

REDWOOD COUNTY, MINNESOTA

September 3, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Assistant County Attorney Marissa Pacheco, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Redwood County Auditor-Treasurer Jean Price, Redwood County Engineer Anthony Sellner, Human Resource Coordinator Michelle Koenig, RCRC Executive Director Kerry Netzke, Economic Development Coordinator Grady Holtberg, Technology Coordinator Paul Parsons, Eric Linsmeier, Steven Johnson, Jim Weidemann, Dean and Carol Huhnerkoch.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Eric Linsmeier was present for open forum and discussed his concerns regarding the proposed PUD ordinance.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the September 3 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
 - August 20th Minutes
 - Bills

General Fund	\$ 82,131.87
Ditch Fund	\$ 20,026.03
R & B Fund	\$ 2,342.00
EDA	\$ 5,250.00
Insurance	\$ 626.72

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	17,810.46
Final Total:	17,810.46

<u>Vendor Name</u>	<u>Amount</u>
COUNTY OF RENVILLE	13,537.57
KERKHOFF BROS INC	12,782.50

NORTHERN SAFETY TECHNOLOGY INC	35,768.39
PARKER AND SONS INC	2,480.75
SMITH & JOHNSON	8,250.00
SOUTHWEST MINNESOTA HOUSING PAR	5,000.00
32 Payments less than 2 0 0 0	14,746.95
Final Total:	92,566.16

AUDITOR-TREASURER

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the 2023 Auditor/Treasurer Audit.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the General Election Recount Agreement for Redwood County ballots only.
- The Board acknowledged Confession of Judgement for parcel #86-747-0120.
- Price updated the Board on the Forfeited Tax Parcels.

ROAD & BRIDGE

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Road & Bridge bills in the amount of \$342,548.55.

<u>Vendor Name</u>	<u>Amount</u>
AVENU HOLDINGS LLC	6,801.22
BOLTON & MENK INC	29,258.55
CENTRAL SPECIALTIES INC	27,017.20
CENTRAL SPECIALTIES INC	10,333.71
DUININCK INC	50,136.85
DURO ROCK & DIRT	46,915.61
KECK TREE SERVICE	22,850.00
KRAMER/SHANE	33,474.25
L & S CONSTRUCTION CORP	80,395.54
M-R SIGN CO INC	2,392.22
MN DEPT OF TRANSPORTATION	5,589.92
REDWOOD TIRE SERVICE	3,776.00
STREAMLINE ASSOCIATES LLC	4,589.80
SWANSTON EQUIPMENT CORPORATION	3,341.64
WIDSETH SMITH NOLTING & ASSOCIATE	4,805.00
26 Payments less than 2 0 0 0	10,871.04
Final Total:	342,548.55

- Sellner updated the Board on the Seal Coat Plan for CSAH 5 chip sealing was moved up to 2025; and the 2025 overlays were added into the 2026 plan.
- Sellner updated the Board on the Highway Department vacant positions including Maintenance Specialist/Weed Sprayer for Walnut Grove, Maintenance Specialist for Clements, and Maintenance Specialist for Wabasso.
- Sellner updated the Board on current construction projects.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve Construction Contract 24-5: EV Charging Stations with MR Paving in the amount of \$674,393.92.

- On motion by Wakefield, second by Salfer, the Board voted unanimously to authorize the Board Chair and Administrator to sign Construction Contract 24-5.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve signature of MnDOT Contract No. 1056874 for Goldmine Bridge Archeology Analysis in the amount of \$10,919.08 pending County Attorney approval.
- On motion by Salfer, second by Groebner, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS Redwood County is approving MnDOT Contract 1056874.

NOW, THEREFORE BE IT RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Department of Transportation prescribing the terms and conditions of said Professional and Technical Services Contract 1056874, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

ECONOMIC DEVELOPMENT

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the intermediary agreement with USDA to access LINC system for electronic submission of required revolving loan fund reports.

TECHNOLOGY

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Purchase of 160 licenses of Office 365 in the amount of \$17,136.00 and 10 Office Standard licenses in the amount of \$5,720.40 pending County Attorney approval.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the purchase of Dell computers from Dell Technology in the amount of \$21,997.02 on State Contract #C000001145017.

COUNTY ATTORNEY

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Use Contract with Area II pursuant to the Johnsonville 29 Grade Stabilization Restoration Grant.

ADMINISTRATION

- The Board discussed the 2025 Budget.

Personnel

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the revised Drug Court Contract for Michelle Koenig and the new Drug Court Contract for Doug Nichols.

DITCH AUTHORITY

Van Hee was Absent

- Entered into Ditch Authority at 10:00 a.m.

CD 98

- On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the CD 98 Drainage Authority Agenda.

Van Hee Returned to meeting.

- Brozek presented the Affidavit of Publication.
- Weidemann presented the viewer's report.
- Landowner Huhnerkoch stated that all water comes to their land from this ditch.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Viewers report as presented.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to set the repayment terms to be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.
- On motion by Salfer, second by Van Hee, and in a roll call vote, the Board voted to approve findings and order as presented.
- CD 98 meeting adjourned at 10:12 a.m.

CD 103

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to adopt the CD 103 Drainage Authority Agenda.
- Brozek presented the Affidavit of Publication.
- Weidemann presented the viewer's report.
- No public comment.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Viewers report as presented.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to set the repayment terms to be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.
- On motion by Van Hee, second by Salfer, and in a roll call vote, the Board voted to approve findings and order as presented.
- CD 103 meeting adjourned at 10:17 a.m.

CD 106 Lat A

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to adopt the CD 106 Lat A Drainage Authority Agenda.

- Brozek presented the Affidavit of Publication and mailings.
- Weidemann presented the viewer's report.
- No public comment.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Viewers report as presented.
- On motion by Wakefield, second by Salfer, the Board voted unanimously to set the repayment terms to be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.
- On motion by Van Hee, second by Groebner, and in a roll call vote, the Board voted to approve findings and order as presented.
- CD 106 Lat A meeting adjourned at 10:21 a.m.

JD 6

- On motion by Van Hee, second by Salfer, the Board voted unanimously to adopt the JD 6 Drainage Authority Agenda.
- Brozek presented the Affidavit of Publication and mailings.
- Weidemann presented the viewer's report.
- No public comment.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Viewers report as presented.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to set the repayment terms to be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.
- On motion by Groebner, second by Van Hee, and in a roll call vote, the Board voted to approve findings and order as presented.
- CD 106 Lat A meeting adjourned at 10:27 a.m.

CD 20

- On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the CD 20 Drainage Authority Agenda.
- On motion by Van Hee, second by Wakefield, and in a roll call vote, the Board voted approve proposed findings and order accepting petition and appointing Jen Widmer of ISG, Inc as engineer on the project.
- CD 20 meeting adjourned at 10:36 a.m.
- Adjourned Ditch Authority at 10:36 a.m.

COMMISSIONERS

Wakefield: JD17 Ditch Landowners Meeting, Southwest Health & Human Services, Cottonwood One Watershed One Plan, Plum Creek Park Library System, Southwest Health & Human Services Personnel, Budget/Finance Committee, Personnel Sub Committee.

Salfer: Southwest Health & Human Services, Western Mental Health, Personnel Sub Committee.

Groebner: JD17 Ditch Landowners Meeting, Minnesota Valley Regional Rail Authority, Friends of Gilfillan.

Forkrud: JD17 Ditch Landowners Meeting, Budget/Finance Committee.

Van Hee: United Community Action Partnership.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:54 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator