

REDWOOD COUNTY, MINNESOTA

May 6, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Corey Theis, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Maintenance Director Loren Gewerth, Technology Coordinator Paul Parsons, Environmental Director Nick Brozek, County Sheriff Jason Jacobson, County Recorder Amy Gewerth, County Engineer Anthony Sellner, Human Resource Coordinator Michelle Koenig, Probation Supervisor Sarah Eischens, Probation Officers Amber Tissue, Tamera Johnson- Bolluyt, and Duane Frank.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the May 6 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. Commissioner Groebner identified a conflict in the road and bridge bills.

**CONSENT AGENDA**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
  - April 15<sup>th</sup> Board Minutes
  - Bills

General Fund	\$ 117,525.27
Building Fund	\$ 9,864.29
Ditch Fund	\$ 127,032.47
Forfeited Tax Sale	\$ 38.72
EDA	\$ 163.88
Road & Bridge Fund	\$ 1,153.36
Insurance	\$ 627.48

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	10,929.10
<b>Final Total:</b>	<b>10,929.10</b>

<u>Vendor Name</u>	<u>Amount</u>
ALPHA WIRELESS COMMUNICATIONS CO	9,864.29
AMERICAN SOLUTIONS FOR BUSINESS	5,615.03
ASCENSUS	2,300.00
BCL TELEVISION	3,071.00

CHERRYROAD MEDIA	7,027.02
COLE PAPERS INC	3,810.28
COUNTY OF YELLOW MEDICINE	24,004.43
ELEMENT MATERIALS TECHNOLOGY ST	10,750.00
FLEET SERVICES DIVISION-DEPT OF ADM	12,017.50
G & R CONTROLS INC	10,337.25
ISG	19,885.00
LITZAU FARM DRAINAGE INC	76,108.08
MAAS CONSTRUCTION CO	3,629.05
MN DEPT OF TRANSPORTATION	4,186.96
QUILL LLC	2,038.47
REDWOOD COUNTY HISTORICAL SOC	20,000.00
SMITH & JOHNSON	5,000.00
SW MN REGIONAL PUBLIC SAFETY BOAR	5,000.00
UNITED COMMUNITY ACTION PARTNERS	7,365.00
41 Payments less than 2 0 0 0	13,427.67
<b>Final Total:</b>	<b>245,437.03</b>

### **EMPLOYEE RECOGNITION**

- The Board recognized Vicki Kletscher, County Administrator, for 20 years of service to Redwood County
- The Board recognized Amy Busse, County Attorney, for 5 years of service to Redwood County.

### **TECHNOLOGY**

- On motion Theis, second by Van Hee, the Board voted unanimously to approve the Purchase of 10 new desktop computers, attorney laptop, and spare deployable laptop from Dell State Contract #C00000114507 in the amount of \$16,402.70.

### **RECORDER**

- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the TriMin Software License Agreement for Recorder Office.

### **MAINTENANCE**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the quote for landscaping at the Justice Center with Lifestyle Landscaping LLC in the amount of \$8,865.00.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve the landscaping contract with Lifestyle Landscaping LLC for landscaping at the Justice Center in the amount of \$8,865.00.

### **SHERIFF**

- On motion by Theis, second by Van Hee, the Boad voted unanimously to approve the Mutual Aid Agreement with Nobles County for intercounty use of Sheriff's officer, personnel, equipment, and facilities.

**DITCH AUTHORITY**

- On motion by Theis, second by Groebner, the Board voted unanimously to enter into Ditch at 8:47 a.m.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Petition for impound, reroute, and diverting CD 93.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve December 3,2024, March 18, 2025, and April 15, 2025, CD93 meeting minutes.
- On motion by Salfer, second by Theis, the Board voted unanimously to approve rip rap supply for JD 36 with L & S Construction in the amount of \$764,030.22.

Other Bids Received:

CMF	772,155.68
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- On motion by Theis, second by Wakefield, the Board voted unanimously to approve ditch repair for JD 36 with MNL in the amount of \$221,554.91.

Other Bids Received:

Company	Bid Amount
L & S Construction	\$314,570.96
Noomen Excavating	\$508,582.95
Selly Excavating	\$297,318.03

- On motion by Theis, second by Groebner, the Board voted unanimously to approve the Contracts with L & S Construction for riprap supply and MNL for ditch repair of JD36 pending County Attorney approval.
- Brozek informed with the board Dauer’s are requesting seed reimbursement on JD36.
- Adjourned Ditch meeting at 9:08 a.m.

**ROAD & BRIDGE**

- On motion by Salfer, second by Groebner, excluding the bill with Turbes Ag Sales that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$189,907.71.
- On a motion by Salfer, second by Van Hee, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$3,666.30.

