into its place. We at the RRRSWA believe with this small effort, we will see a big impact.

This is a fairly simple fix and it will add minimal time to your visit, but can greatly reduce recyclable materials and debris from becoming litter at the rural drop sites and neighboring properties.

Please help us by raising the bar!

Cathy Einerson and Bob Haney worked hard this summer to fabricate and install the locking bars & pins on all of the rural recycling drop site containers throughout Renville and Redwood Counties.

REDWOOD COUNTY HOUSING STUDY

As you may have seen in our previous newsletter and Facebook posts, Redwood County recently completed a county-wide housing study. The purpose of this study was to identify specific housing needs across the county and determine strategies to best address those needs. The decision to undertake this study was made in effort to actively support Redwood County's ability to meet its housing needs and reduce housing barriers across the county, as set forth in the 2023-2025 strategic plan. A request for proposals for this study was published in Aug. of 2023, and the proposed bid from Bolton & Menk was approved by the Redwood County Board of Commissioners on Feb. 6th of this year. Within the first several weeks, our partners at Bolton & Menk established a website for the project that included an online survey and timelines of the project. Bolton & Menk worked diligently collecting feedback from the survey, holding interviews and meetings with local stakeholders and collecting a variety of housing data for analysis from March through June of this year. After the data was collected and analysis was complete, the preliminary findings of the study were presented to the Redwood County EDA board at their meeting on Sept. 11th. The preliminary findings of the study indicate that throughout all of Redwood County there is an immense need for a variety of suitable housing options, for residents at all levels of income and family size. Currently, the majority of Redwood County's housing stock was built before 1939 or 1970, which is considered aged and many of these units are in desperate need of repairs or improvements. Additionally, there is an overall shortage of rental housing across the county, making it increasingly difficult for prospective workforce residents to find immediate housing. The important question of course is, how does the county plan to address these findings? Thankfully, our project managers at Bolton & Menk have given us several strategies and resources that the county can implement to start addressing these immediate and long term housing needs. The EDA board is thoroughly reviewing the recommendations from Bolton & Menk, to determine what programs or incentives to implement, that will provide the most opportunity, for the most residents across the county. One of these strategies will be to develop a Redwood County Housing Trust fund, through which the County plans to offer programs to support the County's housing needs. We are confident that we will be able to implement these strategies within a timely manner, and you should expect to hear about funding programs to help improve housing opportunities across the county in the very near future. Thank you to Bolton & Menk for their outstanding work on this project and to all who participated in our housing study! Your participation and feedback in this study will have a great impact on how the County will determine future housing projects!



Meet Grady Holtberg

Meet Grady Holtberg, our new Economic Development Coordinator for the County! Grady has over 7 years experience in helping to improve Redwood County, through his work with the Minnesota Judicial Branch. We are excited to have Grady on board as we further our mission to make Redwood County a great place to live and work!

HOUSING STUDY SURVEY HIGHLIGHTS

Redwood County Housing Study Open House

Rich in Resources...Ready for You! Redwood County Southwest Minnesota

Frequent comments discussed cost (rent/mortgage, taxes, and utility deposits), limited public transportation, lack of pet policies, and some respondents had clear objections to financial support for low-income households. Many respondents mention the need for housing that senior and low- to moderate-income households can attain.

Top issues related to housing

- **67.6%** Costs are too high
- **57.8%** Not enough rental housing
- **50.0%** Units are too old or outdated
- **45.8%** Existing properties are poorly maintained

Percent of people agree that:

- **52.8%** More townhomes are needed
- **54.2%** More apartments are needed
- **73.9%** More single-family homes are needed
- **64.1%** More rental properties are needed
- **62.7%** More senior housing is needed
- **76.8%** More incentives/resources to maintain existing housing are needed

Total Housing Units:
Past, Present, Future

- **7,272** 2010 (Census)
- **7,086** 2020 (Census)
- **7,089** 2023 (Esri)
- **7,070** 2028 (Esri)

TOOLS AND TIPS FROM THE DMV

VETERANS WITH 100% SERVICE-CONNECTED DISABIITY-
Bring in your Department of Veterans Affairs Benefits letter showing the 100% disability and you can get… Free driver's license, Free Registration for up to (2) vehicles, and no sales tax owed for vehicles purchased after July 1st 2024.
MS 171.02 Documents Needed to qualify
MS 168.012 subd. 13 Fees for Motor Vehicle
MS 171.06 subd 2c Driver's License

Effective Immediately
ALL homemade trailers registered for the first time need to be accompanied by pictures of all 4 sides, no matter what the GVW weight is.
**This is a new business process change per the state due to an increased amount of trailers that are registered "homemade" that are actual manufactured trailers.

Motorcycle title transfers-
The buyer MUST bring in the engine number off of the engine of the motorcycle at time of transfer. This will be the number stamped into the engine (generally the bottom) and in the middle of two *'s
MN 168A.15 subd 4

REMINDER!
When renewing registration (tabs) or transferring motorized vehicles, motorcycles, mopeds, and motorized homes (RV's), bring in your CURRENT insurance cards.

When renewing your Driver's License you will need to either know your social security number or have it with you.

If you need to change address on your REAL ID or Enhanced license, you NEED to bring two forms of your NEW address. Lists can be found at drive.mn.gov

INTERESTED IN STAYING UP TO DATE WITH REDWOOD COUNTY NEWS?

SIGN UP FOR EMAIL NOTICES

redwoodcounty-mn.us





Redwood County Connection
Redwood County Government Center
403 S Mill St
PO Box 130
Redwood Falls, MN 56283

PRST STD
ECRWSS
US POSTAGE
PAID
PERMIT #20

Local Postal Customer

Contacts

Administration	637-4016
Assessor	637-4008
Attorney Office	637-4010
Auditor/Treasurer	637-4013
Court Administration	616-4018
Economic Dev.	637-1122
Emergency Mgmt.	637-4035
Environmental	637-4023
Extension	637-4025
Highway Dept.	637-4056
Human Services	637-4050
License Center	637-4029
Public Health	637-4041
Probation Office	637-4047
RRRSWA	637-1800
Recorder	637-4032
Restorative Justice	637-1139
Sheriff's Office	637-4036
Technology/IT	637-4016
Veteran's Office	637-4034

Commissioners

Rick Wakefield	859-2369
Jim Salfer	342-2431
Dennis Groebner	692-2235
Bob VanHee	616-1000
Dave Forkrud	938-4269

A.C.E.
ADVOCATE•CONNECT•EDUCATE
OF SOUTHWEST MINNESOTA

Our mission is to create strong, involved communities focusing on volunteerism and active living programs for adults 55 years old & above; as well as, care partners of all ages.

In 2023, Redwood County had 58 volunteer stations (locations enrolled with A.C.E. as sites for people to volunteer) where 398 volunteers actively donated 42, 223 hours of service! We are turning those services hours into grant dollars to allow A.C.E. staff & volunteers to bring health and wellness classes to our county seniors for free. Two of those classes are Stepping On and SAIL. Both classes focus on improved strength and mobility to prevent falls.

For more information about our programs, please contact Susann Zeug-Hoese at 507.627.1016

Stepping On

© Clemson & Swann (2017)

The Stepping On program incorporates a group setting, plus individualized follow-up to bring falls prevention awareness to participants. The workshop covers a range of issues, including: strength and balance exercises, home hazards, safe footwear, vision impairment, safety in public places, community mobility, coping after a fall and understanding how to initiate a medication review with your primary provider. The authors of the Stepping on curriculum have shown a 30% reduction in the fall rate for those who have completed the workshop. This workshop is one hour, one time per week for 7 weeks with a follow up individualized home visit. The next class will be in spring 2025.

Stay Active & Independent for Life (SAIL)

Stay Active and Independent for Life (SAIL) is an evidence-based strength, balance and fitness program for adults 65 and older. Performing exercises that improve strength, balance and fitness are the single most important activity that adults can do to stay active and reduce their chances of falling. The entire curriculum of activities in the SAIL Program can help improve strength and balance, if done regularly. The initial workshop is offered one hour 3 times per week for a total of 22 sessions. Following the 22 sessions, the class can be turned into an ongoing exercise class. SAIL has a strong aerobic component to help get your heartbeat going. This class can be modified to be meet various mobility levels. This class will be offered this fall.

REQUEST FOR BOARD ACTION

Requested Board Date: October 1, 2024 **Preferred 2nd Date:**		**Originating Dept.:**	Administration
Discussion Item:		**Presenter:**	Vicki K
Resolution Appointing LPRW Board of Commissioners		**estimated time needed:**	5 min

Board Action: ☐ **Yes, action required** ☑ **No, informational only**

If Action, Board Motion Requested:

Adopt resolution re-appointing Janice Moen and appointing Ryan Blom and Jeff Davis to the Lincoln Pipestone Rural Water Board of Commissioners

Background Information:

The LPRW Board consists of 11 individuals who reside throughout the 10 counties who receive water from LPRW. Under Minnesota law, the LPRW Board members are appointed by Judge Tricia Zimmer in Marshall, MN; however, each year LPRW requests that each of the 10 County Boards adopt a resolution which recommends to Judge Zimmer who should be appointed/re-appointed to the LPRW Board so the 10 counties know who serves on the LPRW Board.
Their terms start on January 1, 2025 and expire on December 31, 2028. The biographical information on these 3 individuals is attached.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**
Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Lincoln Pipestone RURAL WATER

415 East Benton St., PO Box 188
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2025-2028 RECOMMENDED LPRW BOARD APPOINTEES BIOGRAPHICAL INFORMATION

Lincoln-Pipestone Rural Water System (LPRW) has identified and recommended the appointments for two new candidates for Districts 2 and 7, respectively, as well as the reappointment for one incumbent in District 6 on the LPRW Board of Commissioners. The following biographical information is provided to acquaint you with the Members.

For Reappointment (District 6):

JANICE MOEN: Janice Moen has been a member of the LPRW Board since 2009 and is currently serving as the Vice-Chair. During this time, she has served as Board Secretary since 2009, as well as on the Personnel Committee and Budget/Finance Committee. Formerly, Janice worked as a Program Assistant for the College of Education and Human Sciences at South Dakota State University, Brookings, South Dakota. A resident of Lincoln County, Minnesota, Janice and her husband Jeff live on a farm north of Hendricks, MN.

For Appointment (District 2):

RYAN BLOM: Ryan Blom lives on an acreage west of the City of Leota, MN and is a dedicated supporter of local cooperatives, including Nobles Coop Electric and Chandler Coop, which play a crucial role in sustaining rural communities. With a background in Animal Science from South Dakota State University, Ryan has experience managing and operating a small swine operation near Edgerton, MN. Ryan has also served on the Southwest Minnesota Christian School Board, contributed to the merger of SWC High School and Edgerton Christian Elementary, and currently serves as an Elder and Council Chairman at his local church. Mr. Blom's commitment to local cooperatives and community service is at the heart of his desire to serve the LPRW's District 2 seat, replacing retiring Board Commissioner Brent J. Feikema.

For Appointment (District 7):

JEFF DAVIS: Jeff Davis, a resident of Lake Stay TWP in Lincoln County, MN for 22 years, serves on the Township board and has deep roots in the community. Harboring 38 years of Ag business experience, including his current role as a Grain Merchant and Originator for Prairie Grain Partners, Jeff brings a wealth of expertise to the table. His background includes roles in mergers and acquisitions, environmental audits, and OSHA compliance, all of which have honed his teamwork and communication skills. With 26 years of experience in board positions, Jeff is well-versed in financial statements and understands the needs of local communities. An avid hunter and outdoorsman, he is passionate about wildlife conservation and sustainable agricultural practices. Having benefited from the high-quality water provided by LPRW, Jeff is eager to give back by serving on the LPRW board, bringing his knowledge and dedication to the role. Mr. Davis will replace retiring LPRW Board Commissioner Francis (Frank) Engels in District 7.

RESOLUTION RECOMMENDING THAT

JANICE MOEN, RYAN BLOM, AND JEFF DAVIS

BE APPOINTED TO THE

LINCOLN PIPESTONE RURAL WATER SYSTEM

BOARD OF COMMISSIONERS

BACKGROUND INFORMATION

WHEREAS, Janice Moen's 4-year term as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRW") Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Francis Engels' 4-year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Francis Engels does not want to be re-appointed to another 4 year term; and

WHEREAS, Brent J. Feikema's 4 year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2024; and

WHEREAS, Brent J. Feikema does not want to be re-appointed to another 4 year term; and

WHEREAS, the LPRW Board of Commissioners conducted a search to replace both Francis Engels and Brent J. Feikema on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioners unanimously passed a Motion which recommends that Janice Moen be re-appointed to another 4 year term on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioner unanimously passed a Motion which recommends that Ryan Blom replace Brent J. Feikema on the LPRW Board of Commissioners; and

WHEREAS, on August 26, 2024 the LPRW Board of Commissioners unanimously passed a Motion which recommends that Jeff Davis replace Francis Engels on the LPRW Board of Commissioners; and

WHEREAS, the County Board of Commissioners believes that Janice Moen, Ryan Blom, and Jeff Davis are all qualified to act as Commissioners on the LPRW Board of Commissioners and all are worthy of appointment to said position.

RESOLUTION

BE IT NOW RESOLVED, that the Jackson County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Jackson County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Lac Qui Parle County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Lac Qui Parle County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Lyon County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Lyon County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Murray County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Murray County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Lincoln County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Lincoln County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Nobles County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Nobles County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Pipestone County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Pipestone County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Redwood County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Rock County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Rock County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

RESOLUTION

BE IT NOW RESOLVED, that the Yellow Medicine County Board of Commissioners hereby recommends that Janice Moen, Ryan Blom, and Jeff Davis be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4 year term which shall commence on January 1, 2025 and shall expire at midnight on December 31, 2028.

I hereby certify that the foregoing Resolution was approved by the Yellow Medicine County Board of Commissioners on _____ by a vote of _____ for, the Resolution_____against the Resolution, _____ absent, and _____ abstaining.

By:_____

Its:_____

REQUEST FOR BOARD ACTION

Requested Board Date: **Preferred 2nd Date:**	October 1, 2024	**Originating Dept.:**	Administration
Discussion Item: Southwest MN Adult Mental Health Consortium JPA		**Presenter:** Vicki K **estimated time needed:**	

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Approve new Joint Powers Agreement for the Southwest MN Adult Mental Health Consortium

Background Information:

Joint Powers Agreement has been revised; Commissioner Salfer is appointed to this committee and could provide background information for the Board if requested.
The Governing Board and Executive Committee Bylaws are included for your information, no action necessary.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☑ **Completed** ☐ **In Progress** ☐ **Not applicable**

Date Legal Request Submitted to County Attorney: 9/5/24

Date Requestor Requires Review Completion: 9/13/24

Administrators Comments:

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

SOUTHWESTERN MINNESOTA ADULT MENTAL HEALTH CONSORTIUM

JOINT POWERS AGREEMENT

This Joint Powers Agreement ("Agreement" or "JPA") is made and entered into by and between the undersigned Counties of Big Stone, Chippewa, Cottonwood, Jackson, Kandiyohi, Lac qui Parle, Lincoln, Lyon, McLeod, Meeker, Murray, Nobles, Pipestone, Redwood, Renville, Rock, Swift and Yellow Medicine (hereinafter collectively referred to as "Members" or "Member Counties" and individually as "Member" or "Member County") pursuant Minnesota Statues section 471.59, the Joint Powers Act. Each of the parties to this Agreement is a governmental unit as defined in Section 471.59, subdivision 1, and has been duly authorized to enter into this Agreement by its respective Board of County Commissioners. This Agreement replaces all prior joint powers agreements.

ARTICLE I

ENABLING AUTHORITY AND PURPOSE

1.1 Minnesota Statutes section 471.59 provides that two or more governmental units may by agreement jointly exercise any power common to the contracting parties.

1.2 The "Southwestern Minnesota Adult Mental Health Consortium" (hereinafter referred to as the "Consortium") was established in 2001 and is reaffirmed as a governmental unit under the above-referenced authority and requirements of Minnesota law to jointly exercise the powers common to the signatories for the general purposes described herein. This Joint Powers Agreement ("JPA") replaces all prior JPAs.

1.3 The purpose of this Agreement is to provide for a Joint Powers Organization ("JPO") through which the parties may jointly exercise the powers common to the signatories to plan and develop within the Consortium's geographic jurisdiction, a system of care that will serve the needs of adults with serious and persistent mental illness pursuant to Minnesota Statue 245.465 et sequitur, and all other powers necessary for those purposes.

1.4 The Consortium shall be the recipient of state proceeds or appropriations for the development of the system of care described herein.

ARTICLE II

DEFINITION OF TERMS

For the purposes of this Agreement, the terms defined in this article shall have the meanings given them.

2.1 "Southwestern Minnesota Adult Mental Health Consortium" means a Joint Powers Organization created pursuant to this Agreement, hereafter referred to as the "Consortium."

2.2 "Organization" or "JPO" refers to the Consortium, unless specifically qualified to refer to another organization.

2.3 "Member" or "Member County" means a County that is a signatory to this Agreement and has not given notice to withdraw pursuant to Article VII.

2.4 "Governing Board" means the governing body of the Southwestern Minnesota Adult Mental Health Consortium.

2.5 "Governing Board Representative" means the primary representative designated to serve on the Governing Board by each Member County's Board of Commissioners.

2.6 "Alternate" shall mean the representative designated to serve on the Governing Board by each Member County's Board of Commissioners in the absence of the Governing Board Representative.

2.7 Day or days shall refer to calendar days.

2.8 Fiscal year shall be the calendar year, January 1 through December 31.

2.9 "Governmental Unit" is defined by Minnesota Statutes section 471.59, subdivision 1, as amended.

2.10 "Executive Committee" means a committee consisting of three Governing Board Members and one non-voting representative from the Fiscal Host that shall made decisions regarding grants and such other matters on behalf of the JPO between meetings of the Governing Board as may be necessary to carry out the business of the organization within the delegated authority of the Governing Board.

2.11 "Quorum" shall mean ten (10) Governing Board Representatives or their Alternate.

ARTICLE III

GOVERNING BOARD

3.1 The Governing Board is composed of one Commissioner Representative from each County Board of Commissioners within the 18 county Consortium jurisdiction. An alternate Commissioner Representative may be designated by each participating County's Board of Commissioners, in the event the member appointed to the Governing Board is temporarily unable to attend. An alternate shall possess the same authority as the Governing Board Commissioner Representative.

3.2 The Governing Board shall, by majority vote, elect a Chair, Vice Chair, and Recording Secretary. The Governing Board shall meet a minimum of two times annually.

3.3 Members, by executing this Agreement, recognize the Governing Board as the governing authority of the Consortium.

3.4 Any Commissioner Representative or Alternate shall be subject to removal by the appointing Member's Board of Commissioners at any time, with or without cause. A vacancy of a Commissioner Representative or Alternate shall be filled by the Board of Commissioners of the Member who appointed the Commissioner Representative or Alternate.

3.5 Commissioner Representatives and Alternates shall serve without compensation or per diems from the Consortium for Governing Board meetings, but this shall not prevent the appointing Member County from providing compensation for its Commissioner Representative or Alternate if such compensation is authorized by such Member County and by law.

3.6 The Governing Board shall take such action as it deems necessary and proper to accomplish the general purposes of the Consortium and any other action necessary and incidental to the implementation of said purpose or action.

3.7 The Governing Board shall adopt such policies and procedures that it deems necessary and prudent to govern the operation of the Consortium and its programs, consistent with applicable law.

3.8 The Governing Board shall have the power to make contracts as it deems necessary to make effective any power to be exercised by the Consortium pursuant

to this Agreement; to provide for the prosecution and defense or other participation in actions or proceedings at law in which it may have an interest; to employ, contract or consult with, and enter into the agreements with such persons as it deems necessary to accomplish its duties and powers on a full-time, part-time or consulting basis; to conduct such research and investigations as it deems necessary on any matter related to or affecting the general purposes of the Consortium; to acquire, hold and dispose of property both as the Governing Board deems necessary; and to contract for space, materials, supplies and personnel either with a Member or another entity as may be appropriate in its discretion.

3.9 The Governing Board may apply for and receive funding, including state and federal funds and reimbursements as may be applicable.

3.10 The Governing Board may receive gifts, apply for, and use grants or loans of money or other property from the state, or any other governmental units or organizations and may enter into agreements required in connection therewith and may hold, use and dispose of such monies or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

3.11 The Governing Board shall cause a regular, periodic independent audit of the books to be made and shall make a regular, periodic financial accounting and report in writing to its Members. Its books and records shall be available for and open to examination by its Members at all reasonable times. The Governing Board may assign or contract with a Fiscal Agent to perform these duties on its behalf and any other financial responsibilities.

3.12 The Governing Board may request contributions towards the proposed budget from Members, subject to approval of each Member's Board of Commissioners to fulfill the purposes of this Agreement as may be necessary and prudent.

3.13 The Governing Board shall appoint an Executive Committee and may appoint such other committees as it deems necessary and prudent and may delegate authority to such committees to act on matters between meetings of the Governing Board to address routine matters as the Governing Board shall see fit. The Governing Board may appoint other special committees as it deems appropriate.

3.14 The Governing Board shall adopt and follow such bylaws as may be appropriate and consistent with this Agreement and law.

3.15 The Governing Board may accumulate and maintain reasonable working capital reserves and may invest and reinvest funds not currently needed for the purposes of the Consortium. Such investment and reinvestment shall be in accordance with and subject to the laws applicable to the investment of county funds.

3.16 The Governing Board shall purchase public liability insurance and such other bonds or insurance as it may deem necessary.

3.17 The Governing Board may develop additional rules concerning the financing of the Consortium and the disbursement of funds, which may be adopted by the Board provided they are not inconsistent with the provisions contained in this Agreement or state statutes.

3.18 The Governing Board may exercise any power necessary and incidental to the implementation of its powers and duties.

3.19 In addition to the above powers and duties of the Governing Board, the duties of the Governing Board shall include:

3.19.1 Relaying all pertinent budgetary information to their respective County Commissioner Boards on at least an annual basis.

3.19.2 Reviewing and approving of annual budget.

3.19.3 Approval of audit.

3.19.4 Giving authority to the Executive Committee to make decisions on behalf of the Governing Board within the grant of authority under this Agreement.

3.19.5 Annual authorization of the Consortium Director to apply for grants.

3.19.6 Periodically reviewing and approving any needed changes to the Joint Powers Agreement and Bylaws.

3.19.7 Along with the Executive Committee, annual review of the Consortium Director's performance and contract addendums.

3.19.8 Annually approve appointment or reappointment of fiscal host.

3.19.9 Review of issues referred for consideration by the Executive Committee and other committees appointed by the Governing Board.

ARTICLE IV

FINANCIAL PARTICIPATION

4.1 The Governing Board may make a request for contribution by Member Counties to a restrictive reserve fund to create a revolving reserve. Member Counties may make their approval of such a request contingent on a majority of other Member Counties approving the request.

ARTICLE V

FISCAL AGENT

5.1 The Governing Board may, by majority vote, appoint, reappoint, or enter into contract with a Governmental Unit to act as the fiscal agent for the Consortium. The fiscal agent shall establish an account to ensure proper record keeping of all the receipts and expenditures of the Consortium. The fiscal agent is empowered to prepare a list of proposed obligations to the Governing Board, including expenses incurred by the fiscal agent, and present them at regular for approval. There shall be strict accountability of all funds and complete reporting of all receipts and disbursement by the fiscal agent. The fiscal agent shall receive for deposit, all gifts, grants, and funds accruing to the Governing Board from any source whatsoever.

ARTICLE VI

INDEMNIFICATION AND HOLD HARMLESS

6.1 The Consortium shall be considered a separate and distinct public entity to which the Members have transferred all responsibility and control for actions taken pursuant to this Agreement. The Consortium shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of Minnesota Statutes Chapter 466.

6.2 The Consortium shall fully defend, indemnify, and hold harmless the signatory Members and their representatives to the Governing Board against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or

inaction of the employees or agents of the Consortium. This agreement to indemnify and hold harmless does not constitute a waiver by any party/Member of limitations on liability under Minnesota Statutes section 466.04 or 466.07.

6.3 To the full extent permitted by law, actions by the parties/Members pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Members that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes section 471.59; provided further that for purposes of that statute, each Member party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

6.4 The parties/Members to this Agreement are not liable for the acts or omissions of the other parties/Members to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other parties/Members.

ARTICLE VII

RIGHT TO WITHDRAW

7.1 A Member may withdraw from this Agreement by adopting a resolution which specifically contains language of its "Notice to Withdraw." The approved Member's governing board's resolution shall be submitted under cover letter and sent via certified mail to the Chair of the Governing Board, and the Consortium Director, and the Board Chair of each party to this Agreement. "Notice to Withdraw" must be received 90 days prior the beginning of an Adult Mental Health Initiative (AMHI) grant cycle and will take effect at end of that grant cycle.

7.2 A Member, having given "Notice to Withdraw," shall not have the right to have its representatives vote on financial matters, amendments to the JPA, Bylaws or dissolution during the period between giving "Notice to Withdraw" and the effective date of such withdrawal."

7.3 A withdrawing Member shall remain financially responsible for any costs or liabilities incurred by it during its membership in the Consortium or directly attributable to its withdrawal from the Consortium.

7.4 No withdrawing Member shall be entitled to reimbursement of any operation funds contributed by it during its membership in the Consortium, except for the withdrawing member's contribution to the restrictive reserve fund.

7.5 Any Member withdrawing from the Consortium shall make payment for or shall negotiate a payment agreement acceptable to the Consortium or any outstanding charges or liabilities prior to withdrawal from the Consortium.

7.6 If any Member exercises its right to withdraw, this Agreement shall remain in full force and effect between the remaining parties.

ARTICLE VIII

DISSOLUTION

8.1 The Consortium shall be dissolved:

8.1.1 Whenever a sufficient number of Members withdraws from the Consortium to reduce the total number of Members to less than two (2); or

8.1.2 Two-thirds (2/3) of the governing boards of the Members who have not given a notice to withdraw vote to dissolve. A Member which has given notice of withdrawal shall not be counted under this subsection.

8.2 Any Restricted Reserve Funds will be maintained with the Consortium until all liabilities are paid.

8.3 Upon dissolution, the remaining assets of the Consortium, after payment of all obligations, shall be distributed among the then existing Members in proportion to their contributions as determined by the Governing Board.

8.4 Winding-up and Distribution. Upon termination of this Agreement, the Consortium shall be dissolved. The Governing Board shall continue to exist after dissolution as long as is necessary to wind-up and conclude the affairs subject to this Agreement.

8.5 At dissolution, the fiscal host shall be the keeper of all records subject to the Minnesota Records Retention law. The Governing Board shall determine funding to the Fiscal Host for permanent storage of records upon dissolution.

ARTICLE IX

DATA PRACTICES AND PROCEDURES

9.1 All Members agree to comply with state and federal statutes and rules regulating data, particularly the collection, creation, receipt, maintenance, or dissemination of

private data, nonpublic and confidential data, as defined and regulated by Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act, and any other applicable state or federal laws.

ARTICLE X

AMENDMENTS

10.1 Amendments to this Agreement may be proposed either by the Governing Board or by Member Counties. Some changes may be mandated by law. Notice of proposed changes shall be served on all Member Counties' Boards of Commissioners by certified mail.

10.2 Amendments to this Agreement must be approved by all Member Counties' Boards of Commissioners who have not given a notice to withdraw.

10.3 Adopted amendments shall remain in full force and effect, subject to the terms stated herein, until such time as this Agreement is terminated.

ARTICLE XI

GOVERNING LAW, FINALITY, SEVERABILITY

11.1 Governing Law. This Agreement shall be governed by and construed according to the laws of the State of Minnesota. Any legal proceedings taken arising out of the terms and conditions of this Agreement shall be venued in the district courts of the State of Minnesota.

11.2 Severability. The provisions of this Agreement are severable. If any section, paragraph, subdivision, sentence, clause, or phrase of the Agreement is held to be contrary to law, rule, or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

11.3 Final Agreement. It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral or written agreements and negotiations between the parties relating to this subject matter. All items referred to in this Agreement are incorporated or attached and deemed to be part of the Agreement. This Agreement may be executed in multiple parts.

ARTICLE XII

EFFECTIVE DATE

12.1 The Agreement shall take effect and be enforced from and after the date that it is signed by all Members.

ARTICLE XIII

DURATION

13.1 This Agreement shall continue in effect indefinitely, unless terminated in accordance with its terms, or superseded by a subsequent joint powers agreement specifically related to the purposes of this Agreement.

[SIGNATURES ON FOLLOWING SEPARATE PAGES]

IN WITNESS WHEREOF, the undersigned Governmental Unit has caused this agreement to be signed and delivered on its behalf. In the process of:

_____
(Name of Governmental Unit)

By _____

Title: _____ Dated _____

By _____

Title: _____ Dated _____

Approved as to form and execution:

_____ 09/23/2024
County Attorney *Dated*

Accepted and approved by:

_____ _____
(Consortium Governing Board Chair) *Dated*

RRM#550771

SOUTHWESTERN MINNESOTA ADULT MENTAL HEALTH CONSORTIUM (SMAMHC)

GOVERNING BOARD BYLAWS

ARTICLE I. DEFINITIONS

The following terms shall have the meanings herein ascribed to them unless the context in which they are used clearly indicates a different meaning:

A. "Governing Board" means the Southwestern Minnesota Adult Mental Health Consortium ("Consortium") Joint Powers Governing Board.

B. "Agreement" means the Southwestern Minnesota Adult Mental Health Consortium Joint Powers Agreement ("JPA"). To the extent that any provision of these Bylaws is inconsistent with the JPA, the provisions of the JPA control.

C. "Party" or "Member" means a governmental unit that is a party to and signatory to the JPA.

D. "Commissioner Representative" means a person selected by a Member to serve on the Governing Board.

E. "Governmental Unit" is defined by Minnesota Statutes section 471.59, subdivision 1, as amended.

F. "Organization" or "JPO" refers to the Consortium, unless specifically qualified to refer to another organization.

G. Day or days shall refer to calendar days.

H. Fiscal Year shall be the calendar year, January 1 through December 31.

ARTICLE II. COMMISSIONER REPRESENTATIVES

A. Appointment of Representation

1. Each County Board of Commissioners within the 18-County Consortium jurisdiction shall appoint one representative to the Governing Board and may also appoint one alternate.

B. Termination of Representation

1. A Commissioner Representative shall be terminated upon revocation of appointment, resignation, death, or upon ceasing to hold office in his/her Governmental Unit.

C. Conflicts of Interest

1. No Commissioner Representative shall use the resources of the Consortium or the Commissioner Representative's position on the Governing Board for personal or financial gain. If the Governing Board has reason to believe that there is a statutory or common law conflict of interest, written notice shall be served upon the Party that appointed the Commissioner Representative requesting that a replacement be appointed and stating the factual grounds for the request.

ARTICLE III. GOVERNING BOARD MEETINGS

A. The regular meetings of the Governing Board shall be held at such time and place as designated by the Governing Board. Notice shall be posted and published in compliance with the Minnesota Open Meeting Law ("MOML") at 2200 23rd St. N.E., Suite 2030 Willmar, MN 56201

B. The annual meeting of the Governing Board shall be held a year following the appointment of Commissioner Representatives to the Governing Board by the Members. The annual meeting shall include the election of officers. At the annual meeting, a schedule of regular meetings for the calendar year shall be adopted and shall be posted at 2200 23rd St. N.E., Suite 2030 Willmar, MN 56201which shall be the legal address of the Consortium.

C. The Governing Board shall meet at least two (2) times per year.

D. Special meetings may be called by the Chair or Vice Chair, or upon the written request of the Governing Board Chair or three Commissioner Representatives, for the transaction of business stated in the call for the special meeting. All meetings shall be conducted and noticed consistent with the requirements of the MOML.

E. An agenda shall be sent to each Commissioner Representative at least five (5) days prior to each regular meeting of the Governing Board and may be sent via e-mail. For regular meetings, the agenda may be amended by a majority vote of the Commissioner Representatives present at the Governing Board meeting. For special meetings, the agenda shall be sent at least three (3) days prior to the meeting and may be sent by e-mail. For emergency meetings, the purpose of the

meeting shall be provided as soon as possible and may be sent via e-mail or phone call.

F. Commissioner Representatives shall be entitled to one vote at meetings of the Governing Board. Alternates may vote in the absence of the Commissioner Representative. Proxy voting shall not be permitted. Commissioner Representatives and alternates of parties who have given notice of withdrawal shall not be entitled to vote.

G. Commissioner Representatives must immediately acknowledge a conflict of interest with any particular pending vote. Any Commissioner Representative shall abstain from voting if that Representative has a conflict of interest.

H. A quorum at any meeting of the Governing Board shall be a simple majority of the total number of Commissioner Representatives.

I. Committees

1. Executive Committee: The Executive Committee shall consist of three Governing Board Members and one non-voting representative from the Fiscal Host that shall make decisions regarding grants and such other matters on behalf of the JPO between meetings of the Governing Board. The Governing Board may delegate authority to the Executive Committee as necessary to carry out the business of the organization. The Executive Committee may adopt bylaws.

2. Advisory Committee: The Advisory Committee shall provide advice and guidance to the Consortium on the day-to-day decisions of the JPO regarding treatment for adults with mental illness and related needs. The Advisory Committee shall consist of the Consortium Director and one (1) Director or Supervisor from each Member County's Human Services Department who shall be selected by the Member County. The Governing Board shall also appoint to the Advisory Committee representatives from each of the Mental Health Centers located within Member Counties and two (2) consumer representatives.

3. Standing Committees: Standing committees may be appointed by the Governing Board to address ongoing issues and concerns and shall meet at such times as necessary to carry on the business of such committee.

4. Special committees may be established by the Chair or the Governing Board.

J. The Governing Board and its committees may hold meetings by alternative methods, including electronic or other methods, consistent with the requirements of the MOML.

K. Conduct of Business

1. Robert's Rules of Order

Governing Board meetings shall be governed by Robert's Rules of Order to the extent that they are not inconsistent with the law, the Joint Powers Agreement, or these Bylaws.

2. Suspension of Rules

Governing Board rules may be suspended by a majority vote of the Governing Board present.

3. Committee Reports

The adoption of a committee report by the Governing Board shall have the same effect as the adoption of a motion.

ARTICLE IV. GOVERNING BOARD DUTIES

A. The Governing Board shall have the authority and responsibility to carry out duties and responsibilities as set forth in the Joint Powers Agreement between the Parties.

ARTICLE V. OFFICERS

A. A Chair, a Vice Chair, and a Recording Secretary shall be selected by a majority vote of the Commissioner Representatives present at the annual organizational meeting of the Governing Board. Each officer shall hold office for one year, so long as the officer remains an elected official of a Party. The Governing Board may reappoint the same officers to unlimited consecutive terms.

B. A vacancy shall immediately occur in the office of any officer upon revocation of appointment, resignation, death, or upon ceasing to hold office in his/her Governmental Unit. If the vacancy is in the office of Chair, then the Vice Chair shall assume the duties of the Chair until the next meeting of the Governing Board. At the next meeting, the Governing Board shall then elect, from its Commissioner Representatives, a new officer to fill the vacancy.

C. The Chair shall preside at all meetings of the Governing Board. The Vice Chair shall act as Chair in the absence of the Chair.

D. On an annual basis, the Governing Board shall appoint, reappoint, or contract with a Fiscal Agent, which shall be responsible for custody of all funds, for the keeping of all financial records of the Consortium, and for such other matters as shall be delegated by the Governing Board.

E. Duties of Officers

1. Chair: The Chair shall preside at all meetings of the Governing Board. The Chair shall be responsible for voicing official positions and statements which the Governing Board may formulate. The Chair shall generally perform all duties the Governing Board may designate.

2. Vice Chair: The Vice Chair shall assume the powers and duties of the Chair during periods of absence or incapacity and shall perform such additional duties and functions as the Governing Board may direct.

3. Recording Secretary: The Governing Board shall designate a person to assist and keep a record of all proceedings of the Governing Board. The record system shall conform to the rules and regulations of Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act.

ARTICLE VI. LEGAL NOTICE

A. Legal Notices shall be served upon the Chair of the Governing Board.

B. Notice of Withdrawal shall be served in accordance with the terms of the Joint Powers Agreement.

ARTICLE VII. AMENDMENTS

These Bylaws may be amended by the affirmative vote of 2/3 of Commissioner Representatives present at the annual meeting or at any other meeting of the Governing Board provided that: (1) the proposed amendments are consistent with the Joint Powers Agreement; (2) the proposed amendments shall have been submitted in writing to all Commissioner Representatives for review at least twenty-one (21) days prior to the meeting; and (3) the proposed amendments have been served by mail on the Chairs of the Governing Boards of all Parties at least twenty-one (21) days prior to adoption.

Adopted: _____

Board Chair: _____

Board Clerk: _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By: _____

Title: Assistant Redwood County Attorney

Date: 09.23.2024

SOUTHWESTERN MINNESOTA ADULT MENTAL HEALTH CONSORTIUM (SMAMHC)

EXECUTIVE COMMITTEE BYLAWS

ARTICLE I. DEFINITIONS

The following terms shall have the meanings herein ascribed to them unless the context in which they are used clearly indicates a different meaning:

A. "Governing Board" means the Southwestern Minnesota Adult Mental Health Consortium ("Consortium") Joint Powers Governing Board.

B. "Executive Committee" means the committee to which the Governing Board grants authority to make decisions within the scope of the Agreement and the grant of authority of the Board.

C. "Agreement" means the Southwestern Minnesota Adult Mental Health Consortium Joint Powers Agreement ("JPA"). To the extent that any provision of these Bylaws is inconsistent with the JPA, the provisions of the JPA control.

D. "Party" or "Member" means a governmental unit that is a party to and signatory to the JPA.

E. "Governmental Unit" is defined by Minnesota Statutes section 471.59, subdivision 1, as amended.

F. "Organization" or "JPO" refers to the Consortium, unless specifically qualified to refer to another organization.

G. Day or days shall refer to calendar days.

H. Fiscal Year shall be the calendar year, January 1 through December 31.

ARTICLE II. EXECUTIVE COMMITTEE MEMBERS

A. Appointment

1. The Governing Board shall appoint three Governing Board Representatives and one non-voting ex officio Member from the Fiscal Host to the Executive Committee on an annual basis.

B. Termination of Appointment

Appointment to the Executive Committee shall be terminated upon revocation of appointment to the committee by the Governing Board, or by resignation, death, or upon ceasing to hold in his/her Governmental Unit.

C. Conflicts of Interest

1. No Executive Committee member shall use the resources of the Consortium or their position on the Committee for personal or financial gain. If the Executive Committee has reason to believe that there is a statutory or common law conflict of interest, written notice shall be served on the Governing Board requesting that a replacement be appointed and stating the factual grounds for the request.

ARTICLE III. EXECUTIVE COMMITTEE MEETINGS

A. The regular meetings of the Executive Committee shall be held at such time and place as designated by the Executive Committee. Notice shall be posted and published in compliance with the Minnesota Open Meeting Law ("MOML") at 2200 23rd Street N.E., Suite 2030 Willmar, MN 56201

B. The Executive Committee shall endeavor to meet on a monthly basis.

C. The Executive Committee shall elect a Chair and Vice-Chair annually. The Chair shall preside over meetings. The Vice Chair shall preside in the absence of the Chair.

D. Special meetings may be called by the Chair or upon the written request of two Executive Committee Members for the transaction of business stated in the call for the special meeting. All meetings shall be conducted and noticed consistent with the requirements of the MOML.

E. An agenda for regular meetings shall be sent to each Executive Committee Member at least five (5) days prior to each regular meeting of the Executive Committee and may be sent via e-mail. For regular meetings, the agenda may be amended by a majority vote of the Executive Committee Members present at the Committee meeting. For special meetings, the agenda shall be sent at least three (3) days prior to the meeting and may be sent by e-mail. For emergency meetings, the purpose of the meeting shall be provided as soon as possible and may be sent via e-mail or phone call.

F. Executive Committee Members shall be entitled to one vote at meetings of the Executive Committee. The ex officio member shall not vote.

G. Executive Committee Members must immediately acknowledge a conflict of interest with any pending vote. Any Executive Committee Member shall abstain from voting if that Member has a conflict of interest.

H. A quorum at any meeting of the Executive Committee shall be a simple majority of the total number of Executive Committee Members.

I. The Executive Committee and its committees may hold meetings by alternative methods, including electronic or other methods, consistent with the requirements of the Open Meeting Law.

J. Minutes of the meetings of the Executive Committee shall be kept and be made available for review.

K. Conduct of Business

1. Roberts Rules of Order

Executive Committee meetings shall be governed by Robert's Rules of Order to the extent that they are not inconsistent with the law, the Joint Powers Agreement, or these Bylaws.

2. Suspension of Rules

Executive Committee rules may be suspended by a majority vote of the Executive Committee present.

ARTICLE IV. EXECUTIVE COMMITTEE DUTIES

A. The duties of the Executive Committee are the conduct the day-to-day business of the Consortium between meetings of the Governing Board, approve grants, accept gifts, approve bills, and take such other action as may be necessary to carry out the business of the organization within the delegated authority of the Governing Board outlined in the Joint Powers Agreement between the Parties.

B. The Executive Committee shall report on its activities to the Governing Board at each Governing Board meeting.

ARTICLE V. AMENDMENTS

These Bylaws may be amended by the affirmative vote of 2/3 of Executive Committee Members present at the annual meeting or any other meeting of the Executive Committee provided that: (1) the proposed amendments are consistent with the Joint Powers Agreement and the delegated authority of the Governing Board; (2) the proposed amendments shall have been submitted in writing to all Executive Committee Members for review at least twenty-one (21) days prior to the meeting; and (3) the proposed amendments have been served by mail on the Governing Board Representatives at least twenty-one (21) days prior to adoption.

Adopted: _____

Board Chair: _____

Board Clerk: _____

APPROVED AS TO FORM
Redwood County Attorney's Office
By: _____
Title: Assistant Redwood County Attorney
Date: 09.23.2024

REQUEST FOR BOARD ACTION

Requested Board Date: **Preferred 2nd Date:**	October 1, 2024	**Originating Dept.:**	Administration
Discussion Item:		**Presenter:**	Vicki K
Cannabis Ordinance Committee		**estimated time needed:**	

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Consider forming a committee of county staff with the input of the local communities to draft and present to the County Board an ordinance regulating cannabis in Redwood County.

Background Information:

Local governments may adopt a local ordinance regarding cannabis businesses. Attached is a sample ordinance from the Office Management. Cities and townships must adopt their own ordinances regarding cannabis or they many choose to fall under the county ordinance umbrella.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

I recommend the committee members as follows:
Commissioner, County Attorney, Sheriff, Planning & Zoning and Administrator

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

REQUEST FOR BOARD ACTION

Requested Board Date:	October 1, 2024	**Originating Dept.:**	Commissioners/Admin
Preferred 2nd Date:			
Discussion Item:		**Presenter:**	Personnel sub-committee members
Redwood County Engineer Salary Adjustment request		**estimated time needed:**	

Board Action: ☑ **Yes, action required** ☐ **No, informational only**

If Action, Board Motion Requested:

Board to decide course of action

Background Information:

Personnel sub-committee met several times for discussion. Employee (county engineer) requested the decision be brought forward to the full board.

Supporting Documents: ☑ Attached ☐ None ☐

County Attorney Reviewed Information: ☐ **Completed** ☐ **In Progress** ☑ **Not applicable**

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Please see items for consideration

Reviewed by Administrator: ☑ **Yes** ☐ **No**

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Memo

Date: September 25, 2024

To: Redwood County Board of Commissioners

From: Vicki Kletscher, Administrator

RE: County Engineer Salary Adjustment Request

Items for Consideration:

1) Any adjustment to the county engineer's salary is setting a precedence contrary to the normal sequence of awarding salary increases. This may potentially establish a new norm that will be expected to be followed in the future at any given time throughout the year

2) County wage structure does not offer pay for performance

3) Engineer has not submitted a letter of resignation for consideration of increasing salary to retain the employee

4) This may cause a ripple effect throughout the whole organization resulting in other employees coming forward requesting adjustments to their salary because they feel they are underpaid; therefore, a precedence has now been established and there will be no basis for denial

5) An increase to the county engineer's salary could create a county culture of low morale amongst employees. It is desirable to demonstrate fair and equitable treatment to all employees

6) Future bargaining activities could create an expectation of receiving the same percentage increase

Alternative Recommendation in lieu of salary adjustment

1) Provide a $500-$700 monthly vehicle stipend ($6,000 - $8,400 annual adjustment). This would separate the situation from wage adjustments

Employee	Grade	2024 Step	2024 Hourly Rate	2024 Annual Salary	Grade	2025 Step
Anthony Sellner	21	6	$63.25	$132,572.00	21	7
	21	7	$65.05	$136,344.80	21	8
	21	8	$66.91	$140,243.36	21	9
	21	9	$68.81	$144,225.76	21	10
	21	10	$70.77	$148,333.92	21	11

2025 Hourly Rate	2025 Annual Salary
$66.35	$139,069.60
$68.24	$143,031.04
$70.19	$147,118.24
$72.19	$151,310.24
$74.25	$155,628.00

August 9, 2024

Redwood County Administrator
C/O Vicki Kletscher
403 South Mill Street, PO Box 130
Redwood Falls, MN 56283

Redwood County Board of Commissioners
403 South Mill Street
P.O. Box 130, Redwood Falls MN 56283

RE: Consideration for County Engineer Wage Adjustment

Dear County Administrator and County Commissioners,

This letter is to inform the Redwood County Board that I am disappointed in the decision to not approve the wage adjustment request with re-appointment, as submitted on January 26, 2024.

Please note as of August 2, 2024 I have applied for leadership positions with Bolton and Menk, Kimley Horn and SRF Consulting, conducted initial interviews for two firms, and may also be applying for the Brown County Engineer position in October, which is my home County. Bolton and Menk and Kimley Horn have responded with verbal offers, formal offers will be forthcoming in the next several weeks.

The Redwood County Engineer wage is no longer competitive with the market. Private sector civil engineers with less leadership experience have wage and cash bonus packages well beyond my wage. Full time City Engineer's wages in Minnesota are at $150,000 or more. Mid-level MnDOT Engineers have higher wages for positions with less responsibility than the County Engineer. I have also listed out the wages of all County Engineer's for reference on the next page, illustrating that I am in **the bottom 1/4 of County Engineer wages throughout the state. Twenty one counties have completed $10k-$51k wage adjustments in 2024 for their county engineers, with eight engineers receiving wage adjustments over $20k.**

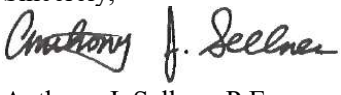
Upon consideration for re-appointment to Redwood County Engineer earlier this year, I firmly believed an opportunity existed to negotiate current wages based on proven performance. I understand an action of this type would be an exception to policy.

For the reasons listed in the January 26 letter, I respectfully request a four-step increase, from a current Grade 21, Step 6 ($63.25/hour) to **Grade 21, Step 10 ($70.77/hour)** on the 2024 Salary Schedule. This would place me slightly above the 2024 middle/median salary of all County Engineers in the State of Minnesota and recognize my performance for Redwood County. Additionally, when originally negotiating wage for this position in 2019, I had asked for $10k more in annual salary than what was the final offer at that time.

Please note that if I make a decision to resign based on offers from other locations, my mind will be made up and I would no longer consider staying with Redwood County.

Your advance consideration on this request is greatly appreciated.

Sincerely,



Anthony J. Sellner, P.E.

County	2024 Salary
Lake	$107,604
Lincoln	$113,952
Koochiching	$117,660
Hubbard	$118,392
Becker	$119,040
Clay	$119,604
Traverse	$120,612
Houston	$121,872
Mahnomen	$121,884
Faribault	$122,196
Pennington	$123,984
Todd	$124,884
Stevens	$125,196
McLeod (new engineer)	$126,132
Grant	$127,080
Lac qui Parle	$127,440
Morrison	$127,896
Big Stone	$128,796
Red Lake	$129,156
Wilkin	$129,360
Chippewa	$129,456
Sibley	$130,788
Redwood	**$131,556**
Douglas	$131,808
Dodge	$132,264
Meeker	$132,432
Marshall	$132,480
Isanti	$132,840
Renville	$132,996
Kanabec	$134,388
Nobles	$135,012
Murray	$136,680
Wabasha	$136,896
Freeborn	$137,484
Itasca	$137,520
Cook	$137,760
Cottonwood	$138,972
Beltrami	$139,464
Pipestone	$139,728
Lake of Woods	$140,004
Carlton	$140,088
Norman	$141,456
Lyon	$142,140
Pine	$142,356
Rock	$142,836
Chisago	$143,016
Polk	$143,208
Clearwater	$144,996
Aitkin	$146,508
LeSueur	$146,988
Otter Tail	$147,432
Waseca	$147,432
Pope	$149,160
Wright	$150,000
Ramsey	$150,036
Roseau	$150,072
Benton	$154,128
Olmstead	$154,824
Steele	$155,172
Jackson	$157,536
Cass	$158,292
Kandiyohi	$159,540
Rice	$160,344
Watonwan	$161,244
Goodhue	$161,304
Winona	$161,676
Brown	$163,296
Sherburne	$164,064
Dakota	$167,112
Crow Wing	$167,316
Mower	$168,480
Nicollet	$169,944
Martin	$171,456
Blue Earth	$180,684
Scott	$182,076
Carver	$190,200
Anoka	$191,832
St Louis	$192,339
Hennepin	$192,672
Washington	$200,328
Stearns	$215,448
Kittson	-
Fillmore	-
Mille Lacs	-
Swift	-
Yellow Medicine	-

January 26, 2024

Redwood County Administrator
C/O Vicki Kletscher
403 South Mill Street, PO Box 130
Redwood Falls, MN 56283

Redwood County Board of Commissioners
C/O Personnel Committee
403 South Mill Street
P.O. Box 130, Redwood Falls MN 56283

RE: Consideration for County Engineer Reappointment

Dear County Administrator and County Commissioners,

Upon consideration for re-appointment to Redwood County Engineer in 2024, I believe an opportunity exists to negotiate current wages based on the leadership I have provided to the department, size and scope of the construction and maintenance programs and performance of key duties in office.

The Redwood County Highway Department has made substantial improvements to the County's Road and Bridge system while I have lead the department. In total, I expect the department to deliver a total of **$93M or more** in road and bridge projects between 2021 and 2028. Notably we have accomplished the following:

1. Substantial bridge work, including **replacement of 24% of all county and township bridges** between 2021 and 2029, including:
    a. Construction of 23 bridges in 3 years (2021-2023), valued at $11M (8% of all bridges).
    b. Leading design and securing funding for an additional 21 bridges to be built in 2024 and 2025, valued at $14M, (7% of all bridges).
    c. Planning, design and funding acquisition for reconstruction of an additional 24 bridges to be built between 2026 and 2029.
    d. Replacement of major bridges including the MN River CSAH 101 Bridge and upcoming replacement of the Historic Goldmine Bridge, and other planned major structures over the Redwood and Cottonwood Rivers.

2. Under my leadership and through your support, we will have completed **127 miles of pavement rehabilitation** since starting in this role, listed below, which accounts for **38% of all County owned pavements** in a five year period (2020-2024).
    a. Executed a $7M State Aid Bond to Cold-in-Place Recycle 11 miles of CSAH 6, which won the State and National Quality Paving Awards, and milled and overlaid all 17 miles of CSAH 13.
    b. Currently executing a $10M General Obligation Bond to complete 64 miles of paving projects on parts of CSAH 2, 3, 4, 5, 7, 8, 10, 12, 16 and 45.
    c. Executed a $4.5M federal full depth reclamation paving project on 7 miles of CSAH 1 and CSAH 24.
    d. Mill and overlaid all 16 miles of CSAH 1 through an aggressive contract change order, doubling the project size.
    e. Cold-in-place recycled 8 miles of CSAH 6 and 4 miles of CSAH 101.

3. Currently leading the department to apply for and potentially receive an additional **$58.4M** in state and federal road and bridge funding, including:
    a. Received $3.4M in federal funds for full depth reclamation of CSAH 1 and 24 in 2022.

b. Received $1.25M in Local Road Improvement Program Funds to reconstruct CSAH 1 in Clements from 2022-2023.
c. Received $2.8M in federal funds to reconstruct the Goldmine CSAH 17 bridge in 2026.
d. Received $2.6M in federal funds to rehabilitate CSAH 4 in 2027.
e. Received $184k in federal Highway Safety Improvement Program funds to light 5 intersections in 2024.
f. Received $325k in federal Carbon Reduction Program funds to install EV chargers in 2025.
g. Working to obtain $1.5M in Local Road Improvement Program Funds to reconstruct CSAH 7 in Belview.
h. Working to obtain $25M in RAISE Grant funds to reconstruct CSAH 2 in 2029.
i. Working with legislatures to see if Redwood County can receive $24M in earmark transportation funding for unfunded road needs.

4. The Highway Department has made substantial transformations in personnel accountability and organizational performance, to include:
    a. Establishing full accountability and transparency of every maintenance dollar spent.
    b. Breaking down the County District maintenance mentality and forming a single County maintenance team.
    c. Delivery of substantial gravel road projects, including tripling gravel input to 50,000 tons annually.
    d. Transforming gravel shoulder maintenance and eliminating hazardous drop-offs county-wide.
    e. Re-establishing a robust chip seal program to preserve the critical roadway infrastructure, totaling over 55 miles per year.
    f. Working through FEMA flood mitigation reimbursement from 2018, 2019, 2022 and 2023 floods.
    g. Taking ownership of and starting up a roadside weed control program.
    h. Overhauling the County's key equipment rotations to include graders and snowplow upgrades which the lives of the operators and the public depend on for safe travel during extreme snow events.

Out of the 10 Counties in District 8 with full time appointed engineers, Redwood County's Engineer salary was at about the mid-point (see below chart). I believe that the department leadership, projects and funding that I deliver for Redwood County is much better than the average and substantially above that of my peers.

2023 Salaries	
Lincoln	$111,804
Pipestone	$117,120
McLeod	$120,120
Lac qui Parle	$123,720
Meeker	$124,860
Redwood	**$125,400**
Murray	$130,128
Renville	$131,736
Lyon	$138,000
Kandiyohi	$147,288

For these reasons, I respectfully request a three-step increase upon reappointment, from a current Grade 21, Step 6 ($63.25/hour) to **Grade 21, Step 9 ($68.81/hour)** on the 2024 Salary Schedule.

Your consideration on this request is greatly appreciated.

Sincerely,

Anthony J. Sellner, P.E.