

REDWOOD COUNTY, MINNESOTA

April 2, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield. County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, County Attorney Jenna Peterson, Environmental Director Nick Brozek, Redwood County Engineer Anthony Sellner, Southwest Extension Regional Director Trisha Sheehan, Extension Office Stacy Johnson, Plum Creek Library System Director Elizabeth Hoffman, Technology Coordinator Paul Parsons; Financial Administrator Levi Blanchard, Lisa Dallenbach.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield second by Groebner, the Board voted unanimously to approve the April 2nd agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
 - March 19th Board Minutes.
 - Payment of bills.

General Fund	\$ 67,402.53
Ditch Fund	\$ 162,860.86
Soil & Water	\$ 7,779.20
R & B Fund	\$ 1,999.80
Insurance	\$ 314.81

- **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	14,605.70
Final Total:	14,605.70

<u>Vendor Name</u>	<u>Amount</u>
ACE OF SOUTHWEST MINNESOTA	9,298.00
BEACH TRANSPORT INC	135,959.88
ESRI	13,205.70
FLEET SERVICES DIVISION-DEPT OF ADM	9,725.97
INDEED Inc	2,500.00
RANGER PUMP COMPANY	23,600.00
RICHARDS/BILL	5,779.20

SMITH & JOHNSON	4,125.00
SOURCE INC	3,432.00
SOUTHWESTERN MN ASSN OF CONSER	2,000.00
46 Payments less than 2 0 0 0	16,125.75
Final Total:	225,751.50

TECHNOLOGY

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Social Media Policy.

ROAD & BRIDGE

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Road & Bridge March 2024 bills in the amount of \$138,531.53.

<u>Vendor Name</u>	<u>Amount</u>
AUTO VALUE OF REDWOOD FALLS	2,112.28
BOLTON & MENK INC	18,382.50
COUNTY OF COTTONWOOD - HIGHWAY	10,652.30
JOHN DEERE FINANCIAL	2,963.42
KECK TREE SERVICE	15,325.00
NEWMAN SIGNS INC	5,301.04
NORTH CENTRAL INTERNATIONAL INC	2,597.72
NORTHERN SAFETY TECHNOLOGY INC	3,194.76
OLSON CHEVROLET	3,531.07
ROAD GROOM MFG LLC	2,335.00
TOWNSHIP OF SPRINGDALE	2,140.00
TRUCK CENTER COMPANIES	8,232.37
WIDSETH SMITH NOLTING & ASSOCIATE	41,573.99
ZIMMERMANN MAINTENANCE	8,609.63
32 Payments less than 2 0 0 0	11,580.45
Final Total:	138,531.53

- On motion by Groebner, second by Van Hee, the Board voted unanimously to declare the 2010 140M motor grader #4111 excess equipment and authorize sale.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve purchase order of 150J motor grader from Ziegler Inc, without trade, in the amount of \$453,635 through the State contract #201141, release M-439(5).
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Walnut Grove shop repairs with Redwood Design and Contracting, Inc. in the amount of \$56,603.76.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Bladholm	\$64,000

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to authorize the Board Chair and Administrator to sign Walnut Grove shop repairs contract with Redwood Design and Contracting Inc.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Walnut Grove shop overhead door replacement repairs with Z Door Men in the amount of \$9,180.

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to authorize the Board Chair and Administrator to sign Walnut Grove shop repairs contract with Z Door Men.
- Sellner updated the Board on gravel road conditions and projects.

EXTENSION

- Trisha Sheehan and Stacy Johnson updated the Board on the 4-H Youth Development and Extension Impacts.

ENVIRONMENTAL

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve Archaeological Survey Phase 1 with Metcalf Archaeological Consultants in the amount of \$6,500.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Blondo Consulting LLC	\$10,622.20
106Group-St. Paul	\$23,500.00

DITCH AUTHORITY

- Entered Ditch Authority at 9:21 a.m.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve April 2nd, 2024, agenda.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to accept Leona Prokosch petition to Outlet Lat2F J36.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve Bill Moldestad to do the viewing.
- On motion by Groebner, second by Salfer, the Board voted unanimously to Set the final Hearing for Petition to Outlet J36 for May 7, 2024, at 10:00 a.m.

RECONVENE

- The Board reconvened into regular session at 9:25 a.m.

ADMINISTRATION

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2024 Redwood County Connection Spring Newsletter.

PLUM CREEK LIBRARY SYSTEM

- Elizabeth Hoffman and Levi Blanchard gave the Board an annual update on the Plum Creek Library System.

Personnel

- On motion by Groebner, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Tom Borgen, Assistant County Attorney for Redwood County, effective April 12, 2024.

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the AFSCME Union Memorandum of Understanding for participation in the Health Care Savings Plan from April 15, 2024, through April 14, 2026.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Kassandra Sweetman as part-time dispatcher for the Redwood County Sheriff's Department, effective April 8, 2024, on the LELS Union Salary Schedule Step 1 at \$22.74.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Lisa Baune as Full-Time Recording Technician for the Recorder's Office, effective April 15, 2024, on the AFSCME Salary Schedule Grade 10/Step 2 at \$24.24 due to experience.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 9:58 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator