

REDWOOD COUNTY, MINNESOTA

April 16, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and Bob Van Hee. Also, present were Administrator Vicki Kletscher; Administrative Assistant Sierra Fluck, County Attorney Jenna Peterson, Highway Engineer Anthony Sellner; Sheriff Jason Jacobson, County Auditor-Treasurer Jean Price, Technology Coordinator Paul Parsons, Environmental Director Nick Brozek, Ron Trebesch, Jason Schultz, Keith Muetzel, Dean Zimmerli, Trenton Dammann, James Doering.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. Wakefield identified a conflict in the Abstract of Bills.

**CONSENT AGENDA**

- On motion by Van Hee, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$130.00 and Rick Wakefield in the amount of \$130.00.
- On motion Wakefield, second by Groebner, excluding the bills from Lori Wakefield in the amount of \$130.00 and Rick Wakefield in the amount of \$130.00, the Board voted unanimously to approve the following:
  - April 2<sup>nd</sup> Minutes
  - Payment of bills:

General Fund	\$ 193,686.44
Building Fund	\$ 278.83
Ditch Fund	\$ 130,424.38
Solid Waste Fund	\$ 129.89
Soil and Water Fund	\$ 27,308.01
State Revenue	\$ 550.00
Insurance	\$ 1,744.00

**Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	10,432.66
BCL TELEVISIONG	4,792.00
BEHREND/SMARK	2,580.20
CELLEBRITE	6,100.00
CHERRYROAD MEDIA	6,939.01
COUNTIES PROVIDING TECHNOLOGY	4,740.00

FORUM COMMUNICATIONS PRINTING	4,193.06
G & R CONTROLS INC	6,309.37
GREAT RIVER GREENING	24,308.01
KRAMER LAW OFFICE	10,490.00
L & S CONSTRUCTION CORP	113,213.03
LOHRENZ EXCAVATING INC	4,240.75
MARSHALL AND SWIFT	2,738.10
MCDONOUGH/MARK JOSEPH	18,500.00
NORTHLAND EROSION CONTROL	2,560.50
REDWOOD COUNTY AG SOCIETY	36,000.00
REDWOOD COUNTY HIGHWAY DEPT	6,949.68
REGENTS OF THE UNIVERSITY OF MINN	20,162.00
REGENTS OF THE UNIVERSITY OF MINN	3,000.00
SOUTHWEST MINNESOTA HOUSING PAR	20,000.00
SUNSET LAW ENFORCEMENT LLC	3,885.20
TAFT STETTINIUS & HOLLISTER LLP	7,510.00
THE MARKET AT REDWOOD LLC	9,028.18
61 Payments less than 2 0 0 0	24,837.30
<b>Final Total:</b>	<b>353,509.05</b>

**EMPLOYEE RECOGNITION**

- The Board recognized Jenna Peterson, Redwood County Attorney for 10 years of Service to Redwood County.

**DITCH AUTHORITY**

- Entered into Ditch at 8:33 a.m.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to Set the Public Hearing for CD 52 for April 16<sup>th</sup> at 9:00 a.m.
- Adjourned meeting at 8:36 a.m.

**AUDITOR-TREASURER**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and March 2024 Disbursements in the amount of \$773,141.06.
- Bills exceeding \$2,000:

MN COMMISSION OF FINANCE	3,897.50
12 Payments less than 2 0 0 0	3,534.29
<b>Final Total:</b>	<b>7,431.79</b>

BLUE CROSS BLUE SHIELD OF MINNESO	53,055.06
BLUE CROSS BLUE SHIELD OF MINNESO	11,731.29
BLUE CROSS BLUE SHIELD OF MINNESO	30,140.46
BLUE CROSS BLUE SHIELD OF MINNESO	13,398.08
BLUE CROSS BLUE SHIELD OF MINNESO	21,780.53
MINNESOTA DEPARTMENT of REVENUE	19,794.00
PAYCOM CORPORATE HEADQUARTERS	2,540.98
REDWOOD COUNTY LICENSE CENTER	2,205.17
REDWOOD COUNTY LICENSE CENTER	5,097.22
REDWOOD FALLS PUBLIC UTILITIES	4,163.83
REDWOOD FALLS PUBLIC UTILITIES	6,429.64
WEX LEAP	8,100.27
42 Payments less than 2 0 0 0	25,300.76
<b>Final Total:</b>	<b>203,737.29</b>

ANDERSON ELECTRIC OF LAMBERTON I	4,324.00
FARMWARD COOPERATIVE	2,484.13
OLSON CHEVROLET	70,687.84
8 Payments less than 2 0 0 0	908.09
<b>Final Total:</b>	<b>78,404.06</b>
MINNESOTA VALLEY SNOW-RIDERS	23,006.87
6 Payments less than 2 0 0 0	2,030.09
<b>Final Total:</b>	<b>25,036.96</b>
DUININCK INC	208,528.40
FAHRNER ASPHALT SEALERS LLC	4,740.00
<b>Final Total:</b>	<b>213,268.40</b>
QUICK ATTACH ATTACHMENTS LLC	5,609.00
WHITE CAP LP	30,754.00
5 Payments less than 2 0 0 0	2,966.91
<b>Final Total:</b>	<b>39,329.91</b>
MNL, INC	16,688.84
SOUTHWEST HEALTH & HUMAN SERVICE	11,667.43
STANTEC CONSULTING SERVICES INC	7,223.00
U S POSTAL SERVICE	5,000.00
10 Payments less than 2 0 0 0	2,032.54
<b>Final Total:</b>	<b>42,611.81</b>
MEADOWLAND FARMERS COOP	6,116.85
WEELBORG FORD INC	70,664.54
Z DOORMEN LLC	2,360.00
7 Payments less than 2 0 0 0	2,634.78
<b>Final Total:</b>	<b>81,776.17</b>
METLIFE	4,387.36
MINNESOTA ENERGY RESOURCES CORP	13,016.69
7 Payments less than 2 0 0 0	2,995.24
<b>Final Total:</b>	<b>20,399.29</b>
ANDYS MASONRY LLC	52,200.00
MEADOWLAND FARMERS COOP	6,296.33
4 Payments less than 2 0 0 0	2,649.05
<b>Final Total:</b>	<b>61,145.38</b>

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve Ditch Fund Transfers from the General Fund to the Ditch fund to cash flow and to continue to pay the General Fund back when the Ditch Fund has enough to make the transfer.

## SHERIFF

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve eliminating Burn Permit Fees as of January 1, 2025.
- On motion by Groebner, second by Forkrud, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

**WHEREAS**, the family and friends of Joann Dolezal wish to donate \$210.00 to Redwood County Sheriff's Office and;

**WHEREAS**, the Sheriff's Office will utilize the donation of \$210.00 for the purpose of a K9 program and/or equipment; and

**WHEREAS**, the Board of Commissioners appreciates the generosity of the family and friends of Joann Dolezal in supporting the Redwood County Sheriff's Office;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of \$210.00 from the family and friends of Joann Dolezal to the Redwood County Sheriff's Office, on behalf of the County.

- The Board reviewed the March 2024 Jail Population.
- The Board reviewed the Sentence to Serve Quarterly Report for January – March 2024.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Opioid Settlement Grant Application from the Sheriff's office to Southwest Health and Human Services in the amount of \$10,000.

#### **PUBLIC HEARING- DITCH AUTHORITY**

- Entered into Ditch Authority at 9:00 a.m.
- On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the CD 52 Drainage Authority Agenda.
- Brozek presented Affidavits of Publication.
- Zimmerli, Attorney for Petitioners commented on Petition.
- Mark Behrens presented Viewers Report and Explanation of Outlet Fee.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Petition to Outlet CD52.
- Brozek will amend the findings to include public comments.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the minutes from March 5, 2024, meeting.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to Abate the 22% levy placed on Judicial Ditch 5 B & R.
- Adjourned Meeting at 9:31 a.m.

Reconvened Regular meeting at 9:31 a.m.

#### **ENVIRONMENTAL**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Extraction Interim Use Permit Application #2-24 to operate a gravel pit and temporary hot mix asphalt plant in Section 14 of Underwood township.

#### **TECHNOLOGY**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the purchase of new Virtual Host Service from Morris Electronics in the amount of

\$14,850.01. Additional bid obtained from Amazon in the amount of \$13,507.56, but product did not have comparable processors necessary.

**ROAD AND BRIDGE**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Construction Contract 24-2 with John Riley Construction in the amount of \$4,709,251.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Midwest Contracting, LLC	\$5,235,561.58
R and G Construction Co.	\$5,744,048.85
Landwehr Construction, Inc.	\$5,915,817.83
R & E Enterprises of Mankato, Inc	\$6,086,254.44
Central Specialties Inc.	\$9,258,027.02

- On motion by Groebner, second by Forkrud, the board voted unanimously to authorize the Board Chair and Administrator to sign Construction Contract 24-2 for Bridge Replacements.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Lamberton Shop Repairs to Anderson Electric in the amount of \$10,230.47.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the revised snowplow truck box design to lower box height from 106” to 96” and install adjustable swivel snow wheels on two new snowplow trucks at the cost of \$10,291 each from State contract #222959, release T863(5).
- Sellner informed the Board of the \$1.5M in Local Road Improvement Program funds for reconstruction of CSAH 7 in Belview.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Construction Contract 24-4 for Pavement Markings with Traffic Solutions in the amount of \$111,971.10.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Fahrner Asphalt Sealers, LLC	\$112,843.42
KAMCO Inc.	\$115,440.90
Sir Lines-A-Lot, LLC	\$120,182.83

- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize the Board Chair and Administrator to sign Construction Contract 24-2, Pavement Markings.
- On motion by Groebner, second by Wakefield, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolutions and Grant Agreements for Construction Contract 24-2 Bridge Replacements all totaling \$4,709,251-CR 71 93245; CR 57 89872; CR 57 92230; CR 67 92206; CSAH 1 4329; CSAH 7 94129; CSAH 16 90749; CSAH 45 92859:

**WHEREAS**, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64J73; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this project is available; and

**WHEREAS**, the amount of the grant has been determined to be as follows: CR71 BR93245 \$279,465, CR57 BR89872 \$231,998, CR57 BR92230 \$239,650.64, CR67 BR92206 \$224,562.40, CSAH 1 BR4329 \$439,177, CSAH 7 BR94129 \$67,160.50, CSAH 16 BR90749 \$137,712, CSAH 45 BR92859 \$279,138.31 by reason of the lowest responsible bid;

**NOW, THEREFORE BE IT RESOLVED**, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

#### **ADMINISTRATION**

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Snowmobile Trails Program Grooming & Maintenance funding application.
- On motion by Forkrud, second by Wakefield, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

**WHEREAS**, Anthony Sellner was first appointed as the Redwood County Engineer effective September 17, 2019, for a one-year term ending April 30, 2020 and by reappointment of the County Commissioners, will serve a four-year term expiring April 30, 2024; and

**WHEREAS**, the County Administrator has determined that performance objectives have been met and, therefore, recommends reappointment.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners in and for the County of Redwood, Minnesota, that, in accordance with Minn. Stat. 163.07 that Anthony Sellner be and hereby is appointed to a four-year term beginning May 1, 2024, and continuing through April 30, 2028.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be included with the personnel file held by the County Administrator's Office

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve a letter of support for Southwest Minnesota Housing Partnership.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve TMB Sports Club-Milroy 2024 Liquor Licenses.

**COMMISSIONERS**

- The commissioners reported on meetings they attended:

Wakefield: Redwood-Cottonwood Rivers Controls Area II, One Watershed One Plan

Forkrud: Redwood Renville Solid Waste Authority, Planning & Zoning

Groebner: Redwood Renville Solid Waste Authority, Soil & Water

Van Hee: Prime West, Hungry & Homeless, Southwest Regional Development Commission, Minnesota Rural Counties

Salfer: Southwest Adult Mental Health Consortium, Personnel Sub Committee

**ADJOURN**

- Chair Salfer adjourned the meeting at 10:31 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator