

REDWOOD COUNTY, MINNESOTA

March 3, 2026

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Jim Salfer, Corey Theis, Bob Van Hee, Dennis Groebner, County Administrator Vicki Kletscher, Assistant County Attorney Marissa Pacheco, County Engineer Nick Klisch, Human Resource Director Michelle Koenig, Sheriff Jason Jacobson, Planning & Zoning Supervisor Jeanette Pidde, Technology Director Paul Parsons, Environmental Director Nick Brozek, Jeff Bauman, Kevin Barnhart, Brian Schwartz. Veteran Service Officer Roger Zollner. Commissioner Wakefield absent.

Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Theis, second by Van Hee, the Board voted unanimously to approve the March 3 agenda.

Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There was none.

**CONSENT AGENDA**

- On motion by Van Hee, second by Theis, the Board voted unanimously to approve the following:
  - November 18<sup>th</sup>, 2025, amended Board Minutes
  - February 17<sup>th</sup> Board Minutes
  - Bills

General Fund	\$ 62,518.12
Ditch Fund	\$ 19,635.57
EDA	\$ 642.28
Road & Bridge Fund	\$ 1,425.82
Insurance	\$ 2,826.00

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	12,181.75
<b>Final Total:</b>	<b>12,181.75</b>

<u>Vendor Name</u>	<u>Amount</u>
COUNTY OF LYON	17,787.30
ERGOTECH CONTROLS LLC	3,663.00
ESRI	11,638.90
FLEET SERVICES DIVISION-DEPT OF ADM	14,061.76
PLUM CREEK LIBRARY SYSTEM	3,250.00
REDWOOD COUNTY 4-H FEDERATION	2,826.00
SEACHANGE PRINT INNOVATIONS	6,885.00
SUNSET LAW ENFORCEMENT LLC	2,338.90
34 Payments less than 2000	12,415.18
<b>Final Total:</b>	<b>74,866.04</b>

**VETERAN SERVICE OFFICE**

- On motion by Theis, second by Salfer, in a roll call vote with Theis, Salfer, Van Hee, and Groebner all voting aye, the Board adopted the following resolution:

WHEREAS, Minnesota Statute §197.60 declares that the terms of offices as County Veteran Service Officer shall be for four years with the first 12 months of the initial appointment being a probationary period, unless removed for cause upon written charges and after a hearing thereon.

WHEREAS, Roger Zollner was first appointed as the Redwood County Veterans Officer by the Redwood County Board of Commissioners on March 15, 2022, serving the first 12 months as probationary period and the remainder of the term ending March 15, 2026.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Redwood, Minnesota that, in accordance with Minnesota Statute §197.60 that Roger Zollner be and hereby is reappointed to a four-year term beginning March 15, 2026, and continuing through March 15, 2030.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Veteran’s Affairs.

**SHERIFF**

- On motion by Theis, second by Groebner, the Board voted unanimously to approve a credit card for Jail Administrator Naomi Baune.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve the 3-year contract with Regroup for mass notifications and Integrated Public Alert and Warning system (IPAWS) in the amount of \$7,500.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to declare 1998 Cavalier Trailer and John Hollingsworth model JH-15 generator and trailer excess property and authorized sale at auction.

**ROAD & BRIDGE**

- On motion by Theis, second by Groebner, the Board voted unanimously to approve the road and bridge bills in the amount of \$187,703.02.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	95,771.00
WIDSETH SMITH NOLTING & ASSOCIATE	17,871.91
<b>Final Total:</b>	<b>113,642.91</b>

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	41,412.50
BRAUN INTERTEC CORP	2,552.00
JOHN DEERE FINANCIAL	3,702.34
WIDSETH SMITH NOLTING & ASSOCIATE	11,558.75
29 Payments less than 2000	14,834.52
<b>Final Total:</b>	<b>74,060.11</b>

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve sale of excess property and purchase agreement with Blue Earth County for a Redwood County 202 Gilcrest paver in the amount of \$27,000.

## COUNTY ATTORNEY

- Pacheco updated the Board on the status of the Northern States Power Company case.

## ENVIRONMENTAL

- On motion by Groebner, second by Theis, the Board voted unanimously to approve the Change Order #2 in the amount of \$24,573.91 on Boulder Creek Inc. Contract for the Plum Creek Park Improvement project.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the JD 5 Brown-Redwood County Bond Financing Agreement.
- On motion by Theis, second by Van Hee, in a roll call vote with Theis, Salfer, Van Hee, and Groebner all voting aye, the Board adopted the following resolution:

BE IT RESOLVED By the Board of Commissioners of the Redwood County, Minnesota (the "County") as follows:

1. Bonds Authorized. The County is authorized by Minnesota Statutes, Chapters 103E and 475, as amended (collectively the "Act") to finance all or a portion of the costs (the "Costs") of improvements to Joint Ditch 5 (the "Project") by the issuance of General Obligation Ditch Bonds (the "Bonds"). The County proposes to issue the Bonds in the estimated aggregate principal amount of \$1,510,000 to finance the Project. The principal of and interest on the Bonds will be paid from revenues derived primarily from assessments levied against properties specially benefited by the Project.
2. Sale of Bonds.
  - (a) It is necessary and expedient to the sound financial management of the affairs of the County to issue its General Obligation Ditch Bonds, Series 2026A (the "Bonds"), in the proposed aggregate principal amount of \$1,510,000, pursuant to the Act to provide financing for the Project and to pay capitalized interest, if necessary and the costs of issuing the Bonds. The Bonds will be issued, sold, and delivered in accordance with the Terms of Proposal attached hereto as **EXHIBIT A** (the "Terms of Proposal").
  - (b) The County is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the County has retained an independent municipal advisor in connection with such sale.
3. Joint Financing Agreement. The County and Brown County ("Brown County") jointly share in the improvement costs for the Project pursuant to a Joint Ditch No. 5 Bond Agreement, between the County and Brown County (the "Joint Financing Agreement"). The Board of Commissioners hereby approves the Joint Financing Agreement in substantially the form presented to the Board of Commissioners, together with any related documents necessary in connection therewith, including without limitation, all documents, exhibits, certifications, or consents referenced in or attached to the Joint Financing Agreement, (the "Documents"). The Board of Commissioners hereby authorizes the

Chair and the County Administrator, in their discretion and at such time, if any, as they may deem appropriate, to execute the Documents on behalf of County, and to carry out, on behalf of County, County's obligations thereunder when all conditions precedent thereto have been satisfied. The Documents shall be in substantially the form on file with County and the approval hereby given to the Documents includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by legal counsel to County and by the officers authorized herein to execute said documents prior to their execution; and said officers are hereby authorized to approve said changes on behalf of County. The execution of any instrument by the appropriate officers of County herein authorized shall be conclusive evidence of the approval of such document in accordance with the terms hereof. This resolution shall not constitute an offer and the Documents shall not be effective until the date of execution thereof as provided herein

4. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, LLC (the "Municipal Advisor") is authorized and directed to negotiate the Bonds on behalf of the County in accordance with the Terms of Proposal. The Board of Commissioners will meet at 8:30 A.M. on Tuesday, April 7, 2026, or such other date as the County Administrator may determine, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds. The actions of the County staff and the County's Municipal Advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

5. Authority of Bond Counsel. The law firm of Kutak Rock LLP, as bond counsel for the County ("Bond Counsel"), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the County are hereby authorized to assist Bond Counsel, in the preparation of such documents, certificates, and instruments.

6. Covenants. In the resolution awarding the sale of the Bonds the Board of Commissioners will set forth the covenants and undertakings required by the Act.

7. Official Statement. In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with its Municipal Advisor and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

- On motion by Theis, second by Groebner, the Board voted unanimously to approve letter to Senator Dahms and Representative Torkelson requesting their support of extending the Plum Creek Park Grant deadline to 2027.

## **PLANNING & ZONING**

- On motion by Groebner, second by Theis, the Board voted unanimously to approve Extraction Interim Use Permit #4-26 L & S Construction-o/b/o landowner Ryan Robinson for a hard rock quarry in Section 5 and 32N of Delhi Township.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve Conditional Use Permit #5-26 Schwartz family to operate an Animal Confinement Feedlot in Section 25 of Sundown Township.

## TECHNOLOGY

- On motion by Groebner, second by Theis, the Board voted unanimously to approve Contract with Redstone Technologies for IBM I upgrade support services in the amount of \$2,250.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve Minnesota Cyber Response Team (MNCRT) Confidentiality Agreement with AMC.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Minnesota Cyber Response Team Provider Agreement with AMC.
- ON motion by Theis, second by Van Hee, the Board voted unanimously to approve State of Minnesota Statewide Security Monitoring Initiative work order Contract for Managed Detection and Response (MDR) Program in the amount of \$32 per device per year.

## ADMINISTRATION

- On motion by Theis, second by Groebner, the Board voted unanimously to approve the 2026 Tobacco License application for Dacotah Ridge Golf Club.

## Personnel

- On motion by Theis, second by Groebner, the Board voted unanimously to approve revisions to Wellness Preventative Care Incentive Policy 6.20; adding subd.3, making the Physical Exam & Screening incentive an annual benefit.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve revision to Sick for Wellness Policy 6.20, adding subd 4, increasing the rate from \$80 to \$144 per day (8 hours).
- ON motion by Theis, second by Van Hee, the Board voted unanimously to approve revisions to Personnel Policy sections as follows pursuant to changes in MN Statutes Section 4.0 Leaves of absence updated to comply with ESST and Minnesota Paid Medical Family Leave, Section 5:13 Timecard Policy to clarify hours requested off are in 15-minutes increments, Section 6:05 Meal Periods mandated 15-minutes rest break for every 4 hours worked, and unpaid 30-minutes meal break for every 6 hours worked, and Section 6:08 ESST updated to incorporate statute changes.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve revision to Policy 6.06 subd.2 to increase Floating Holiday to 8 hours per year, may be taken in 4-hour increments.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve revision to Policy 6.12 subd 2, identifying eligible positions for Boot reimbursement; 6.12 subd.3 identifying eligibility requirements; 6.12 subd.4 identifying Highway department minimum standards for work boots.
- On motion by Theis, second by Groebner, the Board voted unanimously to acknowledge the hiring of Elyse Vogland as Full Time Correctional Officer in the Sheriff's department effective March 9, 2026 on LELS Non-Licensed Correctional Officer step 1 \$27.83 and hiring Sarah Buttiglieri as Assistant County Attorney effective April 13, 2026, on the 2026 Non-Union salary schedule Grade 18 step 1 \$51.80.

- On motion by Salfer, second by Theis, the Board voted unanimously to adopt the Redwood County Workplace Violence Prevention Program.

**COMMISSIONERS**

Salfer: Western Mental Health, Planning & Zoning, Personnel Negotiations

Groebner: Minnesota Valley Railroad Authority, Regional Solid Waste Meeting

Van Hee: United Community Action Partnership

**ADJOURN**

- There being no further business, Vice Chair Salfer declared the meeting adjourned at 10:24 a.m.

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Jim Salfer, Vice Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator