

REDWOOD COUNTY, MINNESOTA

August 6, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Administrative Redwood County Attorney Jenna Peterson, Assistant County Attorney Marissa Pacheco, Admin Assistant Sierra Fluck, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Redwood County Sheriff Jason Jacobson, Lead Treatment Court Coordinator Heather Kirchner, Redwood County Recorder Amy Gewerth, Redwood County Auditor-Treasurer Jean Price, Redwood County Engineer Anthony Sellner, Human Resource Coordinator Michelle Koenig, RCRC Executive Director Kerry Netzke, Land Owner Kyle Prechel, Historical Society Scott Larson, Rick Morris, David Elsing, Diedra Lecy, Katie Dauer, Duane Dauer, John Olcott.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the August 6 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Commissioner Groebner identified a conflict in the road and bridge bills.

CONSENT AGENDA

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the following:
 - Amend July 2nd Board Minutes
 - July 16th Minutes
 - Bills

General Fund	\$ 86,704.28
Ditch Fund	\$ 244,741.45
Soil & Water	\$ 5,750.00
EDA	\$ 4,675.00
Insurance	\$ 532.82

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	10,741.04
Final Total:	10,741.04
<u>Vendor Name</u>	<u>Amount</u>
BEACH TRANSPORT INC	191,309.11
BOLTON & MENK INC	4,675.00
COUNTIES PROVIDING TECHNOLOGY	4,790.00

COUNTY OF WRIGHT - SHERIFF	2,850.00
DAHL/WESLEY STEVEN	3,580.00
FLEET SERVICES DIVISION-DEPT OF ADM	13,508.44
G & R CONTROLS INC	10,085.00
KERKHOFF BROS INC	3,535.50
L & S CONSTRUCTION CORP	19,259.36
MAAS CONSTRUCTION CO	3,868.90
NORTHERN SAFETY TECHNOLOGY INC	15,289.06
PARKER AND SONS INC	6,596.00
PHEASANTS FOREVER INC	2,250.00
SCHMIDT CONSTRUCTION INC	8,732.22
TKDA	2,327.33
UNITED COMMUNITY ACTION PARTNERS	6,436.97
UNITED COMMUNITY ACTION PARTNERS	2,500.00
VALLEY EARTHWORKS INC	4,084.73
54 Payments less than 2 0 0 0	25,867.74
Final Total:	331,545.36

PLANNING & ZONING

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Kyle Prechel Feedlot Conditional Use Permit #7-24 to expand an existing cattle/hog feedlot by adding a 50x336’ barn, a 50’x200’ holding pen, a 32’x50’ processing facility, and two manure bays.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to order Duro Rock Supply Co. to obtain an Environmental Assessment worksheet for Extraction-Interim Use Permit Application #6-24 to operate a Granite Quarry in Section 18 of Swedes Forest Township.

SHERIFF

- Jacobson updated the Board on the Sentence to Service Quarterly Report for April-June 2024.

RECORDER

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Recorder’s Annual Compliance Report for 2023-2024.

DRUG COURT

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Southwest Community Drug Court drug testing budget of \$5,304.00 for FY 24-25.

ATTORNEY

- Peterson updated the Board on the Referendum petition filed by Voters regarding Recorder Position.
- On motion by Forkrud, second by Salfer the Board voted unanimously to approve the Johnsonville 29 Grade Stabilization Restoration Grant for Redwood County.

AUDITOR-TREASURER

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Primary Election Recount Agreement for Redwood County ballots only.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to authorize the County Auditor to recover costs incurred for posting, publishing, mailing, and serving notice on Potential Tax Forfeited properties.

HISTORICAL SOCIETY

- Larson updated the Board on the area Historical Society appropriations and projects their Board are working on.

JD 36

- Brozek updated the Board on the JD 36 FEMA project impacting the Dauer property.
- Dauer family explained to the Board that they would like compensation for the time and money they have put into their property after the 2018 & 2019 FEMA flood events.

Commissioner Wakefield left the meeting at 10:30 a.m.

ROAD & BRIDGE

- On motion by Forkrud, second by Van Hee, excluding the bill with Turbes Ag Sales in the amount of \$93.00 that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$190,878.42.
- On a motion by Forkrud, second by Van Hee, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$93.00.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	10,412.00
DUININCK INC	76,781.47
GORDY SERBUS & SONS GRAVEL LLC	2,674.91
SALFER WELDING MFG & REPAIR LLC	3,372.96
SCHMIDT CONSTRUCTION INC	13,814.00
SCOTTS LAWN SERVICE & SNOW REMOV	3,372.25
WIDSETH SMITH NOLTING & ASSOCIATE	49,779.45
ZIEGLER INC	3,322.20
ZIMMERMANN MAINTENANCE	5,085.00
39 Payments less than 2 0 0 0	22,357.18
Final Total:	190,971.42

- Set the Commissioner Road and Bridge Tour for September 4th from 8a.m.-2p.m.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2025 rate schedule for work performed for outside government agencies.
- Sellner updated the Board on the Highway Department vacant positions including Maintenance Specialist/Weed Sprayer for Walnut Grove, Maintenance Specialist for Clements, and Maintenance Specialist for Wabasso.
- Sellner updated the Board on the 2018-2026 Seal Coat Projects.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the purchase of Motor Grader front mount scarifier from Ziegler Cat in the amount of \$5,275.00.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to table the Construction Contract 24-5 for EV charging stations.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to table the signing of Construction Contract 24-5.
- Sellner updated the Board on the status of the 2024 Construction Projects.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to award the 2024-2025 season salt bid to Compass Minerals in the amount of \$90.73/ton (\$90,730 for 1,000 ton).

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Central Salt	\$91.01 per ton
BlackStrap, Inc	\$90.90 per ton
Nebraska Salt & Grain Co.	\$109.84 per ton

ADMINISTRATION

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Agreement between the Regents of the University of Minnesota and Redwood County for providing Extension programs locally and employing extension staff for January 1, 2025, through December 21, 2027.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve 2024 Tobacco License application for SAI Morgan LLC, formally known as Rudra Morgan LLC.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve Retainer Agreement for legal counsel with Quinlivan & Hughes, PA.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the amended lease agreement with the State of Minnesota Department of Corrections for probation office square footage from September 1, 2024-December 31, 2026.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve Employee Referral Program to promote Redwood County as a great place to work.
- On motion by Salfer, second by Groebner, the Board voted unanimously to Set the date for the 2025 Budget Work session for August 13th at 8:30 a.m.
- On motion by Forkrud, second by Groebner, the board voted unanimously to authorize to apply for a Safe & Secure Courthouse Grant application for additional security measures in the new Justice Center.

Personnel

- On motion by Groebner, second by Van Hee, the Board voted unanimously to acknowledge the resignations of Brandon Jahnz Assistant Building Maintenance Supervisor, effective July 18, 2024, Amber Kleinhuizen Property Appraiser, effective July 24, 2024, Jack Engels Deput Sheriff, effective August 2, 2024, Joshua Leach Highway Maintenance Specialist, effective August 13, 2024, and Rexton Lund Correctional Officer, effective August 20, 2024.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to Hire Lauren Steinhaus as Payroll/HR Technician Grade 10/Step 2 of Non-Union Department Head Salary Schedule at \$24.24, due to experience, effective August 12, 2024, Samantha Harmon as Part Time License Center Technician Grade 8/Step 1 of AFSCME Salary Schedule at \$20.01, effective August 12, 2024, Jay Snyder as Assistant Building Maintenance Supervisor Grade 10/Step 2 of Non-Union Department Head Salary Schedule at \$24.24, due to experience, effective August 12, 2024, Frank Wortham as Deputy Sheriff I Step 8 LELS Licensed Salary Schedule at \$33.15, due to experience, effective August 27, 2024.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve promoting Dylan Albertson to Highway Maintenance Supervisor Grade 12/Step 1 at \$27.49, effective August 19, 2024, and Greg Boettger to Highway Maintenance Supervisor Grade 12/ Step 2 at \$28.28, effective August 19, 2024, both on the Non-Union Department Head Salary schedule.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve Non-Disclosure Agreement with Prime Therapeutics to be in compliance with State Audit requirements.

Safety

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the revised project cost with Alpha Wireless for Panic Button Project for a total cost of \$31,198.29.

COMMISSIONERS

- The Board acknowledged a thank you note from the Grunewald family recognizing Sheriff Jacobson for his care and compassion with the Grunewald family while on duty and thanked Sheriff Jacobson for his work.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:50 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator