

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect and shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY March 4, 2025

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times are listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve March 4th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - February 18th minutes
 - Bills

8:35 a.m.

- **ROAD & BRIDGE**
Anthony Sellner
 - 1) Budget Report
 - 2) Bills
 - 3) A.P. Bills
 - 4) Construction Contract 25-1 – Bituminous Mill & Overlay
 - 5) Construction Contract 25-1 Signing – Bituminous Mill & Overlay
 - 6) CSAH 6 Cooperative Contract
 - 7) New Vendor for Crack Fill Material Purchase
 - 8) MNDOT Contract No 1054212 – Goldmine Bridge

9:20 a.m.

- **EDA**
Grady Holtberg
 - 1) Lamberton Childcare Grant

9:25 a.m.

- **PLANNING AND ZONING**
Jeanette Pidde
 - 1) Conditional Use Permit #2-25- Vertical Bridge
 - 2) 2024 Zoning Report

9:30 a.m.

- **BREAK**

9:40 a.m.

- **DITCH AUTHORITY**
Nick Brozek
 - 1) Set Public Hearing for CD 93 Petition

9:45 a.m.

➤ **ADMINISTRATOR**

Vick Kletscher

- 1) 2025 Budget Adjustment
- 2) Resolution to Transfer Solid Waste Funds
- 3) RCRCA JPA

Personnel Action Items:

- 1) Legal Secretary Reclassification
- 2) Chief Deputy County Sheriff Reclassification
- 3) Recruiting Summary

Commissioners' Reports

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

Zoom Attendance

Note: If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.

Commissioner Virtual Attendance Location:

Commissioner Dennis Groebner (Redwood County): 2915 Tack Drive, Mission, Texas 78574

OFFICIAL NOTICES/ UPCOMING MEETINGS

March 4th – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

March 18th – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

April 1st – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

April 15th – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

REDWOOD COUNTY, MINNESOTA

February 18, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner (remote), Jim Salfer, Bob Van Hee, and Corey Theis. Human Resource Director Shelly Koenig, EDA Coordinator Grady Holtberg, Auditor-Treasurer Jean Price, Director of Environmental Services Nick Brozek, County Sheriff Jason Jacobson, Assistant County Attorney Marissa Pacheco, PROTECTS Representative Abby Larson, SWHHS Members Beth Wilms, Carol Biren, Nancy Walker, and Lisa DeBoer. Commissioner Wakefield was absent.

Vice-Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the February 18th agenda.

Vice-Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Van Hee, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved the following:
 - February 4th Board Minutes.
 - Payment of bills.

General Fund	\$ 113,419.37
Building Fund	\$ 36,452.85
Ditch Fund	\$ 100,248.69
Solid Waste Fund	\$ 2,663.10
Forfeited Tax Sale	\$ 567.00
EDA Fund	\$ 6,330.00
Insurance Fund	\$ 436.00

EMPLOYEE RECOGNITION

- The Board recognized Jesse Deutz, Highway Maintenance Specialist, for 5 years of service to Redwood County.

AUDITOR/TREASURER

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and January 2025 Disbursements in the amount of \$1,199,330.97.

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAF	11,264.08
ASSN OF MN COUNTIES	2,096.00
BEHREND/MARK	2,516.50
COUNTIES PROVIDING TECHNOLOGY	4,927.00
COUNTY OF LINCOLN	2,500.00
ISG	59,268.92
JAVENS MECHANICAL CONTRACTING CO	30,229.00
KLABUNDE ELECTRIC INC	3,927.15
KRAMER LAW OFFICE	19,409.00
L & S CONSTRUCTION CORP	33,745.10
NELSON OYEN TORVIK PLLP	2,680.00
NORTHERN SAFETY TECHNOLOGY INC	5,859.18
REDWOOD COUNTY AG SOCIETY	36,000.00
REDWOOD COUNTY HIGHWAY DEPT	4,516.60
SOUTHWEST GLASS CENTER, INC	3,919.25
SOUTHWEST INITIATIVE FOUNDATION	5,500.00
THE MARKET AT REDWOOD LLC	8,838.04
67 Payments less than 2000	21,983.04
Final Total:	259,178.86

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	58,255.40
BLUE CROSS BLUE SHIELD OF MINNESO	49,282.92
BLUE CROSS BLUE SHIELD OF MINNESO	20,691.90
BLUE CROSS BLUE SHIELD OF MINNESO	14,801.29
BLUE CROSS BLUE SHIELD OF MINNESO	34,221.61
GREAT PLAINS NATURAL GAS CO	2,115.40
GREAT PLAINS NATURAL GAS CO	2,920.83
GREAT PLAINS NATURAL GAS CO	2,247.17
GREAT PLAINS NATURAL GAS CO	5,477.51
GREAT PLAINS NATURAL GAS CO	3,228.08
MINNESOTA DEPARTMENT of REVENUE	28,940.59
MN COMMISSION OF FINANCE	8,162.21
PAYCOM CORPORATE HEADQUARTERS	2,869.26
REDWOOD COUNTY LICENSE CENTER	3,079.00
REDWOOD COUNTY LICENSE CENTER	2,101.75
REDWOOD COUNTY LICENSE CENTER	3,700.50
REDWOOD COUNTY LICENSE CENTER	3,167.37
REDWOOD COUNTY LICENSE CENTER	2,135.35
REDWOOD FALLS PUBLIC UTILITIES	5,197.58
REDWOOD FALLS PUBLIC UTILITIES	4,817.41
REDWOOD FALLS PUBLIC UTILITIES	6,077.98
REDWOOD FALLS PUBLIC UTILITIES	5,991.73
WEX LEAP	7,750.11
WEX LEAP	7,750.11
32 Payments less than 2000	20,001.25
Final Total:	304,984.31

o **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	4,439.50
11 Payments less than 2000	2,122.01
Final Total:	6,561.51

<u>Vendor Name</u>	<u>Amount</u>
7 Payments less than 2000	688.57
Final Total:	688.57

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2000	945.60
Final Total:	945.60

<u>Vendor Name</u>	<u>Amount</u>
CORE PROFESSIONAL SERVICES PA	3,150.00
SOUTHWESTERN MN ADULT MENTAL HE	29,874.00
6 Payments less than 2000	1,619.85
Final Total:	34,643.85

<u>Vendor Name</u>	<u>Amount</u>
REDWOOD COUNTY AUD-TREAS	52,058.32
REDWOOD COUNTY HIGHWAY DEPT	414,630.44
REDWOOD SOIL & WATER CONS DIST	68,735.38
SOUTHWEST HEALTH & HUMAN SERVICE	58,807.75
12 Payments less than 2000	2,796.94
Final Total:	597,028.83

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2000	2,514.60
Final Total:	2,514.60

<u>Vendor Name</u>	<u>Amount</u>
2 Payments less than 2000	1,775.58
Final Total:	1,775.58

<u>Vendor Name</u>	<u>Amount</u>
CITY OF BELVIEW	2,191.69
CITY OF LAMBERTON	6,439.40
CITY OF MILROY	4,271.82
CITY OF MORGAN	3,642.56
CITY OF REDWOOD FALLS	41,355.25
CITY OF WABASSO	3,169.54
CITY OF WALNUT GROVE	3,704.27
RRRSWA	7,352.31
SCHOOL DISTRICT 2754	8,171.70
SCHOOL DISTRICT 2884	5,280.94
SCHOOL DISTRICT 2897	35,538.76
SCHOOL DISTRICT 2898	5,460.53
SCHOOL DISTRICT 2904	2,308.44
SCHOOL DISTRICT 635	4,375.93
SCHOOL DISTRICT 640	10,751.40
SCHOOL DISTRICT 85	2,711.52
SOUTHWEST HEALTH & HUMAN SERVICE	28,814.52
34 Payments less than 2000	24,074.25
Final Total:	199,614.83

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,367.66
MINNESOTA VALLEY SNOW-RIDERS	39,002.04
3 Payments less than 2000	1,170.89
Final Total:	44,540.59

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2000	3,409.88
Final Total:	3,409.88

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2000	2,622.82
Final Total:	2,622.82

- Price updated the Board on the repurchase of Tax Forfeited Property – Parcel 90-297-0440.
- On motion by Van Hee, second by Theis, and in a roll call vote with all members voting Aye, the Board approved the 2024 Reservations and Designations, and authorized Kletscher and Price to make changes pursuant to audit additions/subtractions.
- On motion by Salfer, second by Theis, and in a roll call vote with all members voting Aye, the Board approved for Price to make a one-time transfer of \$169,800 from reserves to the Insurance Fund pursuant to prior approval from the October 1, 2024, Board Meeting.

DITCH AUTHORITY

- Entered Ditch Authority at 8:48 A.M.
- On Motion by Salfer, second by Theis, in a roll call vote with all members voting Aye, the Board approved the Resolution to Transfer Negative Balance pursuant to MN Statute 103E.655, Subd. 2, as follows:

WHEREAS, various Joint county Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Drainage Authority authorizes temporary transfers of \$1,341,202.92 as of 12/31/24 from various drainage systems and the general fund to the follow drainage accounts:

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Drainage Authority authorizes temporary transfers of \$1,341,202.92 as of 12/31/24 from various drainage systems and the general fund to the following drainage accounts:

CD 14 & 14-1	-1,738.60	CD 109	-30,830.20	
CD 20	-7,834.95	JD 5 B & R	-175,175.14	
CD 24	-40,760.15	JD 6 RWF Twp	-2,447.50	
CD 25	-11,068.83	JD 10 YM, L, R	-1,892.36	
CD 26	-3,571.08	JD 12 R & L	-3,331.61	
CD 28	-10,361.32	JD 17 R & B	-238.57	
CD 29	-1,955.66	JD 20 M, L, R SPRINGDALE only	-74.99	
CD 30	-2,648.08	JD 33 R & YM	-14,797.72	
CD 35A	-17,736.08	JD 34 R & L	-5,828.16	
CD 38	-19,551.48	JD 36 R & B	-730,585.39	
CD 50	-83.15	JD 36 R & C	-2,029.22	
CD 52	-6,950.25	JD 36 LAT A	-472.73	
CD 54	-9,517.79	JD 36 LAT E	-9,288.62	
CD 60	-11,309.76	JD 36 LAT P	-696.94	
CD 65	-2,852.31	JD 36 LAT 1A LAT U	-85.14	
CD 66	-1,808.56	JD 36 LAT X	-22,795.67	
CD 69	-4,835.28	JD 37 R & L	-7,487.84	
CD 70	-41,924.07	JD 39 R & YM	-3,975.37	
CD 72	-2,061.29	JD 91 R & YM	-116,250.96	
CD 73	-1,088.57			
CD 74	-332.37			
CD 80	-129.58			
CD 81	-4,938.45			
CD 85	-1,021.08			
CD 98	-1,110.40			
CD 102	-5,481.96			
CD 106 Lat A	-247.69			
	-212,918.79		-1,128,284.13	(1,341,202.92)

- Adjourned Ditch Authority at 9:00 A.M.

ENVIRONMENTAL

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved to renew the Land Lease Agreement with Dennis Hemish for 8.4 tillable acres of land at Plum Creek Park.

SHERIFF

- Jacobson updated the Board on January 2025 Jail Population.
- Jacobson updated the Board on the 2024 4th Quarter for the Sentence to Service Program.
- Jacobson introduced PROTECTS, a non-profit organization operating in Redwood County, to the Board. Larson updated the Board of the PROTECTS activities.

ADMINISTRATION

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board acknowledged the gambling application from Eagles Aerie 3198 Tracy for gambling activity to be held August 2, 2025, at the Tracy Country Club, located at 10752 U.S. Highway 14, Redwood County.

COMMISSIONERS

- The Board discussed the Claim of Duane Dauer and Katie Dauer for damages against JD 36. No action was taken.

MAINTENANCE

- On motion by Van Hee, second by Theis, and in a roll call vote with all members voting Aye, the Board approved to declare old HVAC items as excess property and authorized disposal.

SOUTHWEST HEALTH AND HUMAN SERVICES

- Wilms, DeBoer, Biren, and Walker provided an annual update on Southwest Health and Human Services.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Salfer: Extension, Soil and Water, Joint Powers SW18 – Adult Mental Health Consortium

Theis: Extension

Van Hee: Planning and Zoning Training, Homeless and Hungry

ADJOURN

- There being no further business, Vice Chair Salfer declared the meeting adjourned at 10:23 A.M.

Jim Salfer, Vice-Chair
Board of County Commissioners

Attest: _____
Michelle Koenig
Human Resources Director

RACHELW
2/27/25 11:32AM

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept) Page Break By: 1 1 - Page Break by Fund
3 - Vendor Number 2 - Page Break by Dept
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RACHELW
2/27/25 11:32AM

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT				COMMISSIONERS			
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
36	01-002-000-0000-6401			26.98	LAND USE TRAINING SUPPLIES 02/05/2025 02/05/2025	0397011 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
34	01-002-000-0000-6334			334.26	LODGING @ CON - CT 01/22/2025 01/24/2025	820247	LODGING & EXPENSE	N
40	01-002-000-0000-6401			40.74	LAND USE TRAINING SUPPLIES 02/10/2025 02/10/2025	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS		401.98		3 Transactions		

2 DEPT Total: 401.98 COMMISSIONERS 1 Vendors 3 Transactions

42	DEPT				ASSESSOR			
	21275	ELAN CORPORATE PAYMENT SYSTEMS						
65	01-042-000-0000-6334			622.84	LODGING @ BASIC INCOME TR - SE 01/26/2025 01/30/2025	3185927568	LODGING & EXPENSE	N
70	01-042-000-0000-6334			663.20	LODGING @ BASIC APPRAISAL - RP 02/16/2025 02/20/2025	3188619383	LODGING & EXPENSE	N
62	01-042-000-0000-6334			35.00	MEAL @ BASIC INCOME TR - SE 01/27/2025 01/27/2025	STMT	LODGING & EXPENSE	N
63	01-042-000-0000-6334			13.77	MEAL @ BASIC INCOME TR - SE 01/28/2025 01/28/2025	STMT	LODGING & EXPENSE	N
64	01-042-000-0000-6334			28.43	MEAL @ BASIC INCOME TR - SE 01/29/2025 01/29/2025	STMT	LODGING & EXPENSE	N
66	01-042-000-0000-6334			35.00	MEAL @ BASIC APPRAISAL - RP 02/17/2025 02/17/2025	STMT	LODGING & EXPENSE	N
67	01-042-000-0000-6334			31.62	MEAL @ BASIC APPRAISAL - RP 02/18/2025 02/18/2025	STMT	LODGING & EXPENSE	N
68	01-042-000-0000-6334			27.52	MEAL @ BASIC APPRAISAL - RP 02/19/2025 02/19/2025	STMT	LODGING & EXPENSE	N
69	01-042-000-0000-6334			13.07	MEAL @ BASIC APPRAISAL - RP 02/20/2025 02/20/2025	STMT	LODGING & EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS		1,470.45		9 Transactions		

42 DEPT Total: 1,470.45 ASSESSOR 1 Vendors 9 Transactions

61 DEPT ADMINISTRATOR
21275 ELAN CORPORATE PAYMENT SYSTEMS

RACHELW
2/27/25 11:32AM

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
41	01-061-000-0000-6242			165.00	PERLA MEMBERSHIP - SK 01/01/2025 12/31/2025	16476	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			165.00	1 Transactions			
61	DEPT Total:			165.00	ADMINISTRATOR	1 Vendors	1 Transactions	
64	DEPT				COMPUTER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
37	01-064-000-0000-6401			24.99	HEAD PHONES 02/06/2025 02/06/2025	0140227 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
42	01-064-000-0000-6401			3.17	IT PLATFORM 01/16/2025 02/15/2025	110444953	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-064-000-0000-6401			117.73	TECHNOLOGY SERVICE - CENTURY 02/06/2025 02/06/2025	1638	OFFICE SUPPLIES & EQUIPMENT MAI	N
43	01-064-000-0000-6401			259.00	LASERJET PRINTER 02/19/2025 02/19/2025	7066654 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			404.89	4 Transactions			
64	DEPT Total:			404.89	COMPUTER	1 Vendors	4 Transactions	
91	DEPT				ATTORNEY			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
85	01-091-000-0000-6242			90.00	REG @ FORFEITURE TR - MP 02/22/2025 02/22/2025	2229	DUES & REGISTRATION FEES	N
28	01-091-000-2769-6401			282.75	PRODUCT REFUND 01/23/2025 01/23/2025	28378702	OFFICE & PROGRAM EXPENSES	N
55	01-091-000-2769-6334			557.36	FLIGHT @ EVAWI CON - HB 04/21/2025 04/24/2025	4E5B7B	TRAVEL & TRAINING	N
86	01-091-000-2771-6802			1,277.39	HUSH PANELS 01/27/2025 01/27/2025	599115	OTHER EXPENSES(ATTORNEY SEIZE	N
87	01-091-000-0000-6242			110.00	REG @ NEW CIVIL ATTY TR - MP 04/09/2025 04/09/2025	717629247	DUES & REGISTRATION FEES	N
88	01-091-000-2769-6242			695.00	REG @ EVAWI CON - DK 04/22/2025 04/24/2025	DMNTFCKN3Q7	REGISTRATION FEES	N
92	01-091-000-2769-6334			324.98	FLIGHT @ EVAWI CON - DK 04/16/2025 04/25/2025	EYY3MA	TRAVEL & TRAINING	N
89	01-091-000-2769-6242			695.00	REG @ EVAWI CON - AB 04/22/2025 04/24/2025	FDNXGFTR44P	REGISTRATION FEES	N

RACHELW
2/27/25 11:32AM

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
90	01-091-000-2769-6334			698.97	FLIGHT @ EVAWI CON - AB 04/21/2025 04/24/2025	GF3WFP	TRAVEL & TRAINING	N
91	01-091-000-2769-6242			695.00	REG @ EVAWI CON - HB 04/22/2025 04/24/2025	PYNRMBHLRRW	REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			4,860.95		10 Transactions		
91	DEPT Total:			4,860.95	ATTORNEY	1 Vendors	10 Transactions	
101	DEPT				RECORDER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
2	01-101-000-0000-6334			115.00	CHARGE ERROR 02/10/2025 02/13/2025	83622860	LODGING & EXPENSE	N
3	01-101-000-0000-6334			400.29	LODGING @ MACO CON - AG 02/10/2025 02/13/2025	83622860	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			515.29		2 Transactions		
101	DEPT Total:			515.29	RECORDER	1 Vendors	2 Transactions	
118	DEPT				COURTHOUSE MAINTENANCE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
5	01-118-000-0000-6414			41.80	CORNER PROTECTORS 01/23/2025 01/23/2025	4933017 2425	SAFETY SUPPLIES & EXPENSE	N
12	01-118-000-0000-6301			45.58	FLOOR CLEANER 02/05/2025 02/05/2025	5313811 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301			45.57	DOOR STOPS 02/04/2025 02/04/2025	5948219 2425	EQUIPMENT & BUILDING MAINTENAN	N
13	01-118-000-0000-6301			64.16	DRAIN SNAKE, FLOOR CLEANER 02/18/2025 02/18/2025	7272227 2425	EQUIPMENT & BUILDING MAINTENAN	N
6	01-118-000-0000-6414			127.98	PIPE INSULATION 01/23/2025 01/23/2025	8655401 2425	SAFETY SUPPLIES & EXPENSE	N
10	01-118-000-0000-6301			345.57	DRAIN GRATES 02/04/2025 02/04/2025	9319421 2425	EQUIPMENT & BUILDING MAINTENAN	N
7	01-118-000-0000-6414			229.90	CORNER PROTECTORS 01/30/2025 01/30/2025	9838640 2425	SAFETY SUPPLIES & EXPENSE	N
8	01-118-000-0000-6301			359.98	CORDLESS VACUUM 01/30/2025 01/30/2025	9967438 2425	EQUIPMENT & BUILDING MAINTENAN	N
11	01-118-000-0000-6242			50.00	BOILER TEST FEE - MF 02/10/2025 02/10/2025	DLICRW001249932	DUES & REGISTRATION FEES	N

RACHELW
2/27/25 11:32AM
1 GENERAL

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,310.54		9 Transactions		
118	DEPT Total:		1,310.54	COURTHOUSE MAINTENANCE	1 Vendors	9 Transactions	
129	DEPT			VETERAN SERVICE OFFICER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
81	01-129-000-0000-6401		510.00	TONER	67033	OFFICE SUPPLIES & EQUIPMENT MAI	N
				01/23/2025 02/13/2025			
21275	ELAN CORPORATE PAYMENT SYSTEMS		510.00		1 Transactions		
129	DEPT Total:		510.00	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT			SHERIFF			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
59	01-201-000-0000-6334		297.82	LODGING @ TRAINING - TA	128478	LODGING & EXPENSE	N
				02/11/2025 02/13/2025			
60	01-201-000-0000-6334		244.48	LODGING @ TRAINING - HB	128499	LODGING & EXPENSE	N
				02/11/2025 02/13/2025			
73	01-201-000-0000-6334		535.33	LODGING @ TRAINING - AF	178626	LODGING & EXPENSE	N
				02/10/2025 02/13/2025			
74	01-201-000-0000-6334		535.33	LODGING @ TRAINING - AH	178627	LODGING & EXPENSE	N
				02/10/2025 02/13/2025			
46	01-201-000-0000-6401		20.99	USB DRIVES	2064227	OFFICE SUPPLIES & EQUIPMENT MAI	N
				01/21/2025 01/21/2025	2425		
56	01-201-000-0000-6242		948.70	REG @ BASIC SWAT TR - HB	269190561	DUES & REGISTRATION FEES	N
				06/23/2025 06/27/2025			
50	01-201-000-0000-6302		258.65	JUMP STARTER PACK	4066633	POLICE EQUIPMENT MAINTENANCE	N
				01/29/2025 01/29/2025	2425		
47	01-201-000-0000-6242		75.00	REG @ DMT REFRESHER - AC	51057	DUES & REGISTRATION FEES	N
				01/24/2025 01/24/2025			
61	01-201-000-0000-6242		75.00	REG @ DMT REFRESH - TA	51475	DUES & REGISTRATION FEES	N
				02/18/2025 02/18/2025			
57	01-201-000-0000-6242		450.00	REG @ EVOC TR - TR&HB	541785	DUES & REGISTRATION FEES	N
				07/09/2025 07/09/2025			
53	01-201-000-0000-6334		17.99	LODGING @ SOTA CON - TA	693782865	LODGING & EXPENSE	N
				04/12/2025 04/15/2025			
54	01-201-000-0000-6334		765.14	LODGING @ SOTA CON - TA	693782865	LODGING & EXPENSE	N
				04/12/2025 04/15/2025			

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*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	01-201-000-0000-6302			989.99	102 LAPTOP 01/28/2025 01/28/2025	7333027 2425	POLICE EQUIPMENT MAINTENANCE	N
58	01-201-000-0000-6334			345.96	LODGING @ DMT TR - WK 02/11/2025 02/13/2025	86752014	LODGING & EXPENSE	N
51	01-201-000-0000-6302			5.99	USB ADAPTER 01/30/2025 01/30/2025	8770613 2425	POLICE EQUIPMENT MAINTENANCE	N
71	01-201-000-0000-6407			255.73	DRUG TESTING SUPPLIES 02/10/2025 02/10/2025	DT0125166	JAIL EXPENSES	N
72	01-201-000-0000-6407			152.25	INMATE SHIRTS 02/11/2025 02/11/2025	SO0351342	JAIL EXPENSES	N
77	01-201-000-0000-6407			86.26	INMATE TOOTHBRUSHES, HAIRBRUSH 02/18/2025 02/18/2025	SO0352723	JAIL EXPENSES	N
44	01-201-000-0000-6242			300.00	REG @ POLICE K9 ASSOC CON - TA 01/22/2025 01/22/2025	STMT	DUES & REGISTRATION FEES	N
45	01-201-000-0000-6242			300.00	REG @ POLICE K9 ASSOC CON - CK 01/22/2025 01/22/2025	STMT	DUES & REGISTRATION FEES	N
52	01-201-000-0000-6242			395.00	REG @ SOTA CON - TA 04/13/2025 04/15/2025	STMT	DUES & REGISTRATION FEES	N
48	01-201-000-0000-6302			100.00	EMPLOYEE IDS 01/28/2025 01/28/2025	STMT	POLICE EQUIPMENT MAINTENANCE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS			7,155.61		22 Transactions		
201	DEPT Total:			7,155.61	SHERIFF	1 Vendors	22 Transactions	
202	DEPT				E-911 SYSTEM			
79	01-202-000-2756-6802			24.00	TV EQUIPMENT 02/18/2025 02/18/2025	5389034 2425	OTHER EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS			24.00		1 Transactions		
202	DEPT Total:			24.00	E-911 SYSTEM	1 Vendors	1 Transactions	
249	DEPT				OTHER PUBLIC SAFETY			
78	01-249-000-2872-6275			86.70	K9 FOOD 02/22/2025 02/22/2025	1636326606	LAW ENFORCEMENT DOG FUND	N
76	01-249-000-2815-6802			141.60	CANTEEN SUPPLIES 02/14/2025 02/14/2025	1922805	CANTEEN EXPENSES	N

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75	01-249-000-2815-6802			142.50	CANTEEN SUPPLIES 02/14/2025 02/14/2025	STMT	CANTEEN EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			370.80		3 Transactions		
249	DEPT Total:			370.80	OTHER PUBLIC SAFETY	1 Vendors	3 Transactions	
520	DEPT				PARKS			
21275	ELAN CORPORATE PAYMENT SYSTEMS							
80	01-520-000-0000-6301			218.96	PAINT 02/17/2025 02/17/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			218.96		1 Transactions		
520	DEPT Total:			218.96	PARKS	1 Vendors	1 Transactions	
601	DEPT				AGRICULTURAL INSPECTION			
21275	ELAN CORPORATE PAYMENT SYSTEMS							
29	01-601-000-0000-6242			17.17	TELECOM SOFTWARE - ZOOM 01/23/2025 02/22/2025	290015549	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			17.17		1 Transactions		
601	DEPT Total:			17.17	AGRICULTURAL INSPECTION	1 Vendors	1 Transactions	
620	DEPT				SOIL AND WATER CONSERVATION DISTI			
21275	ELAN CORPORATE PAYMENT SYSTEMS							
83	01-620-000-0000-6401			16.39	GALVANIZED HANGRAIL 01/24/2025 01/24/2025	20497-52920	OFFICE SUPPLIES & EQUIP MNTCE	N
82	01-620-000-0000-6401			12.10	POSTAGE 01/24/2025 01/24/2025	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
84	01-620-000-0000-6401			375.72	STAMPS & POSTAGE 02/12/2025 02/12/2025	STMT	OFFICE SUPPLIES & EQUIP MNTCE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			404.21		3 Transactions		
620	DEPT Total:			404.21	SOIL AND WATER CONSERVATION DIST	1 Vendors	3 Transactions	
1	Fund Total:			17,829.85	GENERAL		70 Transactions	

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3 ROAD AND BRIDGE

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT 21275				ROAD & BRIDGE ADMINISTRATION			
	ELAN CORPORATE PAYMENT SYSTEMS							
22	03-301-000-0000-6401			87.96	LETTER TRAYS 02/03/2025 02/03/2025	219700 2425	OFFICE SUPPLIES	N
23	03-301-000-0000-6401			24.99	FILE STACKER 02/06/2025 02/06/2025	5941033 2425	OFFICE SUPPLIES	N
24	03-301-000-0000-6401			24.84	LAMINATED TAPE 02/06/2025 02/06/2025	5941033 2425	OFFICE SUPPLIES	N
20	03-301-000-0000-6334			123.89	LODGING @ TRAINING - RB 01/29/2025 01/30/2025	595761	LODGING & EXPENSE	N
19	03-301-000-0000-6334			123.89	LODGING @ TRAINING - JB 01/29/2025 01/30/2025	595762	LODGING & EXPENSE	N
21	03-301-000-0000-6401			634.13	HOLE PUNCH, CLIPS, DRY ERASE 01/31/2025 01/31/2025	6741043 2425	OFFICE SUPPLIES	N
27	03-301-000-0000-6332			300.00	REG @ PAVEMENT TR-JJ,GB,DA,JL 02/18/2025 02/18/2025	912796	STAFF DEVELOPMENT	N
25	03-301-000-0000-6334			570.70	LODGING @ LEAD INSPECTOR - AS 02/17/2025 02/21/2025	R5434105468	LODGING & EXPENSE	N
26	03-301-000-0000-6334			459.31-	HOTEL REFUND 02/17/2025 02/21/2025	R5434105468	LODGING & EXPENSE	N
14	03-301-000-0000-6334			26.65	MEAL @ MCEA MTG - AS 01/21/2025 01/21/2025	STMT	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			1,457.74		10 Transactions		
301	DEPT Total:			1,457.74	ROAD & BRIDGE ADMINISTRATION	1 Vendors	10 Transactions	
310	DEPT 21275				HIGHWAY MAINTENANCE			
	ELAN CORPORATE PAYMENT SYSTEMS							
16	03-310-000-0000-6507			85.63	SPRAY PROGRAM TRAINING BOOK 01/17/2025 01/17/2025	1262	MISCELLANEOUS EXPENSES	N
18	03-310-000-0000-6507			19.88	SPRAY PROGRAM TRAINING BOOK 01/27/2025 01/27/2025	1282	MISCELLANEOUS EXPENSES	N
15	03-310-000-0000-6501			351.00	TP 01/22/2025 01/22/2025	6295426 2425	ROAD MAINTENANCE SUPPLIES & M/	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			456.51		3 Transactions		
310	DEPT Total:			456.51	HIGHWAY MAINTENANCE	1 Vendors	3 Transactions	

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3 ROAD AND BRIDGE

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
330	DEPT				EQUIPMENT MAINTENANCE & SHOP			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
17	03-330-000-0000-6503			25.83	GRIT 01/24/2025 01/24/2025	STMT	EQUIPMENT REPAIR PARTS & SUPPL N	
	21275 ELAN CORPORATE PAYMENT SYSTEMS			25.83	1 Transactions			
330	DEPT Total:			25.83	EQUIPMENT MAINTENANCE & SHOP	1 Vendors		1 Transactions
3	Fund Total:			1,940.08	ROAD AND BRIDGE			14 Transactions

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13 EDA

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
704	DEPT				OTHER ECONOMIC DEVELOPMENT			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
33	13-704-000-0000-6334			342.78	LODGING @ CON - GH 01/22/2025 01/24/2025	63142A	EDA LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			342.78	1 Transactions			
704	DEPT Total:			342.78	OTHER ECONOMIC DEVELOPMENT	1 Vendors		1 Transactions
13	Fund Total:			342.78	EDA			1 Transactions

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15 DITCH

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT				DITCH MAINTENANCE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
30	15-611-000-0000-6334			145.70	LODGING @ DRAINAGE CON - NB 02/05/2025 02/06/2025	695883	LODGING & EXPENSE	N
31	15-611-000-0000-6334			145.70	LODGING @ DRAINAGE CON - BL 02/05/2025 02/06/2025	695884	LODGING & EXPENSE	N
32	15-611-000-0000-6334			145.70	LODGING @ DRAINAGE CON - MM 02/05/2025 02/06/2025	695885	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			437.10	3 Transactions			
611	DEPT Total:			437.10	DITCH MAINTENANCE	1 Vendors	3 Transactions	
15	Fund Total:			437.10	DITCH		3 Transactions	

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 71 FORFEITED TAX SALE

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT				NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
1	71-801-000-0000-6899			87.12	POSTAGE - 2025 LIENHOLDER 01/31/2025 01/31/2025	STMT	PAYMENTS TO OTHER INDIVIDUALS/E N	
4	71-801-000-0000-6899			5.58	POSTAGE - 2024 MINERAL 02/14/2025 02/14/2025	STMT	PAYMENTS TO OTHER INDIVIDUALS/E N	
	21275 ELAN CORPORATE PAYMENT SYSTEMS			92.70		2 Transactions		
801	DEPT Total:			92.70	NON-DEPARTMENTAL	1 Vendors	2 Transactions	
71	Fund Total:			92.70	FORFEITED TAX SALE		2 Transactions	

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73 INSURANCE

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT				NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS							
38	73-801-000-0000-6178			32.48	MUNCH BETTER 02/06/2025	4134611 2425	EMPLOYEE WELLNESS	N
39	73-801-000-0000-6178			43.29	MUNCH BETTER 02/06/2025	4134611 2425	EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS			75.77	2 Transactions			
801	DEPT Total:			75.77	NON-DEPARTMENTAL	1 Vendors	2 Transactions	
73	Fund Total:			75.77	INSURANCE		2 Transactions	
	Final Total:			20,718.28	21 Vendors	92 Transactions		

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*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	17,829.85	GENERAL
	3	1,940.08	ROAD AND BRIDGE
	13	342.78	EDA
	15	437.10	DITCH
	71	92.70	FORFEITED TAX SALE
	73	75.77	INSURANCE
All Funds		20,718.28	Total

Approved by,

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT				LAW LIBRARY			
93610	THOMSON REUTERS - WEST OR WEST							
35	01-023-000-0000-6899			731.22	2025 JAN - WEST INFO CHARGES 01/01/2025 01/31/2025	851438957	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST OR WEST			731.22	1 Transactions			
23	DEPT Total:			731.22	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT				COUNTY ADMINISTRATION			
56615	MG REED FORENSIC PSYCHOLOGY PLLC							
21	01-031-000-0000-6266			12,770.00	EXPERT SERVICES - SEALED ORDER 02/09/2025 02/16/2025	STMT	COURT APPOINTED ATTORNEYS	N
	56615 MG REED FORENSIC PSYCHOLOGY PLLC			12,770.00	1 Transactions			
74159	QUINLIVAN & HUGHES PA							
27	01-031-000-0000-6263			204.00	2025 JAN - LEGAL SERVICES 01/01/2025 01/31/2025	1002435	PERSONNEL & LABOR NEGOTIATIONS	Y
	74159 QUINLIVAN & HUGHES PA			204.00	1 Transactions			
77020	RICKY J'S CAR WASH							
30	01-031-000-0000-6564			11.00	2025 JAN - CAR WASHES 01/28/2025 01/28/2025	86878	COUNTY VEHICLE EXPENSE	N
	77020 RICKY J'S CAR WASH			11.00	1 Transactions			
31	DEPT Total:			12,985.00	COUNTY ADMINISTRATION	3 Vendors	3 Transactions	
41	DEPT				AUDITOR-TREASURER			
2755	AMERICAN SOLUTIONS FOR BUSINESS							
47	01-041-000-0000-6401			115.74	1099 ENVELOPES 02/14/2025 02/14/2025	07930147	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	2755 AMERICAN SOLUTIONS FOR BUSINESS			115.74	1 Transactions			
64868	ONE OFFICE SOLUTION							
25	01-041-000-0000-6401			103.77	PENCILS, FOLDERS, REFILL INK 02/13/2025 02/13/2025	043381-00	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	64868 ONE OFFICE SOLUTION			103.77	1 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
41	DEPT Total:			219.51	AUDITOR-TREASURER	2 Vendors	2 Transactions	
63	DEPT 80538				ELECTIONS			
32	SEACHANGE PRINT INNOVATIONS 01-064-000-0000-6899			4,590.00	OMNI BALLOT SOFTWARE LICENSE 02/19/2025 02/19/2025	031897	MISCELLANEOUS	N
	80538 SEACHANGE PRINT INNOVATIONS			4,590.00		1 Transactions		
63	DEPT Total:			4,590.00	ELECTIONS	1 Vendors	1 Transactions	
64	DEPT 13235				COMPUTER			
9	COUNTIES PROVIDING TECHNOLOGY 01-064-000-0000-6264			270.00	REG @ TECH CONNECT CON - PP&BS 02/19/2025 02/19/2025	2715	PROGRAMMING EXPENSES	N
	13235 COUNTIES PROVIDING TECHNOLOGY			270.00		1 Transactions		
23	58700 MORRIS ELECTRONICS INC 01-064-000-0000-6264			7,200.00	BARRACUDA EMAIL SECURITY RENEW 03/09/2025 03/09/2026	STMT	PROGRAMMING EXPENSES	N
	58700 MORRIS ELECTRONICS INC			7,200.00		1 Transactions		
36	91195 VERTIV CORPORATION 01-064-000-0000-6264			2,814.68	UPS MAINTENANCE - GSB 01/01/2025 12/31/2025	13386495A	PROGRAMMING EXPENSES	N
	91195 VERTIV CORPORATION			2,814.68		1 Transactions		
64	DEPT Total:			10,284.68	COMPUTER	3 Vendors	3 Transactions	
91	DEPT 13800				ATTORNEY			
11	COUNTY OF RENVILLE 01-091-000-0000-6271			75.00	SUBPOENA SERVICE 64CR23749 02/18/2025 02/18/2025	4254	SUBPOENA SERVICE	N
10	01-091-000-0000-6271			75.00	SUBPOENA SERVICE 64CR23169 02/24/2025 02/24/2025	4259	SUBPOENA SERVICE	N
	13800 COUNTY OF RENVILLE			150.00		2 Transactions		
15	24716 FIRST WITNESS CHILD ADVOCACY CENTE 01-091-000-0000-6271			1,579.40	EXPERT WITNESS 64CR2350	4393	SUBPOENA SERVICE	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24716	FIRST WITNESS CHILD ADVOCACY CENTE			1,579.40	02/25/2025 02/25/2025 1 Transactions			
64868	ONE OFFICE SOLUTION							
24	01-091-000-2769-6401			99.00	TONER 02/11/2025 02/11/2025 1 Transactions	042947-00	OFFICE & PROGRAM EXPENSES	N
64868	ONE OFFICE SOLUTION			99.00				
82467	SMITH & JOHNSON							
33	01-091-000-0000-6276			5,000.00	2025 FEB - CONTRACTED SERVICES 02/01/2025 02/28/2025 1 Transactions	STMT	APPEALS	Y
82467	SMITH & JOHNSON			5,000.00				
91	DEPT Total:			6,828.40	ATTORNEY	4 Vendors	5 Transactions	
101	DEPT				RECORDER			
30329	GOVERNMENT FORMS & SUPPLIES LLC							
17	01-101-000-0000-6401			627.76	BIRTH CERT FOLDERS 01/29/2025 01/29/2025 1 Transactions	0352587	OFFICE SUPPLIES & EQUIPMENT MAI	N
30329	GOVERNMENT FORMS & SUPPLIES LLC			627.76				
101	DEPT Total:			627.76	RECORDER	1 Vendors	1 Transactions	
118	DEPT				COURTHOUSE MAINTENANCE			
10059	CAPITAL ONE BANK (USA), N.A.							
4	01-118-000-0000-6301			29.50	DUCT TAPE, JB WELD 02/12/2025 02/12/2025 1 Transactions	600443	EQUIPMENT & BUILDING MAINTENAN	N
10059	CAPITAL ONE BANK (USA), N.A.			29.50				
19180	ECOLAB PEST ELIMINATION DIV							
12	01-118-000-0000-6259			188.34	PEST CONTROL - PH 02/11/2025 02/11/2025 1 Transactions	7438874	UTILITIES - HS & PHS	N
19180	ECOLAB PEST ELIMINATION DIV			188.34				
24594	FASTENAL COMPANY							
14	01-118-000-0000-6301			35.16	BATTERIES 02/14/2025 02/14/2025	MNREW104112	EQUIPMENT & BUILDING MAINTENAN	N

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*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24594	FASTENAL COMPANY			35.16		1 Transactions		
99200	Z DOORMEN LLC							
39	01-118-000-0000-6301			370.00	GARAGE DOOR SEAL, SAFETY EYES 02/10/2025 02/10/2025	4998	EQUIPMENT & BUILDING MAINTENAN	Y
99200	Z DOORMEN LLC			370.00		1 Transactions		
118	DEPT Total:			623.00	COURTHOUSE MAINTENANCE	4 Vendors	4 Transactions	
129	DEPT				VETERAN SERVICE OFFICER			
10058	CANON FINANCIAL SERVICES INC							
3	01-129-000-0000-6202			72.03	2025 FEB - COPIER LEASE 02/01/2025 02/28/2025	38383738	TELEPHONE/FAX EXPENSE	N
10058	CANON FINANCIAL SERVICES INC			72.03		1 Transactions		
129	DEPT Total:			72.03	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT				SHERIFF			
4492	AXON ENTERPRISE INC							
2	01-201-000-0000-6302			959.31	TASER 02/01/2025 02/01/2025	INUS321230	POLICE EQUIPMENT MAINTENANCE	N
4492	AXON ENTERPRISE INC			959.31		1 Transactions		
10413	CENTRACARE							
5	01-201-000-0000-6355			442.71	INMATE MEDICAL - CRM 02/03/2025 02/03/2025	STMT	BOARDING PRISONER MEDICAL EXPI	6
6	01-201-000-0000-6355			212.08	INMATE MEDICAL - CRM 01/29/2025 02/10/2025	STMT	BOARDING PRISONER MEDICAL EXPI	6
7	01-201-000-0000-6355			353.00	INMATE MEDICAL - CRM 01/31/2025 01/31/2025	STMT	BOARDING PRISONER MEDICAL EXPI	6
10413	CENTRACARE			1,007.79		3 Transactions		
25810	FLEET SERVICES DIVISION-DEPT OF ADMI							
16	01-201-000-0000-6343			12,066.68	2025 JAN - PATROL CAR LEASE 01/01/2025 01/31/2025	2025070032	PATROL CAR LEASE	N
25810	FLEET SERVICES DIVISION-DEPT OF ADMI			12,066.68		1 Transactions		
42390	JESSE'S COLLISION & RESTORATION LLC							

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1 GENERAL

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19	01-201-000-0000-6343			691.00	REPAIR - DURANGO 02/20/2025 02/20/2025	5885	PATROL CAR LEASE	N
42390	JESSE'S COLLISION & RESTORATION LLC			691.00	1 Transactions			
20	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355			100.23	2025 FEB - MEDICAL SUPPLIES 02/11/2025 02/11/2025	23313072	BOARDING PRISONER MEDICAL EXPI	N
55924	MCKESSON MEDICAL-SURGICAL			100.23	1 Transactions			
22	56092 MIDWEST 911 CARS INC 01-201-000-2746-6601			1,130.00	BARS & WATCHGUARD - SQD#10513 02/18/2025 02/18/2025	1086	CAPITAL OUTLAY (\$5,000 AND OVER)	N
56092	MIDWEST 911 CARS INC			1,130.00	1 Transactions			
26	74900 QUILL LLC 01-201-000-0000-6401			137.94	BATTERIES 01/29/2025 01/29/2025	42628450	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL LLC			137.94	1 Transactions			
34	84150 SWARD-KEMP DRUG 01-201-000-0000-6355			382.19	2025 JAN - INMATE MEDICAL 01/01/2025 01/31/2025	020368	BOARDING PRISONER MEDICAL EXPI	N
84150	SWARD-KEMP DRUG			382.19	1 Transactions			
37	91492 VOYAGER FLEET SYSTEMS INC 01-201-000-0000-6343			136.87	2025 JAN - FUEL 01/01/2025 01/31/2025	8691019802504	PATROL CAR LEASE	N
38	01-201-000-0000-6343			319.66	2025 FEB - FUEL 02/01/2025 02/28/2025	8691019802509	PATROL CAR LEASE	N
91492	VOYAGER FLEET SYSTEMS INC			456.53	2 Transactions			
201	DEPT Total:			16,931.67	SHERIFF	9 Vendors	12 Transactions	
251	DEPT				PROBATION AND PAROLE			
31	78800 RS EDEN 01-251-000-0000-6291			366.70	DRUG TESTING SUPPLIES 01/31/2025 01/31/2025	67668	DETENTION	N
78800	RS EDEN			366.70	1 Transactions			

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1 GENERAL

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
251	DEPT Total:			366.70	PROBATION AND PAROLE	1 Vendors	1 Transactions	
520	DEPT 1590				PARKS			
1	ALBERTSON ALIGNMENT SERVICE 01-520-000-0000-6301			380.00	BATTERY REPAIR 02/13/2025 02/13/2025	STMT	EQUIPMENT & BUILDING MAINTENAN Y	
	1590 ALBERTSON ALIGNMENT SERVICE			380.00		1 Transactions		
520	DEPT Total:			380.00	PARKS	1 Vendors	1 Transactions	
601	DEPT 13187				AGRICULTURAL INSPECTION			
8	COORDINATED BUSINESS SYSTEMS LTD 01-601-000-0000-6401			158.14	01/24-02/23 COPIER LEASE 01/24/2025 02/23/2025	443242	OFFICE SUPPLIES & EQUIPMENT MAI N	
	13187 COORDINATED BUSINESS SYSTEMS LTD			158.14		1 Transactions		
13	22700 ESRI 01-601-000-2775-6242			10,682.82	2025 ARCGIS MAINTENANCE PKG 02/18/2025 01/17/2026	26267904	DUES & REGISTRATION FEES	N
	22700 ESRI			10,682.82		1 Transactions		
29	76350 REDWOOD COUNTY RECORDER 01-601-000-0000-5102			92.00	RECORDING FEES - DUBOIS, GREEN 02/14/2025 02/14/2025	2025-308	BUILDING PERMITS	N
	76350 REDWOOD COUNTY RECORDER			92.00		1 Transactions		
601	DEPT Total:			10,932.96	AGRICULTURAL INSPECTION	3 Vendors	3 Transactions	
620	DEPT 30480				SOIL AND WATER CONSERVATION DIST			
18	GREAT AMERICAN FINANCIAL SERVICES 01-620-000-0000-6401			133.57	01/16-02/15 COPIER LEASE 01/16/2025 02/15/2025	38580618	OFFICE SUPPLIES & EQUIP MNTCE N	
	30480 GREAT AMERICAN FINANCIAL SERVICES			133.57		1 Transactions		
620	DEPT Total:			133.57	SOIL AND WATER CONSERVATION DIST	1 Vendors	1 Transactions	
1	Fund Total:			65,706.50	GENERAL		39 Transactions	

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15 DITCH

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT 3402				DITCH MAINTENANCE			
	ASSN OF MN COUNTIES							
40	15-611-000-0000-6242			885.00	REG @ COUNTY DRAINAGE	71708.09.10	DUES & REGISTRATION FEES	N
					02/04/2025 02/06/2025			
	3402			885.00	1 Transactions			
	6000							
	BEACH TRANSPORT INC							
41	15-611-000-0000-6896			75,383.52	JD36 FEMA 2019	9	FEMA EXPENDITURES	N
					02/20/2025 02/20/2025			
42	15-611-000-0000-6896			18,392.39	JD36 FEMA 2018	9	FEMA EXPENDITURES	N
					02/20/2025 02/20/2025			
	6000			93,775.91	2 Transactions			
	13187							
	COORDINATED BUSINESS SYSTEMS LTD							
43	15-611-000-0000-6401			158.14	01/24-02/23 COPIER LEASE	443242	OFFICE SUPPLIES & EQUIPMENT MAI	N
					01/24/2025 02/23/2025			
	13187			158.14	1 Transactions			
	13246							
	COUNTY OF COTTONWOOD - TREASURER							
44	15-611-000-0000-6899			74.78	JD 36 R&C SHARED DITCH EXPENSE	STMT	MISCELLANEOUS	N
					02/21/2025 02/21/2025			
	13246			74.78	1 Transactions			
	87775							
	TNT CONSTRUCTION-KERKHOFF INC							
45	15-611-000-0000-6899		C	2,278.05	JD 30 R&B DITCH REPAIR 5504	24370	MISCELLANEOUS	N
					12/30/2024 12/30/2024			
	87775			2,278.05	1 Transactions			
611	DEPT Total:			97,171.88	DITCH MAINTENANCE	5 Vendors	6 Transactions	
15	Fund Total:			97,171.88	DITCH		6 Transactions	

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73 INSURANCE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT				NON-DEPARTMENTAL			
76195	REDWOOD COUNTY 4-H FEDERATION							
28	73-801-000-0000-6178			1,474.00	WELLNESS EVENT - 4H FUNDRAISER 02/20/2025 02/20/2025	STMT	EMPLOYEE WELLNESS	N
	76195 REDWOOD COUNTY 4-H FEDERATION			1,474.00		1 Transactions		
801	DEPT Total:			1,474.00	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:			1,474.00	INSURANCE		1 Transactions	

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 85 SOIL & WATER CONSERVA

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT				SOIL AND WATER CONSERVATION DISTI			
76768	REDWOOD VALLEY LAW LTD							
46	85-620-975-0000-6802			120.75	EASEMENT FEES - MATHIOWETZ 02/20/2025 02/20/2025	45757	BWSR RIM-EASEMENTS EXPENSES	Y
	76768 REDWOOD VALLEY LAW LTD			120.75	1 Transactions			
620	DEPT Total:			120.75	SOIL AND WATER CONSERVATION DIST	1 Vendors		1 Transactions
85	Fund Total:			120.75	SOIL & WATER CONSERVATION			1 Transactions
	Final Total:			164,473.13	42 Vendors	47 Transactions		

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*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	65,706.50	GENERAL
15	97,171.88	DITCH
73	1,474.00	INSURANCE
85	120.75	SOIL & WATER CONSERVATION I
All Funds	164,473.13	Total

Approved by,
.....
.....



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Budget Report		estimated time needed:	5 minutes
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

For information only

Background Information:

See attached budget report

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

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2/25/25 9:48AM

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report:	2025 BUDGET (ORIGINAL) ORIG	Page Break Option:	1	1 - Page Break by FUND
Include on the Report:	1 B - Both Revenues And Expenditures			2 - Page Break by DEPT
	E - Expenditure Accounts Only	Report Basis:	2	1 - Cash
	R - Revenue Accounts Only			2 - Modified Accrual
Report Thru:	02/2025			3 - Full Accrual
Save Report:	N			
Comment:				

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 02/2025

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	17% % of BDG
3 FUND ROAD AND BRIDGE					
301 DEPT ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001	PROPERTY TAXES-CURRENT	0.00	0.00	3,493,074.00-	0
03-301-000-0000-5015	WHEELAGE TAX	0.00	0.00	360,000.00-	0
03-301-000-0000-5016	LOCAL SALES TAX	0.00	0.00	1,174,000.00-	0
03-301-000-0000-5020	SEVERED MINERAL TAXES	0.00	0.00	5.00-	0
03-301-000-0000-5205	DISPARITY REDUCTION AID	0.00	0.00	9,430.00-	0
03-301-000-0000-5208	MARKET VALUE CREDIT	0.00	0.00	85,628.00-	0
03-301-000-0000-5225	SPECIAL TOWN BRIDGE	0.00	0.00	1,514,500.00-	0
03-301-000-0000-5230	TOWN BRIDGE REVENUE	0.00	0.00	995,681.00-	0
03-301-000-0000-5235	TOWN ROAD REVENUE	850,340.00-	850,340.00-	720,556.00-	118
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.	1,166,393.00-	1,166,393.00-	2,297,317.00-	51
03-301-000-0000-5242	ST. OF MN. - MUN. MAINT.	181,822.00-	181,822.00-	358,911.00-	51
03-301-000-0000-5244	ST. OF MN. - REG. CONST.	0.00	0.00	3,414,072.00-	0
03-301-000-0000-5246	ST. OF MN - MUN. CONST.	0.00	0.00	538,123.00-	0
03-301-000-0000-5247	ST. OF MN - BRIDGE INSPECTION REIM	22,044.00-	22,044.00-	0.00	0
03-301-000-0000-5333	BRIDGE BONDING REVENUE	0.00	0.00	3,607,609.00-	0
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY	0.00	0.00	446,344.00-	0
03-301-000-0000-5502	FEES & SERVICES	0.00	0.00	12,089.00-	0
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS	0.00	0.00	24,800.00-	0
03-301-000-0000-5850	SALES OF MATERIALS	2,850.19-	2,850.19-	158,367.00-	2
03-301-000-0000-5920	SALE OF CAPITAL ASSET	3,877.50-	3,877.50-	35,000.00-	11
----- EXPENDITURES -----					
03-301-000-0000-6103	SALARIES & WAGES-REGULAR	18,255.84	18,255.84	366,235.00	5
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	4,805.00	4,805.00	57,660.00	8
03-301-000-0000-6163	PERA-COUNTY SHARE	1,368.13	1,368.13	27,468.00	5
03-301-000-0000-6172	WORKERS' COMPENSATION	34,183.00	34,183.00	34,183.00	100
03-301-000-0000-6175	FICA-COUNTY SHARE	1,084.74	1,084.74	22,707.00	5
03-301-000-0000-6176	MEDICARE-COUNTY SHARE	253.69	253.69	5,310.00	5
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE	2,476.81	2,476.81	18,837.00	13
03-301-000-0000-6210	POSTAGE	164.79	164.79	2,044.00	8
03-301-000-0000-6230	PRINTING & PUBLISHING	104.83	104.83	2,039.00	5
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS	0.00	0.00	20,428.00	0
03-301-000-0000-6241	SUBSCRIPTIONS	0.00	0.00	124.00	0
03-301-000-0000-6242	DUES	2,920.00	2,920.00	3,433.00	85
03-301-000-0000-6262	STATE AUDIT	0.00	0.00	2,520.00	0

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 02/2025

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	17% % of BDG	
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	6,528.00	6,528.00	14,649.00	45	
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	1,118.00	1,118.00	1,550.00	72	
03-301-000-0000-6331	MILEAGE	0.00	0.00	87.00	0	
03-301-000-0000-6332	STAFF DEVELOPMENT	0.00	0.00	6,000.00	0	
03-301-000-0000-6334	LODGING & EXPENSE	0.00	0.00	2,183.00	0	
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	107,881.00	107,881.00	109,870.00	98	
03-301-000-0000-6401	OFFICE SUPPLIES	548.25	548.25	5,827.00	9	
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	0.00	1,239.00	0	
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	0.00	0.00	9,668.00-	0	
301 DEPT	Totals ROAD & BRIDGE ADMINISTRATION	Revenue	2,227,326.69-	2,227,326.69-	19,245,506.00-	12
		Expend.	181,692.08	181,692.08	694,725.00	26
		Net	2,045,634.61-	2,045,634.61-	18,550,781.00-	11
310 DEPT	HIGHWAY MAINTENANCE					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	0.00	9,845.00-	0	
03-310-000-0000-5401	DISASTER GRANTS	0.00	0.00	50,000.00-	0	
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	53,254.32	53,254.32	1,110,691.00	5	
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	0.00	39,426.00	0	
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	465.94	465.94	38,199.00	1	
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	0.00	132.00	0	
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	26,723.00	26,723.00	328,332.00	8	
03-310-000-0000-6163	PERA-COUNTY SHARE	4,029.00	4,029.00	86,167.00	5	
03-310-000-0000-6175	FICA-COUNTY SHARE	3,104.80	3,104.80	73,676.00	4	
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	726.14	726.14	17,231.00	4	
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	60.00	60.00	360.00	17	
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	0.00	130,000.00	0	
03-310-000-0000-6332	STAFF DEVELOPMENT	0.00	0.00	14,000.00	0	
03-310-000-0000-6341	EQUIPMENT RENTAL	13,951.50	13,951.50	143,594.00	10	
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	132.28	132.28	1,502,784.00	0	
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	43,133.99	43,133.99	93,086.00	46	
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	850,340.00	850,340.00	720,556.00	118	
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	13,880.00	13,880.00	927,701.00	1	
03-310-000-0000-6910	TRANSFERS IN	0.00	0.00	326,376.00-	0	
310 DEPT	Totals HIGHWAY MAINTENANCE	Revenue	0.00	0.00	59,845.00-	0
		Expend.	1,009,800.97	1,009,800.97	4,899,559.00	21
		Net	1,009,800.97	1,009,800.97	4,839,714.00	21

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*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 02/2025

Report Basis: Modified Accrual

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>17% % of BDG</u>
3 FUND ROAD AND BRIDGE					
320 DEPT HIGHWAY CONSTRUCTION & ENGINEERING					
----- REVENUES -----					
03-320-000-0000-5249 INTERGOVERNMENTAL REIMBURSEMENTS-LC		0.00	0.00	80,000.00-	0
----- EXPENDITURES -----					
03-320-000-0000-6103 SALARIES & WAGES-REGULAR		12,190.88	12,190.88	244,755.00	5
03-320-000-0000-6105 SALARIES & WAGES-PART TIME		0.00	0.00	13,500.00	0
03-320-000-0000-6107 SALARIES & WAGES-OVERTIME		0.00	0.00	20,949.00	0
03-320-000-0000-6113 MEAL EXPENSE-TAXABLE		0.00	0.00	51.00	0
03-320-000-0000-6153 EMPLOYER CAFETERIA CONTRIBUTION		6,235.00	6,235.00	74,820.00	8
03-320-000-0000-6163 PERA-COUNTY SHARE		914.32	914.32	19,928.00	5
03-320-000-0000-6175 FICA-COUNTY SHARE		689.67	689.67	17,311.00	4
03-320-000-0000-6176 MEDICARE-COUNTY SHARE		161.29	161.29	4,048.00	4
03-320-000-0000-6230 PRINTING & PUBLISHING		0.00	0.00	57.00	0
03-320-000-0000-6291 PROFESSIONAL & TECHNICAL SERVICES		66,681.31	66,681.31	434,521.00	15
03-320-000-0000-6292 CONTRACT PAYMENTS		0.00	0.00	11,043,602.00	0
03-320-000-0000-6297 GO BONDING CONTRACT PAYMENTS		0.00	0.00	166,299.00	0
03-320-000-0000-6331 MILEAGE		0.00	0.00	47.00	0
03-320-000-0000-6366 RIGHT OF WAY - PERMANENT EASEMENTS		0.00	0.00	100,000.00	0
03-320-000-0000-6367 RIGHT OF WAY-TEMP.EASE.& OTHER		0.00	0.00	40,000.00	0
03-320-000-0000-6505 ENG. & CONST.MATERIALS & SUPPLIESS		5,354.00	5,354.00	44,435.00	12
----- REVENUES -----					
03-320-000-2720-5244 2021A GO BOND PRINCIPAL REIM - REG CONST		0.00	0.00	325,000.00-	0
03-320-000-2720-5249 2021A GO BOND INTEREST REIM - REG MAINT		0.00	0.00	196,525.00-	0
----- EXPENDITURES -----					
03-320-000-2720-6702 PRINCIPAL PAYMENTS 2021A BONDS		0.00	0.00	325,000.00	0
03-320-000-2720-6705 INTEREST PAYMENTS 2021A BONDS		0.00	0.00	196,525.00	0
320 DEPT Totals HIGHWAY CONSTRUCTION & ENGINEERING		0.00	0.00	601,525.00-	0
		Revenue			
		Expend.			
		Net			
		92,226.47	92,226.47	12,745,848.00	1
		92,226.47	92,226.47	12,144,323.00	1
330 DEPT EQUIPMENT MAINTENANCE & SHOP					
----- EXPENDITURES -----					
03-330-000-0000-6103 SALARIES & WAGES-REGULAR		6,528.08	6,528.08	131,064.00	5
03-330-000-0000-6107 SALARIES & WAGES-OVERTIME		0.00	0.00	5,010.00	0
03-330-000-0000-6153 EMPLOYER CAFETERIA CONTRIBUTION		2,234.00	2,234.00	26,808.00	8
03-330-000-0000-6163 PERA-COUNTY SHARE		489.60	489.60	10,206.00	5
03-330-000-0000-6175 FICA-COUNTY SHARE		395.08	395.08	8,437.00	5
03-330-000-0000-6176 MEDICARE-COUNTY SHARE		92.40	92.40	1,973.00	5

IFX
2/25/25 9:48AM

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 02/2025

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>17%</u> <u>% of</u> <u>BDG</u>
03-330-000-0000-6251	UTILITIES	3,418.34	3,418.34	81,619.00	4
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE	5,288.25	5,288.25	99,065.00	5
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT	280.00	280.00	34,216.00	1
03-330-000-0000-6332	STAFF DEVELOPMENT	0.00	0.00	38.00	0
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES	3,720.60	3,720.60	56,293.00	7
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES	11,430.37	11,430.37	283,617.00	4
03-330-000-0000-6504	FUEL	24,052.82	24,052.82	432,296.00	6
330 DEPT	Totals EQUIPMENT MAINTENANCE & SHOP				
	Revenue				
	Expend.	57,929.54	57,929.54	1,170,642.00	5
	Net	57,929.54	57,929.54	1,170,642.00	5
3 FUND	Totals ROAD AND BRIDGE				
	Revenue	2,227,326.69-	2,227,326.69-	19,906,876.00-	11
	Expend.	1,341,649.06	1,341,649.06	19,510,774.00	7
	Net	885,677.63-	885,677.63-	396,102.00-	224
FINAL TOTALS	95 Accounts				
	Revenue	2,227,326.69-	2,227,326.69-	19,906,876.00-	11
	Expend.	1,341,649.06	1,341,649.06	19,510,774.00	7
	Net	885,677.63-	885,677.63-	396,102.00-	224



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Approve bills		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve Highway Department bills

Background Information:

.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

IFX
2/25/25 1:33PM

*** Redwood County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

IFX
2/25/25 1:33PM
3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76720	AUTO VALUE OF REDWOOD FALLS							
7	03-330-000-0000-6502			167.76	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
5	03-330-000-0000-6503			1,292.28	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
6	03-330-000-0000-6503			42.35	Filters		EQUIPMENT REPAIR PARTS & SUPP	N
76720	AUTO VALUE OF REDWOOD FALLS			1,502.39	3 Transactions			
4556	AUTO VALUE TRACY							
3	03-330-000-0000-6502			14.78	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
1	03-330-000-0000-6503			1.99	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
2	03-330-000-0000-6503			317.98	Batteries		EQUIPMENT REPAIR PARTS & SUPP	N
4556	AUTO VALUE TRACY			334.75	3 Transactions			
4811	AVENU INSIGHTS & ANALYTICS LLC							
4	03-301-000-0000-6291			7,005.25	New Roads	060372	PROFESSIONAL & TECHNICAL SER	Y
4811	AVENU INSIGHTS & ANALYTICS LLC			7,005.25	1 Transactions			
6020	BECKLUND/RYAN							
8	03-301-000-0000-6113			86.09	Meal Reimbursement - Recertifi		MEAL EXPENSE-TAXABLE	N
6020	BECKLUND/RYAN			86.09	1 Transactions			
7570	BOLTON & MENK INC							
9	03-320-000-0000-6291			6,690.00	Consult Engineer Fees	0356176	PROFESSIONAL & TECHNICAL SER	N
10	03-320-000-0000-6291			143.00	Consult Engineer Fees	0356177	PROFESSIONAL & TECHNICAL SER	N
11	03-320-000-0000-6291			9,617.50	2023-2024 Section Corner Remon	0356189	PROFESSIONAL & TECHNICAL SER	N
7570	BOLTON & MENK INC			16,450.50	3 Transactions			
7580	BOMMERSBACH/JEFFREY							
12	03-301-000-0000-6113			83.09	Meal Reimbursement - Recertifi		MEAL EXPENSE-TAXABLE	N
7580	BOMMERSBACH/JEFFREY			83.09	1 Transactions			
11827	CHEMSEARCH							
13	03-330-000-0000-6502			284.45	Shop Supplies	9025337	SHOP MATERIALS & SUPPLIES	N
11827	CHEMSEARCH			284.45	1 Transactions			
13000	CLEMENTS LUMBER INC-RF							
14	03-330-000-0000-6305			122.42	Bldg Maint	04172547	BLDG - REPAIRS & MAINTENANCE	N
13000	CLEMENTS LUMBER INC-RF			122.42	1 Transactions			
20730	ECOWATER SYSTEMS OF REDWOOD FALL							
15	03-301-000-0000-6401			46.00	Office Supplies	131834	OFFICE SUPPLIES	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20730	ECOWATER SYSTEMS OF REDWOOD FALL		46.00				
				1 Transactions			
21500	ELECTRIC MOTOR COMPANY						
16	03-330-000-0000-6503		27.94	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
17	03-330-000-0000-6503		342.60	Battery		EQUIPMENT REPAIR PARTS & SUPP	N
18	03-330-000-0000-6503		27.94	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
21500	ELECTRIC MOTOR COMPANY		398.48				
				3 Transactions			
24500	FALLS AUTOMOTIVE						
19	03-330-000-0000-6503		75.98	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
24500	FALLS AUTOMOTIVE		75.98				
				1 Transactions			
24700	FIALA/ERNEST G						
20	03-320-000-0000-6291		1,800.00	Bridge Inspection for Asbestos	2501	PROFESSIONAL & TECHNICAL SERV	Y
24700	FIALA/ERNEST G		1,800.00				
				1 Transactions			
33838	HILDEBRANDT/RYAN						
21	03-301-000-0000-6113		21.25	Meal Reimbursement - Recertifi		MEAL EXPENSE-TAXABLE	N
33838	HILDEBRANDT/RYAN		21.25				
				1 Transactions			
34134	HOFFMAN FILTER SERVICE LLC						
22	03-330-000-0000-6502		65.00	Oil Filter Disposal	95145	SHOP MATERIALS & SUPPLIES	N
34134	HOFFMAN FILTER SERVICE LLC		65.00				
				1 Transactions			
45745	KECK TREE SERVICE						
23	03-310-000-0000-6501		34,775.00	Tree Clearing		ROAD MAINTENANCE SUPPLIES & M	Y
45745	KECK TREE SERVICE		34,775.00				
				1 Transactions			
53227	LOFFLER COMPANIES INC						
24	03-301-000-0000-6310		130.96	Copier		OFFICE EQUIPMENT REPAIR & MAIN	N
53227	LOFFLER COMPANIES INC		130.96				
				1 Transactions			
54920	M & K BRIDGE CONSTRUCTION INC						
25	03-310-000-0000-6501		3,000.00	Timber Rail Repair	1072	ROAD MAINTENANCE SUPPLIES & M	N
54920	M & K BRIDGE CONSTRUCTION INC		3,000.00				
				1 Transactions			
55497	M & M BUILDERS LLC						
26	03-330-000-0000-6305		542.80	Lucan Shop		BLDG - REPAIRS & MAINTENANCE	N
55497	M & M BUILDERS LLC		542.80				
				1 Transactions			

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
27	56300 MEADOWLAND FARMERS COOP						
	03-330-000-0000-6502		209.99	DEF Fluid Pump - Lambertson Sho		SHOP MATERIALS & SUPPLIES	N
28	03-330-000-0000-6502		3,093.61	Oil		SHOP MATERIALS & SUPPLIES	N
29	03-330-000-0000-6503		30.53	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	56300 MEADOWLAND FARMERS COOP		3,334.13	3 Transactions			
30	57390 MN DEPT OF LABOR & INDUSTRY						
	03-330-000-0000-6305		20.00	Pressure Vessel Fee		BLDG - REPAIRS & MAINTENANCE	N
	57390 MN DEPT OF LABOR & INDUSTRY		20.00	1 Transactions			
31	63542 NORTH CENTRAL INTERNATIONAL LLC						
	03-330-000-0000-6503		143.68	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	63542 NORTH CENTRAL INTERNATIONAL LLC		143.68	1 Transactions			
32	76150 REDWOOD BUILDING CENTER INC						
	03-310-000-0000-6501		94.23	Treated Plywood		ROAD MAINTENANCE SUPPLIES & M	N
	76150 REDWOOD BUILDING CENTER INC		94.23	1 Transactions			
33	76350 REDWOOD COUNTY RECORDER						
	03-320-000-0000-6291		1,375.00	Owner & Encumbrance Search		PROFESSIONAL & TECHNICAL SERV	N
	76350 REDWOOD COUNTY RECORDER		1,375.00	1 Transactions			
34	78815 RSS GROUP INTERNATIONAL INC						
	03-330-000-0000-6502		23.86	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
35	03-330-000-0000-6502		252.46	Misc Tools		SHOP MATERIALS & SUPPLIES	N
	78815 RSS GROUP INTERNATIONAL INC		276.32	2 Transactions			
36	76758 RTS LLC						
	03-330-000-0000-6306		60.00	Tire Repair		MAINTENANCE - EQUIPMENT	Y
38	03-330-000-0000-6306		165.00	Labor to Mount Tires & Tire Re		MAINTENANCE - EQUIPMENT	Y
37	03-330-000-0000-6503		1,550.00	Tires		EQUIPMENT REPAIR PARTS & SUPP	Y
	76758 RTS LLC		1,775.00	3 Transactions			
39	78265 RTVISION INC						
	03-301-000-0000-6291		1,500.00	RT Vision / One Office		PROFESSIONAL & TECHNICAL SERV	N
	78265 RTVISION INC		1,500.00	1 Transactions			
41	79500 RUNNINGS FARM & FLEET						
	03-330-000-0000-6502		81.96	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
40	03-330-000-0000-6503		149.62	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79500	RUNNINGS FARM & FLEET			231.58		2 Transactions		
42	80071 SAFEASSURE CONSULTANTS INC 03-310-000-0000-6332			583.00	Safety Training		STAFF DEVELOPMENT	N
	80071 SAFEASSURE CONSULTANTS INC			583.00		1 Transactions		
43	80075 SAFETY-KLEEN SYSTEMS INC 03-330-000-0000-6502			144.96	Parts Washer		SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC			144.96		1 Transactions		
44	80084 SALFER WELDING MFG & REPAIR LLC 03-330-000-0000-6306			25.00	Drill Hole in Plate		MAINTENANCE - EQUIPMENT	Y
45	03-330-000-0000-6503			49.60	Shaft		EQUIPMENT REPAIR PARTS & SUPP	Y
	80084 SALFER WELDING MFG & REPAIR LLC			74.60		2 Transactions		
47	82465 SMI & HYDRAULICS INC 03-330-000-0000-6306			432.50	Repair Labor		MAINTENANCE - EQUIPMENT	N
46	03-330-000-0000-6503			242.74	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	82465 SMI & HYDRAULICS INC			675.24		2 Transactions		
48	83735 STREAMLINE ASSOCIATES LLC 03-320-000-0000-6291			240.00	Consult Engineer Fees		PROFESSIONAL & TECHNICAL SERV	Y
	83735 STREAMLINE ASSOCIATES LLC			240.00		1 Transactions		
49	85210 T AND A'S TOOLBOX LLC 03-330-000-0000-6502			2,377.90	MDMAXPLUS DIAG SCAN TOOL		SHOP MATERIALS & SUPPLIES	Y
	85210 T AND A'S TOOLBOX LLC			2,377.90		1 Transactions		
50	88743 TRUCK CENTER COMPANIES EAST LLC 03-330-000-0000-6503			341.42	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES EAST LLC			341.42		1 Transactions		
51	91159 VAULT HEALTH 03-310-000-0000-6507			772.32	Drug Testing		MISCELLANEOUS EXPENSES	N
	91159 VAULT HEALTH			772.32		1 Transactions		
52	91230 VESTIS SERVICES LLC 03-330-000-0000-6502			216.40	Uniforms, Mats, Shop Towels		SHOP MATERIALS & SUPPLIES	Y
	91230 VESTIS SERVICES LLC			216.40		1 Transactions		

*** Redwood County ***



3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	92281 WALMART COMMUNITY			2.97	Office Supply		OFFICE SUPPLIES	N
54	03-301-000-0000-6401			10.86	Supplies		MISCELLANEOUS EXPENSES	N
	92281 WALMART COMMUNITY			13.83	2 Transactions			
55	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			180.00	Consult Engineer Fees	235881	PROFESSIONAL & TECHNICAL SER	N
56	03-320-000-0000-6291			237.50	Consult Engineer Fees	236017	PROFESSIONAL & TECHNICAL SER	N
57	03-320-000-0000-6291			2,297.50	Consult Engineer Fees	236018	PROFESSIONAL & TECHNICAL SER	N
58	03-320-000-0000-6291			2,325.00	Consult Engineer Fees	236020	PROFESSIONAL & TECHNICAL SER	N
59	03-320-000-0000-6291			2,170.00	Consult Engineer Fees	236021	PROFESSIONAL & TECHNICAL SER	N
60	03-320-000-0000-6291			2,509.50	Consult Engineer Fees	236022	PROFESSIONAL & TECHNICAL SER	N
	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			9,719.50	6 Transactions			
61	99290 ZIEGLER INC			25.00	Supply Return		SHOP MATERIALS & SUPPLIES	N
62	03-330-000-0000-6502			448.54	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
63	03-330-000-0000-6503			619.44	Cutting Edges		EQUIPMENT REPAIR PARTS & SUPP	N
	99290 ZIEGLER INC			1,042.98	3 Transactions			
3 Fund Total:				91,676.50	ROAD AND BRIDGE	39 Vendors	63 Transactions	
Final Total:				91,676.50	39 Vendors	63 Transactions		

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2/25/25

1:33PM

*** Redwood County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	91,676.50	ROAD AND BRIDGE
All Funds	91,676.50	Total

Approved by,

.....

.....



REQUEST FOR BOARD ACTION

Requested Board Date: 3/4/2025	Originating Dept.: Road & Bridge
Preferred 2nd Date: Next	
Discussion Item: Approve AP bills	Presenter: Anthony Sellner, County Highway Engineer
	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Approve Highway Department AP bills

Background Information:

[Empty text box for background information]

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

[Empty text box for administrators comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

IFX
2/25/25 1:31PM

*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7570 BOLTON & MENK INC							
1	03-320-000-0000-6291		6,968.50	Consult Engineer Fees	0356176	PROFESSIONAL & TECHNICAL SER\	N
2	03-320-000-0000-6291		2,736.00	Consult Engineer Fees	0356177	PROFESSIONAL & TECHNICAL SER\	N
3	03-320-000-0000-6291		6,919.50	2023-2024 Section Corner Remon	0356189	PROFESSIONAL & TECHNICAL SER\	N
			16,624.00	3 Transactions			
31990 H & L MESABI CO							
4	03-330-000-0000-6503		701.00	RH Curb Runner	14235	EQUIPMENT REPAIR PARTS & SUPP	N
			701.00	1 Transactions			
63542 NORTH CENTRAL INTERNATIONAL LLC							
5	03-330-000-0000-6503		74.36	Parts		EQUIPMENT REPAIR PARTS & SUPP	N
			74.36	1 Transactions			
93110 WIDSETH SMITH NOLTING & ASSOCIATES I							
6	03-320-000-0000-6291		420.00	Consult Engineer Fees	235881	PROFESSIONAL & TECHNICAL SER\	N
7	03-320-000-0000-6291		1,122.50	Consult Engineer Fees	236017	PROFESSIONAL & TECHNICAL SER\	N
8	03-320-000-0000-6291		3,115.00	Consult Engineer Fees	236018	PROFESSIONAL & TECHNICAL SER\	N
9	03-320-000-0000-6291		6,830.00	Consult Engineer Fees	236019	PROFESSIONAL & TECHNICAL SER\	N
10	03-320-000-0000-6291		400.00	Consult Engineer Fees	236020	PROFESSIONAL & TECHNICAL SER\	N
11	03-320-000-0000-6291		200.00	Consult Engineer Fees	236021	PROFESSIONAL & TECHNICAL SER\	N
12	03-320-000-0000-6291		1,050.00	Consult Engineer Fees	236022	PROFESSIONAL & TECHNICAL SER\	N
13	03-320-000-0000-6291		1,090.00	Consult Engineer Fees	236023	PROFESSIONAL & TECHNICAL SER\	N
14	03-320-000-0000-6291		1,802.50	Consult Engineer Fees	236024	PROFESSIONAL & TECHNICAL SER\	N
			16,030.00	9 Transactions			
99470 ZIMMERMANN MAINTENANCE							
15	03-310-000-0000-6341		2,430.00	Snow Removal - December		EQUIPMENT RENTAL	N
16	03-310-000-0000-6341		11,115.00	Blading - September, October &		EQUIPMENT RENTAL	N
17	03-310-000-0000-6341		3,914.00	Mowing - August & October		EQUIPMENT RENTAL	N
			17,459.00	3 Transactions			
3 Fund Total:			50,888.36	ROAD AND BRIDGE		5 Vendors	17 Transactions
Final Total:			50,888.36	5 Vendors		17 Transactions	

*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	50,888.36	ROAD AND BRIDGE
All Funds	50,888.36	Total

Approved by,
.....
.....



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/25	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Award Construction Contract 25-1; CSAH 17 Mill & Overlay		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Award construction contract 25-1 for SAP 064-617-033; CSAH 17 Bituminous Mill & Overlay, Aggregate Shoulders, and Striping to low bidder Ulland Brothers, Inc from Albert Lea for the amount of their bid.

Background Information:

This project consists of Bituminous Mill & Overlay, Aggregate Shoulders, and Striping on 3.401 miles of CSAH 17, from CSAH 25 to CSAH 9.

5 bids were received for this project all under the Engineer's Estimate of \$884,412.17.

- Ulland Brothers Inc. \$796,360.63
- Central Specialties Inc. \$799,158.75
- KNIFE RIVER \$815,111.94
- Duininck, Inc. \$840,907.98
- OMG Midwest Inc, dba Minnesota Paving & Materials \$876,237.40

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/21/2025

Date Requestor Requires Review Completion: 3/4/2025

Administrators Comments:

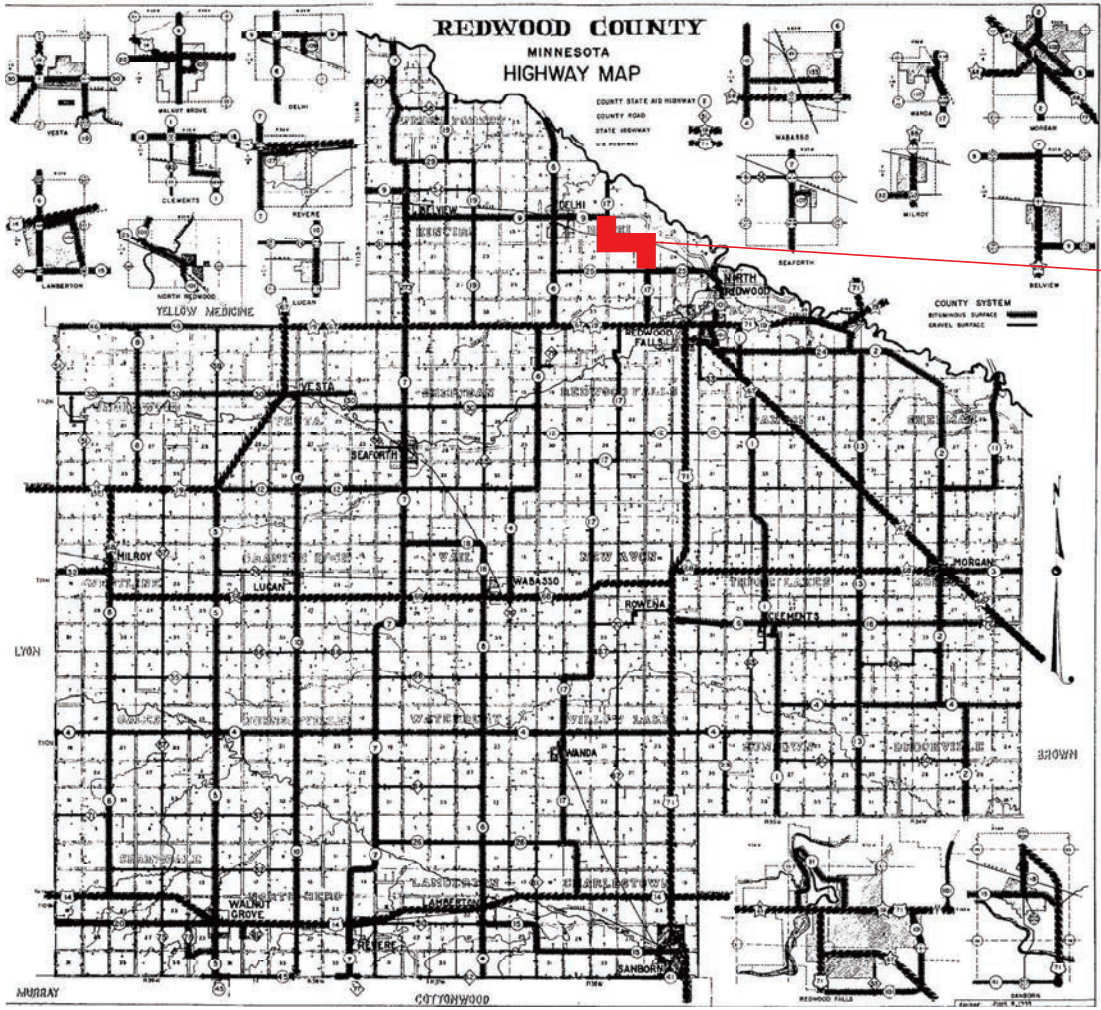
Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Contract 25-1 - Bid Abstract
Bid Opening 2/19/2025

REDWOOD COUNTY HIGHWAY DEPARTMENT
BID ABSTRACT
SAP 064-617-033

Bid Name	Total
<i>Engineer's Estimate</i>	<i>\$884,412.17</i>
Ulland Brothers Inc.	\$796,360.63
Central Specialties Inc.	\$799,158.75
KNIFE RIVER	\$815,111.94
Duininck, Inc.	\$840,907.98
OMG Midwest Inc, dba	
Minnesota Paving & Materials	\$876,237.40



PROJECT LOCATION

2025 Paving

SAP 064-617-033 CSAH 17
 Bituminous Mill & Overlay, Aggregate Shoulders
 Between CSAH 25 and CSAH 9



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/25	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Authorize Board Chair and Administrator to sign Construction Contract 25-1		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorize County Board Chair and County Administrator to sign awarded construction contract 25-1 for project SAP 064-617-033; CSAH 17 Bituminous Mill & Overlay, Aggregate Shoulders, and Striping pending obtaining signatures from the awarded Contractor and County Attorney approval.

Background Information:

This project consists of Bituminous Mill & Overlay, Aggregate Shoulders, and Striping on 3.401 miles of CSAH 17, from CSAH 25 to CSAH 9.

5 bids were received for this project all under the Engineer's Estimate of \$884,412.17.

- Ulland Brothers Inc. \$796,360.63
- Central Specialties Inc. \$799,158.75
- KNIFE RIVER \$815,111.94
- Duininck, Inc. \$840,907.98
- OMG Midwest Inc, dba Minnesota Paving & Materials \$876,237.40

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

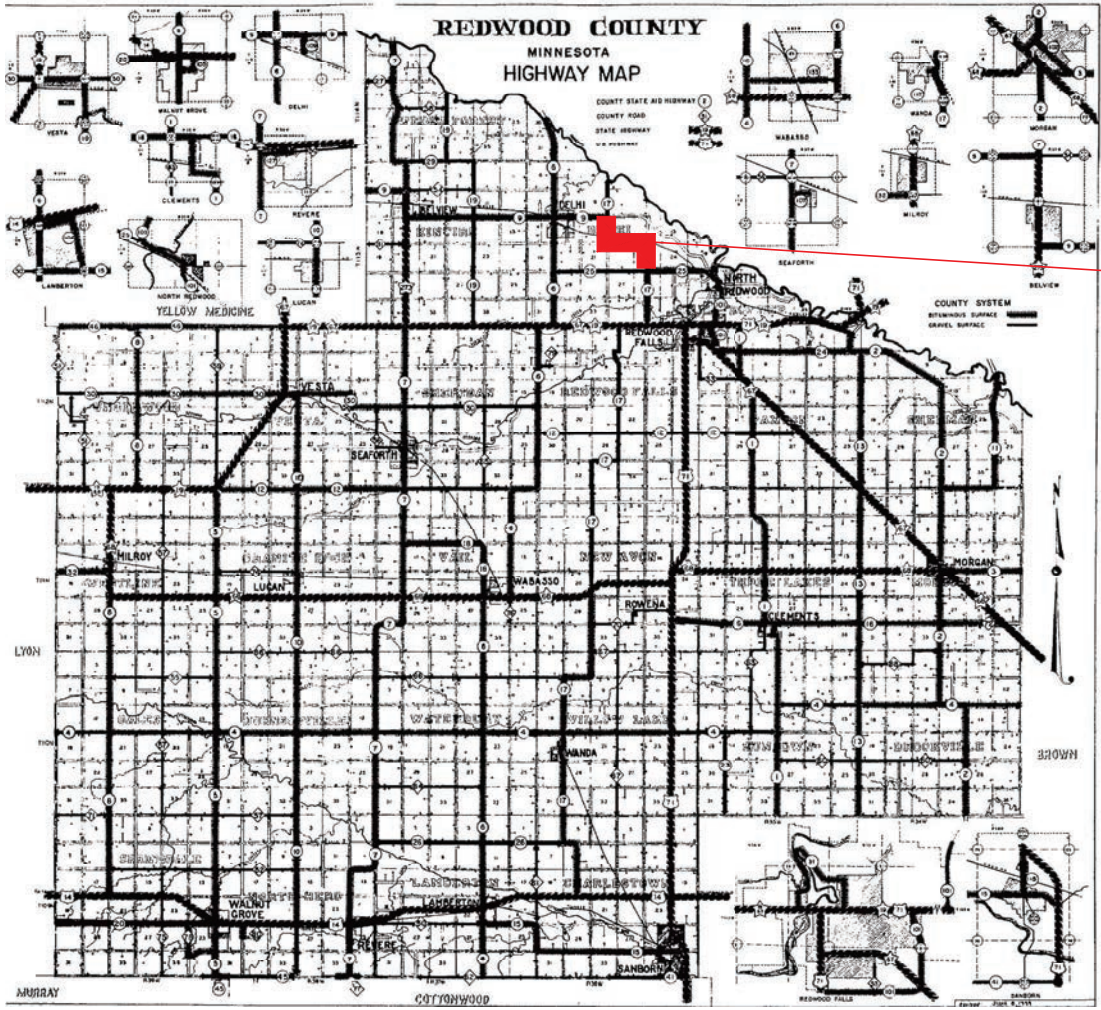
Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



PROJECT LOCATION

2025 Paving

SAP 064-617-033 CSAH 17
 Bituminous Mill & Overlay, Aggregate Shoulders
 Between CSAH 25 and CSAH 9



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:	Presenter: Anthony Sellner, County Highway Engineer		
Authorize Board Chair and Administrator to sign Cooperative Construction Agreement with Yellow Medicine County	estimated time needed:	5 minutes	
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Authorize Board Chair and Administrator to sign Cooperative Construction Agreement with Yellow Medicine County for SAP 064-646-008; pavement rehabilitation of CSAH 46 from TH 19 to Acorn Avenue (west County line), pending obtaining signatures from YMC and County Attorney approval.

Background Information:

This project consists of Bituminous Mill & Overlay, Aggregate Shoulders, and Striping on CSAH 46, from TH 19 to Acorn Avenue (west County line).

Six bids were received for this project, four being under the Engineers Estimate of \$2,034,197.20. Redwood County's cost share is \$887,472.60.

Central Specialties	\$1,658,989.75	Duininck	\$1,740,742.70
Mark Sand and Gravel Co	\$1,831,143.25	Knife River	\$1,917,311.20
Minnesota Paving and Materials	\$2,064,387.40	RJ Zavoral & Sons, Inc	\$2,297,988.55

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/21/2025

Date Requestor Requires Review Completion: 3/4/2025

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**CONSTRUCTION COOPERATIVE AGREEMENT
BETWEEN REDWOOD COUNTY AND YELLOW MEDICINE COUNTY
PAVEMENT REHABILITATION OF CSAH 46 FROM TH 19 TO ACORN AVENUE**

THIS AGREEMENT made and entered into this _____ day of 2025 “Effective Date” by and between the County of Redwood hereinafter referred to as the “Redwood County” and the County of Yellow Medicine hereinafter referred to as “Yellow Medicine County”.

WHEREAS, County State Aid Highway (“CSAH”) 46’s pavement surfacing has deteriorated and is in need of rehabilitation; and

WHEREAS, Yellow Medicine and Redwood County will complete a mill and overlay on CSAH 46, hereinafter referred to as the “Project”;

WHEREAS it is deemed to be in the best interest of all parties that the duties and responsibilities of both the Redwood County and Yellow Medicine County be clearly defined;

WHEREAS it is made known that Redwood County owns the roadway from Acorn Ave to 1.5 miles east of Redwood CSAH 8 and that Yellow Medicine County owns the roadway from 1.5 miles east of Redwood CSAH 8 to TH 19;

NOW, THEREFORE IT IS AGREED with regard to said Project:

1. Term of Agreement: The term of this Agreement shall commence on the Effective Date, and shall not terminate until a new agreement is accepted by both parties in writing.
2. Scope of Work and Responsibilities of Each Party:
 - a. Yellow Medicine County will:
 - i. Bid the project and administer the construction contract;
 - ii. Pay for the costs of the project as defined in the project plans, which includes the portion of the roadway owned by Yellow Medicine County;
 - iii. Yellow Medicine will make full payments to the contractor for the project work and invoice Redwood County for Redwood County’s portion of the work;
 - iv. Conduct project inspections, testing and MnDOT reports as required by the contract, including marking bituminous tickets according to which section of roadway ownership the mixture is applied upon;
 - v. Pay for the costs of its own engineering staff working on the project;
 - vi. Pay for the costs of MnDOT’s testing lab for its share of the project;
 - b. Redwood County will:
 - i. Complete the project plans and Engineer’s Estimate, and obtain signatures of the Engineers of both Counties and that of MnDOT’s State Aid Engineer;
 - ii. Pay for the costs of the project as defined in the project plans, which includes the portion of the roadway owned by Redwood County;
 - iii. Redwood County will reimburse Yellow Medicine County for invoices related to Redwood County’s portion of the Project within 30 days of invoice;
 - iv. Assist with project inspections, testing and MnDOT reports as requested by Yellow Medicine County;
 - v. Pay for the costs of its own engineering staff working on the project;
 - vi. Pay for the costs of MnDOT’s testing lab for its share of the project;

3. Indemnification:
 - a. The parties agree to indemnify and hold harmless one another and their officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgements, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by either party arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the party to fully perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, and the unlawful disclosure or use of protected data or other noncompliance with the terms of this Agreement.

4. Relationship Between the Parties:
 - a. The parties agree that any and all employees of the County engaged in the performance of any work or services required pursuant to this Agreement shall be considered employees of each respective County only and not of the other and that any and all claims that may or may not arise under The Minnesota Worker's Compensation Act on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees while so engaged in any of the Project work or services provided for herein shall be the sole obligation of the County.

5. Authorized Representative:
 - a. Anthony Sellner shall serve as the Authorized Representative of Redwood County, and can be contacted at 507-637-4056; 1820 East Bridge Street, PO Box 6, Redwood Falls MN 56283.
 - b. Dan Moravetz shall serve as the Authorized Representative of Yellow Medicine County and can be contacted at 320-313-3000; 1320 13th Street, Granite Falls MN 56241.

6. Notice:
 - a. Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.

7. Disputes:
 - a. Each County's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work must be referred to the County's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the County's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the County's Authorized Representative within 45 days of the event, unless

the County's Authorized Representative allows for additional time based on the availability of complete and accurate data.

8. General Provisions

- a. Entire Agreement; Amendments; Conflicts. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.
- b. Compliance with Applicable Law. Each County agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the performance of the provisions of this Agreement.
- c. Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota.
- d. Assignment and Delegation. Neither party shall assign its rights or delegate its duties under this Agreement without receiving the prior written consent of the other party.
- e. Successors in Interest. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their permitted successors and assigns.
- f. Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.
- g. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the Effective Date set forth above.

Yellow Medicine County

Redwood County

Board Chair

Date

Board Chair

Date

County Administrator

Date

County Administrator

Date



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:	Presenter: Anthony Sellner, County Highway Engineer		
Approve new vendor for crack fill material purchase	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Request board approval to purchase Crafcro Roadsaver 515 Meltable Package from new vendor, Crafcro under State Contract.

Background Information:

Annually the Highway Department crack seals our bituminous roadways in the spring and early summer, prior to chip sealing.

At the January 21, 2025 County Board of Commissioners meeting it was approved to purchase crack fill material from White Cap LP. When we contacted the company to finalize the purchase, we were informed they were unable to fulfill the bid as they no longer were a Crafcro distributor.

We are requesting to purchase \$30,499.75 of material from a new vendor, Crafcro, pending placement of Vendor on state contract. This year the State Contract price is \$0.635/pound, in 2024 the price was \$0.64/pound and in 2023 it was \$0.74/pound.

The Highway Department has been working with this product for years and it has shown to be of high quality. The Highway Department recommends it's continued use.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: N/A

Date Requestor Requires Review Completion: N/A

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



6165 W Detroit St
 Chandler AZ 85226
 (602) 276-0406 (800) 528-8242
 Fax: (480-940-0313

QUOTE

Date Quoted: 2/26/2025
 EXPIRATION DATE _____

Req Ship Date: _____
 Quoted By: Darrin Nystrom
 Sales Office: CR4
 Ship Before: _____
 Quote Effective Dates: 2/26/2025 TO: 4/30/2026
 Contract effective dates

Customer PO: Crack Sealant 2025 Quote # BBBQ70523 (Internal use)
 Terms: NET 30
 F.O.B: _____
 Ship Via: Flatbed Direct (Flatbed, Van, Will Call, LTL)
 SAP Customer # _____
 STATE CONTRACT ID: 264240 B-357(5)

Customer Redwood County Project Crafco 34535 Mn Dot Spec 3723 Crack Sealant
 Name Jamie Larson Name Redwood County
 Address 1820 E Bridge Street Address 1820 E Bridge Street
 City Redwood Falls State MN 56283 City Redwood Falls State MN 56283
 Phone 507-616-6079 Fax _____ Phone 507-616-6079 Email rchd@co.redwood.mn.us
 Email jamie_l@co.redwood.mn.us

Part #	Item Description	Quantity	UM	Price/Unit	Total
1	34535NB Crafcoc 34535 No Box MN515 Roadsaver Mn Dot 3723 - 1950 LBS/ Pallet	44,850	LBS	\$0.635	\$28,479.75
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20		TOTAL WITHOUT TAX OR FREIGHT			\$28,479.75
21					
22		MILES		RATE PER MILE	
23	TRUCKLOAD FREIGHT PER CONTRACT IF APPLICABLE	449		\$4.50	\$2,020.00
24		TOTAL WITH FREIGHT NO TAX			\$30,499.75
25					
Special Instructions:					

****Due to Market Volatility Crafcoc Reserves the Right to withdraw the quote at anytime**

Taxes: Sales Tax or other taxes are not included. ST3 form must be provided at time of order or sales tax will be added

Terms & Conditions: For Terms and Conditions of purchases go to: <https://crafco.com/Terms-of-Sale.pdf> <https://crafco.com/Terms.pdf>

Quantities may be limited at Crafcoc's discretion

Pricing and Availability are subject to change without notice

FOB Definitions: PPA - Delivered; Freight Included PPD - Delivered; Freight Separate

Field Measurement: By Others

RESTOCK FEES MAY APPLY

Non-Stock/Special Orders: Accepted with the understanding that cancellation cannot be made after the order has been placed. Excess material or material ordered by mistake may not be returned. Please request our return policy for additional information.

Accepted: _____

Date: Darrin Nystrom

Date: 02/26/25

We value your business



REQUEST FOR BOARD ACTION

Requested Board Date:	3/4/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:	Presenter: Anthony Sellner, County Highway Engineer		
Authorize Signature of MnDOT Contract No. 1054212 Amendment #1 for Goldmine Bridge Alternatives Analysis	estimated time needed:	5 minutes	
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve agreement amendment #1 for MnDOT - Goldmine Bridge Alternatives Analysis Report Contract No. 1054212, extending contract deadline from February 2025 to June 2025.

Background Information:

Redwood County will be reconstructing or rehabilitating Goldmine Bridge (Bridge No 89850). In May of 2024, Redwood County approved a contract with MnDOT for a Alternatives Analysis Report for the Historic portions of the project. At this time, the contract expiration date must be extended from February to June of 2025.

The County's must cost share is 20% County Cost: \$9,045.10; State Cost: \$36,180.40. The County's cost share will be reimbursed through County State Aid Highway Funds upon completion of the project.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/26/2025

Date Requestor Requires Review Completion: 3/7/2025

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

AMENDMENT NUMBER 01 TO MnDOT CONTRACT NUMBER: 1054212

Contract Start Date: June 11, 2024	Original Contract Amount:	\$45,225.50
Original Contract Expiration Date: February 28, 2025	Previous Amendment(s) Total:	\$ N/A
Current Contract Expiration Date: February 28, 2025	Current Amendment Amount:	\$ 0.00
New Contract Expiration Date: June 30, 2025	Total Amended Contract Amount:	\$ 45,225.50

Federal Project Number: STBG 8824(268)
State Project Number (SP): 064-617-032/8816-3648
Trunk Highway Number (TH): N/A
Project Identification: Alternatives Analysis Report

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation (“State”) and **Redwood County**, Address: 635 West Bridge Street, Box 6, Redwood Falls, MN 56283 and **Streamline Associates, LLC**, Address: 4853 3rd Avenue South, Minneapolis, MN 55419 (“Contractor”).

RECITALS

1. State has a contract with Contractor identified as MnDOT Contract Number 1054212 (“Original Contract”) to complete an Alternatives Analysis Report for the Goldmine Bridge (Bridge No. 89850) located in Redwood County, MN.
2. Amendment is to additional time to the contract due to delays in the project.
3. State and Contractor are willing to amend the Original Contract as stated below.

CONTRACT AMENDMENT

Unless otherwise noted, in this amendment, deleted contract terms will be struck out and the added contract terms will be bolded and underlined.

REVISION 1. Subarticle 1.2 is amended as follows:

1.2 Expiration date. This contract will expire on ~~February 28, 2025~~ **June 30, 2025**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Subarticle 2.1 is amended as follows:

2.1 The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:

- Exhibit A: Contract Terms and Conditions**
- Exhibit B: Insurance Requirements**
- Exhibit ~~C~~ C1: Specifications, Duties, and Scope of Work**
- Exhibit ~~D~~ D1: Compensation and Payment**
- Exhibit E: Budget Details**
- Exhibit F: Travel Regulations**
- Exhibit ~~G~~ G1: Invoice Form**
- Exhibit ~~H~~ H1: Progress Report Form**
- Exhibit I: Contractor Payment Form**

REVISION 3. Subarticle 3.1 is amended as follows:

3.1 The Contractor, who is not a State employee, will perform all duties described in **Exhibit ~~C~~ C1** to the satisfaction of the State.

REVISION 4. Subarticle 6.1 is amended as follows:

6.1 The State will pay for performance by the Contractor under this Contract in accordance with **Exhibit D D1**.

REVISION 5. Subarticle 7.1 is amended as follows:

7.1 The State's Authorized Representative (or their successor or delegate) is:

Name:	Debbie Anderson Kelly Arneson
Company:	Minnesota Department of Transportation
Address:	395 John Ireland Boulevard, St. Paul, MN 55155
Telephone Number:	651-315-6313 651-366-4774
E-Mail Address:	debbie.k.anderson@state.mn.us Kelly.arneson@state.mn.us

The State's Authorized Representative has the responsibility to monitor the Contractor's performance and the authority to accept or reject the services provided under this contract.

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and any previous amendment remain in full force and effect.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed:

Date:

CONTRACTOR

Contractor certifies that the appropriate person(s) have executed the amendment on behalf of Contractor as required by applicable articles, bylaws or resolutions.

Signed: _____

Title: _____

Date: _____

REDWOOD COUNTY

Signed:

Date:

DEPARTMENT OF TRANSPORTATION

(with delegated authority)

Signed:

Title:

Date:

COMMISSIONER OF ADMINISTRATION

Signed:

Date:

BACKGROUND

Contractor will prepare an alternatives analysis report for rehabilitation or replacement of Bridge No. 89850 located in Redwood and Renville Counties. This analysis will assist State's Cultural Resources Unit (CRU) in completing a project review in compliance with Section 106 of the National Historic Preservation Act (Section 106). Bridge No. 89850, which is eligible for listing in the National Register of Historic Places (NRHP) is nearing the end of its service life. Contractor will assist State with development and evaluation of alternatives for rehabilitation or replacement of the bridge.

SCOPE

Contractor will complete the following tasks:

Task 1: Project Management and Consultation

1. Contractor will provide daily oversight, quality control, and logistical coordination for the duration of the project, and will coordinate with project engineers. Contractor will communicate project status and results with State's CRU Project Manager on a regular basis, including monthly narrative progress reports.
2. Contractor will consult with the Minnesota State Historic Preservation Office (MnSHPO) staff and locally interested parties, such as county historical societies to invite their views regarding project alternatives and evaluation criteria for the alternatives.

Task 2: Bridge Alternatives Analysis

1. Contractor will compile information regarding Bridge No. 89850, including its historic background and significance and its historic and existing physical condition. If the bridge has an existing historic bridge management plan, Contractor will use this document as a starting point for gathering historical and current condition information about the bridge and options for maintenance, preservation, and rehabilitation that meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contractor will gather information from MnSHPO files, historical evaluation reports on the bridge, and State bridge inspection reports.
2. Contractor will schedule a site visit at the bridge to document the bridge's condition and discuss potential options for alternatives. Contractor will work with county and consulting engineers to develop a project purpose and need statement, and a range of alternatives to be considered, which may include full rehabilitation for continued use, stabilization for different/future use, or removal.
3. Working with project engineers, Contractor will prepare a description of the bridge and its current conditions and will identify and describe the character defining features of the bridge, such as its materials, the design and layout of its trusses, and its location and setting. Contractor will specify the alternatives to be analyzed as well as alternatives considered but not carried forward. Contractor and the project engineers will develop criteria for analyzing the feasibility of alternatives, including conformance with the Secretary of the Interior's Standards, project costs, fulfillment of purpose and need, and expected future service life.
4. In the alternatives analysis report, Contractor will state the purpose and need for the project, the history of Bridge No. 89850 and the reasons for historical significance. Contractor will describe each alternative under consideration, including the recommended work items and ability to meet the project purpose and need. Contractor will evaluate each alternative and recommend whether it is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. In cooperation with project engineers, Contractor will complete an evaluation of the alternatives based on the criteria established.
5. The results and recommendations of the analysis will be described in the report, which will include maps, engineering drawings, and historic (if available) and street view photographs. The report format and content will be consistent with previous bridge rehabilitation alternatives analyses. Contractor will submit a draft report to State's CRU and the County Engineer for review and a revised report for MnSHPO review and comment. After MnSHPO review, a final report will be submitted in digital/.pdf format.

Exhibit C1: Specifications, Duties, and Scope of Work

Task 3: Assistance and Documentation as Needed

1. Contractor will assist State’s CRU and the County Engineer with related activities and help prepare additional documents, if needed. This assistance may include correspondence and documentation needed for CRU’s submission of the alternatives analysis report to MnSHPO for comment.

Anticipated Schedule

Background Research	June – August 2024
Summary and Analysis	September – November 2024
Draft Reports and Revisions	December 2024 – January 2025
Final Deliverables	May 2025

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

1. **Compensation and Payment.**

1.1. **Consideration.** State will pay for all services performed by Contractor under this Contract as follows:

1.1.1. **Compensation.** Contractor will be paid on a Unit Rate basis as follows:

Labor Rate Costs*:	\$ 43,600.00
Direct Expense Costs:	\$ 1,625.50

* Labor Rate includes direct labor, overhead and profit

1.1.2. **Overtime.** State will not pay overtime rates for any overtime worked by Contractor or a subcontractor unless State's Authorized Representative has specifically authorized overtime, in writing. If this contract expressly provides for the use of overtime and includes associated classifications, rates and costs, then this contract will serve as written approval. If those items are not included in the contract, then the Contractor must request and receive written approval from the State's Authorized Representative before performing the overtime. The State's Authorized Representative will maintain the documentation in the contract file.

1.1.3. **Direct Costs.** Allowable direct costs include project specific costs listed in **Exhibit E**. Any other direct costs not listed in **Exhibit E** must be approved, in writing, by State's Authorized Representative prior to expenditure.

1.1.4. **Budget Details.** See **Exhibit E** for budget details on Contractor.

1.1.5. **Travel Expenses.** Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Minnesota Department of Transportation Travel Regulations". Contractor will not be reimbursed for travel and subsistence expenses incurred outside the state of Minnesota unless it has received prior written approval from State for such out of state travel. The state of Minnesota will be considered the home base for determining whether travel is "out of state". See **Exhibit F** for the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

1.1.6. **Total Obligation.** State will pay eighty percent of the project costs (up to \$36,180.40). The County will pay twenty percent of the project costs (up to \$9,045.10). The total obligation for all compensation and reimbursements to Contractor under this Contract will not exceed **\$45,225.50**.

1.2. **Payment**

1.2.1. **Invoices.** Contractor must submit invoices electronically for payment, using the format set forth in **Exhibit G1**. Contractor will invoice the State and the County directly **on a monthly basis**. Invoices will detail the total cost of the project, and also identify the 80% State and 20% County amount due.

1.2.2. **Progress Reports.** Contractor must submit a monthly progress report, using the format set forth in **Exhibit H1** showing the progress of work in work hours according to the tasks listed in the Specifications, Duties, and Scope of Work.

1.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Contractor's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Contractor within 10 days of discovering the error. After State receives the corrected invoice, State will pay Contractor within 30 days of receipt of such invoice.

1.2.4. **All Invoices Subject to Audit.** All invoices are subject to Audit, at State's discretion.

1.2.5. **Invoice Package Submittal.** Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to State's Consultant Services Section, at ptinvoices.dot@state.mn.us and to the County's Authorized Representative, Anthony Sellner, at anthony_s@co.redwood.mn.us. Invoices will not be considered "received"

within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Consultant Services Section and by the County's Authorized Representative.

1.2.5.1. Each invoice must contain the following information: MnDOT Contract Number, Contractor's invoice number (sequentially numbered), Contractor's billing and remittance address, if different from business address, and Contractor's signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.

1.2.5.2. Except for Lump Sum contracts, direct nonsalary costs allocable to the work under this Contract, must be itemized and supported with invoices or billing documents to show that such costs are properly allocable to the work. Direct nonsalary costs are any costs that are not the salaried costs directly related to the work of Contractor. Supporting documentation must be provided in a manner that corresponds to each direct cost.

1.2.5.3. Except for Lump Sum contracts, Contractor must provide, upon request of State's Authorized Representative, the following supporting documentation:

- Direct salary costs of employees' time directly chargeable for the services performed under this Contract. This must include a payroll cost breakdown identifying the name of the employee, classification, actual rate of pay, hours worked and total payment for each invoice period; and
- Signed time sheets or payroll cost breakdown for each employee listing dates and hours worked. Computer generated printouts of labor costs for the project must contain the project number, each employee's name, hourly rate, regular and overtime hours and the dollar amount charged to the project for each pay period.

1.2.6. **Subcontractors.** If Contractor is authorized by State to use or uses any subcontractors, Contractor must include all the above supporting documentation in any subcontractor's contract and Contractor must make timely payments to its subcontractors. Contractor must require subcontractors' invoices to follow the same form and contain the same information as set forth above.

1.2.7. **Retainage.** Under Minnesota Statutes §16C.08, subdivision 2(10), no more than 90% of the amount due under this Contract may be paid until State's agency head has reviewed the final product of this Contract. The balance due will be paid when State's agency head determines that Contractor has satisfactorily fulfilled all the terms of this Contract.

1.2.8. **Federal Funds.** If federal funds are used, Contractor is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Contractor's failure to comply with federal requirements.

2. **Conditions of Payment.**

2.1. All services provided by Contractor under this Contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Contractor will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law.

3. **Contractor Payment Form Requirement.**

3.1. Contractors making payments to subcontractors, regardless of their tier or **Disadvantaged Business Enterprise (DBE)** status, are required to complete **Exhibit I**, the "Contractor Payment Form", and submit it to State's Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota's prompt payment law may cause progress payments to Contractor to be withheld. Contractor must submit one copy of this form to State's OCR and one to State's Project Manager, no later than 10 days after receiving a payment from State.

INVOICE NO. _____
 Estimated Completion: __%
 Final Invoice? Yes No

Invoice Instructions:

Contractor must: 1. Complete the invoice and, if applicable, the progress report, in their entirety 2. Sign the invoice and progress report 3. Attach supporting documentation 4. Scan the entire invoice package*, in the following order : a. Completed, Signed Invoice Form b. Completed, Signed Progress Report Form (if applicable) c. Supporting Documentation <i>Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size</i> 5. E-mail the invoice package, in .pdf, to ptinvoices.dot@state.mn.us

MnDOT Contract Number: 1054212
 Contract Expiration Date: June 30, 2025
 SP Number: 064-617-032/8816-3648

Billing Period*: From _____ to _____
 Invoice Date: _____

	Total Contract Amount	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1. Direct Labor Costs: (Attach Supporting Documentation)	\$43,600.00			
2. Direct Expense Costs: (Attach Supporting Documentation)	\$1,625.50			
Net Earning Totals:	\$45,225.50			
Total Amount due this invoice:				\$

**If your billing period includes costs to and after June 30, provide a "Billed This Invoice" split of cost through June 30, and costs after.*

Contractor: Complete this table when submitting an invoice for payment

Source Type	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1071			
Total			

State's 80% Portion: \$36,180.40
 County's 20% Portion: \$ 9,045.10

I certify that the statements contained on this invoice, and its supporting documents, are true and accurate and that I have not knowingly made a false or fraudulent claim, or used a false or fraudulent record in connection with this Invoice. I understand that this invoice is subject to audit.

Contractor: **Streamline Associates, LLC**

Signature: _____

Print Name: _____

Title: _____

For Invoice No.: _____

Progress Report Instructions:

1. Contractor must complete the progress report form, in its entirety.
2. Contractor must sign the progress report.
3. Contractor must include the completed, signed progress report as part of the invoice package, and submit it as instructed (see Contract and/or invoice form for further details).

(Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size.)

MnDOT Contract No. 1054212

Billing Period: from _____ to _____

Contract Expiration Date: June 30, 2025

From: Streamline Associates, LLC

SP Number: 064-617-032/8816-3648

Task	% of Total Contract					Hours Budget	Hours Accrued This Period	Total Hours Accrued To Date	% of Budget Hours Used
		% Work Completed This Period	% Work Completed To Date	Weight % Completed This Period	Weight % Work Completed to Date				
1	2	3	4	5	6	7	8	9	10
Project Management & Consultation						84			
Alternatives Analysis						312			
Additional Assistance as Needed						40			
TOTALS:	100					436			

**Note: If Budgeted Hours Used for any task exceeds 100%, Contractor must attach an explanation to the invoice package.*

I certify that the above statement is correct, and certify that I have not knowingly made a false statement or used a false record in the preparation of this form:

 Contractor's Project Manager Date

**MINNESOTA DEPARTMENT OF TRANSPORTATION
PROFESSIONAL AND TECHNICAL SERVICES CONTRACT**

Federal Project Number: STBG 8824(268)
State Project Number (SP): 064-617-032/8816-3648
Trunk Highway Number (TH): N/A
Project Identification: Alternatives Analysis Report

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“State”), **Redwood County**, Address: 635 West Bridge Street, Box 6, Redwood Falls, MN 56283 and **Streamline Associates, LLC**, Address: 4853 3rd Avenue South, Minneapolis, MN 55419 (“Contractor”). State, County, and Contractor may be referred to jointly as “Parties.”

Recitals

1. State is in need of Contractor to complete an Alternatives Analysis Report for the Goldmine Bridge (Bridge No. 89850) located in Redwood County, MN.
2. This contract is funded in whole or in part with federal dollars from CFDA #20.205.

Accordingly, the Parties agree as follows:

Contract

1. Term of Contract.

- 1.1. **Effective date.** This contract will be effective on the date that all required signatures are obtained by State, pursuant to Minnesota Statutes Section §16C.05, subdivision 2. The Contractor must not begin work under this Contract until this Contract is fully executed and the Contractor has been notified by the State’s Authorized Representative to begin the work.
- 1.2. **Expiration date.** This contract will expire on **February 28, 2025**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Exhibits.

- 2.1. The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:
Exhibit A: Contract Terms and Conditions
Exhibit B: Insurance Requirements
Exhibit C: Specifications, Duties, and Scope of Work
Exhibit D: Compensation and Payment
Exhibit E: Budget Details
Exhibit F: Travel Regulations
Exhibit G: Invoice Form
Exhibit H: Progress Report Form
Exhibit I: Contractor Payment Form

3. Contractor’s Duties.

3.1. The Contractor, who is not a State employee, will perform all duties described in **Exhibit C** to the satisfaction of the State.

4. Representations and Warranties.

- 4.1. State represents and warrants that is empowered by Minnesota Statutes §15.061 and §16C.03, subdivision 3, and other applicable law, to engage such assistance as deemed necessary.
- 4.2. Contractor represents and warrants that it possesses the legal authority to enter into this Contract and that it has taken all actions required by its procedures, by-laws, and applicable laws to exercise that authority, and to lawfully authorize its undersigned signatory to execute this Contract, or any part thereof, and to bind Contractor to its terms.

5. Time.

5.1. The Contractor must comply with all the time requirements described in this Contract. In the performance of this Contract, time is of the essence.

6. Consideration and Payment.

6.1. The State will pay for performance by the Contractor under this Contract in accordance with **Exhibit D**.

7. Authorized Representatives.

7.1. The State's Authorized Representative (or their successor or delegate) is:

Name: Debbie Anderson
Company: Minnesota Department of Transportation
Address: 395 John Ireland Boulevard, St. Paul, MN 55155
Telephone Number: 651-315-6313
E-Mail Address: debbie.k.anderson@state.mn.us

The State's Authorized Representative has the responsibility to monitor the Contractor's performance and the authority to accept or reject the services provided under this contract.

7.2. The State's Project Manager (or their successor or delegate) is:

Name: Britta Anderson
Company: Minnesota Department of Transportation
Address: 395 John Ireland Boulevard, St. Paul, MN 55155
E-Mail Address: britta.anderson@state.mn.us

The State's Project Manager has the responsibility to monitor Contractor's performance and progress. State's Project Manager will sign progress reports, review billing statements, make recommendations to State's Authorized Representative for acceptance of Contractor's good or services and make recommendations to State's Authorized Representative for certification for payment of each invoice submitted for payment.

7.3. The County's Authorized Representative (or their successor or delegate) is:

Name: Anthony Sellner
Company: Redwood County
Address: 1820 East Bridge Street, P.O. Box 6, Redwood Falls, MN 56283
Telephone Number: 507-637-4056
E-Mail Address: anthony_s@co.redwood.mn.us

7.4. The Contractor's Authorized Representative (or their successor) is:

Name: Andrew Schmidt
Company: Streamline Associates, LLC
Address: 4853 3rd Avenue South, Minneapolis, MN 55419
Telephone Number: 612-845-4788
E-Mail Address: aschmidt@streamlineassociates.net

If the Contractor's Authorized Representative changes at any time during this Contract, the Contractor must immediately notify the State.

7.5. Contractor's key personnel specified by name and title in this Contract will be considered essential to the work being performed. If, for any reason, substitution of a key person becomes necessary, Contractor must provide two weeks' advance written notification of the substitution to State's Authorized Representative, if possible. The written notification must include the proposed successor's name and a resume of the successor's qualifications. State's Authorized Representative will have the right to reject the proposed successor based upon reasonable grounds.

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1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: **Gaodouachy**

Date: **Lee**

Digitally signed by Gaodouachy Lee
Date: 2024.06.06 09:22:43 -05'00'

2. CONTRACTOR


Contractor certifies that the appropriate person(s) have executed the Contract on behalf of Contractor as required by applicable articles, bylaws, resolutions or ordinances.

3. Signed: 
Title: Chief Manager
Date: 6/5/2024

3. REDWOOD COUNTY

Signed: 
Date: 6/4/24

APPROVED AS TO FORM
Redwood County Attorney

By: 
Date: 06.04.2024

4. DEPARTMENT OF TRANSPORTATION

(With delegated authority)

Signed: **Melissa Brand**

Digitally signed by Melissa Brand
Date: 2024.06.07 10:37:28 -05'00'

5. COMMISSIONER OF ADMINISTRATION

Signed: **Ryan Gaulke**

Digitally signed by Ryan Gaulke
Date: 2024.06.11 15:17:36 -05'00'

1. **Assignment, Amendments, Waiver, Contract Complete, Electronic Records and Signatures.**
 - 1.1. **Assignment.** The Contractor may neither assign nor transfer any rights or obligations under this Contract without the prior consent of the State and a fully executed assignment agreement, executed and approved by the same parties who executed and approved this Contract, or their successors in office.
 - 1.2. **Amendments.** Any amendment to this Contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved this Contract, or their successors in office.
 - 1.3. **Waiver.** If the State fails to enforce any provision of this Contract, that failure does not waive the provision or State's right to enforce it.
 - 1.4. **Contract Complete.** This Contract contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.
 - 1.5. **Electronic Records and Signatures.** The Parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

2. **Termination.**
 - 2.1. **Termination for Convenience.** The State or Commissioner of Administration may cancel this Contract at any time, with or without cause. Upon termination for convenience, the Contractor will be entitled to payment, determined on a pro rata basis, for services or goods satisfactorily performed or delivered.
 - 2.2. **Termination for Insufficient Funding.** The State may immediately terminate this Contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Contract. Termination must be by written notice to the Contractor. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available. The State will not be assessed any penalty if the Contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Contractor notice of the lack of funding. This notice will be provided within a reasonable time of the State's receiving notice.

3. **Force Majeure.**
 - 3.1. A "force majeure event" is an event beyond Contractor's reasonable control that prevents Contractor from performing its obligations under this contract. Contractor will use all reasonable efforts to plan for foreseeable force majeure events and to mitigate the duration and consequences of any delay resulting from a force majeure event. Contractor will give State's Authorized Representative prompt notice of the occurrence of any force majeure event and, upon written request from Contractor, State's Authorized Representative and Contractor will negotiate an adjustment to the project schedule of this contract.

4. **Indemnification, Standard of Care, Liability for Work and Deliverable Standards.**
 - 4.1. In the performance of this Contract, and to the extent permitted by law, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:
 - 4.1.1. Intentional, willful, or negligent acts or omissions; or
 - 4.1.2. Actions that give rise to strict liability; or
 - 4.1.3. Breach of contract or warranty.
 - 4.2. The Indemnifying Party is defined to include the Contractor, Contractor's reseller, any third party that has a business relationship with the Contractor, or Contractor's agents or employees. The indemnification obligations of this section do not apply if the claim or cause of action is the result of the State's sole

negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Contract.

- 4.3. Nothing within this Contract, whether express or implied, will be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This extends to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.
- 4.4. **Standard of Care.** In the performance of its professional services, Contractor will use that degree of care, knowledge and skill ordinarily exercised by other reputable professionals in the field under like circumstances within the state of Minnesota.
- 4.5. **Liability for Work.** Contractor will be responsible for any damages incurred as a result of its failure to comply with the standard of care or other failure to comply with contract requirements, and for any loss or cost to repair or remedy such non-compliance, however, Contractor will not be liable for consequential or punitive damages, including, but not limited to, those arising from loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital. State acknowledges its duty to mitigate damages.
- 4.6. **Deliverable Standards.** All services provided by the Contractor pursuant to this contract, which do not meet the requirements of this Article 4.6, will be considered defective work. All services provided by Contractor pursuant to this contract must be in accordance with (1) the requirements and specifications set forth in this contract; (2) the required standard of care; (3) applicable state and federal standards, specifications, policies and practices; and (4) applicable federal, state, and local, laws, ordinances, rules, and regulations.
 - 4.6.1. **Rejection and Correction of Defective Work.** State has the authority to reject services that do not meet the requirements of the contract. Contractor will be responsible for promptly making such revisions, repairs, or corrections to its work and deliverables as are necessary to meet the contract requirements. Such revisions, repairs, and corrections will be made without additional compensation.
 - 4.6.2. **No Waiver.** Acceptance of Contractor's services by State is not a waiver of any provision of this contract and does not relieve Contractor of the responsibility for correcting a subsequently-discovered failure to conform to the requirements of the contract.
 - 4.6.3. **Effect of Acceptance.** It is understood by the parties that State will rely on the professional performance and ability of Contractor. Any examination by State or the federal government, or any acceptance or use of the work product of Contractor, will not be considered to be a full and comprehensive examination and will not be considered an approval of the work product of Contractor which would relieve Contractor from any liability or expense that could be connected with Contractor's sole responsibility for the propriety and integrity of the professional work to be accomplished by Contractor pursuant to this contract.]
 - 4.6.4. **Consultation Concerning Deliverables.** Contractor must, at no additional cost to State, confer with State at any time during construction, or any phase of work performed by others based on deliverables provided by Contractor, when necessary for the purpose of interpreting or clarifying such deliverables. Contractor must give immediate attention to these requests so there will be minimal delay to the construction or other work as referenced. State will notify Contractor of any request for interpretation, clarification, or correction. Notification may be in writing, or by telephone and confirmed in writing. Contractor must respond to such notice within three business days and must promptly perform the necessary services to minimize any delays to State. Contractor may be required to make a field review of the project site, if directed by State's Authorized Representative, and Contractor may be required to send personnel to the appropriate State district office as part of performing the necessary services.
 - 4.6.5. **Subsequent Corrections.** If State determines that additional field or office work may be required due to Contractor's failure to comply with the contract requirements and the standards set forth

in this Article, then Contractor must perform such additional work as may be necessary to bring the work into compliance with such requirements and standards. Contractor must prepare any and all plans or data needed to correct its deliverables without additional compensation, even though Contractor may already have received final payment. Contractor must give immediate attention to these changes so there will be minimal delay to the construction or other work as referenced.

- 4.6.6. **Reliance on State-Furnished Data.** The parties understand and agree that Contractor must rely on documents, drawings, specifications, and studies provided to Contractor by State and others on its behalf in making its opinions of conformity to specifications and standards. Contractor will not be entitled to rely on such documents, drawings, or specifications that Contractor knows to be incorrect or incomplete, unless it has first brought such concerns to the attention of State and has been directed to proceed notwithstanding such concerns.

5. Governing Law, Jurisdiction, and Venue.

- 5.1. Minnesota law, without regard to its choice-of-law provisions, governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

6. Subcontracting and Subcontract Payment.

- 6.1. A subcontractor is a person or company that has been awarded a portion of the Contract by Contractor. Only subcontractors that have been approved by the State's Authorized Representative can be used for this Contract.
- 6.2. After the effective date of the Contract, the Contractor will not, without prior written approval of the State's Authorized Representative, subcontract for the performance of any of the Contractor's obligations that were not already approved for subcontracting when the Contract was awarded. During this Contract, if an approved subcontractor is determined to be performing unsatisfactorily by the State's Authorized Representative, the Contractor will receive written notification that the subcontractor can no longer be used for this Contract.
- 6.3. The provisions of the Contract will apply with equal force and effect to all approved subcontractors engaged by the Contractor. Notwithstanding approval by the State, no subcontract will serve to terminate or in any way affect the primary legal responsibility of the Contractor for timely and satisfactory performances of the obligations contemplated by the Contract.
- 6.4. Contractor's subcontracts must contain all appropriate terms and conditions of this Contract. Contractor must require subcontractors' invoices to follow the same format and contain the same information as State requires of Contractor. Contractor must submit a copy of all subcontracts exceeding \$10,000.00 to State's Authorized Representative no later than 30 calendar days after executing the subcontract and prior to beginning work under the subcontract. Upon request by State, a copy of any executed subcontract under \$10,000.00 must be sent to State's Authorized Representative.
- 6.5. Contractor must pay its subcontractors in accordance with Minn. Stat. § 16A.1245.

7. Data Disclosure.

- 7.1. Under Minn. Stat. § 270C.65, subd. 3 and other applicable law, the Contractor consents to disclosure of its social security number, federal employer tax identification number, and Minnesota tax identification number, already provided to the State, to federal and state agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring the Contractor to file state tax returns, pay delinquent state tax liabilities, if any, or pay other state liabilities.

8. Government Data Practices.

8.1. The Contractor and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 as it applies to all data provided by the State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Contractor under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Contractor or the State. If the Contractor receives a request to release the data referred to in this clause, the Contractor must immediately notify and consult with the State's Authorized Representative as to how the Contractor should respond to the request. The Contractor's response to the request will comply with applicable law.

9. **Intellectual Property Rights.**

9.1. **Definitions.** For the purpose of this Section, the following words and phrases have the assigned definitions:

- 9.1.1. "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Contractor, its employees, agents, or subcontractors, in the performance of this Contract.
- 9.1.2. "Pre-Existing Intellectual Property" means intellectual property developed prior to or outside the scope of this Contract and any derivatives of that intellectual property.
- 9.1.3. "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Contractor, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Contract. "Works" includes Documents.

9.2. **Ownership.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks, in the Works and Documents created and paid for under this Contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Contractor upon completion or cancellation of this Contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Contractor assigns all right, title, and interest it may have in the Works and the Documents to the State. The Contractor must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

9.3. **Pre-existing Intellectual Property.** Each Party will retain ownership of its respective Pre-Existing Intellectual Property. The Contractor grants the State a perpetual, irrevocable, non-exclusive, royalty free license for Contractor's Pre-Existing Intellectual Property that are incorporated in the products, materials, equipment, deliverables, or services that are purchased through the Contract.

9.4. **Obligations.**

- 9.4.1. **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Contractor, including its employees and subcontractors, in the performance of this Contract, the Contractor will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the State's Authorized Representative with complete information and/or disclosure thereon.
- 9.4.2. **Representation.** The Contractor must perform all acts, and take all steps necessary, to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Contractor nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Contractor represents and warrants that the

Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities.

- 9.4.3. **Indemnification.** Notwithstanding any other indemnification obligations addressed within this Contract, the Contractor will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Contractor's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Contractor will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises, or in the Contractor's or the State's opinion is likely to arise, the Contractor must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

10. Copyright.

- 10.1. The Contractor must save and hold harmless the State of Minnesota, its officers, agents, servants, and employees, from liability of any kind or nature, arising from the use of any copyrighted or noncopyrighted compositions, secret process, patented or nonpatented invention, article or appliance furnished or used in the performance of the Contract.

11. Contractor's Documents.

- 11.1. Any licensing and maintenance agreement, or any order-specific agreement or document, including any pre-installation, linked, or "click through" agreement that is allowed by, referenced within, or incorporated within the Contract whenever the Contract is used for a State procurement, whether directly by the Contractor or through a Contractor's agent, subcontractor or reseller, is agreed to only to the extent the terms within any such agreement or document do not conflict with the Contract or applicable Minnesota or Federal law, and only to the extent that the terms do not modify, diminish or derogate the terms of the Contract or create an additional financial obligation to the State. Any such agreement or document must not be construed to deprive the State of its sovereign immunity, or of any legal requirements, prohibitions, protections, exclusions or limitations of liability applicable to this Contract or afforded to the State by Minnesota law. A State employee's decision to choose "accept" or an equivalent option associated with a "click-through" agreement does not constitute the State's concurrence or acceptance of terms, if such terms are in conflict with this section.

12. State Audits.

- 12.1. Under Minn. Stat. § 16C.05, subd. 5, the Contractor's books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Contract.

13. Diverse Spend Reporting.

- 13.1. If the total value of the Contract may exceed \$500,000, including all extension options, Contractor must track and report, on a quarterly basis, the amount paid to diverse businesses both: 1) directly to subcontractors performing under the Contract, and 2) indirectly to diverse businesses that provide supplies/services to your company (in proportion to the revenue from this Contract compared to Contractor's overall revenue). When this applies, Contractor will register in a free portal to help report the Tier 2 diverse spend, and the requirement continues as long as the Contract is in effect.

14. **Publicity and Endorsement.**

- 14.1. **Publicity.** Any publicity regarding the subject matter of this Contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, information posted on corporate or other websites, research, reports, signs, and similar public notices prepared by or for the Contractor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.
- 14.2. **Endorsement.** The Contractor must not claim that the State endorses its products or services.

15. **Debarment by State, its Departments, Commissions, Agencies, or Political Subdivisions.**

- 15.1. Contractor certifies that neither it nor its affiliates is presently debarred or suspended by the Federal government, the State, or any of the State's departments, commissions, agencies, or political subdivisions. Contractor's certification is a material representation upon which the Contract award was based. Contractor will provide immediate written notice to the State's Authorized Representative if at any time it learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances. Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

16. **Federal Funds.**

- 16.1. **Compliance with Federal Requirements.** Federal money will be used or may potentially be used to pay for all or part of the goods, construction or services under the Contract. The Contractor is responsible for compliance with all federal requirements imposed on the funds and accepts full financial responsibility for any requirements imposed by the Contractor's failure to comply with federal requirements.
- 16.2. **Certification regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion.** Federal money will be used (or may potentially be used) to pay for all or part of the work under this contract; therefore, this contract is a covered transaction for purposes of 48 Code of Federal Regulations (CFR) Subpart 9.4 and 2 CFR part 180. As such, Contractor, by signing and submitting this contract, certifies that none of Contractor or its affiliates (as defined by 48 CFR 9.403), are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded by the federal government or a federal agency. Contractor is required to comply with this certification throughout the period of this contract. Contractor must include the requirement to comply with 48 CFR 9.403 in any lower tier covered transaction it enters into. The certification in this clause is a material representation of fact relied upon by State. If it is later determined that Contractor knowingly rendered an erroneous certification, in addition to remedies available to State, the Federal Government may pursue available remedies, including, but not limited to, suspension and/or debarment.

17. **Contingency Fees Prohibited.**

- 17.1. Pursuant to Minn. Stat. § 10A.06, no person may act as or employ a lobbyist for compensation that is dependent upon the result or outcome of any legislation or administrative action.

18. **Certification of Nondiscrimination (in accordance with Minn. Stat. § 16C.053).**

- 18.1. If the value of this Contract, including all extensions, is \$50,000 or more, Contractor certifies that it does not engage in and has no present plans to engage in discrimination against Israel, or against persons or entities doing business in Israel, when making decisions related to the operation of the vendor's business. For purposes of this section, "discrimination" includes but is not limited to engaging in refusals to deal, terminating business activities, or other actions that are intended to limit commercial relations with Israel, or persons or entities doing business in Israel, when such actions are taken in a manner that in any way discriminates on the basis of nationality or national origin and is not based on a valid business reason.

19. **Non-discrimination (in accordance with Minn. Stat. § 181.59).**

19.1. The Contractor will comply with the provisions of Minn. Stat. § 181.59.

20. **E-Verify Certification (in accordance with Minn. Stat. § 16C.075).**

20.1. For services valued in excess of \$50,000, Contractor certifies that as of the date of services performed on behalf of the State, Contractor and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. Contractor is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EverifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

21. **Affirmative Action Requirements**

The State intends to carry out its responsibility for requiring affirmative action by its contractors.

21.1. **Covered Contracts and Contractors.** If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principal place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600.

21.2. **General. Minn. R. 5000.3400-5000.3600 implements Minn. Stat. § 363A.36.** These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. 5000.3400-5000.3600 including, but not limited to, Minn. R. 5000.3420-5000.3500 and 5000.3552-5000.3559.

21.3. **Disabled Workers.** The Contractor must comply with the following affirmative action requirements for disabled workers.

AFFIRMATIVE ACTION FOR DISABLED WORKERS

21.3.1. The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

21.3.2. The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

21.3.3. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. § 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

21.3.4. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Commissioner. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

21.3.5. The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. § 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.

21.4. **Consequences.** The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this Contract by the Commissioner or the State.

21.5. **Certification.** The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

22. **Equal Pay Certification.**

22.1. If required by Minn. Stat. §363A.44, the Contractor must have a current Equal Pay Certificate prior to Contract execution. If Contractor's Equal Pay Certificate expires during the term of this Contract, Contractor must promptly re-apply for an Equal Pay Certificate with the Minnesota Department of Human Rights and notify the State's Authorized Representative once the Contractor has received the renewed Equal Pay Certificate. If Contractor claims to be exempt, the State may require Contractor to verify its exempt status.

23. **IT Accessibility Standard.**

23.1. Contractor acknowledges and is fully aware that the State of Minnesota (Executive branch state agencies) has developed IT Accessibility Standard effective September 1, 2010. The standard entails, in part, the Web Content Accessibility Guidelines (WCAG) and Section 508 which can be viewed at: <https://mn.gov/mnit/government/policies/accessibility/>.

23.2. The Standards apply to web sites, software applications, electronic reports and output documentation, training delivered in electronic formats (including, but not limited to, documents, videos, and webinars), among others. The Standards do not apply to designs, plans, layouts, maps and similar documents. As upgrades are made to the software, products, or subscriptions available through this Contract, the Contractor agrees to develop functionality which supports accessibility. If any issues arise due to nonconformance with the above-mentioned accessibility Standards, the Contractor agrees to provide alternative solutions upon request at no additional charge to the State.

23.3. When updates or upgrades are made to the products or services available through this Contract, the Contractor agrees to document how the changes will impact or improve the product's or service's accessibility and usability. This documentation, upon request, must be provided to the State in advance of the change, occurring within an agreed upon timeframe sufficient for the State to review the changes and either approve them or request a remediation plan from the Contractor. Contractor warrants that its Products comply with the above-mentioned accessibility Standards and agrees to indemnify, defend, and hold harmless the State against any claims related to non-compliance of Contractor's Product with the above-mentioned accessibility Standards. If agreed-upon updates fail to improve the product or service's accessibility or usability as planned, the failure to comply with this requirement may be cause for contract cancellation or for the State to consider the Contractor in default.

24. **Nonvisual Access Standards.**

24.1. Pursuant to Minn. Stat. § 16C.145, the Contractor must comply with the following nonvisual technology access standards to the extent required by law:

- That the effective interactive control and use of the technology, including the operating system applications programs, prompts, and format of the data presented, are readily achievable by nonvisual means;
- That the nonvisual access technology must be compatible with information technology used by other individuals with whom the blind or visually impaired individual must interact;
- That nonvisual access technology must be integrated into networks used to share communications among employees, program participants, and the public; and
- That the nonvisual access technology must have the capability of providing equivalent access by nonvisual means to telecommunications or other interconnected network services used by persons who are not blind or visually impaired; and
- Executive branch state agencies subject to Section 16E.03, subdivision 9, are not required to include nonvisual technology access standards developed under this Section in contracts for the procurement of information technology.

These standards do not require the installation of software or peripheral devices used for nonvisual access when the information technology is being used by individuals who are not blind or visually impaired.

25. AASHTOWare Activities.

- 25.1. For contracts that involve the use of AASHTOWare; AASHTOWare activities conducted by Contractor must adhere to the software license agreement(s) that State has executed with the American Association of State Highway and Transportation Officials (AASHTO). The license agreement and any supplemental agreements can be found on State's Consultant Services website, under the AASHTOWare Access Provisions section, at: <http://www.dot.state.mn.us/consult/consultantcorner.html>.

26. Title VI/Non-discrimination Assurances.

- 26.1. Contractor agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Contractor will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Contractor's compliance with this provision. The Contractor must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Contractor staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

27. Telecommunications Certification.

- 27.1. By signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

28. Plain Language; Accessibility Standards

- 28.1. **Plain Language.** Except for designs, plans, layouts, maps and similar documents, Contractor must provide all deliverables in "Plain Language". Executive Order 14-07 requires the Office of the Governor and all Executive Branch agencies to communicate with Minnesotans using Plain Language. As defined in Executive Order 14-07, Plain Language is a communication which an audience can understand the first time they read or hear it. To achieve that, Contractor will take the following steps in the deliverables:

- Use language commonly understood by the public;
- Write in short and complete sentences;
- Present information in a format that is easy-to-find and easy-to-understand; and
- Clearly state directions and deadlines to the audience.

28.2. **Accessibility Standards.** Except for designs, plans, layouts, maps and similar documents, Contractor agrees to comply with the State of Minnesota’s Accessibility Standard (https://mn.gov/mnit/assets/Stnd_State_Accessibility_tcm38-61585.pdf) for all deliverables under this contract. The State of Minnesota’s Accessibility Standards entail, in part, the Web Content Accessibility Guidelines (WCAG) 2.0 (Level AA) and Section 508 of the Rehabilitation Act, as amended. Contractor’s compliance with the State of Minnesota’s Accessibility Standard includes, but is not limited to, the specific requirements as follows:

- All videos must include closed captions, audio descriptions and a link to a complete transcript;
- All documents, presentations, spreadsheets and other material must be provided in an accessible format. In addition, Contractor will provide native files in an editable format. Acceptable formats include InDesign, Word and Excel; and
- All materials intended for downloading and printing such as promotional brochures, must be labeled as such and the content must additionally be provided in an accessible format.

29. **Survival of Terms.**

29.1. The following clauses survive the expiration or cancellation of this Contract: Indemnification, Standard of Care, Liability for Work and Deliverable Standards; State Audits; Government Data Practices; Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure. Any other Contract term that expressly states or by its nature must survive, will survive.

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1. Notice to Contractor.

- 1.1. The Contractor is required to submit Certificates of Insurance acceptable to the State as evidence of insurance coverage requirements prior to commencing work under this Contract.
- 1.2. Contractor will not commence work under the Contract until they have obtained all the insurance described below and the State has approved such insurance. Contractor will maintain such insurance in force and effect throughout the term of this Contract, unless otherwise specified in this Contract.
- 1.3. The failure of the Contractor to provide a Certificate of Insurance for the policies required under this Contract or renewals thereof, or failure of the insurance company to notify the State of the cancellation of policies required under this Contract, will not constitute a waiver by the State to the Contractor to provide such insurance.
- 1.4. The State reserves the right to immediately terminate this Contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor. All insurance policies must be open to inspection by the State, and copies of policies must be submitted to the State's Authorized Representative upon written request.

2. Notice to Insurer.

- 2.1. The Contractor's insurance company(ies) waives its right to assert the immunity of the State as a defense to any claims made under said insurance.
- 2.2. Insurance certificate holder should be addressed to the Agency's Authorized Representative.

3. Additional Insurance Conditions.

The following apply to the Contractor, or the Contractor's subcontractor:

- 3.1. Contractor's policy(ies) will be primary insurance to any other valid and collectible insurance available to the State with respect to any claim arising out of Contractor's performance under this Contract.
- 3.2. If Contractor receives a cancellation notice from an insurance carrier affording coverage herein, Contractor agrees to notify the State within five business days with a copy of the cancellation notice, unless Contractor's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty days advance written notice to the State;
- 3.3. Contractor is responsible for payment of Contract related insurance premiums and deductibles;
- 3.4. If Contractor is self-insured, a Certificate of Self-Insurance must be attached;
- 3.5. Contractor's policy(ies) must include legal defense fees in addition to its policy limits with the exception of professional liability.
- 3.6. Contractor's insurance companies must either (1) have an AM Best rating of A- (minus) and a Financial Size Category of VII or better, and be authorized to do business in the State of Minnesota or (2) be domiciled in the State of Minnesota and have a Certificate of Authority/Compliance from the Minnesota Department of Commerce if they are not rated by AM Best.
- 3.7. An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the Contract.

4. Coverages.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

- 4.1. **Commercial General Liability Insurance.** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as from claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the Contractor or by a subcontractor or by anyone directly or indirectly employed by the Contractor under the Contract. Insurance minimum limits are as follows:
 - \$2,000,000 – per occurrence
 - \$2,000,000 – annual aggregate
 - \$2,000,000 – annual aggregate – applying to Products/Completed Operations

The following coverages must be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability
- State of Minnesota named as an Additional Insured, to the extent permitted by law

- 4.2. **Commercial Automobile Liability Insurance.** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury as well as from claims for property damage resulting from the ownership, operation, maintenance or use of all owned, hired, and non-owned autos which may arise from operations under this Contract, and in case any work is subcontracted the Contractor will require the subcontractor to maintain Commercial Automobile Liability insurance. Insurance minimum limits are as follows:

- \$2,000,000 – per occurrence Combined Single limit for Bodily Injury and Property Damage

In addition, the following coverages should be included: Owned, Hired, and Non-owned Automobile. Evidence of Subcontractor insurance must be filed with the Contractor.

- 4.3. **Workers' Compensation Insurance.** Statutory Compensation Coverage. Except as provided below, Contractor must provide Workers' Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State, including Coverage B, Employer's Liability. Insurance minimum limits are as follows:

- \$100,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$100,000 – Bodily Injury by Accident

If Minn. Stat. § 176.041 exempts Contractor from Workers' Compensation insurance or if the Contractor has no employees in the State, Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes Contractor from the Minnesota Workers' Compensation requirements.

If during the course of the Contract the Contractor becomes eligible for Workers' Compensation, the Contractor must comply with the Workers' Compensation Insurance requirements herein and provide the State with a certificate of insurance.

- 4.4. **Professional Liability, Errors, and Omissions.** This policy will provide coverage for all claims the Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Contractor's professional services required under the Contract. Insurance minimum limits are as follows:

- \$2,000,000 - per claim or event
- \$2,000,000 - annual aggregate

Any deductible will be the sole responsibility of the Contractor and may not exceed \$50,000 without the written approval of the State. If the Contractor desires authority from the State to have a deductible in a higher amount, the Contractor will so request in writing, specifying the amount of the desired deductible and providing financial documentation by submitting the most current audited financial statements so that the State can ascertain the ability of the Contractor to cover the deductible from its own resources.

The retroactive or prior acts date of such coverage must not be after the effective date of this Contract and Contractor must maintain such insurance for a period of at least three years, following completion of the work. If such insurance is discontinued, extended reporting period coverage must be obtained by Contractor to fulfill this requirement.

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BACKGROUND

Contractor will prepare an alternatives analysis report for rehabilitation or replacement of Bridge No. 89850 located in Redwood and Renville Counties. This analysis will assist State's Cultural Resources Unit (CRU) in completing a project review in compliance with Section 106 of the National Historic Preservation Act (Section 106). Bridge No. 89850, which is eligible for listing in the National Register of Historic Places (NRHP) is nearing the end of its service life. Contractor will assist State with development and evaluation of alternatives for rehabilitation or replacement of the bridge.

SCOPE

Contractor will complete the following tasks:

Task 1: Project Management and Consultation

1. Contractor will provide daily oversight, quality control, and logistical coordination for the duration of the project, and will coordinate with project engineers. Contractor will communicate project status and results with State's CRU Project Manager on a regular basis, including monthly narrative progress reports.
2. Contractor will consult with the Minnesota State Historic Preservation Office (MnSHPO) staff and locally interested parties, such as county historical societies to invite their views regarding project alternatives and evaluation criteria for the alternatives.

Task 2: Bridge Alternatives Analysis

1. Contractor will compile information regarding Bridge No. 89850, including its historic background and significance and its historic and existing physical condition. If the bridge has an existing historic bridge management plan, Contractor will use this document as a starting point for gathering historical and current condition information about the bridge and options for maintenance, preservation, and rehabilitation that meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contractor will gather information from MnSHPO files, historical evaluation reports on the bridge, and State bridge inspection reports.
2. Contractor will schedule a site visit at the bridge to document the bridge's condition and discuss potential options for alternatives. Contractor will work with county and consulting engineers to develop a project purpose and need statement, and a range of alternatives to be considered, which may include full rehabilitation for continued use, stabilization for different/future use, or removal.
3. Working with project engineers, Contractor will prepare a description of the bridge and its current conditions and will identify and describe the character defining features of the bridge, such as its materials, the design and layout of its trusses, and its location and setting. Contractor will specify the alternatives to be analyzed as well as alternatives considered but not carried forward. Contractor and the project engineers will develop criteria for analyzing the feasibility of alternatives, including conformance with the Secretary of the Interior's Standards, project costs, fulfillment of purpose and need, and expected future service life.
4. In the alternatives analysis report, Contractor will state the purpose and need for the project, the history of Bridge No. 89850 and the reasons for historical significance. Contractor will describe each alternative under consideration, including the recommended work items and ability to meet the project purpose and need. Contractor will evaluate each alternative and recommend whether it is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. In cooperation with project engineers, Contractor will complete an evaluation of the alternatives based on the criteria established.
5. The results and recommendations of the analysis will be described in the report, which will include maps, engineering drawings, and historic (if available) and street view photographs. The report format and content will be consistent with previous bridge rehabilitation alternatives analyses. Contractor will submit a draft report to State's CRU and the County Engineer for review and a revised report for MnSHPO review and comment. After MnSHPO review, a final report will be submitted in digital/.pdf format.

Exhibit C: Specifications, Duties, and Scope of Work

Task 3: Assistance and Documentation as Needed

1. Contractor will assist State’s CRU and the County Engineer with related activities and help prepare additional documents, if needed. This assistance may include correspondence and documentation needed for CRU’s submission of the alternatives analysis report to MnSHPO for comment.

Anticipated Schedule

Background Research	June – August 2024
Summary and Analysis	September – November 2024
Draft Reports and Revisions	December 2024 – January 2025
Final Deliverables	February 2025

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1. **Compensation and Payment.**

1.1. **Consideration.** State will pay for all services performed by Contractor under this Contract as follows:

1.1.1. **Compensation.** Contractor will be paid on a Unit Rate basis as follows:

Labor Rate Costs*:	\$ 43,600.00
Direct Expense Costs:	\$ 1,625.50

* Labor Rate includes direct labor, overhead and profit

1.1.2. **Overtime.** State will not pay overtime rates for any overtime worked by Contractor or a subcontractor unless State's Authorized Representative has specifically authorized overtime, in writing. If this contract expressly provides for the use of overtime and includes associated classifications, rates and costs, then this contract will serve as written approval. If those items are not included in the contract, then the Contractor must request and receive written approval from the State's Authorized Representative before performing the overtime. The State's Authorized Representative will maintain the documentation in the contract file.

1.1.3. **Direct Costs.** Allowable direct costs include project specific costs listed in **Exhibit E**. Any other direct costs not listed in **Exhibit E** must be approved, in writing, by State's Authorized Representative prior to expenditure.

1.1.4. **Budget Details.** See **Exhibit E** for budget details on Contractor.

1.1.5. **Travel Expenses.** Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Minnesota Department of Transportation Travel Regulations". Contractor will not be reimbursed for travel and subsistence expenses incurred outside the state of Minnesota unless it has received prior written approval from State for such out of state travel. The state of Minnesota will be considered the home base for determining whether travel is "out of state". See **Exhibit F** for the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

1.1.6. **Total Obligation.** State will pay eighty percent of the project costs (up to \$36,180.40). The County will pay twenty percent of the project costs (up to \$9,045.10). The total obligation for all compensation and reimbursements to Contractor under this Contract will not exceed **\$45,225.50**.

1.2. **Payment**

1.2.1. **Invoices.** Contractor must submit invoices electronically for payment, using the format set forth in **Exhibit G**. Contractor will invoice the State and the County directly **on a monthly basis**. Invoices will detail the total cost of the project, and also identify the 80% State and 20% County amount due.

1.2.2. **Progress Reports.** Contractor must submit a monthly progress report, using the format set forth in **Exhibit H** showing the progress of work in work hours according to the tasks listed in the Specifications, Duties, and Scope of Work.

1.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Contractor's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Contractor within 10 days of discovering the error. After State receives the corrected invoice, State will pay Contractor within 30 days of receipt of such invoice.

1.2.4. **All Invoices Subject to Audit.** All invoices are subject to Audit, at State's discretion.

1.2.5. **Invoice Package Submittal.** Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to State's Consultant Services Section, at ptinvoices.dot@state.mn.us and to the County's Authorized Representative, Anthony Sellner, at anthony_s@co.redwood.mn.us. Invoices will not be considered "received"

within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Consultant Services Section and by the County's Authorized Representative.

- 1.2.5.1. Each invoice must contain the following information: MnDOT Contract Number, Contractor's invoice number (sequentially numbered), Contractor's billing and remittance address, if different from business address, and Contractor's signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.
- 1.2.5.2. Except for Lump Sum contracts, direct nonsalary costs allocable to the work under this Contract, must be itemized and supported with invoices or billing documents to show that such costs are properly allocable to the work. Direct nonsalary costs are any costs that are not the salaried costs directly related to the work of Contractor. Supporting documentation must be provided in a manner that corresponds to each direct cost.
- 1.2.5.3. Except for Lump Sum contracts, Contractor must provide, upon request of State's Authorized Representative, the following supporting documentation:
 - Direct salary costs of employees' time directly chargeable for the services performed under this Contract. This must include a payroll cost breakdown identifying the name of the employee, classification, actual rate of pay, hours worked and total payment for each invoice period; and
 - Signed time sheets or payroll cost breakdown for each employee listing dates and hours worked. Computer generated printouts of labor costs for the project must contain the project number, each employee's name, hourly rate, regular and overtime hours and the dollar amount charged to the project for each pay period.

- 1.2.6. **Subcontractors.** If Contractor is authorized by State to use or uses any subcontractors, Contractor must include all the above supporting documentation in any subcontractor's contract and Contractor must make timely payments to its subcontractors. Contractor must require subcontractors' invoices to follow the same form and contain the same information as set forth above.
- 1.2.7. **Retainage.** Under Minnesota Statutes §16C.08, subdivision 2(10), no more than 90% of the amount due under this Contract may be paid until State's agency head has reviewed the final product of this Contract. The balance due will be paid when State's agency head determines that Contractor has satisfactorily fulfilled all the terms of this Contract.
- 1.2.8. **Federal Funds.** If federal funds are used, Contractor is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Contractor's failure to comply with federal requirements.

2. **Conditions of Payment.**

- 2.1. All services provided by Contractor under this Contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Contractor will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law.

3. **Contractor Payment Form Requirement.**

- 3.1. Contractors making payments to subcontractors, regardless of their tier or **Disadvantaged Business Enterprise (DBE)** status, are required to complete **Exhibit I**, the "Contractor Payment Form", and submit it to State's Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota's prompt payment law may cause progress payments to Contractor to be withheld. Contractor must submit one copy of this form to State's OCR and one to State's Project Manager, no later than 10 days after receiving a payment from State.

Direct Labor Costs

Task	Classification	Hours	Hourly Rate	Cost
Project Management & Consultation	Principal Investigator	84	\$100.00	\$8,400.00
Alternatives Analysis	Principal Investigator	312	\$100.00	\$31,200.00
Additional Assistance as Needed	Principal Investigator	40	\$100.00	\$4,000.00
Total Direct Labor Costs:				\$43,600.00

Direct Expense Costs (actual costs - must provide documentation)

	Mileage	250	\$0.67	\$167.50
	Parking	5	\$10.00	\$50.00
	GIS Mapping	16	\$88.00	\$1,408.00
Total Direct Expense Costs:				\$1,625.50

TOTAL CONTRACT AMOUNT **\$45,225.50**

MINNESOTA DEPARTMENT OF TRANSPORTATION
2021-2023 Commissioner's Plan Reimbursement Rates for Travel Expenses*

Subject	Conditions/Mileage	Rate
Personal Car	(1)	Federal IRS reimbursement rate
Commercial Aircraft	(2)	Actual cost
Personal Aircraft	(1)	Federal IRS reimbursement rate
Rental Car	(2)	Actual cost
Taxi	(3)	Actual cost
Subject	Meals	Rate
Breakfast	(1) (5) (7)	\$10.00
Lunch	(1) (5) (7)	\$13.00
Dinner	(1) (5) (7)	\$19.00
Subject	Lodging	Rate
Motel, Hotel, etc.	(2) (4) (6)	Actual cost
Laundry/Dry Cleaning (After seven continuous days in Travel Status)	(1) (3)	\$16.00 each week
Telephone, Personal	(1)	As of July 1, 2022, no reimbursement of costs

Travel Status

- More than 35 miles from Home Station and/or stay overnight at commercial lodging (motel, etc.).
- Leave home in travel status before 6 a.m. for breakfast expense that day or away from home overnight.
- In travel status after 7 p.m. for supper expense that day or is away from home overnight.
- On travel status and/or more than 35 miles from Home Station for lunch expense that day.

Restrictions

1. A maximum rate shown or a lesser rate per actual reimbursement to an employee.
2. Include receipt or copy of receipt when invoicing. (Coach class for aircraft, Standard card size, and standard room.)
 - a. Lodging costs should be reasonable and consistent with facilities available.
3. Include receipt or copy of receipt when more than \$10.00.
4. Reasonable for area of stay.
5. The gratuity is included in the maximum cost.
6. To be in Travel Status and at a commercial lodging.
7. Meal reimbursements for high-cost localities as identified by the IRS, the maximum reimbursement will be Breakfast \$12.00, Lunch \$15.00, and Dinner \$23.00.

*The above expense rates are based on the 2021-2023 Commissioner's Plan contract and are subject to change with subsequent contract updates.

INVOICE NO. _____
 Estimated Completion: __%
 Final Invoice? Yes No

Invoice Instructions:

Contractor must: 1. Complete the invoice and, if applicable, the progress report, in their entirety 2. Sign the invoice and progress report 3. Attach supporting documentation 4. Scan the entire invoice package*, in the following order : a. Completed, Signed Invoice Form b. Completed, Signed Progress Report Form (if applicable) c. Supporting Documentation <i>Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size</i> 5. E-mail the invoice package, in .pdf, to ptinvoices.dot@state.mn.us

MnDOT Contract Number: 1054212
 Contract Expiration Date: February 28, 2025
 SP Number: 064-617-032/8816-3648

Billing Period*: From _____ to _____
 Invoice Date: _____

	Total Contract Amount	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1. Direct Labor Costs: (Attach Supporting Documentation)	\$43,600.00			
2. Direct Expense Costs: (Attach Supporting Documentation)	\$1,625.50			
Net Earning Totals:	\$45,225.50			
Total Amount due this invoice:				\$
<i>*If your billing period includes costs to and after June 30, provide a "Billed This Invoice" split of cost through June 30, and costs after.</i>				

Contractor: Complete this table when submitting an invoice for payment

Source Type	Total Billing to Date	Amount Previously Billed	Billed This Invoice
1071			
Total			

State's 80% Portion: \$36,180.40
 County's 20% Portion: \$ 9,045.10

I certify that the statements contained on this invoice, and its supporting documents, are true and accurate and that I have not knowingly made a false or fraudulent claim, or used a false or fraudulent record in connection with this Invoice. I understand that this invoice is subject to audit.

Contractor: **Streamline Associates, LLC**

Signature: _____

Print Name: _____

Title: _____

For Invoice No.: _____

Progress Report Instructions:

1. Contractor must complete the progress report form, in its entirety.
2. Contractor must sign the progress report.
3. Contractor must include the completed, signed progress report as part of the invoice package, and submit it as instructed (see Contract and/or invoice form for further details).

(Note: Whenever possible, convert landscape pages to portrait pages and optimize the document to decrease the size.)

MnDOT Contract No. 1054212
 Contract Expiration Date: February 28, 2025
 SP Number: 064-617-032/8816-3648

Billing Period: from _____ to _____
 From: Streamline Associates, LLC

Task	% of Total Contract					Hours Budget	Hours Accrued This Period	Total Hours Accrued To Date	% of Budget Hours Used
		% Work Completed This Period	% Work Completed To Date	Weight % Completed This Period	Weight % Work Completed to Date				
1	2	3	4	5	6	7	8	9	10
Project Management & Consultation						84			
Alternatives Analysis						312			
Additional Assistance as Needed						40			
TOTALS:	100					436			

***Note: If Budgeted Hours Used for any task exceeds 100%, Contractor must attach an explanation to the invoice package.**

I certify that the above statement is correct, and certify that I have not knowingly made a false statement or used a false record in the preparation of this form:

 Contractor's Project Manager Date

State Project Number:	Payment Reporting Period: to	Prime Contractor:
Invoice Number:	Date Paid by State:	Subcontractor:

Submittal Instructions: Contractors making payments to subcontractors, regardless of their tier or DBE status, are required to complete and submit this form to State’s Office of Civil Rights (OCR) until final payment is made. Contractor must include payments to subcontractors, service providers, sub-consultants and independent contractors. Failure to comply with this form and Minnesota’s prompt payment law may cause progress payments to the Prime Contractor to be withheld. Contractor must submit one copy of this form to State’s OCR (at Joyce.Brown-Griffin@state.mn.us); State’s Project Manager, Consultant Services (at ptinbox@state.mn.us) no later than 10 days after receiving a payment from State.

(A) Contractor’s Name, Address & Telephone Number		(B) Total Contract Amount	(C) Committed DBE %	(D) Actual DBE % to Date
Name:				
Address:				
Phone:				
(E) Name of Subcontractor(s)/Supplier(s)	(F) DBE? <i>(indicate)</i>	(G) Description of Work		(H) Subcontract Amount
1.		1.		1.
2.		2.		2.
3.		3.		3.
(I) Amount of Current Payment	(J) Date Subcontractor Payment Issued	(K) Amount Paid to Date	(L) % Paid to Date	(M) Final Payment? (Yes or No)
1.	1.		1.	1.
2.	2.		2.	2.
3.	3.		3.	3.
(N) Company Official’s Signature, Title & Contact Info		(O) Date Signed	(P) Name, Title & Contact Info for the Individual Completing the Report	
Signature:			Signature:	
Title:			Title:	
Phone Number:	Fax Number:		Phone Number:	Fax Number:

(This form may be submitted in an alternate format)

Contractor Payment Form Instructions:

- (A) **Contractor's Name, Address & Telephone Number:** Enter the Prime Contractor's Information
- (B) **Total Contract Amount:** Enter the Total Contract Amount of the contract, as a whole
- (C) **Committed DBE %:** Enter the DBE requirement, as certified by the Prime Contractor in their proposal, which is the minimum percentage to be met.
- (D) **Actual DBE % To Date:** Enter the DBE percentage that have been met to date.
- (E) **Name of Subcontractor(s)/Supplier(s):** Enter the name of each subcontractor and/or supplier being used under the contract (add lines if necessary).
- (F) **DBE?:** Indicate whether each subcontractor and/or supplier is a DBE, or not.
- (G) **Description of Work:** Enter a description of the service(s) each subcontractor and/or supplier is providing under the contract.
- (H) **Subcontract Amount:** Enter the amount each subcontractor and/or supplier has been contracted for.
- (I) **Amount of Current Payment:** Enter the amount each subcontractor and/or supplier is being paid in this reporting period.
- (J) **Date Subcontractor Payment Issued:** Enter the date that the Prime issued payment to the Subcontractor.
- (K) **Amount Paid to Date:** Enter the amount each subcontractor and/or supplier has been paid to date, including the current payment.
- (L) **% Paid to Date:** Enter the percentage of total payments each subcontractor and/or supplier has received to date, in comparison to their contracted amount.
- (M) **Final Payment?** (Yes or No): Indicate whether the payment for each subcontractor and/or supplier, for the current payment, is the final payment or not.
- (N) **Company Official's Signature and Title:** A company official must sign each Contractor Payment Form submitted – include their title for reference.
- (O) **Date Signed:** Enter the date the Contractor Payment Form was signed by the company official.
- (P) **Name & Title of Individual Completing the Report:** Enter the Name and Title of the person who actually completed the Contractor Payment Form.

If you have any questions regarding this form, call the Office of Civil Rights at 651-366-3073

Redwood County Board of Commissioners
403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Resolution
Approval of MnDOT Contract Number 1054212
May 21, 2024

The following Resolution was offered by Commissioner Groebner and moved for adoption at a Regular Meeting held on May 21, 2024 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, Redwood County is approving MnDOT Contract 1054212.

NOW, THEREFORE BE IT RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Department of Transportation prescribing the terms and conditions of said Professional and Technical Services Contract 1054212, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Seconded by Commissioner Van Hee and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0

Dated this 21 day of May, 2024


Board Chair, Redwood County

ATTEST:


Administrator, Redwood County

<i>1st District</i> RICK WAKEFIELD P.O. Box 473 Walnut Grove, MN 56180 (507) 859-2369 Rick_W@co.redwood.mn.us	<i>2nd District</i> JIM SALFER 865 Pine Street Wabasso, MN 56293 (507) 342-2431 Jim_S2@co.redwood.mn.us	<i>3rd District</i> DENNIS GROEBNER 250 Center Street Clements, MN 56224 (507) 692-2235 Dennis_G@co.redwood.mn.us	<i>4th District</i> BOB VANHEE 503 Fallwood Road Redwood Falls, MN 56283 (507) 616-1000 Bob_V@co.redwood.mn.us	<i>5th District</i> DAVE FORKRUD P.O. Box 235 Belview, MN 56214 (507) 430-1907 Dave_F@co.redwood.mn.us
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REQUEST FOR BOARD ACTION

Requested Board Date: 3/4/25	Originating Dept.: EDA
Preferred 2nd Date:	
Discussion Item:	Presenter: Grady Holtberg
updates regarding City of Lambertton DEED childcare grant application	estimated time needed: 5 minutes
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Background Information:

The county board previously allocated \$15,000 to the city of Lambertton to be used as match funds for an application to the DEED childcare economic development grant, pending award of the grant. County administration received notice on February 10, 2025 that the City of Lambertton had not been awarded this grant, and the previous allocation is no longer applicable.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

City of
Lamberton

112 2nd Ave W • PO Box 356 • Lamberton, MN 56152
Phone: (507) 752-7601 • Fax: (507) 752-7117 • Website: <https://lambertonmn.com>

February 10, 2015

Redwood County Commissioners
PO Box 130
Redwood Falls, MN 56283

Subject: Thank You for Your Support of Lamberton's Childcare Project

Dear Commissioners of Redwood County,

On behalf of the City of Lamberton, I want to extend my gratitude for your generous pledge toward our childcare project. Your willingness to support this initiative speaks volumes about your commitment to the future of our community.

Unfortunately, we were not selected for the grant funding from the Minnesota Department of Employment and Economic Development (DEED). As a result, we will not be moving forward with the project as originally planned, and your pledged contribution will no longer be needed.

While this particular effort did not receive the funding we had hoped for, the need for quality childcare in our community remains a priority. We will continue exploring other opportunities and solutions to address this challenge, and your support reinforces the importance of these efforts.

Again, thank you for your generosity and belief in this project. Your commitment to Lamberton's growth and well-being is truly appreciated. Please feel free to reach out if you have any questions or would like to stay informed about future developments.

Warm regards,



Valerie Halter
City of Lamberton



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Jeanette Pidde		
Conditional Use Permit #2-25	estimated time needed:	5 minutes	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Conditional Use Permit Application #2-25 to construct a cellular communications tower, with conditions.

Background Information:

Vertical Bridge is seeking to construct a 250' (260' with lightning rod) self-supporting communications tower in Section 17 of Westline Township, about half a mile north of the City of Milroy. The proposed tower site is on farm land owned by Tim Christensen, on the west side of State Hwy 68. The tower will improve cell service for Verizon customers in the area, and will include space for additional cell service provider's equipment, should any be interested. Tower previously permitted under CUP 7-18 and CUP 3-23 but not constructed within required timeframe.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Department:	Environmental
Preferred 2nd Date:	March 18, 2025		
Discussion Item:		Presenter:	Jeanette Pidde
2024 Zoning Report		estimated time needed:	10 minutes
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Background Information:

Annual report to the Board of Commissioners on zoning and septic permits issued, including building permits, conditional use permits, interim use permits, variances, rezoning, and septic permits.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

2024 ZONING REPORT

INCLUDING: ZONING PERMITS (BUILDING PERMITS), CONDITIONAL USE PERMITS, VARIANCES, GRADING AND FILLING PERMITS, EXTRACTION PERMITS, AND SEPTIC PERMITS

PREPARED BY JEANETTE PIDDE, ENVIRONMENTAL OFFICE, 2-14-25

2024 Zoning Report Summary

Trends:

- Ag structures down
- Commercial structures up
- Home additions and residential structures steady
- New homes steady
- Livestock steady
- Total building cost up slightly from 2023 (\$23,178,054 vs. \$22,756,531)
- Total structures down (146 vs. 163)

Trend drivers:

- Commercial – A few business additions and expansions
- Ag buildings – Continuing to see grain bins and storage sheds
- 23 grain bins/accessory structures
- Residential – 19 storage sheds

CUPS:

- 6 extraction
- 2 Feedlot
- 1 Cell tower
- 0 Solar gardens
- 1 additional housing structure
- 1 ag-related commercial use (denied)

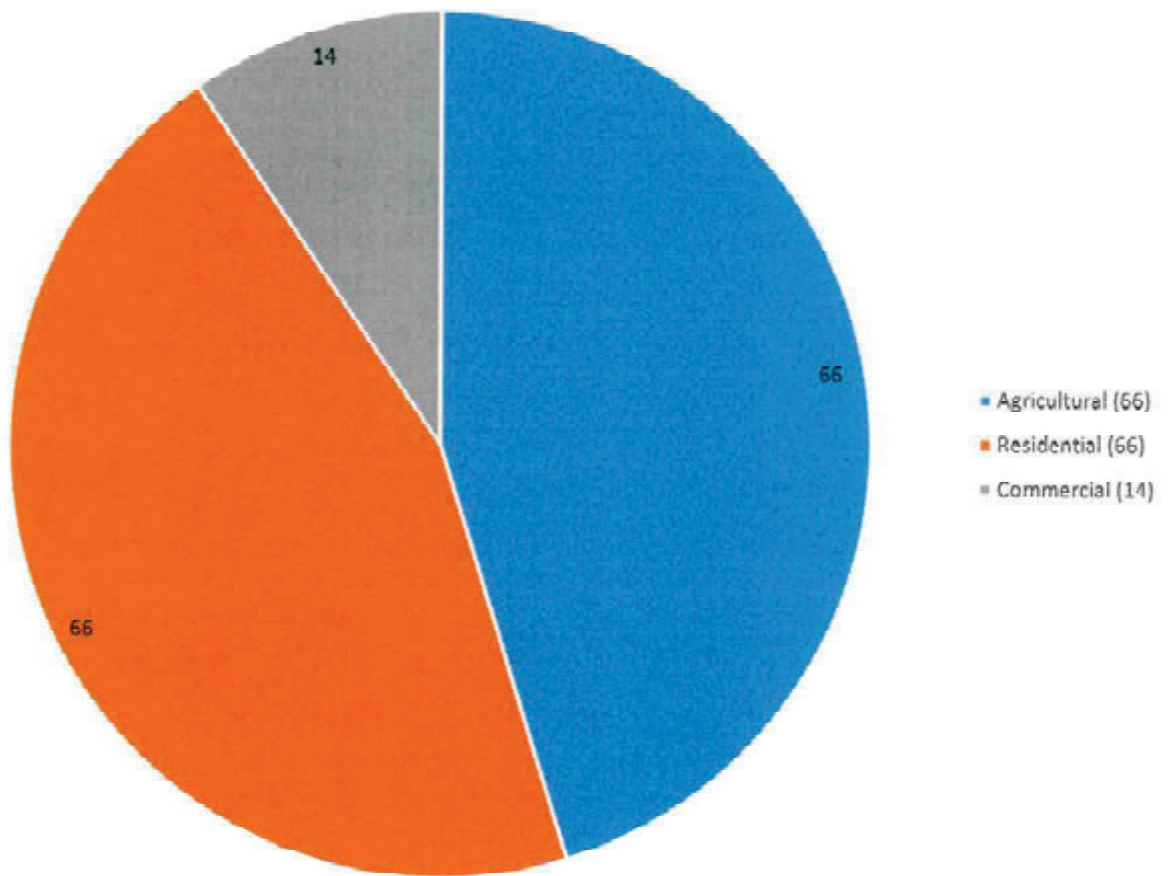
Variances:

- Septic to ordinary high water mark
- Building to ordinary high water mark
- Building to property line (1)
- Building to right-of-way (3)

Septic Systems:

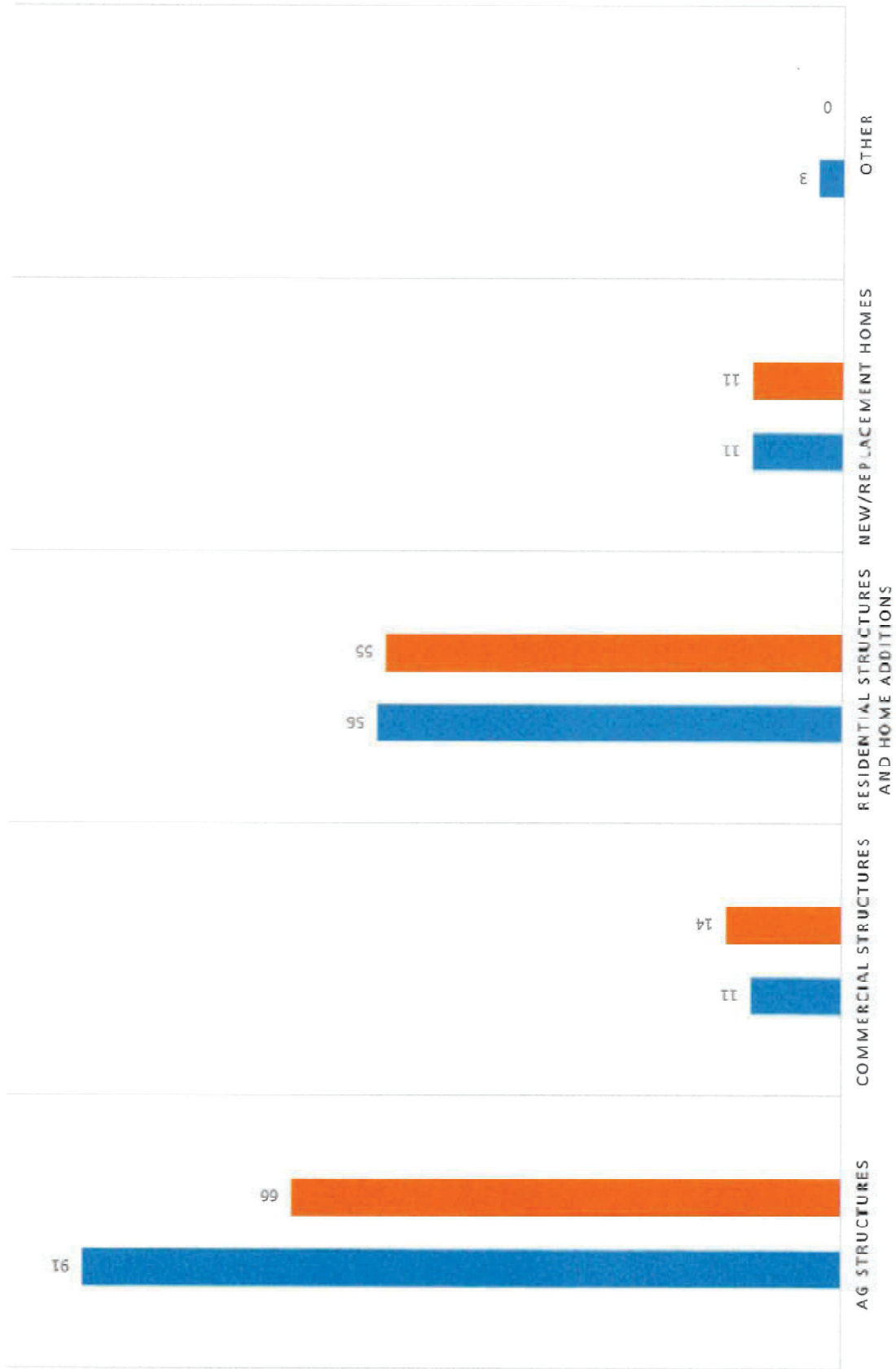
- 37 new or replacement systems (including holding tanks)
- Numbers down slightly from 2023, when 39 septic systems were installed
- Decrease continues due mainly to contractor availability
- Good utilization of both septic grant and septic loan program

2024 Total Zoning Permit Structures (146)

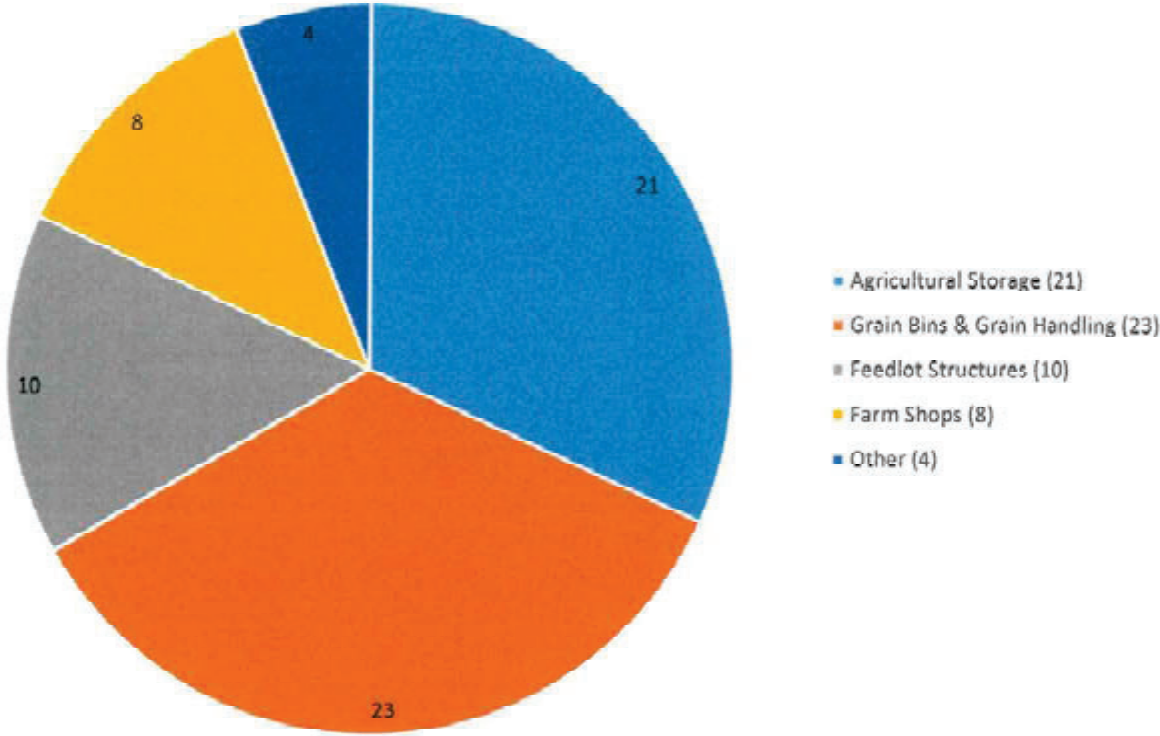


2023 & 2024 COMPARISON

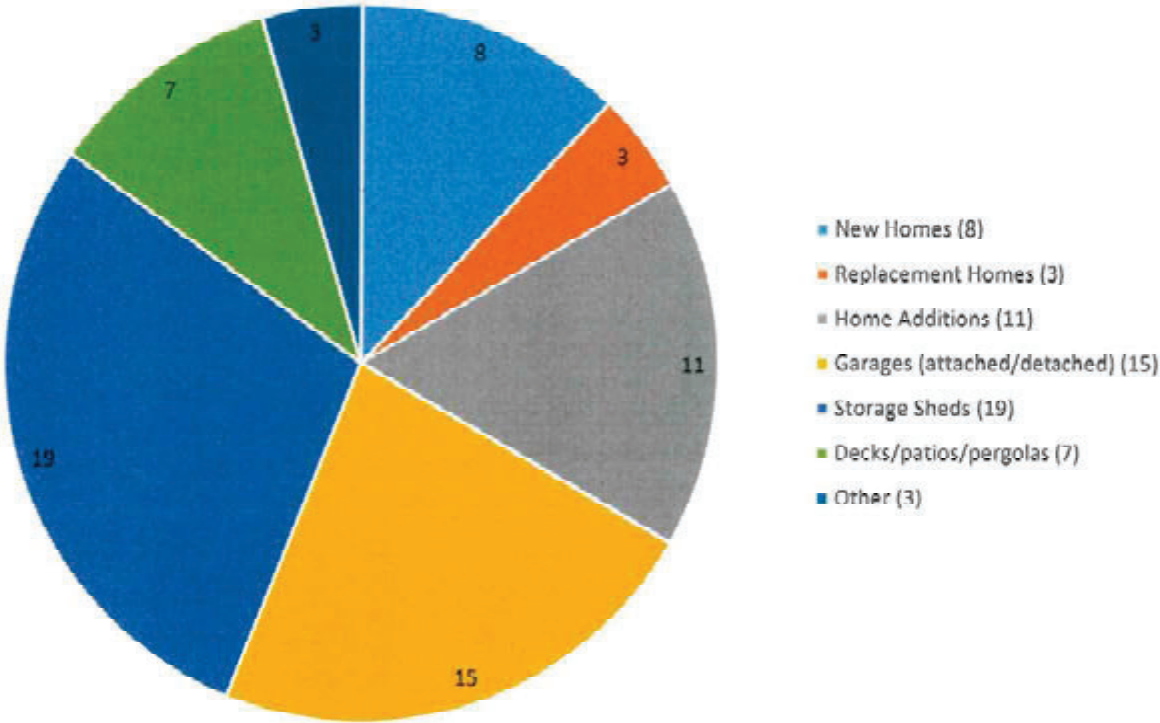
■ 2023 ■ 2024



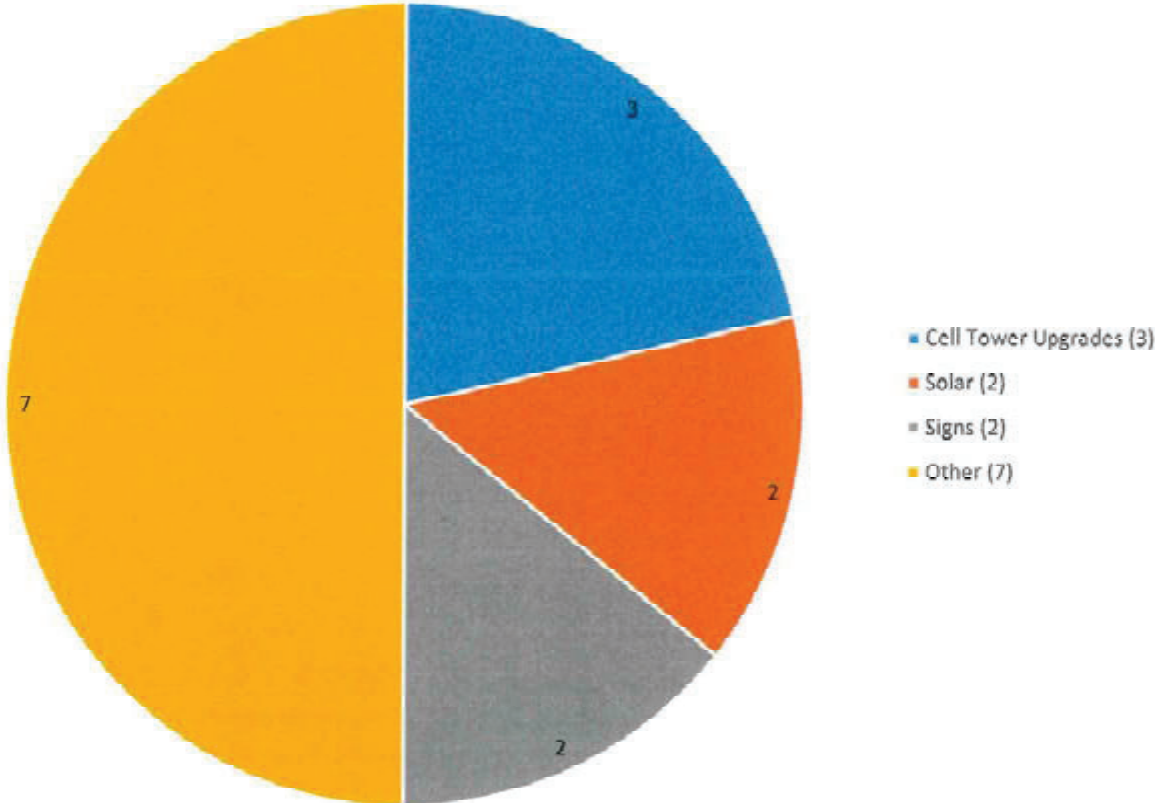
2024 Agricultural Structures (66)



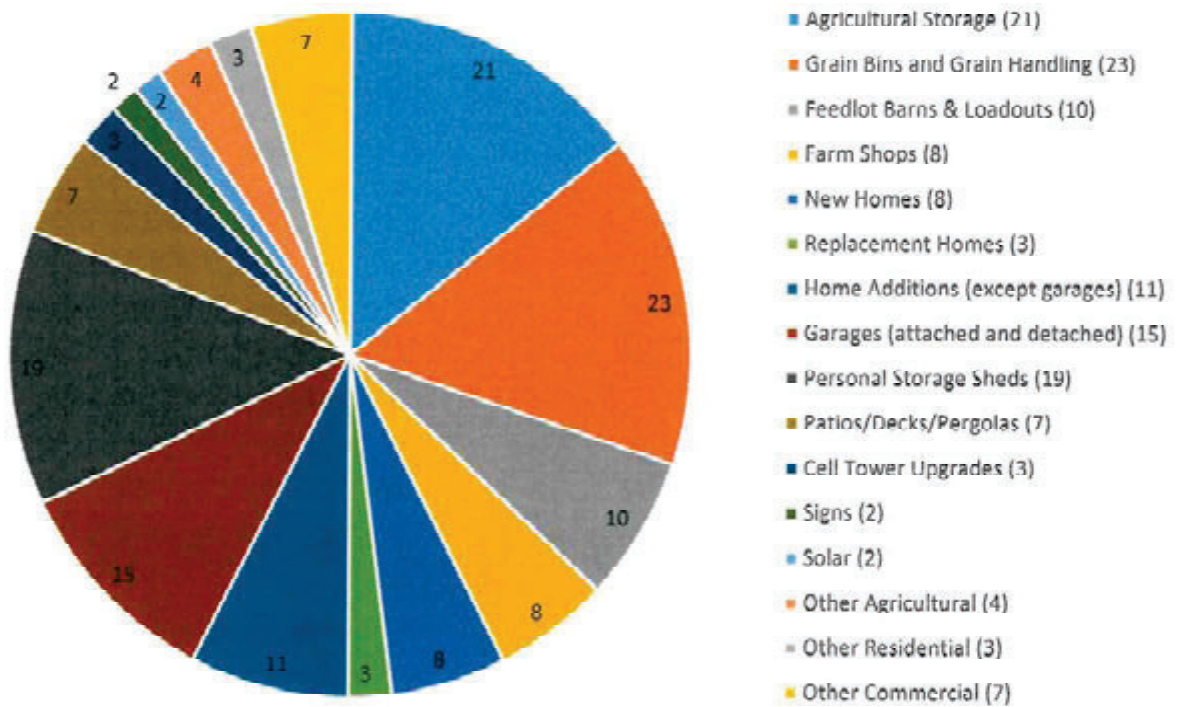
2024 Residential Structures (66)



2024 Commercial Structures (14)



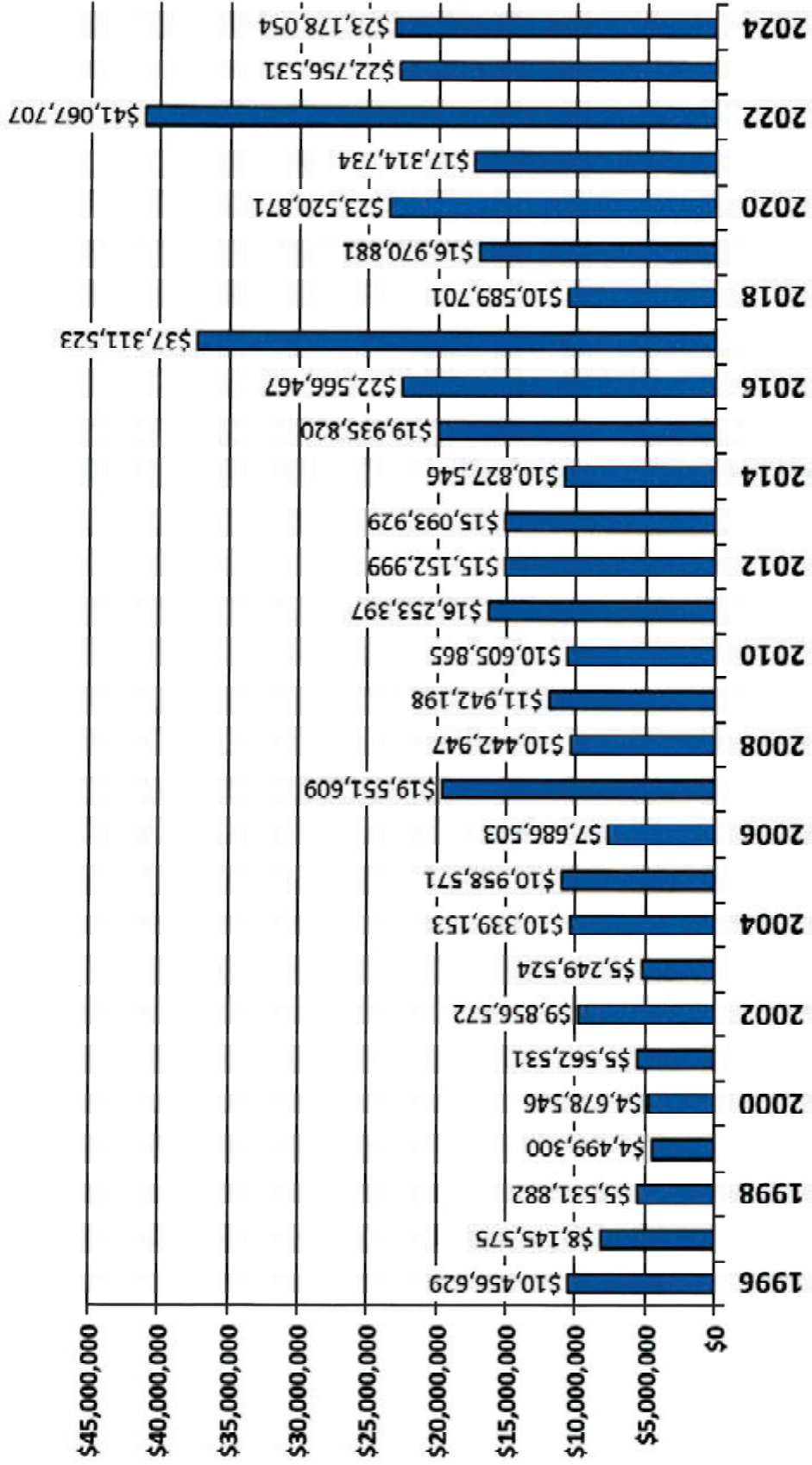
2024 Total Zoning Permit Structures (146)



2024 Building Costs

District	Township Name	Agricultural Structures	New Homes	Home Additions	Commercial Structures	Livestock Structures	Other	Total Cost
1	Gales	\$100,900	\$450,000	\$320,000				\$870,900
	Granite Rock	\$157,000	\$950,000	\$215,000				\$1,322,000
	Johnsonville		\$400,000			\$612,000		\$1,012,000
	North Hero	\$375,000		\$20,000				\$395,000
	Springdale	\$250,000				\$800,000		\$1,050,000
	Underwood	\$828,000		\$300,000				\$1,128,000
	Vesta	\$1,509,000	\$350,000			\$100,000	\$105,000	\$2,064,000
	Westline		\$730,000				\$77,000	\$807,000
								District Total =
2	Charlestown	\$6,000	\$495,300				\$17,000	\$518,300
	Lamberton	\$80,000			\$5,000		\$40,000	\$125,000
	New Avon	\$200,000		\$555,000		\$240,000		\$995,000
	Vail	\$302,000						\$302,000
	Waterbury	\$125,000				\$81,000		\$206,000
	Willow Lake	\$50,000		\$30,000		\$530,000	\$233,750	\$843,750
								District Total =
3	Brookville	\$192,974		\$50,000			\$4,000	\$246,974
	Morgan	\$236,600		\$72,000	\$75,000			\$383,600
	Paxton	\$75,000	\$1,200,000	\$1,756,000	\$4,600,000		\$58,830	\$7,689,830
	Sherman	\$270,000	\$500,000					\$770,000
	Sundown	\$230,000						\$230,000
	Three Lakes	\$75,000				\$15,000	\$22,000	\$112,000
								District Total =
4	Delhi	\$300,000	\$300,000	\$307,000	\$25,000		\$138,000	\$1,070,000
	Kintirc	\$41,000					\$11,700	\$52,700
	Redwood Falls	\$82,500					\$31,500	\$114,000
	Sheridan	\$710,000					\$10,000	\$720,000
	Swedes Forest	\$140,000					\$10,000	\$150,000
								District Total =
County Totals =		\$6,335,974	\$5,375,300	\$3,625,000	\$4,705,000	\$2,378,000	\$758,780	\$23,178,054

Building Cost Trends for 1996 - 2024



2024 Zoning Permits in Shoreland

Date	Permit Number	Applicant
1/5/2024	2-24	Joseph Swedzinski
4/1/2024	32-24	Dale Schmidt
4/3/2024	34-24	Jonathan Boerboom
11/21/2024	110-24	Dale Schmidt

2024 CUP, Rezoning and Variance Permit Lists

Conditional Use Permits

Permit #	Landowner	Type	Date
1-24	Robert Pagel	Extraction	12/5/2023
2-24	Carrie Knudson	Extraction	3/12/2024
3-24	LeRoy Pedersen	Extraction	5/28/2024
4-24	Renee (and Duane) Paskewitz	CUP	7/9/2024
5-24	Daniel Alexander	Feedlot	7/9/2024
6-24	Artesian Properties LLC	Extraction	5/28/2024
7-24	Kyle Prechel	Feedlot	9/16/2024
8-24	Eric Linsmeier	CUP	9/16/2024
9-24	Scott Haas	Extraction	8/30/2024
10-24	Brent Prouty	Extraction	10/2/2024
11-24	James DuBois	CUP	10/14/2024

Temporary Grading and Filling Permits

Rezoning Permits

Variance Permits

Permit #	Landowner	Date
1-24v	Joshua Gewerth	2/7/2024
2-24v	Sheldon and Carrie Logan	5/17/2024
3-24v	Clay Churchill	5/23/2024
4-24v	David Paskewitz	7/9/2024
5-24v	Kenny Behrendt	8/16/2024
6-24v	Anthony Dolan	11/25/2024

2024 Conditional Use Permits

Landowner	Permit	Date Approved	Type of Use	Legal Description	Sec	Township
Robert Pagel	1-24	2/6/2024	Mining, crushing, processing and storing of granular material. 35 acres permitted in 2014.	SE1/4, 160.A		Underwood
Carrie Knudson	2-24	4/16/2024	Extraction and processing by screening, crushing and stockpiling. After material is stockpiled, it will be used for HMA in a HMA plant for Co Rd 7 bituminous mill and overlay.	N1/2 SW1/4 & SE1/4 SW1/4 & N1/2 SE1/4, 200.A; Project will be entirely located in NE1/4 SW1/4 14-112-39, Redwood County, MN		Underwood
LeRoy Pedersen	3-24	6/4/2024	Gravel and aggregate materials will be extracted & processed on site to be used for highway construction and private development.	W1/2 of SE 1/4, 5-113-36	5	Delhi
Renee (and Duane) Paskewitz	4-24	5/7/2024	Added living space for additional family to assist with special needs in home care.	Lot 7/Block 1, Oakleigh Farms North Subdivision		Paxton
Daniel Alexander	5-24		Two 10,000 head turkey barns and one new 10,000 head turkey brooder barn.	See attached.	0	Vesta
Artesian Properties LLC	6-24	10/1/2024	Remove boulders from designated areas of property Remove quarry overburden rock from old quarry	SW1/4, SW 1/4, 18-114-37	18	Swedes Forest
Kyle Prechel	7-24		890 au - beef cattle - 4 barns and 3 open lots, plus one hoop barn for processing; 4 concrete manure bays; 125 cow/calf pair; 740 fat cattle.	E1/2 NW1/4	21	Willow Lake
Eric Linsmeier	8-24		AG Pole Barn building 60'Wx104'Lx25'H used to store and service my Redwood County based AG Hopper trucking business that provides a hauling service of grain, feed, and fertilizers to local Farms/Farms/Coops in Redwood County and greater MN.	Lots 2 & 3, Block 1, Linsmeier Addition		Sherman
Scott Haas	9-24	11/5/2024	Mine Aggregate site to an average depth of 834' AMSL	SE1/4 of SE1/4, Section 28, Township 113, Range 35, Redwood County, Minnesota		Paxton
Brent Prouty	10-24	11/5/2024	Remove overburden stockpile from former kaoln clay pit. For sale and use of material. No processing of material will occur on site. By removal of the material the land will be returned to original grade.	E1/2 NWFR1/4, lying north of the center of Crow Creek, excepting tract		Paxton
James DuBois	11-24	12/3/2024	Construction of a 250' self-support style cell tower with an overall height of 259' including the lightning rod. Tower will be built within a 43'x50' gravel compound and accessed via 12' gravel road and new approach from Hwy 19. Utilities, including power and fiber will be installed underground alongside the access drive.	N1/2 NE1/4 EX TRS, 75.12A	16	Vesta

2024 Variance Permits

Landowner	Permit	Date Approved	Description of Variance	Legal Description	Sec	Township
Joshua Gewerth	1-24v	3/6/2024	Reduce setback from the ordinary high water mark of the unnamed stream for on-site septic system by at least 32'.	7.48A TR IN N1/2 NE1/4	28	Sherman
Sheldon and Carrie Logan	2-24v	6/17/2024	Extension of existing structure. Landowner requests a 120' variance to the 150' structure setback requirement from the creek, allowing a home addition to be built 30' from the ordinary high water level of Ramsey Creek. Portions of the existing home are within 30' from the OHWL of the creek.	See attached.	35	Delhi
Clay Churchill	3-24v	6/17/2024	Construct shed 90' from centerline of County Hwy 4. Requesting 27' variance to 67' setback requirement. County Hwy 4 has a 50' ROW.	See attached.	22	Gales
David Paskewitz	4-24v	6/24/2024	Garage addition. 3rd stall. Got approval from Paxton Township and neighbor to build close to the property line. Requesting variance of 5' from north property line.	Lot 6/Block 1, Timbercrest Addition		Paxton
Kenny Behrendt	5-24v	9/10/2024	Add a sunroom - requesting 10' variance from front-yard setback requirement	TR IN E1/2 NE1/4 COM NE COR SEC, TH S 725' W 420', S 640', E 420', N 640' TO POB, 6.17A	3	New Avon
Anthony Dolan	6-24v	11/25/2024	Pole barn that is 60x80 with 20x30 room off the side	COM @ NE COR SE1/4, TH W 790', S 379.97', E 363.15', SE 177.40', NE 453.13', N 172.34' TO POB, 6.93A M/L	30	Vesta

2024 Extraction Permits

Landowner	Permit	Date Approved	Description of Extraction	Legal Description	Sec	Township
Robert Pagel	1-24	2/6/2024	Mining, crushing, processing and storing of granular material. 35 acres permitted in 2014.	SE1/4, 160.A		Underwood
Carrie Knudson	2-24	4/16/2024	Extraction and processing by screening, crushing and stockpiling. After material is stockpiled, it will be used for HMA in a HMA plant for Co Rd 7 bituminous mill and overlay.	N1/2 SW1/4 & SE1/4 SW1/4 & N1/2 SE1/4, 200.A; Project will be entirely located in NE1/4 SW1/4 14-112-39, Redwood County, MN		Underwood
LeRoy Pedersen	3-24	6/4/2024	Gravel and aggregate materials will be extracted & processed on site to be used for highway construction and private development.	W1/2 of SE 1/4, 5-113-36	5	Delhi
Artesian Properties LLC	6-24	10/1/2024	Remove boulders from designated areas of property Remove quarry overburden rock from old quarry	SW1/4, SW 1/4, 18-114-37	18	Swedes Forest
Scott Haas	9-24	11/5/2024	Mine Aggregate site to an average depth of 834' AMSL	SE1/4 of SE1/4, Section 28, Township 113, Range 35, Redwood County, Minnesota		Paxton
Brent Prouty	10-24	11/5/2024	Remove overburden stockpile from former kaolin clay pit. For sale and use of material. No processing of material will occur on site. By removal of the material the land will be returned to original grade.	E1/2 NWFR1/4, lying north of the center of Crow Creek, excepting tract		Paxton

2024 Grading/Filling Permits

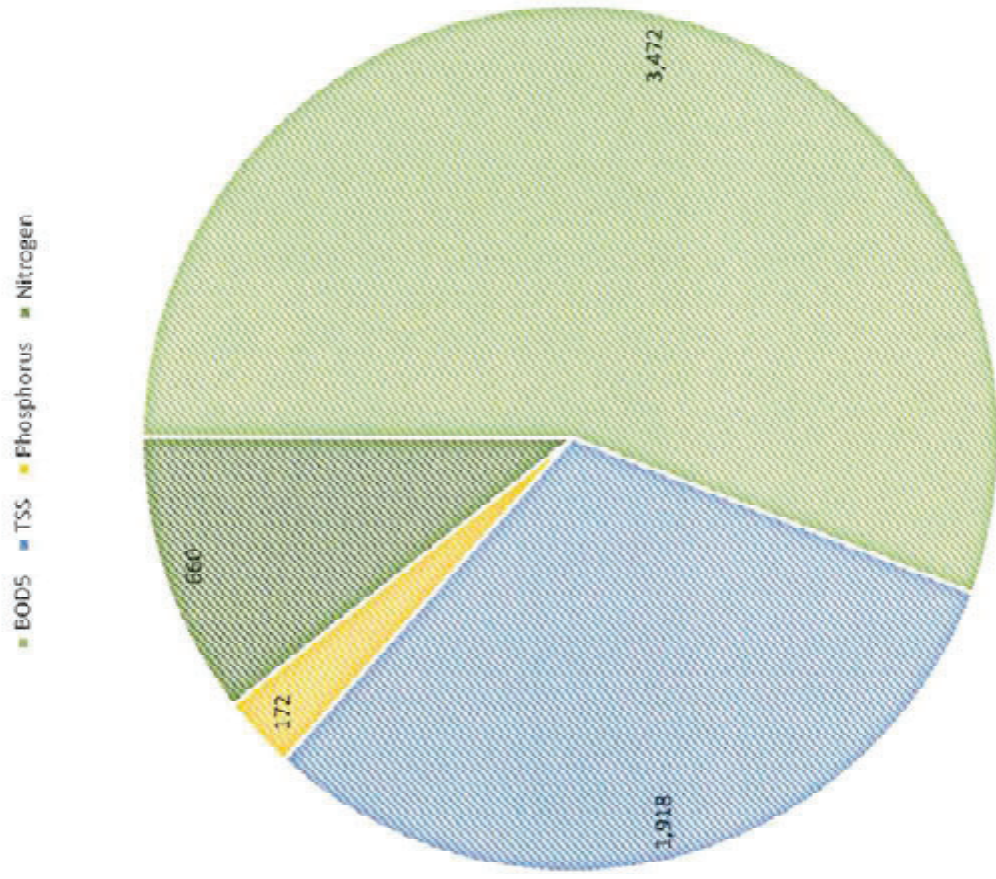
Landowner	Permit	Date Approved	Description of Extraction	Legal Description	Sec	Township
Chett Bisel	1-24tgf	12/23/2024	Excess fill material from construction projects to be placed on property to create a raised pad. Pad is approximately 200'x200'.	Lot 4/Block 1, WERTISH ADDITION	33	Paxton

2024 Septic Permits

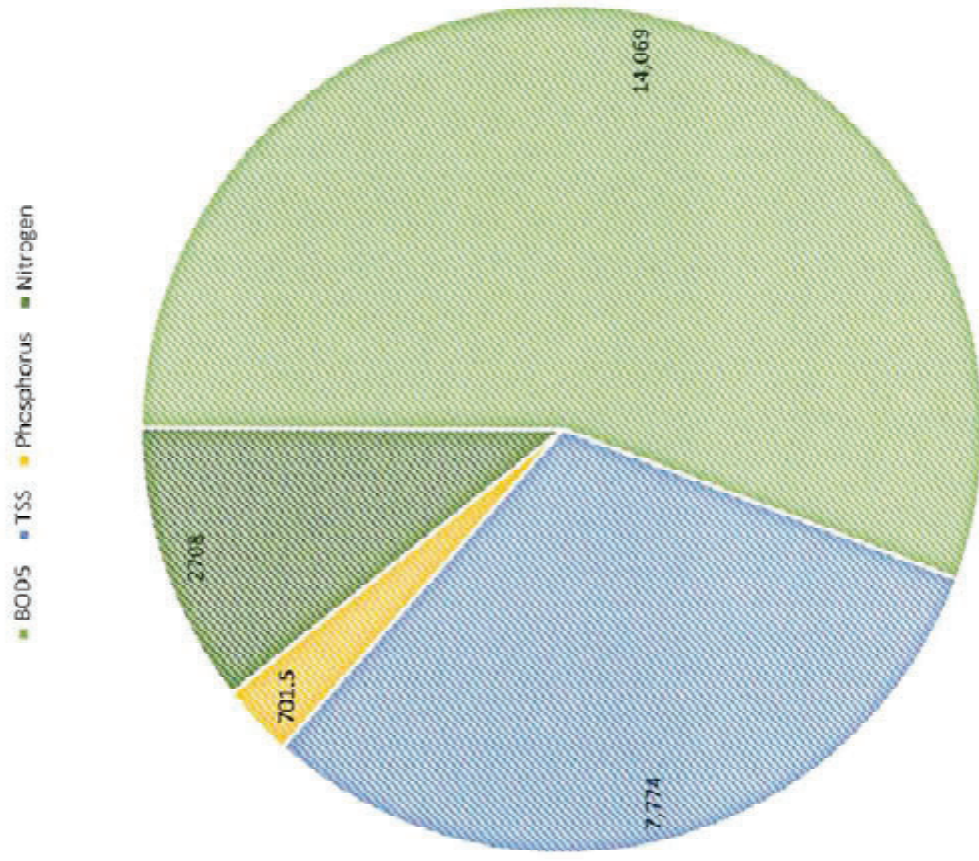
ID	Landowner	Permit	Date Approved	Description of Septic System	Legal Description	Sec	Town
271		1-24s	2/7/2024	Replacement 4-bedroom home. Drainfield designed for 3-bedroom home. Waiver was signed.	TR BEG 350' N SW COR SW1/4; TH E 650', N 800', W 650', S 800' TO POB, 11.94A M/L	7	Sheridan
272	Joshua Gewerth	2-24s	2/7/2024	3-bedroom home	7.48A TR IN N1/2 NE1/4, 7.48A M/L	28	Sherman
273	Joe Jenniges	3-24s	2/21/2024	Replacement 3-bedroom home	BEG 833' W OF N1/4 COR SEC; TH S 430', W 510', N 430', E 510' TO POB, 5.03A	5	Granite F
274		4-24s	2/22/2024	New 4-5 bedroom home	15.55A TR IN SE1/4	11	Johnson
275	Randy Haseleu	5-24s	2/22/2024	4-bedroom house	S1/2 SE1/4, 80.A	11	Sundown
276	David Paskewitz	6-24s	2/22/2024	7-bedroom home	Lot 6/Block 1 TIMBERCREST ADDITION		Paxton
277		7-24s	3/5/2024	Single-family dwelling	N 858' SE1/4, 52.A M/L	10	Redwood
278		8-24s	4/12/2024	Shop building	NW1/4 LYING N OF R/R EX .35A TR IN NE COR, 112.15A M/L	20	Charlest
279	Donna Reding	9-24s	4/24/2024		SE1/4, 160.A	14	Three La
280	Mike Anderson	10-24s	4/24/2024	Shop	TR 660' X 660' IN N1/2 NE1/4, 10.A M/L	9	Kintire
281	Daniel Veenstra	11-24s	4/24/2024	4-bedroom home	17.69A M/L TR S1/2 NE1/4	10	Redwood
282	Paul Christensen	12-24s	4/24/2024	3-bedroom home	TR 540' X 312.5' IN NW1/4 NW1/4, 3.87A	31	Redwood

ID	Landowner	Permit	Date Approved	Description of Septic System	Legal Description	Sec	Town
283	Andrea & Eric Ellanson	13-24s	4/24/2024	5-bedroom house	TR 660' X 660' IN SE1/4 SW1/4, 10.A	7	New Avo
284	Greg & Laura St	14-24s	4/24/2024	4-bedroom house	S1/2 SW1/4, 80.A	1	Granite f
285	Renee Paskewitz	15-24s	4/24/2024	6-bedroom home (addition, but separate septic system)	Lot 7/Block 1, OAKLEIGH FARMS NORTH SUBDIVISION		Paxton
286	James Fultz	16-24s	4/25/2024	New 5-bedroom home	2.5A TR IN NW1/4 SW1/4 2.5A M/L	20	Springda
287	Eric and Sara Dolan	17-24s	5/3/2024	4-bedroom home	TR IN NW1/4 SW1/4, 5.66A M/L	11	Westline
288	Brian	18-24s	5/23/2024	4-bedroom home	TR IN NW1/4 SW1/4 BEG AT NW COR SW1/4; TH E 1150', S 560', W 1150', N 560' ALG SEC LN TO POB, 14.78A	31	Granite f
289	Linda and Allen Rydin	19-24s	5/23/2024	3-bedroom home	N 528' OF W 396' OF NW1/4 NW1/4, 4.8A M/L	23	Gales
290	Allen & Allison P	20-24s	5/30/2024	7-bedroom home	W1/2 SE1/4 EX TR 75.94A	4	Paxton
291	David Vogel	21-24s	5/30/2024	3-bedroom home	SE1/4, 160.A	17	Vesta
292	Robert Dolan	22-24s	6/4/2024	New 4-bedroom home	TR COM @ NW COR S1/2 NW1/4; TH E 967.62', S 250.44', SWLY 419.88', SWLY 630' TO W LN SEC, N 588.16' TO POB 8.93A M/L	31	Vesta
293	Curtis Trost	23-24s	6/4/2024	New machine shed	TR S1/2 NE1/4 NE1/4 NW1/4 & N1/2 SE1/4 NE1/4 NW1/4, 10.A	36	Sheridan

ADDITIONAL POUNDS OF POLLUTANTS REMOVED PER YEAR BY SSTS REPLACED USING LOAN PROGRAM



TOTAL ADDITIONAL POUNDS OF POLLUTANTS REMOVED BY SSTS REPLACED USING LOAN PROGRAM



Brookville

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
3/15/2024	23-24	Michael Christensen	50-001-3020	Construct new grain bin in place of 3 existing bins. Also construct 12x22 shed for blower.	width: length: sidewall: diameter: 42	width: 12 length: 22 sidewall: diameter:
3/27/2024	27-24	Keith Weber	50-013-2040	Construct Machine Shed	width: 40 length: 64 sidewall: diameter:	width: length: sidewall: diameter:
3/27/2024	29-24d	Jason Thom	50-035-2020	Move in existing shed building from off-site and place on applicant's farm site. For personal storage use. Dirt floor.	width: 40 length: 77 sidewall: diameter:	width: length: sidewall: diameter:
9/16/2024	95-24	Mark Christensen	50-001-2040	Construct attached 2-stall garage	width: 30 length: 36 sidewall: diameter:	width: length: sidewall: diameter:

Charlestown

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
3/12/2024	21-24	Bob Wolfe	51-013-3040	Remove olde "blade-style" International sign at grade. Provide and install new LED illuminated diamond-shaped pylon with flag-mounted (4) panels. Diamond-shaped sign will be approx. 45.5 square feet; flag-mounted panels will be approx. 24 square feet.	width: 8 length: 2 sidewall: diameter:	width: length: sidewall: diameter:
3/25/2024	26-24	Clarence Jr. Wurtz	51-020-2020	Move in pre-fabricated double-wide house with 3 bedrooms. 28' x 56', single story - about 15' tall, will be placed on concrete slab. Construct 100' x 250' shop with 20' sidewalls with a total height of approx 33 feet. For manufacturing use. Will be connected to the existing shop building. House cost: \$15,300; Shop cost: \$480,000	width: 28 length: 56 sidewall: diameter:	width: 100 length: 250 sidewall: diameter:
4/4/2024	35-24	Justin Thram	51-008-3040	Remove small bin and move larger bin to location of small bin (as shown on map). Bin will be on concrete.	width: length: sidewall: diameter: 24	width: length: sidewall: diameter:

Delhi

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/19/2024	4-24	Steven Sandven	52-024-3060	Construct 60x136 machine shed for farm use. 18' sidewalls with 4/12 pitch with 1' overhang on each side. Concrete foundation. Unheated.	width: 60 length: 136 sidewall: diameter:	width: length: sidewall: diameter:
4/10/2024	37-24	Steve Heiling	52-036-2140	Construct pole shed for personal storage. Gravel floor. Cold storage.	width: 30 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
4/11/2024	38-24	Eric Beran	52-025-3030	Construct shed for cold storage.	width: 60 length: 104 sidewall: diameter:	width: length: sidewall: diameter:
9/16/2024	96-24	Candace Tisue	52-024-1070	Construct garage/shop with two 14-foot doors and office space (2 single office rooms, small bath, and break room for home office). Building will have 16' side walls.	width: 40 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
10/9/2024	102-24	Beau Munsell	52-010-2040	Construct new modular home on poured-wall basement.	width: 30 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
11/22/2024	111-24	Vicki Friedrichs	52-021-2060	Food trailer converted to a permanent restaurant structure (tires removed so it is no longer mobile) and set on concrete. Plumbing will be permanently installed with above-ground food-grade water tanks, and a holding tank was installed. Will be inspected by SWHHS for restaurant. Seating will be outside restaurant.	width: 8 length: 20 sidewall: diameter:	width: length: sidewall: diameter:
12/13/2024	114-24	Pierre Giguere	52-033-4020	Telecommunications tower equipment modification - Remove (3) antennas, install (3) new antennas. Remove (9) RRH Radio. Install (9) RRH Radios. Install related cables/surge protectors as needed. See attached specifications for dimensions.	width: length: sidewall: diameter:	width: length: sidewall: diameter:

Gales

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
4/25/2024	41-24	Wyatt Johansen	53-020-2020	Moving in a built house onto a new concrete basement. Garage addition will follow the house being moved onto the new basement foundation. House will have 6 bedrooms/potential bedrooms.	width: 53 length: 40 sidewall: diameter:	width: 54 length: 42 sidewall: diameter:
4/26/2024	42-24	Bruce Flesner	53-028-3020	Construct lean-to on existing pole building.	width: 24 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
5/23/2024	57-24	Clay Churchill	53-022-2020	Construct 42x64 cold storage machine shed on gravel.	width: 42 length: 64 sidewall: diameter:	width: length: sidewall: diameter:
10/23/2024	105-24d	Dane Schmiesing	53-026-3040	Construct home addition, including basement. Will have living room on main floor and bedroom/half-bath in basement. (Remainder of basement is unfinished.)	width: 18 length: 26 sidewall: diameter:	width: length: sidewall: diameter:

Granite Rock

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/5/2024	2-24	Joseph Swedzinski	54-018-2020	Construct new 5-bedroom primary residence with full basement.	width: 40 length: 120 sidewall: diameter:	width: length: sidewall: diameter:
2/21/2024	18-24	Joe Jenniges	54-005-2040	Construct new 3-bedroom home with full basement and attached 32x32 garage. Will be installing new septic system.	width: 28 length: 64 sidewall: diameter:	width: 32 length: 32 sidewall: diameter:
3/15/2024	22-24	Jason Norcutt	54-016-4020	Construct new grain bin on concrete foundation. Also, construct 12x26 concrete pad for dryer.	width: length: sidewall: diameter: 21	width: 12 length: 26 sidewall: diameter:
3/25/2024	25-24	Joseph Plaetz	54-014-3020	Construct 2-stall unattached garage on concrete. Garage will be heated.	width: 32 length: 40 sidewall: diameter:	width: length: sidewall: diameter:
5/22/2024	55-24	Cory Schmidt	54-005-3040	Construct addition to existing home on west and north side of house. Increase living space, move laundry upstairs and add pantry. Also, replace deck.	width: 42 length: 28 sidewall: diameter:	width: 14 length: 20 sidewall: diameter:
7/16/2024	75-24	Bruce Wotschke	54-001-1080	Construct pole shed for farm machinery storage. 16-foot side walls.	width: 50 length: 80 sidewall: diameter:	width: length: sidewall: diameter:

Johnsonville

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/4/2024	1-24	Trent Mattison	56-036-4040	Construct monoslope cattle building with partial confinement pens, pursuant to CUP 6-23. Monoslope will be 50' x 500', and each of the five partial confinement pens will be 83'6" x 100'. Also construct commodity shed on concrete pad with 20' concrete apron.	width: 50 length: 500 sidewall: diameter:	width: 40 length: 112 sidewall: diameter:
1/31/2024	8-24	Tyson Doubler	56-011-4020	Construct single story home with attached garage. 4-5 bedrooms and potential bedrooms.	width: 50 length: 65 sidewall: diameter:	width: 45 length: 32 sidewall: diameter:
4/1/2024	31-24	Ryan Braulick	56-006-1030	Replace load chute with new permanent concrete load chute. Will construct 10x10 concrete pad in front of door to chute (north side).	width: 5 length: 28 sidewall: diameter:	width: length: sidewall: diameter:

Kintire

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
3/25/2024	24-24	Don Hagen	57-027-3020	Construct storage shed	width: 20 length: 12 sidewall: diameter:	width: length: sidewall: diameter:
5/24/2024	58-24	Samuel Ewald	57-034-2040	Move corn crib onto new concrete slab for use as covered patio. Concrete will extend 1' outside corn crib. Pour concrete patio north of deck. Pour concrete up against house for use as sidewalk - approx. 48' long and tapering from 6' on south end to 16' on north end. Pour 24'x35' concrete apron south of garage.	width: length: sidewall: diameter: 16	width: 18 length: 12 sidewall: diameter:
11/26/2024	112-24	Van Breikreutz	57-004-3020	Construct shed for cold storage	width: 30 length: 48 sidewall: diameter:	width: length: sidewall: diameter:

Lamberton

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/1/2024	10-24	Donald Dietz	58-014-2040	Construct barn with 3 bays. 2 will be open-front for hay storage in summer and horse shelter in winter. One bay will be insulated and enclosed.	width: 22 length: 32 sidewall: diameter:	width: length: sidewall: diameter:
3/7/2024	20-24	Brian Kletscher	58-021-3020	Move hoop building to the east of its current location to make room for additional fermenter (fermenter already approved).	width: 40 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
4/24/2024	40-24	Dan Coulter	58-018-2020	Construct pole shed on concrete foundation. Cold storage.	width: 30 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
6/28/2024	72-24	Dan Coulter	58-018-2020	Construct storage shed addition with 12-foot side walls. For personal storage. Unheated cold storage. 4/12 pitch roof.	width: 34 length: 16 sidewall: diameter:	width: length: sidewall: diameter:

Morgan

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/20/2024	16-24	Todd Green	59-020-2040	Construct steel pole shed for general storage (farm and personal). Shed will be unheated.	width: 38 length: 48 sidewall: diameter:	width: length: sidewall: diameter:
4/11/2024	39-24	Dale Hansen	59-018-1020	Construct unheated, enclosed, attached porch with cement floor.	width: 8 length: 57 sidewall: diameter:	width: length: sidewall: diameter:
6/6/2024	63-24	Chad Hoffbeck	59-032-2040	Construct addition to existing machine shed. Crushed granite floor. Unheated.	width: 72 length: 102 sidewall: diameter:	width: length: sidewall: diameter:
8/13/2024	84-24	Derek MacHolda	59-016-4020	Construct machine shed for farm storage. 18-foot side walls. 28-foot total height. Also moved grain bin to new location on the same property - no longer used for grain storage. Used as horse shed.	width: 60 length: 120 sidewall: diameter:	width: length: sidewall: diameter: 18
9/3/2024	90-24	Shelley Trampetti	59-015-2060	Ground Work: AT&T is adding equipment and diesel generator on concrete pads (Lease area is 15'x20') Tower Work: Adding 12 antennas, 12 radios, 2 distribution boxes, 2 fiber bundles, 6 DC power cables, 3 sector frames	width: 15 length: 20 sidewall: diameter:	width: length: sidewall: diameter:
12/23/2024	115-24	John Knappek	59-015-2060	Install and change antennas and ground-based equipment as described in the application documents.	width: 15 length: 20 sidewall: diameter:	width: length: sidewall: diameter:

New Avon 2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
6/18/2024	67-24	Micah Gronli	60-033-3020	Construct grain bin	width: length: sidewall: diameter: 54	width: length: sidewall: diameter:
6/27/2024	70-24	Andrea Ellanson	60-007-3020	Construct home additions, including new bedrooms. House will have 8' sidewalls. One bedroom in original house will be converted to a laundry room. Also, move grain bin onto concrete slab for use as patio - 18' diameter grain bin.	width: 26 length: 18 sidewall: diameter:	width: length: sidewall: diameter: 18
7/17/2024	76-24	Mark Nemitz	60-001-3030	Construct monoslope barn for cattle in place of open pens. Not increasing head count. Concrete for barn will be 80x184.	width: 62 length: 184 sidewall: diameter:	width: length: sidewall: diameter:
9/6/2024	92-24	Jason Reese	60-036-1020	Construct load chute/office addition to hog barn. Concrete floor. Wood frame. 12' sidewalls. Heated.	width: 35 length: 57 sidewall: diameter:	width: length: sidewall: diameter:
9/10/2024	93-24	Kenny Behrendt	60-003-1020	Construct 14x16 sunroom addition on east side of house. Pour large concrete pad between house and hoop barn.	width: 14 length: 16 sidewall: diameter:	width: 52 length: 64 sidewall: diameter:
10/2/2024	100-24	Micah Gronli	60-033-3020	Construct house addition. Will include 3-car attached garage and master bedroom/bathroom/closet addition. Addition will have 9' sidewalls.	width: 19 length: 32 sidewall: diameter:	width: 44 length: 46 sidewall: diameter:

North Hero 2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/26/2024	7-24	Kenov Engen	61-035-4020	Construct 27x85 enclosed lean-to on existing shed for machinery storage. Move in 40x60 quonset building on existing slab for existing cattle. Unheated.	width: 27 length: 85 sidewall: diameter:	width: 40 length: 60 sidewall: diameter:
4/8/2024	36-24	Greg Warner	61-028-1040	Construct addition to garage - adding one stall. Will have concrete floor and concrete apron.	width: 12 length: 26 sidewall: diameter:	width: 12 length: 15 sidewall: diameter:
5/23/2024	56-24	Steven Churchill	61-025-3020	Construct cold storage machine shed on gravel floor	width: 60 length: 96 sidewall: diameter:	width: length: sidewall: diameter:
8/8/2024	82-24	David Engen	61-011-1020	Construct grain bin on concrete.	width: length: sidewall: diameter: 54	width: length: sidewall: diameter:

Paxton

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/22/2024	5-24	Leah Johnson	62-004-1020	Construct 47.7kW Solar Photovoltaic Ground-Mounted Array	width: 14 length: 184 sidewall: diameter:	width: length: sidewall: diameter:
2/9/2024	13-24	CJ Senger	62-003-2070	Construct new church with foyer, sanctuary, and rear storage/mechanical space. Building will have sprinkler system. Also construct large parking lot.	width: 74 length: 147 sidewall: diameter:	width: 280 length: 250 sidewall: diameter:
2/13/2024	15-24	Daniel Tiffany	62-007-4020	Construct hoop barn for farm use. Unheated with existing concrete floor. Used for hay storage.	width: 35 length: 53 sidewall: diameter:	width: length: sidewall: diameter:
5/9/2024	47-24	Dale Bednarek	62-624-0040	Construct shed for storage; on a concrete slab. Will include 4' apron on the west end and 1' around the building. Slab will be 18'x22'.	width: 12 length: 16 sidewall: diameter:	width: length: sidewall: diameter:
5/10/2024	48-24	Neil Deblieck	62-021-4020	Construct garage addition with three stalls. Expand concrete driveway north to new garage addition.	width: 30 length: 40 sidewall: diameter:	width: length: sidewall: diameter:
5/20/2024	52-24	Chris Huck	62-624-0140	Construct 5-bedroom home attached to existing home. (Bedroom in existing home will have entrance moved to be the 6th bedroom in the new home.) Will have attached garage and full basement.	width: 49 length: 106 sidewall: diameter:	width: length: sidewall: diameter:
5/22/2024	53-24	Andrew Dumdei	62-026-2020	Construct 14x26 house addition with 26x26 attached garage - New siding on existing house. Addition will have crawl space.	width: 14 length: 26 sidewall: diameter:	width: 26 length: 26 sidewall: diameter:
5/22/2024	54-24	Jeremy Fischer	62-004-4080	Construct new 7-bedroom single-family home with attached garage, deck, and screened porch.	width: 46 length: 75 sidewall: diameter:	width: 34 length: 60 sidewall: diameter:
6/7/2024	64-24	Chad Ruhr	62-770-0120	Construct home addition with full basement. Also putting in new windows and re-siding existing house.	width: 48 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
6/24/2024	68-24	David Paskewitz	62-770-0120	Construct one-stall garage addition	width: 10 length: 24 sidewall: diameter:	width: length: sidewall: diameter:

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
8/13/2024	85-24	Dean Swigart	62-017-2010	Construct hoop shed for machinery storage. Gravel floor.	width: 45 length: 100 sidewall: diameter:	width: length: sidewall: diameter:
8/19/2024	86-24	Lisa Bartlett	62-660-0040	Installation of a free-standing/pole sign for commercial business. Main sign face will be 4'x8'; Secondary sign face will be 1.75'x5'; Sign will be 18" deep face-to-face.	width: 2 length: 8 sidewall: diameter:	width: length: sidewall: diameter:
8/22/2024	88-24	William Ripka	62-282-0080	Construct metal fence up to 4' high. Fence will be inside property lines.	width: 1 length: 275 sidewall: diameter:	width: length: sidewall: diameter:
9/4/2024	91-24	Christine Iverson	62-622-0100	Construct privacy fence along hedge and driveway. Fence will be under 8 ft. in height.	width: length: 160 sidewall: diameter:	width: length: sidewall: diameter:
9/19/2024	98-24	Mike Luurtsema	62-319-3040	Construct foundations and place Fire Water Tank and Pump House. Tank will have a 35' diameter foundation. Pump house foundation will be approximately 23'x17'.	width: length: sidewall: diameter: 30	width: 16 length: 22 sidewall: diameter:

Redwood Falls

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
3/27/2024	28-24	Bryan Hagert	63-007-2020	Construct new grain bin	width: length: sidewall: diameter: 36	width: length: sidewall: diameter:
5/20/2024	51-24	Bryan Faulds	63-021-1040	Removing old granery. Placing new storage shed for personal storage on gravel. No electricity.	width: 13 length: 32 sidewall: diameter:	width: length: sidewall: diameter:
5/31/2024	61-24	Zachary and Amber Kleinhuizen	63-032-1040	Move 60' x 24' building to make part cattle barn (for 8 existing head of cattle) and part storage.	width: 24 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
11/4/2024	107-24	Ryan Behrendt	63-023-4040	Construct shed addition 11x30x10 with gravel floor. Construct new shed 12x24x10 with wood floor.	width: 11 length: 30 sidewall: diameter:	width: 12 length: 24 sidewall: diameter:
11/4/2024	108-24	Ryan Behrendt	63-023-4040	Construct new deck around above-ground pool. Large side of dek will be 36'x20' and approx. 3' off ground. In narrower areas, deck will ge 5-6' wide. Total cost for decking materials will be approx. \$18,000.00.	width: 20 length: 36 sidewall: diameter:	width: length: sidewall: diameter:

Sheridan

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/20/2024	17-24	Chris Morin	64-006-4020	Add 10x20 storage shed to property.	width: 10 length: 20 sidewall: diameter:	width: length: sidewall: diameter:
4/2/2024	33-24	Joel Samyn	64-025-2020	Construct grain bin on concrete foundation.	width: length: sidewall: diameter: 48	width: length: sidewall: diameter:
4/29/2024	43-24	George Turbes	64-026-1020	Construct hoop barn on gravel floor. Unheated. Will be used for feed and machinery storage.	width: 32 length: 86 sidewall: diameter:	width: length: sidewall: diameter:
6/6/2024	62-24	Justin Morin	64-036-2020	Construct machine shed on concrete. Will be heated. Will have bathroom.	width: 72 length: 120 sidewall: diameter:	width: length: sidewall: diameter:

Sherman

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/13/2024	14-24	Cletus Gewerth	65-030-4040	Construct addition to shop. Shop will be heated with concrete floor. An existing 24x54 lean-to will be removed or moved to a new location as shown (to be used as possible garden shed).	width: 80 length: 120 sidewall: diameter:	width: 24 length: 54 sidewall: diameter:
10/2/2024	101-24	Dwight Bluhm	65-027-3020	Construct new single-family home. House will have full basement with 5 total bedrooms/potential bedrooms.	width: 28 length: 64 sidewall: diameter:	width: length: sidewall: diameter:

Springdale

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/31/2024	9-24	Michael Landuyt	66-011-4060	Construct cattle-finishing barn with 12' deep, 50x240 pit below, pursuant to CUP #11-22.	width: 70 length: 260 sidewall: diameter:	width: length: sidewall: diameter:
4/3/2024	34-24	Jonathan Boerboom	66-014-1020	Construct 66x104 foot heated shop with concrete floor.	width: 66 length: 104 sidewall: diameter:	width: length: sidewall: diameter:
7/16/2024	74-24	Stephen LaVoy	66-017-4020	Construct lean-to on existing pole barn for machinery storage.	width: 20 length: 60 sidewall: diameter:	width: length: sidewall: diameter:

Sundown

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
5/30/2024	59-24	Jason Reese	67-027-2060	Construct unheated shop. May add concrete.	width: 40 length: 64 sidewall: diameter:	width: length: sidewall: diameter:
8/23/2024	89-24	Randy Haseleu	67-011-4020	Construct grain bin, dryer, and house addition. Dryer will be 14' tall on a 14'x24' concrete pad. Home addition will be 28'x32' and 14' tall and include 2 bedrooms for 4 total bedrooms in the home. It will have a basement with 7' sidewalls. Adding hallway between the house and garage that will be 13'x20' and 11' tall.	width: length: sidewall: diameter: 42	width: 28 length: 32 sidewall: diameter:

Swedes Forest

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/8/2024	12-24	Jeffrey Ousky	68-019-1060	Move on hoop structure. Unheated. Gravel floor.	width: 30 length: 85 sidewall: diameter:	width: length: sidewall: diameter:
5/9/2024	46-24	Glenn Huseby	68-021-3030	Construct shop on cement pad.	width: 20 length: 26 sidewall: diameter:	width: length: sidewall: diameter:
6/10/2024	66-24	Deidra Lecy	68-017-2020	Move arbor east of current location.	width: 15 length: 12 sidewall: diameter:	width: length: sidewall: diameter:
6/24/2024	69-24	Jeff Ousky	68-019-1060	Construct shop with 16' sidewalls and 14' door. Concrete floor. Will be insulated and heated. May add bathroom in the future.	width: 40 length: 80 sidewall: diameter:	width: length: sidewall: diameter:

Three Lakes 2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/24/2024	6-24	Brian and Dana Frericks	69-028-1020	Construct 48x80 shop with 16' sidewalls. Shop will be heated.	width: 48 length: 80 sidewall: diameter:	width: length: sidewall: diameter:
3/29/2024	30-24	John Rolger	69-034-1030	Construct 36x60 stick-framed shed with 9' sidewalls and 4/12 pitch steel roof. Slab on-grade concrete for cold storage. Wood siding. No water, no sewer, no electric. Move existing 12x14 garden shed 330' SE of current location.	width: 36 length: 60 sidewall: diameter:	width: 12 length: 24 sidewall: diameter:
12/3/2024	113-24	Adam Pietig	69-021-3020	Construct hay shed.	width: 30 length: 72 sidewall: diameter:	width: length: sidewall: diameter:

Underwood

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
6/10/2024	65-24	Ryan Holmberg	70-007-3040	Construct shop and storage building with office area and bathrooms. Current plan is for a 2400 gallon holding tank for sewage. No drain field at this time. Pizza Systems, Inc. to occupy approx. 4,500 square feet. The remainder is for farm use.	width: 60 length: 150 sidewall: diameter:	width: length: sidewall: diameter:
7/26/2024	79-24	David Swedzinski	70-035-3080	Move existing grain bin. Add a couple rings to existing bin. Will be placed on concrete.	width: length: sidewall: diameter: 27	width: length: sidewall: diameter:
9/16/2024	97-24	Daryl Leach	70-027-2060	Construct lean off east side of existing barn. Moved existing 12'x16' shed south 30' (approx. 120' from south lot line) and turned 90 degrees.	width: 19 length: 24 sidewall: diameter:	width: 12 length: 16 sidewall: diameter:
10/10/2024	103-24	Kennedy and Wendy Gilbertson	70-015-1040	Construct home addition on east side of existing home that extends 24' to the east and 40' running north/south. Add 2nd story above the 1 story of the existing easterly structure with a remodel of the current interior. Will have full basement.	width: 40 length: 24 sidewall: diameter:	width: length: sidewall: diameter:

Vail

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/27/2024	19-24	Paul Daub	71-002-2020	Construct 60'x80' shop with concrete floor. Shop will be heated. A bathroom may be added in the future.	width: 60 length: 80 sidewall: diameter:	width: length: sidewall: diameter:
9/12/2024	94-24	Mark Guetter	71-027-2040	Construct 6'x8' addition to east side of existing 16'x8' electrical shed on concrete. Total building size now 22'x8'.	width: 6 length: 8 sidewall: diameter:	width: length: sidewall: diameter:

Vesta

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
2/5/2024	11-24	George Goblish	72-016-3010	Construct large grain bin, holding bin, hopper, grain leg, tower dryer, and pit, as shown on attached plans.	width: length: sidewall: diameter: 54	width: length: sidewall: diameter: 30
4/1/2024	32-24	Dale Schmidt	72-036-3020	Place grain dryer on existing concrete pad. Will go in location where bin was destroyed.	width: 8 length: 14 sidewall: diameter:	width: length: sidewall: diameter:
4/29/2024	44-24	Cletus Rohlik	72-033-1040	Construct 48' addition to existing machine shed. Gravel floor. Unheated.	width: 54 length: 48 sidewall: diameter:	width: length: sidewall: diameter:
5/16/2024	49-24	Robert Dolan	72-031-2020	Construct new home with full basement, covered porch, and attached garage. Will have 5 bedrooms (3 finished and 2 potential in basement).	width: 50 length: 85 sidewall: diameter:	width: length: sidewall: diameter:
7/2/2024	73-24	Daniel Alexander	72-012-2040	Move turkey barn onto property in accordance with CUP #5-24.	width: 76 length: 160 sidewall: diameter:	width: length: sidewall: diameter:
8/6/2024	81-24	Dallas Stage	72-022-4020	Construct grain bin on concrete base.	width: length: sidewall: diameter: 24	width: length: sidewall: diameter:
8/13/2024	83-24	Dallas Dolan	72-029-1040	Replace bin in place.	width: length: sidewall: diameter: 30	width: length: sidewall: diameter:
11/21/2024	110-24	Dale Schmidt	72-036-3020	Construct grain bin to replace bin on existing concrete pad.	width: length: sidewall: diameter: 21	width: length: sidewall: diameter:
12/2/2024	109-24	Anthony Dolan	72-030-4040	Construct 60'x80' pole shed with attached 23'x30' room off side.	width: 80 length: 80 sidewall: diameter:	width: length: sidewall: diameter:

Waterbury

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
6/28/2024	71-24	Ralph Price	73-003-1020	Construct new machine shed with 18' sidewalls. Will be unheated with dirt floor.	width: 60 length: 120 sidewall: diameter:	width: length: sidewall: diameter:
9/26/2024	99-24	Ryan Braulick	73-012-4010	Construct cistern with small shed on top. Shed will be 8'x14' and 10' tall.	width: 8 length: 13 sidewall: diameter:	width: length: sidewall: diameter:

Westline

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
1/16/2024	3-24	Jeff Knott	74-028-2020	Construct garage/shed for personal storage. Will be cold storage with gravel floor.	width: 42 length: 64 sidewall: diameter:	width: length: sidewall: diameter:
7/18/2024	77-24	John Christensen	74-016-2020	Construct new single-family home with 3 bedrooms. 1 story with full basement. Will be putting in new well and septic system. Existing house will be demolished. House will have full basement with 2 large rooms - one with utilities and one storage room.	width: 78 length: 88 sidewall: diameter:	width: length: sidewall: diameter:
7/25/2024	78-24	Dean Duscher	74-032-3020	Move in 3-bedroom house onto existing foundation. Basement set up for 2 bedrooms. Also, move in attached garage.	width: 30 length: 40 sidewall: diameter:	width: 28 length: 36 sidewall: diameter:
8/20/2024	87-24	Cheryl Novak	74-015-4040	Construct gazebo with pergola on south side. Will be constructed on existing concrete pad.	width: 12 length: 16 sidewall: diameter:	width: length: sidewall: diameter:

Willow Lake

2024 Township Permit List

Date	Permit Number	Applicant	Parcel Number	General Description	Building 1	Building 2
3/27/2024	51-23a	Scott Leopold	75-026-1020	Construct shed for personal storage.	width: 30 length: 60 sidewall: diameter:	width: length: sidewall: diameter:
5/9/2024	45-24	Scott Guggisberg	75-016-4020	Construct 30" square wet-corn transfer leg	width: 2 length: 2 sidewall: diameter:	width: length: sidewall: diameter:
5/16/2024	50-24	Douglas Stern	75-022-1040	Construct new grain bin and move on grain bin. Both bins will be 12,000 bushels and be 30' in diameter. Both bins will be placed on concrete.	width: length: sidewall: diameter: 30	width: length: sidewall: diameter: 30
5/30/2024	60-24	Dan Hatch	75-001-4020	Construct detached garage on concrete. Unheated.	width: 30 length: 36 sidewall: diameter:	width: length: sidewall: diameter:
8/6/2024	80-24	Kyle Prechel	75-021-2060	Construct hoop barn for cattle. Will include concrete manure bays. Construct 32x50 processing facility attached to 2023 barn. Also, move on 42x64x26 (18' sidewalls) storage shed (pole building) with concrete. Unheated.	width: 50 length: 336 sidewall: diameter:	width: 42 length: 64 sidewall: diameter:
10/23/2024	104-24	David Heiser	75-003-4060	Construct 5 dual-axis trackers for solar "PV" production. Dimensions are for each of the trackers. Total dimensions of project area are 83'x143'. Total height is at max tilt.	width: 22 length: 20 sidewall: diameter:	width: length: sidewall: diameter:
11/1/2024	106-24	Brian Fischer	75-023-2040	Construct post-frame building for storage with concrete floor and 10' sidewalls.	width: 40 length: 72 sidewall: diameter:	width: length: sidewall: diameter:



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Nick Brozek		
Petition for Impound, Reroute, and Diversion of Drainage System - CD 93	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Set hearing on Petition for Impound, Reroute, and Diversion of Redwood County Ditch No. 93 - 10:00 a.m. March 18, 2025.

Background Information:

Petitioner is seeking to close the upper end of the CD 93 open ditch and replace it with drain tile.

ISG was appointed engineer on the project. The engineer's feasibility report is attached.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood CD 93 Drainage Authority

Agenda

March 4, 2025
Redwood County Government Center
403 S Mill St
Redwood Falls, MN 56283

1. Adopt Agenda
2. Set public hearing for 10:00 a.m. on March 18, 2025, on Petition to Impound, Reroute, and Divert CD 93
3. Adjourn

Impound, Reroute, and Diversion Report

County Ditch No. 93

Redwood County, Minnesota

Date: February 12th, 2025

ISG Project No.: 24-31130



Architecture
Engineering
Environmental
Planning
ISGinc.com

REPORT FOR:

Nick Brozek
Director of Planning and Environmental
Services
403 South Mill Street
Redwood Falls, MN 56283
507.637.4023
Nick_b@co.redwood.mn.us

FROM:

Jacob Rischmiller, PE
Surface Water Practice Group Leader
ISG
115 E. Hickory Street, Suite 300
Mankato, MN 56001
507.387.6651
Jacob.Rischmiller@ISGinc.com

SIGNATURE SHEET

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.



Jacob Rischmiller, **PE**
Project Engineer
Reg. No. 58670

ISG
115 E. Hickory Street, Suite 300
Mankato, Minnesota 56001

**County Ditch No. 93 Impound, Reroute, and Diversion
Redwood County, Minnesota**

Engineer's Project Number: 24-31130

Dated this 12th day of February, 2025

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PROJECT SUMMARY

At your request, ISG completed a preliminary review of Redwood County Ditch No. 93 (CD 93). The scope included an examination of the existing CD 93 watershed, specifically the area drained by Branch 1 open ditch from station 23+47 to station 37+32, as well as recommendations for repairing and improving the existing open ditch system. Maps of the CD 93 watershed and existing public open ditch and tile system are shown on the attached exhibits and are referenced herein.

It should be noted that some general assumptions were made during this analysis. ISG received the original watershed map, showing the tile and open ditch locations and grades from Redwood County for the CD 93 system. Additional information may or may not modify our findings, but it is not anticipated that significant changes to our recommendation would result. If you, or any other landowners, have tile maps or any other information that can aid us in future work, please feel free to share this information with us. Further topographic survey and investigation will be necessary to verify these assumptions.

SYSTEM WATERSHED

Location

Redwood County Ditch No. 93 watershed is located in Sections 20-22, 27-29, and 33 of Underwood Township in Redwood County. The mainline ditch generally runs north from its end in Section 28 of Underwood Township to Section 21 of Underwood Township to its outlet, the Redwood River.

Watershed Description

The CD 93 system drains approximately 2,172 acres. Its watershed is characterized by gently rolling agricultural lands with an elevation difference of approximately 61 feet. There are several Minnesota Board of Water & Soil Resources (BWSR) easements located within and downstream of CD 93. There is a 57.2-acre Permanent Wetland Preserve (PWP) easement located in the southern portion of the watershed and several RIM and CREP easements located downstream of the watershed along the Redwood River.

HISTORY

According to historical records provided by Redwood County, the CD 93 system was originally constructed in 1955. CD 93 consists of 16,018 feet of open ditch including Mainline, Branch 1, and Branch 2. The system also includes 8,701 feet of tile including Branch 2, Branch 2A, Branch 2B, and Branch 2C.

There are no documented repairs or improvements to the CD 93 system. It is assumed the original plan and profile materials accurately depict the current drainage infrastructure, although varying degrees of deterioration and inefficiency may exist based on the age of the system.

PROJECT SCOPE

The remainder of this feasibility report will highlight a small portion of the Branch 1 open ditch per request of the petitioner. It was requested of ISG to determine the feasibility of filling and replacing this portion of open ditch. The project will follow Minnesota Drainage Statute 103E.227; Impounding, Rerouting, and Diverting Drainage System Waters. See the attached Exhibits for maps of the project area.

EXISTING CONDITION OF SYSTEM

Present Condition of Drainage Infrastructure

The open ditch channel contains a typical trapezoidal channel designed to convey both surface and subsurface tile water throughout the upstream watershed. According to historical records, the open ditch in this area is at a slope of 0.04%. In most areas, existing tile outlets from private tiles outlet near the bottom of the ditch. These outlets were located using a private tile map provided by the landowner and verified during an on-site survey.

The current alignment of the open ditch creates a diagonal division in the NW corner of the 160-acre Boerboom Ag Resources parcel (ID 70-021-3020). This division cuts off the NW corner and makes desired farming patterns unattainable. The existing open ditch in the project area is not in a state of disrepair but is currently 69 years old and has no record of past repairs, therefore a ditch cleaning should be due on this portion of open ditch.

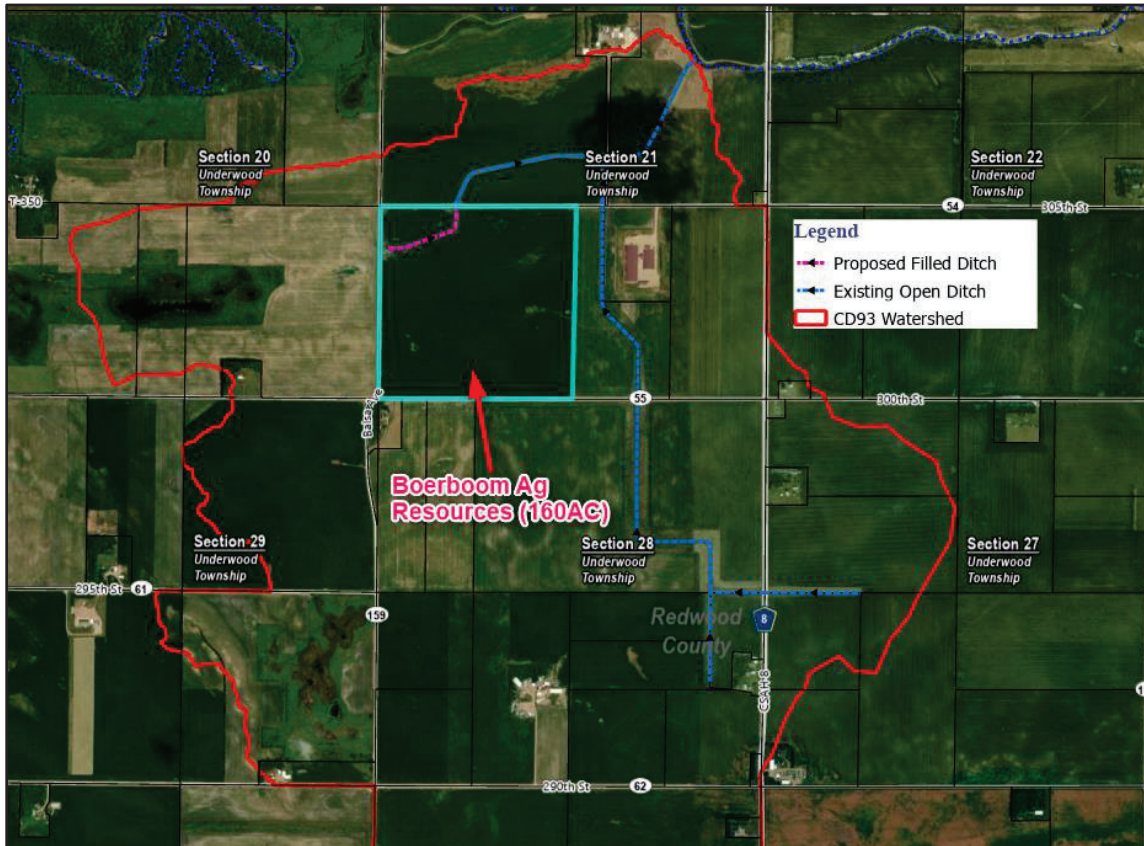


Figure 1: Aerial image showing the proposed project location.

System Capacity

The information in this document has been prepared with the original CD 93 alignment map. A close representation of the CD 93 watershed was created using this information in conjunction with LIDAR contours, Minnesota DNR Watershed lines, aerial photographs, USGS Stream-Stats, and an on-site survey.

The capacity of agricultural tile is expressed as a drainage coefficient, in inches per day (in/day), and is defined as the depth of water over the entire area of the upstream watershed that a tile can drain in a 24-hour period. For a system like CD 93, the recommended drainage coefficient for subsurface drainage tile is 0.50 in/day and 1.0 in/day for open ditches. The following table summarizes the hydraulic analysis of the CD 93 system. See Figure 2 below for the crossing locations.

TABLE 1. CD 93 EXISTING DRAINAGE CALCULATIONS

Description	Existing Type	Existing Material	Existing Size (in)	Existing Slope (%)	Drainage Area (Acres)	Existing Drainage Coefficient (in/day)
305th Street	ROUND CULVERT	RCP	48	-0.44%	926	0.37
Private Drive	ROUND CULVERT	RCP	54	0.30%	2661	0.97
Balsa Ave. Stub	SUBSURFACE TILE	HDPE	15	0.07%	236	0.17

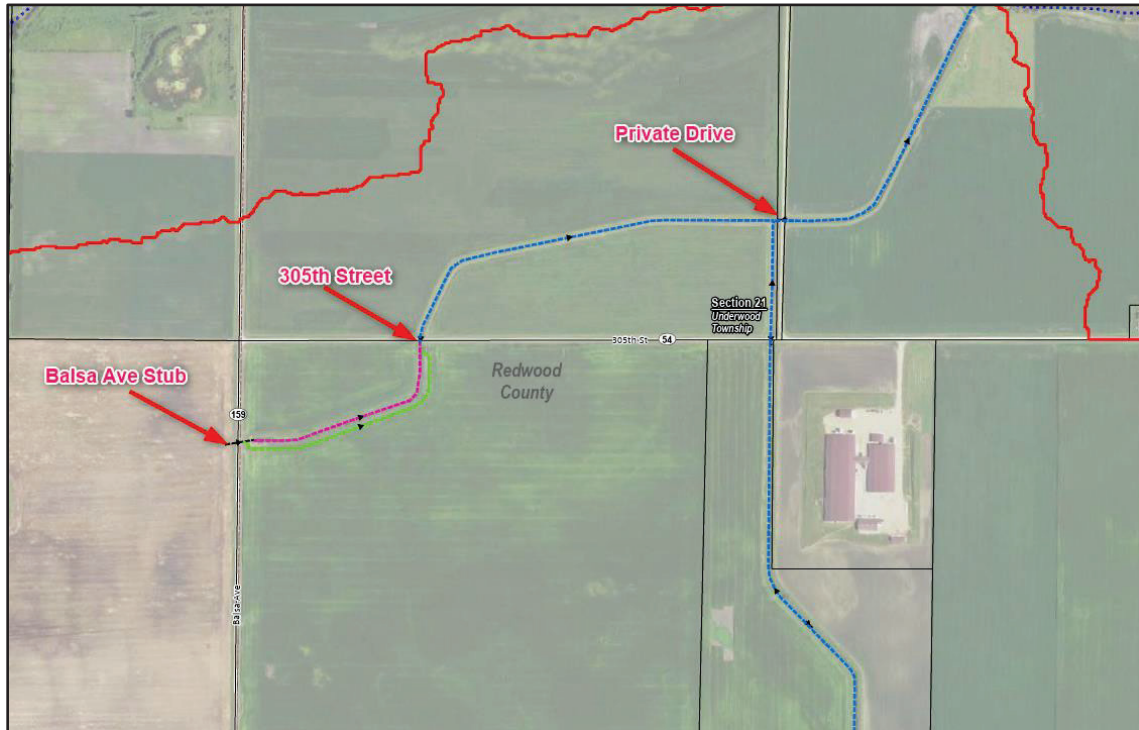


Figure 2: Crossing Locations

PROPOSED CONDITIONS

It is proposed to fill the existing open ditch to revert the land back to farmable area. To ensure proper drainage is upheld, subsurface tile will be installed in place of the open ditch. The tile will consist of dual wall, non-perforated HDPE pipe and follow the general alignment of the previous open ditch. The proposed option will be sized to match the existing drainage coefficient of the closest downstream culvert crossing, as to not overload the crossing and to keep costs low. The closest downstream crossing (305th Street) currently has a drainage coefficient of 0.37 in/day.

Replacement Option

The proposed replacement option includes filling approximately 1,246 LF of existing open ditch and replacing it with 1,352 LF of subsurface drainage tile. The ditch will be filled at traversable grade to maintain farm-ability. The proposed tile will connect to the existing 15-inch tile stub on the east side of Balsa Avenue, and outlet into the Branch 1 open ditch on the south side of 305th Street. The proposed tile will be installed on the south side of the existing open ditch and generally follow the same alignment. The southern alignment was preferred due to the amount of private tile outlets found on the south slope of the open ditch during the on-site survey. Figure 3 below shows a preliminary cross section of the project, while Table 2 below shows the proposed tile drainage capacity.

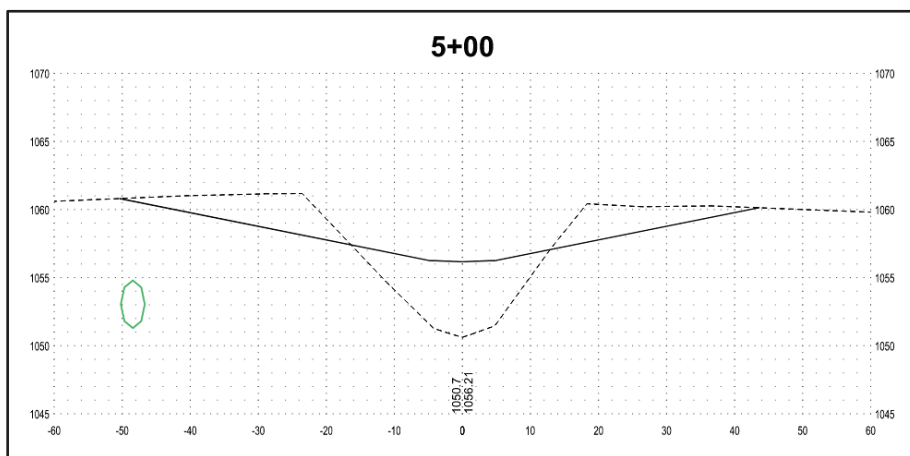


Figure 3: Preliminary cross-section

TABLE 2. CD 93 PROPOSED DRAINAGE CALCULATIONS

Area	Proposed Size (in)	Proposed Slope (%)	Drainage Area (Acres)	Proposed Drainage Coefficient (in/day)
Branch 1	36	0.06%	926	0.42

Due to the elevation of the 15" tile under Balsa Ave and the bottom on ditch elevation near 305th Street, there is a severe restriction in allowable grade for the proposed tile. For this reason, a 36-inch tile will be required to at least meet the 0.37 in/day drainage coefficient of the 305th Street culvert crossing. Since the proposed tile will outlet before the culvert at 305th Street, the controlling capacity will remain at the culvert.

By maintaining the existing capacity of the drainage infrastructure, and not harming adjacent landowners, the project as proposed is deemed an adequate use of water resources. The project outlet was determined to begin at the project terminus, which is the culvert crossing under 305th Street. The outlet extends to the downstream CD 93 open ditch, which will not be receiving any additional flow from the proposed project and therefore is considered to be adequate.

PRELIMINARY COST ESTIMATES

Separable Maintenance

According to Minnesota Drainage Statute, Section 103E.227, Subd. 5, if the part of the drainage system located within the project boundaries is in need of repair, the petitioner's engineer shall estimate the cost at the time of petition of these separable repairs. The open ditch is due for a cleaning, therefore the cost to clean the ditch will be appropriated as separable maintenance, while the remaining project cost will be applied to the benefitted landowner (Mr. Boerboom).

Cost Estimates

A cost estimate was prepared for the above outlined option for replacement of the existing open ditch, as summarized in Tables 3 and 4. It should be noted the unit prices for the cost estimates are based on previous projects. When considering the potential increase in production, the proposed repairs to the CD 93 system described in this report are cost effective.

TABLE 3. CD 93 PROPOSED PROJECT COST ESTIMATE (SEPARABLE MAINTENANCE)

Item No.	Item	Unit	Quantity	Unit Price	Amount
101	MOBILIZATION	LS	1	\$ 1,000.00	\$ 1,000
102	DITCH CLEANING (4' WIDE DITCH BOTTOM)	LF	1247	\$ 3.85	\$ 4,800
103	18-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1	\$ 1,965.68	\$ 1,966
104	8-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	3	\$ 1,363.04	\$ 4,089
105	16.5' BUFFER STRIP SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 3 MULCH)	AC	0.95	\$ 1,831.49	\$ 1,740
106	SIDESLOPE SEEDING (SEED MIX: BUFFER BLEND WITH TYPE 8 MULCH)	AC	0.58	\$ 4,538.91	\$ 2,633
107	MOWING	AC	1.9	\$ 312.84	\$ 594
108	WEED SPRAYING	AC	2.48	\$ 240.33	\$ 596
SUBTOTAL CONSTRUCTION COST					\$ 17,418
10% UNFORSEEN					\$ 1,742
TOTAL CONSTRUCTION COST					\$ 19,160
TEMPORARY DAMAGES		AC	0.94	\$ 750.00	\$ 709
COUNTY ADMINISTRATION COSTS					\$ 958
TOPOGRAPHIC SURVEY					\$ 1,181
REPORTS, PLANS AND SPECIFICATIONS					\$ 1,916
CONSTRUCTION STAKING & ADMINISTRATION					\$ 2,587
TOTAL CLEANING REPAIR COST					\$ 26,510

TABLE 4. CD 93 PROPOSED PROJECT TOTAL COST ESTIMATE

Item No.	Item	Unit	Quantity	Unit Price	Amount
101	MOBILIZATION	LS	1	\$ 5,830.00	\$ 5,830
102	TILE INVESTIGATION	HR	3	\$ 233.96	\$ 702
103	36-INCH AGRICULTURAL TILE	LF	1352	\$ 62.68	\$ 84,745
104	CONNECT EXISTING 18-INCH TILE	EA	1	\$ 1,712.88	\$ 1,713
105	CONNECT EXISTING 8-INCH TILE	EA	3	\$ 739.99	\$ 2,220
106	GRANULAR PIPE FOUNDATION	CY	69	\$ 48.65	\$ 3,357
107	INSTALL DROP INTAKE (18-INCH)	EA	2	\$ 1,357.13	\$ 2,714
108	CAP DROP INTAKE (18-INCH)	EA	1	\$ 654.53	\$ 655
109	INSTALL BAR GUARD ASSEMBLY (18-INCH DROP INTAKES)	EA	1	\$ 394.03	\$ 394
110	36-INCH TILE OUTLET (20 LF OF PIPE & RIPRAP ON GEOTEXTILE FABRIC)	EA	1	\$ 2,521.97	\$ 2,522
111	SPOILS PLACEMENT	CY	4735	\$ 3.50	\$ 16,573
SUBTOTAL CONSTRUCTION COST					\$ 121,425
10% UNFORSEEN					\$ 12,142
TOTAL CONSTRUCTION COST					\$ 133,567
TEMPORARY DAMAGES		AC	4.66	\$ 750.00	\$ 3,492
TELEVISIONING (POST CONSTRUCTION)		LF	1352	\$ 1.00	\$ 1,352
COUNTY ADMINISTRATION COSTS (Legal, Staff, Bonding, Advertisement)					\$ 1,250
TOPOGRAPHIC SURVEY					\$ 3,000
REPORTS, PLANS AND SPECIFICATIONS					\$ 7,500
TOTAL REPLACEMENT COST					\$ 150,161

PROJECT BENEFIT

The project as proposed has both private and public benefits. Private benefits come from the increase in crop production in the filled area. Public benefits come from the cost savings in relation to open ditch cleaning. See Tables 5 and 6 below for details. The average yield and average price are for corn in Redwood County and were found at USDA.gov.

TABLE 5. PRIVATE BENEFITS

Average Yield (past 2 years):	182.8	bushels per acre
Average Price (past 2 years):	\$6.16	per bushel
Farmable area gained:	2.75	acres
Annual return:	\$3,094.12	per year
Farmland:	\$15,000.00	per acre
Price of Project:	\$157,308.00	dollars
ROI	*38	Years
*Project Cost - Price of Land / Annual return: (Inflation not accounted for)		

TABLE 5. PUBLIC BENEFITS

Open Ditch Repair:	\$26,510.00	per cleaning
Tile Repair:	\$133,567.00	per repair
Average Repair Cycle:	15	years
Average Repair Cycle:	100	years
Ditch Repair:	\$176,733.33	per 100 years
Tile Repair:	\$133,567.00	per 100 years
Note: All costs are assuming today's average unit costs		

POTENTIAL FUNDING SOURCES

An investigation of external sources of funding and technical assistance for this project was conducted by ISG on behalf of the Redwood County Drainage Authority. No sources of external funding were found to be applicable to this project; therefore, the entire project cost would be assessed to landowners affected by the project.

CONCLUSIONS + RECOMMENDATIONS

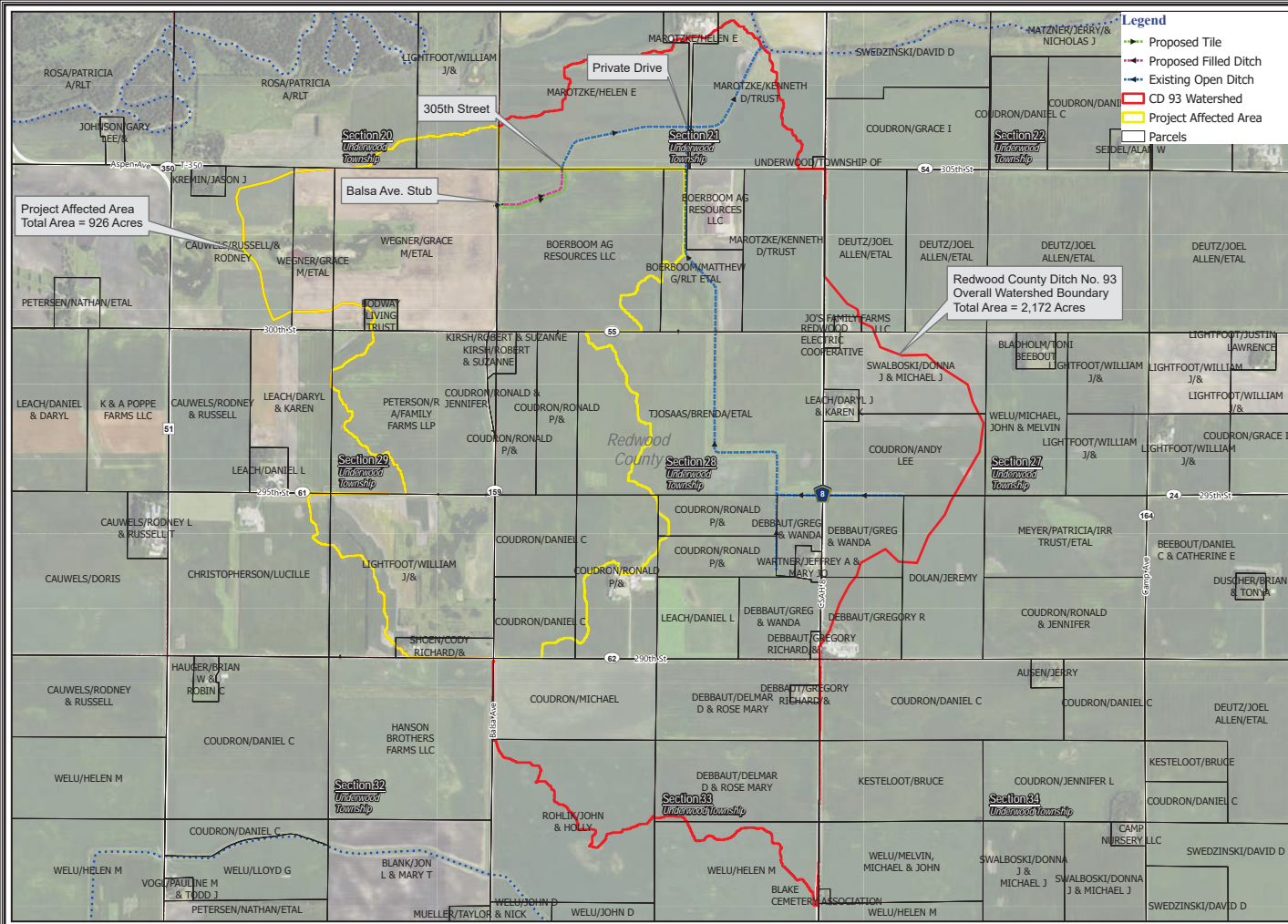
ISG has found the proposed project to be an adequate use of water resources, feasible, and cost effective and therefore is recommended to the Redwood County Drainage Authority.

Sincerely,



Jacob Rischmiller, PE
Surface Water Practice Group Leader

Exhibits:



- Legend**
- Proposed Tile
 - Proposed Filled Ditch
 - Existing Open Ditch
 - CD 93 Watershed
 - Project Affected Area
 - Parcels

ISG

Affected Area Watershed Map
 County Ditch No 93
 Redwood County,
 Minnesota
 Wednesday, February 12, 2025

Project Affected Area
 Total Area = 926 Acres

Redwood County Ditch No. 93
 Overall Watershed Boundary
 Total Area = 2,172 Acres

PN: 24-31130
 Source:
 Orthophotograph (MMS, 2015)
 Ties/Ditch (Redwood County, 12/16/2014)
 Parcels (Redwood County, 12/16/2014)
 Lanes (MN DNR, July 2008)
 Major Streams (MN DNR, July 2008)
 Counties (MN DNR, July 2013)
 PLSS (MnGeoLSGIS)

0 350 700 1,400 Feet

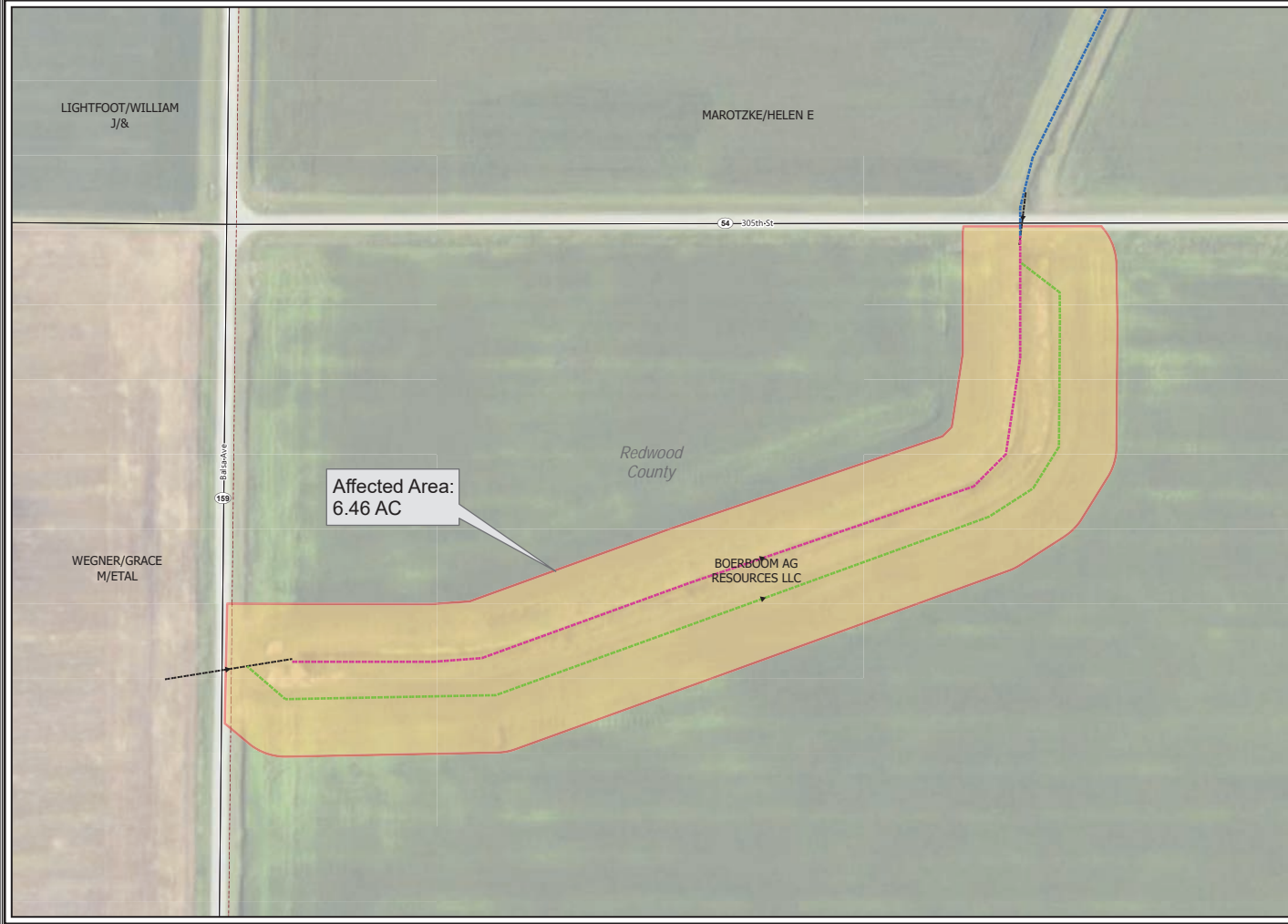
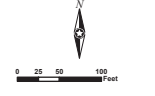




**Proposed
Project Area**
County Ditch No 93
Redwood County,
Minnesota
Tuesday, February 11, 2025

- Legend**
- Proposed Tile
 - Balsa Ave Stub
 - Proposed Filled Ditch
 - Existing Open Ditch
 - Project Area
 - Parcels

PN: 24-31130
Source:
Orthophotograph (MnDNR, 2015)
Tie-Ditch (Redwood County, 12/16/2014)
Parcels (Redwood County, 12/16/2014)
Lakes (Mn DNR, July 2008)
Major Streams (Mn DNR, July 2013)
PLSS (MnDNR/USGS)



Affected Area:
6.46 AC

BOERBOOM AG
RESOURCES LLC

Redwood
County

LIGHTFOOT/WILLIAM
J/&

MAROTZKE/HELEN E

WEGNER/GRACE
M/ETAL

64 305th St

BALSA AVE
159

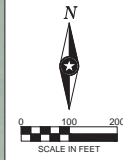


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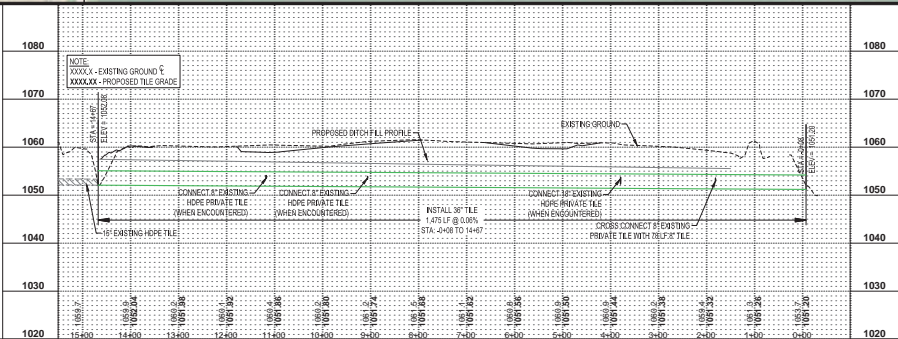
PRELIMINARY PLAN FOR CONSTRUCTION

DATE: _____ LIC. NO. _____
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PROJECT
REDWOOD COUNTY
COUNTY DITCH No. 93
 UNDERWOOD TWP. MINNESOTA



REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	24-31130
FILE NAME	31130-PROFILES
DRAWN BY	JAT
DESIGNED BY	JAT
REVIEWED BY	JWELC
ORIGINAL ISSUE DATE	11/21
CLIENT PROJECT NO.	