<u>Vendor Name</u>	<u>Amount</u>
FARM-RITE EQUIPMENT OF WILLMAR INC	2,671.20
KECK TREE SERVICE	47,540.00
KERKHOFF PLUMBING & HEATING INC	3,610.00
M-R SIGN CO INC	2,116.45
MIDSTATES EQUIPMENT & SUPPLY INC	3,795.00
NORTH CENTRAL INTERNATIONAL LLC	3,818.26
SCHMIDT CONSTRUCTION INC	87,300.00

TURBES AG SALES & SERVICE LLC	3,666.30
VALLEY EARTHWORKS INC	6,110.00
WIDSETH SMITH NOLTING & ASSOCIATE	12,106.08
48 Payments less than 2 0 0 0	20,840.72
<b>Final Total:</b>	<b>193,574.01</b>

- On motion by Theis, second by Wakefield, the Board voted unanimously to approve the cancelling purchase of snowplow truck boxes and attachments as ordered at the May 21, 2024, board meeting from J-Craft in the amount of \$353,178.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the purchase of snowplow truck boxes and attachments from J-Craft in the amount of \$264,842 for the 2025 and 2026 47X Western Star tandem axle trucks from State Contract #222960.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the purchase of snowplows from Towmaster in the amount of \$88,336 for the 2025 and 2026 47X Western Star tandem axle trucks from State Contract #267372.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the purchase of chip seal oil from Flint Hills Resources in Marshall, MN from State Contract #217940 in the amount of \$545,130.
- Sellner updated the Board on grounds maintenance history, bids and options moving forward.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve bid for mowing and ground maintenance contract on Dekalb and Normandale street to Scott’s Lawn Service and snow Removal, LLC in the amount of \$9,715.00.

Other Bids Received:

Company	Bid Amount
Doug’s Lawn & Landscaping Service	\$12,125.00
Smith Lawn Care Co.	\$10,800.00

- On motion by Salfer, second by Groebner, the Board voted unanimously to authorize the Board Chair and Administrator to sign mow and ground maintenance Contract with Scott’s Lawn Service and Snow Removal, LLC.
- Sellner updated the Board on the current 2025 Construction projects.
- On motion by Theis, second by Groebner, the Board voted unanimously to approve the Construction contract 25-2 for CMP 25-PM; reflectorized pavement markings to KAMCO in the amount of \$110,467.60.

## Other Bids Received:

Company	Bid Amount
Sir Lines-A-Lot, LLC	\$112,708.69
Vogel Traffic Services, Inc.	\$895,617.75

- On motion by Theis, second by Salfer, the Board voted unanimously to authorize the Board Chair and Administrator to sign Construction Contract 25-2 with KAMCO in the amount of \$110,467.60.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the agreement with Twin Cities and Western Railroad to replace railroad crossing on CSAH 17 in the amount of \$45,066.86.
- On motion by Groebner, second by Theis, the Board voted unanimously to Authorize to advertise for 2025 bridge deck mill and overlay projects.
- On motion by Groebner, second by Theis, the Board voted unanimously to set the Board Work Session for June 2, 2025, from 4pm-6pm at the Highway Department and the Public Hearing for June3, 2025 at 10am in the Board Room for the Five Year Road & Bridge Plan.

**PROBATION**

- Eischens updated the Board on the probation programs.

**ADMINISTRATION**

- On motion Theis, second by Van Hee, the Board voted unanimously to rescind motion on March 18, 2025, acknowledging a gambling application from First Woman, Vicki Fredricks for a gambling activity on July 9.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to acknowledge the gambling application from First Woman, Redwood Falls for activity to be held on July 10, 2025, at Vicki's Camp N Country Jam.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Certification of Trail Completion 4<sup>th</sup> Benchmark and new application.
- On motion by Theis, second by Van Hee, the Board voted unanimously to Acknowledge Confession of Judgement for parcel 88-200-0060.
- On motion by Van Hee, second by Theis, the Board voted unanimously to approve 2025 Liquor License Applications for TMB Sports Club- Milroy Irish 3.2 and TMB Sports Club Milroy Irosh strong beer/wine.

***Personnel***

- On motion by Salfer, second by Theis, the Board voted unanimously to Acknowledge the hiring of Miranda Trebesch Conservation Specialist for Soil & Water on AFSCME Grade

10/Step 4 \$30.51, due to experience, effective May 12, 2025, Susie Terhaar Administrative Assistant for Soil & Water at AFSCME Grade 8/Step 6 \$23.72, due to experience, effective May 19, 2025, and Alexander Vang Assistant County Attorney Non-Union Salary Schedule Grade 18/Step 5 \$49.79, due to experience, effective June 2, 2025.

**COMMISSIONERS**

Wakefield: Redwood-Cottonwood Rivers Control Area II, Southwest Health & Human Services, Personnel, Plum Creek Park Library System

Salfer: Southwest Health & Human Services, Western Mental Health, Nurse Family Partnership, Personnel.

Groebner: Minnesota Valley Regional Railroad Authority, Redwood Historical Society, Friends of Gilfillan.

Theis: Belview City Council, Planning & Zoning, Redwood Renville Regional Solid Waste Authority.

Van Hee: Homeless & Hungry, Fair Board, PrimeWest, Southwest Regional Development Commission, MN Rural Counties.

**ADJOURN**

- There being no further business, Chair Wakefield declared the meeting adjourned at 11:27 a.m.

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Rick Wakefield, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator