

REDWOOD COUNTY, MINNESOTA

May 7, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Maintenance Director Loren Gewerth, Technology Coordinator Paul Parsons, Environmental Director Nick Brozek, Assistant County Engineer Jeff Bommersbach, Human Resource Coordinator Peter Brown, IDEAg Group Operations Manager Megan Asleson, Landowners Duane & Rene Paskewitz, Chris Huck R Henry Construction Co., Landowners Steve & Leona Prokosch, Justin Prokosch, Jeff Kodet, City Administrator Keith Muetzel, Bill Moldestad.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the May 7 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Commissioner Groebner identified a conflict in the road and bridge bills.

**CONSENT AGENDA**

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the following:
  - April 16<sup>th</sup> Board Minutes
  - Bills

General Fund	\$ 142,034.85
Building Fund	\$ 21.28
Ditch Fund	\$ 403,221.12
Soil & Water	\$ 9,030.60
EDA	\$ 5,056.50
Road & Bridge Fund	\$ 697.84
Insurance	\$ 540.95

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	11,293.44
<b>Final Total:</b>	<b>11,293.44</b>
<u>Vendor Name</u>	<u>Amount</u>
BEACH TRANSPORT INC	289,350.66
BOLTON & MENK INC	5,056.50
COUNTY OF RENVILLE	39,428.94
FLEET SERVICES DIVISION-DEPT OF ADM	11,069.50
G & R CONTROLS INC	10,200.65

GREAT RIVER GREENING	7,030.60
ISG	28,253.75
L & S CONSTRUCTION CORP	81,352.84
MINNESOTA STATE AUDITOR	19,388.92
NORTHERN SAFETY TECHNOLOGY INC	18,363.57
SMITH & JOHNSON	4,125.00
SOUTHWEST MINNESOTA EMERGENCY	3,040.00
STARK PRINTING INC DBA HENLE PRINTI	6,483.54
TAFT STETTINIUS & HOLLISTER LLP	2,871.00
WENDLAND SELLERS LAW OFFICE	4,070.00
52 Payments less than 2 0 0 0	19,163.27
<b>Final Total:</b>	<b>549,248.74</b>

**MAINTENANCE**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the low bid for Garbage collection from R & E Sanitation, Inc in the amount of \$177.66 monthly.

Other Bids Received:

Company	Bid Amount
Sweetman Sanitation, Inc	\$292.50 monthly

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the 5-year Garbage Removal Contract with R & E Sanitation, Inc in the amount of \$177.66 monthly.

**TECHNOLOGY**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve MNIT Services Service Authorization for Autonomous Threat Prevention.
- Parsons updated the Board on the KnowBe4U Phishing Training Results.

**ENVIRONMENTAL**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve Conditional Use Permit #4-24 for the construction of an addition to a multi-family dwelling for the Paskewitz family.
- On motion by Wakefield, second by Forkrud, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

WHEREAS, Redwood County (“County”) received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (“ARP”), to provide relief to the county impacted by the coronavirus disease 2019 (“COVID-19”);

WHEREAS, Redwood County Environmental Director, Nick Brozek has identified a necessary expense to contract for the final design work for the Plum Creek County Park improvement project grant;

WHEREAS, the authority under the ARP Act allows this expenditure, per the Final Rule published on January 6, 2022, 31 C.F.R § 35.

§35.6(d) *Providing government services.* A recipient may use funds for the provision of government services to the extent of the reduction in the recipient's general revenue due to the public health emergency, calculated according to this paragraph (d). A recipient must make a one-time election to calculate the amount of the reduction in the recipient's general revenue due to the public health emergency according to either paragraph (d)(1) or (d)(2) of this section:

§35.6(d)(1) *Standard allowance.* The reduction in the recipient's general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars; or

WHEREAS, The Redwood County Board of Commissioners voted to authorize Redwood County to expend American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds utilizing the Standard (Revenue Loss) Allowance at their Regular Board Meeting held on March 1, 2022; WHEREAS, on April 5, 2022, the County awarded TKDA a contract for preliminary concept plans for the park improvement project funded by the park improvement grant. The final engineering and design work is not covered by the grant and the cost of the final engineering design is \$37,950.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is encumbering \$37,950.00 to be used to complete the final engineering design and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on May 7, 2024

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Plum Creek Park Improvement Project Final Design Contract with Toltz, King, Duvall, Anderson and Associates, Inc in the amount of \$37,950.00.

**ROAD & BRIDGE**

- On motion by Wakefield, second by Van Hee, excluding the bill with Turbes Ag Sales that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$108,335.92.
- On a motion by Forkrud, second by Wakefield, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$122.00.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	11,484.00
DUININCK INC	8,206.08
FRONTIER PRECISION, INC	2,171.00
KECK TREE SERVICE	28,450.00
M-R SIGN CO INC	5,177.91

RED ROCK QUARRY INC	3,714.12
WIDSETH SMITH NOLTING & ASSOCIATE	21,454.99
ZIEGLER INC	3,091.97
51 Payments less than 2 0 0 0	24,585.85
<b>Final Total:</b>	<b>108,335.92</b>

- Bommersbach updated the Board on the status of construction projects.
- Bommersbach informed the Board that Redwood County was notified of the Grant award in the maximum amount of \$300,000, to remonument the County's Public Land Survey System.

### ADMINISTRATION

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Gambling permit for Redwood County Pheasants Forever to conduct a bingo and raffle event at Vicky Camp and Country on June 27, 2024.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Baker Tilly Engagement letter of Agreement for financial and advisory services.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve Records Retention-Destruction of Affidavit of Publications, Official Newspaper Minutes from December 1991, Jan-December 1992-1997, and MCIT Coverage Documents from 2003-2017.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the amended Federal Awards Procurement Policy.

### FARMFEST

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Farmfest Sponsorship Request in the amount of \$1,000.

### DITCH AUTHORITY

- Entered into Ditch at 10:00 a.m.
- On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the Agenda for the Petition to outlet-Leona Prokosch.
- Brozek presented Affidavit of Publication & Mailing to landowners and postings.
- Brozek read public comment received from Bob & Chad Hoffbeck in regard to not being in favor of this petition.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Petition to outlet.
- On motion by Groebner, second by Forkrud, with Van Hee voting nay, in a 4-1 vote, the Board voted to direct Environmental Director Brozek to prepare findings and order consistent with the Board's decision.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the minutes from the April 2, 2024, meeting.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Partial abatement at \$608.71 of the Pietigs’ \$1,626.72 ditch levy for JD 36 for 2024.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve Findings & Order Regarding the Petition to Outlet into CD 52-Redwood Port Authority.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve April 16, 2024, CD52 meeting minutes.
- Adjourned Ditch meeting at 10:41 a.m.

***Personnel***

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Doug McPhail, Full Time Correctional Officer for the Sheriff’s Department, effective May 9, 2024.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the resignation of Susan Minkel, Administration Assistant for the Redwood County Probation Office, effective May 7, 2024.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the compensation for Assistant County Attorney’s at their hourly rate of pay for extra caseload work until a replacement Assistant County Attorney is hired and for work performed at the justice center.

**COMMISSIONERS**

Wakefield: Southwest Health & Human services Personnel, Counties Providing Technology, Redwood-Cottonwood Rivers Controls Area II, One Watershed One Plan, Plum Creek Library System.

Salfer: Southwest Adult Mental Health Consortium, Western Mental Health, Nurse Family Partnership

Groebner: MN Valley Regional Rail Authority.

Forkrud: Planning & Zoning, A.C.E Annual Meeting

Van Hee: Southwest Regional Development Commission, Prime West, EDA, Cyber Security Training, Minnesota Rural Counties.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 11:03 a.m.

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator