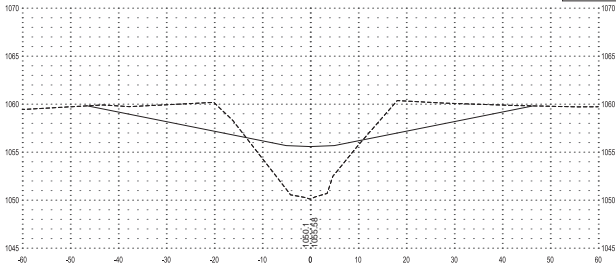
TITLE
PLAN - PROFILE

SHEET
8 OF 13

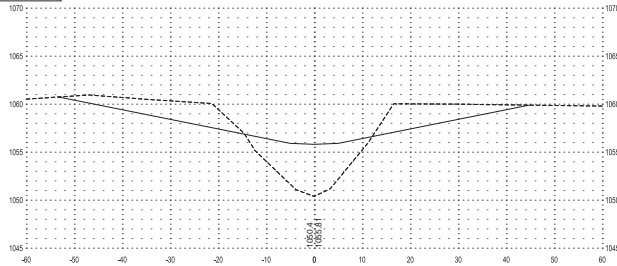
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SECTION VIEW LEGEND	
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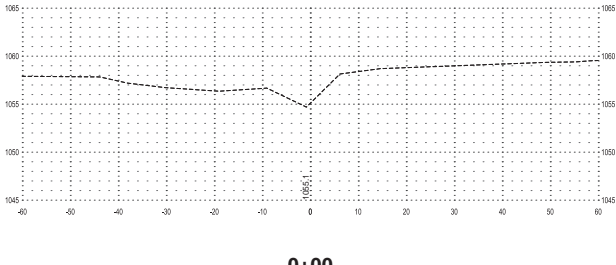
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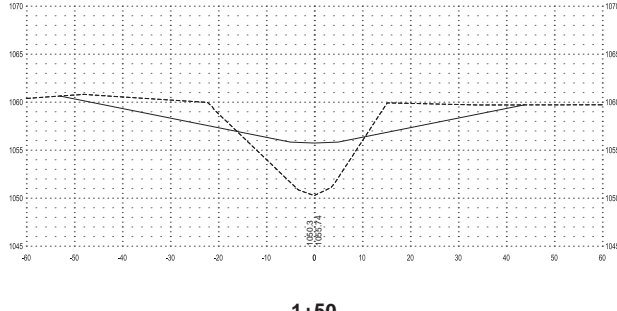
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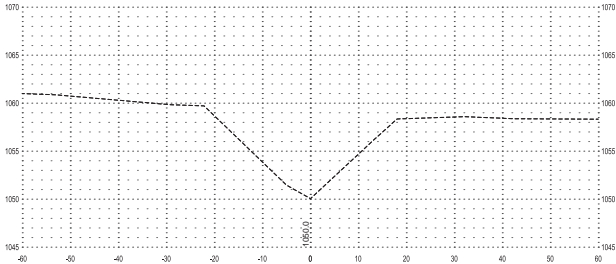
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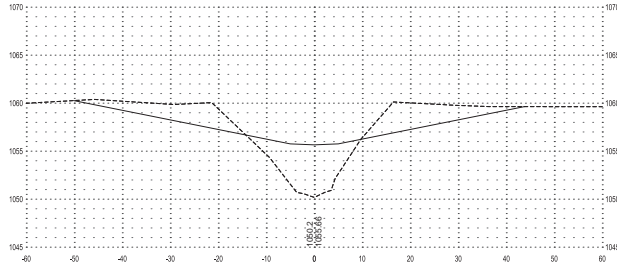
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1+50



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PROJECT
REDWOOD COUNTY
COUNTY DITCH No. 93
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130
 FILE NAME: 3130-SECTIONS
 DRAWN BY: JAT
 DESIGNED BY: JAT
 REVIEWED BY: JMS/C
 ORIGINAL ISSUE DATE: 11/21/24
 CLIENT PROJECT NO.:

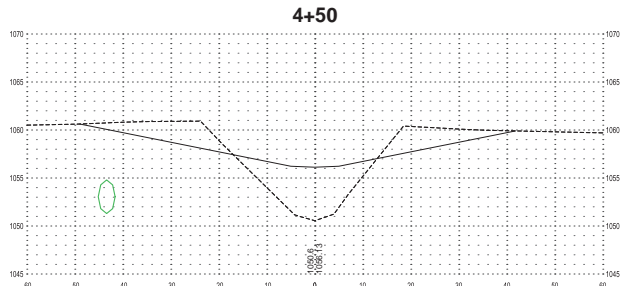
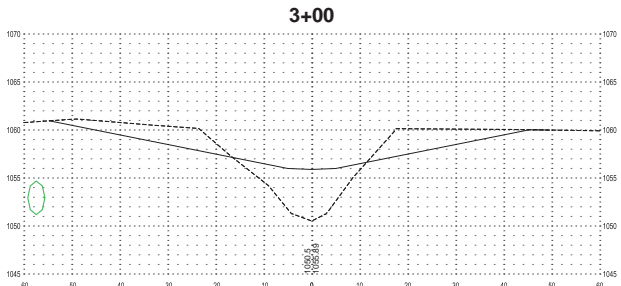
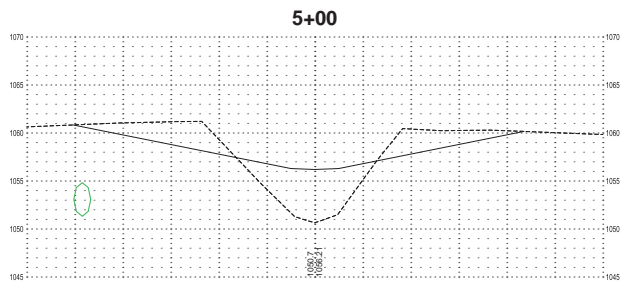
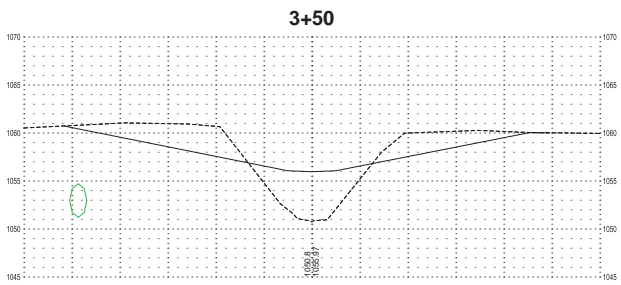
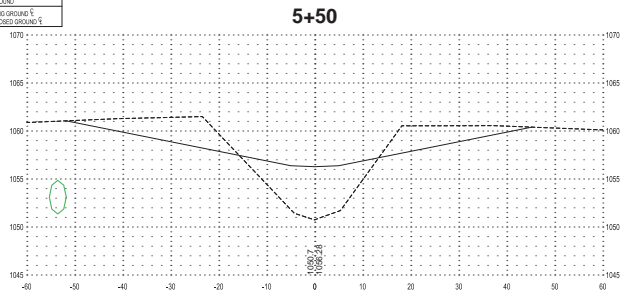
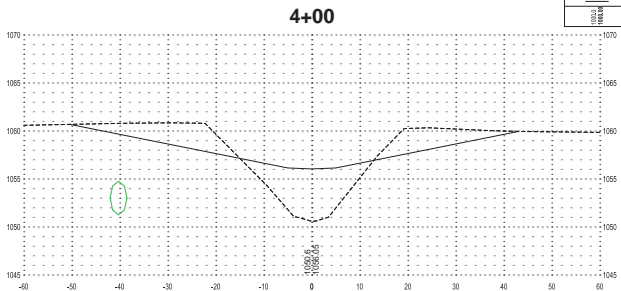
TITLE
SECTIONS

SHEET
9 OF 13

DATE PLOTTED: 11/21/24 10:48 AM

SECTION VIEW LEGEND
 NOTE: ALL ELEVATIONS IN FEET UNLESS OTHERWISE NOTED

---	EXISTING GROUND
---	PROPOSED GROUND
---	EXISTING GROUND
---	PROPOSED GROUND



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PROJECT
REDWOOD COUNTY
COUNTY DITCH No. 93
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130
 FILE NAME: 31130/SECTIONS
 DRAWN BY: JAT
 DESIGNED BY: JAT
 REVIEWED BY: JMB/C
 ORIGINAL ISSUE DATE: 11/21/24
 CLIENT PROJECT NO.: -

TITLE
SECTIONS

SHEET
10 OF 13

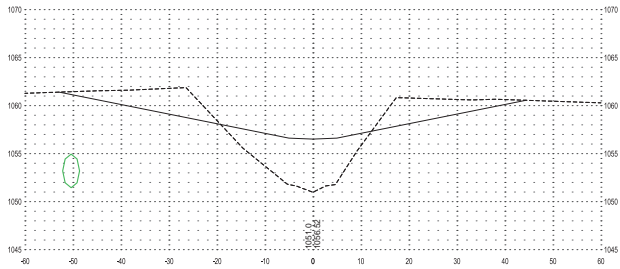
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SECTION VIEW LEGEND

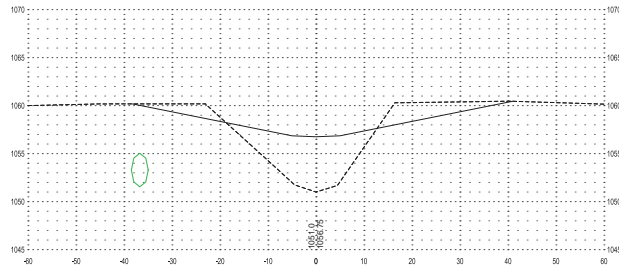
NOTE: ALL DIMENSIONS IN THESE SECTIONS OF UNDERWOOD DITCH.

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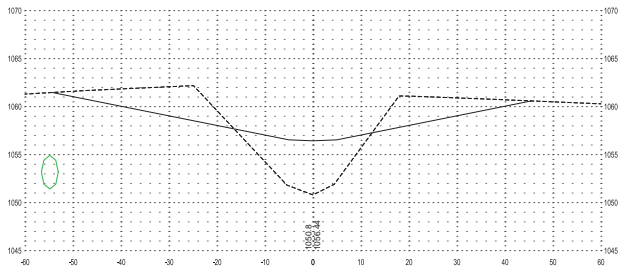
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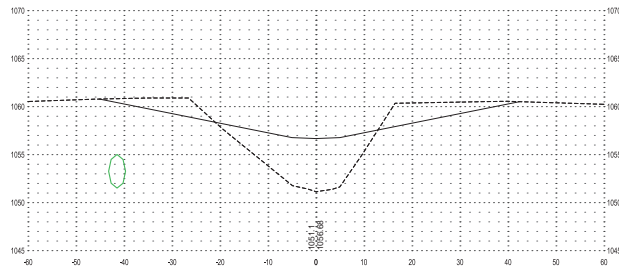
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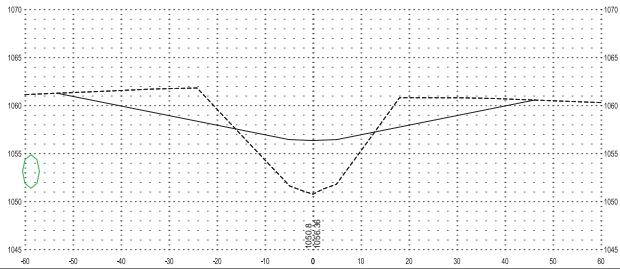
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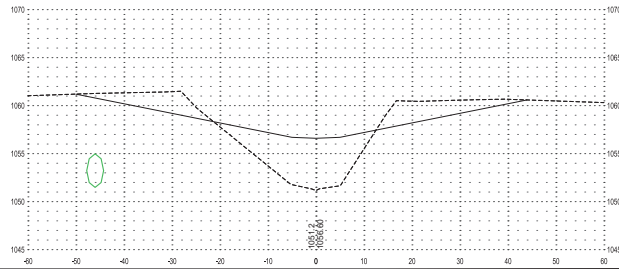
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PROJECT
REDWOOD COUNTY
COUNTY DITCH
No. 93
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	24-31130
FILE NAME	3120/SECTIONS
DRAWN BY	JAM
DESIGNED BY	JAM
REVIEWED BY	JMELC
ORIGINAL ISSUE DATE	11/21/24
CLIENT PROJECT NO.	

TITLE
SECTIONS

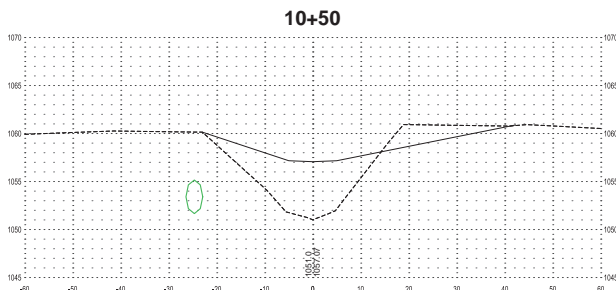
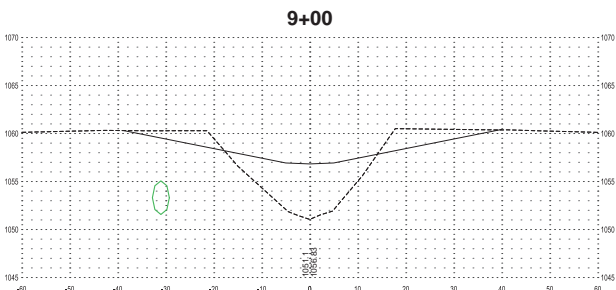
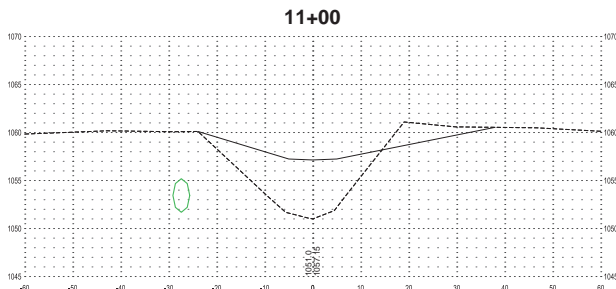
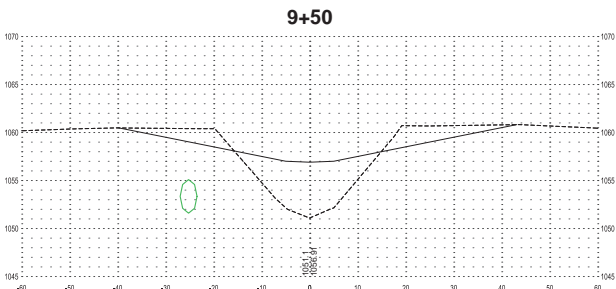
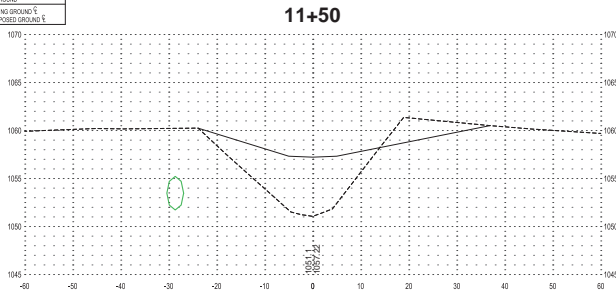
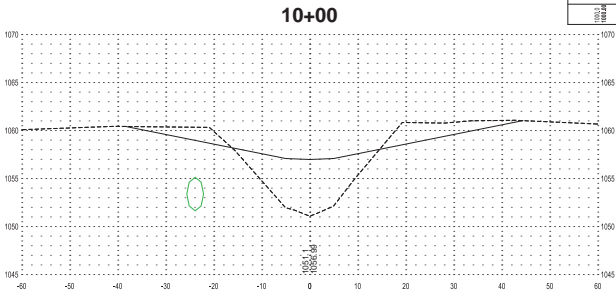
SHEET
11 OF 13

DATE PLOTTED: 11/21/24 10:58 AM

SECTION VIEW LEGEND

NOTE: ALL ELEVATIONS IN THE CIRCULARITY OF THIS DOCUMENTATION

---	EXISTING GROUND
---	PROPOSED GROUND
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PROJECT
REDWOOD COUNTY
COUNTY DITCH No. 93
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130
 FILE NAME: 31130/SECTIONS
 DRAWN BY: JAJ
 DESIGNED BY: JAJ
 REVIEWED BY: JWS/C
 ORIGINAL ISSUE DATE: 11/21/24
 CLIENT PROJECT NO.: -

TITLE
SECTIONS

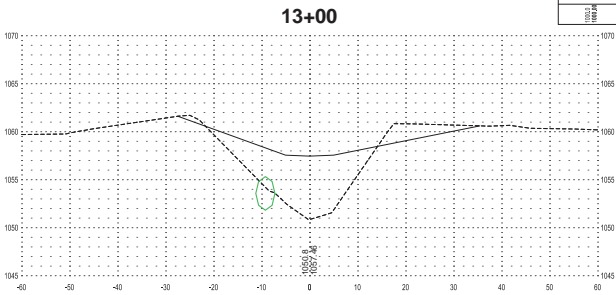
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12 OF 13

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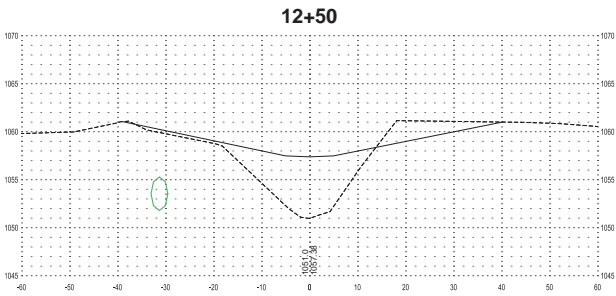
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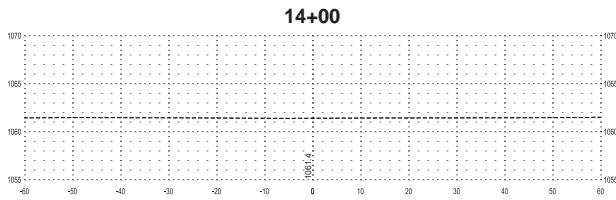
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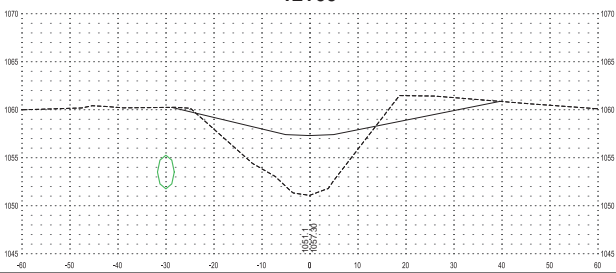
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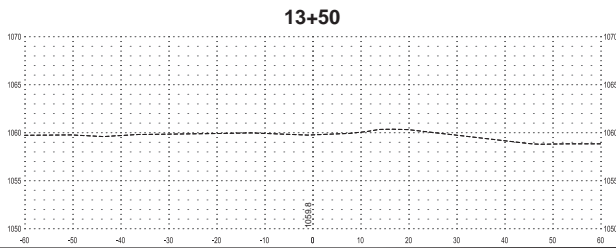
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14+00



12+00



13+50



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PROJECT
REDWOOD COUNTY
COUNTY DITCH No. 93
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130
 FILE NAME: 3130-SECTIONS
 DRAWN BY: JAT
 DESIGNED BY: JAT
 REVIEWED BY: JHE/C
 ORIGINAL ISSUE DATE: 11-21-24
 CLIENT PROJECT NO.:

TITLE
SECTIONS

SHEET
13 OF 13

DATE PLOTTED: 11/21/24 10:48 AM



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Dept.:	Admin
Preferred 2nd Date:			
Discussion Item:	2025 Budget Adjustment		
	Presenter:	Vicki K	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve budget adjustment in account 01-031-2801-6899 in the amount of \$8,000

Background Information:

At the June 4, 2024 meeting, the Board approved LINC Redwood County funding request of \$8,000 annually for 3 years for a total of \$24,000. This amount was not included in the original 2025 budget, so an adjustment needs to be made. This will come out of reserves for 2025, and in 2026, and 2027, it will be included in the levy.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
Solid Waste Reserves	estimated time needed:	10 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Adopt Resolution to Transfer Solid Waste Funds for Waste to Energy Project to the Redwood Renville Regional Solid Waste Authority (RRRSA)

Background Information:

See resolution for details and dates

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

This was discussed at the January 14, 2025 RRRSWA Board meeting and the board voted to recommend to the Redwood County Commissioners to transfer the funds to RRRSWA.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



Resolution to Transfer Reserved Solid Waste Funds for Waste to Energy Project To the Redwood Renville Regional Solid Waste Authority To support a future multi-county Solid Waste project

WHEREAS, in 2003, the Redwood County Board of Commissioners applied for and was awarded a grant from the Minnesota State Office of Environmental Assistance (OEA), under its Solid Waste Processing Facilities Capital Assistance Program (CAP) for the purpose of funding a feasibility study for a multi-county Materials Recovery Facility to be located in southwest Minnesota; and

WHEREAS, the grant funded a preliminary feasibility study to assess the potential for development of a multi-county waste-to-energy system to be located in Redwood County; and

WHEREAS, at the conclusion of the study, the goal of fostering an integrated approach to solid waste management in the region that follows the order and preference of waste management strategies identified in Minnesota Statutes 115A.02 was recognized; however, a consensus by the seventeen (17) counties involved was unable to be achieved so the project failed; and

WHEREAS, Redwood County submitted the grant project summary to OEA in 2004 and was reimbursed for its expenditures allowed in the grant for county board and staff time, travel, services, and brochures, etc. in the amount of \$45,000 ; and

WHEREAS, the funds for reimbursed expenditures received were placed in the Redwood County Solid Waste designated reserve fund for a future Waste To Energy multi county project; and

WHEREAS, the seventeen (17) multi-county Waste To Energy facility is no longer a feasible project for consideration; and

WHEREAS, December 2016, Redwood County and Renville County entered into a Joint Powers Agreement for Solid Waste Management and established the Redwood Renville Regional Solid Waste Authority (RRRSWA); and

WHEREAS, at the January 14, 2025 Redwood Renville Regional Solid Waste Authority (RRRSWA) board meeting, it was approved to recommend to the Redwood County Board of Commissioners that the funds be transferred from Redwood County to be utilized by the Redwood Renville Regional Solid Waste Authority for a multi-county solid waste project to be identified at a later date; and

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

COREY THEIS

121 W. 4th St.

Redwood Falls, MN 56283

(507) 430-4150

Corey_T@co.redwood.mn.us

Redwood County Board of Commissioners

403 South Mill Street
P.O Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



NOW, THEREFORE, BE IT RESOLVED, that Redwood County Board of Commissioners authorize the transfer of the balance of the Waste to Energy reserves in the Solid Waste fund in the amount of \$45,000 to the Redwood Renville Regional Solid Waste Authority.

ADOPTED on this 4th day of March, 2025.

Rick Wakefield, Chair
Redwood County Board of Commissioners

Vicki Kletscher
Administrator



REQUEST FOR BOARD ACTION

Requested Board Date:	March 4, 2025	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	RCRCA JPA		
	Presenter:	Vicki K	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve revised JPA and authorize RCRCA delegate Wakefield to sign the agreement

Background Information:

With the BWSR Board approval of Cottonwood-Middle Minnesota Comprehensive Watershed Management Plan (CWMP) in January 2025, and the application for Watershed Based Implementation Funds (WBIF) by April 30, 2025, revisions to RCRCA's Joint Powers Agreement were necessary in order for RCRCA to hold the WBIF grant agreement and to oversee implementation. Page 2 – Section 3 Limits of Jurisdiction. RCRCA's watershed must include all the areas included in the CWMP boundary for the Cottonwood and Redwood Rivers. A map of the area was added as Exhibit A.

Page 6 – Section 8, Subd. 2 Funding. The Membership Dues table is now Exhibit B. At the February 7, 2025 Board of Directors meeting, the Board approved dues in the amount of \$90,000 for 2026. This is an increase from \$80,000 that was established in 2020. These funds are used for administrative costs that are not covered by the numerous grants that fund RCRCA's work. The county percentages remain the same as based on the original Cottonwood and Redwood watershed area, and not the increased watershed boundary area; only the total collected amount changed.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/11/2025

Date Requestor Requires Review Completion: 2/26/2025

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**REDWOOD-COTTONWOOD RIVERS CONTROL AREA
JOINT POWERS AGREEMENT**

This Joint Powers Agreement (“Agreement”) is entered into between the following parties:

The Counties of Brown, Cottonwood, Lincoln, Lyon, Murray, Pipestone, Redwood, and Yellow Medicine (“Counties”), by and through their respective Board of Commissioners, and the Brown, Cottonwood, Lincoln, Lyon, Murray, Pipestone, Redwood, and Yellow Medicine Soil and Water Conservation Districts (“SWCDs”), by and through their respective Soil and Water Conservation District Board of Supervisors.

WHEREAS, Minnesota Statute § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota with authority to carry out environmental programs and land use controls pursuant to Minnesota Statute Chapter 375 and as otherwise provided by law; and

WHEREAS, the SWCDs of this Agreement are political subdivisions of the State of Minnesota with authority to carry out erosion control and other soil and water conservation programs pursuant to Minnesota Statute Chapter 103C and as otherwise provided by law: and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan in the Redwood-Cottonwood Rivers Control Area to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to preserve natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters;

NOW, THEREFORE, in consideration of the mutual promises and benefits that the parties shall derive herefrom, all parties hereby enter into this joint powers agreement for the purposes herein.

Section 1 PURPOSE

The purpose of this agreement is to establish a joint powers board that will exercise powers of the parties pursuant to the aforementioned statutes by developing and implementing plans with regard to the protection of property from damage of flooding, controlling erosion of land, protection of property, streams and lakes from sedimentation and pollution, and maintaining and improving the quality of water in the streams, lakes and ground water and improving recreation and wildlife. The joint powers board will develop and adopt a watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings, and shall update the plan as conditions warrant.

Section 2 NAME OF ASSOCIATION

The entity established herein shall be known as the Redwood-Cottonwood Rivers Control Area, herein referred to as the “RCRCA”.

Section 3 LIMITS OF JURISDICTION

The limits of the jurisdiction of this agreement shall include: the lands lying within the boundaries of the watersheds of the Redwood and Cottonwood Rivers, and adjacent subwatersheds of the Minnesota River watershed (Echo Creek, Rice Creek, Middle Creek, and Smith Creek) and from the Minnesota River – Mankato watershed (Crow Creek, Wabasha Creek, County Ditch Number 64, County Ditch No 109, and City of Morton), located within the Counties. A map depicting these boundaries is attached hereto as Exhibit A and is available at the local SWCD offices.

Section 4 EFFECTIVE DATE OF AGREEMENT

This agreement shall take effect and be enforced after the date of execution of the same by the authorized representatives of the governing bodies of the parties included herein.

Section 5 JOINT POWERS BOARD

A joint powers board, known as the RCRCA Joint Powers Board (“the Board”) is hereby established for the purposes contained herein with the powers and duties set forth in this Agreement.

Subd. 1 Membership. The Board shall be comprised of up to sixteen (16) members with membership composed of the following eligible members: one representative from each Counties Board of Commissioners and one representative from each SWCD.

Subd. 2 Terms. Each representative shall be appointed for a two-year term with the ability of a member to appoint a representative for successive terms. Each member shall also appoint an alternate representative who shall temporarily assume the duties of the representative in the event of an absence, or a vacancy as outlined in Section 5, subd. 3.

Subd. 3 Vacancies. If a representative resigns or is otherwise unable to complete a term on the Board because of a circumstance outlined in Minn. Stat. §351.02, or if a representative fails to qualify or act as a representative, the Board will advise the appointing authority of the vacancy as soon as practicable, and the vacancy will be filled according to the requirements of the respective local unit of government.

Subd. 4 Meetings. The Board shall meet at least four (4) times per year, or more often if needed.

All meetings of the Board shall comply with Minnesota Statute 13D (Open Meeting Law).

The conduct of all meetings of the Board shall be generally governed by the most recent edition of Robert’s Rules of Parliamentary Law.

A quorum of the Board shall consist of a simple majority of the members.

All votes by Board members shall be made in person or if the meeting is held by interactive technology, via roll call vote.

Notice of regular Board meetings and a proposed agenda including location, which shall be set by the Chairperson, shall be mailed, or emailed to all Board members not less than four (4) days prior to the scheduled meeting date. The Board may call special or emergency meetings. All meetings shall be noticed and conducted consistent with the requirements of the Minnesota Open Meeting Law.

The minutes of any meeting shall be made available to all Board members prior to the next meeting.

Subd. 5 Voting. Each representative, including an alternate representative replacing a delegate, who is present shall be entitled to one vote.

A motion or resolution shall be approved by a favorable vote of a simple majority of the members present, provided enough members are present to make a quorum.

A supermajority vote of 75 percent (75%) of those members present shall be required for final plan submittal, changes to the bylaws, or this Agreement.

Subd. 6 Officers. Officers shall be elected during the annual meeting of the Board.

6.1 Chair and Vice-chair. The Board shall elect a Chair and a Vice-Chair from its membership for one-year terms. The Chairperson shall serve as Chairperson for all meetings and sign and deliver in the name of the Board any correspondence pertaining to the business of the RCRCA and shall perform other duties and functions as may be determined by the RCRCA. The Vice-Chair shall assume the Chairperson's duties in the event of the absence or disability of the Chairperson.

6.2 Secretary. The Board shall elect a Secretary from its membership for a one-year term. The Secretary shall maintain records of the Board; certify records and proceedings of the Board; ensure that minutes of all Board meetings are recorded and made available in a timely manner and maintain a file of all approved minutes including corrections and changes; and provide for proper public notice of all meetings.

6.3 Treasurer. The Board shall elect a Treasurer from its membership for a one-year term. The Treasurer shall assist the Chair in overseeing the Board's budget and finances. In the absence of the Chair and the Vice-Chair, the Treasurer shall preside over the Board meetings.

6.4 Public Relations Information Officer. The Board shall elect a Public Relations Information Officer from its membership for a one-year term. The Public Relations Information Officer shall assist the Board with matters involving public relations and media.

6.5 Member at Large. The Board shall elect a Member At Large from its membership for a one-year term. The Member-At-large duties shall be as assigned by the Chairman.

Subd. 7 Executive Board. The Executive Board shall consist of the officers listed in Section 5, subd. 6 (Chairman, Vice Chairman, Secretary, Treasurer, Public Relations Information Officer, and Member At Large). The Executive Board shall, by majority vote of the entire Executive Board, have the power between meetings to implement ministerial, as opposed to policy, decisions.

Subd. 8 Compensation. There shall be no compensation paid by RCRCRA for serving on the Boards created by this Agreement. Compensation at the prevailing per diem and mileage rates shall be paid to Executive Board members for attendance at Executive Board meetings.

Subd. 9 Duties of the Board. The Board shall have the responsibility to prepare, adopt and implement a plan for the RCRCRA that meets the requirements of Minn. Stat. § 103B.801.

Subd. 10 Staff. The Board shall employ staff as needed to satisfy its purpose and carry out any of the powers enumerated herein.

Section 6 Powers of the Board.

Subd. 1 General Powers. The Board is hereby authorized to exercise such authority as is necessary and proper to fulfill its purposes and perform all duties described herein. Such authority shall include, but not be limited to, authority and responsibility to oversee revenues and expenditures.

Subd. 2 Contracts. The Board may enter into any contract necessary or proper for the exercise of its powers or the fulfillment of its duties and those contracts and enforce such contracts to the extent available in equity or at law. The Board may approve any contract consistent with goals of the Board and may authorize its Chair to execute these contracts. The Board must comply with Minn. Stat. § 471.59 and any other applicable laws or regulations related to contracting.

The Board shall pay to any member county or SWCD for services performed consistent with the purpose of this Agreement or contractors for services performed pursuant to contract. No payment on any invoice for services performed by a member county, SWCD, consultant, contractor, or any other person or organization providing services in connection with this Agreement shall be authorized unless approved by the Board. The Board may develop a process to expedite payment of invoices, but any such payments shall be ratified by the Board at their next meeting.

The Board may employ or enter into employment agreements with such persons as it deems necessary to accomplish its duties and powers on a full-time, part-time or consulting basis.

Subd. 3 Funds. The Board may disburse funds in a manner which is consistent with this Agreement and with the method provided by law for the disbursement of funds by the parties to this Agreement.

The Board may request contributions towards the proposed budget from members, subject to approval of each member to fulfill the purposes of this agreement as may be necessary and prudent. The Board may set dues and fees for members.

Subd. 4 Bylaws. The Board shall have the power to adopt and amend such bylaws that it may deem necessary or desirable for the conduct of its business. Such bylaws shall be consistent with this Agreement and any applicable laws or regulations.

Subd. 5 Grants and Loans. The Board may apply for and accept grants or loans of money, other property or assistance from the United States government, the State of Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use and dispose of such money, other property and assistance in accordance with the terms of the grant or loan relating thereto.

Subd. 6 Property. The Board has the authority to purchase property or equipment as needed to satisfy its purpose and carry out any of the powers enumerated herein.

Subd. 7 Insurance. The Board may obtain any liability insurance or other insurance it deems necessary to insure itself for any action arising out of this Agreement.

Subd. 8 Exercise of Powers. All powers granted herein shall be exercised by the Board in a fiscally responsible manner and in accordance with the requirements of law.

Subd. 9 Public Participation. The Board shall provide for such public participation in the conduct of its activities as will promote understanding of its activities among the public and local governmental units affected by its activities and the informal resolution of disputes or complaints.

Subd. 10 Necessary and Incidental Powers. The Board may exercise any power necessary and incidental to the implementation of its powers and duties.

Section 7 Reservation of Authority.

All responsibilities not specifically set out to be jointly exercised by the Board under this Agreement are hereby reserved to the respective governing bodies of the members.

Section 8 Budgeting and Funding.

Subd. 1 Budget. The Board shall adopt a budget annually.

Subd. 2 Funding. The Board has no authority to levy taxes. Local funding may be provided by establishing a “membership dues” system payable by May 31 of each year.

The amount of membership dues will be determined annually by the Board based upon an assessment of each counties land area within the Redwood and Cottonwood Rivers major watersheds and the annual budget. The amount of membership dues will be as reflected in Exhibit B, which shall be updated as necessary.

Subd. 3 Administrator, Fiscal Agent and Legal Counsel. The Board may enter into agreement with one or more of its members, or select a contractor, to carry out administrative, fiscal, and legal services.

Subd. 4 Accountability. All funds shall be accounted for according to generally accepted accounting principles. RCRCA shall have an annual audit conducted.

Subd. 5 Debts. The Board may not incur debts unless expressly provided for herein.

Section 9 Indemnification.

Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.

Section 10 Records Retention and Data Practices.

The parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the agreement shall be subject to the Minnesota Government Data Practices Act.

All records of RCRCA shall be maintained at 1424 East College Drive, Suite 300, Marshall, Minnesota.

Section 11 Duration.

This Agreement is effective and binding on all members upon the date of the last signature of all required members. All members need not sign the same copy. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same agreement. Any counterpart signature transmitted by facsimile or by sending a scanned copy by electronic mail or similar electronic transmission shall be deemed an original signature.

This signed Agreement shall be filed with the responsible authority for records retention and data practices, which shall notify all members in writing of its effective date.

This Agreement shall continue in effect indefinitely, unless terminated in accordance with its terms, or superseded by a subsequent joint powers agreement specifically related to the purposes of this Agreement.

Section 12 Termination, Withdrawal, Amendments.

Subd. 1 Termination. This Agreement may terminate upon the occurrence of any one of the following events, whichever occurs first:

When necessitated by operation of law as result of the decision by a court of competent jurisdiction; or

When necessary due to failure to obtain necessary funding from the members or grant funding from the State of Minnesota or the United States government or other sources; or

When a majority of members agree by resolution to terminate the agreement upon a certain date.

Subd. 2 Withdrawal. Any member may withdraw from this Agreement upon ninety (90) days written notice. The member governing board's resolution to withdraw from this Agreement shall be submitted under cover letter and sent via certified mail to the Board Chair or equivalent of each party to this Agreement and to the Board Chair of RCRCA.

A withdrawing member shall not be entitled to the distribution of any assets or funds.

In the event of withdrawal by any member, this Agreement shall remain in full force and effect as to all remaining members.

Subd. 3 Adding Additional Parties. A qualifying party within the Redwood-Cottonwood Rivers Control Area that is responsible for water planning and resource management under Minnesota State Statutes desiring to become a member of this Agreement shall indicate its intent by adoption of a governing board resolution that includes a request to the Board to join the RCRCA and a statement that the qualifying party agrees to abide by the terms and conditions of this Agreement; including but not limited to the bylaws, policies and procedures adopted by the Board.

Subd. 4 Amendments. Upon recommendation from the Board for changes to this agreement, this Agreement may be changed, amended, modified, or replaced by an amendment or addendum document or by an entirely new Joint Powers Agreement.

Any changes, amendments, or modifications to this Agreement are effective only when reduced to writing and approved and signed by all members hereto.

Section 13. Dissolution, Distribution of Surplus Funds and Property.

Upon termination of this Agreement, RCRCAs shall be dissolved. After payment of all obligations, any funds held by the Board shall then be distributed to members in proportion to their contributions. Any property owned by the Board shall be sold with all proceeds distributed to members in proportion to their contributions. The Board shall continue to exist after dissolution as long as is necessary to wind-up and conclude the affairs subject to this Agreement.

Section 14. Governing Law, Finality, Severability

Subd. 1 Governing Law. This Agreement shall be governed by and construed according to the laws of the State of Minnesota. Any legal proceedings taken arising out of the terms and conditions of this Agreement shall be venued in the district courts of the State of Minnesota.

Subd. 2 Severability. The provisions of this Agreement are severable. If any section, paragraph, subdivision, sentence, clause or phrase of the Agreement is held to be contrary to law, rule, or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Subd. 3 Final Agreement. It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral or written agreements and negotiations between the parties relating to this subject matter. All items referred to in this Agreement are incorporated or attached and deemed to be part of the Agreement.

[SIGNATURES ON FOLLOWING SEPARATE PAGES]

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

_____, 2025 BROWN COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 COTTONWOOD COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 LINCOLN COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 LYON COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 MURRAY COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 PIPESTONE COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 REDWOOD COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

_____, 2025 YELLOW MEDICINE COUNTY

By: _____
Board of Commissioners

By: _____
Soil and Water Conservation District

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 02.26.2025

Exhibit A

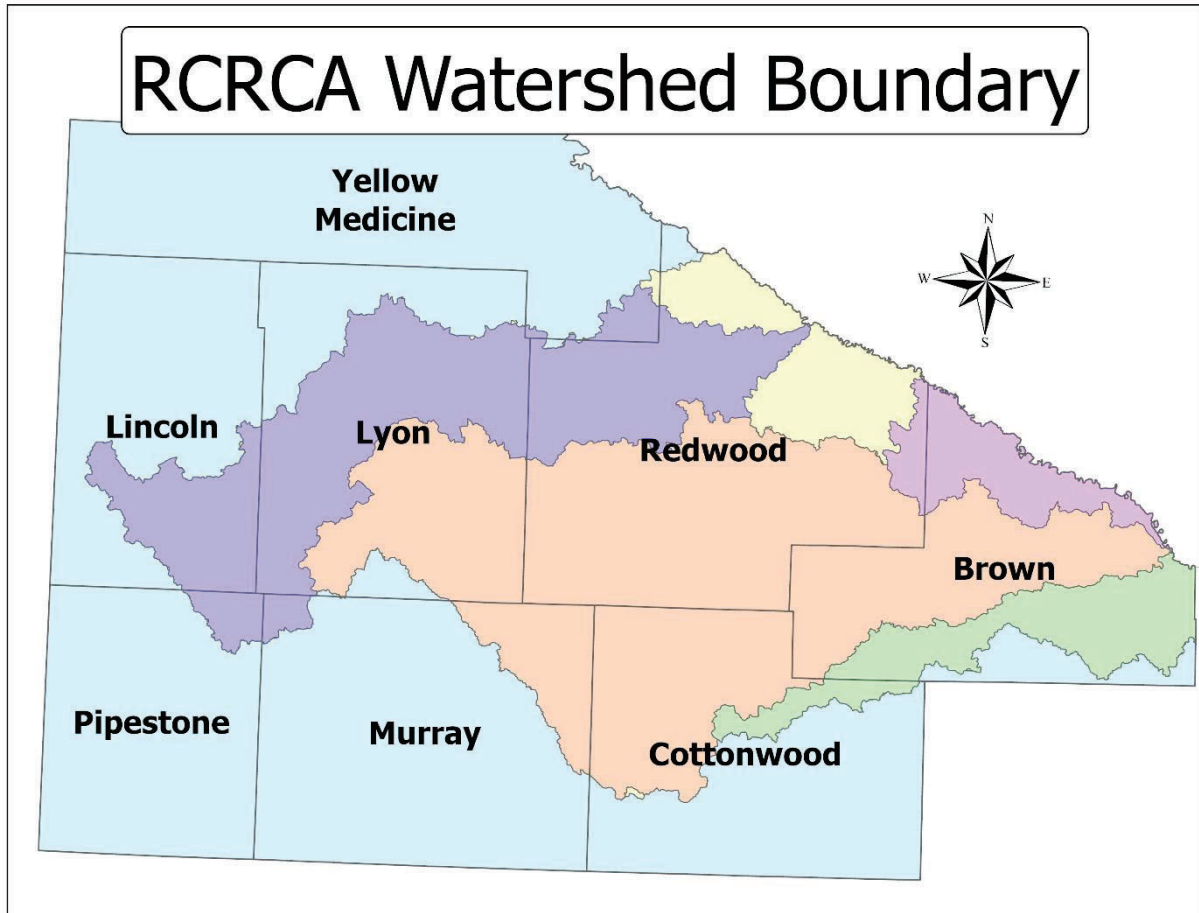


Exhibit B

Square Mile Apportionment for
Redwood-Cottonwood Rivers Control Area (RCRCA)

County	Square Miles	Percentage	Dollar Appropriations
Brown County	270	13.4	\$12,060.00
Cottonwood	250	12.4	\$11,160.00
Lincoln County	140	6.9	\$6,210.00
Lyon County	535	26.4	\$23,760.00
Murray County	111	5.4	\$4,860.00
Pipestone County	26	1.3	\$1,170.00
Redwood County	670	33.1	\$29,790.00
Yellow Medicine County	22	1.1	\$990.00
TOTAL	2,024	100%	\$90,000.00